

CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
SPECIAL MEETING
MAY 16, 2020

CALL TO ORDER

CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
SPECIAL MEETING
MAY 16, 2020

ITEM A
ROLL CALL

CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
SPECIAL MEETING
MAY 16, 2020

ITEM B
PLEDGE OF ALLEGIANCE

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
SPECIAL MEETING
MAY 16, 2020**

**ITEM B.1
INFORMATION ON MEETING
PROTOCOL AND PROCEDURES FOR
MAY 16 MEETING**

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
SPECIAL MEETING
MAY 16, 2020**

**ITEM C
APPROVAL OF AGENDA
SATURDAY, MAY 16, 2020**

CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES MEETING
SPECIAL MEETING

Saturday, May 16, 2020
 10:00 AM



CALL TO ORDER AT _____ P.M.

A. ROLL CALL: Kurt Heise_____, Mark Clinton_____, Chuck Curmi_____,
 Bob Doroshewitz_____, Jerry Vorva_____, Jack Dempsey_____,
 Gary Heitman_____

B. PLEDGE OF ALLEGIANCE

B.1 Information on Meeting Protocol and Procedures for May 16 Meeting, *Supervisor Kurt Heise*

C. APPROVAL OF AGENDA

Saturday, May 16, 2020

D. APPROVAL OF CONSENT AGENDA

D.1 Approval of Minutes:

Regular Meeting – Tuesday, April 28, 2020

D.2 Acceptance of Communications, Resolutions, Reports

N/A

D.3 Approval of Township Bills:

FUND	ACCT	ALREADY PAID	TO BE PAID	TOTAL:
General Fund	101	\$408,023.13	\$122,016.67	\$530,039.80
Solid Waste Fund	226	2,396.00	1,192.23	3,588.23
Improvement Revolving (Capital)	246	0.00	0.00	0.00
Drug Forfeiture Fund	265	0.00	0.00	0.00

CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES MEETING
SPECIAL MEETING

Saturday, May 16, 2020
10:00 AM



Drug Forfeiture State	266	0.00	0.00	0.00
Drug Forfeiture IRS	267	0.00	472.05	472.05
Golf Course Fund	510	0.00	0.00	0.00
Senior Transportation	588	2,977.97	605.21	3,583.18
Water/Sewer Fund	592	40,417.00	81,933.91	122,350.91
Trust and Agency	701	49,917.50	0.00	49,917.50
Police Bond Fund	702	0.00	0.00	0.00
Tax Pool	703	0.00	0.00	0.00
Special Assessment Capital	805	0.00	8,049.50	8,049.50
TOTALS:		\$503,731.60	\$214,269.57	\$718,001.17

E. NEW BUSINESS

1. COVID Crisis Resolution of Community Appreciation, **Resolution #2020-05-16-42**, *Trustee Jack Dempsey*
2. 2020 Sidewalk Project Bid Award, **Resolution #2020-05-16-43**, *Township Engineer Jeremy Schrot*
3. 2020-22 Grass Cutting Contract, **Resolution #2020-05-16-44**, *Supervisor Kurt Heise and Attorney Kevin Bennett*
4. Credit Policy for Septic Users, **Resolution #2020-05-16-45**, *Supervisor Kurt Heise and Clerk Jerry Vorva*

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES MEETING
SPECIAL MEETING**

**Saturday, May 16, 2020
10:00 AM**



F. SUPERVISOR AND TRUSTEE COMMENTS

G. PUBLIC COMMENTS AND QUESTIONS (Limited to 3 Minutes)

H. ADJOURNMENT

PLEASE TAKE NOTE: The Charter Township of Plymouth will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at all Township Meetings, to individuals with disabilities at the Meetings/Hearings upon two weeks' notice to the Charter Township of Plymouth by writing or calling the following: Human Resource Office, 9955 N Haggerty Road, Plymouth, MI 48170. Phone number (734) 354-3202 TDD units: 1-800649-3777 (Michigan Relay Services)

**The public is invited and encouraged to attend all meetings of
the Board of Trustees of the Charter Township of Plymouth.**

**Zoom Call-in Connection
Board of Trustee Special Meeting May 16, 2020**

**877 853 5257 (Toll Free)
Meeting ID: 859 3963 4565**

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
SPECIAL MEETING
MAY 16, 2020**

CONSENT AGENDA

**ITEM D.1
APPROVAL OF MINUTES
REGULAR MEETING
TUESDAY, APRIL 28, 2020**

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 28, 2020**

PROPOSED MINUTES

PROPOSED MINUTES

Supervisor Heise called the meeting to order, via conference call and Zoom Internet Webinar, at 7:00 p.m.

MEMBERS PRESENT:

Kurt Heise, Supervisor
Mark Clinton, Treasurer
Chuck Curmi, Trustee
Jack Dempsey, Trustee
Bob Doroshewitz, Trustee
Gary Heitman, Trustee
Jerry Vorva, Clerk

MEMBERS ABSENT:

None

ALSO PRESENT:

Patrick Fellrath, P.E., Dir. of Public Services
Ginger Moriarty, Finance Director
Dan Phillips, Fire Chief
Thomas Tiderington, Police Chief
Bob Janks, IT Director
Kevin Bennett, Township Attorney
Alice Geletzke, Recording Secretary

B. PLEDGE OF ALLEGIANCE – Board members recited the Pledge of Allegiance.

B.1 Information on Remote Meeting Protocol and Procedures for April 28 Meeting, Supervisor Kurt Heise

Supervisor Heise explained that the meeting by telephone conference call and Zoom Internet Webinar is in accordance with the Governor's Executive Order 2020-15, in response to the COVID-19 social distancing requirements and Executive Order 2020-21. Members of the public will be invited to speak during the public comment portion of the meeting. There were no earlier written inquiries from residents regarding agenda items.

C. APPROVAL OF AGENDA

Tuesday, April 28, 2020

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 28, 2020**

PROPOSED MINUTES

Moved by Treasurer Clinton and seconded by Clerk Vorva to approve the consent agenda for the Board of Trustees regular meeting of April 28, 2020.
Ayes all.

D. APPROVAL OF CONSENT AGENDA

D.1 Approval of Minutes:

Regular Meeting – Tuesday, April 14, 2020

D.2 Acceptance of Communications, Resolutions, Reports

Building Department Monthly Report - March 2020

Fire Department Monthly Report - N/A

Police Department Monthly Report - March 2020

Planning Department Monthly Report - March 2020

FOIA Monthly Report - Clerk's Office - March 2020

FOIA Monthly Report - Police Department - March 2020

D.3 Approval of Township Bills:

FUND	ACCT	ALREADY PAID	TO BE PAID	TOTAL:
General Fund	101	\$799,717.88	\$1,077,857.46	\$1,877,575.34
Solid Waste Fund	226	6,272.63	225.00	6,497.63
Improvement Revolving (Capital)	246	0.00	0.00	0.00
Drug Forfeiture Fund	265	0.00	3,958.00	3,958.00
Drug Forfeiture State	266	0.00	0.00	0.00
Drug Forfeiture IRS	267	0.00	0.00	0.00

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 28, 2020**

PROPOSED MINUTES

Golf Course Fund	510	0.00	0.00	0.00
Senior Transportation	588	7,159.66	0.00	7,159.66
Water/Sewer Fund	592	303,924.72	7,093.81	311,018.53
Trust and Agency	701	0.00	0.00	0.00
Police Bond Fund	702	0.00	0.00	0.00
Tax Pool	703	0.00	0.00	0.00
Special Assessment Capital	805	0.00	0.00	0.00
TOTALS:		\$1,117,074.89	\$1,089,134.27	\$2,206,209.16

Moved by Treasurer Clinton and seconded by Clerk Vorva to approve the consent agenda for the Board of Trustees regular meeting of April 28, 2020. Ayes all.

E. NEW BUSINESS

*Copies of the resolutions and attachments referred to below
are available in the Clerk's office for public perusal.*

1. 2020 Solid Waste Budget, **Resolution #2020-04-28-39**, Finance Director Ginger Moriarty

Board members discussed the proposed budget with Ms. Moriarty. Cost per resident for solid waste services is proposed to remain at \$14.50 per month.

Moved by Treasurer Clinton and seconded by Clerk Vorva to adopt **Resolution #2020-04-28-39** authorizing Plymouth Charter Township to adopt the Fiscal Year 2020 Budget for the Plymouth Township Solid Waste Fund. Ayes all on a roll call vote.

2. 2020 Transportation Budget, **Resolution #2020-04-28-40**, Finance Director Ginger Moriarty

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 28, 2020**

PROPOSED MINUTES

The 2020 Transportation Budget was discussed with Finance Director Moriarty answering questions from the Board.

Moved by Treasurer Clinton and seconded by Clerk Vorva to adopt **Resolution #2020-04-28-40** authorizing Plymouth Charter Township to adopt the Fiscal Year 2020 Budget for the Plymouth Township Senior Transportation Fund. Ayes all on a roll call vote.

3. Preliminary Engineering Services for Rehabilitation of Northville Rd Pressure Reducing Valves (PRVs) Facility, **Resolution #2020-04-28-41**, *Director of Public Services Patrick Fellrath*

Director of Public Services Fellrath addressed the Board regarding the need for replacement of the Northville Road Pressure Reducing Valves, a major component of the Township's water distribution system. He reviewed the preliminary engineering services necessary to prepare a scope of work and cost estimate for design and construction.

Moved by Treasurer Clinton and seconded by Trustee Curmi to adopt **Resolution #2020-04-28-41** authorizing the attached proposal from Hubbell, Roth & Clark, Inc., for an amount not to exceed \$16,500 for preliminary engineering services for the rehabilitation of the Northville Road PRV Station. Ayes all on a roll call vote.

4. Update on Lakeview Condo Storm Drain Matter, *Supervisor Kurt Heise and Attorney Kevin Bennett*

Supervisor Heise and Attorney Bennett gave an update and summation of the need for urgent and immediate attention to a collapsed pipe which resulted in serious flooding and a sinkhole in the storm drain system at Lakeview Condominiums. The Township's purchasing policy allows for the Supervisor and one other elected official to enter into contracts on behalf of the Township in emergency situations. Per the opinion of the Township engineering consultant, Jeremy Schrot, regarding the urgency of the situation, a contract has been entered into for reimbursement of the \$75,000 cost for repair of the storm drain with the condo association.

F. SUPERVISOR AND TRUSTEE COMMENTS

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 28, 2020**

PROPOSED MINUTES

Supervisor reviewed possible dates for future meetings such as Thursday, May 14, Friday, May 15, or Saturday morning, May 16. How the meetings will be held depends on further instructions from the Governor's office.

Clerk Vorva thanked Trustee Doroshewitz and IT Director Bob Janks for their work in setting up the Zoom meeting. He also noted there will be a primary election in August and he hopes for more direction from the Secretary of State's office.

Trustee Heitman noted that the golf course is open and is following social distancing guidelines. He thanked Police Chief Tiderington and Fire Chief Phillips.

Treasurer Clinton mentioned the installation of glass in front of departments to help in the "new normal."

Trustee Dempsey had comments about holding meetings. He didn't want to take action and have it subject to some kind of claim that it didn't comply with the open meetings act. He also had concerns about the impact on the budget if the Federal government doesn't help municipalities or states.

Supervisor Heise noted that \$400,000 may be lost in State-shared revenue. Wayne County is looking at a huge deficit.

Trustee Doroshewitz thanked Trustees Heitman and Dempsey for their comments.

Trustee Curmi said the website doesn't show that the golf course is open and had questions about receiving the Fire Department monthly reports.

G. PUBLIC COMMENTS AND QUESTIONS (Limited to 3 Minutes)

A resident asked if work on the pavilion at Miller Park was in accordance with the executive orders. Supervisor Heise noted that parks and recreation were considered essential items.

H. ADJOURNMENT

Moved by Treasurer Clinton and seconded by Clerk Vorva to adjourn the meeting at 7:49 p.m. Ayes all.

Jerry Vorva, Township Clerk

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
SPECIAL MEETING
MAY 16, 2020**

CONSENT AGENDA

**ITEM D.2
ACCEPTANCE OF COMMUNICATIONS,
RESOLUTIONS, REPORTS
N/A**

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
SPECIAL MEETING
MAY 16, 2020**

CONSENT AGENDA

**ITEM D.3
APPROVAL OF TOWNSHIP BILLS**

BOARD DATE

5/12/2020

FUND NAME	FUND NUMBER	TOTAL	PAYROLL & INVOICES PAID	INVOICES PAID
		INC PAYROLL	PRIOR TO MEETING	AFTER BOARD REVIEW
GENERAL FUND	101	530,039.80	408,023.13	122,016.67
SWD	226	3,588.23	2,396.00	1,192.23
IMPROV. REV.	246	-	-	
DRUG FORFEITURE	265	-	-	
DRUG FORFEITURE	266	-	-	
DRUG FORFEITURE	267	472.05	-	472.05
GOLF COURSE FUND	510	-	-	
SENIOR TRANSPORTATION	588	3,583.18	2,977.97	605.21
WATER & SEWER	592	122,350.91	40,417.00	81,933.91
TRUST& AGENCY	701	49,917.50	49,917.50	
POLICE BOND FUND	702	-	-	
TAX POOL	703	-	-	
SPECIAL ASSESS CAPITAL	805	8,049.50	-	8,049.50
	TOTAL	718,001.17	503,731.60	214,269.57

GRAND TOTAL

718,001.17

Charter Township of Plymouth

AP Invoice Listing - Board Report

Board Meeting 1/7/5/6/20

VENDOR INFORMATION

INVOICE INFORMATION

Allied Fire Saled & Service, LLC		Invoice Amount:	\$777.60
FACESHIELDS		Check Date:	05/12/2020
	101-336-836.000	FACESHIELDS	700.00
	101-336-836.000	RESCUE SERVICE SUPPLIES	77.60
ASSOCIATED NEWSPAPERS OF MICHIGAN		Invoice Amount:	\$25.93
NOTICE FOR SEWAGE DISPOSAL SYSTEM		Check Date:	05/12/2020
	592-172-889.000	SEWAGE DISPOSAL SYSTEM	25.93
ASSOCIATED NEWSPAPERS OF MICHIGAN		Invoice Amount:	\$434.30
ZONING BOARD OF APPEALS AGENDA PUBLICATI		Check Date:	05/12/2020
	101-371-727.000	ZBA AGENDA	434.30
BADER & SONS CO.		Invoice Amount:	\$89.44
INV. # 703776 - HD1575 YEARLY INSPECTION --		Check Date:	05/12/2020
	101-691-931.000	HD 1575 YEARLY INSPECTION	89.44
Bidigare Contractors, Inc.		Invoice Amount:	\$20,732.20
WATER MAIN BREAK REPAIR FOR MARILYN AND		Check Date:	05/12/2020
	592-291-932.000	WATER MAIN BREAK REPAIR MARILYN AND AN	20,732.20
CORRIGAN OIL COMPANY		Invoice Amount:	\$530.21
#7013786 4/2/2020		Check Date:	05/12/2020
	592-291-863.000	Fuel Tax Recap	7.50
	592-291-863.000	Environmental Fee	6.95
	592-291-863.000	GE87 GAS-ETHANOL	209.59
	592-291-863.000	DYED ULTRA LOW SULFER #2 MIX	306.17
DICKINSON WRIGHT PLLC		Invoice Amount:	\$708.50
PAYROLL ITEM REVIEW FOR FICA W/O FRINGE B		Check Date:	05/12/2020
	101-290-826.000	TAX SERVICES THRU 3/31/20	708.50
JACK DOHENY COMPANIES INC		Invoice Amount:	\$715.30
PARTS FOR THE VACTOR TRUCK.		Check Date:	05/12/2020
	592-291-851.000	PARTS	715.30
Dominion Voting		Invoice Amount:	\$1,870.00
ICP & ICX CODING FOR PRESIDENTIAL PRIMARY		Check Date:	05/12/2020
	101-262-818.000	ICP Tabulator Coding	1,500.00
	101-262-818.000	ICX Coding	120.00
	101-262-818.000	ICP Tabulator Coding - AVCB's	250.00
ETNA SUPPLY		Invoice Amount:	\$5,940.00
QUOTE 04/13/2020		Check Date:	05/12/2020
	592-291-932.000	PARTS	5,940.00
ETNA SUPPLY		Invoice Amount:	\$219.00
QUOTE 01/16/2020 S103389477		Check Date:	05/12/2020
	592-291-932.000	CLAMP QUOTE	219.00
FIRE SERVICE MANAGEMENT		Invoice Amount:	\$379.00
COAT REPAIRS - HALLER		Check Date:	05/12/2020
	101-336-758.100	REPAIR COAT FOR FF HALLER	379.00
GFL Environmental USA, Inc.		Invoice Amount:	\$225.00
DPW RECYCLE CENTER		Check Date:	05/12/2020
	226-226-810.500	04/14/20 - CARDBOARD/PAPER	225.00

Charter Township of Plymouth

AP Invoice Listing - Board Report

VENDOR INFORMATION

INVOICE INFORMATION

Total Energy Systems		Invoice Amount:	\$3,882.47
PLYMOUTH TWP WATER STATION - LIFT STATIO		Check Date:	05/12/2020
592-443-937.000	REPAIR COUNTRY ACRES BACK UP GENERATO		3,882.47
Total Energy Systems		Invoice Amount:	\$186.35
PLANNED MAINTENANCE PLY TWP WATER STATI		Check Date:	05/12/2020
592-291-851.000	PLANNED MAINTENANCE		186.35
GUARDIAN ALARM CO		Invoice Amount:	\$279.24
ALARM BILLING 46555 PORT STREET #20886360		Check Date:	05/12/2020
592-172-818.000	MONITORING, MAINTENANCE & SERVICES		279.24
GUARDIAN ALARM CO		Invoice Amount:	\$200.97
SENIOR BLDG ALARM MONITORING, MAINTENA		Check Date:	05/12/2020
101-265-858.000	INVOICE 20720906		200.97
HALT FIRE INC		Invoice Amount:	\$14,949.16
E2 TRANSMISSION WORK		Check Date:	05/12/2020
101-336-863.000	E2 TRANSMISSION WORK		14,949.16
HALT FIRE INC		Invoice Amount:	\$14,121.33
E3 LIGHTINGDOOR TRACK, RUNNING BDS, SHOC		Check Date:	05/12/2020
101-336-863.000	E3 LIGHTINGDOOR TRACK, RUNNING BDS, SH		14,121.33
HUBBELL, ROTH, & CLARK, INC.		Invoice Amount:	\$622.05
WATER SYSTEM STUDY PLAN		Check Date:	05/12/2020
592-172-820.000	WATER SYSTEM STUDY PLAN		622.05
HYDRO CORP		Invoice Amount:	\$1,851.00
CROSS CONNECTION CONTROL PROGRAM APRIL		Check Date:	05/12/2020
592-291-804.000	CROSS CONNECTION CONTROL PROGRAM APR		1,851.00
Knox		Invoice Amount:	\$1,074.00
KEYSECURE 5 FOR CITY ENGINE		Check Date:	05/12/2020
101-336-978.001	KEYSECURE 5 2 KEY		955.00
101-336-978.001	MOUNTING BRACKET		62.00
101-336-978.001	SHIPPING		29.00
101-336-978.001	REPAIR TECH LOCK		28.00
KNIGHT TECHNOLOGY GROUP, INC.		Invoice Amount:	\$150.00
FIREWALL MONITORING MAY 2020 - INVOICE#		Check Date:	05/12/2020
101-290-941.000	FIREWALL MONITORING - MAY 2020		150.00
KNIGHT TECHNOLOGY GROUP, INC.		Invoice Amount:	\$1,500.00
DATTO CLOUD BACKUP SUBSCRIPTION FOR 202		Check Date:	05/12/2020
101-290-941.000	CLOUD BACKUP MONTHLY SUBSCRIPTION-202		1,500.00
KONICA MINOLTA BUSINESS SOLUTIONS		Invoice Amount:	\$172.22
MAINTENANCE #265224437		Check Date:	05/12/2020
101-171-727.000	C454e Copier Maintenance		36.17
101-201-851.000	Maint.		6.89
101-371-851.500	Maint.		8.61
226-226-727.000	Maint.		8.61
592-172-818.000	Maint		111.94

Charter Township of Plymouth

AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

AutoZone			Invoice Amount:	\$47.74
VEHICLE PARTS			Check Date:	05/12/2020
	101-336-863.000	ROTELLA T5 10		47.74
MacAllister Rentals			Invoice Amount:	\$1,919.66
6 YARD DUMP TRUCK SINGLE AXLE #R86343804			Check Date:	05/12/2020
	592-291-945.000	6 YARD DUMP TRUCK SINGLE AXLE		1,800.00
	592-291-945.000	envrionmental fee		11.00
	592-291-945.000	TAX		108.66
ELECTION SOURCE			Invoice Amount:	\$427.50
STEEL BALLOT BOXES			Check Date:	05/12/2020
	101-262-727.000	STEEL BALLOT BOX		345.00
	101-262-727.000	SHIPPING		82.50
M M L WORKER'S COMPENSATION FUND			Invoice Amount:	\$26,723.00
MML - WORKERS COMP FUND - JULY 2020-2021			Check Date:	05/12/2020
	101-101-720.000	TOWNSHIP BOARD		14.21
	101-171-720.000	SUPERVISOR		97.69
	101-201-720.000	INFORMATION SERVICES		66.36
	101-215-720.000	CLERK		175.10
	101-253-720.000	TREASURER		75.57
	101-265-720.000	TOWNSHIP HALL AND GROUNDS		289.58
	101-305-720.000	POLICE		9,633.22
	101-325-720.000	DISPATCH		464.49
	101-336-720.000	FIRE		11,180.05
	101-371-720.000	BUILDING		263.80
	101-691-720.000	PARKS		674.33
	226-226-720.000	SOLID WASTE		22.12
	588-588-720.000	SENIOR TRANSPORTATION		597.75
	592-172-720.000	WATER AND SEWER		3,168.73
MICHIGAN LINEN SERVICE			Invoice Amount:	\$84.35
UNIFORMS 4/24/20 #425878			Check Date:	05/12/2020
	592-172-758.000	4/24/20		84.35
MICHIGAN LINEN SERVICE			Invoice Amount:	\$84.35
UNIFORMS 5/1/20 #426010			Check Date:	05/12/2020
	592-172-758.000	5/1/20		84.35
MICHIGAN LINEN SERVICE			Invoice Amount:	\$84.35
UNIFORMS 4/17/2020 #425753			Check Date:	05/12/2020
	592-172-758.000	4/17/20		84.35
GIARMARCO, MULLINS & HORTON, PC.			Invoice Amount:	\$525.00
LABOR ATTY. SERVICES (JOHN C. CLARK) -APRIL			Check Date:	05/12/2020
	101-290-828.000	LABOR ATTY SERVICES (JOHN CLARK) #21		525.00
NORTH BREATHING AIR, LLC			Invoice Amount:	\$165.00
SCBA AIR SAMPLE ANALYSIS			Check Date:	05/12/2020
	101-336-851.000	SCBA AIR SAMPLE ANALYSIS		165.00
NORTHVILLE, CHARTER TOWNSHIP OF			Invoice Amount:	\$8,772.00
AMBULANCE COTS			Check Date:	05/12/2020
	101-336-978.001	AMBULANCE COTS (4)		8,772.00

Charter Township of Plymouth

AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

OFFICE DEPOT		Invoice Amount:	\$50.52
OFFICE DEPOT SANITARY SUPPLIES		Check Date:	05/12/2020
592-172-727.000	HAND SANITIZER		8.06
592-172-727.000	SANITIZER SOAP		4.92
592-172-727.000	HEALTHY HAND SOAP		4.19
592-172-727.000	COFFEE CUPS		4.86
592-172-727.000	DISENFECTION WIPES		15.99
592-172-727.000	LYSOL SPRAY		12.02
592-172-727.000	IMPORT CHARGE		0.48
OAKLAND COUNTY		Invoice Amount:	\$1,654.54
JAN-MAR 2020 CLEMIS		Check Date:	05/12/2020
101-336-824.000	JAN-MAR 2020 CLEMIS		1,654.54
ORCHARD, HILTZ, & MCCLIMENT, INC.		Invoice Amount:	\$1,793.00
LITCHFIELD DRIVE- SAD		Check Date:	05/12/2020
805-805-970.310	LITCHFIELD DRIVE- SAD		1,793.00
ORCHARD, HILTZ, & MCCLIMENT, INC.		Invoice Amount:	\$740.00
COLONY FARMS SAD PRE LIM ENGINEERING		Check Date:	05/12/2020
805-805-970.390	COLONY FARMS SAD PRE LIM ENGINEERING		740.00
ORCHARD, HILTZ, & MCCLIMENT, INC.		Invoice Amount:	\$1,251.00
WESTBRIAR PHASE 2 SAD-PLANNING PHASE		Check Date:	05/12/2020
805-805-970.420	WESTBRIAR PHASE 2 SAD-PLANNING PHASE		1,251.00
ORCHARD, HILTZ, & MCCLIMENT, INC.		Invoice Amount:	\$4,265.50
GENERAL DRIVE SAD		Check Date:	05/12/2020
805-805-970.350	GENERAL DRIVE SAD		4,265.50
PLANTE & MORAN, PLLC		Invoice Amount:	\$17,065.00
AUDITED FIN STATEMENTS - GOLF, GASB 75 & 8		Check Date:	05/12/2020
101-290-818.000	GOLF, GASB 75/84, CAP ASSETS		8,067.50
592-172-818.000	GASB 75/84, CAP ASSETS		8,067.50
226-226-817.000	GASB 75, CAP ASSETS		930.00
CITY OF PLYMOUTH		Invoice Amount:	\$887.98
DMS SERVICES/ OTHER 3/23/2020 #000000453		Check Date:	05/12/2020
101-446-731.000	2 YARDS OF SALT 01/11/2020		887.98
CHARTER TWSP OF PLYMOUTH		Invoice Amount:	\$2,979.75
PLYMOUTH TOWNSHIP - WATER/SEWER APRIL		Check Date:	05/12/2020
101-171-921.000	Supervisor		78.38
101-201-921.000	Information Services		41.94
101-209-921.000	Assessors		22.44
101-215-921.000	Clerk		68.12
101-253-921.000	Treasurer		28.45
101-265-854.000	Building		116.91
101-305-921.000	Police		225.10
101-325-921.000	Communications/Dispatch		46.86
101-325-921.400	Lock Up		46.86
101-336-921.000	Fire		1,044.34
101-371-921.000	Building		49.35
101-371-921.500	Planning		27.64
101-691-921.000	Park		609.71
226-226-921.000	Solid Waste		6.50
592-172-921.000	Adm/Gen Expense		344.36

Charter Township of Plymouth

AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

592-444-745.000	Power & Pumping	120.68
588-588-921.000	Frndship Station	7.46
592-291-935.000	DPW	94.65

PLYMOUTH-CANTON COMMUNITY SCHOOLS

FUEL

101-336-863.000 FUEL

Invoice Amount:	\$115.01
Check Date:	05/12/2020
	115.01

PLYMOUTH-CANTON COMMUNITY SCHOOLS

MARCH FUEL

101-371-863.000 INVOICE003281

Invoice Amount:	\$199.73
Check Date:	05/12/2020
	199.73

AIRGAS USA, LLC

OXYGEN

101-336-836.000 OXYGEN

Invoice Amount:	\$273.82
Check Date:	05/12/2020
	273.82

RITTER GIS

CITYWORKS SERVICES

592-172-820.000-20 CITYWORKS SERVICES

Invoice Amount:	\$750.00
Check Date:	05/12/2020
	750.00

SPALDING DEDECKER ASSOCIATES, INC.

SPALDING DEDECKER - APRIL 2020 INVOICE FO

101-371-818.500	#82699-PLYMOUTH TWP ENGINEERING 2020	500.00
101-371-818.500	#82700 -POSTIFF NEW BUILD - PLANNING	1,450.00
101-446-970.000	#82708 - PLY. TWP. SIDEWALK GAPS	4,230.00
592-172-820.000	#82716-PLYMOUTH TWP GPS	3,851.21
101-336-776.000	#8282717 - FIRE STATION #2	1,760.00
101-446-818.000	#82718 - SIDEWALK ASSESSMENT	24,128.75
592-172-820.000	#82726 - LAKEVIEW CONDO STORM SAD	5,727.50
592-172-820.000	#82725 -2019 MISS DIG DESIGN TICKET DPW	110.00
592-172-820.000	#82729 -2020 MISS DIGN DESIGN TICKET DP	3,072.50
101-290-818.000	#82731- AT&T-14200 HAGGERTY ROAD - DPW	726.00
101-290-818.000	#82730 COMCAST #JB00000248236 - 47523 C	60.50
592-291-970.000-20	#82826 - CIPP-JOY ROAD SEWER	728.13
592-291-970.000-20	#82826-CIPP-RIVERSIDE DRIVE	728.13
592-291-970.000-20	#82826-CIPP-GENERAL DRIVE #1	728.13
592-291-970.000-20	#82826-CIPP- GENERAL DRIVE #2	728.13
592-291-970.000-20	#82626-CIPP- NORTHVILLE ROAD #1	728.13
592-291-970.000-20	#82826-CIPP-NORTHVILLE ROAD #2	728.13
592-291-970.000-20	#82826-CIPP - ANN ARBOR ROAD	728.13
592-291-970.000-20	#82826-CIPP- BRADBURY CONDO	728.13
592-291-970.000-20	#82826-CIPP-COUNTRY ACRES PUMPING	7,343.50
592-172-820.000	#82727 - EMERGENCY WATER MAIN CONTRAC	5,669.00

W.J.O'NEIL COMPANY

COMPUTER ROOM NO COOLING COMPRESSER R

101-265-776.000 INVOICE 30583

Invoice Amount:	\$2,672.00
Check Date:	05/12/2020
	2,672.00

W.J.O'NEIL COMPANY

COMPUTER ROOM NO COOLING

101-265-776.000 INVOICE 30586

Invoice Amount:	\$549.37
Check Date:	05/12/2020
	549.37

WAYNE COUNTY

3/20 TRAFFIC SIGNAL ENERGY INVOICE # 1010

101-446-920.000 3/20 TRAFFIC SIGNAL ENERGY # 1010083

Invoice Amount:	\$203.55
Check Date:	05/12/2020
	203.55

WAYNE COUNTY

2/20 TRAFFIC SIGNAL ENERGY INVOICE # 1010

Invoice Amount:	\$203.55
Check Date:	05/12/2020

Charter Township of Plymouth

AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

	101-446-920.000	2/20 TRAFFIC SIGNAL ENERGY # 1010042	203.55
Dell Financial Services, LLC.		Invoice Amount:	\$472.05
COMPUTER LEASES -6/1/2020 -- 8/31/2020 - PD		Check Date:	05/12/2020
267-300-978.500	POLICE DEPT.. COMPUTER (LEASE-QTLY)		472.00
267-300-978.500	.05 ADJUSTMENT (ROUNDING)		0.05
Dell Financial Services, LLC.		Invoice Amount:	\$769.64
COMPUTER LEASES - 6-1-2020--8/31/2020 - FIRE		Check Date:	05/12/2020
101-336-978.500	Fire Dept., Computer (Lease-Qtly)		299.32
592-172-978.500	DPW		427.60
592-172-978.500	DPW (rounding adjust)		42.72
Dell Financial Services, LLC.		Invoice Amount:	\$563.26
COMPUTER LEASES - BLDG, HR, PARKS, IT -- 6/1		Check Date:	05/12/2020
101-371-978.500	BUILDING - 1 COMPTUER		70.40
101-171-978.500	HR - 1 COMPUTER		70.40
101-691-978.500	PARK - 1 COMPUTER		70.41
101-201-978.500	INFO SERVICES - 5 COMPUTERS (SEE NOTES)		352.05
Dell Financial Services, LLC.		Invoice Amount:	\$513.08
COMPUTER LEASES - 6/1/2020--8/31/2020 (TRE		Check Date:	05/12/2020
101-253-978.500	TREASURER DEPT. COMPUTER (LEASE-QTLY)		171.00
101-215-978.500	CLERK DEPT. COMPUTER (LEASE-QTLY)		299.32
101-371-978.500	BUILDING DEPT. COMPUTER (LEASE=QT;Y)		42.76
PLYMOUTH-CANTON COMMUNITY SCHOOLS		Invoice Amount:	\$125.00
SHELTER RESERVATION REFUND - PERMIT 1742		Check Date:	05/12/2020
101-290-477.000	REFUND DUE TO COVID 19 - PCCS EVENT		125.00
JON MIKOSZ		Invoice Amount:	\$25.00
SHELTER RESERVATION REFUND - FOOD PREP -		Check Date:	05/12/2020
101-290-477.000	REFUND DUE TO COVID 19 - FOOD PREP-PCCS		25.00
SAKET AWASTHI		Invoice Amount:	\$125.00
SHELTER RESERVATION REFUND - PERMIT 1746		Check Date:	05/12/2020
101-290-477.000	REFUND DUE TO COVID 19		125.00
TINA PIERZYNSKI		Invoice Amount:	\$175.00
SHELTER RESERVATION REFUND - PERMIT 1736		Check Date:	05/12/2020
101-290-477.000	REFUND DUE TO COVID 19		175.00
JON MIKOSZ		Invoice Amount:	\$35.00
SHELTER RESERVATION REFUND - PERMIT 1741		Check Date:	05/12/2020
101-290-477.000	REFUND DUE TO COVID 19 - PCEP		35.00
HEIDI CLARK		Invoice Amount:	\$35.00
SHELTER RESERVATION REFUND - PERMIT 1748		Check Date:	05/12/2020
101-290-477.000	REFUND DUE TO COVID 19 - PCCS		35.00
JULIE MONTRESOR		Invoice Amount:	\$35.00
SHELTER RESERVATION REFUND - PERMIT 1741		Check Date:	05/12/2020
101-290-477.000	REFUND DUE TO COVID 19 - PCCS		35.00
PCCS		Invoice Amount:	\$35.00
SHELTER RESERVATION REFUND - PERMIT 1742		Check Date:	05/12/2020
101-290-477.000	REFUND DUE TO COVID 19 - PCCS		35.00

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION****DEBRA CRUSE**

SHELTER REFUND - PERMIT 17456

101-290-477.000

REFUND DUE TO COVID 19

Invoice Amount:**\$175.00****Check Date:****05/12/2020**

175.00

ADRIANA CHITTARO

SHELTER REFUND - PERMIT 17488

101-290-477.000

REFUND DUE TO COVID 19

Invoice Amount:**\$150.00****Check Date:****05/12/2020**

150.00

TREVOR LAMBERT

SHELTER REFUND - PERMIT 17489

101-290-477.000

REFUND DUE TO COVID 19

Invoice Amount:**\$125.00****Check Date:****05/12/2020**

125.00

KRISTA MCKINLEY

SHELTER REFUND - PERMIT 17428

101-290-477.000

REFUND DUE TO COVID 19

Invoice Amount:**\$35.00****Check Date:****05/12/2020**

35.00

KELLI BLACKBURN

SHELTER REFUND - PERMIT 17440

101-290-477.000

REFUND DUE TO COVID 19

Invoice Amount:**\$125.00****Check Date:****05/12/2020**

125.00

MARGARET BAKER

SHELTER REFUND - PERMIT 17373

101-290-477.000

REFUND DUE TO COVID 19

Invoice Amount:**\$175.00****Check Date:****05/12/2020**

175.00

Total Amount to be Disbursed:**\$214,269.57**

Charter Township of Plymouth

AP Invoice Listing - Board Report

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VENDOR INFORMATION

INVOICE INFORMATION

AT & T		Invoice Amount:	\$800.04
AT&T - TELEPHONE ALLOCATION APRIL 2020 - I		Check Date:	05/06/2020
101-201-853.000	Information Services		54.71
101-209-853.000	Assessing		32.67
101-371-853.000	Building		91.06
101-336-853.000	Fire		143.75
101-305-853.000	Police		145.63
101-171-853.000	Supervisor		85.14
101-253-853.000	Treasurer		72.63
101-215-853.000	Clerk		42.42
101-371-853.500	Community Development		33.90
101-325-853.000	Dispatch		54.78
101-265-854.000	Water/Sewer (Util)		13.01
101-691-853.000	Park		10.18
592-172-853.000	Gen Expense Tel		20.16
ADP INC		Invoice Amount:	\$4,238.13
ADP ENTERPRISETIME & WORKFORCE NOW & P		Check Date:	05/06/2020
101-290-941.000	Enterprise eTime		2,360.95
101-290-941.000	Workforce Now		729.75
101-290-941.000	Payroll Services		1,147.43
COMCAST		Invoice Amount:	\$184.38
COMCAST HIGH SPEED INTERNET - TOWNSHIP P		Check Date:	05/06/2020
101-691-921.000	High Speed Internet - Township Park		184.38
COMCAST		Invoice Amount:	\$128.40
COMCAST HIGH SPEED INTERNET - MAY 2020 -		Check Date:	05/06/2020
101-290-941.000	COMCAST HIGH SPEED INTERNET - MAY		128.40
COMCAST		Invoice Amount:	\$177.94
INTERNET - APRIL 2020 -- ACCT 8529 10 216 18		Check Date:	05/06/2020
101-265-854.000	Senior Ctr Internet		167.26
588-588-921.000	Senior Trans Internet		10.68
COMCAST		Invoice Amount:	\$148.35
INTERNET PORT STREET - MAY 2020 -- ACCT 85		Check Date:	05/06/2020
592-291-805.000	Internet - Port Street		148.35
COMCAST		Invoice Amount:	\$168.35
INTERNET - APRIL 2020 ACCT 8529 10 216 1		Check Date:	05/06/2020
101-290-941.000	APRIL 2020 INTERNET (GEN)		168.35
CONSUMERS ENERGY		Invoice Amount:	\$2,710.47
MONTHLY CHGS - APRIL 2020		Check Date:	05/06/2020
101-171-921.000	Supervisor		184.59
101-201-921.000	Info Services		98.77
101-209-921.000	Assessing		52.84
101-215-921.000	Clerk		160.42
101-253-921.000	Treasurer		67.00
101-305-921.000	Police		530.12
101-325-921.000	Dispatch		110.34
101-325-921.400	Lock Up		110.34
101-336-921.000	Fire Dept		786.56
101-371-921.000	Building		116.21
101-371-921.500	Comm Devel		65.10
101-691-921.000	Park		258.10

Charter Township of Plymouth

AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

226-226-921.000

Utilities-Solid Waste

15.30

592-444-745.000

Power & Pumping-DPW

154.78

DTE ENERGY**Invoice Amount:****\$6,464.09**

DTE SERVICE - MUNICIPAL STREET LIGHTS - AP

Check Date:**05/06/2020**

101-446-920.000

APRIL 2020 MUNICIPAL STREET LIGHTS

6,464.09

PLYMOUTH POSTMASTER**Invoice Amount:****\$1,200.00**

WATER BILL POSTAGE - PERMIT #218 APRIL 202

Check Date:**05/06/2020**

592-172-730.000

PERMIT #218 APRIL 2020 POSTAGE

1,200.00

PLYMOUTH POSTMASTER**Invoice Amount:****\$1,200.00**

WATER BILL POSTAGE - PERMIT #218 MAY 2020

Check Date:**05/06/2020**

592-172-730.000

PERMIT #218 MAY 2020 POSTAGE

1,200.00

RESERVE ACCOUNT**Invoice Amount:****\$5,000.00**

Postage for Postal Meter

Check Date:**05/06/2020**

101-215-727.000

Postage for Reserve Account

5,000.00

A T & T LONG DISTANCE**Invoice Amount:****\$1.09**

LONG DISTANCE ALLOCATION MARCH 2020

Check Date:**05/06/2020**

101-201-853.000

-info services

0.07

101-209-853.000

Assessing

0.04

101-371-853.000

Building

0.12

101-336-853.000

Fire

0.20

101-171-853.000

Supervisor

0.12

101-253-853.000

Treasurer

0.10

101-215-853.000

Clerk

0.06

101-371-853.500

Community Development (Planning)

0.05

101-325-853.000

Dispatch

0.07

101-265-854.000

Township Hall

0.02

101-691-853.000

Park

0.01

592-172-853.000

DPW

0.03

101-305-853.000

Police

0.20

VERIZON WIRELESS**Invoice Amount:****\$89.23**

VERIZON - CELL PHONES FOR PARK & FIRE (ACC

Check Date:**05/06/2020**

101-691-853.000

Park Cell phone

40.01

101-336-853.000

Fire - (Lifepacks)

49.22

Total Amount to be Disbursed:**\$22,510.47**

Charter Township of Plymouth

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VENDOR INFORMATION

INVOICE INFORMATION

ALERUS FINANCIAL		Invoice Amount:	\$20,069.05
MERS-457 PLAN - ALL EMPLOYEES 4-24-2020 PA		Check Date:	04/29/2020
101-100-239.000	457 CONT. PRE-TAX		19,442.58
101-100-239.000	457 CONT. ROTH POST-TAX		626.47
ALERUS FINANCIAL		Invoice Amount:	\$6,723.88
MERS - DC FT EMPLOYEES -- EMPLOYEE CONTRI		Check Date:	04/29/2020
101-100-231.000	MERS EMPLOYEE PRE TAX		6,308.66
101-100-231.000	MERS EMPLOYEE POST TAX		415.22
ALERUS FINANCIAL		Invoice Amount:	\$9,663.44
MERS - DC FT EMPLOYEES -- EMPLOYER CONTRI		Check Date:	04/29/2020
101-171-714.010	SUPERVISOR'S OFFICE		999.30
101-201-714.010	IT DIRECTOR		577.44
101-215-714.010	CLERK'S OFFICE		1,855.67
101-253-714.010	TREASURER'S OFFICE		982.56
101-265-714.010	BUILDING MANAGER (HAACK)		267.12
101-305-714.010	PD DEPT. (TIDERINGTON, GORDON)		674.40
101-305-714.030	PD DEPT. - UNION		3,031.78
101-325-714.050	DISPATCH DEPT.		2,045.88
101-336-714.010	FIRE - JOWSEY		282.96
101-336-714.020	FIRE - UNION		4,929.08
101-371-714.010	BUILDING DEPT.		1,588.39
226-226-714.010	SOLID WASTE DEPT.		353.88
588-588-714.010	SENIOR TRANS		236.36
592-172-714.010	PUBLIC SERVICES		926.16
592-291-714.000	DPW - FELLRATH, HAMANN		1,010.31
592-291-714.040	DPW		2,715.00
101-262-714.000	ELECTIONS (TERRELL)		298.69
101-325-714.010	DISPATCH-RECORDS-BONADEO		321.60
101-325-714.050	RODRIGUEZ (DISPATCH) LOAN		191.47
101-171-714.010	SUPERVISOR'S OFFICE FORFEITURE		(581.20)
101-201-714.010	IT DIRECTOR FORFEITURE		(335.84)
101-215-714.010	CLERK'S OFFICE FORFEITURE		(1,079.27)
101-253-714.010	TREASURER'S OFFICE FORFEITURE		(571.46)
101-253-714.010	ELECTIONS (TERRELL) FORFEITURE		(173.72)
101-265-714.010	TWP HALL (HAACK) FORFEITURE		(155.36)
101-305-714.010	POLICE SUPERVISORY FORFEITURE		(392.24)
101-305-714.030	POLICE UNION FORFEITURE		(1,854.79)
101-325-714.050	DISPATCH UNION FORFEITURE		(1,476.94)
101-336-714.010	FIRE ADMIN (JOWSEY) FORFEITURE		(164.57)
101-336-714.020	FIRE (UNION) FORFEITURE		(2,866.79)
101-371-714.010	BUILDING DEPT FORFEITURE		(923.82)
226-226-714.010	SOLID WASTE (VISEL) FORFEITURE		(205.82)
588-588-714.010	SENIOR CENTER (BOYCE) FORFEITURE		(137.47)
592-172-714.010	PUB. SERVICES FORFEITURE		(538.66)
592-291-714.010	DPW SUPERVISORY FORFEITURE		(587.60)
592-291-714.040	DPW UNION FORFEITURE		(1,579.06)
AT & T		Invoice Amount:	\$966.94
AT&T - TELEPHONE APRIL 2020 ACCT. 831-		Check Date:	04/29/2020
101-325-853.400	COMM/LOCKUP PHONE		966.94
COMCAST		Invoice Amount:	\$62.03
INTERNET - MAY 2020 XFINITY ACCT 8529 1		Check Date:	04/29/2020
101-290-941.000	MAY 2020 INTERNET		62.03

Charter Township of Plymouth

AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

COMCAST			Invoice Amount:	\$104.85
INTERNET - APRIL 2020	ACCT 8529 10		Check Date:	04/29/2020
	101-336-921.000	APRIL 2020 FIRE INTERNET		104.85
CONSUMERS ENERGY			Invoice Amount:	\$641.63
MONTHLY CHGS - MAY 2020 DPW ONLY			Check Date:	04/29/2020
	592-172-921.000	DPW-ACCT. # 1000-2645-6283		623.93
	592-172-921.000	DPW - ACCT. 3 1000-2645-6408		17.70
CONSUMERS ENERGY			Invoice Amount:	\$102.62
MONTHLY CHGS - MARCH 2020 SERVICE @ 477			Check Date:	04/29/2020
	592-444-745.000	ACCT #1000-6777-1970-- 47755 5MILE ROAD		102.62
DTE ENERGY			Invoice Amount:	\$148.38
BASEBALL DIAMONDS MARCH 2020-- 9100-157-6			Check Date:	04/29/2020
	101-691-921.000	Baseball Diamonds		148.38
DTE ENERGY			Invoice Amount:	\$8.87
DTE SERVICE MILLER PARK MARCH 2020 - 9100-			Check Date:	04/29/2020
	101-691-921.000	MILLER PARK ELECTRIC MARCH 2020		8.87
HONKE, ANITA			Invoice Amount:	\$144.60
MEDICARE PART B - MAY 2020			Check Date:	04/29/2020
	101-336-714.000	MEDICARE PART B MAY 2020		144.60
I.A.F.F. - LOCAL 1496			Invoice Amount:	\$2,340.00
IAFF DUES-APRIL 2020 (DETAIL ATTACHED)			Check Date:	04/29/2020
	101-100-232.020	APRIL 2020 UNION DUES		2,340.00
KNUPP, LINDA			Invoice Amount:	\$144.60
MEDICARE PART B MAY 2020			Check Date:	04/29/2020
	101-336-714.500	MEDICARE PART B MAY 2020		144.60
M E R S			Invoice Amount:	\$113,898.83
MERS - APRIL 2020 EMPLOYEE AND EMPLOYER			Check Date:	04/29/2020
	101-100-231.030	COAM - Employee Contrib.		2,713.80
	101-100-231.030	POAM - Employee Cont.		9,200.36
	101-100-231.020	FIRE - Employee Contrib.		8,646.92
	101-100-231.050	DISPATCH - Employee Contrib		2,993.83
	101-305-714.030	COAM - Employer Contrib		14,107.92
	101-305-714.030	POAM - Employer Contrib		26,455.00
	101-336-714.020	FIRE - Employer Contrib		41,720.00
	101-325-714.050	DISPATCH - Employer Contrib		8,061.00
MAAS, CARLAS			Invoice Amount:	\$188.00
MEDICARE PART B MAY 2020			Check Date:	04/29/2020
	101-336-714.000	MEDICARE PART B -MAY 2020		188.00
Total Amount to be Disbursed:				\$155,207.72

Charter Township of Plymouth

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VENDOR INFORMATION

INVOICE INFORMATION

SPALDING DEDECKER ASSOCIATES, INC.			Invoice Amount:	\$2,085.00
BD Bond Refund			Check Date:	04/29/2020
	701-100-202.701	BE20-0001		2,085.00
SPALDING DEDECKER ASSOCIATES, INC.			Invoice Amount:	\$493.00
BD Bond Refund			Check Date:	04/29/2020
	701-100-202.701	BE19-0013		493.00
SPALDING DEDECKER ASSOCIATES, INC.			Invoice Amount:	\$1,894.50
BD Bond Refund			Check Date:	04/29/2020
	701-100-202.701	BE18-0021		1,894.50
SPALDING DEDECKER ASSOCIATES, INC.			Invoice Amount:	\$1,297.50
BD Bond Refund			Check Date:	04/29/2020
	701-100-202.701	BE18-0025		1,297.50
SPALDING DEDECKER ASSOCIATES, INC.			Invoice Amount:	\$181.50
BD Bond Refund			Check Date:	04/29/2020
	701-100-202.701	BE18-0008		181.50
SPALDING DEDECKER ASSOCIATES, INC.			Invoice Amount:	\$862.50
BD Bond Refund			Check Date:	04/29/2020
	701-100-202.701	BE18-0001		862.50
SPALDING DEDECKER ASSOCIATES, INC.			Invoice Amount:	\$140.00
BD Bond Refund			Check Date:	04/29/2020
	701-100-202.701	BE18-0005		140.00
SPALDING DEDECKER ASSOCIATES, INC.			Invoice Amount:	\$186.00
BD Bond Refund			Check Date:	04/29/2020
	701-100-202.701	BE19-0007		186.00
SPALDING DEDECKER ASSOCIATES, INC.			Invoice Amount:	\$360.00
BD Bond Refund			Check Date:	04/29/2020
	701-100-202.701	BE18-0028		360.00
SPALDING DEDECKER ASSOCIATES, INC.			Invoice Amount:	\$1,627.50
BD Bond Refund			Check Date:	04/29/2020
	701-100-202.701	BE18-0006		1,627.50
SPALDING DEDECKER ASSOCIATES, INC.			Invoice Amount:	\$6,490.00
BD Bond Refund			Check Date:	04/29/2020
	701-100-202.701	BE18-0052		6,490.00
SPALDING DEDECKER ASSOCIATES, INC.			Invoice Amount:	\$3,143.75
BD Bond Refund			Check Date:	04/29/2020
	701-100-202.701	BE19-0010		3,143.75
SPALDING DEDECKER ASSOCIATES, INC.			Invoice Amount:	\$4,295.00
BD Bond Refund			Check Date:	04/29/2020
	701-100-202.701	BE19-0006		4,295.00
SPALDING DEDECKER ASSOCIATES, INC.			Invoice Amount:	\$1,955.00
BD Bond Refund			Check Date:	04/29/2020
	701-100-202.701	BE20-0002		1,955.00

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

SPALDING DEDECKER ASSOCIATES, INC.			Invoice Amount:	\$1,705.00
BD Bond Refund			Check Date:	04/29/2020
	701-100-202.701	BPZ19-0006 - PB19-0322		1,705.00
SPALDING DEDECKER ASSOCIATES, INC.			Invoice Amount:	\$8,402.50
BD Bond Refund			Check Date:	04/29/2020
	701-100-202.701	BE19-0002		8,402.50
SPALDING DEDECKER ASSOCIATES, INC.			Invoice Amount:	\$110.00
BD Bond Refund			Check Date:	04/29/2020
	701-100-202.701	BE19-0004		110.00
SPALDING DEDECKER ASSOCIATES, INC.			Invoice Amount:	\$623.00
BD Bond Refund			Check Date:	04/29/2020
	701-100-202.701	BE19-0009		623.00
SPALDING DEDECKER ASSOCIATES, INC.			Invoice Amount:	\$4,287.50
BD Bond Refund			Check Date:	04/29/2020
	701-100-202.701	BE20-0004		4,287.50
SPALDING DEDECKER ASSOCIATES, INC.			Invoice Amount:	\$260.00
BD Bond Refund			Check Date:	04/29/2020
	701-100-202.701	BE19-0014		260.00
SPALDING DEDECKER ASSOCIATES, INC.			Invoice Amount:	\$3,673.25
BD Bond Refund			Check Date:	04/29/2020
	701-100-202.701	BE20-0001		3,673.25
SPALDING DEDECKER ASSOCIATES, INC.			Invoice Amount:	\$5,845.00
BD Bond Refund			Check Date:	04/29/2020
	701-100-202.701	BE20-0003		5,845.00
Total Amount to be Disbursed:				\$49,917.50

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
SPECIAL MEETING
MAY 16, 2020**

NEW BUSINESS

**ITEM E.1
COVID CRISIS RESOLUTION OF
COMMUNITY APPRECIATION
RESOLUTION #2020-05-16-42**



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: May 16, 2020

ITEM: Approval of Resolution Regarding COVID-19 Crisis, **Resolution #2020-05-16-42**

PRESENTERS: Trustee Jack Dempsey

BACKGROUND:

Since the issuance earlier this year of national and state government declarations of emergency and disaster regarding the COVID-19 pandemic, this township has been dramatically impacted along with southeast Michigan and the rest of the state. According to the latest data from Wayne County (as of May 8), there have been 72 cases and 17 deaths of township residents associated with this virus.

No doubt all lament such losses and such suffering.

It makes it all the more appropriate for this board to express its appreciation to all those connected with this township - residents, front-line responders, workers, businesses, nonprofits – who responded with service and sacrifice to aid our community in this crisis situation. It is also appropriate for this board to encourage residents to continue their focus on patronage of our local businesses in order to foster economic recovery from the quarantine mandates imposed and encouraged by government.

PROPOSED MOTION: I move to adopt **Resolution #2020-05-16-42** expressing the board's appreciation and urging support for local businesses in conjunction with the COVID-19 pandemic.

**STATE OF MICHIGAN
COUNTY OF WAYNE
CHARTER TOWNSHIP OF PLYMOUTH**

**RESOLUTION EXPRESSING GRATITUDE TO OUR COMMUNITY
AND URGING CONTINUED SUPPORT OF LOCAL JOB PROVIDERS**

RESOLUTION # 2020-05-16-42

At a special meeting of the Board of Trustees for the Charter Township of Plymouth (the 'board'), held at Township Hall, 9955 N. Haggerty Road, Plymouth, MI on May 16, 2020, the following resolution was offered:

WHEREAS, on March 10, 2020, Governor Whitmer issued Executive Order 2020-4 declaring a State of Emergency concerning the "novel coronavirus (COVID-19)," which accompanied and was followed by various other federal, state, and county government declarations, and;

WHEREAS, this community is now emerging from the effects of this situation, which engendered massive dislocation and disruption in the daily lives of each resident and family, caused illness, trauma, and death, and in ways unprecedented within living memory wreaked havoc, calamity, and heartache, and;

WHEREAS, coping with this as a community required the contributions and sacrifices of citizens, workers, volunteers, organizations, and businesses within the boundaries of the Charter Township of Plymouth, in various and critical ways, and;

WHEREAS, such contributions included voluntary behavior by citizens consistent with advice and directives issued by governments at every level, and our citizenry responded by rising to the occasion in an exemplary way that contributed locally as well as beyond our borders, and;

WHEREAS, the services of our public safety personnel in its fire, police, and dispatch departments proved invaluable during this situation, at front-line risk to their own health and safety, upholding their continuing performance in the finest tradition of public service, and;

WHEREAS, all other employees of the township, including our DPW staff, office and clerical staff, together with non-union department heads and part-time personnel, rose to the occasion to accomplish their essential functions for the public, and;

WHEREAS, health care workers and organizations of this township also were placed in the position of first response, frequently at personal risk, and provided critical care, essential aid, and invaluable support to our safety and well-being, and;

WHEREAS, members of the U.S. military and Michigan National Guard, and their families, performed services on behalf of nation and state critical to our defense and welfare during this situation, and;

WHEREAS, the businesses within this township, many of them small business entities, all of which provide jobs and pay taxes and fees and thereby contribute to public well-being, and their employees, made sacrifices on behalf of the greater good by revamping their customary approaches to serving the public, some pivoting in order to supply urgently needed products and services, and even ceasing operations if appropriate or required, and;

WHEREAS, the community and religious organizations of this township contributed by maintaining their vital human services, while suspending their in-person gatherings, and even enhancing their essential work in order to support and sustain the quality of life and well-being of the citizens of this community, and;

WHEREAS, economic recovery in our community will be dramatically advantaged by ongoing and increased patronage of local businesses, many of which were asked or required to close, reduce, or revise their operations during this situation, and did so, risking their viability but putting the general welfare and that of their workers as a first priority.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Charter Township of Plymouth expresses its sincere and most profound gratitude, appreciation, and respect to all of the aforementioned persons and organizations, and respectfully urges ongoing and increased support of the businesses within this locality, and;

BE IT FURTHER RESOLVED THAT this resolution shall be posted for the remainder of this calendar year in a conspicuously public place within Township Hall as a means of continuing to communicate the sentiments contained, and;

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to our state senator, state representative, and county commissioner.

Moved by: _____ Seconded by: _____

ROLL CALL:

___Clinton, ___Curmi, ___Dempsey, ___Doroshewitz, ___Heise, ___Heitman, ___Vorva

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
SPECIAL MEETING
MAY 16, 2020**

NEW BUSINESS

**ITEM E.2
2020 SIDEWALK PROJECT BID
AWARD
RESOLUTION #2020-05-16-43**



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: May 16, 2020

ITEM: Award Contract for 2020 Sidewalk Replacement Program, **Resolution #2020-05-16-43**

PRESENTERS: Jeremy Schrot, PE, Township Engineer

BACKGROUND:

The proposed improvements for the 2020 Sidewalk Replacement Program includes removing and replacing sidewalk flags that have been identified as non-compliant and are in need of replacing for safety purposes.

On April 2, 2020, the Plymouth Clerk's office received six (6) sealed bids for this project, with seven bids considered complete. The seven remaining bidders are considered to be responsive having submitted a bid compliant with all requirements.

PROPOSED MOTION: I move to adopt **Resolution #2020-05-16-43** authorizing the board of trustees to approve the award of the 2020 Sidewalk Replacement Program to JB Contractors Inc. for an amount not to exceed \$292,169.80.

**STATE OF MICHIGAN
COUNTY OF WAYNE
CHARTER TOWNSHIP OF PLYMOUTH**

**RESOLUTION TO AWARD BID FOR
THE 2020 SIDEWALK REPLACEMENT PROGRAM**

RESOLUTION # 2020-05-16-43

At a special meeting of the Board of Trustees for the Charter Township of Plymouth (the 'board'), held at Township Hall, 9955 N. Haggerty Road, Plymouth, MI on May 16, 2020, the following resolution was offered:

WHEREAS, it is the intention of the Charter Township of Plymouth Board of Trustees to enter into an agreement to provide improvements to 2020 Sidewalk Replacement Program. The project scope is the removal and replacement of existing sidewalk flags throughout the Township.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Plymouth Board of Trustees does hereby approve **Resolution #2020-05-16-43** authorizing the award of the contract for the improvements to 2020 Sidewalk Replacement Program to the low bidder; JB Contractors Inc.; in accordance with the bid specifications for an amount not to exceed \$292,169.80.

Moved by: _____ Seconded by: _____

ROLL CALL:

___Curmi, ___Dempsey, ___Doroshewitz, ___Heise, ___Heitman, ___Vorva, ___Clinton



May 4, 2020

Mr. Jerry Vorva, Clerk
Charter Township of Plymouth
9955 N. Haggerty Road
Plymouth, Michigan 48170

Re: **Recommendation for Award**
2020 Sidewalk Replacement Program
SDA Project No.: Job No PL19004

Dear Mr. Vorva:

On April 2, 2020 at 2:00 p.m., construction bids were opened and publicly read at the Plymouth Township Offices for the 2020 Sidewalk Replacement Program. The proposed improvements for the 2020 Sidewalk Replacement Program includes removing and replacing sidewalk flags that have been identified as non-compliant and are in need of replacing for safety purposes.

The Township Clerk's office received six (6) sealed bids for this project. One bid package was incomplete. The five remaining bidders were considered to be responsive having submitted a bid compliant with all requirements. The apparent low bidder, JB Contractors Inc, submitted a total bid of \$292,169.80 for Category 3 (Sidewalk Replacement Program). Following the bid opening, Spalding DeDecker reviewed the bids received, and verified the calculations.

Based on a review of experience and references provided, Spalding DeDecker finds that JB Contractors Inc is qualified and prepared to perform the required construction.

It is our recommendation that the project be awarded to the low bidder, JB Contractors Inc, for the 2020 Sidewalk Replacement Program in the amount of \$292,169.80.

Upon award by the Township Board, our office will coordinate the completion of the Contract Agreement, Bonds, and Insurance information with JB Contractors Inc.

Very Truly Yours,
SPALDING DEDECKER

A handwritten signature in black ink, appearing to read 'Jeremy J. Schrot', is written over the company name.

Jeremy Schrot, PE
Director of Public Engineering

BID TABULATION - 2020 SIDEWALK GAPS AND REPLACEMENT PROGRAM
PLYMOUTH TOWNSHIP

6 Bids received, opened 04/02/20

Project No. PL18006 & PL19004

By: TER

Reviewed: JS

CATEGORY 1 - NORTH TERRITORIAL				JB		GREAT LAKES		ROTUNDO		LACARIA		AUDIA	
No		QUANTITY	UNIT	UNIT PRICE (\$)	AMOUNT (\$)	UNIT PRICE (\$)	AMOUNT (\$)	UNIT PRICE (\$)	AMOUNT (\$)	UNIT PRICE (\$)	AMOUNT (\$)	UNIT PRICE (\$)	AMOUNT (\$)
101	Bonds, Insurance and Mobilization (10% Max)	1	LS	\$4,000.00	4,000.00	\$10,000.00	10,000.00	\$19,208.81	19,208.81	\$12,000.00	12,000.00	\$16,000.00	16,000.00
102	Pre-Construction Audio-Visual	1	LS	\$920.00	920.00	\$985.00	985.00	\$3,000.00	3,000.00	\$5,000.00	5,000.00	\$1,200.00	1,200.00
103	Soil Erosion Control Measures	1	LS	\$4,300.00	4,300.00	\$7,500.00	7,500.00	\$3,000.00	3,000.00	\$7,000.00	7,000.00	\$5,000.00	5,000.00
104	Temporary Traffic Control Devices	1	LS	\$5,000.00	5,000.00	\$10,000.00	10,000.00	\$6,000.00	6,000.00	\$8,500.00	8,500.00	\$6,500.00	6,500.00
105	Tree Protection Fencing	100	LF	\$6.00	600.00	\$10.50	1,050.00	\$15.00	1,500.00	\$10.00	1,000.00	\$20.00	2,000.00
106	Tree, Rem, Complete	9	EA	\$800.00	7,200.00	\$1,120.00	10,080.00	\$611.12	5,500.08	\$2,500.00	22,500.00	\$950.00	8,550.00
107	Stump, Rem, Complete	1	EA	\$300.00	300.00	\$80.00	80.00	\$800.00	800.00	\$650.00	650.00	\$400.00	400.00
108	Gravel Shoulder, Rem	69	SY	\$11.00	759.00	\$15.75	1,086.75	\$20.00	1,380.00	\$20.00	1,380.00	\$50.00	3,450.00
109	Sidewalk, Rem	19	SY	\$11.00	209.00	\$12.50	237.50	\$18.00	342.00	\$25.00	475.00	\$40.00	760.00
110	HMA Surface, Remove	39	SY	\$11.00	429.00	\$10.50	409.50	\$25.00	975.00	\$25.00	975.00	\$50.00	1,950.00
111	Sewer, Rem, Less than 24 inch	22	LF	\$20.00	440.00	\$25.00	550.00	\$40.00	880.00	\$60.00	1,320.00	\$40.00	880.00
112	Sidewalk Grading	14.4	STA	\$1,400.00	20,160.00	\$1,475.00	21,240.00	\$3,500.00	50,400.00	\$1,500.00	21,600.00	\$1,000.00	14,400.00
113	Subgrade Undercut (As Needed)	86	CY	\$35.00	3,010.00	\$50.00	4,300.00	\$25.00	2,150.00	\$30.00	2,580.00	\$50.00	4,300.00
114	Culv, CL F, 12 inch	33	LF	\$50.00	1,650.00	\$55.00	1,815.00	\$50.00	1,650.00	\$100.00	3,300.00	\$200.00	6,600.00
115	Culv, End Sect, 12 inch	4	EA	\$500.00	2,000.00	\$300.00	1,200.00	\$50.00	200.00	\$650.00	2,600.00	\$1,300.00	5,200.00
116	Aggregate Base, 4 Inch	918	SY	\$10.00	9,180.00	\$14.50	13,311.00	\$35.00	32,130.00	\$17.00	15,606.00	\$22.00	20,196.00
117	Curb & Gutter, Conc, Modified	253	LF	\$30.00	7,590.00	\$23.00	5,819.00	\$45.00	11,385.00	\$43.00	10,879.00	\$30.00	7,590.00
118	Sidewalk, Conc, 4 Inch	6,580	SF	\$4.50	29,610.00	\$5.50	36,190.00	\$9.00	59,220.00	\$8.00	52,640.00	\$7.50	49,350.00
119	Sidewalk, Conc, 6 Inch	306	SF	\$5.70	1,744.20	\$6.50	1,989.00	\$9.85	3,014.10	\$9.00	2,754.00	\$7.90	2,417.40
120	ADA Ramp, 6 inch	60	SF	\$7.00	420.00	\$7.50	450.00	\$18.00	1,080.00	\$50.00	3,000.00	\$12.00	720.00
121	ADA Detectable Warning Plate	20	SF	\$20.00	400.00	\$20.00	400.00	\$20.00	400.00	\$120.00	2,400.00	\$160.00	3,200.00
122	HMA Driveway, Complete	6	SY	\$235.00	1,410.00	\$82.00	492.00	\$97.00	582.00	\$120.00	720.00	\$100.00	600.00
123	Restoration, Sidewalk Gap	1	LS	\$4,000.00	4,000.00	\$29,950.00	29,950.00	\$5,000.00	5,000.00	\$15,000.00	15,000.00	\$16,000.00	16,000.00
124	Permit Allowance	1,500	DLR	\$1.00	1,500.00	\$1.00	1,500.00	\$1.00	1,500.00	\$1.00	1,500.00	\$1.00	1,500.00
SUBTOTAL CATEGORY 1				\$ 106,831.20		\$ 160,634.75		\$ 211,296.99		* \$ 195,379.00		\$ 178,763.40	

CATEGORY 2 - MCCLUMPHA													
201	Bonds, Insurance and Mobilization (10% Max)	1	LS	\$1,000.00	1,000.00	\$2,500.00	2,500.00	\$2,603.88	2,603.88	\$1,500.00	1,500.00	\$1,870.00	1,870.00
202	Pre-Construction Audio-Visual	1	LS	\$460.00	460.00	\$880.00	880.00	\$3,000.00	3,000.00	\$3,000.00	3,000.00	\$800.00	800.00
203	Soil Erosion Control Measures	1	LS	\$500.00	500.00	\$3,000.00	3,000.00	\$2,500.00	2,500.00	\$3,000.00	3,000.00	\$1,000.00	1,000.00
204	Temporary Traffic Control Devices	1	LS	\$2,000.00	2,000.00	\$5,500.00	5,500.00	\$2,500.00	2,500.00	\$3,000.00	3,000.00	\$1,000.00	1,000.00
205	Sidewalk Grading	1.3	STA	\$1,400.00	1,820.00	\$1,550.00	2,015.00	\$3,500.00	4,550.00	\$1,500.00	1,950.00	\$1,000.00	1,300.00
206	Subgrade Undercut (As Needed)	8	CY	\$35.00	280.00	\$60.00	480.00	\$25.00	200.00	\$30.00	240.00	\$50.00	400.00
207	Aggregate Base, 4 Inch	87	SY	\$10.00	870.00	\$15.75	1,370.25	\$35.00	3,045.00	\$30.00	2,610.00	\$18.00	1,566.00
208	Aggregate Base, 8 Inch	10	SY	\$15.40	154.00	\$17.85	178.50	\$60.00	600.00	\$30.00	300.00	\$25.00	250.00
209	Sidewalk, Conc, 4 Inch	275	SF	\$5.00	1,375.00	\$6.25	1,718.75	\$9.00	2,475.00	\$9.00	2,475.00	\$9.00	2,475.00
210	Sidewalk, Conc, 6 Inch	375	SF	\$7.00	2,625.00	\$7.25	2,718.75	\$9.85	3,693.75	\$9.50	3,562.50	\$10.00	3,750.00
211	HMA, 36A	2	TON	\$350.00	700.00	\$550.00	1,100.00	\$350.00	700.00	\$500.00	1,000.00	\$480.00	960.00
212	Sanitary Cleanout, Adjust	1	EA	\$150.00	150.00	\$550.00	550.00	\$275.00	275.00	\$600.00	600.00	\$1,700.00	1,700.00
213	Restoration, Sidewalk Gap	1	LS	\$1,000.00	1,000.00	\$5,000.00	5,000.00	\$1,000.00	1,000.00	\$3,000.00	3,000.00	\$2,000.00	2,000.00
214	Permit Allowance	1,500	DLR	\$1.00	1,500.00	\$1.00	1,500.00	\$1.00	1,500.00	\$1.00	1,500.00	\$1.00	1,500.00
SUBTOTAL CATEGORY 2				* \$ 14,434.00		\$ 28,511.25		\$ 28,642.63		* \$ 27,737.50		\$ 20,571.00	

CATEGORY 3 - REPLACEMENT PROGRAM													
301	Sidewalk Remove & Replace, 4 Inch	33,776	SF	\$7.80	263,452.80	\$8.00	270,208.00	\$9.50	320,872.00	\$12.30	415,444.80	\$13.00	439,088.00
302	Sidewalk Remove & Replace, 6 Inch	3,038	SF	\$9.00	27,342.00	\$8.50	25,823.00	\$10.50	31,899.00	\$12.85	39,038.30	\$13.75	41,772.50
303	Sidewalk Remove & Replace, 8 Inch	125	SF	\$11.00	1,375.00	\$9.50	1,187.50	\$12.00	1,500.00	\$12.95	1,618.75	\$14.00	1,750.00
SUBTOTAL CATEGORY 3				\$ 292,169.80		\$ 297,218.50		\$ 354,271.00		\$ 456,101.85		\$ 482,610.50	

TOTAL * \$ 413,435.00 \$ 486,364.50 \$ 594,210.62 * \$ 679,218.35 \$ 681,944.90

OTHER BIDS RECEIVED:
MERLO CONSTRUCTION - INCOMPLETE BID FORM

* NOTES BID CALCULATIONS CORRECTED

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
SPECIAL MEETING
MAY 16, 2020**

NEW BUSINESS

**ITEM E.3
2020-22 GRASS CUTTING CONTRACT
RESOLUTION #2020-05-16-44**



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: May 16, 2020

ITEM: Contract Approval for 2020-22 Grass Cutting and Landscaping, **Resolution #2020-05-16-44**

PRESENTERS: Supervisor Kurt Heise, Attorney Kevin Bennett

BACKGROUND:

The township solicited bids for grass cutting and related landscaping services for all township properties excluding township park and received six responses. All vendors bid for three years and kept the same prices for each of those years. On April 14 the board awarded the bid to Reliable Landscaping of Canton, Michigan with the proviso that the contract for this service be negotiated by the township supervisor and attorney and presented to the board for approval at a later date.

PROPOSED MOTION: I move to adopt **Resolution #2020-05-16-44** authorizing the board of trustees to approve the attached 2020-22 grass cutting and landscaping contract with Reliable Landscaping for an amount not to exceed \$51,675 per year and authorize the supervisor to sign same.

**STATE OF MICHIGAN
COUNTY OF WAYNE
CHARTER TOWNSHIP OF PLYMOUTH**

**RESOLUTION TO AUTHORIZE CONTRACT FOR 2020-22
GRASS CUTTING AND LANDSCAPING**

RESOLUTION # 2020-05-16-44

At a special meeting of the Board of Trustees for the Charter Township of Plymouth (the 'board'), held at Township Hall, 9955 N. Haggerty Road, Plymouth, MI on May 16, 2020, the following resolution was offered:

WHEREAS, the township solicited bids for grass cutting and related landscaping services for all township properties excluding township park and received six responses, and;

WHEREAS, all vendors bid for three years and kept the same prices for each of those years, and;

WHEREAS, on April 14 the board awarded the bid to Reliable Landscaping of Canton, Michigan with the proviso that the contract for this service be negotiated by the township supervisor and attorney and presented to the board for approval at a later date.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Plymouth Board of Trustees does hereby approve **Resolution #2020-05-16-44** authorizing the approval of the attached 2020-22 grass cutting and landscaping contract with Reliable Landscaping for an amount not to exceed \$51,675 per year and authorize the supervisor to sign same.

Moved by: _____ Seconded by: _____

ROLL CALL:

___Dempsey, ___Doroshewitz, ___Heise, ___Heitman, ___Vorva, ___Clinton, ___Curmi

GRASS CUTTING CONTRACT

This Contract is between **Reliable Landscaping, Inc.** and the **Charter Township of Plymouth Michigan** for Lawn Maintenance as per the Bid Package for 2020-'22, which is attached to and incorporated herein.

The sum total of these services detailed in this agreement are not to exceed **\$51,675 per year**. This agreement is in effect beginning spring 2020 and ending 12/31/2022.

Reliable Landscaping (Reliable) shall perform the services of lawn maintenance for the Charter Township of Plymouth (Township) in the following manner and under the following conditions:

1. DESCRIPTION

Reliable shall perform lawn maintenance such as: raking, grass mowing, grass edging, and proper removal/disposal of lawn litter, including, but not limited to; trash and landscape debris such as leaves, sticks, grass clippings, and organic debris. There shall be 27 Lawn Maintenance Cycles at locations to be provided by the Township at the end of this agreement.

2. INSURANCE REQUIREMENTS

Reliable must provide to the Township an insurance certificate BEFORE any work for the Township may begin. All insurance policies and certificates must include an endorsement providing ten (10) days prior written notice to the Township of cancellation or reduction of coverage. Reliable shall cease operations on the occurrence of any such cancellation or reduction and shall not resume operations until new insurance is in force.

Workers Compensation Insurance - Certification that Reliable carries worker's compensation insurance at State of Michigan statutory limits.

General liability coverage - for the scope of the project shall be provided to protect the Township. Plymouth Township shall be named on each policy as an additional named insured. The required limits are as follows:

Comprehensive General Liability:

Bodily injury - each occurrence	\$ 1,000,000
Bodily injury - aggregate	\$ 1,000,000
Property damage - each occurrence	\$ 1,000,000
Combined single limit	\$ 1,000,000

Umbrella or excess liability \$ 1,000,000

Automobile Liability Insurance - Certification that Reliable carries automobile insurance with the following limits:

Automobile injury \$ 500,000

Property Damage \$ 250,000

Combined single limit \$ 1,000,000

3. CONTRACT ADMINISTRATOR

The Township Building Official or his designated representative, shall be the contract administrator herein referred to as the "Administrator," who shall respond to questions, audit billings, approve payments, oversee schedules, and generally be responsible for overseeing the execution of the contract.

Administrator: Mark Lewis Phone: 734-354-3211

4. CONTRACTOR STATUS

Reliable and his/her employees at all times shall be considered as an independent Contractor, and not as Township employees. As an independent Contractor, the Reliable's payment under this contract shall not be subject to any withholding for tax, social security, or other purposes; nor shall Reliable or his/her employees be entitled to sick leave, pension benefits, vacation, medical benefits, life insurance, or unemployment compensation or the like from the Township. Reliable shall exercise all supervisory control and general control overall day-to-day operations of his/her employees including control over worker's duties. Reliable shall also be responsible for payment of all wages to employees, taxes and fringe benefits, and shall discipline employees as needed, including hiring and firing.

5. CANCELLATION OPTION

The Township reserves the right to cancel the contract by giving thirty (30) days written notice to Reliable. If cancellation is for default of contract due to nonperformance, the contract may be canceled without notice. Reliable may cancel the contract by giving the Township (30) thirty days written notice of such intention. All notices are effective upon the date of mailing.

6. TEMPORARY CLOSING

Should emergency conditions arise which would necessitate closing of the a Township facility for a period of time, the contract may be suspended or altered. A negotiated temporary agreement shall be worked out should this situation occur. It is not the intent of the Township to close any property for anything other than emergency and/or reconstruction reasons.

7. DEFAULT

If an inspection by the Administrator reveals that Reliable's work results in any non-acceptable maintenance condition the following steps will be taken:

1. The Administrator at the time of the first occurrence shall call a meeting with the Reliable to review the condition.
2. Should a second occurrence develop, a second meeting will be held. A letter of warning will follow.
3. Should a third occurrence develop, a written notice or termination will be sent to the Reliable.

In the event of such termination, the Township may deem it appropriate to perform services similar to those that have been terminated. Reliable shall be liable for any excess cost for such services. Reliable shall not be liable for any increase cost if failure to perform the contract arises out of any cause beyond his/her control and without his/her fault or negligence.

8. CONTRACT MODIFICATIONS

The Township reserves the right to increase or decrease service, or make any changes necessary, at any time during the duration of this contract, or any negotiated extension thereof. Price adjustments due to any of the foregoing changes shall be pro-rated on this contract Prices for extra work requested during this contract, which are not part of this contract will be negotiated at the time of occurrence.

Changes of any nature after the contract has been awarded, which reflect an increase or decrease in requirements or cost, shall require a written change of service to be issued by the Administrator.

9. LAWS, ORDINANCES, AND REGULATIONS

Reliable shall comply with all local, state, and federal laws, ordinances, and regulations. Any permits, licenses, certificates, or fees required for the performance of the work shall be obtained and paid for by Reliable. All work shall be done in compliance with the applicable rules of the industry which shall be considered as included in these specifications, shall comply with all local and state codes, and be approved by the Township prior to use.

10. PROTECTION OF PROPERTY

Reliable shall be responsible for protecting and preserving from damage any and all facilities, public and private, which are adjacent to the area where the work is being performed. If any damage is done to "off target" plant material, the plant or plants shall be replaced with an approved specimen at no cost to the Township.

11. TIME AND PROGRESS

It is understood and agreed that "time is of the essence," in respect to the work contemplated herein, and Reliable agrees to do the work covered by the contract in conformity with the provisions set forth herein and to prosecute all work with all due diligence as to complete any work required under the contract

within the shortest reasonable period of time. Reliable must have equipment and personnel capable of finishing entire area of contract within one (1) day.

12. EQUIPMENT AND MATERIALS, INSPECTION AND LIABILITY

The Administrator shall have the right to inspect all equipment and materials which is to be used in carrying out the terms of this contract Any such equipment or materials which do not comply with local, state, and federal codes or with this contract may be rejected by the Township.

13. SAFETY EQUIPMENT, PROPER CLOTHNG, AND APPEARANCE

All personnel working on grounds shall be responsible for wearing safety equipment as per M.I.O.S.H.A. and M.D.A requirements and proper clothing such as long sleeve shirts, long pants, rubber gloves, and boots. All personnel shall maintain a clean and neat appearance.

14. CONTRACTOR GENERAL RESPONSIBILITIES AND REQUIREMENTS

Reliable shall be responsible for the satisfactory and complete execution of the work in accordance with the true intent of the specifications. He/she shall provide, without extra charge, all incidental items required as part of the work even though not particularly specified or indicated, (i.e. posting)

15. DAMAGES

Reliable shall be held liable for all damages done, as a result of his/her operation, to fixed objects such as signs, posts, buildings, and all vegetation, including turf, trees, shrubs, and desirable natural growth. Damage shall include among other things: skinning, scraping, limbing, or gouging of trees or shrubs, and rutting, scalping or tearing of turf. Costs associated with damages caused by Reliable to plant material will be assessed based on current M.F.P.A. Michigan Tree Evaluation guidelines.

All turf damage repairs shall be made by the Reliable in accordance with Section 6.53 and 8.21 of the 1990 Standard Specifications for Construction, and as herein specified. Only friable topsoil shall be used to fill any depressions, ruts, etc., prior to seeding. Seed will only be allowed during the seasonal limitation periods. All other property damage will be assessed for actual replacement costs including labor, materials, and equipment

Reliable shall be billed for all costs related to damages caused by his/her operation.

16. RELIABLE TO FURNISH

A All transportation

B All equipment and necessary supplies including but not restricted to: mowers, edgers, blowers, and various hand tools.

Reliable shall furnish, operate, and maintain suitable and adequate equipment necessary to perform all tasks described in bid item, in a favorable manner. The equipment furnished by Reliable must be in good repair and shall be maintained so as to produce a clean, sharp cut to the grass at all times. Equipment

which in any way pulls or rips grass or damages the turf shall not be allowed to operate under this contract. All equipment will be of such a type so that the height of cut can be adjusted to a minimum of 2" and a maximum of 4". Reliable shall have enough equipment and personnel to complete each mowing cycle at each site contracted for, in the time frame specified.

C Under no circumstances shall the Township be responsible for any theft, vandalism, or damage to Reliable's equipment due to obstacles encountered during the work to be performed under this contract.

17. TECHNICAL SPECIFICATIONS

1. MOWING

Twenty-seven (27) cycles - One trip in April, weekly trips May through September, and Plymouth trips in October (every 10 days).

A Grass shall not be allowed to reach a height of five (5) inches or more, and shall not be mowed lower than the minimum of two (2) inches.

B. All elements of the lawn maintenance cycle shall be completed the same day they are started. No partial mowing will be allowed unless the weather forces delay. If rain or wet turf conditions exist, Reliable shall finish the cycle as soon as favorable conditions return.

C. All mowing, trimming, and edging equipment shall be properly maintained. Cutting blades shall be kept sharp to minimize turf damage.

D. Equipment and supplies may not be stored overnight or for extended periods of time on Township property.

E Grass shall not be mowed when wet.

F. No mowing to be done on Saturdays or Sundays, unless approval is obtained from Administrator. No mowing will be allowed on holidays or holiday weekends from 3:00 p. m. Friday to 8:00 a.m. Tuesday.

G. Clippings shall be removed, if visible, after mowing at Reliable's expense. No clippings shall be disposed of in Township dumpsters or on Township property.

H. All clippings shall be removed from all sidewalks, concrete picnic table pads, parking areas, and flower and shrub beds.

2. GRASS TRIMMING

Trim grass around fixed objects and trees. Extreme care shall be used to prevent injury to fixed objects and trees.

3. EDGING

Edge along all walks and curb areas every second mowing. Edging shall be no wider than W from edge of sidewalk to lawn surface. All edging debris shall be removed from walkways and curb areas and disposed of at Reliable's expense. No edging debris shall be disposed of in Township dumpsters or on Township property.

4. SPRING AND FALL CLEANUP

Spring cleanup to take place at the time of or shortly before first grass cut.

A final mowing and general cleanup of all areas should take place between 11/1 and 11/15 with work completed no later than November 15.

18. METHOD OF PAYMENT

The completed work will be paid for at the contract unit price, which shall be payment in full for all labor, equipment, and materials required to satisfactory complete the work described herein.

Reliable shall furnish an invoice, in duplicate, for services rendered for each application period for their labor and equipment

The billing shall reference the appropriate purchase contract number and shall contain, if applicable, adjustments for additions, deletions, or change in service. The Township will pay the billed monthly amount in accordance with bid. Payments may be delayed up to 30 days after submittal of bill.

Reliable declares that he/she has familiarized him/herself with the location of the proposed work and the conditions under which it must be completed. Reliable has also carefully examined the documents and specifications, which he/she understands and accepts are sufficient for the purpose of completing said work and agrees that he/she will contract with the Township to furnish labor, materials, tools, and equipment necessary to do all the work specified.

The agreement is the only agreement between the parties. The parties have not agreed either verbally or in writing to any other terms or conditions not contained in this document.

2020 Location List & Mowing Cycle

1. Township Hall and Police
2. Fire Station #1
3. Fire Station #2
4. Fire Station #3
5. Department of Public Works
6. Friendship Station

7. Lake Pointe Soccer Park (Excluding the Soccer Fields)
8. Miller Family Park
9. Brentwood Park
10. Point Park
11. Shearer Cemetery. Clean-up when requested by Township. 45452 North Territorial Road.

Twenty-seven (27) cycles - One trip in April, weekly trips May through September, and 3 trips in October (every 10 days)

19. NOTICES

All notices and other communications required or permitted under this Agreement will be in writing and will be deemed given when delivered personally or by first class mail addressed as follows (or any other address that is specified in writing by either party):

If to Township:

Superviosr
 Charter Township of Plymouth
 9955 N. Haggerty Road
 Plymouth, MI 48170

If to Reliable:

Randy Czajka
 8285 Lilley Road
 Canton, MI 48187

20. INDEMNIFICATION

Reliable shall indemnify and hold harmless the Township, its elected and appointed officials, and its employees, against any losses, claims, damages, or liabilities to any person or entity in connection with any matter related to this Agreement, except to the extent that any such loss, claim, damages, or liability are finally judicially determined to have resulted from the gross negligence, bad faith, willful misfeasance, or reckless disregard by the Township of its obligations or duties. This Agreement shall not be construed as a waiver of any governmental immunity of the Township, or of any qualified immunity of any Township official and/or employee.

21. NO WAIVER.

The Township's failure to exercise a right or remedy will not operate as a waiver of any of that party's rights or remedies under this Agreement and will not constitute a waiver of the Township's right to declare an immediate or a subsequent default.

22. SEVERABILITY

If one or more provisions of this Agreement shall be invalid, illegal, or unenforceable in any respect under any applicable law or decision, the validity, legality, and enforceability of the remaining provisions shall not be affected or impaired in any way. Each party shall, in any such event, execute such additional

documents as the other party may reasonably request to give valid, legal, and enforceable effect to any provision of this Agreement that is determined to be invalid, illegal, or unenforceable as written in this Agreement.

23. AMENDMENTS

This Agreement may only be amended, modified, or supplemented by an agreement in writing approved by the respective Boards and signed by an authorized representative of each party.

24. ASSIGNMENT

No party may assign any of its rights or delegate any of its obligations under this Agreement without the prior written consent of the other parties. Any purported assignment in violation of this Section shall be void.

25. COUNTERPARTS

This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall be deemed to be one and the same agreement. A signed copy of this Agreement delivered by facsimile, e-mail, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

26. NO THIRD PARTY BENEFICIARIES

This Agreement is for the sole benefit of the parties and their respective successors and permitted assigns, and nothing in this Agreement, express or implied, is intended to or shall confer on any other person or entity any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement.

27. CHOICE OF LAW, VENUE AND JURISDICTION

All matters arising out of or relating to this Agreement, are governed by, and construed in accordance with, the laws of the state of Michigan. Each party agrees that it will not bring any action, litigation, or proceeding against any other party in any way arising from or relating to this Agreement in any forum other than the courts of the state of Michigan sitting in Wayne and any applicable Michigan appellate court. Each party submits to the exclusive jurisdiction of those courts and agrees to bring any such action, litigation, or proceeding only in those courts.

Acceptance:

By signing below, you are agreeing with the pricing summary, service definitions and general terms and conditions attached.

Plymouth Charter Township

Reliable Landscaping, Inc.

By_____

By_____

Date_____

Date _____

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
SPECIAL MEETING
MAY 16, 2020**

NEW BUSINESS

**ITEM E.4
CREDIT POLICY FOR SEPTIC USERS
RESOLUTION #2020-05-16-45**



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: May 16, 2020

ITEM: Credit Policy for Residential Units on Septic Systems, **Resolution #2020-05-16-45**

PRESENTERS: Supervisor Kurt Heise, Clerk Jerry Vorva

BACKGROUND:

Last year's amendments to our water & sewer rate schedules have resulted in an unanticipated modest increase in water rates for the approximately 170 homes in the township that are still serviced by septic systems. On February 4, the board discussed an amendment to our rate schedules that would provide an annual \$50 water credit to these septic system customers to help provide equity to the rate adjustments. The expense to the water & sewer budget would be approximately \$8,700.00 per year. We are also requesting that the Department of Public Services create and maintain a list of all properties in the township on septic systems and that all such properties be noted in all necessary records of the township, including our new GIS system, and updated annually.

PROPOSED MOTION: I move to adopt **Resolution #2020-05-16-45** authorizing the board of trustees to approve amending the water and sewer rate schedules to provide an annual \$50 credit to those homes in the township on septic systems; further that the Department of Public Services create and maintain a list of all properties in the township on septic systems and that all such properties be noted in all necessary records of the township; said list to be updated annually.

**STATE OF MICHIGAN
COUNTY OF WAYNE
CHARTER TOWNSHIP OF PLYMOUTH**

**RESOLUTION TO AUTHORIZE AN
AMENDMENT TO WATER & SEWER RATE SCHEDULES
PROVIDING FOR SEPTIC SYSTEM ANNUAL CREDIT**

RESOLUTION # 2020-05-16-45

At a special meeting of the Board of Trustees for the Charter Township of Plymouth (the "board"), held at Township Hall, located at 9955 N. Haggerty Road, Plymouth, on May 16, 2020, the following resolution was offered:

WHEREAS, various amendments to Plymouth Township's Water & Sewer Rate Schedules have resulted in an unanticipated modest increase in water rates for the approximately 170 homes in the township that are still serviced by septic systems, and;

WHEREAS, on February 4, the board discussed an amendment to our rate schedules that would provide an annual \$50 water credit to these septic system customers to help provide equity to the rate adjustments, an expense to the water & sewer budget of approximately \$8,700.00 per year, and;

WHEREAS, the board also requests that the Department of Public Services create and maintain a list of all properties in the township on septic systems and that all such properties be noted in all necessary records of the township, including our GIS system, and updated annually.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Plymouth Board of Trustees does hereby approve **Resolution #2020-05-16-45** authorizing the amendment of the water and sewer rate schedules to provide an annual \$50 credit to those homes in the township on septic systems; further that the Department of Public Services create and maintain a list of all properties in the township on septic systems and that all such properties be noted in all necessary records of the township; said list to be updated annually.

Moved by: _____ Seconded by: _____

ROLL CALL:

___Doroshewitz, ___Heise, ___Heitman, ___Vorva, ___Clinton, ___Curmi, ___Dempsey

CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
SPECIAL MEETING
MAY 16, 2020

ITEM F
SUPERVISOR AND TRUSTEE
COMMENTS

CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
SPECIAL MEETING
MAY 16, 2020

ITEM G
PUBLIC COMMENTS AND QUESTIONS

CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
SPECIAL MEETING
MAY 16, 2020

ITEM H
ADJOURNMENT