

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES MEETING**

Tuesday, October 27, 2020

7:00 PM

APPROVED MINUTES



Supervisor Heise called the meeting to order at 7:00 p.m.

A. ROLL CALL:

PRESENT: Kurt Heise, Supervisor
Mark Clinton, Treasurer
Jerry Vorva, Clerk
Chuck Curmi, Trustee
Jack Dempsey, Trustee
Bob Doroshewitz, Trustee
Gary Heitman, Trustee

ALSO PRESENT: Patrick Fellrath, P.E., Dir. Of Public Services
Dan Phillips, Fire Chief
Thomas Tiderington, Police Chief
Ginger Moriarity, Finance Director
Kevin Bennett, Township Attorney
Srishti Pillutla, Spalding DeDecker
Alice Geletzke, Recording Secretary
10 Members of the Public

B. PLEDGE OF ALLEGIANCE – Glen Miller

C. APPROVAL OF AGENDA

Tuesday, October 27, 2020

Moved by Trustee Heitman and seconded by Clerk Vorva to approve the agenda as written for the Board of Trustees regular meeting of October 27, 2020. Ayes all.

D. APPROVAL OF CONSENT AGENDA

D.1 **Approval of Minutes:**
Regular Meeting - Tuesday, October 13, 2020

D.2 **Acceptance of Communications, Resolutions, Reports**

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- Building Department Monthly Report - September 2020
- Fire Department Monthly Report - September 2020
- Police Department Monthly Report - September 2020
- Planning Department Monthly Report - September 2020

D.3 Approval of Township Bills:

FUND	ACCT	ALREADY PAID	TO BE PAID	TOTAL:
General Fund	101	401,702.50	79,879.48	481,581.98
Solid Waste Fund	226	4,636.80	2,530.87	7,167.67
Improvement Revolving (Capital)	246	.00	.00	.00
Drug Forfeiture Fund	265	.00	.00	.00
Drug Forfeiture State	266	.00	73,970.00	73,970.00
Drug Forfeiture IRS	267	.00	.00	.00
Golf Course Fund	510	.00	.00	.00
Senior Transportation	588	3,384.68	.00	3,384.68
Water/Sewer Fund	592	59,162.30	356,247.21	415,409.51
Trust and Agency	701	.00	.00	.00
Police Bond Fund	702	1,500.00	.00	1,500.00
Tax Pool	703	.00	.00	.00

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Special Assessment Capital	805	38.01	00	38.01
TOTALS:		470,424.29	512,627.56	983,051.85

Moved by Trustee Heitman and supported by Clerk Vorva to approve the consent agenda as written for the Board of Trustees regular meeting of October 27, 2020. Ayes all.

E. PUBLIC COMMENT (Limited to 3 Minutes) – There was none.

F. NEW BUSINESS

1. Public Hearing on Proposed 2021-22 Budget, *Clerk Jerry Vorva*

Moved by Trustee Heitman and seconded by Clerk Vorva to open the public hearing on the Proposed 2021-22 Budget at 7:03 p.m. Ayes all on a roll call vote.

Finance Director Ginger Moriarity indicated that General Fund Revenue will be about \$17,985,800 and General Fund Expenditures will be about \$17,556,700.

Moved by Trustee Heitman and seconded by Clerk Vorva to close the public hearing on the Proposed 2021-22 Budget at 7:05 p.m. Ayes all on a roll call vote.

Copies of Resolutions or Attachments listed below are available in the Clerk's office for public perusal.

2. Purchase of Police Radio Console, **Resolution #2020-10-27-96**, *Police Chief Tom Tiderington and Communications/Records Supervisor Cynthia Fell.*

Moved by Trustee Heitman and seconded by Trustee Curmi to approve **Resolution #2020-10-27-96** authorizing the Plymouth Township Police Department to purchase one (1) MCC7500 Radio Console from Motorola for a total cost of \$71,985; further, that the Board authorize the Finance Director to amend and appropriate General Fund balance in the attached Dispatch 101-325-970.000 Capital Outlay expenditure account in the amount of \$9,000. Ayes all on a roll call vote.

3. Budget Discussions – Water/Enterprise Funds - Finance *Director Ginger Moriarty and Public Services Director Patrick Fellrath*

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Funds discussed for FY2021 were:

- Water & Sewer 592 Fund Proposed Budget
- Solid Waste 226 Fund Proposed Budget
- Senior Transportation 588 Fund Proposed Budget

4. 2020 Budget Amendments, **Resolution #2020-10-27-97**, *Finance Director Ginger Moriarty*

After discussion, it was moved by Trustee Dempsey and seconded by Trustee Heitman that the Plymouth Township Board of Trustees hereby adopt **Resolution #2020-10-27-97** authorizing the Finance Director to recognize General Fund revenue in the amount of \$340,961 and appropriate fund balance of \$340,961, to recognize Federal Drug Forfeiture revenue of \$227,000, and to recognize Water & Sewer revenue in the amount of \$448,600 and appropriating \$1,200,000 amending the 2020 General Fund and Drug Forfeiture fund balance, and Water & Sewer fund's net position. Ayes all on a roll call vote.

5. Budget Wrap-Up and Discussion, *Finance Director Ginger Moriarty*

During discussion it was the recommendation of Trustee Curmi to include \$100,000 for a sidewalk gap program.

Nancy Conzelman had questions regarding the County's approval of their budget with community allocations in it and if there was a lack of project identification by the Township to the County for two years in the past.

6. **CLOSED SESSION**

At 8:35 p.m., Trustee Heitman moved that a Closed Session be called for the purpose of discussing a Written Legal Opinion rendered by the Township Attorney in accordance with OMA Section 8(h), MCL 15.268(h). Seconded by Treasurer Clinton. Ayes all on a roll call vote.

7. **RETURN TO OPEN SESSION**

At 9:01 p.m., Trustee Heitman moved that the Board return to open session. Seconded by Trustee Dempsey. Ayes all on a roll call vote.

8. FOIA Appeals from Nancy Conzelman, *Township Attorney Kevin Bennett*

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Moved by Trustee Doroshewitz and seconded by Trustee Heitman that the Board uphold the disclosure denial of Nancy Conzelman’s Freedom of Information Act request submitted August 26, 2020. Ayes all on a roll call vote.

Moved by Trustee Doroshewitz and seconded by Trustee Heitman to uphold the disclosure denial of Nancy Conzelman’s Freedom of Information Act request submitted September 25, 2020. The appeal of the time to fill the granted Freedom of Information Act (FOIA) request is not subject to appeal. Ayes all on a roll call vote.

G. PUBLIC COMMENT (Limited to 3 Minutes) – There was none.

H. BOARD COMMENTS

Supervisor Heise noted the next meeting will be held November 10, with voting on the budget.

Clerk Vorva spoke on the tremendous increase in absentee ballots, with his staff working overtime. His office will be open Saturday, October 31, from 8 a.m. until 4 p.m. to obtain absentee ballots. On Election Day, November 3, Township Hall will be handling election work only.

Trustee Heitman disappointed in increased COVID cases in the Township and urged wearing of masks, social distancing, and hand washing. He also expressed disappointment that four candidates for the Board have never attended the meetings.

Trustee Dempsey expressed appreciation that Mrs. Heitman was in attendance on Trustee Heitman’s birthday, bearing cupcakes

Trustee Curmi had questions about spoiled ballots.

Treasurer Clinton complimented Finance Director Moriarity on her Herculean effort preparing the budget information.

I. ADJOURNMENT

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Moved by Trustee Heitman and seconded by Trustee Dempsey to adjourn the meeting at 9:15 p.m. Ayes all.

Jerry Vorva, Township Clerk

Minutes approved at Board of Trustees regular meeting of November 10, 2020.