

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES REGULAR MEETING**

Tuesday, June 9, 2020  
7:00 PM

**APPROVED MINUTES**



Supervisor Heise called the meeting to order at 7:00 p.m.

**PRESENT:** Kurt Heise, Supervisor  
Mark Clinton, Treasurer  
Jerry Vorva, Clerk  
Chuck Curmi, Trustee  
Jack Dempsey, Trustee  
Bob Doroshewitz, Trustee  
Gary Heitman, Trustee

**ALSO PRESENT:** Dan Phillips, Fire Chief  
Tom Tiderington, Police Chief  
Ginger Moriarity, Finance Director  
Laura Haw, AICP, NCI, McKenna, Planning Consultant  
Jeremy Schrot, PE, Spalding DeDecker, Township Engineer

**B. PLEDGE OF ALLEGIANCE** – Led by Fire Chief Dan Phillips.

**B.1 Protocol and Procedures for June 9 Meeting-** *Supervisor Kurt Heise*

Supervisor Heise explained that the meeting was live and COVID compliant, and he explained the call-in features for those on the phone at home. He also explained that the audit presentation would be done via video Zoom by Plante Moran.

**C. APPROVAL OF AGENDA**

Tuesday, June 9, 2020

Supervisor Heise asked that Item E.3 Andover Forest Storm Drain Agreement, be removed from the agenda.

Moved by Trustee Heitman and seconded by Clerk Vorva to approve the agenda for the Board of Trustees regular meeting of June 9, 2020, as amended. Ayes all.

**D. APPROVAL OF CONSENT AGENDA**

D.1 **Approval of Minutes:**  
Special Meeting - Tuesday, June 2, 2020

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**D.2 Acceptance of Communications, Resolutions, Reports**

N/A

**D.3 Approval of Township Bills:**

<b>FUND</b>	<b>ACCT</b>	<b>ALREADY PAID</b>	<b>TO BE PAID</b>	<b>TOTAL:</b>
General Fund	<b>101</b>	\$474,505.92	\$825,982.51	\$1,300,488.43
Solid Waste Fund	<b>226</b>	2,700.40	441.89	3,142.29
Improvement Revolving (Capital)	<b>246</b>	0.00	0.00	0.00
Drug Forfeiture Fund	<b>265</b>	0.00	0.00	0.00
Drug Forfeiture State	<b>266</b>	0.00	0.00	0.00
Drug Forfeiture IRS	<b>267</b>	0.00	0.00	0.00
Golf Course Fund	<b>510</b>	0.00	0.00	0.00
Senior Transportation	<b>588</b>	3,215.98	0.00	3,215.98
Water/Sewer Fund	<b>592</b>	45,525.79	179,640.88	225,166.67
Trust and Agency	<b>701</b>	0.00	0.00	0.00
Police Bond Fund	<b>702</b>	5000.00	0.00	5000.00
Tax Pool	<b>703</b>	0.00	0.00	0.00
Special Assessment Capital	<b>805</b>	0.00	0.00	0.00

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<b>TOTALS:</b>		<b>\$530,948.09</b>	<b>\$1,006,065.28</b>	<b>\$1,537,013.37</b>
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Trustee Dempsey mentioned a correction to the minutes of June 2, 2020, Page 4, regarding the presence of Trustee Curmi.

There were also questions regarding the Fire Department rating system, which Chief Phillips answered in detail.

Moved by Clerk Vorva and seconded by Trustee Doroshewitz to approve the consent agenda, as amended, for the Board of Trustees regular meeting of June 9, 2020. Ayes all.

**E. NEW BUSINESS**

*Copies of resolutions and attachments listed below are available in the Clerk's office for public perusal.*

1. FY 2019 Audit Presentation and Approval, **Resolution #2020-06-09-50**, Finance Director Ginger Moriarty and Plante-Moran Financial Auditors

Martin Olejnik, CPA, and Kari Shea, CPA, OF Plante Moran gave a virtual presentation of the 2019 audit to the Board, along with their recommendations in light of any accounting standard changes.

Ginger Moriarity, Finance Director, and her team were complimented on their help with the audit.

Moved by Trustee Heitman and seconded by Clerk Vorva that the Plymouth Township Board of Trustees hereby adopt **Resolution #2020-06-09-50** accepting and approving the audit of Fiscal Year 2019's financial statement, reports, letters of required communication and follow-up recommendations to be filed with the State of Michigan by Plante Moran and to acknowledge the receipt and file of the previously stated. Ayes all on a roll call vote.

2. Contracts for Police Lieutenant and Dispatch Supervisor, **Resolution #2020-06-09-51**, Supervisor Kurt Heise and Police Chief Thomas Tiderington

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Board members discussed at length these agreements which establish the benefit terms and conditions of employment for the Lieutenants and tie their annual pay raises to the COAM union contract retroactive to January 1, 2020. The Dispatch Supervisor's agreement is similar and provides a 4.4% pay raise retroactive to January 1, 2020.

Moved by Clerk Vorva and seconded by Trustee Heitman to approve **Resolution #2020-06-09-51** approving the Employment Agreements for Police Lieutenants Jon Brothers, Daniel Kudra, and Dispatch Supervisor Cynthia Fell as submitted, and authorize the Supervisor and Clerk to sign same. Ayes all on a roll call vote.

3. Andover Forest Storm Drain Agreement, **Resolution #2020-06-09-52**,  
*Township Engineer Jeremy Schrot*

*This item was removed from the agenda.*

4. Andover Forest Water Main Easement, **Resolution #2020-06-09-53**,  
*Township Engineer Jeremy Schrot*

Moved by Trustee Heitman and seconded by Clerk Vorva to adopt **Resolution #2020-06-09-53** authorizing the Township Clerk, Township Attorney and Township Engineer to sign the water main easement for Andover Forest Condominium Subdivision 1137 and to authorize the recording of same. Ayes all on a roll call vote.

5. Andover Forest Sanitary Sewer Easement, **Resolution #2020-06-09-54**,  
*Township Engineer Jeremy Schrot*

Moved by Trustee Heitman and seconded by Clerk Vorva to adopt **Resolution #2020-06-09-54** authorizing the Township Clerk, Township Attorney and Township Engineer to sign the sanitary sewer easement for Andover Forest Condominium Subdivision 1137 and to authorize recording of same. Ayes all on a roll call vote.

6. Planning Commission Re-Appointment Recommendations - Kendra Barberena and Keith Postell, **Resolution #2020-06-09-55**,  
*Supervisor Kurt Heise*

Moved by Trustee Heitman and seconded by Clerk Vorva to reappoint Ms. Kendra Barberena and Mr. Keith Postell to the Planning Commission for a term expiring June 30, 2023. Ayes all on a roll call vote.

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7. Update on Proposed Golfview Park and Future County Park Funding,  
*Supervisor Kurt Heise & Planning Consultant Laura Haw*

Supervisor Heise spoke about the contribution of 150 trees from Webasto, many of which could be planted in the proposed park. Laura Haw presented hard copies of her presentation regarding possible plans for the 9-acre park, how it ties into the Master Plan and future land use, and how it ties in with the Joint Master Plan and furthers regional objectives. The preliminary design concept was presented for a “passive” park, which means landscaping, walking and biking trails, outdoor seating and gathering spaces, etc. Community thoughts were presented, as well as possible next steps.

Trustee Dempsey also presented his thoughts regarding the exciting and concerning aspects of the concept. He spoke about the under-utilization of the property and access to the park. He also spoke about the concerns of not moving ahead including possible loss of the tree contribution. He felt there could be the use of part of some funds, such as sidewalk gap funds, for improving access. He also suggested the use of volunteers for some of the removal work.

Treasurer Clinton mentioned he felt the suggested amenities are already available in nearby McClumpha Park, with maintenance needed for many areas there.

It was suggested that something be drafted for further discussion at the next meeting.

**F. SUPERVISOR AND TRUSTEE COMMENTS**

Supervisor Heise noted the Board will be meeting again on June 23, probably in the same kind of format, and again on July 14, hopefully with more attendance allowed.

Clerk Vorva asked residents to send him applications being sent to their residence for people who do not live there so they can be flagged in the system.

**G. PUBLIC COMMENTS AND QUESTIONS (Limited to 3 Minutes)**

Melissa, on her computer, asked questions regarding what the Township has done for racial justice. Police Chief Tiderington noted there are a number of programs to monitor

the activities of the officers and Supervisor Heise said the Township is always striving for improvement for all their agencies.

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**H. ADJOURNMENT**

Moved by Trustee Heitman and seconded by Trustee Curmi to adjourn the meeting at 9:35 p.m. Ayes all.

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Jerry Vorva, Township Clerk

Minutes approved at Board of Trustees regular meeting of June 23, 2020.