

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES MEETING**

Tuesday, December 8, 2020
7:00 P.M.

APPROVED MINUTES



Supervisor Heise called the meeting to order at 7:00 p.m.

A. ROLL CALL:

PRESENT: Kurt Heise, Supervisor
Mark Clinton, Treasurer
Jerry Vorva, Clerk
Chuck Curmi, Trustee
Bob Doroshewitz, Trustee
Audrey Monaghan, Trustee
John Stewart, Trustee

ALSO PRESENT: Dan Phillips, Fire Chief
Thomas Tiderington, Police Chief
Patrick Fellrath, Dir. of Public Services
Ginger Moriarity, Finance Director
Kevin Bennett, Township Attorney
Jeremy Schrot, Spalding DeDecker
Alice Geletzke, Recording Secretary
10 Members of the Public

B. PLEDGE OF ALLEGIANCE – The Hon. Annette Berry, Wayne County Circuit Court Judge

C. SWEARING IN CEREMONY FOR 2020-2024 BOARD OF TRUSTEES – The oath of office was administered by The Hon. Annette Berry, Wayne County Circuit Court Judge, and sister of Trustee Audrey Monaghan.

D. APPROVAL OF AGENDA

Tuesday, December 8, 2020

Moved by Clerk Vorva and seconded by Trustee Stewart to approve the agenda for the Board of Trustees regular meeting of December 8, 2020. Ayes all.

E. APPROVAL OF CONSENT AGENDA

E.1 Approval of Minutes:

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Regular Meeting - Tuesday, November 10, 2020

E.2 Consent Agenda – New Business

- a. Appointment of Mark Clinton as Board Representative to the Zoning Board of Appeals, *Supervisor Kurt Heise*
- b. Re-appointment of Tim Boyd to the Zoning Board of Appeals, *Supervisor Kurt Heise*
- c. Re-appointment of Donna Broderick to the Board of Review, *Supervisor Kurt Heise*
- d. Re-appointment of Ed Snage to the Board of Review, *Supervisor Kurt Heise*
- e. Re-appointment of Joe Van Esley to the Board of Review, *Supervisor Kurt Heise*
- f. Appointment of Catherine Michalak as Alternate to the Board of Review, *Supervisor Kurt Heise*
- g. Appointment of Chuck Curmi to the Election Commission, *Clerk Jerry Vorva*
- h. Appointment of John Stewart to the Election Commission, *Clerk Jerry Vorva*
- i. Approval of the 2021 Board of Trustees Meeting Schedule, **Resolution #2020-12-08-106**, *Clerk Jerry Vorva*
- j. Utility Easement for 51150 N. Territorial Road, **Resolution # 2020-12-08-107**, *Jeremy Schrot, Township Engineer*
- k. Webasto Water Main Easement, **Resolution 2020-12-08-108**, *Jeremy Schrot, Township Engineer*

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E.3 Acceptance of Communications, Resolutions, Reports - N/A

E.4 Approval of Township Bills:

FUND	ACCT	ALREADY PAID	TO BE PAID	TOTAL:
General Fund	101	1,769,635.05	292,832.71	2,062,467.76
Solid Waste Fund	226	128,408.36	247.31	128,655.67
Improvement Revolving (Capital)	246	.00	.00	.00
Drug Forfeiture Fund	265	.00	.00	.00
Drug Forfeiture State	266	.00	.00	.00
Drug Forfeiture IRS	267	.00	.00	.00
Golf Course Fund	510	.00	.00	.00
Senior Transportation	588	8,787.97	.00	8,787.97
Water/Sewer Fund	592	1,616,700.03	48,754.21	1,665,454.24
Trust and Agency	701	.00	.00	.00
Police Bond Fund	702	2,800.00	.00	2,800.00
Tax Pool	703	.00	.00	.00

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Special Assessment Capital	805	26,201.76	491,832.08	518,033.84
TOTALS:		3,552,533.17	833,666.31	4,386,199.48

Supervisor Heise noted new protocols for use of the consent agenda will be discussed at the Board of Trustees meeting of January 12, 2021.

He introduced Tim Boyd, reappointment to the Zoning Board of Appeals; Donna Broderick, reappointment to the Board of Review; and Catherine Michalak, Appointment as alternate to the Board of Review.

He also indicated that the Huron Valley Ambulance Annual Report was to be accepted under Item E.3.

*Moved by Clerk Vorva and seconded by Trustee Monaghan to approve the consent agenda for the Board of Trustees regular meeting of December 8, 2020. Ayes all.

**See motion made on Page 5 of the minutes regarding this item.*

F. PUBLIC COMMENT (Limited to 3 Minutes) – There was none.

G. NEW BUSINESS

*Copies of Resolutions or Attachments listed below are available
in the Clerk's office for public perusal.*

1. Purchase of New Dump Truck, **Resolution #2020-12-08-109**, *Public Services Director Patrick Fellrath*

Mr. Fellrath answered questions regarding the need for the truck for water and sewer related work, and the pricing available through the MITN purchasing cooperative group.

Moved by Clerk Vorva and seconded by Trustee Curmi to approve the purchase of one (1) single axle dump truck for \$127,122.00 per the attached pricing information from

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Wolverine Freightliner – Eastside, Inc., and Truck and Trailer Specialties, Inc. Ayes all on a roll call vote.

2. Approval of Wayne County Hazard Mitigation Plan, **Resolution #2020-12-08-110**,
Fire Chief Dan Phillips

Chief Phillips read the introduction to the plan and indicated it smooths the way for Wayne County and Plymouth Township to receive Federal Grant funding and assistance from FEMA.

Moved by Clerk Vorva and seconded by Trustee Doroshewitz to approve **Resolution #2020-12-08-110** approving the adoption of the 2020 Wayne County Hazard Mitigation Plan, specifically:

1. The Wayne County Hazard Mitigation Plan (or section(s) of the Plan specific to the affected community) is/are hereby adopted as an official plan of Plymouth Township.
2. The Emergency Coordinator is charged with supervising the implementation of the Plan’s recommendations, as they pertain to Plymouth Township and within the funding limitations as provided by Plymouth Township Board of Trustees or other sources.
3. The Emergency Management Coordinator shall give priority attention to the following action items recommended in portions of the Plan specific to Plymouth Township:
 - a. Large Storms/Power Outages (Page 145)
 - b. Tornados (Page 145)
 - c. Hazardous Materials Incidents I-275, M-14, CSX (Page 145)

Ayes all on a roll call vote.

** Supervisor Heise noted that Attorney Bennett has advised regarding Item E, Consent Agenda, that MCL42.27 requires a roll call vote because there are Resolutions involved.*

Moved by Clerk Vorva and seconded by Trustee Monaghan to approve the consent agenda as submitted for the Board of Trustees regular meeting of December 8, 2020. Ayes all on a roll call vote.

4. MERS Plan Update, **Resolution #2020-12-08-111**, *Supervisor Kurt Heise*

Supervisor Heise explained that this involves no changes to the plan, just clarifies details within the current plan.

Moved by Clerk Vorva and seconded by Trustee Monaghan to approve **Resolution #2020-12-08-111** authorizing the approval and implementation of all Plan Adoption

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Agreement Addenda for the Township's Defined Benefit and Defined Contribution Plans as requested by MERS, and authorize the Supervisor and Clerk to sign all required implementation documents. Ayes all on a roll call vote.

5. 2020 Budget Amendments, General Fund, **Resolution #2020-12-08-112**, Clerk *Jerry Vorva*

Clerk Vorva explained that the amendment is for a capital equipment purchase of a highspeed system for counting absentee ballots more efficiently.

Moved by Clerk Vorva and seconded by Treasurer Clinton that the Plymouth Township Board of Trustees hereby adopt **Resolution #2020-12-08-112** authorizing the Finance Director to appropriate fund balance, amending the 2020 General Fund capital equipment expenditure accounts in the amount of \$18,500. Ayes all on a roll call vote.

6. Extension of DPW Surplus Land Purchase Agreement, **Resolution #2020-12-08-113**, Supervisor *Kurt Heise*

Leo Gonzales, representing Phoenix Management, updated the Board on progress made and continuing COVID-related delays regarding due diligence on the property.

Moved by Clerk Vorva and seconded by Trustee Monaghan that the Township Board approve **Resolution #2020-12-08-113** authorizing the Township Supervisor and Clerk to sign the Real Estate Purchase Agreement Amendment with Phoenix Management Holdings, LLC, IV, for surplus Township parcels located at 47555 Port Street. Ayes all on a roll call vote.

7. 2020 City of Plymouth Grant Funding Reimbursement, **Resolution #2020-12-08-114**, Finance Director *Ginger Moriarty*

Finance Director Moriarity explained the reason for reimbursement to the City of payroll reimbursement funds received from the State under the CARES Act, based on the City's 30% cost share portion of dispatch operations.

Moved by Clerk Vorva and seconded by Trustee Curmi to approve **Resolution #2020-12-08-114** to authorize the disbursement of the City's portion of Federal Grant pass-through dollars received for Dispatch payroll reimbursement owed to the City of Plymouth based on their historical cost share of 30% in the amount of \$27,290.98 from 101-325-942.144 City of Plymouth – PSPHPR Grant Share expenditure account received by Plymouth Township from the State of Michigan in 2020. Ayes all on a roll call vote.

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H. PUBLIC COMMENT (Limited to 3 Minutes) – There was none.

I. BOARD COMMENTS

Supervisor Heise welcomed new Trustees Audrey Monaghan and John Stewart. He again thanked Clerk Vorva, Deputy Clerk Paula Jefferson, and employees in the Clerk’s office and election workers for their tremendous efforts during the election. He noted that the next Board meeting will be held January 12. He also thanked the appointees who attended tonight’s meeting, Tim Boyd, Donna Broderick, and Catherine Michalak.

Trustee Stewart commented on Gleaners Food Bank and his hope for being able to open Friendship Station soon to help alleviate the isolation and loneliness of seniors.

Trustee Monaghan thanked Supervisor Heise and Clerk Vorva for all the information they sent to keep her updated.

Trustee Curmi asked that when appointments are made to boards and commissions, the appointees attend the Board meeting (after the COVID restrictions). He also had comments for the new trustees regarding the resources of the Michigan Townships Association (MTA).

All the members of the Board wished the citizens of the Township and Merry Christmas and Happy New Year.

J. ADJOURNMENT

Moved by Trustee Stewart and seconded by Trustee Monaghan to adjourn the meeting at 8:20 p.m. Ayes all.

Jerry Vorva, Clerk

Minutes approved at Board of Trustees regular meeting of January 12, 2021.