

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 28, 2020**

CALL TO ORDER

CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 28, 2020

ITEM A
ROLL CALL

CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 28, 2020

ITEM B
PLEDGE OF ALLEGIANCE

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 28, 2020**

**ITEM B.1
INFORMATION ON REMOTE MEETING
PROTOCOL AND PROCEDURES FOR
APRIL 28 MEETING**

**SPECIAL NOTICE OF ELECTRONIC REMOTE MEETING OF THE CHARTER
TOWNSHIP OF PLYMOUTH, MICHIGAN – April 28, 2020**

Please take notice that a regular meeting of the Charter Township of Plymouth Board of Trustees will take place on Tuesday, April 28 at 7 pm via telephone conference call, in accordance with Governor Whitmer's Executive Order 2020-48.

The public may participate in the following manners:

By 'Zoom' Internet Webinar:

Please click the direct link below to join the webinar on-line:

<https://us02web.zoom.us/j/84006572776>

By Telephone:

1-877-853-5257

Webinar ID: 840 0657 2776

Members of the public will be invited to speak during the public comment portion of the meeting and such comment will be limited to three minutes per person. To provide for orderly public participation, a person wishing to speak must state their name and request to be recognized by the Township Supervisor who will moderate the meeting. All persons indicating a desire to speak during public comment will be recognized. The Township does not own or operate the 'Zoom' webinar platform and will not be able to provide training or consultation on 'Zoom' system operation

If, prior to the meeting, members of the public have questions or wish to provide input on any business that will be addressed at the meeting, such persons may contact the Board of Trustees through Clerk Jerry Vorva by email, phone, or regular mail, at the address listed below:

Clerk Jerry Vorva
9955 N. Haggerty Road
Plymouth, MI 48170
(734) 354-3224
jvorva@plymouthtp.org

Posted: April 24, 2020

A copy of this Notice and the April 28 Agenda shall be placed outside Township Hall, on the Township Website, and the Township Facebook page.

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 28, 2020**

**ITEM C
APPROVAL OF AGENDA
TUESDAY, APRIL 28, 2020**

CHARTER TOWNSHIP OF PLYMOUTH

BOARD OF TRUSTEES MEETING

Tuesday, April 28, 2020
7:00 PM



CALL TO ORDER AT _____ P.M.

A. ROLL CALL: Kurt Heise_____, Mark Clinton_____, Chuck Curmi_____,
Bob Doroshewitz_____, Jerry Vorva_____, Jack Dempsey_____,
Gary Heitman_____

B. PLEDGE OF ALLEGIANCE

B.1 Information on Remote Meeting Protocol and Procedures for April 28 Meeting, Supervisor Kurt Heise

C. APPROVAL OF AGENDA

Tuesday, April 28, 2020

D. APPROVAL OF CONSENT AGENDA

D.1 Approval of Minutes:

Regular Meeting – Tuesday, April 14, 2020

D.2 Acceptance of Communications, Resolutions, Reports

Building Department Monthly Report - March 2020

Fire Department Monthly Report - N/A

Police Department Monthly Report - March 2020

Planning Department Monthly Report - March 2020

FOIA Monthly Report - Clerk's Office - March 2020

FOIA Monthly Report - Police Department - March 2020

D.3 Approval of Township Bills:

FUND	ACCT	ALREADY PAID	TO BE PAID	TOTAL:
General Fund	101	\$799,717.88	\$1,077,857.46	\$1,877,575.34
Solid Waste Fund	226	6,272.63	225.00	6,497.63

CHARTER TOWNSHIP OF PLYMOUTH

BOARD OF TRUSTEES MEETING

Tuesday, April 28, 2020
7:00 PM



Improvement Revolving (Capital)	246	0.00	0.00	0.00
Drug Forfeiture Fund	265	0.00	3,958.00	3,958.00
Drug Forfeiture State	266	0.00	0.00	0.00
Drug Forfeiture IRS	267	0.00	0.00	0.00
Golf Course Fund	510	0.00	0.00	0.00
Senior Transportation	588	7,159.66	0.00	7,159.66
Water/Sewer Fund	592	303,924.72	7,093.81	311,018.53
Trust and Agency	701	0.00	0.00	0.00
Police Bond Fund	702	0.00	0.00	0.00
Tax Pool	703	0.00	0.00	0.00
Special Assessment Capital	805	0.00	0.00	0.00
TOTALS:		\$1,117,074.89	\$1,089,134.27	\$2,206,209.16

E. NEW BUSINESS

1. 2020 Solid Waste Budget, **Resolution #2020-04-28-39**, *Finance Director Ginger Moriarty*
2. 2020 Transportation Budget, **Resolution #2020-04-28-40**, *Finance Director Ginger Moriarty*

CHARTER TOWNSHIP OF PLYMOUTH

BOARD OF TRUSTEES MEETING

Tuesday, April 28, 2020
7:00 PM



3. Preliminary Engineering Services for Rehabilitation of Northville Rd Pressure Reducing Valves (PRVs) Facility, **Resolution #2020-04-28-41**, *Director of Public Services Patrick Fellrath*
4. Update on Lakeview Condo Storm Drain Matter, *Supervisor Kurt Heise and Attorney Kevin Bennett*

F. SUPERVISOR AND TRUSTEE COMMENTS

G. PUBLIC COMMENTS AND QUESTIONS (Limited to 3 Minutes)

H. ADJOURNMENT

PLEASE TAKE NOTE: The Charter Township of Plymouth will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at all Township Meetings, to individuals with disabilities at the Meetings/Hearings upon two weeks' notice to the Charter Township of Plymouth by writing or calling the following: Human Resource Office, 9955 N Haggerty Road, Plymouth, MI 48170. Phone number (734) 354-3202 TDD units: 1-800649-3777 (Michigan Relay Services)

The public is invited and encouraged to attend all meetings of the Board of Trustees of the Charter Township of Plymouth.

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 28, 2020**

CONSENT AGENDA

**ITEM D.1
APPROVAL OF MINUTES
REGULAR MEETING
TUESDAY, APRIL 14, 2020**

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 14, 2020**

PROPOSED MINUTES

Supervisor Heise called the meeting to order, via conference call, at 7:00 p.m.

MEMBERS PRESENT: Kurt Heise, Supervisor
Mark Clinton, Treasurer
Chuck Curmi, Trustee
Jack Dempsey, Trustee
Bob Doroshewitz, Trustee
Gary Heitman, Trustee
Jerry Vorva, Clerk

MEMBERS ABSENT: None

Trustee Dempsey asked that the following statement be included regarding his absences from the February 25, March 3 and March 24 meetings:

I affirm my appreciation to the Board for having absences from the February 25, March 3, and March 24, 2020, meetings excused. An explanation for those absences is owed to the public. After attending the February 11 meeting, my spouse and I drove the next day to assist family in North Carolina with care of a newborn during an unforeseen military deployment overseas. We left North Carolina on March 5 and drove to Florida. I made flight arrangements to return to Plymouth for the scheduled March 24 and April 7 meetings. As was the April 7 meeting, those arrangements were cancelled due to the COVID-19 health emergency declarations.

B. PLEDGE OF ALLEGIANCE – Board members recited the Pledge of Allegiance.

B.1 Information on Remote Meeting Protocol and Procedures for April 14 Meeting, Supervisor Kurt Heise

Supervisor Heise explained that the meeting by telephone conference call is in accordance with the Governor's Executive Order 2020-15, in response to the COVID-19 social distancing requirements and Executive Order 2020-21. Members of the public will be invited to speak during the public comment portion of the meeting. There had been some earlier written inquiries from residents regarding agenda items that were answered.

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 14, 2020**

PROPOSED MINUTES

C. APPROVAL OF AGENDA

Tuesday, April 14, 2020

Moved by Treasurer Clinton and seconded by Clerk Vorva to approve the agenda for the Board of Trustees regular meeting of April 14, 2020. Ayes all.

D. APPROVAL OF CONSENT AGENDA

D.1 Approval of Minutes:

Regular Meeting – Tuesday, March 24, 2020

D.2 Acceptance of Communications, Resolutions, Reports

N/A

D.3 Approval of Township Bills:

FUND	ACCT	ALREADY PAID	TO BE PAID	TOTAL:
General Fund	101	\$291,453.94	\$170,751.76	\$462,205.70
Solid Waste Fund	226	1,711.33	103,598.52	105,309.85
Improvement Revolving (Capital)	246	0.00	0.00	0.00
Drug Forfeiture Fund	265	0.00	13,374.93	13,374.93
Drug Forfeiture State	266	0.00	0.00	0.00
Drug Forfeiture IRS	267	0.00	0.00	0.00
Golf Course Fund	510	0.00	0.00	0.00
Senior Transportation	588	1980.72	15.58	1,996.30

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 14, 2020**

PROPOSED MINUTES

Water/Sewer Fund	592	13,732.87	372,294.87	386,027.74
Trust and Agency	701	56,137.39	0.00	56,137.39
Police Bond Fund	702	0.00	0.00	0.00
Tax Pool	703	0.00	0.00	0.00
Special Assessment Capital	805	38.01	19,934.00	19,972.01
TOTALS:		\$365,054.26	\$679,969.66	\$1,045,023.92

- D.4 Engineering Study for proposed Westbriar Special Assessment District,
Resolution # 2020-04-14-37, *Public Services Director Patrick Fellrath and OHM Advisors Principal George Tsakoff*
- D.5 Award Contract for 2020-22 Grass Cutting and Landscaping Services,
Resolution #2020-04-14-38, *Supervisor Kurt Heise and Building Director Mark Lewis*

Moved by Treasurer Clinton and seconded by Clerk Vorva to approve the consent agenda for the Board of Trustees regular meeting of April 14, 2020. Ayes all on a roll call vote.

E. NEW BUSINESS

- Discussion regarding interactive video for future Board meetings during Coronavirus Crisis, *Trustee Chuck Curmi*

Trustee Curmi, at the request of some residents, asked that Board members consider video conferencing for any future meetings during the crisis, in the interest of transparency. Board members discussed with Bob Janks, Information Specialist for the Township, the problems and possibilities. It was decided to have Trustee Curmi and Trustee Doroshewitz work with Mr. Janks.

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 14, 2020**

PROPOSED MINUTES

F. SUPERVISOR AND TRUSTEE COMMENTS

Supervisor Heise spoke regarding the difficult conditions and the response to citizens' concerns in spite of reduced staff. The next regular Board meeting is scheduled for April 28, with prior notice to be given as to how it will be held.

Trustee Curmi asked that major agenda items not be included in the consent agenda; that, in order to reduce expenses, non-essential employees take 5 days vacation beginning April 15; that some people may have to be laid off considering State shared revenue will be reduced; that because the lawn service just contracted will not be able to work until after April 30, the contract be credited for the missed days; and that McKenna make adjustments in their billing for planning services because of no office hours.

Trustee Dempsey offered thoughts and prayers for those who have lost loved ones or are still recovering. He commended township personnel, especially the front-line workers, and sent wishes that they be safe and strong.

Trustee Doroshewitz echoed the comments from Trustee Dempsey and hopes that our society and culture understand who the real heroes are.

Trustee Heitman also echoed Trustee Dempsey's comments and extended appreciation to the Kroger and Busch's workers. He mentioned that McKenna is still involved in some ongoing planning activities.

G. PUBLIC COMMENTS AND QUESTIONS (Limited to 3 Minutes)

Duane Zantop mentioned the uneven telephone reception at the beginning of the conference call and suggested using Zoom for future meetings.

H. ADJOURNMENT

Moved by Trustee Heitman and seconded by Clerk Vorva to adjourn the meeting at 7:24 p.m. Ayes all.

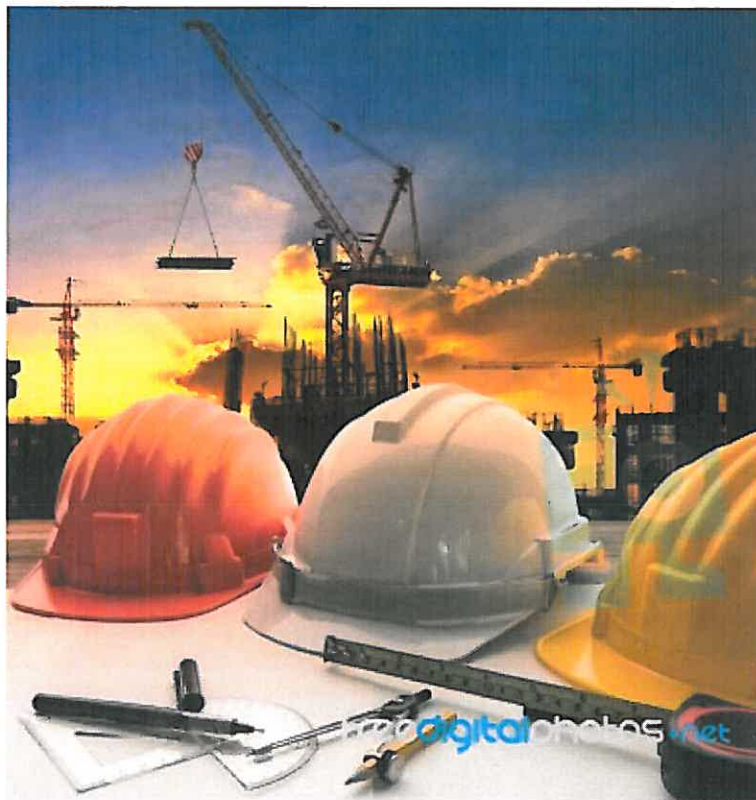
Jerry Vorva, Township Clerk

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 28, 2020**

CONSENT AGENDA

**ITEM D.2
ACCEPTANCE OF COMMUNICATIONS,
RESOLUTIONS, REPORTS
MARCH 2020**

CHARTER TOWNSHIP OF PLYMOUTH
DEPARTMENT OF BUILDING & CODE ENFORCEMENT



MONTHLY REPORT

**March
2020**

New Commerical Building for 2020

Company Name	Property Address	Type of Work	Construction Value	Status	Month
Total Construction Value			-		

New Commercial Additions/Alterations for 2020

Company Name	Property Address	Type of Work	Construction Value	Status	Month
St John's monastery	44045 5 Mile RD	Wall anchors	22,250	Issued	January
Pella Windows	14492 Sheldon #310	Tenant Finish	62,000	Issued	January
Adient COE	47700 Halyard	Phase 3J remodel	400,000	Issued	January
Adient COE	47700 Halyard	Phase 3G remodel	60,000	Issued	January
Adient COE	47700 Halyard	Phase 3E remodel	1,200,000	Issued	January
Elmos	47023 5 Mile RD	Tenant Finish	135,000	Issued	January
Rivian	411000 Plymouth #310 & 370	Tenant Finish	80,000	Issued	January
General Plymouth	11333 General Dr #125	Tenant Finish	5,000	Issued	February
General Plymouth	11333 General Dr #120	Tenant Finish	5,000	Issued	February
General Plymouth	11333 General Dr #110	Tenant Finish	5,000	Issued	February
General Plymouth	11333 General Dr #100	Tenant Finish	5,000	Issued	February
Rivian	13250 Haggerty	Remodel Phase IV	3,000,000	Issued	March
Total Construction Value			4,979,250		
Grand Total Construction Value			<u>4,979,250</u>		



Revenue Breakdown Report

Page: 1 of 21

04/06/2020

Filter: All Records, Transaction.DateToPostOn in <Previous month> [03/01/20 - 03/31/20] AND
 Transaction.TransactionNumber Not = 67,079 AND
 Transaction.TransactionNumber Not = 67,078

Unit Totals

Unit Name	Records	Revenue
	144	80,935.80
TOTAL	144	80,935.80

Record Type Totals

Unit:	Records	Revenue
Permit	144	80,935.80
UNIT TOTAL:	144	80,935.80

Record Type Breakdowns

Unit:		
Record Type: Permit	Records	Revenue
Building	84	64,195.00
Electrical	18	8,407.00
Mechanical	30	5,901.00
Plumbing	11	2,241.00
Sewer & Water	1	191.80
TOTAL:	144	80,935.80

80,744

Residential Housing 2020

Single Family Detached

	Total #	Total #	Total	Total
	<u>Buildings</u>	<u>Dwelling</u>	<u>Value</u>	<u>Square</u>
			<u>Construction</u>	<u>Feet</u>
January	4	4	1,422,199	10,166
February	1	1	384,568	2,805
March	0			
April				
May				
June				
July				
August				
September				
October				
November				
December				
Totals	5	5	\$1,806,767	12,971

Single Family Attached (Townhouses/ Row Houses)

	Total #	Total #	Total	Total
	<u>Buildings</u>	<u>Dwelling</u>	<u>Value</u>	<u>Square</u>
			<u>Construction</u>	<u>Feet</u>
January	0			
February	0			
March	0			
April	0			
May	0			
June	0			
July	0			
August	0			
September	0			
October	0			
November	0			
December	0			
Totals	0	0	\$ -	-

Two-Family Buildings (Duplex)

	Total #	Total #	Total	Total
	<u>Buildings</u>	<u>Dwelling</u>	<u>Value</u>	<u>Square</u>
			<u>Construction</u>	<u>Feet</u>
January	0			
February	0			
March	0			
April	0			
May	0			
June	0			
July	0			
August	0			
September	0			
October	0			
November	0			
December	0			
Totals	0	0	\$ -	-

Three-or-more Family Building (Apartments/Stacked Condos)

	Total #	Total #	Total	Total
	<u>Buildings</u>	<u>Dwelling</u>	<u>Value</u>	<u>Square</u>
			<u>Construction</u>	<u>Feet</u>
January	0			
February	0			
March	0			
April	0			
May	0			
June	0			
July	0			
August	0			
September	0			
October	0			
November	0			
December	0			
Totals	0	0	\$ -	-

	Total #	Total #	Value	Square
	<u>Buildings</u>	<u>Dwelling</u>	<u>Construction</u>	<u>Feet</u>
Totals all categories	5	5	\$ 1,806,767	12,971

Certificate of Occupancy List

04/06/2020

1/1

CofO Number	Status	Issued To	Address	CofO and Permit Dates	
OF20-0010	ISSUED (FINAL)	PLYMOUTH COMMERCE	14496 Sheldon RD 260	CO Date Apply: 03/12/2020	CO Date Finaled: 03/12/2020
Permit Number	Applicant Name		Contractor		
PB19-1227	Premier Construction		Premier Construction	Permit Date Apply: 12/03/2019	Permit Date Issued: 2/30/2019
OF20-0011	ISSUED (FINAL)	SOIL & MATERIAL ENGINE	43980 PLYMOUTH OAKS	CO Date Apply: 03/19/2020	CO Date Finaled: 03/19/2020
Permit Number	Applicant Name		Contractor		
PB19-1047	Auch Construction		Auch Construction	Permit Date Apply: 10/03/2019	Permit Date Issued: 1/14/2019
OF20-0012	ISSUED (FINAL)	FLEISCHMANN, DEBORAH	14621 BRADNER	CO Date Apply: 03/24/2020	CO Date Finaled: 03/24/2020
Permit Number	Applicant Name		Contractor		
PB19-0297	Cowdin remodeling Inc		Cowdin remodeling Inc	Permit Date Apply: 04/12/2019	Permit Date Issued: 4/23/2019

All Records

Co.DateFinaled Between 3/1/2020 12:00:00 AM AND

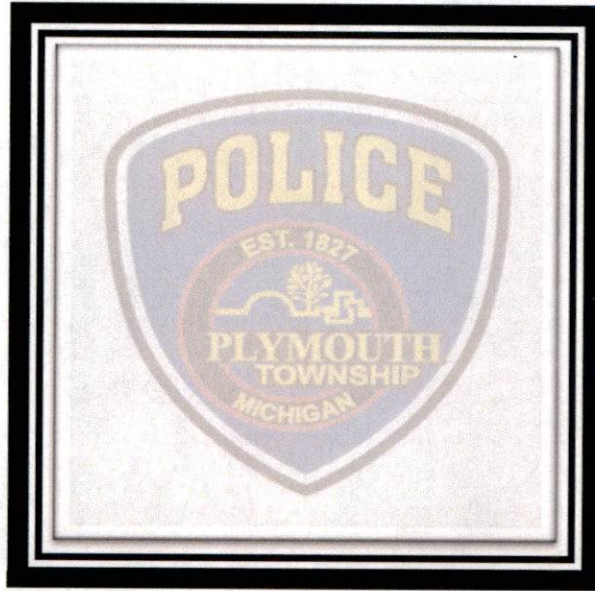
3/31/2020 11:59:59 PM AND

Co.Status = ISSUED (FINAL)

Number of CofO's: 3

Temporary Certificates of Occupancy

Date	Address	Occupant	Category	Permit
March 19, 2020	41486 Wilcox	Herriman & Associates	Commercial	PB17-0459

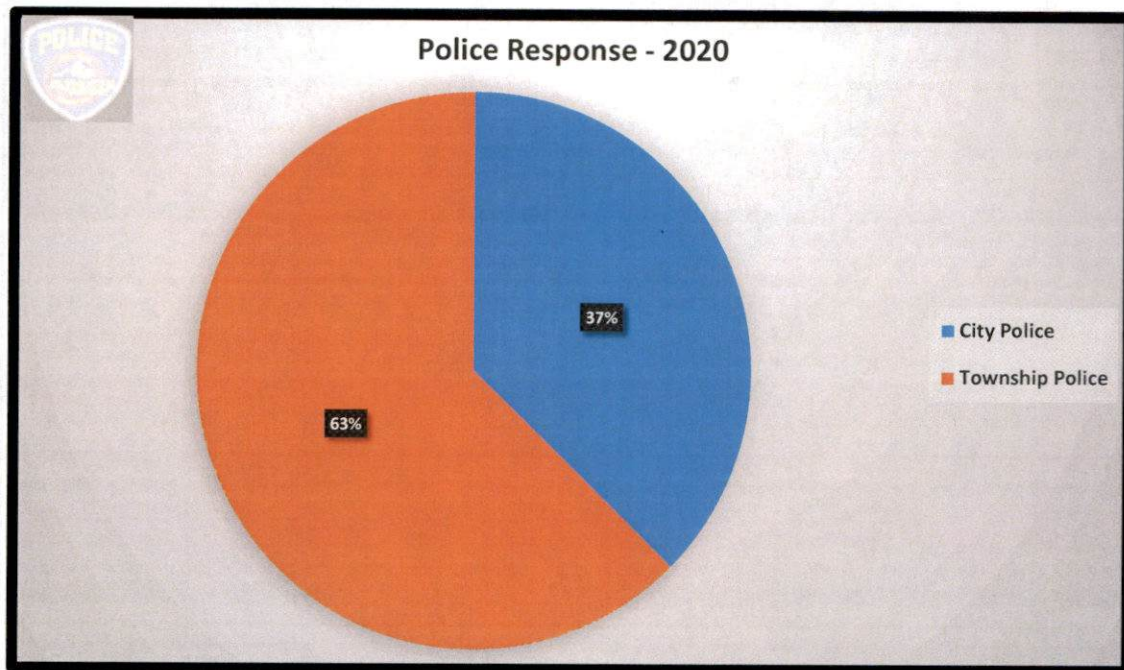


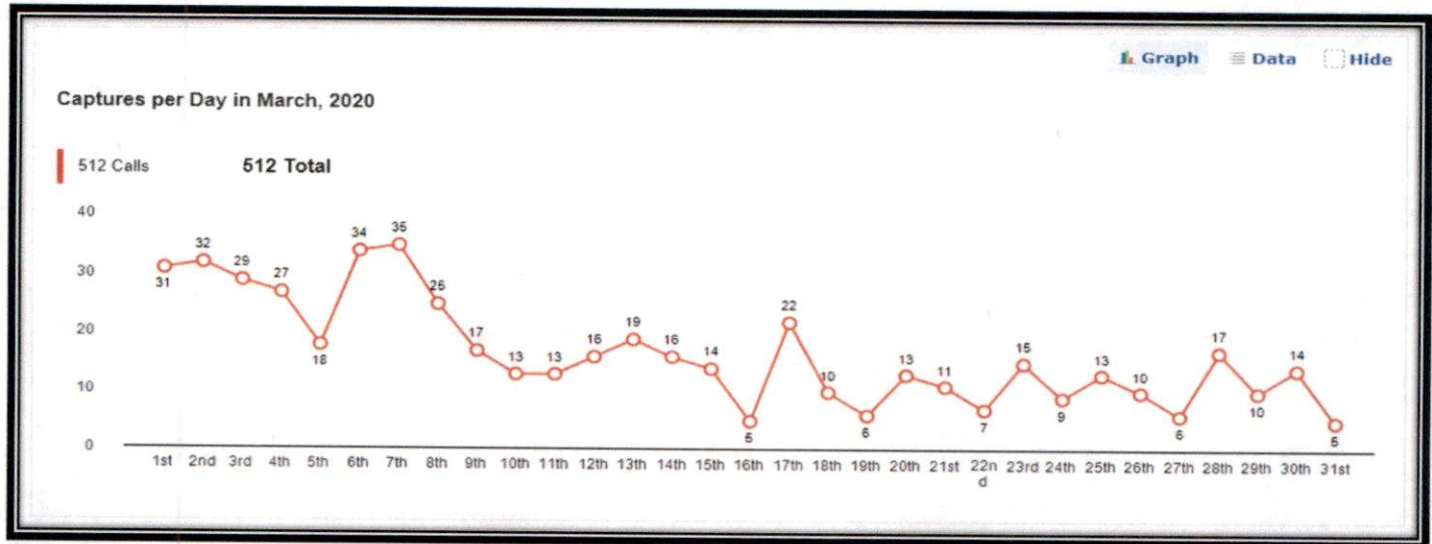
Plymouth Twp. Police

March 2020

POLICE RESPONSE													
2020	JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	YTD
City Police	761	717	498	0	0	0	0	0	0	0	0	0	1,976
Township Police	1,254	1,191	870	0	0	0	0	0	0	0	0	0	3,315
Total	2,015	1,908	1,368	0	0	0	0	0	0	0	0	0	5,291

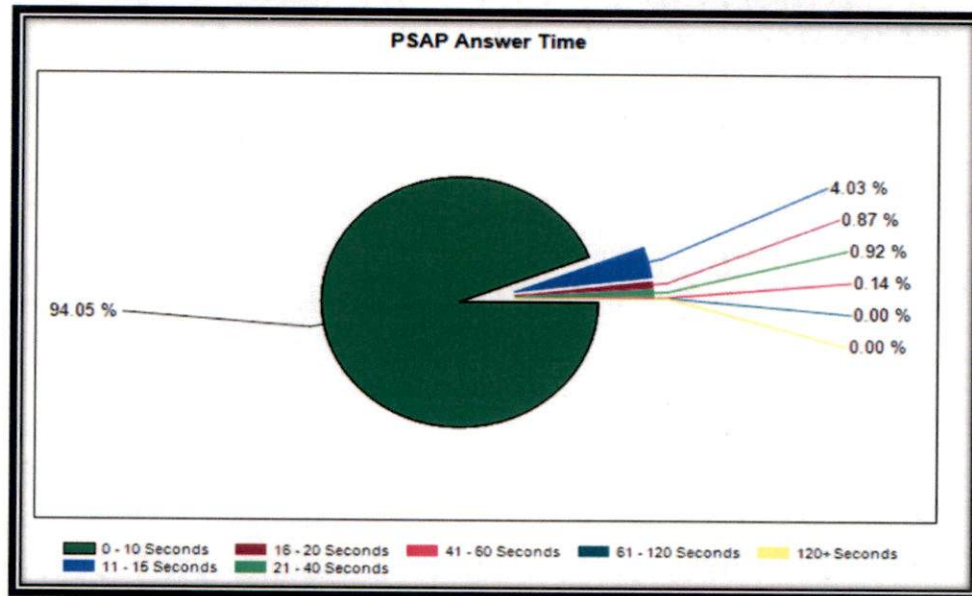
POLICE RESPONSE													
2019	JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	YTD
City Police	1,017	936	708	918	1,033	1,085	946	767	809	823	707	685	10,434
Township Police	1,255	1,025	1,410	1,085	1,244	1,190	1,209	1,158	1,188	1,206	1,162	1,076	14,208
Total	2,272	1,961	2,118	2,003	2,277	2,275	2,155	1,925	1,997	2,029	1,869	1,761	24,642





2019 DISPATCH	JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	YTD
# of 911 Calls	1,266	1,121	1,365	1,134	1,207	1,349	1,405	1,273	1,226	1,255	1,289	1,138	15,028
# of Non-Emergency Calls	2,602	2,381	2,319	2,262	2,852	2,732	2,743	2,309	2,340	2,603	2,374	2,388	29,905
Total	3,868	3,502	3,684	3,396	4,059	4,081	4,148	3,582	3,566	3,858	3,663	3,526	44,933

2020 DISPATCH	JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	YTD
# of 911 Calls	1,183	1,027	512	0	0	0	0	0	0	0	0	0	2,722
# of Non-Emergency Calls	2,310	2,222	2,184	0	0	0	0	0	0	0	0	0	6,716
Total	3,493	3,249	2,696	0	0	0	0	0	0	0	0	0	9,438



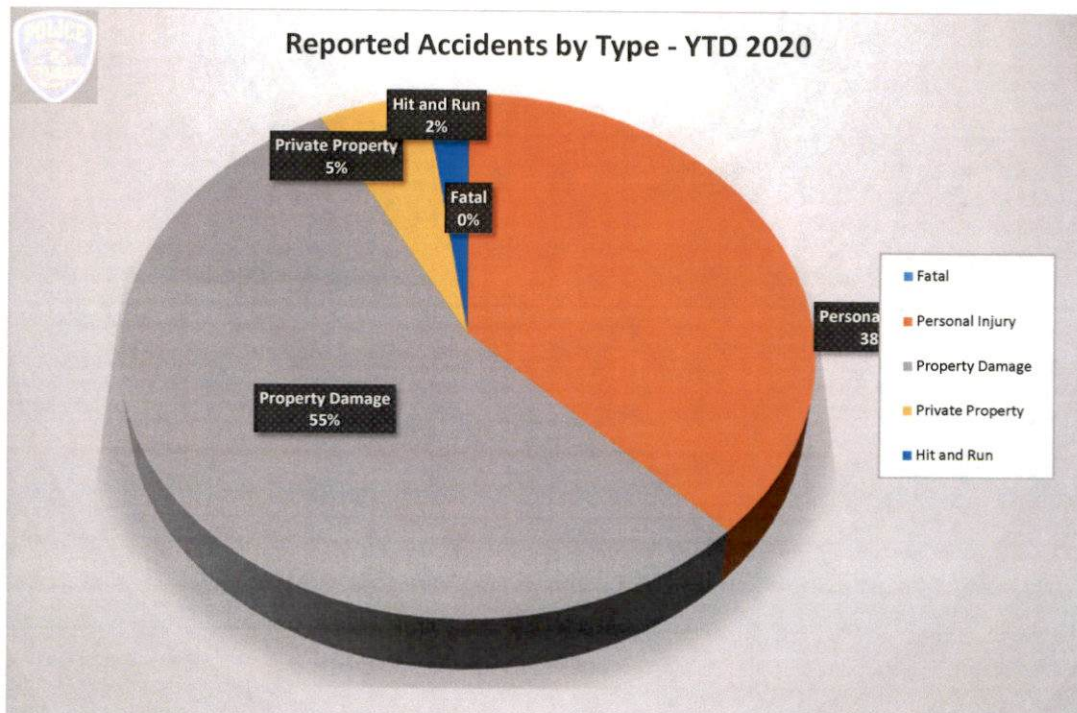
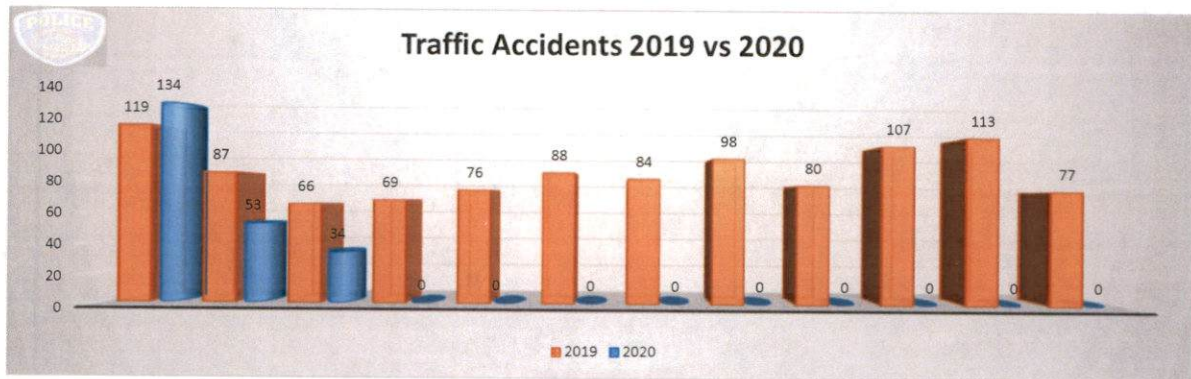
- 3.1 **Standard for answering 9-1-1 Calls.** Ninety percent (90%) of all 9-1-1 calls arriving at the Public Safety Answering Point (PSAP) shall be answered within ten (10) seconds during the busy hour (the hour each day with the greatest call volume, as defined in the NENA Master Glossary). Ninety-five (95%) of all 9-1-1 calls should be answered within twenty (20) seconds.



% answer time 10 seconds	94.05 %
% answer time 20 seconds	98.95 %



TRAFFIC ACCIDENT SUMMARY													
2020	JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Fatal	0	0	0	0	0	0	0	0	0	0	0	0	0
Personal Injury	66	12	5	0	0	0	0	0	0	0	0	0	83
Property Damage	56	40	25	0	0	0	0	0	0	0	0	0	121
Private Property	12	0	0	0	0	0	0	0	0	0	0	0	12
Hit and Run	0	1	4	0	0	0	0	0	0	0	0	0	5
Total	134	53	34	0	0	0	0	0	0	0	0	0	221
2019	JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Fatal	0	0	0	0	0	0	0	0	0	0	0	0	0
Personal Injury	14	5	10	11	13	14	14	16	17	12	17	10	153
Property Damage	92	63	47	41	47	59	49	57	49	76	80	61	721
Private Property	13	19	9	17	16	13	21	25	14	19	16	5	187
Hit and Run	0	0	0	0	0	2	0	0	0	0	0	1	3
Total	119	87	66	69	76	88	84	98	80	107	113	77	1064



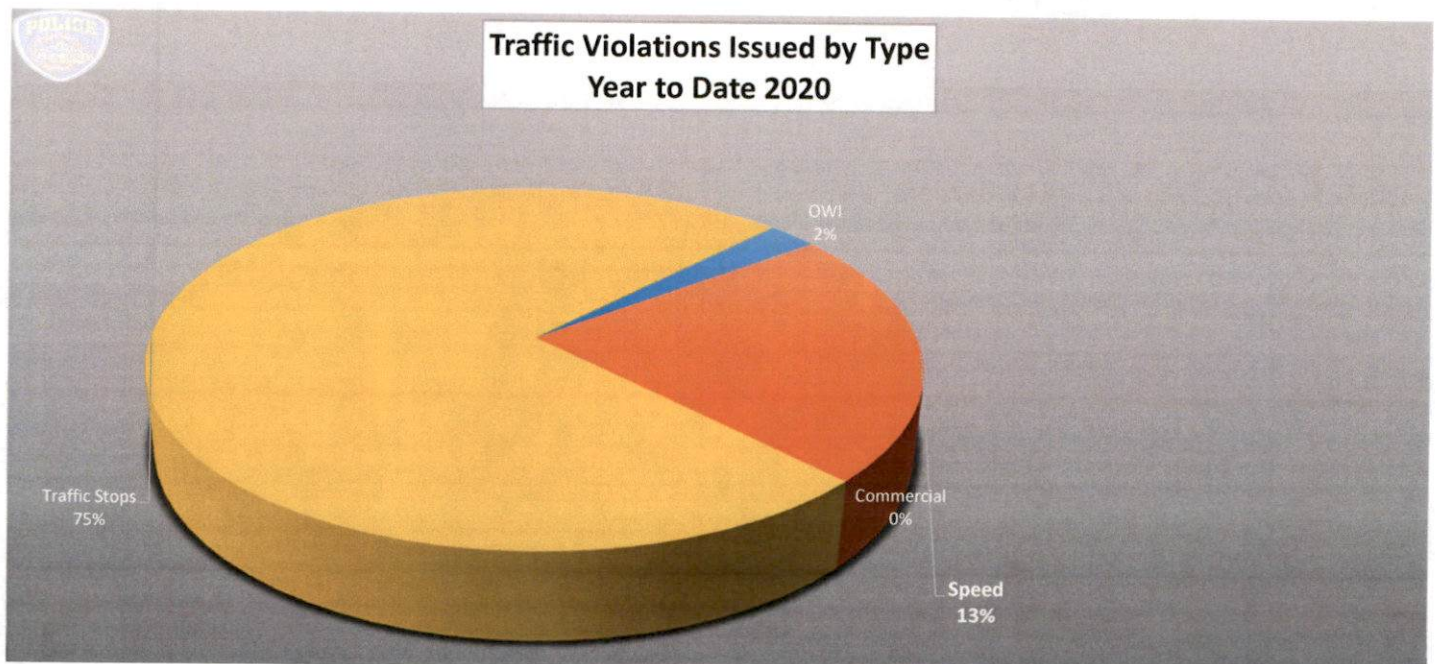
TRAFFIC VIOLATION SUMMARY

January 1, 2020 through December 31, 2020													
2020	JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
OWI	6	11	3	0	0	0	0	0	0	0	0	0	20
Speed	59	73	53	0	0	0	0	0	0	0	0	0	185
Commercial	0	0	0	0	0	0	0	0	0	0	0	0	0
Traffic Stops	468	84	56	0	0	0	0	0	0	0	0	0	608

Number of Arrests														
2020	JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTAL	
Felony	5	12	2	0	0	0	0	0	0	0	0	0	19	
Misdemeanor	67	73	48	0	0	0	0	0	0	0	0	0	188	
Citations	258	258	155	0	0	0	0	0	0	0	0	0	671	
Total	330	343	205	0	0	0	0	0	0	0	0	0	878	

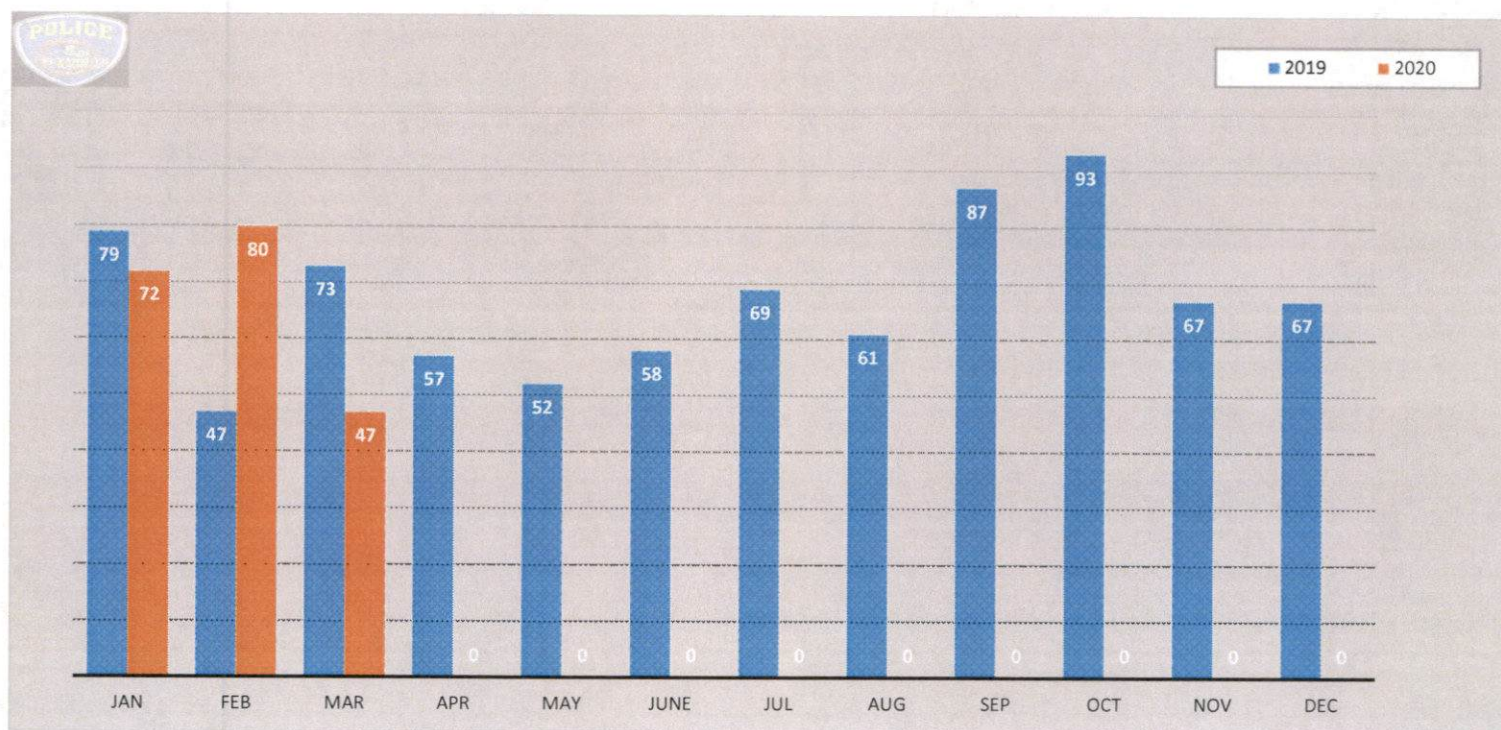
January 1, 2019 through December 31, 2019														
2019	JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTAL	
OWI	5	1	10	7	7	2	2	9	6	11	8	8	76	
Speed	41	40	53	77	79	50	74	49	52	66	49	34	664	
Commercial	8	0	1	0	2	1	0	4	2	3	0	0	21	
Traffic Stops	509	384	474	455	454	404	429	405	397	411	292	346	4,960	

Number of Arrests														
2019	JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTAL	
Felony	14	5	9	3	4	10	10	14	13	12	5	10	109	
Misdemeanor	65	42	64	54	48	48	59	47	74	81	62	57	701	
Citations	262	192	237	221	230	193	194	222	206	248	222	172	2,599	
Total	341	239	310	278	282	251	263	283	293	341	289	239	3,409	



NUMBER OF ARRESTS

Year	JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
2020	72	80	47	0	0	0	0	0	0	0	0	0	199
2019	79	47	73	57	52	58	69	61	87	93	67	67	810




MCKENNA

Memorandum

TO: Board of Trustees; and
Planning Commission;
Charter Township of Plymouth, Michigan

FROM: Laura E. Haw, AICP, NCI, Senior Principal Planner
Natalie Bond, Assistant Planner

SUBJECT: Planning and Zoning Services Monthly Report – March, 2020

DATE: April 6, 2020

PLANNING AND ZONING

McKenna provides day-to-day assistance to the Township, applicants, and public regarding zoning, planning and economic development matters, including on-site office hours every morning and on an as-needed basis. The following is McKenna's monthly report to the Township.

Zoning and Planning Activity

As part of our services to the Township, McKenna reviews Planning Commission applications and plans and provides recommendations on long range planning, land use, zoning and design. There are also a number of administrative site plans / projects that McKenna reviews and administers. The following is a summary of current and ongoing site plans, special land uses, rezonings, text amendments and land reconfigurations.

Planning and Zoning Active Projects		
PROJECT	BACKGROUND	STATUS / NEXT STEPS
#2262 Plymouth Park & Eats 39411 Schoolcraft	Applicant submitted a revised site plan for Planning Commission consideration at the December 18, 2019 meeting; approved, with conditions.	Final Stamp pending. Need revised engineering drawings. Need to complete second on-site landscape inspection.
#2271 Quick Pass Car Wash	Applicant received, revised, final site plan approval, with conditions, by the Planning Commission.	Final Stamp pending. Applicant considering a change to the façade; will require, revised final site plan review by Planning Commission.

HEADQUARTERS
235 East Main Street
Suite 105
Northville, Michigan 48167

☎ 248.596.0920
✉ 248.596.0930
MCKA.COM

Communities for real life.



Planning and Zoning Active Projects		
PROJECT	BACKGROUND	STATUS / NEXT STEPS
#2306 41661 Plymouth Rd. <i>Hillside Residences</i>	Planned Unit Development for 88 residential units; a revised development plan was recommended to the Board of Trustees on January 16, 2019. Pending Township Attorney review, Wayne County permits, and engineering review and all outstanding items must be addressed, prior to further consideration.	On February 11, 2020 a 6-month extension, with a 3-month progress report was granted by the Board of Trustees. Brownfield numbers under review by Spalding. Applicant to submit a Brownfield Plan for BRA consideration. Public hearing and meeting notice required for BRA.
#2312 <i>Ponds at Andover</i>	Application for seven (7) single-family detached units on 11 acres submitted to the Township. The tentative development plan was approved, with conditions, at the March 18, 2020 Planning Commission meeting.	Applicant revising site plan; conference call with applicant's team schedule for the first week of April 2020. Revised plans needed prior to final development plan consideration by the Commission.
#2314 <i>15100 Fogg</i>	Tentative site plan approval for new industrial building granted by the Planning Commission on December 12, 2018. A six-month site plan extension request was granted by the Planning Commission at the November 20, 2019 meeting.	Revised final site plan review drawings needed; applicant to submit electronically in April.
#2320 <i>V Tech (Innotech) Business Park</i>	Final site plan approval, with conditions, granted by the Planning Commission for the Business Park on April 17, 2019 for infrastructure and utilities only.	Applicant submitted an extension request on March 27, 2020, for the next Planning Commission meeting. Applicant to submit for Final Stamp, pending all engineering permits and approvals.
#2325 40880 Ann Arbor <i>Burger King Remodel</i>	Tentative site plan approval, with conditions, granted by the Planning Commission at their March 20, 2019 meeting. Final site plan approval, with conditions, granted at the March 18, 2020 Planning Commission meeting.	Administrative review committee to review the revised site plan and signage plan, prior to Final Stamp. Landscape inspection needed.
#2332 <i>Boleski Funeral Home</i>	Applicant withdrawn from the April 17, 2019 Planning Commission agenda. Tentative site plan approval, with conditions, granted for the March Planning Commission meeting.	Administrative review committee to review the revised site plan, prior to final site plan consideration. Conference call scheduled for April 1 to discuss site plan review, and variance request.
#2340 43939 Plymouth <i>Oaks</i>	Awaiting engineering approval for the Illmore parking lot expansion.	Awaiting Wayne County permits and response from engineer, prior to administrative approval.
#2346 <i>Phoenix Mill</i>	Tentative site plan pending at a future Planning Commission meeting.	Conference call scheduled for April 1 to discuss site plan review and re-submission.



Planning and Zoning Active Projects		
PROJECT	BACKGROUND	STATUS / NEXT STEPS
#2348 <i>Plymouth Marketplace</i>	Redevelopment, under a 2016 PUD agreement, for the Henry Ford Health System and associated outlot at Haggerty and Ann Arbor Road.	Administrative site plan review in progress, waiting on Wayne County and MDOT permit review.
#2349 <i>General Drive Plymouth Storage</i>	Planning Commission approved both tentative and final site plan approval for a climate-controlled storage facility and covered RV parking, with conditions, on December 18, 2019.	Final Stamp pending, awaiting revised engineering drawings.
#2351 <i>Suburban Cadillac Remodel</i>	Tentative site plan approval, with conditions, was granted by the Planning Commission at their January 15, 2020 meeting for building façade renovations. Final site plan approval, with conditions, granted at the March 18, 2020 Planning Commission meeting.	Revised plans to be submitted for administrative review, prior to Final Stamp. Payment in-lieu for landscaping to be submitted to the Township.
#2353 <i>Atlas Tube</i>	Administrative site plan for two building additions and landscape improvements.	Awaiting revised engineering plans, prior to Final Stamp consideration.
#2354 <i>Euro Stars Gymnastics</i>	Special land use approval for a gymnastics facility approved at the March 18, 2020 Planning Commission meeting.	Awaiting revised landscape plan, prior to Final Stamp consideration.
#2355 <i>42480 Postiff</i>	Application for two additional professional office space buildings submitted to the Township. Tentative and final site plan approval, with conditions, granted at the March 18, 2020 Planning Commission meeting.	Awaiting revised site plan for review, prior to Final Stamp consideration. Conference call with applicant re: site signage pending.
#2356 <i>42480 Postiff</i>	Land Combination request for one resultant parcel made; the future lot will function as professional office space. Applicant submitted a site plan for two additional professional office space buildings.	Administrative review in progress, prior to Final Stamp consideration. Conference call schedule for first week of April.
#2357 <i>Bank of Ann Arbor</i>	Administrative site plan for construction of a transformer.	Administrative review in progress, additional changes needed for Ordinance compliance.
#2358 <i>47334 Joy</i>	Land division request for three resulting lots made; the future lot would be used for additional single-family homes.	Administrative review complete; minimum dimension requirements not met for the R-1-H District, applicant to resubmit plans.



RECOMMENDATIONS AND NEXT MONTH OUTLOOK

- Review of parking standards, Article 24 of the Zoning Ordinance, is currently in process.
- Review of landscape standards, Article 26 of the Zoning Ordinance, is currently in progress.
- An update to the Zoning Map will be finalized once the GIS data is completed.
- Continued collaboration with the Northville Township Historic District Commission.
- Township initiated rezoning of the Shearer Cemetery to the Public Lands district; a public hearing to be considered at a future Planning Commission meeting. Text amendment consideration for municipal cemeteries to be designated as a permitted land use in the Public Land zoning district
- Master Deed for Ridge 5 Corporate Park approved by the Board of Trustees—a plan for the public pathway to be presented and considered within the next 3 months.
- Text amendment for subdivision gates under review.

If you have any questions on the above planning, zoning and design projects or would like additional information, please contact Laura Haw at Lhaw@mcka.com. Thank you.

FOIA Monthly Report

Run Date: 04/01/2020 8:02 AM

Create Date	Company Name	Customer Full Name	Type of Information Requested	Amount of Payment
3/2/2020	Jarvis Property Restoration	Ryan Dörner	Building	
3/3/2020	Republic Services	Mr. Scott Cabauatan	Contract	
3/12/2020	Quadient, Inc	Connie King	Contract	
3/11/2020	Axiom Requisition Copy Service	Ryan Dalton	EMS Report	
3/12/2020		Nancy Conzelman	Election Records	
3/12/2020	Records Deposition Service	Records Deposition Service, Inc	Human Resources	
3/3/2020		Lou Ronayne	Building	
3/6/2020	Kecskes, Gadd & Parker, P.C.	Mr. Michael Bartnicki	Building Environmental Planning Public Services-Works	
3/6/2020	Kecskes, Gadd & Parker, P.C.	Mr. Michael Bartnicki	Building Environmental Planning Public Services-Works Zoning	
3/6/2020	Kecskes, Gadd & Parker, P.C.	Mr. Michael Bartnicki	Building Environmental Planning Public Services-Works Zoning	
3/17/2020		Andrea Porter	Police Records Other	20.59
3/17/2020		Nicholas Robbins	Fire Report	
3/17/2020	Search...ASTI Environmental	Ms Laura Gray	Assessing Records Building Fire Report	
3/23/2020	Langan Engineering and Environmental Services	Ms Jenna Henry	Assessing Records Building Environmental Fire Report Planning Public Services-Works Zoning Other	
3/25/2020	Quadient, Inc	Connie King	Contract	
3/26/2020	SEA Limited	Mr. Matthew Benfer	Building Code of Ordinance Records	
3/31/2020	Ramboll	Angela Menegay	Environmental Fire Report	
Total Requests: 17				Total Dollars: 20.59

PD FOIA Monthly Report

Run Date: 04/01/2020 8:02 AM

Create Date	Company Name	Customer Full Name	Type of Information Requested	Amount of Payment
3/3/2020		Theodore Sakhleh	Police Records	0.00
3/6/2020		Kaitlyn Ziebell	Police Records	0.00
3/9/2020	Garan Lucow Miller, PC	Jami Leach	Police Records	
3/9/2020		Ben Milkovich	Police Records	
3/10/2020		James Glick	Police Records	0.00
3/11/2020	Oak Haven	Cara Czarnota	Police Records	0.00
3/11/2020	General Tech RK Ventures	Rebecca Herrin	Police Records	0.00
3/11/2020	Joseph Law	Kristina Joseph	Police Records	7.60
3/6/2020	Joseph Law	Kristina Joseph	Police Records	47.95
3/16/2020		Thomas Dougherty	Police Records	3.10
3/17/2020		Desmond Bryson	Police Records	0.00
3/17/2020		Andrea Porter	Police Records Other	20.59
3/23/2020		Ms. Annette Honstain	Police Records	0.00
3/19/2020	Kecskes, Gadd & Parker, P.C.	Mr. Michael Bartnicki	Police Records	
3/27/2020	LexisNexis	LexisNexis	Police Records	0.00

Total Requests: 15

Total Dollars: 79.24

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 28, 2020**

CONSENT AGENDA

**ITEM D.3
APPROVAL OF TOWNSHIP BILLS**

BOARD DATE

4/22/2020

FUND NAME	FUND NUMBER	PAYROLL & INVOICES PAID		
		TOTAL INC PAYROLL	PRIOR TO MEETING	INVOICES PAID AFTER BOARD REVIEW
GENERAL FUND	101	1,877,575.34	799,717.88	1,077,857.46
SWD	226	6,497.63	6,272.63	225.00
IMPROV. REV.	246	-	-	
DRUG FORFEITURE	265	3,958.00	-	3,958.00
DRUG FORFEITURE	266	-	-	
DRUG FORFEITURE	267	-	-	
GOLF COURSE FUND	510	-	-	
SENIOR TRANSPORTATION	588	7,159.66	7,159.66	
WATER & SEWER	592	311,018.53	303,924.72	7,093.81
TRUST& AGENCY	701	-	-	
POLICE BOND FUND	702	-	-	
TAX POOL	703	-	-	
SPECIAL ASSESS CAPITAL	805	-	-	
	TOTAL	2,206,209.16	1,117,074.89	1,089,134.27

GRAND TOTAL

2,206,209.16

Charter Township of Plymouth

AP Invoice Listing - Board Report

BR 402421: 1/7

VENDOR INFORMATION**INVOICE INFORMATION****ADVANCED DISPOSAL**

TWP FACILITIES - APR 2020 FEES

101-336-776.000	FIRE STN 3 TRASH	25.00
101-265-776.000	TWP HALL TRASH/RECYCLE	170.00
592-172-776.000	DPW TRASH	68.00
101-336-776.000	FIRE STN 2 TRASH	25.00
101-265-815.000	FRIENDSHIP STATION TRASH	25.00
101-691-931.000	TWP PK - ON-CALL COLLECT TRASH 03/20/20	125.00

Invoice Amount: **\$438.00**
Check Date: **04/28/2020**

Advanced Satellite Communications

SECURITY LABOR

101-371-978.000	INVOICE 47813	384.00
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Invoice Amount: **\$384.00**
Check Date: **04/28/2020**

Advanced Satellite Communications

SA-ALARM- - QTLY BILLING - 4/1/2020-6/30/202

101-265-776.000	SA-Alarm	50.04
101-305-776.000	SA-Alarm	32.24
101-336-776.000	SA-Alarm	13.42
592-172-776.000	SA-Alarm	9.30

Invoice Amount: **\$105.00**
Check Date: **04/28/2020**

ALERUS FINANCIAL

2020 CONTRIBUTION TO OPEB TRUST FUND

101-290-714.020	2020 CONTRIBUTION TO OPEB TRUST FUND	1,000,000.00
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Invoice Amount: **\$1,000,000.00**
Check Date: **04/28/2020**

ALLIE BROTHERS UNIFORMS

UNIFORMS FF GROSS

101-336-758.000	SHIRTS, PANTS, BELTS, BADGE, CAP	1,190.71
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Invoice Amount: **\$1,190.71**
Check Date: **04/28/2020**

ALLIE BROTHERS UNIFORMS

UNIFORMS FF SMITH

101-336-758.000	T SHIRTS FF SMITH	89.97
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Invoice Amount: **\$89.97**
Check Date: **04/28/2020**

ALLIE BROTHERS UNIFORMS

INV. 78080 12/6/2019 UNIFORM EQUIPMENT/CO

101-305-758.000	UNIFORM S/S POLO SHIRT	49.99
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Invoice Amount: **\$49.99**
Check Date: **04/28/2020**

APOLLO FIRE EQUIPMENT

HOSE NOZZEL

101-336-978.000	HOSE NOZZEL	606.43
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Invoice Amount: **\$606.43**
Check Date: **04/28/2020**

B & R JANITORIAL SUPPLY

JANITORIAL SUPPLIES

101-336-776.000	FACIAL TISSUE LIVI 30/100+ 2100272	114.66
101-336-776.000	C-FOLD TWL WHI 2400CS TK250620 210010	243.53
101-336-776.000	CHAMP DISINFECTANT CAN 5157 CHS5157	148.08
101-336-776.000	HUSKY 320 NON ACID BOWL CLNR	76.86
101-336-776.000	OCEANS SOAP DSP TRANS BLA SJMS890	96.30
101-336-776.000	BLEACH GALLON 1000580	22.74
101-336-776.000	BOUNCE FABRIC SOFTENER 6/160 PGC8016	80.73
101-336-776.000	CENTERPULL TWL 2 PLY 6400+ 21000810	41.31
101-336-776.000	SUNSHINE LEMON DISH SOAP ACP162G	94.02
101-336-776.000	SPONGE SCRUBBER #174 PAD174	24.40
101-336-776.000	KITCHEN ROLL TOWEL 30CS 6272 21002900	71.96
101-336-776.000	FLEXWIPES 75CT CANISTER 6/CASE NTI2007	148.44
101-336-776.000	CHAMP STAINLESS STEEL CAN 5197 CHS5197	43.80
101-336-776.000	33G 3339 1.5 MIL BLACK R-39XH 21004200	66.90
101-336-776.000	55G 3858 1.5 MIL BLACK R-60XH 2100450	276.96

Invoice Amount: **\$1,681.15**
Check Date: **04/28/2020**

Charter Township of Plymouth

AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

	101-336-776.000	MOP SUPERLOOP LG BLUE 503/400L 40095700	38.46
	101-336-776.000	EZ PURPLE HD DEGREASER 10000233	92.00
BATTERIES PLUS BULBS		Invoice Amount:	\$145.86
BATTERIES		Check Date:	04/28/2020
	101-336-836.000	SLAA12-18NB	115.90
	101-336-836.000	RAYALAA-CP	15.98
	101-336-836.000	RAYALAAA-CP	13.98
C M 2 DESIGNS		Invoice Amount:	\$826.98
POLO SHIRTS FOR FF/PARAMEDICS		Check Date:	04/28/2020
	101-336-758.000	POLO SHIRTS FOR FF'S	826.98
CDW GOVERNMENT INC		Invoice Amount:	\$166.25
EPSON T902 HIGH CAP BLACK & YELLOW TONER		Check Date:	04/28/2020
	101-215-727.000	BLACK TONER	77.90
	101-215-727.000	YELLOW TONER	88.35
CDW GOVERNMENT INC		Invoice Amount:	\$88.35
EPSON T902 HIGH CAP MAGENTA TONER		Check Date:	04/28/2020
	101-215-727.000	MAGENTA TONER	88.35
CORPORATE CLEANING GROUP INC		Invoice Amount:	\$2,254.00
MONTHLY CLEANING		Check Date:	04/28/2020
	101-305-776.000	INVOICE 9679 FEBUARY	914.76
	101-336-776.000	INVOICE 9679	83.16
	592-172-776.000	INVOICE 9679	187.11
	101-265-776.000	INVOICE 9679	893.97
	101-325-818.400	INVOICE 9679 HAZMAT CLEAN	175.00
CORPORATE CLEANING GROUP INC		Invoice Amount:	\$405.00
MONTHLY CLEANING		Check Date:	04/28/2020
	592-172-776.000	INVOICE 9708 FEB	345.00
	101-265-858.000	INVOICE 9708	60.00
CORRIGAN OIL COMPANY		Invoice Amount:	\$742.28
#7013786 4/2/2020		Check Date:	04/28/2020
	592-291-863.000	Fuel Tax Recap	10.73
	592-291-863.000	Environmental Fee	6.95
	592-291-863.000	GE87 GAS-ETHANOL	345.57
	592-291-863.000	DYED ULTRA LOW SULFER #2 MIX	379.03
Corporate Benefit Solutions, LLC		Invoice Amount:	\$281.35
APRIL 2020 MONTHLY PREMIUM FOR BENEXPRESS		Check Date:	04/28/2020
	101-171-818.000	BENEXPRESS ENROLLMENT	400.00
	101-171-818.000	UNUM BENX CREDIT	(118.65)
DC Dental, Inc.		Invoice Amount:	\$21.90
INV. 653565IN 4/13/2020 DISCIDE ULTRA WIPE		Check Date:	04/28/2020
	101-305-727.000	TWO CANISTERS OF XL WIPES	21.90
Douglass Safety Systems, LLC		Invoice Amount:	\$506.37
LH F 30 DEGREE ELBOW		Check Date:	04/28/2020
	101-336-851.000	LH F 30 ELBOWS	485.98
	101-336-851.000	FREIGHT	20.39
DLT Solutions, LLC		Invoice Amount:	\$2,142.13
KACE Maintenance Renewal Quote 4807507		Check Date:	04/28/2020

Charter Township of Plymouth

AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

	101-290-941.000	KACE Maintenance Renewal	2,142.13
ETNA SUPPLY		Invoice Amount:	\$2,261.00
QUOTE 3/17/2020		Check Date:	04/28/2020
	592-291-935.000	MAINTENANCE OF SERVICE	570.00
	592-291-935.000	MAINTENANCE OF SERVICE	740.00
	592-291-935.000	MAINTENANCE OF SERVICE	150.00
	592-291-935.000	MAINTENANCE OF SERVICE	69.00
	592-291-935.000	MAINTENANCE OF SERVICE	684.00
	592-291-935.000	MAINTENANCE OF SERVICE	48.00
FIRING LINE		Invoice Amount:	\$3,958.00
INV. 1951 2/13/2020 BINOCULARS FOR PATROL		Check Date:	04/28/2020
	265-300-978.001	VORTEX 10X42 HD BINOCULARS	2,506.00
	265-300-978.001	HORNADY ULTRA SONIC CLEANER #043310	1,098.00
	265-300-978.001	HORNADY CLEANING SOLUTIONS ITEM #0433	354.00
GALLOUP CO.		Invoice Amount:	\$2,022.10
INVOICE #S108961086.002		Check Date:	04/28/2020
	592-443-937.000	MO REBUILD KIT 8210 AC	2,022.10
GFL Environmental USA, Inc.		Invoice Amount:	\$225.00
DPW RECYCLE CENTER		Check Date:	04/28/2020
	226-226-810.500	03/26/20 - CARDBOARD/PAPER	225.00
General Linen & Uniform Service		Invoice Amount:	\$30.00
INV. 0288868 4/3/2020 PRISONER BLANKET CLE		Check Date:	04/28/2020
	101-325-851.000	Blanket Cleaning	22.50
	101-325-851.000	DELIVERY CHARGE	7.50
General Linen & Uniform Service		Invoice Amount:	\$30.00
INV. 0289847 4/10/2020 PRISONER BLANKET CL		Check Date:	04/28/2020
	101-325-851.000	Blanket Cleaning	22.50
	101-325-851.000	DELIVERY CHARGE	7.50
Great Lakes Ace Hardware		Invoice Amount:	\$42.72
TOOLS		Check Date:	04/28/2020
	101-336-979.000	TOOLS	42.72
GREAT LAKES BUILDING INC.		Invoice Amount:	\$2,516.00
LAKEPOINT WATER DAMAGE REPAIR		Check Date:	04/28/2020
	101-691-818.000	14435 HAGGERTY ROAD CEILING AND INSULA	2,516.00
GreatAmerica Financial Services		Invoice Amount:	\$746.11
ORIG FEE, STD PMT, FREIGHT, TRANS BILLING 0		Check Date:	04/28/2020
	101-215-978.500	STD PMT	442.89
	101-215-978.500	FREIGHT	5.30
	101-215-978.500	3/19/20-3/31/20 BILLING	191.92
	101-215-978.500	1-TIME ORIG FEE	106.00
HALT FIRE INC		Invoice Amount:	\$154.15
E2 HOOD LATCH		Check Date:	04/28/2020
	101-336-863.000	E2 HOOD LATCH REPAIR	154.15
HALT FIRE INC		Invoice Amount:	\$1,464.50
L3 WIRE LAPTOP LIGHT, RADIO		Check Date:	04/28/2020
	101-336-863.000	L3 WIRE LAP TOP & RADIO	1,464.50

Charter Township of Plymouth

AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

HALT FIRE INC E2 BRAKES, LIGHTS, <i>101-336-863.000</i>	<i>E2 BRAKES & ELECTRICAL</i>	Invoice Amount: Check Date:	\$11,221.35 04/28/2020 <i>11,221.35</i>
HEMMING,POLACZYK,CRONIN,SMITH, LEGAL SERVICES MARCH 2020 SERVICES (KEVIN <i>101-290-825.000</i> <i>101-290-827.000</i> <i>101-290-826.000</i> <i>101-290-826.000</i> <i>101-290-826.000</i>	<i>ORDINANCE PROSECUTIONS</i> <i>COMMUNITY DEVELOPMENT</i> <i>ADMIN</i> <i>MISC.EXPENSES</i> <i>WATER AND SEWER</i>	Invoice Amount: Check Date:	\$9,902.75 04/28/2020 <i>2,690.62</i> <i>2,021.25</i> <i>3,517.50</i> <i>6.50</i> <i>1,666.88</i>
HINES PARK LINCOLN MERCURY INV. C89845 4/17/2020 VEHICLE REPAIR/129716 <i>101-305-863.000</i>	<i>OIL CHANGE</i>	Invoice Amount: Check Date:	\$66.74 04/28/2020 <i>66.74</i>
RICOH USA, INC. RICOH SERVICE AGREEMENT 2ND Q 2020 <i>592-172-818.000</i> <i>101-253-818.000</i>	<i>RICOH 04/01/20 TO 06/30/20</i> <i>RICOH 04/01/20 TO 06/30/20</i>	Invoice Amount: Check Date:	\$376.08 04/28/2020 <i>289.89</i> <i>86.19</i>
IPS Drug Testing, LLC RANDOM DRUG TEST - DPW - ZACHARY PUMPHR <i>592-291-818.000</i>	<i>RANDOM DRUG TEST-DPW-PUMPHREY</i>	Invoice Amount: Check Date:	\$40.00 04/28/2020 <i>40.00</i>
J & B MEDICAL SUPPLY INC LIFEPACK CUFFS <i>101-336-836.000</i>	<i>LIFEPACK CUFFS</i>	Invoice Amount: Check Date:	\$56.10 04/28/2020 <i>56.10</i>
J & B MEDICAL SUPPLY INC ALS BAG-RED <i>101-336-836.000</i>	<i>FWA0819790 PROFESSIONAL ALS BAG, RED, 2</i>	Invoice Amount: Check Date:	\$629.85 04/28/2020 <i>629.85</i>
J & B MEDICAL SUPPLY INC MEDICAL SUPPLIES <i>101-336-836.000</i> <i>101-336-836.000</i>	<i>THERMOMETER</i> <i>ADULT DEFIB PADS</i>	Invoice Amount: Check Date:	\$393.50 04/28/2020 <i>59.50</i> <i>334.00</i>
J & B MEDICAL SUPPLY INC GLOVES <i>101-336-836.000</i>	<i>GLOVES</i>	Invoice Amount: Check Date:	\$140.00 04/28/2020 <i>140.00</i>
J & B MEDICAL SUPPLY INC ELECTRODES <i>101-336-836.000</i>	<i>ELECTRODES</i>	Invoice Amount: Check Date:	\$217.40 04/28/2020 <i>217.40</i>
J & B MEDICAL SUPPLY INC EXT COLLAR BAG <i>101-336-836.000</i>	<i>COLLAR BAG</i>	Invoice Amount: Check Date:	\$42.50 04/28/2020 <i>42.50</i>
J & B MEDICAL SUPPLY INC WIPES AND GEL <i>101-336-836.000</i> <i>101-336-836.000</i>	<i>WIPES</i> <i>GEL</i>	Invoice Amount: Check Date:	\$335.72 04/28/2020 <i>240.12</i> <i>95.60</i>
J & B MEDICAL SUPPLY INC HANDYSTRAP & SAFETY GLASSES		Invoice Amount: Check Date:	\$152.98 04/28/2020

Charter Township of Plymouth

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VENDOR INFORMATION**INVOICE INFORMATION**

	101-336-836.000	HANDYSTRAP N100	96.82
	101-336-836.000	CASE	56.16
J & B MEDICAL SUPPLY INC		Invoice Amount:	\$499.66
CUFFS, BONE INJ GUN, GLOVES		Check Date:	04/28/2020
	101-336-836.000	CUFFS	28.56
	101-336-836.000	BONE INJ GUNS	370.40
	101-336-836.000	GLOVES	100.70
K & D PLUMBING, INC.		Invoice Amount:	\$125.00
K & D PLUMBING FRIENDSHIP STATION PLUMBI		Check Date:	04/28/2020
	101-265-858.000	LEAK FEED LINE TO ICMaker, REPLACE LINE	125.00
KNIGHT TECHNOLOGY GROUP, INC.		Invoice Amount:	\$185.00
TECH SUPPORT - NETWORK SUPPORT - INVOICE		Check Date:	04/28/2020
	101-290-941.000	TECH SUPPORT - NETWORK SUPPORT	185.00
KONICA MINOLTA BUSINESS SOLUTIONS		Invoice Amount:	\$345.09
COPY CHARGES - MARCH 2020		Check Date:	04/28/2020
	101-371-727.000	Color Copies - Bldg C353	201.83
	101-371-727.000	B&W Copies - Bldg C353	17.59
	101-215-727.000	Color Copies - Clerk C451	113.15
	101-215-727.000	B&W Copies - Clerk C451	12.52
LB Office		Invoice Amount:	\$32.48
RED PENS, 10-CT DIVIDERS		Check Date:	04/28/2020
	101-262-727.000	PAPER MATE RED PENS (12)	7.97
	101-215-727.000	PAPER MATE RED PENS (12)	6.51
	101-215-727.000	AVERY 10-CT FILE DIVIDERS	18.00
LE CLAIR, DIANE		Invoice Amount:	\$42.39
REIMBURSEMENT FOR NAMETAGS/ELECTION SU		Check Date:	04/28/2020
	101-262-727.000	ELECTION SUPPLIES	42.39
AutoZone		Invoice Amount:	\$59.88
VARIOUS SHOP SUPPLIES #4382435828		Check Date:	04/28/2020
	592-291-851.000	VARIOUS SHOP SUPPLIES	59.88
M H R BILLING SERVICES		Invoice Amount:	\$594.00
TRANSPORT FEES		Check Date:	04/28/2020
	101-336-959.000	TRANSPORT FEES	594.00
MAIN STREET AUTO WASH		Invoice Amount:	\$495.00
FEB, MARCH AND APRIL CAR WASHES		Check Date:	04/28/2020
	101-305-863.000	Police Vehicles	475.00
	101-336-863.000	Fire Admin. Vehicles	5.00
	101-371-863.000	Building Vehicles	15.00
MICHIGAN LINEN SERVICE		Invoice Amount:	\$84.35
UNIFORMS 4/10*/20 #425621		Check Date:	04/28/2020
	592-172-758.000	4/10/20	84.35
SF MOBILE-VISION, INC.		Invoice Amount:	\$74.00
INV. 25250 10/31/19 SDHC MEMORY CARD FOR		Check Date:	04/28/2020
	101-305-851.000	MVD-FB3-32GBSD	60.00
	101-305-851.000	Shipping	14.00

Charter Township of Plymouth

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CHARTER TWSP OF PLYMOUTH		Invoice Amount:	\$2,246.98
SENIOR TRANSPORTATION - MARCH 2020		Check Date:	04/28/2020
101-955-885.000	MARCH 2020 - SENIOR TRANS.EXPENSES		2,246.98
CHARTER TWSP OF PLYMOUTH		Invoice Amount:	\$2,935.12
COMERICA BANK -- CREDIT CARD CHARGES INC		Check Date:	04/28/2020
101-691-931.000	ANTAL -HD - RESTROOM SIGN		13.51
101-691-931.000	ANTAL - HD - FAUCET SUPPLY LINE		3.50
101-305-727.000	BROTHERS-PROPEL GEAR-DIGITAL THERM		76.48
101-336-776.000	FOX - HD-GARBAGE BAGS AND CONTAINER		26.95
101-305-958.000	GORDON-IACP DUES FOR TIDERINGTON		190.00
101-305-727.000	GORDON-REDACTION MARKERS FOR FOIAS		28.61
101-305-960.000	GORDON- COLT TRG REFUND (CLERICAL)		(550.00)
101-305-960.000	GORDON-COLT TRG. REFUND (CLERICAL)		(550.00)
101-336-776.000	GROSS - AMAZON-TV REMOTE		28.00
101-265-776.000	HAACK-O'REILLY-LOCK DEICER FOR CLERK'S M		3.17
101-265-776.000	HAACK-HD-SUPPLIES, TAPE MEASURE, TOOLS		55.10
101-265-776.000	HAACK- SAMS-SUPPLIES FOR TWP GROUNDS		84.78
101-265-776.000	HAACK-HD-CLEANING SUPPLIES FOR TWP GR		38.82
101-265-776.000	HAACK-CAROUSEL CARPET - TWP HALL		435.00
101-265-776.000	HAACK-CAROUSEL-TWP HALL 1ST FLOOR CAR		1,010.00
101-265-776.000	HAACK-HD-SUPPLIES TWP GROUNDS		14.82
101-262-818.000	HAMANN=PENSKE RENTAL - ELECTION EQUIP		482.20
592-291-932.000	HAMANN-HD-SANITARY SUPPLIES		126.12
592-291-938.000	HAMANN-AMAZON-SAFETY EQUIPMENT		174.80
592-291-934.000	HAMANN-HD-PAINT SUPPLIES		45.36
592-291-776.000	HAMANN-HD-TOOLS, SHOP SUPPLIES		300.51
592-291-776.000	HAMANN-HD-CLEANING SUPPLIES		29.86
592-172-776.000	HAMANN-AMAZON- CALCIUM HYPOCHLORIDE		74.19
592-172-776.000	HAMANN-HD-DISINFECTION SUPPLIES		196.98
592-172-776.000	HAMANN-AMAZON-SIMPLE GREEN CLEANER		37.08
101-171-960.000	HEISE-MEDA CONFERENCE - SPEAKER'S LUNC		35.00
101-101-861.000	HEISE-TABLE @ SHOWCASE TASTE OF PLYMO		165.00
101-955-885.000	HEISE-CONSTANT CONTACT MONTHLY FEE		70.00
101-305-727.000	KUDRA-ACE HDWRE-SPRAY BOTTLES & FUNNE		10.98
101-305-960.000	KUDRA-COLT TRG. - REFUND (CLERICAL)		(550.00)
101-305-960.000	KUDRA-COLT TRG - REFUND (CLERICAL)		(550.00)
101-336-979.000	MACK-HD-VEHICLE TARPS; DRILL, BATTERIES		490.28
101-336-776.000	MACK-HD-BENCH CLEANER; PUSH BROOM		68.50
101-336-960.000	PHILLIPS-BLS & ACLS CARDS		362.00
101-336-960.000	PHILLIPS-FDIC CONFRENCE REGISTRATION		195.00
101-336-727.000	PHILLIPS-CVS-PLASTIC BAGS FOR MASKS		14.80
101-262-730.000	VORVA-USPS-OVERNIGHT POSTAGE - BALLOTS		52.70
101-262-730.000	VORVA-USPS-OVERNIGHT POSTAGE-BALLOTS		52.70
101-262-853.000	VORVA-PREPAID PHONE REFILL FOR ELECTIO		111.00
101-265-776.000	HAACK-B&R JANITORIAL SUPPLIES**		31.32
AIRGAS USA, LLC		Invoice Amount:	\$364.49
OXYGEN		Check Date:	04/28/2020
101-336-836.000	OXYGEN		364.49
SHI International Corp.		Invoice Amount:	\$396.00
ACROBAT PROFESSIONAL LICENSE, NEW		Check Date:	04/28/2020
101-215-941.000	ACROBAT PROFESSIONAL LICENSE		396.00
US Cargo Control		Invoice Amount:	\$359.98
INV. 417176 3/20/2020 PRISONER BLANKETS		Check Date:	04/28/2020

Charter Township of Plymouth

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VENDOR INFORMATION**INVOICE INFORMATION**

	101-325-851.400	12 SUPREME PADS BLACK/WHITE 95 LBS.	359.98
WCA ASSESSING		Invoice Amount:	\$24,604.58
APPRAISAL SERVICES RENDERED - MAY 2020		Check Date:	04/28/2020
	101-209-818.000	Appraisal Services Rendered (Contract)	24,447.91
	101-209-818.000	Co-Star Services	156.67
WATKINS ROSS & CO.		Invoice Amount:	\$6,200.00
GASB STATEMENTS 74 & 75 - FY ENDING D		Check Date:	04/28/2020
	101-290-818.000	GASB Statements 74 & 75	6,200.00
SUE FAIRCHILD		Invoice Amount:	\$60.00
SHELTER RESERVATION REFUND - COVID 19		Check Date:	04/28/2020
	101-290-477.000	REFUND DUE TO COVID 19	60.00
VALERIE TORTORICI		Invoice Amount:	\$70.00
SHELTER REFUND DUE TO COVID 19 - PCCS		Check Date:	04/28/2020
	101-290-477.000	REFUND - PERMIT 17470	35.00
	101-290-477.000	REFUND -PERMIT 17473	35.00
CARA JACOBONI		Invoice Amount:	\$175.00
SHELTER RESERVATION REFUND - COVID 19		Check Date:	04/28/2020
	101-290-477.000	REFUND DUE TO COVID 19	175.00
JANE TIREY		Invoice Amount:	\$35.00
SHELTER RESERVATION REFUND - PERMIT 1743		Check Date:	04/28/2020
	101-290-477.000	REFUND DUE TO COVID 19 - SENIOR GROUP	35.00
Total Amount to be Disbursed:			\$1,089,134.27

Charter Township of Plymouth

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VENDOR INFORMATION

INVOICE INFORMATION

BASIC Benefits LLC

QTLY FEE FOR SEC.125 FSA PLAN ADMIN -- (BR

101-201-818.000 IT - 2020
 101-215-818.000 CLERK - 2020
 101-265-818.000 TOWNSHIP HALL-2020
 101-305-818.000 POLICE-2020
 101-325-818.000 DISPATCH-2020
 101-336-818.000 FIRE - 2020
 588-588-818.000 SENIOR TRANS - 2020
 592-172-818.000 DPS - 2020
 592-291-818.000 DPW - 2020

Invoice Amount: \$324.45
 Check Date: 04/22/2020
 15.45
 30.90
 15.45
 154.50
 30.90
 30.90
 15.45
 15.45
 15.45

BLUE CARE NETWORK OF MICHIGAN

MAY 2020 -- COVERAGE - CLASSES 7 & 8 (SPRE

101-171-714.000 SUPERVISOR'S OFFICE
 101-201-714.000 IT DEPT.
 101-253-714.000 TREASURER'S DEPT.
 101-305-714.000 POLICE
 101-325-714.000 DISPATCH
 101-336-714.000 FIRE
 101-371-714.000 BUILDING
 592-291-714.000 PUBLIC WORKS (FELLRATH)
 101-305-714.500 POLICE - RETIREES
 101-336-714.500 FIRE - RETIREES
 101-215-714.000 CLERK'S OFFICE
 101-265-714.000 BUILDING & GROUNDS (HAACK)
 592-172-714.000 PUBLIC SERVICES
 226-226-714.000 SOLID WASTE (VISEL)
 592-291-714.500 PUBLIC WORKS RETIREE (WALLACE)
 588-588-714.000 SENIOR TRANS (BOYCE)
 101-262-714.000 ELECTIONS (TERRELL)

Invoice Amount: \$93,227.74
 Check Date: 04/22/2020
 499.82
 1,289.52
 1,194.56
 18,303.26
 8,951.70
 19,092.96
 4,873.20
 1,789.34
 11,657.38
 16,513.12
 999.64
 1,194.56
 2,194.20
 1,289.52
 900.88
 1,289.52
 1,194.56

BLUE CARE NETWORK OF MICHIGAN

MAY 2020 - - BCN CLASSES 9 & 10 - SPREADS

101-290-714.500 GENERAL RETIREES HEALTHCARE
 101-305-714.500 POLICE RETIREES HEALTHCARE
 101-325-714.500 DISPATCH RETIREES HEALTHCARE
 101-336-714.500 FIRE RETIREES HEALTHCARE
 592-291-714.500 PUBLIC WORKS RETIREES HEALTHCARE

Invoice Amount: \$10,881.42
 Check Date: 04/22/2020
 4,572.75
 609.70
 609.70
 3,869.87
 1,219.40

BLUE CROSS/BLUE SHIELD OF MICHIGAN

MAY 2020 -- RETIREE - BCBS (INVOICE AND SPE

101-290-714.500 GENERAL RETIREES
 101-305-714.500 POLICE RETIREES
 101-336-714.500 FIRE RETIREES

Invoice Amount: \$4,336.29
 Check Date: 04/22/2020
 481.81
 481.81
 3,372.67

COMCAST

INTERNET - APRIL 2020 -- ACCT 900913674

101-691-921.000 Township Park
 101-336-921.000 Fire
 101-325-853.400 Telephone

Invoice Amount: \$231.75
 Check Date: 04/22/2020
 64.95
 64.95
 101.85

CONSUMERS ENERGY

MONTHLY CHARGES - APRIL 2020 (DETAILS BEL

101-265-854.000 TOWNSHIP HALL - 1000 257103478
 588-588-921.000 FRIENDSHIP STATION 1000 2571-3478
 101-691-921.000 TWP. PARK 1000 257103262

Invoice Amount: \$582.69
 Check Date: 04/22/2020
 153.30
 9.78
 101.47

Charter Township of Plymouth

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VENDOR INFORMATION**INVOICE INFORMATION**

101-336-921.000

FIRE STATION #2 - 1000 2571-3403

318.14

MICH MUN RISK MGT AUTHORITY ECP**Invoice Amount: \$10,939.76**

ELECTRIC CHOICE - MARCH 2020

Check Date: 04/22/2020

101-336-921.000 Electric Choice

1,525.44

592-172-921.000 Electric Choice

619.60

101-171-921.000 Electric Choice

624.56

101-201-921.000 Electric Choice

334.19

101-209-921.000 Electric Choice

178.78

101-215-921.000 Electric Choice

542.77

101-253-921.000 Electric Choice

226.69

101-305-921.000 Electric Choice

1,793.64

101-325-921.000 Electric Choice

373.33

101-325-921.400 Electric Choice

373.33

101-336-921.000 Electric Choice

264.08

101-371-921.000 Electric Choice

393.20

101-371-921.500 Electric Choice

220.26

592-172-921.000 Electric Choice

517.64

592-172-921.000 Electric Choice

1,732.13

101-336-921.000 Electric Choice

681.88

101-691-921.000 Electric Choice

268.55

101-265-921.000 Electric Choice

253.51

588-588-921.000 Electric Choice

16.18

JOHN HANCOCK LIFE INSURANCE CO.**Invoice Amount: \$96.60**

MONTHLY PREMIUM-APRIL 2020 - JOWSEY

Check Date: 04/22/2020

101-100-237.000

MONTHLY PREMIUM-JOWSEY, RICHARD- 4-20

96.60

WESTERN TWNSPS UTILITIES AUTHORITY**Invoice Amount: \$223,290.80**

WTUA - MARCH 2020

Check Date: 04/22/2020

592-441-742.000 Monthly Charges

198,644.35

592-441-743.000 YUCA IPP-IWC

5,284.60

592-443-937.000 Country Acres Pump Station

682.08

592-100-185.000 Capital Improvement Program

18,679.77

Total Amount to be Disbursed: \$343,911.50

Charter Township of Plymouth

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VENDOR INFORMATION

INVOICE INFORMATION

ALERUS FINANCIAL

MERS-457 PLAN - ALL EMPLOYEES 4-10-2020 PA
101-100-239.000
101-100-239.000

457 CONT. PRE-TAX
457 CONT. ROTH POST-TAX

Invoice Amount: **\$20,356.46**
Check Date: **04/15/2020**
19,674.82
681.64

ALERUS FINANCIAL

MERS - TIDERINGTON OFF CYCLE REPORTING -
101-305-714.010

TIDERINGTON OFF CYCLE REPORTING

Invoice Amount: **\$4,387.41**
Check Date: **04/15/2020**
4,387.41

ALERUS FINANCIAL

MERS - DC FT EMPLOYEES -- EMPLOYER CONTRI

101-171-714.010	SUPERVISOR'S OFFICE	999.30
101-201-714.010	IT DIRECTOR	577.44
101-215-714.010	CLERK'S OFFICE	1,855.67
101-253-714.010	TREASURER'S OFFICE	982.56
101-265-714.010	BUILDING MANAGER (HAACK)	267.12
101-305-714.010	PD DEPT. (TIDERINGTON, GORDON)	674.40
101-305-714.030	PD DEPT. - UNION	3,031.78
101-325-714.050	DISPATCH DEPT.	2,045.88
101-336-714.010	FIRE - JOWSEY	282.96
101-336-714.020	FIRE - UNION	4,855.15
101-371-714.010	BUILDING DEPT.	1,588.39
226-226-714.010	SOLID WASTE DEPT.	353.88
588-588-714.010	SENIOR TRANS	236.36
592-172-714.010	PUBLIC SERVICES	926.16
592-291-714.000	DPW - FELLRATH, HAMANN	1,010.31
592-291-714.040	DPW	2,715.00
101-262-714.000	ELECTIONS (TERRELL)	298.69
101-325-714.010	DISPATCH-RECORDS-BONADEO	321.60
101-325-714.050	RODRIGUEZ (DISPATCH) LOAN	191.47
101-171-714.010	SUPERVISOR'S OFFICE FORFEITURE	(999.30)
101-201-714.010	IT DIRECTOR FORFEITURE	(577.44)
101-215-714.010	CLERK'S OFFICE FORFEITURE	(1,855.67)
101-253-714.010	TREASURER'S OFFICE FORFEITURE	(982.56)
101-253-714.010	ELECTIONS (TERRELL) FORFEITURE	(298.69)
101-265-714.010	TWP HALL (HAACK) FORFEITURE	(267.12)
101-305-714.010	POLICE SUPERVISORY FORFEITURE	(674.40)
101-305-714.030	POLICE UNION FORFEITURE	(3,031.78)
101-325-714.010	DISP. CLERICAL (BONADEO) FORFEITURE	(321.60)
101-325-714.050	DISPATCH UNION FORFEITURE	(2,045.88)
101-336-714.010	FIRE ADMIN (JOWSEY) FORFEITURE	(282.96)
101-336-714.020	FIRE (UNION) FORFEITURE	(4,855.15)
101-371-714.010	BUILDING DEPT FORFEITURE	(1,588.39)
101-371-714.010	SOLID WASTE (VISEL) FORFEITURE	(353.88)
588-588-714.010	SENIOR CENTER (BOYCE) FORFEITURE	(236.36)
592-172-714.010	PUB. SERVICES FORFEITURE	(926.16)
592-291-714.010	DPW SUPERVISORY FORFEITURE	(1,010.31)
592-291-714.040	DPW UNION FORFEITURE	(2,715.00)

Invoice Amount: **\$191.47**
Check Date: **04/15/2020**

ALERUS FINANCIAL

MERS - DC FT EMPLOYEES -- EMPLOYEE CONTRI
101-100-231.000
101-100-231.000

MERS EMPLOYEE PRE TAX
MERS EMPLOYEE POST TAX

Invoice Amount: **\$6,695.91**
Check Date: **04/15/2020**
6,284.02
411.89

AT & T

AT&T - TELEPHONE ALLOCATION MARCH 2020 -
101-201-853.000

Information Services

Invoice Amount: **\$1,801.52**
Check Date: **04/15/2020**
123.19

Charter Township of Plymouth

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101-209-853.000	Assessing	73.56
101-371-853.000	Building	205.05
101-336-853.000	Fire	323.69
101-305-853.000	Police	327.92
101-171-853.000	Supervisor	191.71
101-253-853.000	Treasurer	163.55
101-215-853.000	Clerk	95.53
101-371-853.500	Community Development	76.32
101-325-853.000	Dispatch	123.36
101-265-854.000	Water/Sewer (Util)	29.29
101-691-853.000	Park	22.95
592-172-853.000	Gen Expense Tel	45.40

AMERITAS LIFE INSURANCE CORP.

Invoice Amount: \$3,160.88
Check Date: 04/15/2020

AMERITAS-RETIREE-DENTAL- APRIL 2020 -- POLI

101-290-714.500	GENERAL RETIREES	623.28
101-305-714.500	POLICE RETIREES	732.84
101-325-714.500	DISPATCH RETIREE	57.64
101-336-714.500	FIRE DEPT. RETIREES	1,339.92
592-172-714.500	DPS CLERICAL RETIREE	30.68
592-291-714.500	DPW - RETIREE	376.52

AMERITAS LIFE INSURANCE CORP.

Invoice Amount: \$5,564.36
Check Date: 04/15/2020

AMERITAS - ACTIVE DENTAL - APRIL 2020 (SEE

101-171-714.000	SUPERVISOR DEPT.	30.68
101-201-714.000	INFORMATION SERVICES	97.08
101-215-714.000	CLERK DEPT.	61.36
101-253-714.000	TREASURY	154.72
101-265-714.000	TWP. HALL (HAACK)	57.64
101-305-714.000	POLICE DEPT.	1,910.96
101-325-714.000	DISPATCH	811.72
101-336-714.000	FIRE DEPT.	1,671.64
101-371-714.000	BUILDING DEPT.	270.00
588-588-714.000	SENIOR TRANS (BOYCE)	97.08
226-226-714.000	SOLLID WASTE (VISEL)	97.08
592-172-714.000	DPS CLERICAL	119.00
592-291-714.000	DPW - SUPERVISORY	127.76
101-262-714.000	ELECTIONS - (TERRELL)	57.64

C.O.A.M. - PLYMOUTH TOWNSHIP

Invoice Amount: \$377.40
Check Date: 04/15/2020

COAM UNION DUES -APRIL 2020

101-100-232.050	Fetner, William J.	75.48
101-100-232.050	Hoffman, Marc	75.48
101-100-232.050	Krebs, Ryan	75.48
101-100-232.050	Rupard, Bryan	75.48
101-100-232.050	Coffell, Steven	75.48

FIDELITY SECURITY LIFE INSURANCE CO

Invoice Amount: \$575.36
Check Date: 04/15/2020

EYEMED - RETIREES APRIL 2020 (SPREADSHEET

101-290-714.500	GENERAL RETIREES	98.43
101-305-714.500	POLICE DEPT. RETIREES	130.11
101-325-714.500	DISPATCH RETIREE	10.81
101-336-714.500	FIRE DEPT. RETIREES	243.90
592-172-714.500	PUBLIC SERVICES RETIREES	5.69
592-291-714.000	PUBLIC WORKS RETIREES	70.55
101-371-714.500	BUILDING RETIREES	15.87

Charter Township of Plymouth

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INVOICE INFORMATION

FIDELITY SECURITY LIFE INSURANCE CO		Invoice Amount:	\$957.65
EYEMED - CURRENT EMPLOYEES -APRIL 2020 (2		Check Date:	04/15/2020
101-171-714.000	SUPERVISOR DEPT.		5.69
101-201-714.000	INFO SYSTEMS		15.87
101-215-714.000	CLERK DEPT.		11.38
226-226-714.000	SOLID WASTE (VISEL)		15.87
101-253-714.000	TREASURER DEPT.		26.68
101-265-714.000	TOWNSHIP HALL (HAACK)		10.81
101-305-714.000	POLICE DEPT.		349.69
101-325-714.000	DISPATCH		134.54
101-336-714.000	FIRE DEPT.		268.39
101-371-714.000	BUILDING DEPT.		48.30
588-588-714.000	SENIOR TRANS (BOYCE)		15.87
592-172-714.000	PUBLIC SERVICES		22.19
592-291-714.000	PUBLIC WORKS ADMIN.		21.56
101-262-714.000	ELECTIONS (TERRELL)		10.81
P.O.A.M. - PLYMOUTH TOWNSHIP		Invoice Amount:	\$2,128.70
POAM & DISPATCH UNION DUES -APRIL 2020 (2		Check Date:	04/15/2020
101-100-232.010	POAM Union Dues		1,543.08
101-100-232.040	Dispatch Union Dues		585.62
TEAMSTER LOCAL # 214		Invoice Amount:	\$520.00
TEAMSTER LOCAL #214 APRIL 2020 (DETAILS A		Check Date:	04/15/2020
101-100-232.030	Bartlett, James		58.00
101-100-232.030	Kitchen, Spencer		53.00
101-100-232.030	Krueger, Randy		61.00
101-100-232.030	Melow, Steven		61.00
101-100-232.030	Nelson, David		58.00
101-100-232.030	Overaltis, Joseph		58.00
101-100-232.030	Pumphrey, Z		58.00
101-100-232.030	Scholten, James		58.00
101-100-232.030	Thomas, James		55.00
TECHNICAL, PROFESSIONAL AND OFFICE-		Invoice Amount:	\$570.65
TPOAM UNION DEDUCTIONS APRIL 2020		Check Date:	04/15/2020
101-100-232.060	BONADEO, KAREN E.		31.00
101-100-232.060	BONO, JENNIFER A.		15.50
101-100-232.060	DOOLEY, DEB		15.50
101-100-232.060	GORDON, CHERYL		31.00
101-100-232.060	HAACK, DAVID		31.00
101-100-232.060	JOWSEY, NANCY		31.00
101-100-232.060	KLINE, ANNE E.		31.00
101-100-232.060	LATAWIEC, KELLY		31.00
101-100-232.060	LECLAIR, DIANE L.		31.00
101-100-232.060	MACDONALD, KENNETH E.		31.00
101-100-232.060	MARTIN, CAROL R.		31.00
101-100-232.060	PALMARCHUK, CHERI		31.00
101-100-232.060	TRUESDELL, MARY ANN		15.50
101-100-232.060	VISEL, SARAH J.		31.00
101-100-232.060	RICHARDSON, MIKE		15.50
101-100-232.060	GELETZKE, ALICE		12.65
101-100-232.060	JEFFERSON, PAULA		31.00
101-100-232.060	DAN ATKINS		15.50
101-100-232.060	CAROL MACDONELL		15.50
101-100-232.060	GLENN MILLER		15.50
101-100-232.060	DEVOTO, CLAUDIA		15.50
101-100-232.060	HALSTEAD, ANNA		31.00

Charter Township of Plymouth

AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

101-100-232.060

TERRELL, DENISA

31.00

UNUM LIFE INSURANCE CO. OF AMERICA**Invoice Amount:****\$5,868.95**

UNUM PREMIUM STATEMENT - APRIL 2020 (SPR

Check Date:**04/15/2020**

101-171-714.000

SUPERVISOR'S DEPT.

127.51

101-201-714.000

INFORMATION SYSTEMS

73.50

101-215-714.000

CLERK'S DEPT.

253.10

101-253-714.000

TREASURER'S DEPT.

132.41

101-265-714.000

TOWNSHIP HALL (HAACK)

41.27

101-305-714.000

POLICE DEPT.

1,841.20

101-325-714.000

DISPATCH DEPT.

750.57

101-336-714.000

FIRE DEPT.

1,590.62

101-371-714.000

BUILDING DEPT.

225.88

226-226-714.000

SOLID WASTE

51.02

588-588-714.000

SENIOR TRANS.

39.59

592-172-714.000

PUBLIC SERVICES

137.52

592-291-714.000

PUBLIC WORKS

557.70

101-262-714.000

ELECTIONS (TERRELL)

47.06

WOW! BUSINESS**Invoice Amount:****\$19.94**

APRIL 2020 ACCT. # 012296705

Check Date:**04/15/2020**

101-265-854.000

Senior Util

18.74

588-588-921.000

Senior Transport

1.20

Total Amount to be Disbursed:**\$53,176.66**

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 28, 2020**

NEW BUSINESS

**ITEM E.1
2020 SOLID WASTE BUDGET
RESOLUTION #2020-04-28-39**



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: April 28, 2020

ITEM: 2020 Budget for Plymouth Township Solid Waste Fund Budget, **Resolution #2020-04-28-39**

PRESENTER: Finance Director Ginger Moriarty

BACKGROUND:

Please find attached the proposed 2020 Fiscal Year Budget for the 226 Solid Waste Fund, before the Plymouth Charter Board of Trustees for their consideration, support, and adoption. There are no significant changes between the FY2019 Adopted Budget and the FY2020 Proposed Budget. Revenue is based on the cost per resident for solid waste services which is proposed to remain at \$14.50 per month. Residency counts vary as residents leave for winter months to warmer states. Expenditure's increase slightly over FY2019 activity and reflect annual inflationary changes due to healthcare costs and a 3% inflationary increase to the GFL contract in the fall of year six of the contract. FY2019 Activity does not yet include depreciation expenditures of \$1,300 being completed as part of the FY2019 Audit process FY2019 depreciation expense is the last year for the department's capital asset with FY2020 reflecting no depreciation expenditure.

PROPOSED MOTION: I move to adopt **Resolution #2020-04-28-39** authorizing Plymouth Charter Township to adopt the Fiscal Year 2020 Budget for the Plymouth Township Solid Waste Fund.

Attachment: Proposed Fiscal Year 2020 Budget

**STATE OF MICHIGAN
COUNTY OF WAYNE
CHARTER TOWNSHIP OF PLYMOUTH**

**RESOLUTION TO AUTHORIZE FISCAL YEAR 2020
SOLID WASTE FUND BUDGET**

RESOLUTION # 2020-04-28-39

At a regular meeting of the Board of Trustees for the Charter Township of Plymouth (the 'board'), held at Township Hall, 9955 N. Haggerty Road, Plymouth, MI on April 28, 2020, the following resolution was offered:

WHEREAS, The Board of Trustees of the Charter Township of Plymouth was presented with a proposed budget for Fiscal/Calendar Year 2020 for the Solid Waste Fund Budget, and;

WHEREAS, the Board is satisfied that this proposed budget is acceptable.

NOW THEREFORE BE IT RESOLVED, that the Charter Township of Plymouth Board of Trustees does hereby approve **Resolution #2020-04-28-39** authorizing the Fiscal Year 2020 Solid Waste Fund Budget as submitted.

Moved by: _____ Seconded by: _____

ROLL CALL:

___Heise, ___Heitman, ___Vorva, ___Clinton, ___Curmi, ___Dempsey, ___Doroshewitz

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BUDGET REPORT FOR CHARTER TOWNSHIP OF PLYMOUTH
 Fund: 226 SOLID WASTE DISPOSAL FUND

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Calculations as of 12/31/2019

GL NUMBER	DESCRIPTION	2017 ACTIVITY	2018 ACTIVITY	2019 ACTIVITY THRU 12/31/19	2020 REQUESTED BUDGET
ESTIMATED REVENUES					
<No Project>					
226-226-628.000	SOLID WASTE REVENUE	1,375,200	1,482,000	1,529,800	1,528,800
	FOOTNOTE AMOUNTS:				1,528,800
	8,786 Residents @\$14.50 Mo				
	Resident count various monthly - New Construction & Snowbirds				
226-226-668.000	INTERGOVERNMENTAL SERVICE	31,200	28,000	22,700	23,000
	FOOTNOTE AMOUNTS:				17,000
	From GF/Parks Dept 101-691-942.000 - Visel				
	FOOTNOTE AMOUNTS:				6,000
	From Stormwater 592-172-973.030				
	GL # FOOTNOTE TOTAL:				23,000
226-226-698.000	MISCELLANEOUS INCOME			700	700
	FOOTNOTE AMOUNTS:				700
	Simple Recycling - Clothing donations by Units/Pounds				
<No Project>		1,406,400	1,510,000	1,553,200	1,552,500
TOTAL ESTIMATED REVENUES		1,406,400	1,510,000	1,553,200	1,552,500

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BUDGET REPORT FOR CHARTER TOWNSHIP OF PLYMOUTH
 Fund: 226 SOLID WASTE DISPOSAL FUND

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Calculations as of 12/31/2019

GL NUMBER	DESCRIPTION	2017 ACTIVITY	2018 ACTIVITY	2019 ACTIVITY THRU 12/31/19	2020 REQUESTED BUDGET
APPROPRIATIONS					
<No Project>					
226-226-707.000	CLERICAL	53,700	59,200	59,200	58,600
	FOOTNOTE AMOUNTS:				58,600
	Solid Waste Coordinator				
226-226-709.000	OVERTIME		2,800	700	800
	FOOTNOTE AMOUNTS:				800
	Full-time Hours				
226-226-714.000	FRINGE BENEFITS	18,500	17,800	20,200	20,600
	FOOTNOTE AMOUNTS:				17,600
	Medical Healthcare Premiums (Sept % Increase Est)				
	FOOTNOTE AMOUNTS:				3,000
	Medical Insurance Claims- Deductibles				
	GL # FOOTNOTE TOTAL:				20,600
226-226-714.005	OTHER POST EMPLOYMENT BENEFITS	2,700			
226-226-714.010	DC 401a RETIREMENT	6,800	8,400	8,600	8,800
	FOOTNOTE AMOUNTS:				8,800
	401a DC Retirement of 15%				
226-226-715.000	SOCIAL SECURITY	3,800	4,300	4,300	4,400
	FOOTNOTE AMOUNTS:				4,400
	Social Security & Medicare at 7.65%				
226-226-720.000	WORKERS COMP/INSURANCE	200	100	100	100
	FOOTNOTE AMOUNTS:				100
	Based on Historical Actuals				
226-226-727.000	OFFICE SUPPLIES	2,100	400	400	400
	FOOTNOTE AMOUNTS:				400
	Based on Historical Actuals -General Office Supplies				
226-226-730.000	POSTAGE-GENERAL			3,000	3,100
	FOOTNOTE AMOUNTS:				100
	Postage - General Mailings				
	FOOTNOTE AMOUNTS:				3,000
	USPS - Recycle/HHW Mailer Postage				
	Reclassified from Education Public & -810 Solid Waste Expense				
	GL # FOOTNOTE TOTAL:				3,100
226-226-809.000	SHRED EVENT	2,400	1,200	1,200	1,500
	FOOTNOTE AMOUNTS:				1,500
	Annual Township: Shred-IT Service Events (Flat Fee)				
226-226-810.000	SOLID WASTE DISPOSAL	1,338,900	1,363,500	1,348,400	1,358,600
	FOOTNOTE AMOUNTS:				806,300
	GFL Environmental USA Inc - Trash Collection				
	FOOTNOTE AMOUNTS:				225,000
	GFL Environmental USA Inc - Recycling Fees				
	FOOTNOTE AMOUNTS:				216,400
	GFL Environmental USA Inc - Yard Waste				
	FOOTNOTE AMOUNTS:				110,300
	GFL Environmental USA Inc - Yard Waste Disposal				
	Year 6 of 7 @ 3% Contract Inc. 10/2020 to 9/2022				
	FOOTNOTE AMOUNTS:				500
	Parts & Supplies				
	Plymouth Township				
	GL # FOOTNOTE TOTAL:				1,358,500
226-226-810.100	SOLID WASTE-NEIGHBORHOOD REQUESTS	700	1,300	1,700	1,800
	GFL Environmental USA Inc				
	FOOTNOTE AMOUNTS:				1,800
	Subdivision Clean-up Dumpsters				
226-226-810.300	SOLID WASTE-EMERGENCY				7,000
	FOOTNOTE AMOUNTS:				7,000
	Storm Emergency Clean Up Contingency				
226-226-810.400	FREE COMPOST	900	800	400	600

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BUDGET REPORT FOR CHARTER TOWNSHIP OF PLYMOUTH
 Fund: 226 SOLID WASTE DISPOSAL FUND

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Calculations as of 12/31/2019

GL NUMBER	DESCRIPTION	2017 ACTIVITY	2018 ACTIVITY	2019 ACTIVITY THRU 12/31/19	2020 REQUESTED BUDGET
APPROPRIATIONS					
<No Project>					
	Advanced Disposal				
	FOOTNOTE AMOUNTS:				500
	Composting - Activity varies yearly				
	FOOTNOTE AMOUNTS:				
	Fuel Surcharges				
	FOOTNOTE AMOUNTS:				
	Compliance Fees				
	GL # FOOTNOTE TOTAL:				600
226-226-810.500	RECYCLING AT DPW PORT	5,300	5,300	5,700	5,600
	FOOTNOTE AMOUNTS:				5,600
	GFL Environmental USA Inc - Recycling				
	Paper/Cardboard/Plastic/Tin				
	GFL Contract Yr 6 Inc of 3% CPI Oct19 - Dec 19				
226-226-810.600	BATTERY RECYCLING			1,900	2,400
	FOOTNOTE AMOUNTS:				2,400
	Battery Solutions -Continued Increased Use by Twp Residents				
	Activity moved out of Solid Waste Disposal				
226-226-811.000	HOUSEHOLD HAZARDOUS WASTE EVENT	36,500	33,400	46,000	47,100
	FOOTNOTE AMOUNTS:				1,000
	Progressive Business Publications - Mailers				
	FOOTNOTE AMOUNTS:				2,300
	GFL Evironmental USA Inc - Household Hazard Event				
	FOOTNOTE AMOUNTS:				43,400
	US Ecology Livonia - Vehilce Services (Avg 1,250 Cars x \$34.71)				
	FOOTNOTE AMOUNTS:				400
	Other Event Supplies & Parts				
	GL # FOOTNOTE TOTAL:				47,100
226-226-817.000	FINANCIAL CONSULTANT	1,000	1,000	1,000	1,000
	FOOTNOTE AMOUNTS:				1,000
	Financial Statements - Annual Audit				
226-226-853.000	TELEPHONE	900	700	800	800
	FOOTNOTE AMOUNTS:				700
	Verizon Wireless				
	FOOTNOTE AMOUNTS:				100
	CBTS LLC - Mitel Phone System				
	GL # FOOTNOTE TOTAL:				800
226-226-863.000	AUTO EXPENSE/LEASE		300	100	100
	FOOTNOTE AMOUNTS:				100
	Employee Mileage Reimbursements				
226-226-873.000	TRAVEL EXPENSE	(300)			
226-226-901.000	PRINTING & PUBLISHING			1,200	2,300
	FOOTNOTE AMOUNTS:				1,200
	Progressive Business Publications - Mailer				
	Reclassified expense from Education-Public				
	FOOTNOTE AMOUNTS:				700
	Impact Media - Yard Waste Stickers (1,000)				
	FOOTNOTE AMOUNTS:				400
	Alphagraphics SWD License Lables				
	GL # FOOTNOTE TOTAL:				2,300
226-226-921.000	UTILITIES	300	200	200	300
	FOOTNOTE AMOUNTS:				
	Charter Township of Plymouth - Water & Sewer				
	FOOTNOTE AMOUNTS:				200
	Consumers Energy				
	GL # FOOTNOTE TOTAL:				200
226-226-942.000	INTERGOVERNMENTAL SERVICE	21,700	14,300	22,500	22,500
	FOOTNOTE AMOUNTS:				22,500
	Supervisor's Office - Admin Support				
	To General Fund 101-290-668.000				

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BUDGET REPORT FOR CHARTER TOWNSHIP OF PLYMOUTH
 Fund: 226 SOLID WASTE DISPOSAL FUND

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Calculations as of 12/31/2019

GL NUMBER	DESCRIPTION	2017 ACTIVITY	2018 ACTIVITY	2019 ACTIVITY THRU 12/31/19	2020 REQUESTED BUDGET
APPROPRIATIONS					
<No Project>					
226-226-960.000	EDUCATION/TRAINING		400	200	200
	FOOTNOTE AMOUNTS:				200
	Michigan Recycling Coalition Membership				
226-226-978.000	EQUIPMENT PURCHASE	300			
226-226-978.500	EQUIPMENT LEASE PAYMENTS			200	300
	FOOTNOTE AMOUNTS:				300
	Dell Computer Lease Services (4 Quarters)				
226-968-968.000	DEPRECIATION	1,300	1,300		
	FY2019 Year 5 of 5 Last Yr of Depreciation Expense				
<No Project>		1,497,700	1,516,700	1,528,000	1,548,900
TOTAL APPROPRIATIONS		1,497,700	1,516,700	1,528,000	1,548,900
NET OF REVENUES/APPROPRIATIONS - FUND 226		(91,300)	(6,700)	25,200	3,600
	BEGINNING FUND BALANCE	193,200	101,900	166,900	192,100
	FUND BALANCE ADJUSTMENTS		71,500		
	ENDING FUND BALANCE	101,900	166,700	192,100	195,700

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 28, 2020**

NEW BUSINESS

**ITEM E.2
2020 TRANSPORTATION BUDGET
RESOLUTION #2020-04-28-40**



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: April 28, 2020

ITEM: 2020 Budget for Plymouth Township Senior Transportation Fund Budget,
Resolution #2020-04-28-40

PRESENTER: Finance Director Ginger Moriarty

BACKGROUND:

Please find attached the proposed 2020 Fiscal Year Budget for the 588 Senior Transportation Fund, before the Plymouth Charter Board of Trustees for their consideration, support, and adoption. There are no significant changes between the FY2019 Adopted Budget and the FY2020 Proposed Budget. Increases to expenditure reflect union contract negotiated changes and annual inflationary changes due to healthcare costs. FY2019 Activity does not yet include depreciation expenditures being completed as part of the FY2019 Audit process. Revenue is based on FY2019 actual ridership cost share between the City of Plymouth and the Township of Plymouth.

PROPOSED MOTION: I move to adopt **Resolution #2020-04-28-40** authorizing Plymouth Charter Township to adopt the Fiscal Year 2020 Budget for the Plymouth Township Senior Transportation Fund.

Attachment: Proposed Fiscal Year 2020 Budget

**STATE OF MICHIGAN
COUNTY OF WAYNE
CHARTER TOWNSHIP OF PLYMOUTH**

**RESOLUTION TO AUTHORIZE FISCAL YEAR 2020
SENIOR TRANSPORTATION FUND BUDGET**

RESOLUTION # 2020-04-28-40

At a regular meeting of the Board of Trustees for the Charter Township of Plymouth (the 'board'), held at Township Hall, 9955 N. Haggerty Road, Plymouth, MI on April 28, 2020, the following resolution was offered:

WHEREAS, the Board of Trustees of the Charter Township of Plymouth was presented with a proposed budget for Fiscal/Calendar Year 2020 for the Senior Transportation Fund Budget, and;

WHEREAS, the Board is satisfied that this proposed budget is acceptable.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Plymouth Board of Trustees does hereby approve **Resolution #2020-04-28-40** authorizing the Fiscal Year 2020 Senior Transportation Fund Budget as submitted.

Moved by: _____ Seconded by: _____

ROLL CALL:

___Heitman, ___Vorva, ___Clinton, ___Curmi, ___Dempsey, ___Doroshewitz, ___Heise

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BUDGET REPORT FOR CHARTER TOWNSHIP OF PLYMOUTH
 Fund: 588 TRANSPORTATION FUND
 Calculations as of 12/31/2019

Page: 1/3

GL NUMBER	DESCRIPTION	2017 ACTIVITY	2018 ACTIVITY	2019 ACTIVITY THRU 12/31/19	2020 REQUESTED BUDGET
ESTIMATED REVENUES					
<No Project>					
588-588-586.010	Contribution Local Unit-City of Pl	94,900	86,400	70,300	85,000
	FOOTNOTE AMOUNTS:				85,000
	City of Plymouth's Sr. Transporation Cost Share				
	Based on FY2019 Actual Expenditures				
	% of Ridership calculation of 72.79%				
588-588-586.020	Contribution Local Unit- Ply Twsp	47,100	33,600	26,100	32,200
	Plymouth Township Ridership Cost Share of 27.21%				
	Based on FY2019 Actual Expenditures				
	FOOTNOTE AMOUNTS:				27,100
	SMART Grant Municipal Credits				
	FOOTNOTE AMOUNTS:				5,100
	General Fund Subsidy for Operation				
	GL # FOOTNOTE TOTAL:				32,200
588-588-654.000	Senior Transportation Fees	2,700	5,900	8,700	9,000
	Ridership Revenue				
588-588-664.000	INTEREST INCOME		600	500	500
	Fund Banking Account Interest Revenue				
588-588-668.000	INTERGOVERNMENTAL SERVICE		8,100	8,600	8,500
	FOOTNOTE AMOUNTS:				8,500
	General Fund Expenditure Credit @15% Boyce				
	From CDBG Funding 101-851-971.000				
588-588-693.000	(GAIN)LOSS - DISPOSITION OF ASSETS		(1,900)		
588-588-698.000	MISCELLANEOUS INCOME		5,600		
<No Project>		144,700	138,300	114,200	135,200
TOTAL ESTIMATED REVENUES		144,700	138,300	114,200	135,200

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BUDGET REPORT FOR CHARTER TOWNSHIP OF PLYMOUTH

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Fund: 588 TRANSPORTATION FUND

Calculations as of 12/31/2019

GL NUMBER	DESCRIPTION	2017 ACTIVITY	2018 ACTIVITY	2019 ACTIVITY THRU 12/31/19	2020 REQUESTED BUDGET
APPROPRIATIONS					
<No Project>					
588-588-705.000	SUPERVISORY	1,300	(100)	46,000	46,500
	FOOTNOTE AMOUNTS:				46,500
	Full-Time Sr. Transportation - TPOAM Contract				
588-588-708.000	PART TIME	98,700	86,300	28,800	32,000
	FOOTNOTE AMOUNTS:				32,000
	2 Part-time Sr. Transportation Drivers				
	Weekly Average of 21 Hours x 2 Drivers				
588-588-709.000	OVERTIME	200			
588-588-714.000	FRINGE BENEFITS	3,700	4,000	7,400	16,600
	FOOTNOTE AMOUNTS:				14,200
	ER - Medical, Vision, Optical, & Life Insurance				
	FOOTNOTE AMOUNTS:				1,900
	ER - Healthcare Savings Plan (HCSP)				
	FOOTNOTE AMOUNTS:				400
	Medical Insurance Claims - Deductibles				
	Sr. Trans. Supervisor - HC Opt-out to Family HC				
	GL # FOOTNOTE TOTAL:				16,600
588-588-714.010	DC 401a RETIREMENT	7,300	6,000	5,900	6,300
	FOOTNOTE AMOUNTS:				6,300
	ER - MERS 401s DC Retirement @15% of Wages				
588-588-715.000	SOCIAL SECURITY	7,700	6,600	5,600	6,100
	FOOTNOTE AMOUNTS:				3,600
	ER Share - Full-Time Social Security & Medicare				
	FOOTNOTE AMOUNTS:				2,400
	ER Share - Part-Time Social Security & Medicare				
	SS & Medicare of 7.65%				
	GL # FOOTNOTE TOTAL:				6,000
588-588-720.000	WORKERS COMP/INSURANCE	1,100	2,600	3,000	3,000
	FOOTNOTE AMOUNTS:				3,000
	Based on two year historical trend				
588-588-727.000	OFFICE SUPPLIES	700	700	400	500
	FOOTNOTE AMOUNTS:				300
	SEHI Computer Products - Based on 2 Yr Average				
	FOOTNOTE AMOUNTS:				100
	Office Depot - General Supplies				
	FOOTNOTE AMOUNTS:				100
	4 Imprint - Wooden Nickles				
	GL # FOOTNOTE TOTAL:				500
588-588-818.000	CONTRACTUAL SERVICES		500	300	300
	FOOTNOTE AMOUNTS:				1,000
	ABC Transportation for Handicap Svcs				
	FOOTNOTE AMOUNTS:				100
	Basic - Flexible Spending Administrative Cost Share				
	GL # FOOTNOTE TOTAL:				1,100
588-588-853.000	TELEPHONE	1,200	1,200	1,100	1,300
	FOOTNOTE AMOUNTS:				1,300
	New Phone System CBTS in FY2020				
588-588-863.000	AUTO EXPENSE/LEASE	19,000	15,000	11,600	11,600
	FOOTNOTE AMOUNTS:				6,700
	Labor & Parts - Vehicle Repairs & Maintenance				
	Backwell Ford Inc				
	Denny's Service Center				
	FOOTNOTE AMOUNTS:				4,900
	Department Transportation Fuel				
	GL # FOOTNOTE TOTAL:				11,600
588-588-916.000	RECERTIFICATIONS - LICENSES				200
	FOOTNOTE AMOUNTS:				100
	Annual License Recert for 2 Drivers @\$75 each				
	FY2020- Establish and Reclassify Expenditure Activity				

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BUDGET REPORT FOR CHARTER TOWNSHIP OF PLYMOUTH
 Fund: 588 TRANSPORTATION FUND

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Calculations as of 12/31/2019

GL NUMBER	DESCRIPTION	2017 ACTIVITY	2018 ACTIVITY	2019 ACTIVITY THRU 12/31/19	2020 REQUESTED BUDGET
APPROPRIATIONS					
<No Project>					
588-588-921.000	UTILITIES	500	600	600	800
	FOOTNOTE AMOUNTS:				200
	Plymouth Township - Water & Sewer				
	FOOTNOTE AMOUNTS:				200
	Comcast & WoW Services				
	FOOTNOTE AMOUNTS:				100
	Consumer Energy				
	FOOTNOTE AMOUNTS:				200
	MMRMA - Electric Choice				
	GL # FOOTNOTE TOTAL:				700
588-588-968.000	DEPRECIATION	10,900	11,000		10,000
	FOOTNOTE AMOUNTS:				9,900
	2016 Eldorado Bus #1FDEE3FL4GDC30763				
	FY2020 is Year 5 of 5 - Last Yr. of Depreciation Expense				
	Deprec. Expense on Township Asset				
588-588-978.000	EQUIPMENT PURCHASE	1,600			
<No Project>		153,900	134,400	110,700	135,200
TOTAL APPROPRIATIONS		153,900	134,400	110,700	135,200
NET OF REVENUES/APPROPRIATIONS - FUND 588		(9,200)	3,900	3,500	
	BEGINNING FUND BALANCE	54,000	44,900	48,900	52,400
	ENDING FUND BALANCE	44,800	48,800	52,400	52,400

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 28, 2020**

NEW BUSINESS

**ITEM E.3
PRELIMINARY ENGINEERING
SERVICES FOR REHABILITATION OF
NORTHVILLE RD PRV FACILITY
RESOLUTION #2020-04-28-41**



TOWNSHIP OF PLYMOUTH BOARD ACTION

MEETING DATE: April 28, 2020

ITEM: Northville Rd PRV Station Rehabilitation: Preliminary Engineering,
Resolution #2020-04-28-41

PRESENTER: Patrick J. Fellrath, P.E., Director of Public Services

BACKGROUND:

The Northville Rd Pressure Reducing Valves (PRVs) are a major component of the township's water distribution system. The valves have reached the end of their useful lives and require replacement. Replacement of the PRVs has been selected as a FY2020 Water CIP project.

Preliminary engineering services are required prior to the design phase to develop a scope of work. As described in the attached proposal, preliminary engineering services include several items including a condition assessment of the above-grade structure, hydraulic analysis, and review of available types of valves. Upon completion of preliminary engineering, a scope of work and cost estimate for design and construction will be prepared. At that time, a proposal for design and construction services will be presented to the board for review and approval.

BUDGET/ACCOUNT NUMBER: \$16,500.00/GL # 592-291-970.000-
2020592U6151

PROPOSED MOTION: I move to adopt **Resolution #2020-04-28-41** authorizing the attached proposal from Hubbell, Roth, & Clark, Inc for an amount not to exceed \$16,500 for preliminary engineering services for the rehabilitation of the Northville Rd PRV Station.

Attachment: Proposal

**STATE OF MICHIGAN
COUNTY OF WAYNE
CHARTER TOWNSHIP OF PLYMOUTH**

**RESOLUTION TO AUTHORIZE PRELIMINARY ENGINEERING FOR
NORTHVILLE RD PRESSURE REDUCING VALVES STATION REHABILITATION**

RESOLUTION # 2020-04-28-41

At a regular meeting of the Board of Trustees for the Charter Township of Plymouth (the 'board'), held at Township Hall, 9955 N. Haggerty Road, Plymouth, MI on April 28, 2020, the following resolution was offered:

WHEREAS, the Northville Rd Pressure Reducing Valves (PRVs) are a major component of the township's water distribution system, and;

WHEREAS, the valves have reached the end of their useful lives and require replacement, and;

WHEREAS, replacement of the PRVs has been selected as a FY2020 Water CIP project, and;

WHEREAS, preliminary engineering services are required prior to the design phase to develop a scope of work, and;

WHEREAS, as described in the attached proposal, preliminary engineering services include several items including a condition assessment of the above-grade structure, hydraulic analysis, and review of available types of valves, and;

WHEREAS, upon completion of preliminary engineering, a scope of work and cost estimate for design and construction will be prepared, and;

WHEREAS, at that time, a proposal for design and construction services will be presented to the board for review and approval.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Plymouth Board of Trustees does hereby approve **Resolution #2020-04-28-41** authorizing the attached proposal from Hubbell, Roth, & Clark, Inc for an amount not to exceed \$16,500 for preliminary engineering services for the rehabilitation of the Northville Rd PRV Station.

Moved by: _____ Seconded by: _____

ROLL CALL:

___Vorva, ___Clinton, ___Curmi, ___Dempsey, ___Doroshewitz, ___Heise, ___Heitman



MAILING: PO Box 824
Bloomfield Hills, MI 48303-0824

SHIPPING: 555 Hulet Drive
Bloomfield Hills, MI 48302-0360

PHONE: 248-454-6300
WEBSITE: hrcengr.com

April 22, 2020

Charter Township of Plymouth
9955 Haggerty Road
Plymouth Township, MI 48170

Attn: Mr. Patrick Fellrath, P.E., Director of Public Services

Re: Northville Road PRV Facility Rehabilitation
Proposal for Preliminary Engineering Services

HRC Job No. 20190901.20

Dear Mr. Fellrath:

Thank you for the opportunity to allow Hubbell, Roth & Clark, Inc. (HRC) to submit this proposal to provide Preliminary Engineering Services for the subject project. We understand that the Township would like to rehabilitate its Northville Rd. PRV facility including replacing both the primary and secondary 8-inch pressure reducing valves (PRVs). HRC is proposing an "as-needed" Preliminary Engineering Services phase of this project to help scope the project for design development. In our opinion, these Preliminary Engineering Services will provide the Township with the ability to evaluate the different types of valves available in order to justify and select the appropriate equipment for this project, program any potential constructability concerns and coordinate any additional facility upgrades. Based on the results of the Preliminary Engineering, HRC would provide a proposal for Design Services for the preparation of construction drawings and project specifications to enable the solicitation of bids for the proposed improvements scoped. HRC's scope of services and fee for the above-mentioned services can be generally described as follows:

Preliminary Engineering Services (As-Needed) Scope of Work

Requested preliminary engineering services shall commence upon authorization from the Township.

1) Study Session

HRC proposes a meeting with Township staff to discuss the performance of the facility ahead of the preliminary engineering tasks, including the above-grade access structure, the existing pressure-reducing valves and the configuration of the existing underground concrete chamber and its accessibility. In addition, HRC proposes to review with Township staff the water system operations in the area, water main material confirmation, and the service lines potentially impacted by any proposed work on the facility.

2) Condition Assessment of Access Structure

A 6' x 10' x 8'4" high masonry access structure sits above the below grade concrete PRV facility. The access structure houses the site's telemetry and electrical equipment/panels, security system and pressure gauges. HRC proposes to conduct a full structural, architectural and electrical condition assessment of the access building above the PRV facility so that desired improvements can be completed as part of this project. HRC's recent condition assessment of the below grade vault did not include a full review of the above grade structure, although some observations were recorded.

3) Constructability Review

HRC proposes review the above-grade structure, below-grade vault and site access to evaluate constructability and specific construction concerns for access to remove and install proposed equipment. Performing a constructability review early, during the preliminary engineering phase, can aid in identifying necessary improvements and incorporating improvements into the design concept. These items would be discussed with Township staff and documented for design phase work.

Delhi Township
2101 Aurelius Rd.
Suite 2A
Holt, MI 48842
517-694-7760

Detroit
535 Griswold St.
Buhl Building, Ste 1650
Detroit, MI 48226
313-965-3330

Grand Rapids
1925 Breton Road SE
Suite 100
Grand Rapids, MI 49506
616-454-4286

Howell
105 W. Grand River
Howell, MI 48843
517-552-9199

Jackson
401 S. Mechanic St.
Suite B
Jackson, MI 49201
517-292-1295

Kalamazoo
834 King Highway
Suite 107
Kalamazoo, MI 49001
269-665-2005

Lansing
215 S. Washington SQ
Suite D
Lansing, MI 48933
517-292-1488

4) Valve Optimization Study

HRC proposes to conduct a review of the types of valves available for use within the proposed valve vault. We will coordinate with local suppliers, regarding replacement valves. HRC will also use the Township's existing hydraulic model to evaluate flow and operation to "right size" the new PRVs. Moving from piston-type Golden Anderson PRVs to a diaphragm-type PRVs will provide significant hydraulic benefits and will most likely result in a recommended diameter reduction. Optimizing the PRV sizing is important for the long-term operation, maintenance and longevity of the valve and will provide better control of the water system. Our evaluation and recommendation will be summarized in a technical memo.

5) Facility Shutdown Analysis

The Township water system does not have dedicated valves to isolate the Northville Road PRV Facility when performing work, therefore HRC is proposing to develop a plan for the Township to accommodate the current project and future operations. HRC will evaluate necessary valve closures and sequencing to isolate and shut down the facility for construction and the hydraulic impacts to the system and prepare a shut-down study. We will use the Township's existing hydraulic model to evaluate predicted impacts to design flow and fire flow capabilities during the proposed shut down and make recommendations for temporary operational changes if necessary. Our evaluation and recommendation will be summarized in a technical memo.

Preliminary Engineering Cost Estimate

We estimate that the cost to perform the recommended tasks described above to be \$16,500, which would not be exceeded without prior authorization. A breakdown of the items of work within each task of the Project along with our estimated hours and associated fees is provided on the attached Table 1. These Preliminary Engineering Services can also be broken out by task should the Township want to customize the preliminary engineering services completed.

Mike MacDonald, P.E., Vice President, will be the Principal-In-Charge and Bradley Shepler, P.E., CCCA, LEED AP, Associate, will be the Project Manager. Mr. Shepler will be supported directly by Nicole Selais, Project Analyst, Beth Clarke, P.E., Project Engineer, Rich Nacey, P.E., Associate (Structural Dept. Head), Emily Ause, P.E. Staff Engineer and our other experienced Electrical, Structural, Civil and Process staff.

It is anticipated that Preliminary Engineering Services would be completed within 4 to 6 weeks from the time of authorization to proceed. Upon completion a Scope of Work and proposal for Design and Construction Engineering Services will be prepared for your consideration.

We thank you in advance for considering us for this engineering work. We look forward to hearing from you soon. Should you have any questions, or require additional information, please contact the undersigned.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.



Bradley Shepler, P.E., CCCA, LEED AP
Associate

Attachment

pc: HRC; M. MacDonald, R. Nacey, N. Selais, B. Clarke, E. Ause, File

STAFF HOUR PROJECTION
NORTHVILLE ROAD PRV FACILITY REHABILITATION
PRELIMINARY ENGINEERING SERVICES
 Charter Township of Plymouth

TABLE 1
ESTIMATED HOURS AND FEES

HRC Job No. 20190901

TASK DESCRIPTION	ESTIMATED STAFF HOURS						
	Hubbell, Roth & Clark, Inc.						
	Principal	Associate/ Project Manager	Project Engineer/Analyst	Structural Engineer	Electrical Engineer	Staff Engineer	TOTAL
	Hours	Hours	Hours	Hours	Hours	Hours	Hours
1. - PRELIMINARY ENGINEERING SERVICES (AS-NEEDED)							
1. Study Session	2	4	4	0	0	4	14
2. Condition Assessment of Access Structure	0	4	2	12	8	4	30
3. Constructability Review	1	8	8	4	4	4	29
4. Valve Optimization Study	0	8	16	0	0	16	40
5. Facility Shutdown Analysis	1	4	8	0	0	16	29
TOTAL ESTIMATED HOURS	4	28	38	16	12	44	142

PRELIMINARY ENGINEERING SERVICES (AS-NEEDED)

Personnel	Hours	Rate	Total
Principal	4	NO CHARGE	
Associate/Project Manager	28	\$146.45	\$4,100.00
Project Engineer/Analyst	38	\$123.83	\$4,710.00
Structural Engineer	16	\$121.22	\$1,940.00
Electrical Engineer	12	\$111.36	\$1,340.00
Staff Engineer	44	\$100.05	\$4,400.00
Total Estimated Fee			\$16,500.00

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 28, 2020**

NEW BUSINESS

**ITEM E.4
UPDATE ON LAKEVIEW CONDO
STORM DRAIN MATTER**

**HEMMING, POLACZYK, CRONIN,
WITTHOFF, BENNETT & DEMOPOULOS, P.C.**

Counselors at Law
217 West Ann Arbor Road
Suite 302
Plymouth, Michigan 48170

KEVIN L. BENNETT

(734) 453-7877
FAX (734) 453-1108

kbennett@hpcswb.com

April 23, 2020

Board of Trustees
Charter Township of Plymouth
9955 North Haggerty Road
Plymouth, MI 48170

Re: Lakeview Storm Drain

To the Board of Trustees:

The storm drain system at Lakeview Condominiums has suffered a collapsed pipe, which has resulted serious flooding and a sink hole. Jeremy Schrot, the Township's engineering consultant, has opined that this situation is urgent and requires immediate attention.

Wayne County Administrative Rule 1002 requires each local unit of government to assume responsibility for long-term maintenance of a storm water management system. This Rule took effect in 2005. The Township has in place a Storm Drain Agreement with Lakeview Condominium Association which provides that the Township must assume responsibility for maintenance of the storm drain system, and that the Association must reimburse the Township for the costs of such maintenance.

The Township has received a bid in the amount of \$75,000 for repair of the storm drain system. The Township's Purchasing Policy allows for the Supervisor and one other elected official to enter into contracts on behalf of the Township in emergency situations.

Because of the urgency of the situation, creating a special assessment district was not feasible from a timing standpoint; the creation of an SAD requires multiple public hearings with specific notice requirements. For that reason, the Township and the Association have entered into a Reimbursement Agreement, which is attached.

The Reimbursement Agreement calls for a payment plan of monthly payments from the Association to the Township over a five-year period, and repayment is secured by the imposition of a lien on all individual properties and common elements. The Agreement also results in the avoidance of litigation.

The repair process has commenced with the removal of water at the location, and the repair itself will commence on April 27, 2020.

Respectfully,

A handwritten signature in black ink, appearing to read "Kevin L. Bennett". The signature is stylized with a large, sweeping "K" and a cursive "Bennett".

Kevin L. Bennett

REIMBURSEMENT AGREEMENT

between

**THE CHARTER TOWNSHIP OF PLYMOUTH, MI, a Michigan
Municipal Corporation**

and

**LAKEVIEW CONDOMINIUMS-PLYMOUTH TWP., L.L.C., a
Michigan Domestic Limited Liability Company**

WHEREAS, the parties to this Agreement are the Charter Township of Plymouth ("PT") a Michigan Charter Township, are Michigan municipal corporations and Lakeview Condominiums – Plymouth Township, LLC ("LC"); and

WHEREAS, the Wayne County Administrative Rules promulgated under the Wayne County Storm Water Management Ordinance provide that "[r]esponsibility for long-term maintenance of a storm water management system shall be assumed by the local unit of government(s) in which the storm water management system is located or by another public corporation or entity (e.g. drainage district) approved by the County;" and

WHEREAS, on September 13, 2005, the parties to this Agreement entered into a "Storm Drain Agreement" wherein the parties agreed that "the TOWNSHIP shall assume jurisdiction of the storm drain and maintain the same at its own cost and expense, subject to complete reimbursement of the same by the owners (at any time hereafter) of all lands in the aforescribed SPECIALLY BENEFITED DISTRICT and subject to such security and bonds as the TOWNSHIP may require of the PROPRIETOR;" and

WHEREAS, the Storm Drain Agreement further provides "for the creation of liens upon the SPECIALLY BENEFITED DISTRICT in favor of TOWNSHIP for any and all amounts unpaid by the SPECIALLY BENEFITED DISTRICT to the TOWNSHIP; and

WHEREAS, a portion of the storm drain system underneath common element property in Lakeview Condominiums requires repair; and

WHEREAS, the Township has received bids to repair such portion of the storm drain system, and such bids indicate that the total cost of the repair will be no more than \$80,000.00; and

WHEREAS, such repair will include the filling and compacting of the sink hole as part of the cost;

NOW THEREFORE, in consideration of their mutual undertakings, it is hereby agreed by and in consideration of the mutual promises herein recited and other valuable consideration, the receipt of which is hereby acknowledged by both parties, the parties agree as follows:

1. RECITALS.

1.01 All of the foregoing Recitals are true and correct and are incorporated herein as part of the Agreement for all purposes.

2. INCORPORATION OF STORM DRAIN AGREEMENT.

2.01 This Reimbursement Agreement shall incorporate by reference the Storm Drain Agreement.

3. RELATIONSHIP OF PARTIES

3.01 The parties are independent entities. No liability or benefits, such as Workers' Compensation, pension rights, or insurance rights, arising out of, or related to a contract for hire or employer/employee relationship, accrues to either party or either party's agents, contractors, subcontractors, or employees as a result of this Agreement.

4. REIMBURSEMENT AND PAYMENT SCHEDULE

4.01 LC shall reimburse PT for all of PT's costs and expenses in repairing the referenced portion of the storm drain system.

4.02 LC may pay the costs and expenses in monthly installments over a 5-year period. Each monthly installment shall be in the minimum amount of 1/60th of the total amount. There shall be no prepayment penalty. Any prepayment by LC shall be credited and utilized in the computation as to whether the payment of a minimum of 1/60th has been paid monthly

4.03 Each payment will be due on the first day of each month. The first payment shall be due on the first day of the month after PT pays its contractor to repair the portion of the storm drain system.

4.04 PT shall submit to LC the final bill from the contractor and proof of payment of such bill, which obligation, shall in no event shall exceed \$80,000.

4.05 PT shall not charge any interest on the outstanding balance as long as each payment is timely made. If LC is more than 5 days late in a payment, interest on such payment shall accrue at the same rate as the interest rate on judgments in Michigan. Such interest rate may be found at https://www.michigan.gov/treasury/0,4679,7-121-44402_44404-107013--,00.html. Any outstanding interest shall be compounded annually.

5. LIEN IN THE EVENT OF NONPAYMENT

5.01 In the event that LC becomes delinquent in the amount of \$8,000.00 or more, LC authorizes PT to place a lien on all of the real property described in the Storm Drain Agreement in the amount of the unpaid reimbursement, including interest. However, no lien shall be placed on any ownership unit, whose owner(s) have paid their respective pro-rata amount and which amount has been paid by LC to PT. LC shall periodically provide notification to PT as to which owner(s) have completely paid their respective obligations

6. LC WAIVER OF LIABILITY

6.01 LC waives any and all past and present claims against PT regarding the maintenance, inspection or other matter involving the storm drain system.

6.02 The waiver provision herein shall not preclude LC from pursuing any claim against any other person or entity other than PT.

6.03 Nothing in this provision, or any other provision in this Agreement, may be construed as a waiver of any governmental immunity or other legal immunity by either party, or any of their agencies, or employees.

7. LC'S CONSULTANT

7.01 PT shall notify LC via telephone call and electronic mail to Attorney Jerry Van Hellemont regarding the date and time that PT's consultant begins the repair process to allow LC to have its consultant present during the repairs.

8. AMENDMENTS

8.01 No amendment to this Agreement is effective unless it references this Agreement, is written, is signed and acknowledged by duly authorized representatives of both parties.

9. NOTICES

9.01 Except as otherwise provided in Section 7 herein, all notices, consents, approvals, requests and other communications ("Notices") required or permitted under this Agreement must be given in writing and mailed by first-class mail and addressed as follows:

If to PT:
Supervisor
Charter Township of Plymouth
9955 N. Haggerty Road
Plymouth, Michigan 48170

If to LC:
Walter Herndon
14125 Terrace Court
Plymouth, MI 48170

and

Craig Girard
MC Property Services, LLC
15768 Hunter's Grove Court
Livonia, MI 48154

9.02 All notices are deemed given on the day of mailing. Either party to this Agreement may change its address for the receipt of notices at any time by giving notice to the other as provided. Any notice given by a party must be signed by an authorized representative of such party.

10. SEVERABILITY OF PROVISIONS

10.01 If any provision of this Agreement or the application to any person or circumstance is, to any extent, judicially determined to be invalid or unenforceable, the remainder of this Agreement, or the application of the provision to persons or circumstances other than those as to which it is invalid or unenforceable, is not affected and is enforceable.

11. MERGER CLAUSE

11.01 This Agreement, including the Exhibits contains the entire agreement between the parties and all prior negotiations and agreements are merged in this document. Neither party has made any representations except those expressly set forth in this Agreement. No rights or remedies are or will be acquired by either party by implication or otherwise unless set forth herein.

12. COUNTERPARTS

12.01 This Agreement may be executed in counterparts, each of which will be deemed an original but all of which together will constitute one agreement.

13. NO THIRD-PARTY BENEFICIARIES

13.01 This Agreement is for the sole benefit of the parties, and nothing in this Agreement, express or implied, is intended to or shall confer on any other person or entity any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement.

14. ASSIGNMENT

14.01 No party may assign any of its rights or delegate any of its obligations under this Agreement without the prior written consent of the other party. Any purported assignment in violation of this Section shall be void.

15. JURISDICTION AND LAW

15.01 This Agreement, and all actions arising from it, must be governed by, subject to, and construed according to the laws of the State of Michigan. Each party consents to the personal jurisdiction of any competent court in Wayne County, Michigan, for any action arising out of this Agreement. Each party will not commence any action against the other because of any matter arising out of this Agreement, in any courts other than those in the County of Wayne, State of Michigan unless original jurisdiction is in the United States District Court for the Eastern District of Michigan, Southern Division, the Court of Claims, the Michigan Supreme Court or the Michigan Court of Appeals.

16. MISCELLANEOUS

16.01 It is mutually understood and agreed that neither of the parties hereto shall be held responsible for damages occasioned by delay or failure to perform where due to fire, strike, flood, acts of God, unavailability of labor, material, legal acts of public authorities, or delays caused by public carriers or third person (including contractors or subcontractors) which cannot reasonably be foreseen or provided against.

16.02 The headings of the articles in this Agreement are for convenience only and must not be used to construe or interpret the scope or intent of this Agreement or in any way affect this Agreement.

17. AUTHORIZATION

17.02 Each party warrants that the person signing this Agreement is authorized to sign on behalf of its principal and is empowered to bind its principal to this Agreement.

18. SIGNATURE

18.01 PT and LC, by their authorized officers and representatives have executed this Agreement as of the dates written below.

[The remainder of this page is intentionally blank, signature pages to follow.]

Walter D. Herndon Jr.
 (Printed name)

~~President~~ **TREASURER**

WALTER D. HERNDON JR.

STATE OF MICHIGAN)

COUNTY OF WAYNE)

This document was acknowledged before me on April 17, 2020 by WALTER D. HERNDON JR.
 _____, on behalf of Lakeview Condominiums – Plymouth Twp., LLC

[Signature]
 Notary Public, Wayne County, Michigan
 County of Wayne, State of Michigan
 My Commission Expires: 6/17/21
 Acting in Wayne County

YVONNE R. KESSLER Notary Public, State of Michigan County of Oakland My Commission Expires Jun. 17, 2021 Acting in the County of <u>Wayne</u>

KURT L. HEISE
Supervisor

STATE OF MICHIGAN)
)
COUNTY OF WAYNE)

This document was acknowledged before me on _____ by Kurt L. Heise on
behalf of the Charter Township of Plymouth.

Notary Public,
County of Wayne, State of Michigan
My Commission Expires: _____
Acting in Wayne County

KURT L. HEISE
Supervisor

STATE OF MICHIGAN)

COUNTY OF WAYNE)

This document was acknowledged before me on April 20, 2020 by Kurt L. Heise on behalf of the Charter Township of Plymouth.

SARAH J. VISEL
NOTARY PUBLIC, STATE OF MI
COUNTY OF WAYNE
MY COMMISSION EXPIRES Feb 24, 2021
ACTING IN COUNTY OF Wayne

Notary Public,
County of Wayne, State of Michigan
My Commission Expires: 02/24/2021
Acting in Wayne County

CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 28, 2020

ITEM F
SUPERVISOR AND TRUSTEE
COMMENTS

CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 28, 2020

ITEM G
PUBLIC COMMENTS AND QUESTIONS

CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 28, 2020

ITEM H
ADJOURNMENT