

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 14, 2020**

APPROVED MINUTES

Supervisor Heise called the meeting to order, via conference call, at 7:00 p.m.

MEMBERS PRESENT: Kurt Heise, Supervisor
Mark Clinton, Treasurer
Chuck Curmi, Trustee
Jack Dempsey, Trustee
Bob Doroshewitz, Trustee
Gary Heitman, Trustee
Jerry Vorva, Clerk

MEMBERS ABSENT: None

Trustee Dempsey asked that the following statement be included regarding his absences from the February 25, March 3 and March 24 meetings:

I affirm my appreciation to the Board for having absences from the February 25, March 3, and March 24, 2020, meetings excused. An explanation for those absences is owed to the public. After attending the February 11 meeting, my spouse and I drove the next day to assist family in North Carolina with care of a newborn during an unforeseen military deployment overseas. We left North Carolina on March 5 and drove to Florida. I made flight arrangements to return to Plymouth for the scheduled March 24 and April 7 meetings. As was the April 7 meeting, those arrangements were cancelled due to the COVID-19 health emergency declarations.

B. PLEDGE OF ALLEGIANCE – Board members recited the Pledge of Allegiance.

B.1 Information on Remote Meeting Protocol and Procedures for April 14 Meeting, Supervisor Kurt Heise

Supervisor Heise explained that the meeting by telephone conference call is in accordance with the Governor's Executive Order 2020-15, in response to the COVID-19 social distancing requirements and Executive Order 2020-21. Members of the public will be invited to speak during the public comment portion of the meeting. There had been some earlier written inquiries from residents regarding agenda items that were answered.

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C. APPROVAL OF AGENDA

Tuesday, April 14, 2020

Moved by Treasurer Clinton and seconded by Clerk Vorva to approve the agenda for the Board of Trustees regular meeting of April 14, 2020. Ayes all.

D. APPROVAL OF CONSENT AGENDA

D.1 Approval of Minutes:

Regular Meeting – Tuesday, March 24, 2020

D.2 Acceptance of Communications, Resolutions, Reports

N/A

D.3 Approval of Township Bills:

FUND	ACCT	ALREADY PAID	TO BE PAID	TOTAL:
General Fund	101	\$291,453.94	\$170,751.76	\$462,205.70
Solid Waste Fund	226	1,711.33	103,598.52	105,309.85
Improvement Revolving (Capital)	246	0.00	0.00	0.00
Drug Forfeiture Fund	265	0.00	13,374.93	13,374.93
Drug Forfeiture State	266	0.00	0.00	0.00
Drug Forfeiture IRS	267	0.00	0.00	0.00
Golf Course Fund	510	0.00	0.00	0.00
Senior Transportation	588	1980.72	15.58	1,996.30

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Water/Sewer Fund	592	13,732.87	372,294.87	386,027.74
Trust and Agency	701	56,137.39	0.00	56,137.39
Police Bond Fund	702	0.00	0.00	0.00
Tax Pool	703	0.00	0.00	0.00
Special Assessment Capital	805	38.01	19,934.00	19,972.01
TOTALS:		\$365,054.26	\$679,969.66	\$1,045,023.92

- D.4 Engineering Study for proposed Westbriar Special Assessment District, **Resolution # 2020-04-14-37**, *Public Services Director Patrick Fellrath and OHM Advisors Principal George Tsakoff*
- D.5 Award Contract for 2020-22 Grass Cutting and Landscaping Services, **Resolution #2020-04-14-38**, *Supervisor Kurt Heise and Building Director Mark Lewis*

Moved by Treasurer Clinton and seconded by Clerk Vorva to approve the consent agenda for the Board of Trustees regular meeting of April 14, 2020. Ayes all on a roll call vote.

E. NEW BUSINESS

- 1. Discussion regarding interactive video for future Board meetings during Coronavirus Crisis, *Trustee Chuck Curmi*

Trustee Curmi, at the request of some residents, asked that Board members consider video conferencing for any future meetings during the crisis, in the interest of transparency. Board members discussed with Bob Janks, Information Specialist for the Township, the problems and possibilities. It was decided to have Trustee Curmi and Trustee Doroshewitz work with Mr. Janks.

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F. SUPERVISOR AND TRUSTEE COMMENTS

Supervisor Heise spoke regarding the difficult conditions and the response to citizens' concerns in spite of reduced staff. The next regular Board meeting is scheduled for April 28, with prior notice to be given as to how it will be held.

Trustee Curmi asked that major agenda items not be included in the consent agenda; that, in order to reduce expenses, non-essential employees take 5 days vacation beginning April 15; that some people may have to be laid off considering State shared revenue will be reduced; that because the lawn service just contracted will not be able to work until after April 30, the contract be credited for the missed days; and that McKenna make adjustments in their billing for planning services because of no office hours.

Trustee Dempsey offered thoughts and prayers for those who have lost loved ones or are still recovering. He commended township personnel, especially the front-line workers, and sent wishes that they be safe and strong.

Trustee Doroshewitz echoed the comments from Trustee Dempsey and hopes that our society and culture understand who the real heroes are.

Trustee Heitman also echoed Trustee Dempsey's comments and extended appreciation to the Kroger and Busch's workers. He mentioned that McKenna is still involved in some ongoing planning activities.

G. PUBLIC COMMENTS AND QUESTIONS (Limited to 3 Minutes)

Duane Zantop mentioned the uneven telephone reception at the beginning of the conference call and suggested using Zoom for future meetings.

H. ADJOURNMENT

Moved by Trustee Heitman and seconded by Clerk Vorva to adjourn the meeting at 7:24 p.m. Ayes all.

Jerry Vorva, Township Clerk