

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES MEETING**

Tuesday, November 10, 2020

7:00 PM

APPROVED MINUTES



Supervisor Heise called the meeting to order at 7:00 p.m.

A. ROLL CALL:

PRESENT: Kurt Heise, Supervisor
Mark Clinton, Treasurer
Jerry Vorva, Clerk
Chuck Curmi, Trustee
Jack Dempsey, Trustee
Bob Doroshewitz, Trustee
Gary Heitman, Trustee

ALSO PRESENT: Dan Phillips, Fire Chief
Thomas Tiderington, Police Chief
Ginger Moriarity, Finance Director
Kevin Bennett, Township Attorney
Srishti Pillutia, Spalding DeDecker
Alice Geletzke, Recording Secretary
6 Members of the Public

B. PLEDGE OF ALLEGIANCE – Trustees Jack Dempsey and Gary Heitman

C. APPROVAL OF AGENDA

Tuesday, November 10, 2020

Moved by Clerk Vorva and seconded by Trustee Heitman to approve the agenda for the Board of Trustees regular meeting of November 10, 2020. Ayes all.

D. APPROVAL OF CONSENT AGENDA

D.1 **Approval of Minutes:**
Regular Meeting - Tuesday, October 27, 2020

D.2 **Correspondence**

- Statement of Trustee Jack Dempsey
- Michael LaGory, President, Plymouth Notch HOA

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D.3 Acceptance of Communications, Resolutions, Reports

- Building Department Monthly Report - October 2020
- Fire Department Monthly Report - October 2020
- Police Department Monthly Report - October 2020
- Planning Department Monthly Report - October 2020
- FOIA Monthly Report - Clerk's Office - October 2020
- FOIA Monthly Report - Police Department - October 2020

D.4 Approval of Township Bills:

FUND	ACCT	ALREADY PAID	TO BE PAID	TOTAL:
General Fund	101	565,562.73	131,983.82	697,546.55
Solid Waste Fund	226	4,273.06	42,564.59	46,837.65
Improvement Revolving (Capital)	246	.00	.00	.00
Drug Forfeiture Fund	265	.00	.00	.00
Drug Forfeiture State	266	.00	.00	.00
Drug Forfeiture IRS	267	.00	.00	.00
Golf Course Fund	510	.00	.00	.00
Senior Transportation	588	4,804.41	.00	4,804.41
Water/Sewer Fund	592	454,597.57	72,349.21	526,946.78

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Trust and Agency	701	.00	.00	.00
Police Bond Fund	702	800.00	.00	800.00
Tax Pool	703	.00	.00	.00
Special Assessment Capital	805	.00	982.50	982.50
TOTALS:		1,030,037.77	247,880.12	1,277,917.89

Supervisor Heise drew attention to the statement of Trustee Dempsey regarding his personal observations from serving on the Board, their achievements, and his wishes for the future. Also, to the e-mail from Mike LaGory complimenting the tremendous effort of all involved in completing the Litchfield Drive reconstruction.

Moved by Trustee Heitman and seconded by Trustee Dempsey to approve the consent agenda for the Board of Trustees regular meeting of November 10, 2020. Ayes all.

E. PUBLIC COMMENT (Limited to 3 Minutes)

Pam Wong, Beth Birmingham, and Trustee-elect John Stewart had kudos for Trustee Heitman and Trustee Dempsey for serving on the Board for the last four years.

F. NEW BUSINESS

Copies of any Resolutions and Attachments listed below are available in the Clerk's office for public perusal.

1. 2020-'22 Facility Use Agreement with the Plymouth-Canton Little League and the Greater Canton Youth Baseball Softball Association, **Resolution #2020-11-10-98**, Supervisor Kurt Heise

Jeff Holt President of the Plymouth-Canton Little League, addressed the Board and answered questions regarding the request for a two-year continuation of the contract approved in March, 2019.

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Moved by Trustee Heitman and seconded by Trustee Curmi to approve **Resolution #2020-11-10-98** approving the Facility Use Agreement with the Plymouth-Canton Little League and the Greater Canton Youth Baseball Softball Association for use of the Baseball Diamonds at Township Park and authorize the Supervisor and Clerk to sign same. Ayes all on a roll call vote.

2. 2020 – '22 Letter of Agreement with Plymouth Reign Soccer Club, **Resolution #2020-11-10-99**, *Supervisor Kurt Heise*

This would also be a two-year continuation of an agreement with no significant changes.

Moved by Trustee Dempsey and seconded by Trustee Curmi to approve **Resolution #2020-11-10-99**, the 2020-22 Letter of Agreement with the Plymouth Reign Soccer Club regarding the use and maintenance of the Lake Pointe Soccer Fields, and authorize the Supervisor and Clerk to sign on behalf of the Township. Ayes all on a roll call vote.

3. 2021 Solid Waste Fee Adjustment, **Resolution #2020-11-10-100**, *Treasurer Mark Clinton*

This fee adjustment was recommended by Treasurer Clinton to cover the 3.3% rate increase which is in the contract with GFL and becomes effective this 6th year of service.

Moved by Trustee Heitman and seconded by Treasurer Clinton to approve **Resolution #2020-11-10-100** which, effective with the January 2021 water billing cycle, adjusts the Solid Waste fee from \$14.50 per month to \$15.25 per month. Ayes all on a roll call vote.

4. 2020 – '22 General and Enterprise Fund Budgets, **Resolution #2020-11-10-101**, *Supervisor Kurt Heise and Finance Director Ginger Moriarty*

Moved by Trustee Heitman and seconded by Clerk Vorva to adopt **Resolution #2020-11-10-101** authorizing the adoption of the 2021 Charter Township of Plymouth General Appropriations Act for All Funds and the 2021 budgets as outlined and attached in accordance with the terms and conditions contained therein. Ayes all on a roll call vote.

5. Annual Approval of Depositories, **Resolution #2020-11-10-102**, *Treasurer Mark Clinton*

Proposed depositories are: Bank of Ann Arbor, Flagstar Bank and Comerica Bank (no change from 2020).

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Moved by Trustee Heitman and seconded by Treasurer Clinton to approve **Resolution #2020-11-10-102** authorizing the proposed depositories for the Charter Township of Plymouth for calendar year 2021. Ayes all on a roll call vote.

6. St. David's Gate Storm Drain Agreement, **Resolution #2020-11-10-103**, *Jeremy Schrot, Township Engineer*

Moved by Trustee Dempsey and seconded by Trustee Heitman to adopt **Resolution #2020-11-10-103** authorizing the Township Supervisor to sign Wayne County Permit M-51291 and approve the Storm Drain Agreement with St. David's Gate Co-op Apartments and authorize the Township Supervisor and Clerk to execute same. Ayes all on a roll call vote.

7. Utility Easement for 51300 N. Territorial Road, **Resolution #2020-11-10-104**, *Jeremy Schrot, Township Engineer*

Moved by Clerk Vorva and seconded by Trustee Curmi to adopt **Resolution #2020-11-10-104** authorizing the Township Clerk, Township Attorney and Township Engineer to sign the utility easement for 51300 North Territorial Road and to authorize recording of same. Ayes all on a roll call vote.

8. Salary Adjustment for Elected Officials, **Resolution #2020-11-10-105**, *Supervisor Kurt Heise*

With no increases having been received in the last four years and an inflation rate of 7 percent, the original recommendation was for a 2% salary adjustment for 2021, continuing thereafter on January 1 of 2022, 2023 and 2024. Discussion followed with a suggestion to tie in future increases to successes achieved during the goal-setting process.

it was moved by Supervisor Heise and seconded by Trustee Doroshewitz to adopt **Resolution #2020-11-10-105** authorizing a salary adjustment of 2 percent for the offices of Supervisor, Treasurer Clerk and Trustee effective January 1 of 2021, and authorizing the Finance Director to appropriate fund balance in the amount of \$8,750 amending the 2021 General Fund affected wage account budgets as needed to provide for salary adjustments for the elected positions of Supervisor, Treasurer, Clerk, and Trustee.

ROLL CALL: AYES: Vorva, Curmi Clinton, Heitman, Doroshewitz, Heise
 NAYS: Dempsey

Motion carried.

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9. RFP for Senior/Disabled Bus Service, *Supervisor Kurt Heise*

Moved by Trustee Heitman and seconded by Trustee Dempsey to authorize the Supervisor to issue the attached Request for Proposals for Senior Citizen and Disabled Resident bus service for Plymouth Township and City, and to provide a copy of the RFP to the Plymouth City Manager. Ayes all on a roll call vote.

G. PUBLIC COMMENT (Limited to 3 Minutes) – There was none.

H. BOARD COMMENTS

Trustees Jack Dempsey and Gary Heitman received standing ovations as Supervisor Heise read proclamations containing personal accolades for each of them for their accomplishments during their respective terms. They were attending their last Board meeting as they did not seek re-election.

Clerk Vorva updated Board members on the successful election and commended his Deputy Clerk Paula Jefferson, the other members of the Clerk's office, and all who helped with the election. There were 19,766 residents who voted.

Trustee Doroshewitz discussed with Clerk Vorva possible problems with the transmission of election day data.

Trustee Heitman and Trustee Dempsey thanked the other members of the Board, the workers in Township Hall, the residents of the Township, and their own families for their support. And they expressed that they felt honored to have been able to serve the community.

Trustee Curmi had some election day questions for Clerk Vorva.

Treasurer Clinton thanked Trustees Dempsey and Heitman and wished them well.

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I. ADJOURNMENT

Moved by Trustee Heitman and seconded by Trustee Dempsey to adjourn the meeting at 8:42 p.m. Ayes all

Jerry Vorva, Township Clerk

Minutes approved at Board of Trustees regular meeting of December 8, 2020.