

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES *SPECIAL MEETING**

Saturday, May 16, 2020

10:00 a.m.

APPROVED MINUTES



Supervisor Heise called the meeting to order at 10 a.m.

PRESENT: Kurt Heise, Supervisor
Mark Clinton, Treasurer
Jerry Vorva, Clerk
Chuck Curmi, Trustee
Jack Dempsey, Trustee
Gary Heitman, Trustee

ABSENT: Bob Doroshewitz, Trustee, Excused

ALSO PRESENT: Kevin Bennett, Township Attorney
Jeremy Schrot, P.E., Spalding DeDecker
Alice Geletzke, Recording Secretary

B. PLEDGE OF ALLEGIANCE - Led by Jerry Vorva, Clerk

B.1 Information on Meeting Protocol and Procedures for May 16 Meeting, Supervisor Kurt Heise

Supervisor Heise reviewed the protocol and procedures for the **live meeting, with audio attendance by other members and the public.*

C. APPROVAL OF AGENDA

Saturday, May 16, 2020

Moved by Clerk Vorva and seconded by Treasurer Clinton to approve the agenda for the Board of Trustees special meeting of May 16, 2020. Ayes all.

D. APPROVAL OF CONSENT AGENDA

D.1 Approval of Minutes:

Regular Meeting – Tuesday, April 28, 2020

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D.2 Acceptance of Communications, Resolutions, Reports

N/A

D.3 Approval of Township Bills:

FUND	ACCT	ALREADY PAID	TO BE PAID	TOTAL:
General Fund	101	\$408,023.13	\$122,016.67	\$530,039.80
Solid Waste Fund	226	2,396.00	1,192.23	3,588.23
Improvement Revolving (Capital)	246	0.00	0.00	0.00
Drug Forfeiture Fund	265	0.00	0.00	0.00
Drug Forfeiture State	266	0.00	0.00	0.00
Drug Forfeiture IRS	267	0.00	472.05	472.05
Golf Course Fund	510	0.00	0.00	0.00

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Senior Transportation	588	2,977.97	605.21	3,583.18
Water/Sewer Fund	592	40,417.00	81,933.91	122,350.91
Trust and Agency	701	49,917.50	0.00	49,917.50
Police Bond Fund	702	0.00	0.00	0.00
Tax Pool	703	0.00	0.00	0.00
Special Assessment Capital	805	0.00	8,049.50	8,049.50
TOTALS:		\$503,731.60	\$214,269.57	\$718,001.17

Trustee Dempsey asked that the following corrections be made to the minutes of April 28:

Page 10—Delete the duplicate “PROPOSED MINUTES” at the top of the page.

Page 11—This language, “Moved by Treasurer Clinton and seconded by Clerk Vorva to approve the consent agenda for the Board of Trustees regular meeting of April 28, 2020. Ayes all” is duplicated on Page 12 after the chart.

Moved by Trustee Heitman and seconded by Clerk Vorva to approve the consent agenda for the Board of Trustees regular meeting of May 16, 2020. Ayes all.

E. NEW BUSINESS

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Copies of resolutions and attachments referred to below are available in the Clerk's office for public perusal.

1. COVID Crisis Resolution of Community Appreciation, **Resolution #2020-05-16-42**, *Trustee Jack Dempsey*

Trustee Dempsey spoke regarding the appropriateness of the Board's expression of appreciation to residents, front-line responders, workers, businesses and non-profits who responded with service and sacrifice in the crisis situation. The Board also encourages residents to patronize local businesses to foster economic recovery.

Moved by Trustee Dempsey and seconded by Treasurer Clinton to adopt **Resolution #2020-05-16-42** expressing the Board's appreciation and urging support for local businesses in conjunction with the COVID-19 pandemic. **Ayes all.*

2. 2020 Sidewalk Project Bid Award, **Resolution #2020-05-16-43**, *Township Engineer Jeremy Schrot*

Jeremy Schrot of Spalding DeDecker answered questions regarding the work to be done primarily in the southeast corner of the Township, with some additional locations possibly in Lake Pointe.

Moved by Clerk Vorva and seconded by Trustee Curmi to adopt **Resolution #2020-05-16-43** authorizing the Board of Trustees to approve the award of the 2020 Sidewalk Replacement Program to JB Contractors, Inc., for an amount not to exceed \$292,169.80. Ayes all on a roll call vote.

3. 2020-22 Grass Cutting Contract, **Resolution #2020-05-16-44**, *Supervisor Kurt Heise and Attorney Kevin Bennett*

Attorney Bennett asked that Paragraph 23 of the contract be deleted.

Trustee Curmi recommended that the payment schedule be attached to the contract.

Moved by Clerk Vorva and seconded by Trustee Curmi to adopt **Resolution #2020-05-16-44** authorizing the Board of Trustees to approve the attached 2020-22 grass cutting and landscaping contract with Reliable Landscaping for an amount not to exceed

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\$51,675 per year and authorize the Supervisor to sign same, subject to final approval by the Township Attorney. Ayes all on a roll call vote.

4. Credit Policy for Septic Users, **Resolution #2020-05-16-45**, *Supervisor Kurt Heise and Clerk Jerry Vorva*

Board members indicated that the credit would appear during the third billing cycle (summer-fall) with no retroactivity. This was done to provide equity to rate adjustments for septic system customers.

Moved by Clerk Vorva and seconded by Trustee Curmi to adopt **Resolution #2020-05-16-45** authorizing the Board of Trustees to approve amending the water and sewer rate schedules to provide an annual \$50 credit to those homes in the township on septic systems; further, that the Department of Public Services create and maintain a list of all properties in the township on septic systems and that all such properties be noted in all necessary records of the township; said list to be updated annually.

* *AYES: Vorva, Curmi, Dempsey, Heitman, Heise*
NAYS: Clinton
EXCUSED: Doroshewitz

Motion carried.

F. SUPERVISOR AND TRUSTEE COMMENTS

Supervisor Heise discussed possible future meeting dates and indicated Township Hall would be open part-time from 8 a.m.-1 p.m. beginning May 18, with appointments necessary for particular departments. An advisor will be stationed at the front door to determine if business can otherwise be done on-line or via the mailbox located out front.

Trustee Dempsey inquired about the next meeting. Supervisor Heise confirmed it is scheduled for May 26 at 7 p.m. in a format that would balance constitutional rights and health considerations.

He also mentioned that issues pertaining to government budgets had arisen during the meeting and inquired whether and when the Board would consider such matters. Supervisor Heise responded that proposed budget changes were being prepared and would be a topic at the May 26 meeting.

Trustee Curmi had questions regarding the Fire Department Reports and possible budget cuts.

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G. PUBLIC COMMENTS AND QUESTIONS (Limited to 3 Minutes)

John Stewart spoke on the COVID 19 virus situation and complimented the Supervisor, Board and employees for handling the outbreak in a professional manner.

H. ADJOURNMENT

Moved by Trustee Heitman and seconded by Clerk Vorva to adjourn the meeting at 10:47 a.m. Ayes all.

Jerry Vorva, Township Clerk

**Indicates corrections made to minutes at the Board of Trustees meeting of May 26, 2020.*

MINUTES APPROVED AS CORRECTED AT BOARD OF TRUSTEES REGULAR MEETING OF MAY 26, 2020.