

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
FEBRUARY 11, 2020**

**APPROVED MINUTES**

Supervisor Heise called the meeting to order at 7:00 p.m.

**MEMBERS PRESENT:** Kurt Heise, Supervisor  
Mark Clinton, Treasurer  
Charles Curmi, Trustee  
Jack Dempsey, Trustee  
Robert Doroshewitz, Trustee  
Gary Heitman, Trustee  
Jerry Vorva, Clerk

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Dan Phillips, Fire Chief  
Thomas Tiderington, Police Chief  
Kevin Bennett, Township Attorney  
Representative of Spalding DeDecker Associates  
Natalie Bond, Asst. Planner, McKenna  
Sue Brams, Admin. Asst. to Supv.  
Alice Geletzke, Recording Secretary  
17 Members of the Public

**B. PLEDGE OF ALLEGIANCE** – Steve Birmingham

**C. APPROVAL OF AGENDA**

Tuesday, February 11, 2020

Moved by Clerk Vorva and seconded by Trustee Heitman to approve the agenda for the Board of Trustees regular meeting of February 11, 2020. Ayes all.

**D. APPROVAL OF CONSENT AGENDA**

**D.1 Approval of Minutes:**

Regular Meeting – Tuesday, January 28, 2020

Study Session – February 4, 2020

**D.2 Acceptance of Communications, Resolutions, Reports**

N/A

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**D.3 Approval of Township Bills:**

<b>FUND</b>	<b>ACCT</b>	<b>ALREADY PAID</b>	<b>TO BE PAID</b>	<b>TOTAL:</b>
General Fund	<b>101</b>	678,797.98	\$87,796.77	\$766,594.75
Solid Waste Fund	<b>226</b>	2,657.52	787.97	3,445.49
Improvement Revolving (Capital)	<b>246</b>	0.00	0.00	0.00
Drug Forfeiture Fund	<b>265</b>	0.00	0.00	0.00
Drug Forfeiture State	<b>266</b>	0.00	0.00	0.00
Drug Forfeiture IRS	<b>267</b>	0.00	472.05	472.05
Golf Course Fund	<b>510</b>	0.00	0.00	0.00
Senior Transportation	<b>588</b>	3,193.24	3.64	3,196.88
Water/Sewer Fund	<b>592</b>	63,529.98	407,940.96	471,470.94

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Trust and Agency	<b>701</b>	34,121.00	0.00	34,121.00
Police Bond Fund	<b>702</b>	2,410.00	0.00	2,410.00
Tax Pool	<b>703</b>	4985.80	0.00	4985.80
Special Assessment Capital	<b>805</b>	38.01	0.00	38.01
<b>TOTALS:</b>		<b>\$789,733.53</b>	<b>497,001.39</b>	<b>\$1,286,734.92</b>

Moved by Trustee Heitman and seconded by Clerk Vorva to approve the consent agenda for the Board of Trustees regular meeting of February 11, 2020. Ayes all.

**E. PUBLIC COMMENTS AND QUESTIONS (Limited to 3 minutes) - None**

**F. NEW BUSINESS**

*Copies of Resolutions and Exhibits listed below are available in the Clerk's Office for public perusal.*

1. Annual Presentation on Hilltop Golf Course by ADM Ventures, Inc.,  
*Supervisor Kurt Heise and ADM Staff*

Tony Mascone of ADM Ventures and members of the Hilltop Golf Course Staff gave a presentation on their management of the golf course. It included a 2019 update and financials, and a discussion of their 2020 budget. They also discussed their proposed capital improvements for 2020.

A resident suggested repair to the road leading into the golf course and Mary Weidel suggested advertising the course along Beck Road.

It was moved by Trustee Heitman and seconded by Clerk Vorva to receive and file the presentation on Hilltop Golf Course by ADM Ventures, Inc. Ayes all.

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2. Extension for the Hillside Residence PUD (Courthouse Grill Site), **Resolution #2020-02-11-13**, *Natalie Bond, Assistant Township Planner and Representatives from Jonna Properties (applicant)*

Board members discussed at length with Laith Jonna, the applicant, and Assistant Twp. Planner Natalie Bond the reasons for the requested extension and for not having the existing structure torn down.

Moved by Trustee Curmi and seconded by Trustee Doroshewitz to adopt **Resolution #2020-02-11-13** as modified, with the date changed from April 30, 2020 to May 11, 2020, authorizing a six-month extension to Application #2306-0918 for the Hillside Residence PUD project, as recommended by the Planning Commission.

ROLL CALL:           AYES:           Heitman, Clinton, Curmi, Doroshewitz  
                          NAYS:           Heise, Vorva, Dempsey

Motion carried.

3. Approval of the Ridge 5 Corporate Park Condominium Master Deed, **Resolution #2020-02-11-14**, *Natalie Bond, Assistant Township Planner; Kevin Bennett, Township Attorney; Representatives from Hillside Investments (applicant)*

It was noted that the document has been reviewed by Township Attorney Kevin Bennett and the Spalding DeDecker engineering firm. Plan approval has been granted by the Township to the applicant, Hillside Investments, for the Ridge 5 Corporate Park which will accommodate 60 acres of high-tech research and design offices and light industrial uses.

Moved by Trustee Heitman and seconded by Clerk Vorva to adopt **Resolution #2020-02-11-14** authorizing approval for the Ridge 5 Corporate Park Condominium Master Deed. Ayes all on a roll call vote.

4. Partial Vacation of Existing Easement at N. Territorial Road, **Resolution #2020-02-11-15**, *Jeremy Schrot, P.E., Spalding DeDecker*

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The property owners at 48610 N. Territorial Road desire to build a detached accessory structure on a portion of easement they wish vacated. The easement has never been used for utilities nor for ingress and egress to the property or any adjoining properties.

Moved by Trustee Dempsey and seconded by Treasurer Clinton to adopt **Resolution #2020-02-11-15** authorizing the partial vacation of the existing easement at 48610 N. Territorial Road, as shown as described on the enclosed prepared Exhibit as shown on the screen. Ayes all on a roll call vote.

5. 2019 Annual Report of Activities by the Planning Commission and the 2020 Work Plan, *Natalie Bond, Assistant Township Planner*

Board members discussed with Natalie Bond, Assistant Planner, McKenna, various aspects of the 2019 Annual Report of Activities by the Planning Commission and the 2020 Work Plan.

Moved by Trustee Dempsey and seconded by Clerk Vorva to receive and file the Planning Commission's 2019 Annual Report of Activities and 2020 Work Plan as presented. Ayes all.

Supervisor Heise thanked Ms. Bond and the McKenna team for their hard work on the report.

6. Deputy Treasurer Salary Adjustment, **Resolution #2020-02-11-16**, *Trustee Mark Clinton*

Treasurer Clinton discussed the reasons for his recommendation to set the annual salary for the Deputy Treasurer at \$68,900, in line with the salary of the Deputy Clerk. It was noted that the only positions not to have received an increase since the beginning of 2017 are the elected officials and the Deputy Treasurer.

Moved by Treasurer Clinton and seconded by Clerk Vorva to approve **Resolution #2020-02-11-16** adjusting the annual salary of the Deputy Treasurer from Sixty-Four Thousand (\$64,000) to Sixty-Eight Thousand Nine Hundred Dollars (\$68,900) retroactive to January 1, 2020, and authorizing the Finance Director to amend the FY2020 adopted budget and to appropriate the General Fund balance to the

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Treasurer's wage and fringe benefits accounts in the amount of \$6,000. Ayes all on a roll call vote.

**G. SUPERVISOR AND TRUSTEE COMMENTS**

Supervisor Heise noted the closing of Township Hall on President's Day, Monday, February 17. There will be a regular Board meeting on February 25 and a special meeting on March 3.

Clerk Vorva indicated that 3500 absentee ballots have been mailed, and more are still being processed as they arrive.

Treasurer Clinton said the last day for payment of taxes without interest is Friday, February 14. On March 2, the tax rolls are returned to the County for collection.

Trustee Dempsey had questions of the Clerk regarding the report he requested. He also mentioned that it would be better for the Clerk's office if ballots are returned early.

Trustee Curmi asked about Hazardous Waste Day which is to be held May 9 at the previous location. He also asked about when sidewalk repairs/replacements will be bid.

**H. PUBLIC COMMENTS AND QUESTIONS (Limited to 3 Minutes)**

Resident John Itsell asked about the money from the state for the Schostak Brothers development in Salem Township.

Supervisor Heise said the first batch of \$10 million was delivered to Salem Township and he believes \$8-\$9 million has been spent, mostly on studies as to where the sewer would be located. The remainder is being held up by the Governor, being put on hold pending assurance that a sewer line can be drilled southward from Salem Twp. through Superior Twp. to the Ypsilanti wastewater plant.

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**I. ADJOURNMENT**

Moved by Trustee Heitman and supported by Trustee Dempsey to adjourn the meeting at 9:12 p.m. Ayes all.

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Jerry Vorva, Township Clerk

Minutes approved at Board of Trustees regular meeting of February 25, 2020.