

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES REGULAR MEETING**

Tuesday, April 28, 2020

7:00 PM

**APPROVED MINUTES**



Supervisor Heise called the meeting to order, via conference call and Zoom Internet Webinar, at 7:00 p.m.

**PRESENT:** Kurt Heise, Supervisor  
Mark Clinton, Treasurer  
Chuck Curmi, Trustee  
Jack Dempsey, Trustee  
Bob Doroshewitz, Trustee  
Gary Heitman, Trustee  
Jerry Vorva, Clerk

**ABSENT:** None

**ALSO PRESENT:** Patrick Fellrath, P.E., Dir. of Public Services  
Ginger Moriarity, Finance Director  
Dan Phillips, Fire Chief  
Thomas Tiderington, Police Chief  
Bob Janks, IT Director  
Kevin Bennett, Township Attorney  
Alice Geletzke, Recording Secretary

**B. PLEDGE OF ALLEGIANCE** – Board members recited the Pledge of Allegiance.

**B.1 Information on Remote Meeting Protocol and Procedures for April 28 Meeting,** Supervisor Kurt Heise

Supervisor Heise explained that the meeting by telephone conference call and Zoom Internet Webinar is in accordance with the Governor's Executive Order 2020-15, in response to the COVID-19 social distancing requirements and Executive Order 2020-21. Members of the public will be invited to speak during the public comment portion of the meeting. There were no earlier written inquiries from residents regarding agenda items.

**C. APPROVAL OF AGENDA**

Tuesday, April 28, 2020

Moved by Treasurer Clinton and seconded by Clerk Vorva to approve the consent agenda for the Board of Trustees regular meeting of April 28, 2020. Ayes all.

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**D. APPROVAL OF CONSENT AGENDA**

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FUND	ACCT	ALREADY PAID	TO BE PAID	TOTAL:
General Fund	<b>101</b>	\$799,717.88	\$1,077,857.46	\$1,877,575.34
Solid Waste Fund	<b>226</b>	6,272.63	225.00	6,497.63
Improvement Revolving (Capital)	<b>246</b>	0.00	0.00	0.00
Drug Forfeiture Fund	<b>265</b>	0.00	3,958.00	3,958.00
Drug Forfeiture State	<b>266</b>	0.00	0.00	0.00
Drug Forfeiture IRS	<b>267</b>	0.00	0.00	0.00
Golf Course Fund	<b>510</b>	0.00	0.00	0.00
Senior Transportation	<b>588</b>	7,159.66	0.00	7,159.66
Water/Sewer Fund	<b>592</b>	303,924.72	7,093.81	311,018.53
Trust and Agency	<b>701</b>	0.00	0.00	0.00
Police Bond Fund	<b>702</b>	0.00	0.00	0.00
Tax Pool	<b>703</b>	0.00	0.00	0.00

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Special Assessment Capital	<b>805</b>	0.00	0.00	0.00
<b>TOTALS:</b>		<b>\$1,117,074.89</b>	<b>\$1,089,134.27</b>	<b>\$2,206,209.16</b>

**D.1 Approval of Minutes:**

Regular Meeting – Tuesday, April 14, 2020

**D.2 Acceptance of Communications, Resolutions, Reports**

Building Department Monthly Report - March 2020

Fire Department Monthly Report - N/A

Police Department Monthly Report - March 2020

Planning Department Monthly Report - March 2020

FOIA Monthly Report - Clerk’s Office - March 2020

FOIA Monthly Report - Police Department - March 2020

**D.3 Approval of Township Bills:**

Moved by Treasurer Clinton and seconded by Clerk Vorva to approve the consent agenda for the Board of Trustees regular meeting of April 28, 2020. Ayes all.

**E. NEW BUSINESS**

*Copies of the resolutions and attachments referred to below  
are available in the Clerk’s office for public perusal.*

1. 2020 Solid Waste Budget, **Resolution #2020-04-28-39**, Finance Director Ginger Moriarty

Board members discussed the proposed budget with Ms. Moriarity. Cost per resident for solid waste services is proposed to remain at \$14.50 per month.

Moved by Treasurer Clinton and seconded by Clerk Vorva to adopt **Resolution #2020-04-28-39** authorizing Plymouth Charter Township to adopt the Fiscal Year 2020 Budget for the Plymouth Township Solid Waste Fund. Ayes all on a roll call vote.

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2. 2020 Transportation Budget, **Resolution #2020-04-28-40**,  
*Finance Director Ginger Moriarty*

The 2020 Transportation Budget was discussed with Finance Director Moriarty answering questions from the Board.

Moved by Treasurer Clinton and seconded by Clerk Vorva to adopt **Resolution #2020-04-28-40** authorizing Plymouth Charter Township to adopt the Fiscal Year 2020 Budget for the Plymouth Township Senior Transportation Fund. Ayes all on a roll call vote.

3. Preliminary Engineering Services for Rehabilitation of Northville Rd Pressure Reducing Valves (PRVs) Facility, **Resolution #2020-04-28-41**, *Director of Public Services Patrick Fellrath*

Director of Public Services Fellrath addressed the Board regarding the need for replacement of the Northville Road Pressure Reducing Valves, a major component of the Township's water distribution system. He reviewed the preliminary engineering services necessary to prepare a scope of work and cost estimate for design and construction.

Moved by Treasurer Clinton and seconded by Trustee Curmi to adopt **Resolution #2020-04-28-41** authorizing the attached proposal from Hubbell, Roth & Clark, Inc., for an amount not to exceed \$16,500 for preliminary engineering services for the rehabilitation of the Northville Road PRV Station. Ayes all on a roll call vote.

4. Update on Lakeview Condo Storm Drain Matter, *Supervisor Kurt Heise and Attorney Kevin Bennett*

Supervisor Heise and Attorney Bennett gave an update and summation of the need for urgent and immediate attention to a collapsed pipe which resulted in serious flooding and a sinkhole in the storm drain system at Lakeview Condominiums. The Township's purchasing policy allows for the Supervisor and one other elected official to enter into contracts on behalf of the Township in emergency situations. Per the opinion of the Township engineering consultant, Jeremy Schrot, regarding the urgency of the situation, a contract has been entered into for reimbursement of the \$75,000 cost for repair of the storm drain with the condo association.

**F. SUPERVISOR AND TRUSTEE COMMENTS**

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Supervisor reviewed possible dates for future meetings such as Thursday, May 14, Friday, May 15, or Saturday morning, May 16. How the meetings will be held depends on further instructions from the Governor's office.

Clerk Vorva thanked Trustee Doroshewitz and IT Director Bob Janks for their work in setting up the Zoom meeting. He also noted there will be a primary election in August and he hopes for more direction from the Secretary of State's office.

Trustee Heitman noted that the golf course is open and is following social distancing guidelines. He thanked Police Chief Tiderington and Fire Chief Phillips.

Treasurer Clinton mentioned the installation of glass in front of departments to help in the "new normal."

Trustee Dempsey had comments about holding meetings. He didn't want to take action and have it subject to some kind of claim that it didn't comply with the open meetings act. He also had concerns about the impact on the budget if the Federal government doesn't help municipalities or states.

Supervisor Heise noted that \$400,000 may be lost in State-shared revenue. Wayne County is looking at a huge deficit.

Trustee Doroshewitz thanked Trustees Heitman and Dempsey for their comments.

Trustee Curmi said the website doesn't show that the golf course is open and had questions about receiving the Fire Department monthly reports.

### **G. PUBLIC COMMENTS AND QUESTIONS (Limited to 3 Minutes)**

A resident asked if work on the pavilion at Miller Park was in accordance with the executive orders. Supervisor Heise noted that parks and recreation were considered essential items.

### **H. ADJOURNMENT**

Moved by Treasurer Clinton and seconded by Clerk Vorva to adjourn the meeting at 7:49 p.m. Ayes all.

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Jerry Vorva, Township Clerk

Minutes approved at Board of Trustees regular meeting of 05/16/20.