

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
SPECIAL MEETING
MARCH 3, 2020**

APPROVED MINUTES

Supervisor Heise called the meeting to order at 7:00 p.m.

MEMBERS PRESENT: Kurt Heise, Supervisor
Mark Clinton, Treasurer
Charles Curmi, Trustee
Robert Doroshewitz, Trustee
Gary Heitman, Trustee
Jerry Vorva, Clerk

MEMBERS ABSENT: Jack Dempsey, Trustee, Excused

OTHERS PRESENT: Patrick Fellrath, PE, Dir. of Public Services
Dan Phillips, Fire Chief
Ginger Moriarity, Finance Director
Kevin Bennett, Township Attorney
Jeremy Shrot, PE, Spalding DeDecker Associates
Sue Brams, Exec. Asst. to Supv.
Alice Geletzke, Recording Secretary
13 Members of the Public

B. PLEDGE OF ALLEGIANCE – Jackie Peters, Northwest Wayne Co. League of Women Voters

C. APPROVAL OF AGENDA

Tuesday, March 3, 2020

Moved by Clerk Vorva and seconded by Trustee Heitman to approve the agenda for the Board of Trustees special meeting of March 3, 2020. Ayes all.

D. APPROVAL OF CONSENT AGENDA

D.1 Approval of Minutes:

Regular Meeting – N/A

D.2 Acceptance of Communications, Resolutions, Reports

N/A

D.3 Approval of Township Bills:

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FUND	ACCT	ALREADY PAID	TO BE PAID	TOTAL:
General Fund	101	19,050.25	228,491.44	247,541.69
Solid Waste Fund	226	163.01	974.55	1,137.56
Improvement Revolving (Capital)	246	0.00	0.00	0.00
Drug Forfeiture Fund	265	0.00	550.00	550.00
Drug Forfeiture State	266	0.00	0.00	0.00
Drug Forfeiture IRS	267	0.00	00	00
Golf Course Fund	510	0.00	0.00	0.00
Senior Transportation	588	162.53	11.96	174.49
Water/Sewer Fund	592	14,343.16	43,476.00	57,819.16
Trust and Agency	701	1,708.75	0.00	1,708.75
Police Bond Fund	702	900.00	0.00	900.00
Tax Pool	703	4,117.56	00	4117.56

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Special Assessment Capital	805	0.00	10,551.00	10,551.00
TOTALS:		40,445.26	284,054.95	324,500.21

Moved by Trustee Heitman and seconded by Clerk Vorva to approve the consent agenda as written for the Board of Trustees special meeting of March 3, 2020. Ayes all.

E. PUBLIC COMMENTS AND QUESTIONS (Limited to 3 minutes) - None

F. NEW BUSINESS

Copies of the Resolutions referred to below are available in the Clerk's office for public perusal.

1. Presentation Recognizing the 100th Anniversary of the Passage of the 19th Amendment and the Formation of the League of Women Voters.

Paula Bowman, Plymouth Township resident and president of the Northwest Wayne County League of Women Voters, gave a presentation commemorating the 100th anniversary of the 19th Amendment to the Constitution which gave women the right to vote. It is also the 100th anniversary of the formation of the League of Women Voters, formed to help men and women become informed participants in government.

Supervisor Heise then presented a proclamation to the group.

2. Special Assessment District Policy & Procedures Updates, **Resolution #2020-03-03-26**, *Supervisor Kurt Heise and Attorney Kevin Bennett*

Supervisor Heise and Attorney Bennett reviewed with Board members the updates made to the wording of the SAD policy and procedures per the discussion at the Board meeting of February 24.

Among those discussed:

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The wording of the remainder of Section "R", PUBLIC HEARING OF ASSESSMENT HELD, is to be "In general, no specific method of apportioning the cost of an improvement is required except that the method selected must be fair, just, and in proportion to the benefits conferred. See *Dixon Rd Grp v Novi*, 426 Mich 3900; 395 NW2d 211 (1986)."

After discussion, it was agreed that the following be added to Section "R" in conjunction with the suggestion of Treasurer Clinton for payment options, as follows:

The property owners will be offered three options for payment of costs.

1. Pay the entire assessment at time of substantial completion and receipt of invoice.
2. Pay the assessment over 5 years at the federal prime rate of interest at date of invoice, plus 2%.
3. Pay the assessment over 10 years at the federal prime rate of interest at date of invoice, plus 4%.

Neither Item 2 or Item 3 may exceed 8%.

Attorney Bennett also noted that in Section I, FINAL PETITION, the words "and estimated per parcel costs listed thereon" have been deleted from the first sentence because at that point the estimated per parcel costs cannot be determined.

Moved by Trustee Heitman and seconded by Trustee Curmi that the Board of Trustees approve **Resolution #2020-03-03-26** authorizing various updates, as amended, to the Township's Special Assessment District (SAD) Policies and Procedures. Ayes all on a roll call vote.

3. Park Rules and Regulations Updates, **Resolution #2020-03-03-27**, *Supervisor Kurt Heise*

Board members discussed the updates to the Park Rules and Regulations, per the discussion at the Board meeting of February 24.

Moved by Clerk Vorva and seconded by Trustee Heitman that the Board of Trustees approve **Resolution #2020-03-03-27** authorizing the updated Park Rules and Regulations for all Plymouth Township Parks. Ayes all on a roll call vote.

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4. Contract with American Legal Publishing Company for Codification Services, **Resolution #2020-03-03-28**, *Supervisor Kurt Heise and Attorney Kevin Bennett*

It was noted that the Code of Ordinances has not been updated in many years.

Moved by Trustee Doroshewitz and seconded by Trustee Curmi that the Board of Trustees approve **Resolution #2020-03-03-28** approving a contract with American Legal Publishing for Codification Services in an amount not to exceed \$10,500; and to amend the FY2020 Adopted Budget by authorizing the Finance Director to appropriate the General Fund's fund balance to the Township General Operating Printing & Publishing 1010-290-901.000 account of the same and by authorizing the Supervisor and Clerk to sign same. Ayes all on a roll call vote.

5. 2020 Water and Sewer Budget, **Resolution #2020-03-03-29**, *Finance Director Ginger Moriarty and Director of Public Services Patrick Fellrath*

Board members discussed the proposed budget with Mr. Fellrath and Ms. Moriarity.

Moved by Trustee Heitman and seconded by Trustee Curmi that the Plymouth Charter Township hereby approve **Resolution #2020-03-03-29** to authorize and adopt the Fiscal Year 2020 Budget for the Plymouth Township Water and Sewer fund. Ayes all on a roll call vote.

6. Andover Business Park Storm Drain Agreement, **Resolution #2020-03-03-30**, *Township Engineer Jeremy Schrot*

Moved by Trustee Curmi and seconded by Trustee Heitman to adopt **Resolution #2020-03-03-30** authorizing the Township Supervisor to sign the Wayne County Permit M-49526 and approve the Storm Drain Agreement with Hillside Andover II LLC and authorize the Township Supervisor and Clerk to execute same. Ayes all on a roll call vote.

7. Andover Business Park II Water Main Easement, **Resolution #2020-03-03-31**, *Township Engineer Jeremy Schrot*

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Moved by Trustee Heitman and seconded by Clerk Vorva to adopt **Resolution #2020-03-03-31** authorizing the Township Clerk, Township Attorney and Township Engineer to sign the water main easement for Andover Business Park II and to authorize recording of same. Ayes all on a roll call vote.

G. SUPERVISOR AND TRUSTEE COMMENTS

Supervisor Heise noted that the next regular Board meeting will be held March 24, with no meeting on March 10 because of the primary election.

Trustee Heitman said that a company called Helm at 47911 Halyard is hiring in the field of cyber security.

Clerk Vorva commented on the issuance of 4600 absentee ballots, compared with 3300 issued in 2016. Only 2300 of the ballots have thus far been returned. The Clerk's office will be open this Saturday from 8 a.m. until 4 p.m.

Treasurer Clinton noted that there has been a 98.6 collection rate of taxes, with \$72 million billed and all but about \$800 thousand collected.

Trustee Curmi asked Fire Chief Phillips about special plans for emergency vehicles during the repair of I-275 later this year, and Chief Phillips responded regarding looking at options from MDOT.

H. PUBLIC COMMENTS AND QUESTIONS (Limited to 3 Minutes) - None

I. ADJOURNMENT

Moved by Trustee Heitman and seconded by Trustee Doroshewitz to adjourn the meeting at 8:22 p.m. Ayes all.

Jerry Vorva, Township Clerk