

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
JULY 9, 2019**

**CALL TO ORDER**

**CHARTER TOWNSHIP OF PLYMOUTH**  
**BOARD OF TRUSTEES**  
**REGULAR MEETING**  
**JULY 9, 2019**

**ITEM A**  
**ROLL CALL**

**CHARTER TOWNSHIP OF PLYMOUTH**  
**BOARD OF TRUSTEES**  
**REGULAR MEETING**  
**JULY 9, 2019**

**ITEM B**  
**PLEDGE OF ALLEGIANCE**

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
JULY 9, 2019**

**ITEM C  
APPROVAL OF AGENDA  
TUESDAY, JULY 9, 2019**



# CHARTER TOWNSHIP OF PLYMOUTH BOARD OF TRUSTEES MEETING

Tuesday, July 9, 2019  
7:00 PM



**CALL TO ORDER AT \_\_\_\_\_ P.M.**

**A. ROLL CALL:** Kurt Heise\_\_\_\_\_, Mark Clinton\_\_\_\_\_, Chuck Curmi \_\_\_\_\_,  
Bob Doroshewitz \_\_\_\_\_, Jerry Vorva \_\_\_\_\_, Jack Dempsey\_\_\_\_\_,  
Gary Heitman \_\_\_\_\_

## **B. PLEDGE OF ALLEGIANCE**

## **C. APPROVAL OF AGENDA**

Tuesday, July 9, 2019

## **D. APPROVAL OF CONSENT AGENDA**

### **D.1 Approval of Minutes:**

Regular Meeting – June 25, 2019

### **D.2 Acceptance of Communications, Resolutions, Reports**

N/A

### **D.3 Approval of Township Bills:**

<b>FUND</b>	<b>ACCT</b>	<b>ALREADY PAID</b>	<b>TO BE PAID</b>	<b>TOTAL:</b>
General Fund	<b>101</b>	464,648.15	116,364.18	581,012.33
Solid Waste Fund	<b>226</b>	2,847.08	1,171.28	4,018.36
Improvement Revolving (Capital)	<b>246</b>	0.00	0.00	0.00
Drug Forfeiture Fund	<b>265</b>	0.00	0.00	0.00
Drug Forfeiture State	<b>266</b>	0.00	0.00	0.00

# CHARTER TOWNSHIP OF PLYMOUTH BOARD OF TRUSTEES MEETING

Tuesday, July 9, 2019  
7:00 PM



Drug Forfeiture IRS	<b>267</b>	0.00	0.00	0.00
Golf Course Fund	<b>510</b>	0.00	134.00	134.00
Senior Transportation	<b>588</b>	3,820.35	0.00	3,820.35
Water/Sewer Fund	<b>592</b>	60,597.07	404,172.06	464,769.13
Trust and Agency	<b>701</b>	113,907.36	0.00	113,907.36
Police Bond Fund	<b>702</b>	0.00	0.00	0.00
Tax Pool	<b>703</b>	2010.00	0.00	2010.00
Special Assessment Capital	<b>805</b>	0.00	21,988.25	21,988.25
<b>TOTALS:</b>		<b>\$647,830.01</b>	<b>\$543,829.77</b>	<b>\$1,191,659.78</b>

## E. PUBLIC COMMENTS AND QUESTIONS (Limited to 3 minutes)

## F. NEW BUSINESS

1. DDA Master Plan, **Resolution #2019-07-09-65**, *Planning Director Laura Haw*
2. Police Department Intergovernmental Agreement with Oakland County, **Resolution #2019-07-09-66**, *Lieutenant Dan Kudra*
3. Storm Water Agreement for Star Trucking, **Resolution #2019-07-09-67**, *Engineer Dave Richmond*
4. 2019 Economic Development Update, *Trustee Gary Heitman and Planning Director Laura Haw*
5. Retiree Healthcare Reform Plan, **Resolution #2019-07-09-68**, *Supervisor Kurt Heise, Treasurer Mark Clinton, Trustee Chuck Curmi*

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES MEETING**

Tuesday, July 9, 2019  
7:00 PM



**G. SUPERVISOR AND TRUSTEE COMMENTS**

**H. PUBLIC COMMENTS AND QUESTIONS (Limited to 3 Minutes)**

**I. ADJOURNMENT**

PLEASE TAKE NOTE: The Charter Township of Plymouth will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at all Township Meetings, to individuals with disabilities at the Meetings/Hearings upon two weeks' notice to the Charter Township of Plymouth by writing or calling the following: Human Resource Office, 9955 N Haggerty Road, Plymouth, MI 48170. Phone number (734) 354-3202 TDD units: 1-800-649-3777 (Michigan Relay Services)

**The Public Is Invited and Encouraged To Attend All Meetings of  
the Board of Trustees of the Charter Township of Plymouth.**

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
JULY 9, 2019**

**CONSENT AGENDA**

**ITEM D.1  
APPROVAL OF MINUTES  
REGULAR MEETING  
TUESDAY, JUNE 25, 2019**

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, JUNE 25, 2019**

**PROPOSED MINUTES**

Supervisor Heise called the meeting to order at 7:00 p.m.

**MEMBERS PRESENT:** Kurt Heise, Supervisor  
Mark Clinton, Treasurer  
Charles Curmi, Trustee  
Jack Dempsey, Trustee  
Robert Doroshewitz, Trustee  
Gary Heitman, Trustee  
Jerry Vorva, Clerk

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Dan Phillips, Fire Chief  
Jon Brothers, Police Lieutenant  
Kevin Bennett, Township Attorney  
Sue Brams, Exec. Asst. to Supervisor  
Alice Geletzke, Recording Secretary  
18 Members of the Public

**B. PLEDGE OF ALLEGIANCE** – Treasurer Mark Clinton as a former member of the University of Michigan baseball team

**C. APPROVAL OF AGENDA**  
Tuesday, June 25, 2019

Moved by Clerk Vorva and seconded by Trustee Heitman to approve the agenda for the Board of Trustees regular meeting of June 25, 2019. Ayes all.

**D. APPROVAL OF CONSENT AGENDA**

- D.1 **Approval of Minutes:**  
Regular Meeting – Tuesday, June 11, 2019
- D.2 **Acceptance of Communications, Resolutions, Reports**  
Building Department Monthly Report-May, 2019  
Fire Department Monthly Report-May, 2019  
Police Department Monthly Report-May, 2019  
FOIA Monthly Report – Clerk’s Office, May, 2019  
FOIA Monthly Report – Police Department, May, 2019

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, JUNE 25, 2019**

**PROPOSED MINUTES**

**D.3 Approval of Township Bills:**

<b>FUND</b>	<b>ACCT</b>	<b>ALREADY PAID</b>	<b>TO BE PAID</b>	<b>TOTAL:</b>
General Fund	<b>101</b>	\$446,608.59	\$316,895.14	\$763,503.73
Solid Waste Fund	<b>226</b>	3,977.73	159,931.93	163,909.66
Improvement Revolving (Capital)	<b>246</b>	0.00	0.00	0.00
Drug Forfeiture Fund	<b>265</b>	0.00	4,369.00	4,369.00
Drug Forfeiture State	<b>266</b>	0.00	0.00	0.00
Drug Forfeiture IRS	<b>267</b>	0.00	0.00	0.00
Golf Course Fund	<b>510</b>	0.00	2,077.96	2,077.96
Senior Transportation	<b>588</b>	4,403.67	12.49	4,416.16
Water/Sewer Fund	<b>592</b>	227,846.97	30,872.24	258,719.21
Trust and Agency	<b>701</b>	590.64	0.00	590.64
Police Bond Fund	<b>702</b>	1,800.00	0.00	1,800.00
Tax Pool	<b>703</b>	0.00	0.00	0.00
Special Assessment Capital	<b>805</b>	538.17	0.00	538.17
<b>TOTALS:</b>		<b>\$685,765.77</b>	<b>\$514,158.76</b>	<b>\$1,199,924.53</b>

Moved by Clerk Vorva and seconded by Trustee Heitman to approve the consent agenda for the Board of Trustees regular meeting of June 25, 2019. Ayes all.

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, JUNE 25, 2019  
  
PROPOSED MINUTES**

**E. PUBLIC COMMENTS AND QUESTIONS (Limited to 3 minutes)** – There were none.

*Copies of ordinances and resolutions listed below are available  
in the Clerk's office for public perusal.*

**F. NEW BUSINESS**

1. Historic District Commission Initial Appointments Recommendation, **Resolution #2019-06-25-59**, Supervisor Kurt Heise

Trustee Dempsey addressed the Board regarding the appointment of seven residents to the newly-created Historic District Commission. According to State Law a majority of members must have clearly demonstrated an interest in historic preservation, two are to be members of an organized local historic preservation organization, and one shall be an architect. Appointments are as follows:

Jack Dempsey, Trustee, Historian	3 year term
Wendy Harless, Preservationist	3 year term
Sybil Hunter, Citizen	3 year term
Carol Souchok, Citizen	3 year term
Jim Salamay, Preservationist	2 year term
Dennis Cebulski, Planning Commissioner	1 year term
Kevin Gutowsky, Architect	1 year term

Moved by Trustee Dempsey and seconded by Trustee Heitman to approve **Resolution #2019-06-25-59**, appointing the initial seven members of the Plymouth Township Historic District Commission for the terms specified therein. Ayes all on a roll call vote.

2. Planning Commission Appointment Recommendation - Robert Ostendorf, **Resolution #2019-06-25-60**, Supervisor Kurt Heise

Moved by Trustee Dempsey and seconded by Trustee Curmi to approve **Resolution #2019-06-25-60**, authorizing the appointment of Mr. Robert Ostendorf to the Planning Commission for a term ending June 30, 2022. Ayes all on a roll call vote.

3. Planning Commission Re-Appointment Recommendation - John Itsell, **Resolution #2019-06-25-61**, Supervisor Kurt Heise

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, JUNE 25, 2019**

**PROPOSED MINUTES**

Moved by Trustee Curmi and seconded by Trustee Heitman to approve **Resolution #2019-06-25-61**, authorizing the appointment of Mr. John Itsell to the Planning Commission for a term ending June 30, 2022. Ayes all on a roll call vote.

4. Environmental Leadership Commission Ordinance #1016, Amendment #23, Second Reading, **Resolution #2019-06-25-62**, *Supervisor Kurt Heise*

Moved by Trustee Curmi and seconded by Treasurer Clinton to approve **Resolution #2019-06-25-62**, authorizing the second reading of Ordinance #1016, Amendment #23, creating the Plymouth Township Environmental Leadership Commission to become effective upon publication. Ayes all on a roll call vote.

5. Public Safety Millage Resolution, **Resolution #2019-06-25-63**, *Treasurer Mark Clinton*

Treasurer Clinton and Trustee Dempsey explained that Board commitment of \$129,244 of fund balance only for the purposes of special public safety millage will ensure these funds are held for future action in compliance with the millage. Separate annual reporting will provide transparency regarding use of these funds.

Moved by Supervisor Heise and seconded by Trustee Heitman to approve **Resolution #2019-06-25-63** regarding the assignment of funds for 2019 from the November 2018 Public Safety Millage. Ayes all on a roll call vote.

6. 2019-2020 Water Rates Recommendations, **Resolution #2019-06-25-64**, *Treasurer Mark Clinton*

Treasurer Clinton reviewed his recommendations to maintain at the current level the combined water/sewer rate of \$10.20 per 1,000 gallons. He felt, however, that the individual water and sewer rates should be adjusted to reflect a more accurate ratio.

Moved by Trustee Heitman and seconded by Treasurer Clinton to approve **Resolution #2019-06-25-64** which maintains the total water and sewer usage rates at \$10.20 per 1000 gallons of water. The individual water rate should be adjusted from \$4.08 to \$5.60 and the sewer disposal rate should be adjusted from \$6.12 to \$4.60 to more accurately reflect the revenue required to cover expenses. Ayes all on a roll call vote.



**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, JUNE 25, 2019**

**PROPOSED MINUTES**

**G. SUPERVISOR AND TRUSTEE COMMENTS**

Supervisor Heise noted there will be no special meeting on July 2, but regular meetings will be held on July 9 and 23. He also wished his daughter, Katie, a happy birthday.

Trustee Heitman said he was impressed with the high quality of appointments made this evening and he was also impressed with the Board's decision toward transparency for the future.

Treasurer Clinton gave a warning that the tax bills will be mailed to arrive July 1.

Trustee Dempsey gave a shout-out to the swan-saving Fire Department.

**H. PUBLIC COMMENT AND QUESTIONS (Limited to 3 Minutes)**

A resident complimented the Board on their transparency.

**I. ADJOURNMENT**

Moved by Trustee Heitman and seconded by Trustee Dempsey to adjourn the meeting at 7:55 p.m. Ayes all.

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Jerry Vorva, Township Clerk

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
JULY 9, 2019**

**CONSENT AGENDA**

**ITEM D.2  
ACCEPTANCE OF COMMUNICATIONS,  
RESOLUTIONS, REPORTS  
N/A**

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
JULY 9, 2019**

**CONSENT AGENDA**

**ITEM D.3  
APPROVAL OF TOWNSHIP BILLS**

BOARD DATE

7/9/2019

FUND NAME	FUND NUMBER	TOTAL		PAYROLL &		INVOICES PAID AFTER BOARD REVIEW
		INC PAYROLL		INVOICES PAID PRIOR TO MEETING		
GENERAL FUND	101	581,012.33		464,648.15		116,364.18
SWD	226	4,018.36		2,847.08		1,171.28
IMPROV. REV.	246	-		-		
DRUG FORFEITURE	265	-		-		
DRUG FORFEITURE	266	-		-		
DRUG FORFEITURE	267	-		-		
GOLF COURSE FUND	510	134.00		-		134.00
SENIOR TRANSPORTATION	588	3,820.35		3,820.35		
WATER & SEWER	592	464,769.13		60,597.07		404,172.06
TRUST& AGENCY	701	113,907.36		113,907.36		
POLICE BOND FUND	702	-		-		
TAX POOL	703	2,010.00		2,010.00		
SPECIAL ASSESS CAPITAL	805	21,988.25		-		21,988.25
TOTAL		1,191,659.78		647,830.01		543,829.77

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

*P. Bonds* Page 11 of 11

### VENDOR INFORMATION

### INVOICE INFORMATION

35TH DISTRICT COURT  
BOND RECEIPT 06/25/2019

702-100-087.000 8034

Invoice Amount: \$300.00  
Check Date: 07/06/2019  
300.00

35TH DISTRICT COURT  
BOND RECEIPT 06/26/2019

702-100-087.000 8035  
702-100-087.000 8037

Invoice Amount: \$1,160.00  
Check Date: 07/06/2019  
860.00  
300.00

Total Amount to be Disbursed: \$1,460.00

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

Refunds Page: 7/13/19

**VENDOR INFORMATION**
**INVOICE INFORMATION**

<b>Star Truck Rentals</b>			<b>Invoice Amount:</b>	<b>\$1,923.73</b>
BD Bond Refund			<b>Check Date:</b>	<b>07/04/2019</b>
	701-100-202.701	BPZ18-0009		1,923.73
<b>STANTE EXCAVATING CO., INC</b>			<b>Invoice Amount:</b>	<b>\$600.00</b>
BD Bond Refund			<b>Check Date:</b>	<b>07/04/2019</b>
	701-100-202.701	BBD19-0008 - PSW19-0019		600.00
<b>Lewand Custom Homes LLC</b>			<b>Invoice Amount:</b>	<b>\$1,000.00</b>
BD Bond Refund			<b>Check Date:</b>	<b>07/04/2019</b>
	701-100-202.701	BBD17-0022 - PB17-0439		1,000.00
<b>Brett Daugherty</b>			<b>Invoice Amount:</b>	<b>\$1,000.00</b>
BD Bond Refund			<b>Check Date:</b>	<b>07/04/2019</b>
	701-100-202.701	BBD17-0033 - PB17-0595		1,000.00
<b>Brett Daugherty</b>			<b>Invoice Amount:</b>	<b>\$35,000.00</b>
BD Bond Refund			<b>Check Date:</b>	<b>07/04/2019</b>
	701-100-202.701	BBD18-0018 - PB17-0595		35,000.00
<b>D J Maltese Corporation</b>			<b>Invoice Amount:</b>	<b>\$1,500.00</b>
BD Bond Refund			<b>Check Date:</b>	<b>07/04/2019</b>
	701-100-202.701	BP18-0008 - PB17-1033		1,500.00
<b>DUPREY, LISA</b>			<b>Invoice Amount:</b>	<b>\$1,500.00</b>
BD Bond Refund			<b>Check Date:</b>	<b>07/04/2019</b>
	701-100-202.701	BP18-0029 - PB18-0622		1,500.00
<b>Stile Homes LLC</b>			<b>Invoice Amount:</b>	<b>\$1,500.00</b>
BD Bond Refund			<b>Check Date:</b>	<b>07/04/2019</b>
	701-100-202.701	BP18-0032 - PB18-0681		1,500.00
<b>Ronnish Construction Group</b>			<b>Invoice Amount:</b>	<b>\$3,000.00</b>
BD Bond Refund			<b>Check Date:</b>	<b>07/04/2019</b>
	701-100-202.701	BP19-0009 - PB19-0075		3,000.00
<b>Total Amount to be Disbursed:</b>				<b>\$47,023.73</b>

# Charter Township of Plymouth

## AP Invoice Listing - Board Report


 Page: 133

### VENDOR INFORMATION

### INVOICE INFORMATION

<b>ALERUS FINANCIAL</b>		<b>Invoice Amount:</b>	<b>\$5,670.64</b>
Defined Contribution - PAYDATE July 5, 2019 (see		<b>Check Date:</b>	<b>07/03/2019</b>
101-325-714.050	Define Contribution -Dispatch (Employer)		1,730.64
101-100-231.000	Employee Cont -all		1,457.59
101-305-714.030	Define Contribution-Police (ER)		2,482.41
<b>ADP INC</b>		<b>Invoice Amount:</b>	<b>\$3,852.28</b>
ADP EnterpriseTime & Workforce Now & Payroll S		<b>Check Date:</b>	<b>07/03/2019</b>
101-290-941.000	Enterprise eTime		2,304.45
101-290-941.000	Workforce Now		690.10
101-290-941.000	Payroll Services		857.73
<b>BUONO, DUANE</b>		<b>Invoice Amount:</b>	<b>\$3,286.00</b>
JUNE 2019 MECH INSP PAY		<b>Check Date:</b>	<b>07/03/2019</b>
101-371-818.000	JUNE 2019		3,286.00
<b>C.O.A.M. - PLYMOUTH TOWNSHIP</b>		<b>Invoice Amount:</b>	<b>\$363.20</b>
COAM Union Dues - July 2019		<b>Check Date:</b>	<b>07/03/2019</b>
101-100-232.050	Fetner, William J.		72.64
101-100-232.050	Hoffman, Marc		72.64
101-100-232.050	Krebs, Ryan		72.64
101-100-232.050	Rupard, Bryan		72.64
101-100-232.050	Seipenko, Todd		72.64
<b>COMCAST</b>		<b>Invoice Amount:</b>	<b>\$158.24</b>
Comcast High Speed Internet - Township Park -Ju		<b>Check Date:</b>	<b>07/03/2019</b>
101-691-921.000	High Speed Internet - Township Park		158.24
<b>HEILEMAN, JAMES</b>		<b>Invoice Amount:</b>	<b>\$3,514.25</b>
JUNE 2019 ELEC INSP PAY		<b>Check Date:</b>	<b>07/03/2019</b>
101-371-818.000	JUNE 2019		3,514.25
<b>JOHN HANCOCK LIFE INSURANCE CO.</b>		<b>Invoice Amount:</b>	<b>\$16,302.12</b>
JOHN HANCOCK EMPLOYER PEN MATCH 7-5-19 (		<b>Check Date:</b>	<b>07/03/2019</b>
588-588-714.010	Friendship Station (Boyce)		236.36
101-171-714.010	Supervisor's Office		999.30
101-201-714.010	IT Services (Janks)		577.44
101-215-714.010	Clerk's Office		1,875.79
101-253-714.010	Treasurer's Office		954.29
101-305-714.010	Police Dept.		646.99
101-325-714.010	Dispatch (Bonadeo)		294.19
101-336-714.020	Fire Dept		4,194.37
101-336-714.010	Fire (Admin) (Jowsey)		256.05
101-371-714.010	Building Dept.		1,259.15
101-265-714.010	Township Hall (Haack)		238.39
592-172-714.010	Public Services (Kline, Latawiec,Martin)		837.23
226-226-714.010	Solid Waste (Visel)		323.66
592-291-714.040	DPW		2,598.60
592-291-714.010	DPW (Fellrath & Hamann)		1,010.31
<b>JOHN HANCOCK LIFE INSURANCE CO.</b>		<b>Invoice Amount:</b>	<b>\$5,038.71</b>
JOHN HANCOCK EMPLOYEE CONTRIB 7-5--19 (sp		<b>Check Date:</b>	<b>07/03/2019</b>
101-100-231.000	Employee Contribution (EEMBT)(EEVND)		5,038.71
<b>MICHIGAN CONFERENCE OF TEAMSTERS</b>		<b>Invoice Amount:</b>	<b>\$15,930.00</b>
Health insurance -August 2019 (DPW) (individual		<b>Check Date:</b>	<b>07/03/2019</b>
592-291-714.000	Bartlett, James		1,991.25

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

	592-291-714.000	Krueger, Randy	1,991.25
	592-291-714.000	Melow, Steven	1,991.25
	592-291-714.000	Overaitis, Joseph	1,991.25
	592-291-714.000	Scholten, James	1,991.25
	592-291-714.000	Thomas, James	1,991.25
	592-291-714.000	Nelson, David	1,991.25
	592-291-714.000	Pumphrey, Zachary	1,991.25
<hr/>			
<b>MUNSON, STEVE</b>		<b>Invoice Amount:</b>	<b>\$1,725.75</b>
JUNE 2019 PLBG INSP PAY		<b>Check Date:</b>	<b>07/03/2019</b>
	101-371-818.000	JUNE 2019	1,725.75
<hr/>			
<b>NATIONWIDE RET SOL USCM/MIDWEST</b>		<b>Invoice Amount:</b>	<b>\$17,987.15</b>
Nationwide - Contribs. for pay ending 6-30-19- sp		<b>Check Date:</b>	<b>07/03/2019</b>
	101-100-239.000	Contributions for pay ending 6-30-19	17,987.15
<hr/>			
<b>P.O.A.M. - PLYMOUTH TOWNSHIP</b>		<b>Invoice Amount:</b>	<b>\$2,069.06</b>
POAM & Dispatch Union Dues -July 2019 (2 separ		<b>Check Date:</b>	<b>07/03/2019</b>
	101-100-232.010	POAM Union Dues	1,483.44
	101-100-232.040	Dispatch Union Dues	585.62
<hr/>			
<b>CHARTER TWSP OF PLYMOUTH</b>		<b>Invoice Amount:</b>	<b>\$6,267.80</b>
Plymouth Township - Water/Sewer - July 20		<b>Check Date:</b>	<b>07/03/2019</b>
	101-171-921.000	Supervisor	38.66
	101-201-921.000	Information Services	20.69
	101-209-921.000	Assessors	11.07
	101-215-921.000	Clerk	33.60
	101-253-921.000	Treasurer	14.03
	101-265-854.000	Senior Center	248.79
	101-305-921.000	Police	111.03
	101-325-921.000	Communications/Dispatch	23.11
	101-325-921.400	Lock Up	23.11
	101-336-921.000	Fire	463.10
	101-371-921.000	Building	24.34
	101-371-921.500	Planning	13.63
	101-691-921.000	Park	4,996.39
	226-226-921.000	Solid Waste	3.20
	592-172-921.000	Adm/Gen Expense	168.30
	592-444-745.000	Power & Pumping	58.87
	588-588-921.000	Friendship Station	15.88
<hr/>			
<b>TEAMSTER LOCAL # 214</b>		<b>Invoice Amount:</b>	<b>\$494.00</b>
Teamster Local #214 July 2019		<b>Check Date:</b>	<b>07/03/2019</b>
	101-100-232.030	Bartlett, James	56.00
	101-100-232.030	Kitchen, Spencer	47.00
	101-100-232.030	Krueger, Randy	59.00
	101-100-232.030	Melow, Steven	59.00
	101-100-232.030	Nelson, David	56.00
	101-100-232.030	Overaitis, Joseph	56.00
	101-100-232.030	Pumphrey, Z	51.00
	101-100-232.030	Scholten, James	56.00
	101-100-232.030	Thomas, James	54.00
<hr/>			
<b>TECHNICAL, PROFESSIONAL AND OFFICE-</b>		<b>Invoice Amount:</b>	<b>\$480.50</b>
TPOAM Union Deductions - July 2019		<b>Check Date:</b>	<b>07/03/2019</b>
	101-100-232.060	Bonadeo, Karen E.	31.00
	101-100-232.060	Bono, Jennifer A.	15.50
	101-100-232.060	Devoto, Claudia P.	15.50



# Charter Township of Plymouth

## AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

101-100-232.060	Gordon, Cheryl	31.00
101-100-232.060	Haack, David	31.00
101-100-232.060	Jowsey, Nancy	31.00
101-100-232.060	Kline, Anne E.	31.00
101-100-232.060	Latawiec, Kelly	31.00
101-100-232.060	Leclair, Diane L.	31.00
101-100-232.060	MacDonald, Kenneth E.	31.00
101-100-232.060	Martin, Carol R.	31.00
101-100-232.060	Palmarчук, Cheri	31.00
101-100-232.060	Truesdell, Mary Ann	15.50
101-100-232.060	Visel, Sarah J.	31.00
101-100-232.060	Richardson, Mike	15.50
101-100-232.060	Geletzke, Alice	15.50
101-100-232.060	Ford, Nicole	15.50
101-100-232.060	Goscicki, Jacob	15.50
101-100-232.060	Jefferson, Paula	31.00

**VERIZON WIRELESS**

Verizon - Cell Phones for Park &amp; Fire

June/

101-691-853.000

Park Cell phone

101-336-853.000

Fire Cell phone

**Invoice Amount:****\$89.35****Check Date:****07/03/2019**

40.03

49.32

**Total Amount to be Disbursed:****\$83,229.05**

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

Total Invoices: 17

**VENDOR INFORMATION****INVOICE INFORMATION**

<b>Map Electric</b>		<b>Invoice Amount:</b>	<b>\$1,000.00</b>
Lights at ball diamonds @ Twp. Park - replace dis		<b>Check Date:</b>	<b>07/09/2019</b>
101-691-931.000	Inv 2589		1,000.00
<b>ADVANCED DISPOSAL</b>		<b>Invoice Amount:</b>	<b>\$149.84</b>
DPW RESI COMPOST - MAY 2019		<b>Check Date:</b>	<b>07/09/2019</b>
226-226-810.400	Compost 05/24/19		60.00
226-226-810.400	Fuel Surcharge		17.96
226-226-810.400	Compliance Fee		11.88
226-226-810.400	Compost 05/28/19		60.00
<b>ADVANCED DISPOSAL</b>		<b>Invoice Amount:</b>	<b>\$125.00</b>
TWP PARK FACILITY - YD WASTE FEES_JUN 201		<b>Check Date:</b>	<b>07/09/2019</b>
101-691-931.000	TWP PARK YARD WASTE		125.00
<b>ADVANCED DISPOSAL</b>		<b>Invoice Amount:</b>	<b>\$871.00</b>
TWP FACILITIES - JUN 2019 FEES		<b>Check Date:</b>	<b>07/09/2019</b>
101-691-931.000	TWP PARK TRASH/RECYCLE		306.00
101-336-776.000	FIRE STN 3 TRASH		25.00
101-691-931.000	LK PNT SOCCER PARK TRASH		68.00
101-265-776.000	TWP HALL TRASH/RECYCLE		220.00
592-172-776.000	DPW TRASH		68.00
510-510-737.000	HILL TOP TRASH/RECYCLE		134.00
101-336-776.000	FIRE STN 2 TRASH		25.00
101-265-815.000	FRIENDSHIP STATION TRASH		25.00
<b>A.S.C., INC</b>		<b>Invoice Amount:</b>	<b>\$208.00</b>
Replace Network Cable to Communications Center		<b>Check Date:</b>	<b>07/09/2019</b>
101-325-776.000	Damage during construction		208.00
<b>A.S.C., INC</b>		<b>Invoice Amount:</b>	<b>\$105.00</b>
SA-Alarm- - Qtly Billing - 7/1/19-9/30/19 - Invoice		<b>Check Date:</b>	<b>07/09/2019</b>
101-265-776.000	SA-Alarm		50.04
101-305-776.000	SA-Alarm		32.24
101-336-776.000	SA-Alarm		13.42
592-172-776.000	SA-Alarm		9.30
<b>A.S.C., INC</b>		<b>Invoice Amount:</b>	<b>\$468.00</b>
ASC -Access Service Agreement - Quarterly Billing		<b>Check Date:</b>	<b>07/09/2019</b>
101-691-818.000	Qtly Billing for Soccer Park		468.00
<b>ALLIE BROTHERS UNIFORMS</b>		<b>Invoice Amount:</b>	<b>\$394.96</b>
Uniform Equip/Ofc. Schemanske Inv. 75915 5/30/		<b>Check Date:</b>	<b>07/09/2019</b>
101-305-758.000	Uniform Jacket		139.99
101-305-758.000	Uniform Pants		164.97
101-305-758.000	Uniform Side/Sap Pocket		90.00
<b>Amistee Air Duct Cleaning</b>		<b>Invoice Amount:</b>	<b>\$2,800.00</b>
Duct cleaning @ stations 1,2 & 3		<b>Check Date:</b>	<b>07/09/2019</b>
101-336-776.000	Duct cleaning @ Fire Stations 1,2 & 3		2,800.00
<b>APOLLO FIRE EQUIPMENT</b>		<b>Invoice Amount:</b>	<b>\$4,787.00</b>
Super Vac Fan		<b>Check Date:</b>	<b>07/09/2019</b>
101-336-978.000	V18-BD-12-AC-SP Super Vac Fan		4,787.00
<b>APOLLO FIRE EQUIPMENT</b>		<b>Invoice Amount:</b>	<b>\$866.00</b>
Akron Nozzles and Hose		<b>Check Date:</b>	<b>07/09/2019</b>

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

## VENDOR INFORMATION

## INVOICE INFORMATION

	101-336-978.001	HFX50X35Y50S 35' LDH Yellow w 5" Storz	796.00
	101-336-978.001	UPS	70.00
<b>ASSOCIATED NEWSPAPERS OF MICHIGAN</b>		<b>Invoice Amount:</b>	<b>\$33.13</b>
ZBA Meeting (7/11/19) 2.5 x 2.65		<b>Check Date:</b>	<b>07/09/2019</b>
	101-371-727.000	ZBA Mtg 7/11/19	33.13
<b>ASSOCIATED NEWSPAPERS OF MICHIGAN</b>		<b>Invoice Amount:</b>	<b>\$24.00</b>
Water Quality Report 2.5 x 1.92		<b>Check Date:</b>	<b>07/09/2019</b>
	592-172-889.000	Water Quality Report	24.00
<b>ASSOCIATED NEWSPAPERS OF MICHIGAN</b>		<b>Invoice Amount:</b>	<b>\$59.25</b>
2019 Summer Tax Deferment Ability		<b>Check Date:</b>	<b>07/09/2019</b>
	101-253-727.000	2019 Summer Tax	59.25
<b>ASSOCIATED NEWSPAPERS OF MICHIGAN</b>		<b>Invoice Amount:</b>	<b>\$24.00</b>
Water Quality Report		<b>Check Date:</b>	<b>07/09/2019</b>
	592-172-889.000	Water Quality Report	24.00
<b>BATTERIES PLUS BULBS</b>		<b>Invoice Amount:</b>	<b>\$128.83</b>
FOR DPW BATTERY POWERED DEVICES #P15920		<b>Check Date:</b>	<b>07/09/2019</b>
	592-172-776.000	RAYALC-CP	35.97
	592-172-776.000	RAYAL9V-SH	26.97
	592-172-776.000	RAYALAA-CP	23.97
	592-172-776.000	RAYALD-CP	35.97
	592-172-776.000	RAYRL123-A	5.95
<b>BATTERY SOLUTIONS, LLC.</b>		<b>Invoice Amount:</b>	<b>\$109.95</b>
Battery Recycle		<b>Check Date:</b>	<b>07/09/2019</b>
	226-226-810.000	iRecycle - Filled Pail #A413356_06/21/19	109.95
<b>BENDZINSKI &amp; CO.</b>		<b>Invoice Amount:</b>	<b>\$1,000.00</b>
Continuing Disclosure Undertaking for Year Endin		<b>Check Date:</b>	<b>07/09/2019</b>
	101-201-817.000	Continuing Disclosure 2018	1,000.00
<b>BLACKWELL FORD INC.</b>		<b>Invoice Amount:</b>	<b>\$218.85</b>
Inv. 350300 6/20/19 - Vehicle Repair/106808		<b>Check Date:</b>	<b>07/09/2019</b>
	101-305-863.000	Replaced Front Brake Pads/Machined Rotor	218.85
<b>BLACKWELL FORD INC.</b>		<b>Invoice Amount:</b>	<b>\$120.00</b>
Vehicle Repair/126605 Inv. 349714 6/13/19		<b>Check Date:</b>	<b>07/09/2019</b>
	101-305-863.000	Fluid Leaking on Exhaust	120.00
<b>OCCUPATIONAL HEALTH CENTERS OF MI</b>		<b>Invoice Amount:</b>	<b>\$49.00</b>
Pre-PlacementPhysicals - AColin Burris (Parks) (I		<b>Check Date:</b>	<b>07/09/2019</b>
	101-691-818.000	Colin Burtis (Parks)	49.00
<b>OCCUPATIONAL HEALTH CENTERS OF MI</b>		<b>Invoice Amount:</b>	<b>\$200.50</b>
Drug test and recertifications- various - Invoice #		<b>Check Date:</b>	<b>07/09/2019</b>
	101-691-818.000	James Nichols (Parks)	42.50
	592-172-818.000	Dan Hamann (DPW)	79.00
	592-172-818.000	James Scholten (DPW)	79.00
<b>CDW GOVERNMENT INC</b>		<b>Invoice Amount:</b>	<b>\$20,412.60</b>
Microsoft Server Licensing Upgrade - MiDeal - Qu		<b>Check Date:</b>	<b>07/09/2019</b>
	101-201-978.000	MS Windows DataCenter License 2 core	17,745.60
	101-201-978.000	MS Windows Server User Client License	2,667.00

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

<b>CDW GOVERNMENT INC</b> Brother 3 Year Premier Service for New Printers I 101-305-978.000 Service Contract (Clemis)	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$542.70</b> <b>07/09/2019</b> 542.70
<b>CINTAS CORPORATION - 300</b> Inv. 4022104608 5/17/19 Mat service for P.D. 101-305-776.000 Mats for pd	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$225.08</b> <b>07/09/2019</b> 225.08
<b>CODE SAVVY CONSULTANTS LLC</b> PLAN REVIEW FIRE ALARM SYSTEM BUDDY'S PIZ 101-371-818.000 INVOICE 1498	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$380.00</b> <b>07/09/2019</b> 380.00
<b>CODE SAVVY CONSULTANTS LLC</b> SPRINKLER SYSTEM PLAN REVIEW -RIVIAN 101-371-818.000 INVOICE 1507	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$395.00</b> <b>07/09/2019</b> 395.00
<b>CODE SAVVY CONSULTANTS LLC</b> SPRINKLER PLAN REVIEW-CCS PERFUSION 101-371-818.000 INVOICE 1508	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$660.00</b> <b>07/09/2019</b> 660.00
<b>COMSOURCE, INC.</b> Inv. 8927 6/13/19 Equipment Required by Ofc. 101-305-851.000 Comimport APX w/radio adapter 101-305-851.000 FREIGHT	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$368.75</b> <b>07/09/2019</b> 360.00 8.75
<b>CORRIGAN OIL COMPANY</b> Fuel #66832373 6/12/19 592-291-863.000 Dyed Ultra Low Sulfur #2 Mix 592-291-863.000 Fuel Tax Recap 592-291-863.000 Environmental Fee 592-291-863.000 GE87 GAS-ETHANOL	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$1,821.82</b> <b>07/09/2019</b> 843.24 9.35 6.95 962.28
<b>CORRIGAN OIL COMPANY</b> Fuel #6840609 6/25/19 592-291-863.000 Dyed Ultra Low Sulfur #2 Mix 592-291-863.000 Fuel Tax Recap 592-291-863.000 Environmental Fee 592-291-863.000 GE87 GAS-ETHANOL	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$2,142.30</b> <b>07/09/2019</b> 994.10 10.45 6.95 1,130.80
<b>CORRPRO</b> Inspection Service - Water Tank - Schoolcraft R 592-443-939.000 2/1/2019-1/31/2020	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$800.00</b> <b>07/09/2019</b> 800.00
<b>DELL MARKETING L.P.</b> MONITOR-U2419HC FRONT DESK 101-371-978.000 QUOTE NO 3000040927919.1 DELL 24 USB	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$312.43</b> <b>07/09/2019</b> 312.43
<b>DE WOLF &amp; ASSOCIATES</b> Inv. 2502 6/16/19 Communications Training Offi 101-325-960.000 PSA Kris Clark 6/11/19	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$255.00</b> <b>07/09/2019</b> 255.00
<b>ELLSWORTH INDUSTRIES</b> Sand delivered 6/6/19 PORT STREET 592-291-935.000 C1 2 Sand Trk 116	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$631.38</b> <b>07/09/2019</b> 631.38
<b>ENGRAVING CONNECTION</b> Engraved Tags for PD Weapons Lockers Inv. 423	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$151.68</b> <b>07/09/2019</b>

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

## VENDOR INFORMATION

## INVOICE INFORMATION

	101-325-727.400	Locker Tags for Lock-up	151.68
<b>POCO SALES, INC.</b>		<b>Invoice Amount:</b>	<b>\$670.00</b>
PARTS FOR PRV'S		<b>Check Date:</b>	<b>07/09/2019</b>
	592-291-932.000	TYPE II BARRICADE	670.00
<b>GFL Environmental USA, Inc.</b>		<b>Invoice Amount:</b>	<b>\$887.75</b>
DPW STREET SWEEPING DEBRIS		<b>Check Date:</b>	<b>07/09/2019</b>
	592-291-973.033	TEMP DUMPSTERS-STREET SWEEPING 05/30/1	350.00
	592-291-973.033	21.51 TONS - DISPOSAL FEE - \$25/TON	537.75
<b>GFL Environmental USA, Inc.</b>		<b>Invoice Amount:</b>	<b>\$620.00</b>
DPW RECYCLE CENTER AND COLONY FARMS SU		<b>Check Date:</b>	<b>07/09/2019</b>
	226-226-810.500	05/30/19 - PAPER/CARDBOARD RECYCLE	195.00
	226-226-810.100	COLONY FARMS - SUB CLEAN-UP LG DUMPSTE	425.00
<b>GFL Environmental USA, Inc.</b>		<b>Invoice Amount:</b>	<b>\$847.75</b>
DPW STREET SWEEPING DEBRIS		<b>Check Date:</b>	<b>07/09/2019</b>
	592-291-973.033	TEMP DUMPSTERS-STREET SWEEPING 06/06/1	350.00
	592-291-973.033	19.91 TONS - DISPOSAL FEE - \$25/TON	497.75
<b>Great Lakes Ace Hardware</b>		<b>Invoice Amount:</b>	<b>\$63.13</b>
BLANKET PO 2019 (June 2019 charges attached)		<b>Check Date:</b>	<b>07/09/2019</b>
	101-691-931.000	BLANKET PO 2019	63.13
<b>HALT FIRE INC</b>		<b>Invoice Amount:</b>	<b>\$974.69</b>
R1 A.C work		<b>Check Date:</b>	<b>07/09/2019</b>
	101-336-863.000	R1 A/C work	974.69
<b>HALT FIRE INC</b>		<b>Invoice Amount:</b>	<b>\$334.50</b>
E3 elec		<b>Check Date:</b>	<b>07/09/2019</b>
	101-336-863.000	E3 Electriccal work	334.50
<b>HUMANE SOCIETY OF HURON VALLEY</b>		<b>Invoice Amount:</b>	<b>\$100.00</b>
Stray Impound Services - May, 2019 Inv. 201905		<b>Check Date:</b>	<b>07/09/2019</b>
	101-305-819.000	Stray Impound Services	100.00
<b>IDEAL CALIBRATIONS</b>		<b>Invoice Amount:</b>	<b>\$51.00</b>
Calibrae gas minitor		<b>Check Date:</b>	<b>07/09/2019</b>
	101-336-851.000	Calibrate gas monitor	51.00
<b>J &amp; B MEDICAL SUPPLY INC</b>		<b>Invoice Amount:</b>	<b>\$587.10</b>
medical supplies		<b>Check Date:</b>	<b>07/09/2019</b>
	101-336-836.000	COV500027 thermometer	101.11
	101-336-836.000	MSOMS-25055-U masks	26.55
	101-336-836.000	NAR30-0023 tourniquets	47.60
	101-336-836.000	MAS2510 sensors	112.20
	101-336-836.000	DYN4550 End tubes	30.60
	101-336-836.000	HOS00409798309 Sod chl inj	89.28
	101-336-836.000	BBRL8001 Sod chl inj	58.56
	101-336-836.000	COV22550P defrib elec	121.20
<b>JB Contractors, Inc.</b>		<b>Invoice Amount:</b>	<b>\$26,247.70</b>
2018 Sanitary Manhole Program Payment No Fina		<b>Check Date:</b>	<b>07/09/2019</b>
	592-291-973.090	2018 Sanitary Manhole Program Final	26,247.70

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

<b>KNIGHT TECHNOLOGY GROUP, INC.</b>		<b>Invoice Amount:</b>	<b>\$150.00</b>
Firewall Monitoring July 2019 - Invoice# 13383		<b>Check Date:</b>	<b>07/09/2019</b>
101-290-941.000	Firewall Monitoring - July 2019		150.00
<b>KNIGHT TECHNOLOGY GROUP, INC.</b>		<b>Invoice Amount:</b>	<b>\$555.00</b>
Tech Support - Update all Firewalls - Invoice 1330		<b>Check Date:</b>	<b>07/09/2019</b>
101-290-941.000	Tech Support-Firewall Updates		555.00
<b>KONICA MINOLTA BUSINESS SOLUTIONS</b>		<b>Invoice Amount:</b>	<b>\$196.65</b>
Maintenance #259101560 05/31/2019		<b>Check Date:</b>	<b>07/09/2019</b>
101-171-727.000	C454e Copier Maintenance		41.30
101-201-851.000	Maint.		7.87
101-371-851.500	Maint.		9.83
226-226-727.000	Maint.		9.83
592-172-818.000	Maint		127.82
<b>KSS Enterprises</b>		<b>Invoice Amount:</b>	<b>\$422.70</b>
BLANKET PO 2019 (inv. 1162231 added 6/28/19)		<b>Check Date:</b>	<b>07/09/2019</b>
101-691-931.000	BLANKET PO 2019		422.70
<b>LEO'S CONEY ISLAND</b>		<b>Invoice Amount:</b>	<b>\$698.25</b>
Prisoner Meals 3/16/19 - 6/10/19		<b>Check Date:</b>	<b>07/09/2019</b>
101-325-818.400	Prisoner Meals		698.25
<b>MCKENNA ASSOCIATES INC</b>		<b>Invoice Amount:</b>	<b>\$1,722.50</b>
Professional Services -May 2019 - 90047-29 (det		<b>Check Date:</b>	<b>07/09/2019</b>
101-371-818.500	Prep & Attend Mtgs.		495.00
101-371-818.500	#2360=Freudenberg NOK Site Plan		650.00
101-371-818.500	Senior Planner Additional Services		577.50
<b>Ferguson Waterworks</b>		<b>Invoice Amount:</b>	<b>\$50.00</b>
METER TEST FOR SERIAL#76306747		<b>Check Date:</b>	<b>07/09/2019</b>
592-291-935.000	5/8 METER TEST FOR #76306747		50.00
<b>Ferguson Waterworks</b>		<b>Invoice Amount:</b>	<b>\$7,932.40</b>
PARTS FOR METERS		<b>Check Date:</b>	<b>07/09/2019</b>
592-172-780.000	5/8X3/4 T10 MTR P/C USG		5,120.00
592-172-780.000	LF 5/8X3/4 T10 MTR PC R900I		2,748.00
592-172-780.000	3RR 1/16 FF 150# GSKT		34.40
592-172-780.000	3RR 1/8 RNG 150# GSKT		30.00
<b>MICHIGAN LINEN SERVICE</b>		<b>Invoice Amount:</b>	<b>\$84.35</b>
Uniforms 6/14/19 #407988		<b>Check Date:</b>	<b>07/09/2019</b>
592-172-758.000	6/14/19		84.35
<b>MICHIGAN LINEN SERVICE</b>		<b>Invoice Amount:</b>	<b>\$797.80</b>
Uniforms 6/13/19 #407950		<b>Check Date:</b>	<b>07/09/2019</b>
592-172-758.000	6/13/19		797.80
<b>MICHIGAN LINEN SERVICE</b>		<b>Invoice Amount:</b>	<b>\$84.35</b>
Uniforms 6/7/19 #407548		<b>Check Date:</b>	<b>07/09/2019</b>
592-172-758.000	6/7/19		84.35
<b>MICHIGAN LINEN SERVICE</b>		<b>Invoice Amount:</b>	<b>\$84.35</b>
Uniforms 6/21/19 #408436		<b>Check Date:</b>	<b>07/09/2019</b>
592-172-758.000	6/21/19		84.35

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

## VENDOR INFORMATION

## INVOICE INFORMATION

<b>MICHIGAN RURAL WATER ASSOC.</b> Membership dues July/19 - June/20 592-172-958.000		<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$850.00</b> <b>07/09/2019</b> 850.00
	Membership dues July/19 - June/20		
<b>NextGen Electric</b> LED LIGHTS FOR DPW AND COLD STORAGE BUIL 592-172-776.000	INVOICE 2274	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$10,812.00</b> <b>07/09/2019</b> 10,812.00
<b>NORTHERN CONTROLS GROUP, INC</b> Control System Service - Plymouth TWP #2035 592-172-973.010	Plymouth Twp Control System Service	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$1,245.16</b> <b>07/09/2019</b> 1,245.16
<b>OFFICE DEPOT</b> Inv. 325581241001 6/6/19 - Office Supplies for 101-305-727.000	HP 05A Cartridge (Records)	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$110.68</b> <b>07/09/2019</b> 110.68
<b>ORCHARD, HILTZ, &amp; MCCLIMENT, INC.</b> General Drive Road SAD Preliminary 805-805-970.350	General Drive	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$1,056.25</b> <b>07/09/2019</b> 1,056.25
<b>ORCHARD, HILTZ, &amp; MCCLIMENT, INC.</b> Rolling Oaks SAD - Preliminary 805-805-970.360	Rolling Oaks SAD - Preliminary	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$2,551.50</b> <b>07/09/2019</b> 2,551.50
<b>ORCHARD, HILTZ, &amp; MCCLIMENT, INC.</b> Andover Lakes SAD Preliminary 805-805-970.370	Andover Lakes SAD Preliminary	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$3,651.50</b> <b>07/09/2019</b> 3,651.50
<b>ORCHARD, HILTZ, &amp; MCCLIMENT, INC.</b> Plymouth Commons SAD - Admin 805-805-970.300	Plymouth Commons SAD - Admin	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$740.25</b> <b>07/09/2019</b> 740.25
<b>ORCHARD, HILTZ, &amp; MCCLIMENT, INC.</b> Plymouth Commons SAD 805-805-970.300	Plymouth Commons SAD	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$297.00</b> <b>07/09/2019</b> 297.00
<b>ORCHARD, HILTZ, &amp; MCCLIMENT, INC.</b> Litchfield Dr Subdivision SAD Final Design & Bid 805-805-970.310	Litchfield Drive SAD	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$12,146.75</b> <b>07/09/2019</b> 12,146.75
<b>PLM Lake &amp; Land Management Corp.</b> ALGAE TREATMENT OF ALL PONDS (PARKS AND 101-691-931.000	Invoice # 17748- Parks	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$971.50</b> <b>07/09/2019</b> 971.50
<b>CHARTER TWSP OF PLYMOUTH</b> Senior Transportation - May 2019 101-955-885.000	May 2019 - Senior Trans. Exp.	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$2,631.02</b> <b>07/09/2019</b> 2,631.02
<b>CHARTER TWSP OF PLYMOUTH</b> Comerica Park Credit Card Charges - May 2019 101-691-931.000 101-691-931.000 592-172-960.000 101-336-776.000 101-325-960.000 101-325-960.000 101-336-758.100	Anderson-HD-Royobi 15" surface cleaner Anderson-HD-110 Vac GFL outlet Fellrath-MI-AWWA Seminar Fox-HD-Soap Dispenser for #3 kitchen Gordon-Conference Fee-Cindy Fell Gordon-Hotel for Conference-Cindy Fell Gross-HD-Storage Bin for Helmet parts	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$5,911.05</b> <b>07/09/2019</b> 81.59 23.11 120.00 33.98 465.00 465.60 13.97

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

### VENDOR INFORMATION

### INVOICE INFORMATION

101-336-836.000	Gross-HD-Storage bin	8.98
101-305-776.000	Haack-Corousel-PD Carpet cleaning	460.00
101-265-776.000	Haack-FedEX-Lamination & car charger	30.22
101-265-776.000	Haack-Lighting Supply-Bulbs	89.88
226-226-811.000	Haack-Jimmy Johns (HHW Day)	92.07
226-226-811.000	Haack-Kroger-(HHW Day)	38.15
226-226-811.000	Haack-Dunkin'Donuts (HHW Day)	33.47
101-325-818.400	Haack-Laird-Jail cell glass	348.50
101-215-727.000	Haack-Town Locksmith - locks clerk	388.17
101-265-776.000	Haack-Town Locksmith-locks bldg.	388.17
101-305-776.000	Haack-Sam's-PD Supplies	81.58
592-172-963.000	Hamann-HD-Tools (Misc)	66.46
592-291-851.000	Hamann_HD_Irrigation parts & tools	199.04
592-291-851.000	Hamann-HD-tools-Irrigation	229.92
592-291-851.000	Hamann-Thermostat, rope, . tools	186.85
592-172-776.000	Hamann-HD-tree limb saw	68.99
592-291-851.000	Hamann-HD-Propane Tank Exchange	36.94
592-172-776.000	Hamann-Pro Drinking Fountains-parts	232.78
592-172-776.000	Hamann-HD-RoundUp Weed Killer	35.93
592-443-937.000	Hamann-HD-Circulation Fan	59.90
592-172-776.000	Hamann-HD-Return Credit	(21.98)
101-290-828.000	Heise-FedEX-Union Contract Bks	787.05
101-955-885.000	Heise-Constant Contact-Monthly fee	70.00
101-290-941.000	Janksw-GoDaddy-Security Cert.	127.98
101-265-858.000	Lewis-Amazon-Ice Machine Cleaner	38.09
101-371-727.000	Lewis-Int. Prop. Main-Code	46.11
101-336-863.000	Mack-Ace Hdwre-Screws & glue	8.33
101-336-776.000	Mack-HD-Trash Cans	27.16
101-336-863.000	Mack-HD-Nuts & Bolts	114.37
101-336-863.000	Mack-HD-Mallet et al	37.32
101-336-863.000	Mack-HD-Locks and HASPS	15.92
101-336-960.000	Phyllips(Mallari)PALS provider class	150.00
101-336-960.000	Phillips-SE MI Chiefs Meeting	40.00
101-336-960.000	Phillips-Dorsey-AHA training	208.00
101-336-960.000	Phillips-Dorsey-AHA Instruction Cards	30.00
101-336-960.000	Phillips-CPR Cards & Roster Fees	164.00
101-336-960.000	Phillips-Dispute Credits	(475.02)
101-305-851.000	Tiderington-Lap Top Charger	61.47
101-305-958.000	Tiderington-MACP Dues	115.00
592-172-960.000	Fellrath-Credit AWWA	(120.00)
101-336-960.000	Phillips-Dorsey-AHA	208.00

### PLYMOUTH-CANTON COMMUNITY SCHOOLS

Inv. 002859 6/13/19 - May Fuel

101-305-863.000	Patrol Vehicles
101-325-963.000	PSA Vehicle

Invoice Amount: **\$3,918.70**  
Check Date: **07/09/2019**

3,891.28  
27.42

### PROGRESSIVE PRINTING

Mailing Lake Pointe SAD 1st info meeting

805-805-970.380	Lake Pointe SAD 1st info meeting
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Invoice Amount: **\$1,545.00**  
Check Date: **07/09/2019**

1,545.00

### PROGRESSIVE PRINTING

2019 Summer Tax Bills, Envelopes, Mail & Distrib

101-253-831.000	12000 Tax Bills
101-253-831.000	12500 #10 Blue Window Envelopes
101-253-831.000	6500 #9 Return Envelopes
101-253-831.000	Mail/Distribution services
101-253-831.000	12000 Tax Bill Insert

Invoice Amount: **\$3,511.00**  
Check Date: **07/09/2019**

1,158.00  
993.00  
384.00  
704.00  
272.00



# Charter Township of Plymouth

## AP Invoice Listing - Board Report

### VENDOR INFORMATION

### INVOICE INFORMATION

<b>RELIABLE LANDSCAPING INC.</b>			<b>Invoice Amount:</b>	<b>\$63.00</b>
Restorations #82202			<b>Check Date:</b>	<b>07/09/2019</b>
	592-291-932.000	3 YARDS OF TOPSOIL		63.00
<b>SCHOOLCRAFT COLLEGE</b>			<b>Invoice Amount:</b>	<b>\$150.00</b>
Inv. 00000674 - Sponsor #0544339 6/11/19 -			<b>Check Date:</b>	<b>07/09/2019</b>
	101-305-960.000	Kudra, McLean, Wilder		150.00
<b>SCHOOLCRAFT COLLEGE</b>			<b>Invoice Amount:</b>	<b>\$1,600.00</b>
Inv. 00000681 Sponsor #0544339 6/12/19 - Cr			<b>Check Date:</b>	<b>07/09/2019</b>
	101-305-960.000	M. Brothers, Burnett		1,600.00
<b>SEHI COMPUTER PRODUCTS</b>			<b>Invoice Amount:</b>	<b>\$164.00</b>
LASER JET PRO M402N PRINTER (QUOTE Q0011			<b>Check Date:</b>	<b>07/09/2019</b>
	101-171-978.000	PRINTER FOR PAYROLL Q00110078		158.00
	101-171-978.000	EQUIPMENT PURCHASE		6.00
<b>SERENE LANDSCAPE GROUP</b>			<b>Invoice Amount:</b>	<b>\$1,253.34</b>
TURF FERT ROUND 2 TOWNSHIP PARK			<b>Check Date:</b>	<b>07/09/2019</b>
	101-691-931.000	INVOICE 43619		1,253.34
<b>SERENE LANDSCAPE GROUP</b>			<b>Invoice Amount:</b>	<b>\$126.67</b>
TURF FERT ROUND 2 BRENTWOOD PARK			<b>Check Date:</b>	<b>07/09/2019</b>
	101-691-931.000	INVOICE 43618		126.67
<b>SERENE LANDSCAPE GROUP</b>			<b>Invoice Amount:</b>	<b>\$445.00</b>
turf fert round 2 lake pointe			<b>Check Date:</b>	<b>07/09/2019</b>
	101-691-931.000	INVOICE 43617		445.00
<b>SERENE LANDSCAPE GROUP</b>			<b>Invoice Amount:</b>	<b>\$57.50</b>
TURF FERT ROUND 2 DPW BUILDING			<b>Check Date:</b>	<b>07/09/2019</b>
	592-172-776.000	INVOICE 43616		57.50
<b>SERENE LANDSCAPE GROUP</b>			<b>Invoice Amount:</b>	<b>\$102.75</b>
TURF FERT ROUND 2 PLY POINTE PARK			<b>Check Date:</b>	<b>07/09/2019</b>
	101-691-931.000	INVOICE 43615		102.75
<b>SERENE LANDSCAPE GROUP</b>			<b>Invoice Amount:</b>	<b>\$262.50</b>
TURF FERT ROUND 2 MILLER FAMILY PARK			<b>Check Date:</b>	<b>07/09/2019</b>
	101-691-931.000	INVOICE 43614		262.50
<b>SERENE LANDSCAPE GROUP</b>			<b>Invoice Amount:</b>	<b>\$50.00</b>
TURF FERT ROUND 2 FRIENDSHIP STATION			<b>Check Date:</b>	<b>07/09/2019</b>
	101-265-858.000	INVOICE 43613		50.00
<b>SERENE LANDSCAPE GROUP</b>			<b>Invoice Amount:</b>	<b>\$85.00</b>
TURF FERT ROUND 2			<b>Check Date:</b>	<b>07/09/2019</b>
	101-336-776.000	INVOICE 43612		85.00
<b>SERENE LANDSCAPE GROUP</b>			<b>Invoice Amount:</b>	<b>\$111.25</b>
TURF FERT ROUND 2 FIRE #2			<b>Check Date:</b>	<b>07/09/2019</b>
	101-336-776.000	INVOICE 43611		111.25
<b>SHI International Corp.</b>			<b>Invoice Amount:</b>	<b>\$1,968.00</b>
VEEAM Backup Software Renewal - Quote 172677			<b>Check Date:</b>	<b>07/09/2019</b>
	101-290-941.000	VEEAM Bkup Renewal-V-VBRENT-VS-P01AR-00		1,968.00

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

<b>SITE ONE LANDSCAPE SUPPLY</b>		<b>Invoice Amount:</b>	<b>\$114.22</b>
IRRIGATION PARTS for repairs #92206568-001		<b>Check Date:</b>	<b>07/09/2019</b>
592-172-776.000	PARTS FOR IRRIGATION		114.22
<b>SITE ONE LANDSCAPE SUPPLY</b>		<b>Invoice Amount:</b>	<b>\$21.25</b>
Rain Bird Angle Valve for Sprayscape - Inv. # 925		<b>Check Date:</b>	<b>07/09/2019</b>
101-691-931.000	Valve for Sprayscape		21.25
<b>SPALDING DEDECKER ASSOCIATES, INC.</b>		<b>Invoice Amount:</b>	<b>\$16,268.00</b>
Spalding DeDecker - June 2019 Invoice (minus Bu		<b>Check Date:</b>	<b>07/09/2019</b>
101-371-818.500	#79968 - Monthly Retainer		500.00
592-443-939.000	#79987-Water Tower Cathodic Protection		880.00
592-291-935.000	#79995- Miss Dig Design Ticket As-Built		2,444.50
592-172-820.000	#79986-Ply. Twp. Engin. Standards		786.50
101-446-818.000	#79990-2019 Sidewalk Assessment		2,520.00
592-172-820.000	#79992-Ply.Twp. GIS		707.50
101-691-978.000	#79993-Ply. Twp.Park Pathway		2,275.00
101-371-818.500	#79977-46980 N. Territorial-PLANNING		300.00
101-371-818.500	#79978-Gauci Lot Split-PLANNING		200.00
101-290-818.000	#79996-COMCAST#JB0000004407-DPW		242.00
101-290-818.000	#79997-Verita-Corrine & Martin DPW		181.50
101-290-818.000	#79998-123.NET-Serv. to 46979 5 MI. DPW		121.00
101-290-818.000	#79999-Verita-various-DPW		801.00
101-290-818.000	#80000-123.NET-47603 Halyard-DPW		801.00
101-290-818.000	#80001-123.NET-15189 Keel-DPW		412.00
101-290-818.000	80003-Verita-various/Ann Arbor Rd- DPW		593.50
101-851-971.000	#79989-2018 CDBG Program		2,502.50
<b>CBTS, LLC</b>		<b>Invoice Amount:</b>	<b>\$3,850.00</b>
Mitel Phone Support - 2019-2020 Annual Mainten		<b>Check Date:</b>	<b>07/09/2019</b>
101-265-853.000	Mitel Phone System Annual Maintenance		1,769.45
226-226-853.000	Mitel Phone System Annual Maintenance		117.97
592-172-853.000	Mitel Phone System Annual Maintenance		471.86
101-305-853.000	Mitel Phone System Annual Maintenance		721.88
101-325-853.400	Mitel Phone System Annual Maintenance		154.77
101-325-853.000	Mitel Phone System Annual Maintenance		154.77
101-336-853.000	Mitel Phone System Annual Maintenance		459.30
<b>SURE-FIT LAUNDRY CO.</b>		<b>Invoice Amount:</b>	<b>\$33.75</b>
Prisoner Blanket Cleaning Inv. 417620 6/13/19		<b>Check Date:</b>	<b>07/09/2019</b>
101-325-851.000	Blanket Cleaning		33.75
<b>TNT LAWN SERVICE</b>		<b>Invoice Amount:</b>	<b>\$2,985.00</b>
Invoice 138901 - Services April & May 2019 (detai		<b>Check Date:</b>	<b>07/09/2019</b>
101-691-931.000	Lawn Services - April & May 2019		2,985.00
<b>W.J.O'NEIL COMPANY</b>		<b>Invoice Amount:</b>	<b>\$8,414.00</b>
NEW A/C UNIT FOR IT ROOM		<b>Check Date:</b>	<b>07/09/2019</b>
101-265-776.000	INVOICE 25924		8,414.00
<b>WAYNE COUNTY</b>		<b>Invoice Amount:</b>	<b>\$221.37</b>
1/19 Traffic Signal Energy Invoice # 1009509		<b>Check Date:</b>	<b>07/09/2019</b>
101-446-920.000	1/19 Traffic Signal Energy Inv # 1009509		221.37
<b>WAYNE COUNTY</b>		<b>Invoice Amount:</b>	<b>\$221.37</b>
5/19 Traffic Signal Energy Invoice # 1009673		<b>Check Date:</b>	<b>07/09/2019</b>
101-446-920.000	5/19 Traffic Signal Energy Inv # 1009673		221.37

# Charter Township of Plymouth AP Invoice Listing - Board Report

## VENDOR INFORMATION

## INVOICE INFORMATION

<b>WCA ASSESSING</b>		<b>Invoice Amount:</b>	<b>\$23,664.25</b>
Appraisal Services Rendered - July, 2019		<b>Check Date:</b>	<b>07/09/2019</b>
	101-209-818.000	Appraisal Services Rendered (Contract)	23,507.58
	101-209-818.000	Co-Star Services	156.67
<b>Great Lakes Water Authority</b>		<b>Invoice Amount:</b>	<b>\$340,748.09</b>
GLWA - May 2019 Water Usage Charges		<b>Check Date:</b>	<b>07/09/2019</b>
	592-441-741.000	GLWA - May 2019 Water Usage	340,748.09
<b>Dell Financial Services</b>		<b>Invoice Amount:</b>	<b>\$985.74</b>
Computer Leases - Optiplex 7060 SFF Lease - #8		<b>Check Date:</b>	<b>07/09/2019</b>
	101-305-978.500	PD - 14 computers - see notes	985.74
<b>Dell Financial Services</b>		<b>Invoice Amount:</b>	<b>\$126.34</b>
Computer Leases - Optiplex 7060 SFF Lease - #8		<b>Check Date:</b>	<b>07/09/2019</b>
	101-371-978.500	Building - 1 computer (see notes)	63.17
	101-171-978.500	HR - 1 computer (see notes)	63.17
<b>FLOW FREE SEWER AND DRAINS LLC</b>		<b>Invoice Amount:</b>	<b>\$575.00</b>
BACK FLOW PREVENTER REPAIRS		<b>Check Date:</b>	<b>07/09/2019</b>
	101-691-931.000	COMPLETE REPAIR KIT	300.00
	592-172-776.000	REPAIR KIT 3/4" WATTS 909	275.00
<b>FOUNDATION SYSTEMS OF MICHIGAN</b>		<b>Invoice Amount:</b>	<b>\$210.00</b>
REFUND OF PERMIT		<b>Check Date:</b>	<b>07/09/2019</b>
	101-371-965.000	PB19-0374	210.00
<b>Total Amount to be Disbursed:</b>			<b>\$543,829.77</b>

**Charter Township of Plymouth  
AP Invoice Listing - Board Report**

*P. Bonds* <sup>Page:</sup> 6/26/17

**VENDOR INFORMATION****INVOICE INFORMATION****35TH DISTRICT COURT**

BOND RECEIPT 06/17/2019

702-100-087.000 8027

702-100-087.000 8028

702-100-087.000 8029

**Invoice Amount: \$450.00****Check Date: 06/29/2019**

300.00

100.00

50.00

**35TH DISTRICT COURT**

BOND RECEIPT 06/20/2019

702-100-087.000 8031

**Invoice Amount: \$100.00****Check Date: 06/29/2019**

100.00

**Total Amount to be Disbursed: \$550.00**

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

*Refunds* Page: 6/26/17

## VENDOR INFORMATION

## INVOICE INFORMATION

HEMMING,POLACZYK,CRONIN,SMITH, BD Bond Refund	701-100-202.701	BPZ18-0006	Invoice Amount: Check Date:	\$774.38 06/27/2019 774.38
SPALDING DEDECKER ASSOCIATES, INC. BD Bond Refund	701-100-202.701	BE18-0017	Invoice Amount: Check Date:	\$60.50 06/27/2019 60.50
SPALDING DEDECKER ASSOCIATES, INC. BD Bond Refund	701-100-202.701	BE18-0008	Invoice Amount: Check Date:	\$665.50 06/27/2019 665.50
SPALDING DEDECKER ASSOCIATES, INC. BD Bond Refund	701-100-202.701	BE18-0042	Invoice Amount: Check Date:	\$271.00 06/27/2019 271.00
SPALDING DEDECKER ASSOCIATES, INC. BD Bond Refund	701-100-202.701	BE18-0026	Invoice Amount: Check Date:	\$145.25 06/27/2019 145.25
SPALDING DEDECKER ASSOCIATES, INC. BD Bond Refund	701-100-202.701	BE18-0005	Invoice Amount: Check Date:	\$4,387.50 06/27/2019 4,387.50
SPALDING DEDECKER ASSOCIATES, INC. BD Bond Refund	701-100-202.701	BE18-0020	Invoice Amount: Check Date:	\$1,285.00 06/27/2019 1,285.00
SPALDING DEDECKER ASSOCIATES, INC. BD Bond Refund	701-100-202.701	BE18-0002	Invoice Amount: Check Date:	\$6,623.50 06/27/2019 6,623.50
SPALDING DEDECKER ASSOCIATES, INC. BD Bond Refund	701-100-202.701	BE18-0052	Invoice Amount: Check Date:	\$330.00 06/27/2019 330.00
SPALDING DEDECKER ASSOCIATES, INC. BD Bond Refund	701-100-202.701	BPZ19-0006 - PB19-0322	Invoice Amount: Check Date:	\$1,710.00 06/27/2019 1,710.00
SPALDING DEDECKER ASSOCIATES, INC. BD Bond Refund	701-100-202.701	BE19-0004	Invoice Amount: Check Date:	\$2,117.50 06/27/2019 2,117.50
SPALDING DEDECKER ASSOCIATES, INC. BD Bond Refund	701-100-202.701	BE18-0021	Invoice Amount: Check Date:	\$1,638.50 06/27/2019 1,638.50
Lakeshore Contracting Services LLC BD Bond Refund	701-100-202.701	BPZ19-0005 - PB19-0205	Invoice Amount: Check Date:	\$46,875.00 06/27/2019 46,875.00
Total Amount to be Disbursed:				\$66,883.63

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

Weekly Page: 6/26/19

### VENDOR INFORMATION

### INVOICE INFORMATION

<b>ALERUS FINANCIAL</b>			<b>Invoice Amount:</b>	<b>\$5,670.64</b>
Defined Contribution - PAYDATE June 21, 2019 (s			<b>Check Date:</b>	<b>06/26/2019</b>
	101-325-714.050	Define Contribution -Dispatch (Employer)		1,730.64
	101-100-231.000	Employee Cont -all		1,457.59
	101-305-714.030	Define Contribution-Police (ER)		2,482.41
<b>COMCAST</b>			<b>Invoice Amount:</b>	<b>\$61.67</b>
Internet - July 2019 Acct 8529 10 21			<b>Check Date:</b>	<b>06/26/2019</b>
	101-290-941.000	July 2019 Internet		61.67
<b>COMCAST</b>			<b>Invoice Amount:</b>	<b>\$175.33</b>
Internet - June 2019 -- Acct 8529 10 216 189980			<b>Check Date:</b>	<b>06/26/2019</b>
	101-265-854.000	Senior Ctr Internet		164.81
	588-588-921.000	Senior Trans Internet		10.52
<b>COMCAST</b>			<b>Invoice Amount:</b>	<b>\$146.85</b>
Internet Port Street - July 2019-- Acct 8529 10 2			<b>Check Date:</b>	<b>06/26/2019</b>
	592-291-805.000	July Internet - Port Street		146.85
<b>COMCAST</b>			<b>Invoice Amount:</b>	<b>\$104.85</b>
Internet - June 2019 Acct 8529 10 216			<b>Check Date:</b>	<b>06/26/2019</b>
	101-336-921.000	June Fire Internet		104.85
<b>COMCAST</b>			<b>Invoice Amount:</b>	<b>\$166.85</b>
Internet - June 2019 Acct 8529 10 216 147285			<b>Check Date:</b>	<b>06/26/2019</b>
	101-290-941.000	June 2019 Internet (Gen)		166.85
<b>CONSUMERS ENERGY</b>			<b>Invoice Amount:</b>	<b>\$149.76</b>
Monthly Chgs - July 2019 DPW ONLY (2			<b>Check Date:</b>	<b>06/26/2019</b>
	592-172-921.000	DPW-ACCT. # 1000-2645-6283		131.36
	592-172-921.000	DPW - ACCT. 3 1000-2645-6408		18.40
<b>CONSUMERS ENERGY</b>			<b>Invoice Amount:</b>	<b>\$41.05</b>
Monthly Charges - June 2019			<b>Check Date:</b>	<b>06/26/2019</b>
	101-265-854.000	Township Hall		38.59
	588-588-921.000	Friendship Station		2.46
<b>DTE ENERGY</b>			<b>Invoice Amount:</b>	<b>\$439.72</b>
Baseball Diamonds May 2019-- 9100-157-6877-3			<b>Check Date:</b>	<b>06/26/2019</b>
	101-691-921.000	Baseball Diamonds		439.72
<b>HONKE, ANITA</b>			<b>Invoice Amount:</b>	<b>\$135.50</b>
Medicare Part B - July 2019			<b>Check Date:</b>	<b>06/26/2019</b>
	101-336-714.000	Medicare Part B July 2019		135.50
<b>I.A.F.F. - LOCAL 1496</b>			<b>Invoice Amount:</b>	<b>\$2,290.00</b>
IAFF - June 2019 Union Dues (individual list attac			<b>Check Date:</b>	<b>06/26/2019</b>
	101-100-232.020	June 2019 Union Dues		2,290.00
<b>KNUPP, LINDA</b>			<b>Invoice Amount:</b>	<b>\$135.50</b>
Medicare Part B July 2019			<b>Check Date:</b>	<b>06/26/2019</b>
	101-336-714.500	Medicare Part B - July 2019		135.50
<b>M E R S</b>			<b>Invoice Amount:</b>	<b>\$119,799.33</b>
MERS - June 2019 Employee AND Employer			<b>Check Date:</b>	<b>06/26/2019</b>
	101-100-231.030	COAM - Employee Contrib.		3,611.37
	101-100-231.030	POAM - Employee Contrib		9,602.76

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

### VENDOR INFORMATION

### INVOICE INFORMATION

	101-100-231.020	FIRE - Employee Contrib.	8,305.71
	101-100-231.050	DISPATCH - Employee Contrib	2,909.48
	101-305-714.030	COAM - Employer Contrib	16,344.01
	101-305-714.030	POAM - Employer Contrib	24,398.00
	101-336-714.020	FIRE - Employer Contrib	47,349.00
	101-325-714.050	DISPATCH - Employer Contrib	7,279.00
<b>MAAS, CARLAS</b>		<b>Invoice Amount:</b>	<b>\$176.20</b>
Medicare Part B July 2019		<b>Check Date:</b>	<b>06/26/2019</b>
	101-336-714.000	Medicare Part B - July 2019	176.20
<b>JOHN HANCOCK LIFE INSURANCE CO.</b>		<b>Invoice Amount:</b>	<b>\$5,036.04</b>
JOHN HANCOCK EMPLOYEE CONTRIB 6-21--19 (s		<b>Check Date:</b>	<b>06/26/2019</b>
	101-100-231.000	Employee Contribution (EEMBT)(EEVND)	5,036.04
<b>JOHN HANCOCK LIFE INSURANCE CO.</b>		<b>Invoice Amount:</b>	<b>\$16,550.65</b>
JOHN HANCOCK EMPLOYER PEN MATCH 6--21--1		<b>Check Date:</b>	<b>06/26/2019</b>
	588-588-714.010	Friendship Station (Boyce)	230.63
	101-171-714.010	Supervisor's Office	990.60
	101-201-714.010	IT Services (Janks)	563.36
	101-215-714.010	Clerk's Office	2,132.80
	101-253-714.010	Treasurer's Office	954.29
	101-305-714.010	Police Dept.	638.41
	101-325-714.010	Dispatch (Bonadeo)	294.19
	101-336-714.020	Fire Dept	4,251.31
	101-336-714.010	Fire (Admin) (Jowsey)	256.05
	101-371-714.010	Building Dept.	1,245.89
	101-265-714.010	Township Hall (Haack)	238.39
	592-172-714.010	Public Services (Kline, Latawiec, Martin)	837.23
	226-226-714.010	Solid Waste (Visel)	323.66
	592-291-714.040	DPW	2,598.60
	592-291-714.010	DPW (Fellrath & Hamann)	995.24
<b>NATIONWIDE RET SOL USCM/MIDWEST</b>		<b>Invoice Amount:</b>	<b>\$18,176.55</b>
Nationwide - Contribs. for pay ending 6-19-19- sp		<b>Check Date:</b>	<b>06/26/2019</b>
	101-100-239.000	Contributions for pay ending 6-19-19	18,176.55
<b>A T &amp; T LONG DISTANCE</b>		<b>Invoice Amount:</b>	<b>\$86.98</b>
Long Distance Allocation May 2019		<b>Check Date:</b>	<b>06/26/2019</b>
	101-201-853.000	-info services	5.95
	101-209-853.000	Assessing	3.55
	101-371-853.000	Building	9.90
	101-336-853.000	Fire	15.63
	101-171-853.000	Supervisor	9.26
	101-253-853.000	Treasurer	7.90
	101-215-853.000	Clerk	4.61
	101-371-853.500	Community Development (Planning)	3.69
	101-325-853.000	Dispatch	5.96
	101-265-854.000	Township Hall	1.41
	101-691-853.000	Park	1.11
	592-172-853.000	DPW	2.19
	101-305-853.000	Police	15.82
<b>Total Amount to be Disbursed:</b>			<b>\$169,343.47</b>

36 of 128  
Plymouth Township  
Board Packet  
Labor Distribution  
6/21/19

SUMMARY FOR BOARD REPORT	6/21/2019
Total Cash per Payroll	279,340.13 ✓
Less: SW (226)	(2,196.56) a
Less: Sr Trans (588)	(3,324.50) b
Less: W&S (592)	<u>(35,263.89) c</u>
General Fund	238,555.18



**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
JULY 9, 2019**

**ITEM E  
PUBLIC COMMENTS AND QUESTIONS**

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
JULY 9, 2019**

**NEW BUSINESS**

**ITEM F.1  
DDA MASTER PLAN  
RESOLUTION # 2019-07-09-65**



## CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

**MEETING DATE:**     **July 9, 2019**

**ITEM:** Downtown Development Authority (DDA) Master Plan Update 2019, Resolution #2019-07-09-65

**PRESENTERS:** Planning Director Laura Haw, AICP, NCI

**BACKGROUND:**

The Plymouth Charter Township Downtown Development Authority (DDA) was formed on January 8, 2002. The DDA was formed to help “encourage and participate, where feasible and appropriate, in the development of new private uses that clearly demonstrate the creation of new jobs, the attraction of new business, and the generation of additional tax revenues.” The DDA’s first Tax Increment Financing (TIF) and Development Plan for the Downtown Ann Arbor Road Development Area was adopted on April 15, 2002. The TIF plan is one of the primary mechanisms used to achieve the DDA’s stated goals, through the identification and funding of streetscape and roadway improvement projects that will potentially spur private development, redevelopment, and general investment in the corridor.

*The focus of the 2002 plan was to “correct and prevent stagnation and/or deterioration within the existing business district of the Ann Arbor Road Corridor, to eliminate blighting influences and brownfield impacts, to address high traffic volumes upon Ann Arbor Road and to improve the overall image of this gateway to the Plymouth Community.”*

The Downtown Development Authority (DDA) has been working towards an update to their current Plan, in compliance with the new state legislation requirements, P.A. 57 of 2018, the Recodified Tax Increment Financing Act. This includes having a current list of projects by which the capture TIF can be applied to. The majority of the 2002 Plan projects have been completed, setting the stage for this update to recommend additional roadway and streetscape improvements. The focus of this new list of projects will be continued refinements to improve the public right-of-way; promote economic development; and encourage investment by property owners along the Ann Arbor Road corridor.

The proposed DDA / TIF Master Plan update impacts the proposed projects, budgets, priorities, and goals for the DDA over the life of the Plan. The amendments are

proposed as a result of the input that was collected during the 2019 DDA's planning process and the overall vision and goals developed during this time.

On June 10, 2019 the DDA held a public hearing for consideration of the draft Plan. The purpose of the public hearing was to hear and consider public comments on the proposed amendment to the existing Development Plan and Tax Increment Financing Plan and to adopt the proposed Plan. All aspects of the Plans were open for discussion at the public hearing. No comments were made.

Following the public hearing, the DDA discussed, and then recommended approval of the subject Plan for final adoption by the Board of Trustees at a future meeting.

**PROPOSED MOTION:** I move to adopt **Resolution #2019-07-09-65** authorizing adoption of the Downtown Development Authority (DDA) Master Plan, as recommended by the Downtown Development Authority at their public meeting on June 10, 2019.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**ROLL CALL:**

\_\_\_ Vorva, \_\_\_ Clinton, \_\_\_ Curmi, \_\_\_ Dempsey, \_\_\_ Doroshewitz, \_\_\_ Heise, \_\_\_ Heitman

Enclosure: Draft DDA/TIF Master Plan

**STATE OF MICHIGAN  
COUNTY OF WAYNE  
CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES**

**RESOLUTION #2019-07-09-65**

**RESOLUTION TO APPROVE THE PLYMOUTH TOWNSHIP DOWNTOWN  
DEVELOPMENT AUTHORITY MASTER PLAN**

At a regular meeting of the Board of Trustees for the Charter Township of Plymouth (the 'Board'), held at Township Hall, 9955 N. Haggerty Road, Plymouth, MI on July 9, 2019, the following resolution was offered:

**WHEREAS**, the State of Michigan has recently required Downtown Development Authorities and similar tax increment financing authorities to submit Master Plans outlining long-term goals and objectives of such entities; and,

**WHEREAS**, the Plymouth Township Downtown Development Authority (DDA) held a Public Hearing on June 10, 2019, to take public testimony and review a draft of the Master Plan; and,

**WHEREAS**, the DDA unanimously approved the Master Plan on June 10, 2019, forwarding same to the Board of Trustees pursuant to State Law; and,

**WHEREAS**, the Board of Trustees has reviewed the Plan and has entertained public comment on the Plan at its regularly scheduled meeting of July 9, 2019;

**NOW, THEREFORE BE IT RESOLVED** that the Plymouth Township Board of Trustees hereby approves the Master Plan for the Plymouth Township Downtown Development Authority and authorizes the Supervisor and Clerk to sign all necessary documentation and distribute the Plan as required by State Law.

Present: [Curmi, Clinton, Dempsey, Doroshewitz, Heise, Heitman, Vorva]

Moved by:

Supported by:

**Roll Call Vote**

Ayes:

Nays:

**Adopted:** Regular Meeting of the Board of Trustees on July 9, 2019.

\_\_\_\_\_  
Jerry Vorva, Clerk, Charter Township of Plymouth

**Certification**

STATE OF MICHIGAN     )  
                                      )  
COUNTY OF WAYNE     )

I hereby certify that the foregoing is a true copy of the above resolution, the original of which is on file in my office.

\_\_\_\_\_  
Jerry Vorva, Clerk  
Charter Township of Plymouth

\_\_\_\_\_  
Date

**Resolution # 2019-07-09-65**

# Ann Arbor Road Corridor, 2050 Development Plan and Tax Increment Financing Plan

DRAFT v.3  
June, 2019



# Acknowledgments

## Downtown Development Authority

Kurt Heise, Township Supervisor and Chairman  
John Bidigare  
Fred Brunk  
Paul Fessler  
Mike Kolb  
Ryan Kolb  
Darren LaLonde  
George Lytle  
Victor West

## Planning Commission

Dennis Cebulski, Chairman  
Bill Pratt, Vice Chairman  
Kendra Barberena, Secretary  
Jim Harb  
John Itsell  
Bob Doroshewitz  
Keith Postell

## Board of Trustees

Kurt Heise, Township Supervisor  
Mark Clinton, Treasure  
Jerry Vorva, Clerk  
Chuck Curmi  
Bob Doroshewitz  
Jack Dempsey  
Gary Heitman



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# Background and Purpose

1



The Plymouth Charter Township Downtown Development Authority (DDA) was formed on January 8, 2002. The DDA was formed to help *"encourage and participate, where feasible and appropriate, in the development of new private uses that clearly demonstrate the creation of new jobs, the attraction of new business, and the generation of additional tax revenues."* The DDA's first Tax Increment Financing and Development Plan for the Downtown Ann Arbor Road Development Area was adopted on April 15, 2002.

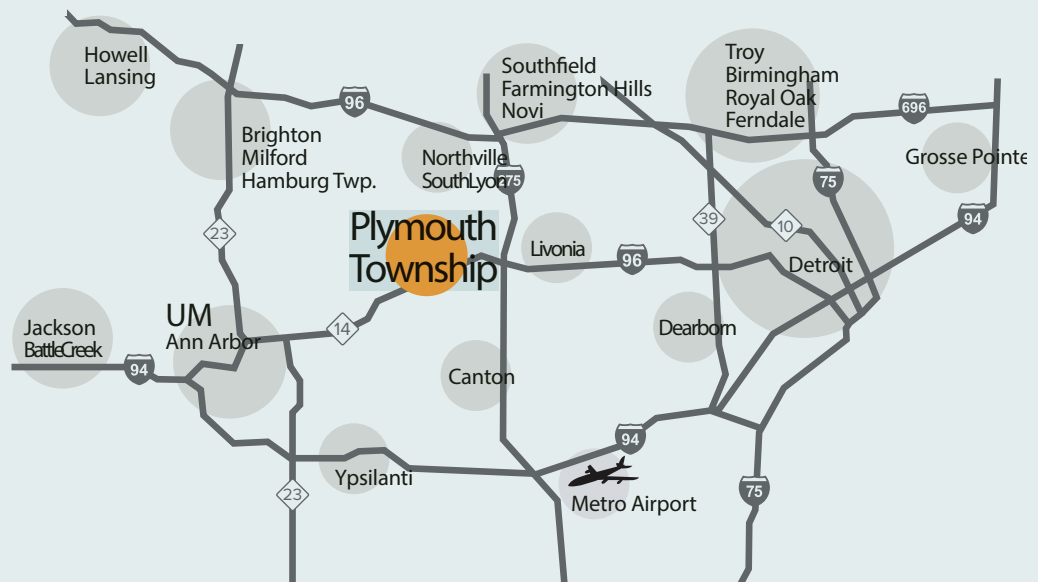
The TIF plan is one of the primary mechanisms used to achieve the DDA's stated goals, through the identification and funding of streetscape and roadway improvement projects that will potentially spur private development, redevelopment, and general investment in the corridor.

The focus of the 2002 plan was to *"correct and prevent stagnation and/or deterioration within the existing business district of the Ann Arbor Road Corridor, to eliminate blighting influences and brownfield impacts, to address high traffic volumes upon Ann Arbor Road and to improve the overall image of this gateway to the Plymouth Community."*

The plan identified a list of projects to be completed in the short term, between 2002 and 2008, and another list to be completed in the medium to long term, between 2008 and 2031. The list of projects totaled just over \$10.8 million, and included a number of streetscape and landscaping improvements, partial overhead utility burial, creek improvements, and a viaduct project. The majority of these projects have been completed, setting the stage for the 2050 Plan update to recommend additional roadway and streetscape improvements. The focus of this new list of projects will be continued refinements to improve the public right-of-way; promote economic development; and encourage investment by property owners along the Ann Arbor Road corridor.

## REGIONAL LOCATION

Plymouth Township's centralized location in southeast Michigan provides residents, employers, employees and visitors with convenient and enjoyable work, live and play experiences. The Township is bounded by Five Mile Road to the north, Eckles Road to the east, Joy Road to the south, and Napier Road to the west. The neighboring communities include: the City of Plymouth, Northville Township, the City of Livonia, the City of Westland, Canton Township, Salem Township, and Superior Township.



Initial DDA board members overseeing Ann Arbor Road streetscape improvements

## HISTORY OF THE ANN ARBOR ROAD CORRIDOR IMPROVEMENTS

Various improvement projects have been discussed for the Ann Arbor Road Corridor for many years. The first concerted effort to plan and implement improvements to this Corridor date back to 1993 when City and Township officials were approached by the Chamber of Commerce's Business Improvement Committee about the need for aesthetic improvements along the Ann Arbor Road Corridor. This discussion resulted in the start of a creative process featuring a student charrette and a design charrette lead by professionals. The process culminated in the 1995 Ann Arbor Road Corridor Plan which has set the stage for future design decisions on the Corridor and suggested how future enhancements can be accommodated. The Ann Arbor Road Corridor Plan received the 1996 Outstanding Planning Award from the Michigan Chapter of the American Planning Association and the Michigan Society of Planning Officials.

The tangible results of the 1995 Ann Arbor Road Corridor Plan include:

- Creation of the Ann Arbor Road Zoning District, an innovative collaboration between Plymouth Charter Township and the City of Plymouth. The special zoning provisions of this district have been adopted by both units of government giving the Ann Arbor Road Corridor a cohesive legal basis for the regulation of development.
- Construction of a unique clock tower entry way feature at the eastern end of the Corridor near the I-275 Interchange.
- Enhanced architectural and landscaping design for new development sites along the Corridor.
- Support for the completion of a formal Ann Arbor Road Design Plan to refine the design principles, propose and estimate the cost of improvement projects and develop an implementation strategy.

## DDA BOARD

The DDA is governed by a Board of Directors consisting of the Township Supervisor and eight (8) other members appointed by the Supervisor with the approval of the Township Board of Trustees. The DDA is a public body and must conduct itself in accordance with all of the Michigan Statutes governing the operation of public agencies. At a minimum, the Township DDA meets at least every other month and is available for special meetings.



## Successful Streetscape Implementation

Previous streetscape improvements conducted by the DDA include the stamped concrete, ornamental fencing with brick piers, landscape plantings, street trees and a corridor-wide irrigation system. The DDA, for its transformative streetscape accomplishments, won the Keep Michigan Beautiful Award in 2013.

Shell Station: before and after streetscape treatments



BEFORE



AFTER

## DDA Goals

The Ann Arbor Road Corridor, at approximately 2.5 miles, traverses through the heart of the Township and is a major commercial and mixed use thoroughfare in the region. The overarching goal of the 2050 Plan is for the DDA to undertake public improvements that will provide the impetus and framework for additional private investments, improvement and redevelopment projects in the District, as well as to continue and improve the high quality of life for community residents and businesses. Specific goals of the DDA include:

- » Improve the visual continuity of the area and foster a sense of place that attracts investment and activity, and enhances the identity of the corridor.
- » Foster connectivity and access between the surrounding neighborhoods and destinations along Ann Arbor Road.
- » Improve the overall business climate of the district and deter economic decline.
- » Beautify the corridor and preserve / create unique features or character at sites.
- » Maintain and improve public facilities.
- » Enhance the neighborhoods and residential uses along the corridor.
- » Accommodate safe movement to and along the corridor for vehicles, pedestrians and cyclists.
- » Address traffic calming, improve congestion and parking needs.
- » Activate frontages and existing businesses and ensure infill development is context sensitive and compatible with adjacent land uses and development within the district.

# Development Plan

# 2



## Development Area Boundaries

The Charter Township of Plymouth's DDA Development Area generally includes the north and south sides of Ann Arbor Road between Eckles Road and Marguerite Drive (just west of Sheldon Road), as shown in Map 1. However, parcels along the north side of the road between Mill Street and Sheldon Road are under the jurisdiction of the City of Plymouth. The mile-long city-owned stretch represents about 1/5 of the corridor, considering the DDA area spans about 2.5 miles in length and generally includes properties on the north and south sides, exclusive of the I-275 exchange.

# Existing Streets and Public Facilities

The main roadway corridor within the DDA area is the 2.5 mile stretch of Ann Arbor Road extending between Eckles Road to the east and Marguerite Drive to the west. Ann Arbor Road is classified as a Major Thoroughfare or Principal Arterial, and is under the jurisdiction of the Michigan Department of Transportation (MDOT). The roadway has four travel lanes (two in each direction) with a center turn lane, and the speed limit is 45 miles per hour. Ann Arbor Road is intersected by five major roads, as well as the I-275 freeway interchange, the CSX Railroad overpass, and Tonquish Creek. There are also several intersections with local streets, although all but four of those have been closed to vehicular traffic.

Public facilities in the DDA area include Michigan Department of Transportation and Wayne County roads and associated rights-of-way; Tonquish Creek and associated right-of-way, CSX Railroad and associated right-of-way; the I-275 trail and associated right-of-way; and the Charter Township of Plymouth Municipal Complex off Haggerty Road.

## WHAT'S WORKING



### ACCEPTABLE TRAFFIC VOLUMES

Ann Arbor Road's current Average Annual Daily Traffic (AADT) varies between 18,900 between I-275 and Eckles Road and 28,800 between Lilley Road and Haggerty Street. Although significant, these traffic volumes are still well under the expected capacity of 36,800 for a Principal Arterial. Expected capacity is generally based on the functional classification of a roadway, the posted speed limit, and the number of lanes.

## WHAT NEEDS WORK



### DRIVEWAY SPACING / ACCESS MANAGEMENT

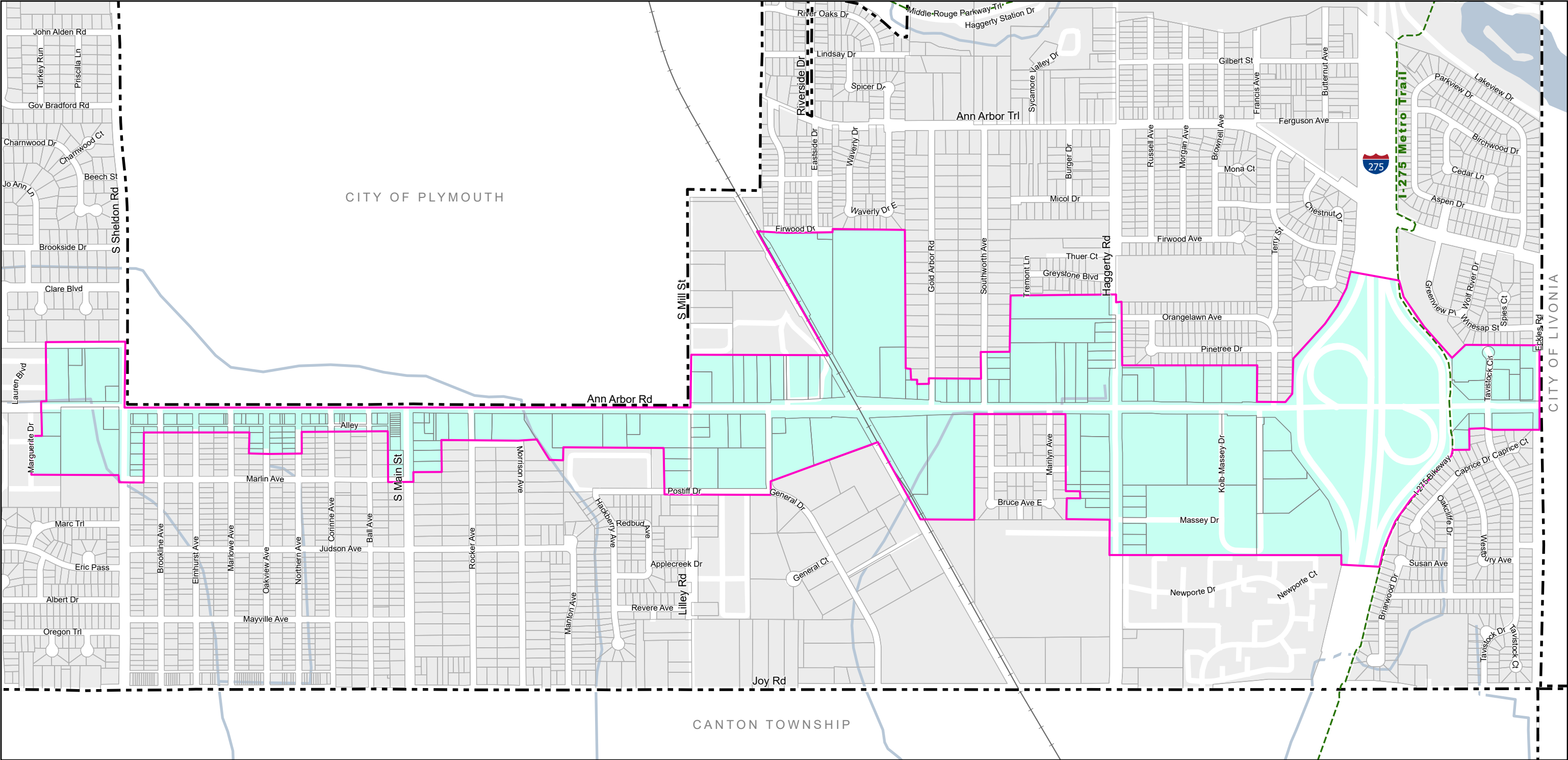
Although Ann Arbor Road meets the specifications of a Principal Arterial, its capacity is significantly decreased by the presence of many closely-spaced driveways along the corridor.

The zoning ordinances for the Township and the City both indicate a 300' minimum spacing requirement on roadways with a speed limit of 45 mph. Both ordinances also specify minimum spacing from street intersections of 250 feet from Arterial roadways and 175 feet from local streets. The Michigan Access Management Guidebook recommends slightly greater driveway spacing of 350 feet on a 45 mph roadway.

Driveway spacing along the corridor is well under both local and state recommendations. For example, the half mile stretch of roadway between Mill Street and Main Street, shown below, has 19 driveways on the north side of the road, for an average spacing of 139 feet. Quite a few driveways are spaced less than 100 feet apart. The south side of the road along the same stretch has 16 driveways, for an average spacing of 165 feet. The south side also has several driveways spaced well under 100 feet apart.

This section of Ann Arbor Road functions more like a collector in terms of driveway frequency, but its daily traffic volumes are well within the Principal Arterial range, creating conflicts between mobility and access.





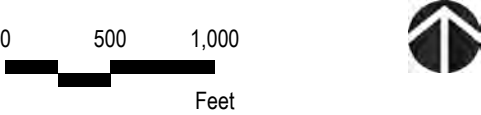
MAP 1

# Downtown Development Area, The DDA District

Charter Township of Plymouth, Wayne County, Michigan

April 8, 2019

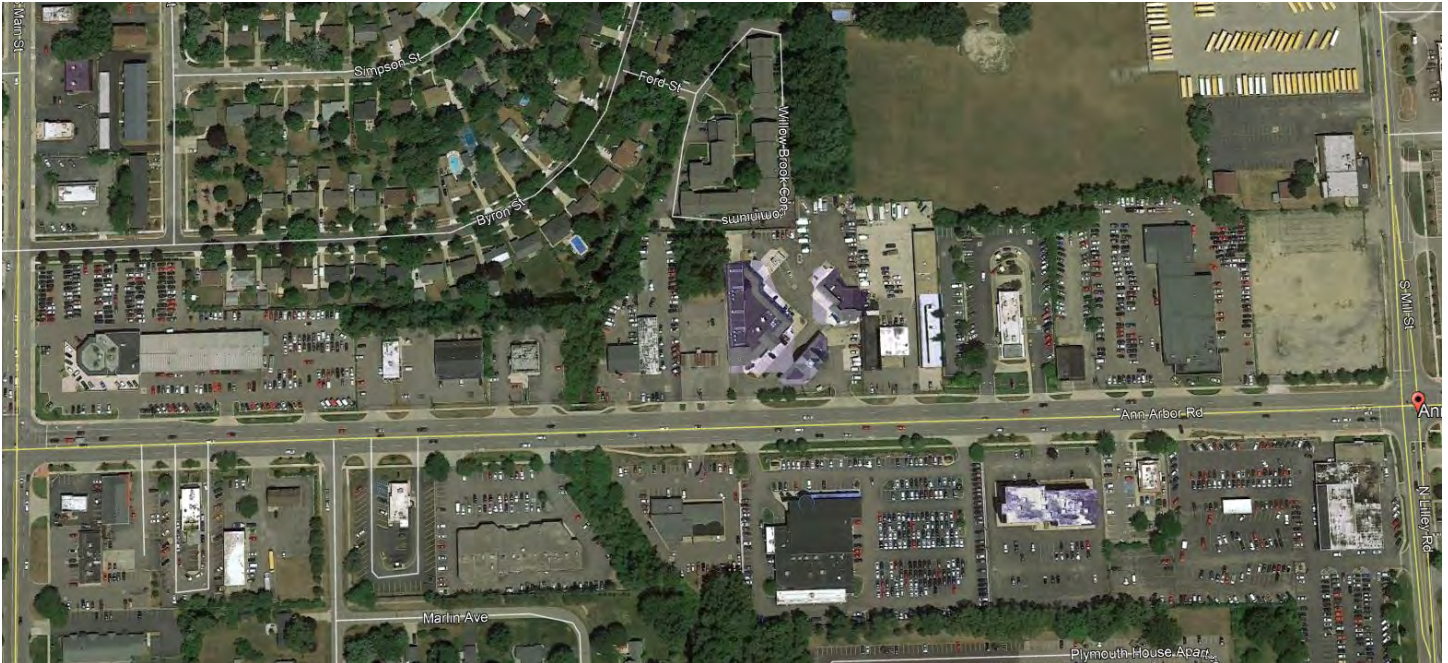
- LEGEND**
- Parcels Within the DDA Boundary
  - Parcels Outside of the DDA Boundary
  - I-275 Metro Trail
  - Downtown Development Authority (DDA) Boundary
  - Municipal Boundaries
  - Water bodies, Rivers, Streams and Drains



Basemap Source: Michigan Center for Geographic Information, Version 17a.  
Data Source: Plymouth Township 2015. McKenna 2019.

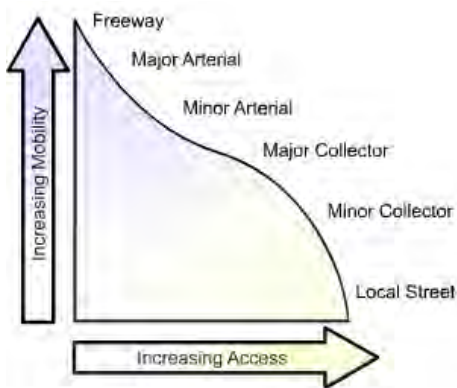






Closely spaced driveways between Mill Street and Main Street along Ann Arbor Road

Figure 1. Street Function Spectrum



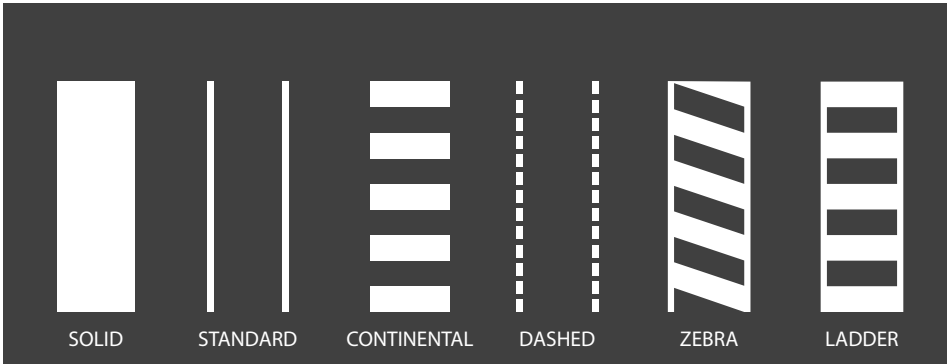
Source: FHWA

- Poor access management has serious implications for traffic congestion, motorist safety, and pedestrian safety. Access Management is the practice of limiting driveway or street intersections to reduce crash rates and congestion.
- Five of the Township's top 10 accident locations are within the DDA area, including:
  - » » Ann Arbor Road and Sheldon Road (has the 5th highest accident rate in all of Wayne County)
  - » » Ann Arbor Road and Haggerty Road
  - » » Ann Arbor Road and Main Street
  - » » Ann Arbor Road and I-275 S Ramp
  - » » Ann Arbor Road and Mill Street
- The Township Zoning Ordinance specifies minimum vehicular parking requirements by land use, with no mention of reduced vehicular requirements when bicycle parking is provided.

WHAT NEEDS WORK

CROSSWALKS

Crosswalks throughout the corridor are either missing, striped only with a Standard striping configuration (as shown to the right), or in need of maintenance/ re-striping. These are various types of crosswalks that are proven to increase visibility for pedestrians and enhance safety for all road users. A detailed inventory of existing crosswalk locations and needs is provided in Appendix A, and recommendations are summarized in Table 1.



Zebra, Ladder, or Continental Style Crosswalk Striping is Recommended for Increased Visibility

COMPLETE STREETS

Complete Streets are designed and operated to improve safe access for all users. Pedestrians, bicyclists, motorists and transit riders of all ages and abilities must be able to safely move along and across. It is the intent of the DDA to ensure the Ann Arbor Road is designed to advance a Complete Streets approach when designing and implementing new projects and improvements to the road and right-of-way.








## Traffic Counts and Crashes

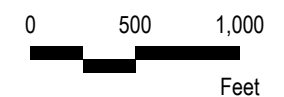
April 8, 2019

## Number of Vehicles (Average Annual Daily Traffic)

- I-275 Metro Trail

-  Downtown Development Authority (DDA) Boundary
-  Parcels Within the DDA Boundary
-  Parcels Outside of the DDA Boundary
-  Municipal Boundaries
-  Water bodies, Rivers, Streams and Drains

\*SEMCOG.  
Year of data varies -  
shown where available



Basemap Source: Michigan Center for Geographic Information, Version 17a.  
Data Source: Plymouth Township 2015. SEMCOG 2013-2017. McKenna 2019.





## RECOMMENDATIONS

Table 1. ADA Accessibility, Sidewalk and Crosswalk Inventory Summary

RECOMMENDED IMPROVEMENT	AFFECTED LOCATIONS	SCHEDULE
Add truncated domes to driveway crossings at locations throughout the Ann Arbor Road Corridor.	Driveway crossings along north and south sides of Ann Arbor Road. See detailed inventory in Appendix A.	High priority: add to ADA transition plan (2019-2020). Medium priority: begin constructing domes as opportunities arise (2019-2034).
Retrofit/re-orient existing truncated domes to be in compliance with PROWAG (i.e. parallel curb cuts).	Sheldon and Ann Arbor (south side) Haggerty and Ann Arbor (south side) Haggerty and Ann Arbor (north side)	High priority, given affected locations (2019-2024).
Add crosswalks to local street crossings along the Ann Arbor Road Corridor.	SOUTH SIDE – Brookline Avenue; Marlowe Avenue; Northern Avenue; Corinne Street; Ball Street; General Drive; Southworth Avenue; Marilyn Avenue; Kolb Massey; Massey Drive; I-275 south on ramp; I-275 north on ramp; I-275 off ramp; Tavistock Drive. NORTH SIDE – shopping center entrance near Pure Sleep; LA Fitness entrance; Terry Street; I-275 off ramp; Tavistock Circle; Eckles Road.	Medium priority, given affected locations (2019-2034).
Add crosswalks, curb cuts, and truncated domes to crossings in the vicinity of I-275.	SOUTH SIDE – I-275 south on ramp; I-275 north on ramp; I-275 off ramp. NORTH SIDE – I-275 off ramp; I-275 on ramp.	High priority, given safety implications (2019-2024).
Retrofit/re-stripe existing crosswalks along the corridor to meet current best practices (i.e. use zebra or ladder style striping for enhanced visibility).	I-275 metro trail crossing; Haggerty Road; shopping center entrance with light; Mill Street; west Vico entrance (south side); Rocker Avenue (south side); Main Street; Sheldon Road	High priority, given affected locations and safety implications (2019-2024).
Replace existing text-based walk/don't walk signals with those using symbols.	Southeast corner of Main Street and Ann Arbor Road.	High priority, given affected location and usability implications (2019-2024).
Complete gaps in the sidewalk network.	SOUTH SIDE – General Drive to Vico west entrance; Massey Drive to I-275 on ramp. North side – west RV parking lot entrance to shopping center entrance with light.	Medium priority, given affected locations (2019-2034).
Retrofit existing detached sidewalks to match updated attached sidewalks (with landscaped planting strip).	SOUTH SIDE – short section at creek crossing (ok as is if there's a RoW constraint); Vico east entrance to Massey Drive; I-275 south on ramp to I-275 metro trail crossing. NORTH SIDE – I-275 off ramp to I-275 on ramp; short section at creek crossing (ok as is if there's a RoW constraint).	Medium priority, because existing infrastructure is functional but not ideal, and affected locations have lower pedestrian traffic (2019-2034).
Finish installing brick pavers throughout the corridor.	SOUTH SIDE – General Drive to Remerica entrance; just east of Comfort Inn to east Shell entrance. NORTH SIDE – city section (Sheldon to Mill); east of Auto Body shop to shopping center entrance with light; Terry Street to BP entrance.	Medium priority, aesthetic improvement (2019-2034).

## RECOMMENDATIONS

### ACCESS ISSUES

- Decide whether to prioritize travel, circulation, or access along Ann Arbor Road.
  - » Travel – moving across and between regions
  - » Circulation – movement between neighborhoods and non-residential uses
  - » Access – local access to adjacent land uses
- The 2015 Townships Master Plan for Land Use notes: *“Plymouth Township can help to reduce vehicle conflicts and improve the traffic flow along major roads through proper access management. The Township should continue to enforce the zoning regulations, which place limitations on the number and spacing of curb cuts, and encourage shared access between sites.”*
- Likewise, the ARC section of the City and Township’s zoning ordinance states a requirement to utilize shared accesses whenever possible, noting: *“A single means of direct or indirect access shall be provided for each separately owned parcel. Where possible, this access shall be via a shared driveway or a service drive. Where it is not possible to provide shared access, this access may be by a single driveway.”*
- However, the current configuration of driveways does not reflect this requirement. In addition to enforcing zoning regulations for new development, the Township and DDA should work together to begin consolidating access points. This may be achieved as part of a corridor-wide access management plan or as properties develop, redevelop, or change uses. Consolidating driveways/access points would facilitate the flow of traffic and improve the pedestrian experience. Development of a comprehensive access management plan for Ann Arbor Road is recommended. Continue working with land owners and Wayne County to close local streets to through traffic onto Ann Arbor Road, as parcels redevelop. Remaining local streets intersecting Ann Arbor Road include Brookline Avenue, Marlowe Avenue, Ball Street, and Rocker Avenue. Follow street closure requirements outlined in the 2015 Master Plan.

### PARKING

- Continue implementing parking screening and location requirements as outlined in the zoning ordinance to make off-street parking lots less conspicuous. Lots can be retrofitted as properties redevelop.
- Modify zoning ordinance language to include vehicular parking minimums and maximums (not just minimums) to ensure adequate parking is provided but avoid over-parking valuable land.
- Modify zoning ordinance language to allow a reduction in vehicular parking requirements when bicycle parking is provided. For example, the ordinance might allow the elimination of one automobile parking space for every four bicycle parking spaces provided, up to a maximum reduction of 10 percent of automobile parking.







Ann Arbor, MI example of pedestrian actuated signal

### PEDESTRIAN CROSSINGS:

If pedestrian circulation and access are a high priority, the long crossing distances between signalized intersections should be addressed. Pedestrian-actuated signals could be installed at mid-block crossings along with raised medians to create a safe crossing opportunity at closer to  $\frac{1}{4}$  mile intervals. Some access points would need to be converted to right-in, right-out only. The most appropriate locations for mid-block crossings would be east of Haggerty if and when the bowling alley site redevelops; between Mill Street and Main Street; and between Main Street and Sheldon Road. Pedestrian-actuated signals would ensure that motorists are only forced to stop when a pedestrian is waiting to cross the street. The City of Boulder, CO installed a pedestrian actuated signal on Pearl Street between 28th Street and 30th Street. This section of Pearl Street has a similar traffic volume to Ann Arbor Road (23,00 on Pearl Street vs. 27,000 on Ann Arbor Road), and the crossing connects two popular destinations – Target and Whole Foods. As with any new treatment or traffic solution, there is a learning curve for both pedestrians and motorists.

# Public and Private Land Uses

Existing development along the Ann Arbor Road corridor is primarily commercial / mixed-use as it contains the largest contiguous band of commercial uses in the Township. However, there is also a sprinkling of office, residential, industrial and public uses. The type and character of the commercial development is quite variable, including car dealerships; fast food restaurants; hotels; gas stations; single- and multi-family housing; retail establishments of varying types and vintages; and a few vacant properties ripe for redevelopment.

There are also a number of parcels designated as Key Opportunity sites that could have a major impact on the community as a whole as a result of the scale or nature of their potential development. Such sites include an underutilized shopping center, vacant land adjacent to the CSX railroad tracks, and additional vacant land along the corridor, as designated in Map 3: Existing Land Uses.



## WHAT'S WORKING



- A number of businesses located along this section of Ann Arbor Road have an established history in the community. These long-standing businesses provide authenticity and stability to the corridor.
- The location of public, civic uses in a DDA is a critical ingredient for a successful and active land use mix. In Plymouth, the Township Municipal Complex is located along Haggerty Road, north of Ann Arbor Road, and houses important civic institutions such as Township Hall, the Fire Department, and the Police Department.
- As the prime commercial thoroughfare and business district in the Township, the Ann Arbor Road corridor has been recognized as a key focal area of the community.

## WHAT NEEDS WORK

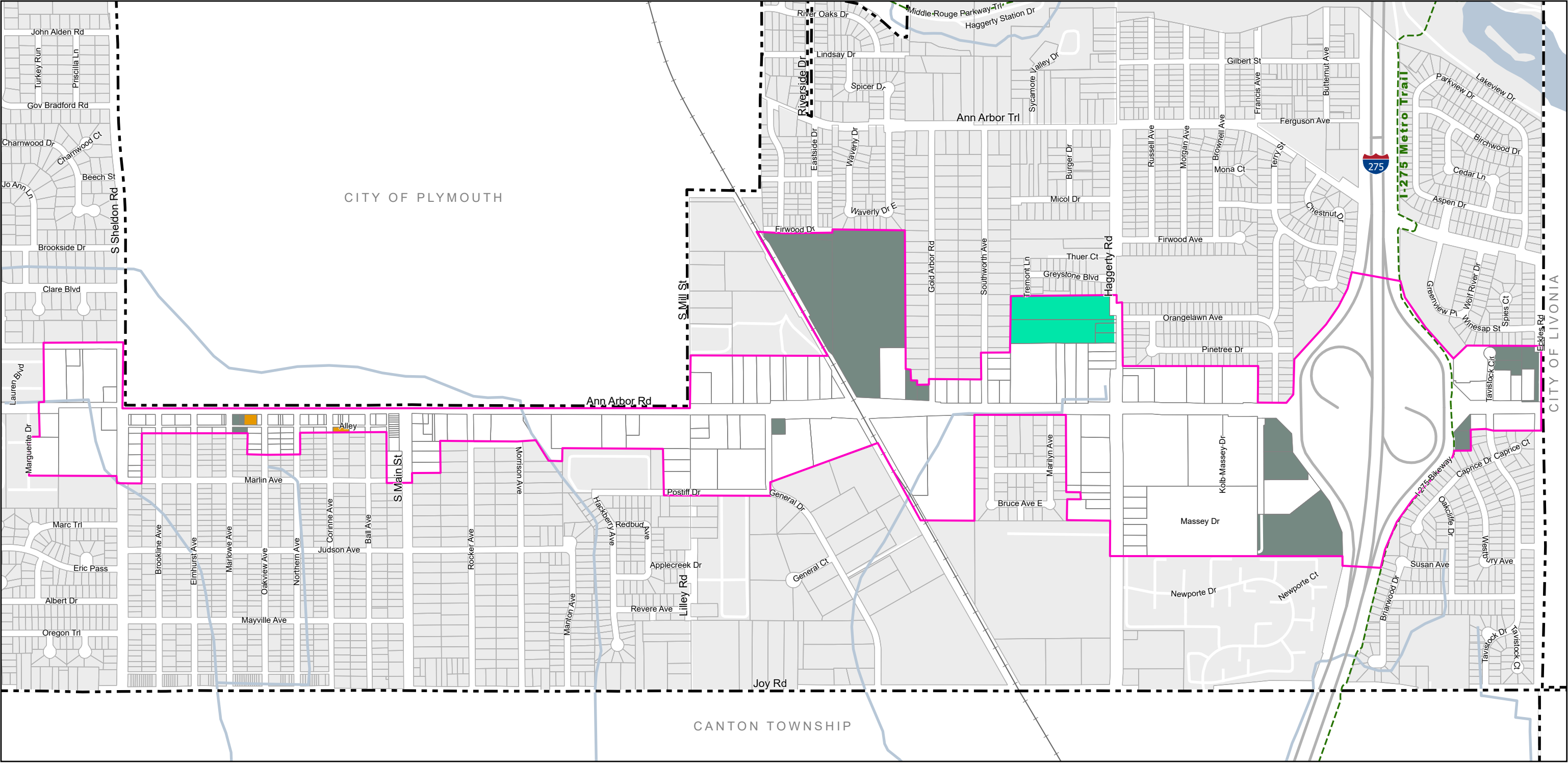


- There are several large, vacant properties along this stretch of Ann Arbor Road, including the former Kmart and Bowling Alley. These unsightly, under-utilized spaces detract from the overall vitality of the corridor.

## DEVELOPMENT / REDEVELOPMENT OPPORTUNITIES

- The large vacant and/or underutilized properties along this stretch of Ann Arbor Road, if developed, represent great possibilities for the continued reinvestment of this area.





**MAP 3**  
**Existing Land Use**  
Charter Township of Plymouth, Wayne County, MI  
April 8, 2019

**LEGEND**

- Township-Owned
- Utility-Owned
- Vacant (includes parcels with a vacant building or vacant surface parking lot)
- I-275 Metro Trail
- Downtown Development Authority (DDA) Boundary
- Municipal Boundaries
- Water bodies, Rivers, Streams and Drains



Basemap Source: Michigan Center for Geographic Information, Version 17a.  
Data Source: Plymouth Township 2015. McKenna 2019.





# Streetscapes

## WHAT'S WORKING



- City ownership of parcels on the north side of Ann Arbor Road necessitates additional collaboration and cooperation between the City of Plymouth and the Charter Township, especially on streetscape improvements. In response to this challenge, the city and township developed a joint zoning district, the Ann Arbor Road Corridor (ARC) District, which contains specific criteria for landscaping, signage, and the appearance of buildings. As noted in the township's Master Plan for Land Use, *"the purpose of the joint zoning district was to create a visual cohesiveness on both sides of Ann Arbor Road and to foster a sense of place."* Many sections of the corridor have been developed or redeveloped using these standards, creating a more attractive streetscape environment.
- As part of this plan update, an inventory of sidewalks, curb cuts, and crossings along the Ann Arbor Road Corridor was conducted. Compliance with Public Right-of-Way Accessibility Guidelines (PROWAG) was noted in the inventory, along with recommendations for bringing existing facilities into compliance. Detailed results of the inventory are provided in Appendix A and summarized on the following pages.
  - » The pedestrian environment along much of the corridor is characterized by detached sidewalks (i.e. with a planter strip separating the sidewalk from the roadway).
  - » Sidewalks and curbs along much of the corridor have been enhanced with aesthetically-pleasing brick pavers.
  - » Many roadway crossings along the corridor have curb cuts with truncated domes for ADA accessibility.
  - » Most signalized intersections have walk/don't walk pedestrian signals.



Detached sidewalk , Ann Arbor Road Corridor



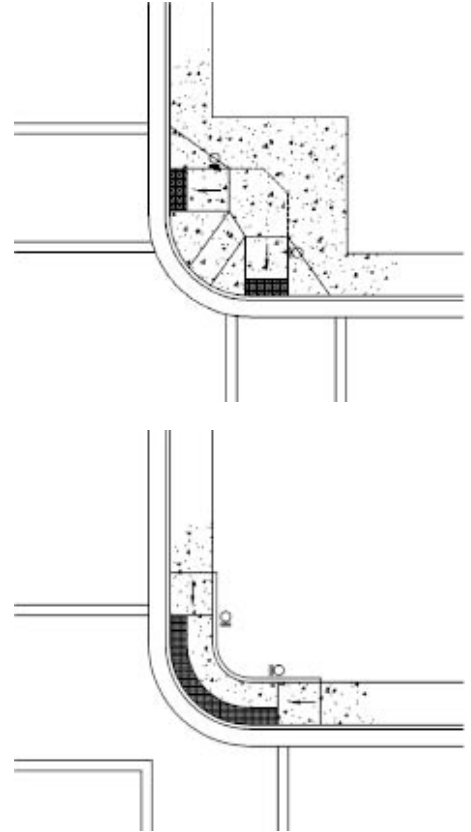
## WHAT NEEDS WORK



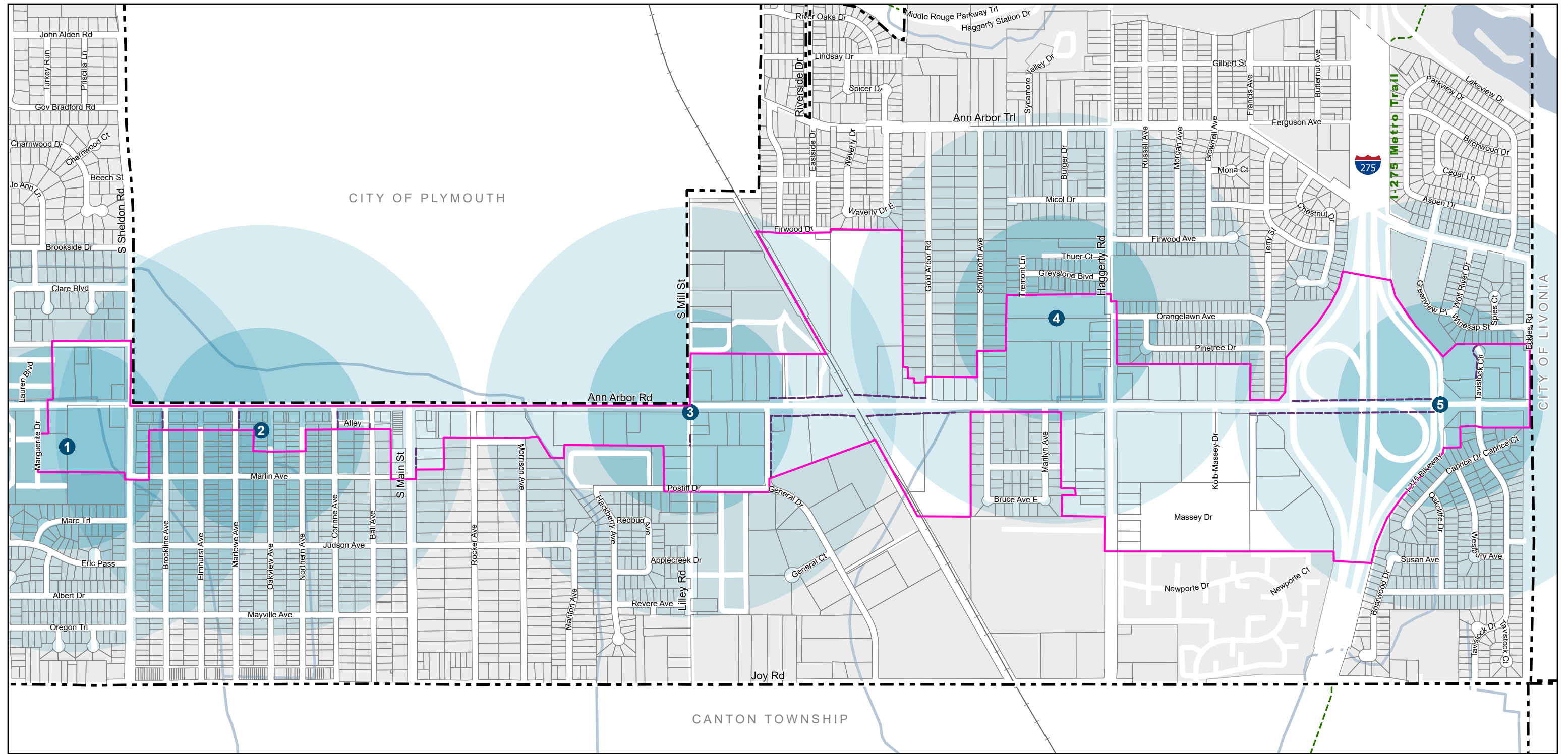
- Sidewalks are missing in a few sections along the corridor. Gaps in sidewalk network include the segment west of I-275 metro trail crossing of Ann Arbor Road until bridge. Although a sidewalk is present on the bridge section, the attached sidewalk is bordered by a railing, making it too narrow to safely accommodate bicyclists.
- Long distances between pedestrian crossing opportunities include:
  - » 0.59 mi or 3,113' between on/off ramp west of Tavistock Circle and Haggerty Road;
  - » 0.3 mi or 1,600' between Haggerty Road and shopping center entrance (near Grand Traverse Pie Company);
  - » 0.43 mi or 2,294' between shopping center entrance (near Grand Traverse Pie Company) and Lilley Road / Mill Street;
  - » 0.49 mi or 2,661' between Lilley Rd/Mill St. and Main Street; and
  - » 0.5 mi or 2,632' between Main Street and Sheldon Road.
- Inconsistent application of attached vs. detached sidewalks and type of planting strip. Sections of attached sidewalk along the corridor create a less safe and less pleasant environment for pedestrians.
- Many curb cuts are diagonal rather than perpendicular and do not meet Public Right-of-Way Accessibility Guidelines for ADA Accessibility.
- Perpendicular curb cuts (recommended).
- Diagonal curb cut with shared landing – not recommended.
- There are no dedicated bicycle facilities (e.g. bicycle lanes or a shared use path) provided along the corridor, resulting in an unsafe and unpleasant environment for bicycling.

## ADA ACCESSIBILITY

The majority of pedestrian crossings along the corridor are not currently in compliance with the Public Right-of-Way Guidelines (PROWAG) for ADA Accessibility. A detailed inventory of existing pedestrian facilities and needs is provided in the Appendix.



Attached sidewalk , Ann Arbor Road Corridor



## MAP 4

# Non-Motorized Transportation Potential

Charter Township of Plymouth, Wayne County, MI

April 8, 2019

## LEGEND

- ① Kroger Shopping Plaza
- ② Plymouth Village Condos (PUD)
- ③ Gateway to Downtown Plymouth
- ④ Township Hall
- ⑤ I-275 Metro Trail Connection
- 5-foot Sidewalk Gap
- 1/4-Mile Walk Radius
- 1/2-Mile Bike Radius
- I-275 Metro Trail
- Downtown Development Authority (DDA) Boundary
- Municipal Boundaries
- Water bodies, Rivers, Streams and Drains

0 500 1,000  
Feet



Basemap Source: Michigan Center for Geographic Information, Version 17a.  
Data Source: Plymouth Township 2015. McKenna 2019.

**MCKENNA**





## RECOMMENDATIONS

- Install pedestrian and bicycle-oriented wayfinding signage along Ann Arbor Road. Signage can be used to establish or further a look and feel (or “brand”) for the corridor.
- If the vision for the Ann Arbor Road corridor does not include becoming a safe or desirable location for bicycling, install signage directing bicyclists to use alternative routes. For example, Joy Road (a parallel corridor south of Ann Arbor Road) could be retrofitted with bicycle lanes or a wide paved shoulder to accommodate bicycle traffic, or bicyclists could be directed to use neighborhood streets north or south of the corridor. The township may need to work with nearby jurisdictions and land owners to help develop connections to facilitate a more direct route (e.g. by making connections between neighborhoods, parking lots, or cul-de-sacs).
- Retrofit existing sections of attached sidewalk using landscaped planting strips with deciduous trees to create a cohesive streetscape.
- Consider installing signage banning or advising against bicycling on the sidewalk along Ann Arbor Road. Although Michigan law permits bicyclists to ride on the sidewalk, this behavior poses significant safety risks. While many cyclists and motorists believe it’s a safer place to ride, cyclists become nearly invisible to motorists when they use sidewalks. Some communities have chosen to prohibit bicycling on the sidewalk to help:
  - » Reduce conflicts with pedestrians in higher-traffic areas.
  - » Reduce conflicts with motorists at driveways and intersections. Riding on the sidewalk is a contributing factor in a significant number of bicycle-motorist crashes at intersections. Wrong-way riding (i.e. against the flow of traffic) is especially problematic and dangerous.
- Although some communities permit bicycling on sidewalks by children, who are not yet able to handle the demands of operating a bicycle in traffic, such a provision is not recommended for this corridor or the Township in general due to the safety concerns outlined above.

# Architecture, Lot Design and Sense of Place

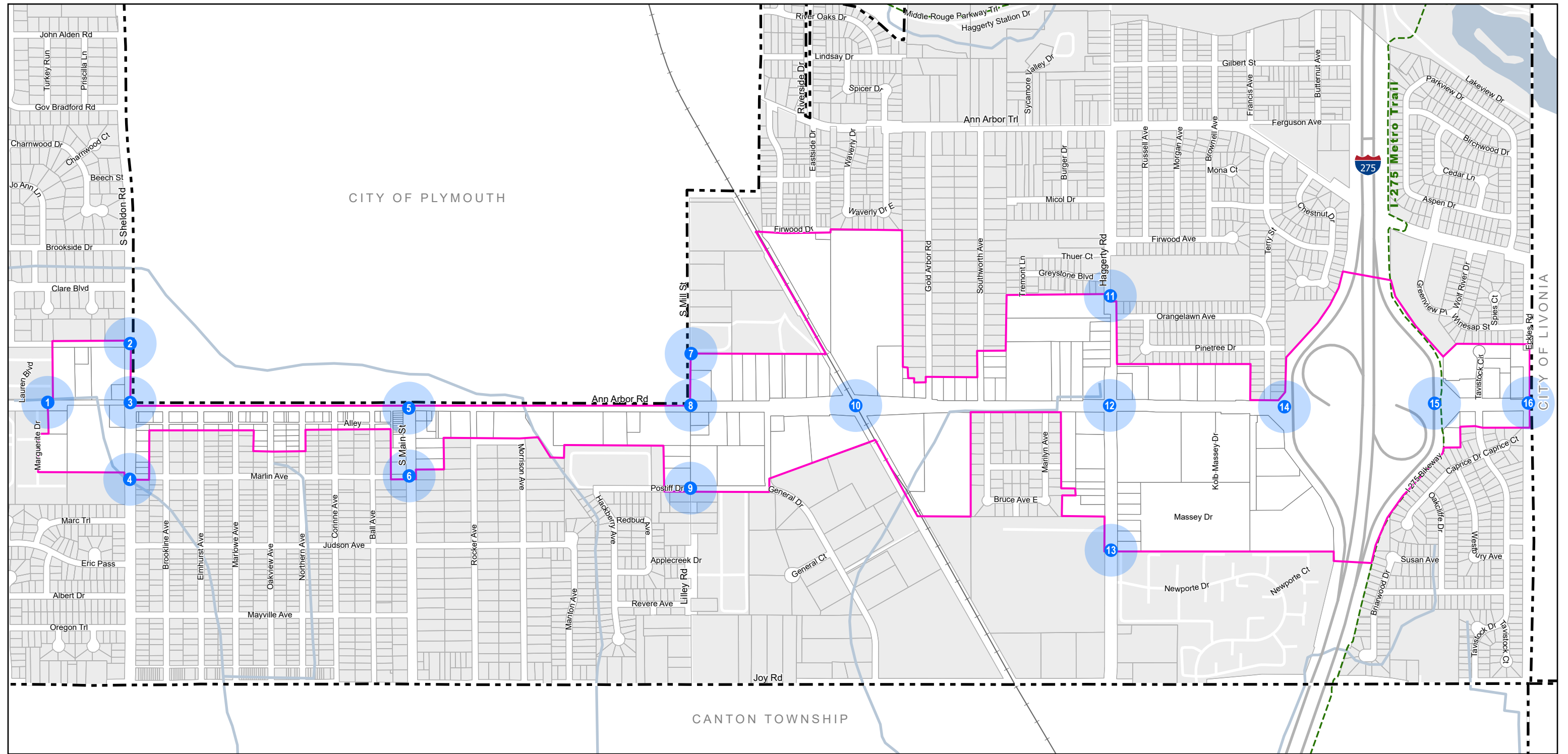
It is well recognized that the Ann Arbor Road corridor is the principal commercial district of the Township, and therefore a focal point for both residents and visitors. Additionally, the corridor provides a link between the Township and the City of Plymouth.

Established design standards provide for a consistent architectural design and character throughout the Ann Arbor Road corridor district and are intended to ensure that the corridor is an attractive focal point for the community. Furthermore, architectural and lot design standards supports the courts' recognition that minimizing visual clutter promotes public safety and is a valid public purpose for regulation. Architectural and lot design standards are necessary to support the considerable public investment made in the corridor, and provides assurances to property owners that there will be consistency in the character of the development in the corridor that will support continued reinvestment and economic development, and add to the community's tax base.



## CORRIDOR FOCUS AREAS

Sites, buildings and structures located at designated focal areas in the ARC District, as identified on Map 5, are of primary importance as gateways and to establish the image and palette of the ARC District. Such focal areas including, but are not limited to, Main Street, the Tonquish Creek crossing, the area of the railroad viaduct, and the I-275 interchange. The design and layout of all developments at these intersections and focal areas shall be coordinated with the Ann Arbor Road streetscape elements and design best practices. Additional architectural elements, non-motorized amenities and inclusion of other features may be required by the Planning Commission for these areas.



## MAP 5

# Corridor Focus Areas and Project Locations

Charter Township of Plymouth, Wayne County, Michigan

April 8, 2019

### LEGEND

- Corridor Focus Areas
- 250-Foot Focus Buffer
- Parcels Within the DDA Boundary
- Parcels Outside of the DDA Boundary
- I-275 Metro Trail
- Downtown Development Authority (DDA) Boundary
- Municipal Boundaries
- Water bodies, Rivers, Streams and Drains

0 500 1,000  
Feet



Basemap Source: Michigan Center for Geographic Information, Version 17a.  
Data Source: Plymouth Township 2015. McKenna 2019.





## WHAT'S WORKING



- In 1998, Plymouth Township and the City of Plymouth formed a joint Ann Arbor Road Corridor (ARC) District, which contains specific criteria for landscape, signage, and the appearance of buildings. The purpose of the joint zoning district was to create a visual cohesiveness on both sides of Ann Arbor Road and to foster a sense of place.
- In 2007, the Township adopted a secondary advisory document: Architectural Standards: A Guide for the Interpretation of the Ann Arbor Road Corridor ARC District. These guidelines have been updated and are now presented in this document.
- The unified streetscape and building standards have added continuity to the corridor.

## WHAT NEEDS WORK



- The depth of commercial development within the Ann Arbor Road Corridor is generally greater than 300 feet, with the exception of the area between Sheldon Road and Main Street. This area was originally platted to have lots of approximately 25 feet in width and 100 feet in depth along the frontage of Ann Arbor Road. A 20-foot alley was located behind the lots. Over the years, many of the lots have been combined and the alley has been vacated in most areas and incorporated into the commercial frontage. However, the depth of commercial development remains narrow on several sites, which can be a challenge for redevelopment.
- The corridor lacks a sense of arrival, especially at its eastern and western boundaries.
- Wayfinding signage is not present to direct residents and visitors to amenities such as Township Hall offices, Hines Park, downtown Plymouth, etc.

## DEVELOPMENT / REDEVELOPMENT OPPORTUNITIES

- The ARC, Ann Arbor Road Corridor district of the Zoning Ordinance should be reviewed to ensure the standards reflect the direction of the 2050 DDA Plan, including the follow design best practices:
  - » Building frontages with larger windows and active uses create attractive and walkable areas.
  - » Locate parking at the side or rear of buildings to help preserve walkability.
- Adding entry points and gateways that have been designed with landmark emphasis have the potential of defining a community in the minds of residents and visitors alike by the impressions that they create. A welcome sign with a compelling message and design can achieve this kind of impact in the right context. Sometimes a landscaped promenade, archway, or public art installation can achieve the desired result.
- Incorporate a series of wayfinding signs along Ann Arbor Road to orient users and to provide an identity for the corridor.
- Implement permanent and temporary public art in redevelopment projects.
- Adherence to the Architecture, Lot Design and Sense of Place Standards for all redevelopment is encouraged.

## ART

Art can be effective traffic calming and can be substituted for gateway signs and wayfinding signs to reduce sign clutter. Sculptures and murals can greatly accentuate the transportation network and improve the value of a place. These features should be carefully placed so that they improve the walkability and bikeability of the roadway without creating hazardous obstacles or distracting drivers.

Identity elements are recommended on Ann Arbor Road to enhance identity and promote interaction and engagement between people and the streetscape environment. Interpretive signs can identify a district's name and entrances, announce important events, or display environmental information. Some identity features include gateways, signs, historical markers, installations, and banners.



## OPEN SPACE

The connection to the I-275 Metro Trail, located just east of the I-275 interchange, will remain as open space. The use is not proposed to change.

## PORTIONS TO SELL, DONATE, LEASE OR EXCHANGE

The DDA has no plans at the present time to sell, donate, exchange, or lease to or from Plymouth Township any land in the Development Area. The Authority may acquire property from the Township within the Development Area if opportunities arise in furtherance of the goals of this Plan.

## ZONING, STREET, AND UTILITY CHANGES

1. Changes in zoning.
2. Changes in streets, street levels, and intersections: Because Ann Arbor Road is under State jurisdiction and the other roads included in the district are under County jurisdiction, all construction will comply with and be permitted by State and County authorities.
3. Changes in utilities: none proposed.

## DESIGNATION OF PERSONS

All public improvement projects undertaken as part of this tax increment financing and development plan will remain in public ownership for the public benefit. The DDA does not own any property at this time. However, the DDA may consider property acquisition, lease, or sale, as appropriate, in furtherance of the goals of this Plan. The person or persons to whom such property may be leased, sold, or conveyed is unknown at this time.

## BIDDING, LEASING, PURCHASING, OR CONVEYING PROCEDURES

The DDA owns no property at this time and therefore has no plans to lease, sell, or otherwise convey any property or development at this time. In the event the DDA purchases, receives a donation, or otherwise comes to own property in the Development Area, it will conform with the Township's bidding process.

Any land acquisitions will be in accordance with the procedures of Act 344 of the Michigan Public Acts of 1945, as amended; Act 87 of the Michigan Public Acts of 1980, as amended, and the Uniform Relocation Assistance and Real Property Acquisition Policy Act of 1970 (Uniform Act), as amended; and the regulations promulgated thereunder by the U.S. Department of Housing and Urban Development.

## DEVELOPMENT AREA POPULATION

There are approximately 50 individuals residing within the DDA Boundary.

## DISPLACEMENT AND RELOCATION

No individuals are proposed to be displaced under the Plan, and no occupied residences are designated for acquisition and clearance by the DDA.

## PROPERTY CONDEMNATION

The DDA does not intend to condemn property in conjunction with this plan. As a result, compliance with the Standards and Provisions of the Federal Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 is not applicable.

## COMPLIANCE WITH LEGISLATION

The DDA does not intend to condemn property in conjunction with this plan. As a result, compliance with 1972 PA 227 and MCL 213.321 to 213.332 is not applicable.

Table 2. Strategic Action Plan

PROJECTS	PRIORITY RATING
Existing Streets and Public Facilities	
Streetscape Additions and Repair of Existing Facilities	High
ADA Accessibility Improvements	High
Crosswalk Enhancements	Medium
Sidewalk Gap Program	High
I-275 Overpass Improvements (welcoming signage, masonry detail)	Low
I-275 Trailhead	Medium
Signalization Improvements, Haggerty and Ann Arbor Intersection	Medium
Curb Cut Elimination and Shared Access Easements	Ongoing
Public and Private Land Uses	
CSX Railroad Viaduct Improvements (including restoration, rebuilding, and repainting)	High
I-275 Interchange Reforestation	Medium
Tonquish Creek Improvements	Medium
Municipal Complex Parking Lot (Restriping) and Accessibility Improvements	High
Municipal Complex Lighting Improvements	High
Municipal Complex Grounds and Landscaping	Ongoing
Municipal Complex Stormwater Pond Maintenance	Ongoing
Streetscape	
Seasonal Banners and Decorations	Medium
Landscape Maintenance	High
LED Light Replacement (traffic and streetscape lights)	Low
Wayfinding Signage Program	Medium
Gateway Signage for the "Plymouth Community"	High
Fire Station Signalization Improvements	Low
Street Tree Program	Medium
Architecture, Lot Design and Sense of Community	
Sign Program	High
Façade Program	Medium
Residential Buffer Program	Low
Site Redevelopment and Marketing	Medium
Sign Standard Booklet	High
Miscellaneous Projects	
DDA Operating Costs	Ongoing
Other Economic Development, Planning, Engineering and Contingency Projects	Ongoing

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
JULY 9, 2019**

**NEW BUSINESS**

**ITEM F.2  
POLICE DEPARTMENT  
INTERGOVERNMENTAL AGREEMENT  
WITH OAKLAND COUNTY  
RESOLUTION # 2019-07-09-66**





## CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

**MEETING DATE:**     **July 09, 2019**

**ITEM:** Intergovernmental Agreement between the Charter Township of Plymouth and Oakland County, Resolution #2019-07-09-66

**PRESENTER:**            **Lt. Daniel Kudra**

**BACKGROUND:**

The Police Department has been utilizing Oakland County to perform vehicle services for our patrol cars for several years. We have generally used their services for the installation, configuration and repair of specialized computer related hardware and software. Some of the items that they work on for us include: mobile data computers (MDC's), modems, in-car thermal printers and software installation and upgrades.

In June of 2019 we were advised by Oakland County's Head of Vehicle Operations that the Oakland County Board of Commissioners was requesting that all outside agencies for whom the County performs services sign an intergovernmental agreement.

**ACTION REQUESTED:** The Board is being asked to review the provided Agreement for Central Support Services between Oakland County and the Charter Township of Plymouth. If determination is made to proceed, then the Board is requested to approve the resolution prepared authorizing the Township Supervisor, Township Clerk and Lieutenant Kudra to sign the agreement.

**PROPOSED RESOLUTION:** I move to adopt **Resolution #2019-07-09-66** authorizing the Township Supervisor, Township Clerk and Lieutenant Kudra to sign the agreement for Central Support Services between Oakland County and the Charter Township of Plymouth.

**ATTACHMENTS:** Resolution, Intergovernmental Agreement, Exhibit II (Vehicle Services Agreement), Roll

Moved By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

**ROLL CALL:**

\_\_\_ Clinton, \_\_\_ Curmi, \_\_\_ Dempsey, \_\_\_ Doroshewitz, \_\_\_ Heise, \_\_\_ Heitman, \_\_\_ Vorva

**STATE OF MICHIGAN  
COUNTY OF WAYNE  
CHARTER TOWNSHIP OF PLYMOUTH**

**RESOLUTION #2019-07-09-66**

**RESOLUTION TO ADOPT AN INTERGOVERNMENTAL AGREEMENT BETWEEN  
THE CHARTER TOWNSHIP OF PLYMOUTH AND OAKLAND COUNTY**

At a regular meeting of the Board of Trustees for the Charter Township of Plymouth (the "Board"), held at Township Hall located at 9955 N. Haggerty Road, Plymouth, Michigan on July 9, 2019, the following resolution was offered:

**WHEREAS**, the Police Department has utilized and would like to continue to utilize Oakland County Services for the performance of installation, configuration and repair of specialized computer related hardware and software, and

**WHEREAS**, the Oakland County Board of Commissioners has requested that all outside agencies utilizing the services for Oakland County enter into an Intergovernmental Agreement (IGA) for Central Support Services, and,

**WHEREAS**, it is the desire of the administration of Plymouth Township Police Department to continue to utilize these services, and,

**NOW, THEREFORE BE IT RESOLVED** that the Board of Trustees of the Charter Township of Plymouth approves Resolution #2019-07-09-66, authorizing the Township to enter into this Intergovernmental Agreement allowing for use of Central Support Services from Oakland County and hereby authorizes the Township Supervisor, the Township Clerk and Lieutenant Daniel Kudra sign same.

Present: [Curmi, Clinton, Dempsey, Doroshewitz, Heise, Heitman, Vorva]

Moved by:

Supported by:

### **Roll Call Vote**

Ayes:

Nays:

**Adopted:** Regular Meeting of the Board of Trustees on July 9, 2019.

\_\_\_\_\_  
Jerry Vorva, Clerk, Charter Township of Plymouth

### **Certification**

STATE OF MICHIGAN     )  
                                      )  
COUNTY OF WAYNE     )

I hereby certify that the foregoing is a true copy of the above Resolution, the original of which is on file in my office.

\_\_\_\_\_  
Jerry Vorva, Clerk  
Charter Township of Plymouth

\_\_\_\_\_  
Date

**Resolution: 2019-07-09-66**

**AGREEMENT FOR CENTRAL SUPPORT SERVICES**  
**BETWEEN OAKLAND COUNTY AND**

Charter Township of Plymouth

This Agreement (the "Agreement") is made between Oakland County, a Municipal and Constitutional Corporation, 1200 North Telegraph Road, Pontiac, Michigan 48341 ("County"), and the Charter Township of Plymouth ("Public Body") 9955 Haggerty Road, Plymouth, MI. 48170. County and Public Body may be referred to individually as a "Party" and jointly as "Parties".

**PURPOSE OF AGREEMENT**. County and Public Body enter into this Agreement pursuant to the Urban Cooperation Act of 1967, 1967 Public Act 7, MCL 124.501 et seq., for the purpose of County providing Central Support Services for Public Body.

In consideration of the mutual promises, obligations, representations, and assurances in this Agreement, the Parties agree to the following:

1. **DEFINITIONS** The following words and expressions used throughout this Agreement, whether used in the singular or plural, shall be defined, read, and interpreted as follows:
  - 1.1. **Agreement** means the terms and conditions of this Agreement and any other mutually agreed to written and executed modification, amendment, Exhibit and attachment.
  - 1.2. **Claims** means any alleged losses, claims, complaints, demands for relief or damages, lawsuits, causes of action, proceedings, judgments, deficiencies, liabilities, penalties, litigation, costs, and expenses, including, but not limited to, reimbursement for reasonable attorney fees, witness fees, court costs, investigation expenses, litigation expenses, amounts paid in settlement, and/or other amounts or liabilities of any kind which are incurred by or asserted against County or Public Body, or for which County or Public Body may become legally and/or contractually obligated to pay or defend against, whether direct, indirect or consequential, whether based upon any alleged violation of the federal or the state constitution, any federal or state statute, rule, regulation, or any alleged violation of federal or state common law, whether any such claims are brought in law or equity, tort, contract, or otherwise, and/or whether commenced or threatened.
  - 1.3. **Confidential Information** means all information and data that County is required or permitted by law to keep confidential, including records of County' security measures, including security plans, security codes and combinations, passwords, keys, and security procedures, to the extent that the records relate to ongoing security of County as well as records or information to protect the security or safety of persons or property, whether public or private, including, but not limited to, building, public works, and public water supply designs relating to ongoing security measures, capabilities and plans for responding to violations of the Michigan Anti-terrorism Act, emergency response plans, risk planning documents, threat assessments and domestic preparedness strategies.
  - 1.4. **County** means Oakland County, a Municipal and Constitutional Corporation, including, but not limited to, all of its departments, divisions, the County Board of Commissioners, elected and appointed officials, directors, board members, council members, commissioners, authorities, committees, employees, agents, volunteers, and/or any such persons' successors.
  - 1.5. **Day** means any calendar day beginning at 12:00 a.m. and ending at 11:59 p.m.

- 1.6. **Public Body** means the Charter Township of Plymouth which is an entity created by state or local authority or which is primarily funded by or through state or local authority, including, but not limited to, its council, its Board, its departments, its divisions, elected and appointed officials, directors, board members, council members, commissioners, authorities, committees, employees, agents, subcontractors, attorneys, volunteers, and/or any such persons' successors. For purposes of this Agreement, Public Body includes any Michigan court, when acting in concert with its funding unit, to obtain Central Support Services.
- 1.7. **Public Body Employee** means any employees, officers, directors, members, managers, trustees, volunteers, attorneys, representatives of Public Body, licensees, concessionaires, contractors, subcontractors, independent contractors, agents, and/or any such persons' successors or predecessors (whether such persons act or acted in their personal, representative or official capacities), and/or any persons acting by, through, under, or in concert with any of the above who use or have access to the Central Support Services provided under this Agreement. "Public Body Employee" shall also include any person who was a Public Body Employee at any time during the term of this Agreement but, for any reason, is no longer employed, appointed, or elected in that capacity.
- 1.8. **Points of Contact** means the individuals designated by Public Body and identified to County to act as primary and secondary contacts for communication and other purposes as described herein.
- 1.9. **Central Support Services** means the following individual Central Support Services provided by County's Department of Central Services, Support Services Division, if applicable:
- 1.9.1 **Mail Services** means mail processing, including, but not limited to, mail piece automation, mail folding, inserting, copying, punching, padding, stapling, providing postage, and other similar services.
- 1.9.2 **Vehicle Services** means installing and configuring specialized equipment for motor vehicles and/or repairing, servicing, and maintaining motor vehicles, including specialized equipment that has been installed in the motor vehicle.
- 1.10. **Exhibits** means the following descriptions of Central Support Services which are governed by this Agreement only if they are attached to this Agreement and selected (checked) below or added at a later date by a formal amendment to this Agreement:
- ☐ Exhibit I: Mail Services
- ☐ Exhibit II: Vehicle Services

## 2. **COUNTY RESPONSIBILITIES.**

- 2.1 County, through its Department of Central Services, Support Services Division, will provide the Central Support Services selected above which are attached and incorporated into this Agreement. County is not obligated or required to provide any additional services that are not specified in this Agreement.
- 2.2 County may access, use, and disclose transaction information and any content to comply with the law such as a subpoena, court order or Freedom of Information Act request. County shall first refer all such requests for information to Public Body's Points of Contact for their response within the required time frame. County shall provide assistance for the response if requested by Public Body's Points of Contact, and if able to access the requested information. County shall not distribute Public Body's data to other entities for reasons other than when it is required by law.

### **3. PUBLIC BODY RESPONSIBILITIES**

- 3.1. Public Body shall comply with all terms and conditions in this Agreement, including each selected Exhibit.
- 3.2. For each Central Support Service covered by an Exhibit to this Agreement, Public Body shall designate two representatives to act as a primary and secondary Points of Contact with County. The Points of Contact responsibilities shall include:
  - 3.2.1. Direct coordination and interaction with County staff
  - 3.2.2. Communication with the general public when appropriate
- 3.3. Public Body shall respond to and be responsible for Freedom of Information Act requests relating to Public Body's records, data, or other information.
- 3.4. Third-party product or service providers may require County to pass through to Public Body certain terms and conditions contained in license agreements, service agreements, acceptable use policies and similar terms of service or usage, in order to provide Central Support Services to Public Body. Public Body agrees to comply with these terms and conditions. Public Body must follow the termination provisions of this Agreement if it determines that it cannot comply with any of the terms and conditions.

### **4. DURATION OF INTERLOCAL AGREEMENT**

- 4.1. This Agreement and any amendments shall be effective when executed by both Parties with resolutions passed by the governing bodies of each Party except as otherwise specified below. The approval and terms of this Agreement and any amendments, except as specified below, shall be entered in the official minutes of the governing bodies of each Party. An executed copy of this Agreement and any amendments shall be filed by the County Clerk with the Secretary of State. If Public Body is a court, a signature from the Chief Judge of the court shall evidence approval by Public Body, providing a resolution and minutes do not apply. If Public Body is the State of Michigan, approval and signature shall be as provided by law.
- 4.2. Notwithstanding Section 4.1, the Chairperson of the Oakland County Board of Commissioners is authorized to sign amendments to the Agreement to add Exhibits that were previously approved by the Board of Commissioners. An amendment signed by the Board Chairperson under this Section must be sent to the Election Division in the County Clerk's Office to be filed with the Agreement once it is signed by both Parties.
- 4.3. Unless extended by an Amendment, this Agreement shall remain in effect for five (5) years from the date the Agreement is completely executed by all Parties or until cancelled or terminated by any of the Parties pursuant to the terms of the Agreement.

### **5. PAYMENTS**

- 5.1. Central Support Services shall be provided to Public Body at the rates and for the charges specified in the Exhibits, if applicable.
- 5.2. **Possible Additional Services and Costs** If County is legally obligated for any reason, e.g. subpoena, court order, or Freedom of Information Request, to search for, identify, produce or testify regarding Public Body's records, data, or information that is stored by County relating to Central Support Services that Public Body receives under this Agreement, then Public Body shall reimburse County for all reasonable costs County incurs in searching for, identifying, producing or testifying regarding such records, data, or information. County may waive this requirement in its sole discretion.

- 5.3. County shall provide Public Body with an invoice/explanation of County's costs for Central Support Services provided herein and/or a statement describing any amounts owed to County. Public Body shall pay the full amount shown on any such invoice within sixty (60) calendar days after the date shown on any such invoice. Payment shall be sent along with a copy of the invoice to: **Oakland County Treasurer – Cash Accounting, Bldg. 12 E, 1200 N. Telegraph Road, Pontiac, MI 48341.**
- 5.4. If Public Body, for any reason, fails to pay County any monies when and as due under this Agreement, Public Body agrees that unless expressly prohibited by law, County or the Oakland County Treasurer, at their sole option, shall be entitled to set off from any other Public Body funds that are in County's possession for any reason, including but not limited to, the Oakland County Delinquent Tax Revolving Fund ("DTRF"), if applicable. Any setoff or retention of funds by County shall be deemed a voluntary assignment of the amount by Public Body to County. Public Body waives any Claims against County or its Officials for any acts related specifically to County's offsetting or retaining of such amounts. This paragraph shall not limit Public Body's legal right to dispute whether the underlying amount retained by County was actually due and owing under this Agreement.
- 5.5. If County chooses not to exercise its right to setoff or if any setoff is insufficient to fully pay County any amounts due and owing County under this Agreement, County shall have the right to charge up to the then-maximum legal interest on any unpaid amount. Interest charges shall be in addition to any other amounts due to County under this Agreement. Interest charges shall be calculated using the daily unpaid balance method and accumulate until all outstanding amounts and accumulated interest are fully paid.
- 5.6. Nothing in this Section shall operate to limit County's right to pursue or exercise any other legal rights or remedies under this Agreement or at law against Public Body to secure payment of amounts due to County under this Agreement. The remedies in this Section shall be available to County on an ongoing and successive basis if Public Body becomes delinquent in its payment. Notwithstanding any other term and condition in this Agreement, if County pursues any legal action in any court to secure its payment under this Agreement, Public Body agrees to pay all costs and expenses, including attorney fees and court costs, incurred by County in the collection of any amount owed by Public Body.
- 5.7. Either Party's decision to terminate and/or cancel this Agreement, or any one or more of the individual Central Support Services identified herein, shall not relieve Public Body of any payment obligation for any Central Support Services rendered prior to the effective date of any termination or cancellation of this Agreement. The provisions of this Subsection shall survive the termination, cancellation, and/or expiration of this Agreement.

## 6. **ASSURANCES**

- 6.1. **Responsibility for Claims** Each Party shall be responsible for any Claims made against that Party by a third party, and for the acts of its employees arising under or related to this Agreement.
- 6.2. **Responsibility for Attorney Fees and Costs** Except as provided for in Section 5.6, in any Claim that may arise from the performance of this Agreement, each Party shall seek its own legal representation and bear the costs associated with such representation, including judgments and attorney fees.
- 6.3. **No Indemnification** Except as otherwise provided for in this Agreement, neither Party shall have any right under this Agreement or under any other legal principle to be indemnified or reimbursed by the other Party or any of its agents in connection with any Claim.

- 6.4. **Costs, Fines, and Fees for Noncompliance** Public Body shall be solely responsible for all costs, fines and fees associated with any misuse of the Central Support Services and/or for noncompliance with this Agreement by Public Body Employees.
- 6.5. **Reservation of Rights** This Agreement does not, and is not intended to, impair, divest, delegate or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of the Parties. Nothing in this Agreement shall be construed as a waiver of governmental immunity for either Party.
- 6.6. **Authorization and Completion of Agreement** The Parties have taken all actions and secured all approvals necessary to authorize and complete this Agreement. The persons signing this Agreement on behalf of each Party have legal authority to sign this Agreement and bind the Parties to the terms and conditions contained herein.
- 6.7. **Compliance with Laws** Each Party shall comply with all federal, state, and local ordinances, regulations, administrative rules, and requirements applicable to its activities performed under this Agreement.

## **7. USE OF CONFIDENTIAL INFORMATION**

- 7.1. The Parties shall not reproduce, provide, disclose, or give access to Confidential Information to County or to a Public Body Employee not having a legitimate need to know the Confidential Information, or to any third-party. County and Public Body Employees shall only use the Confidential Information for performance of this Agreement. Notwithstanding the foregoing, the Parties may disclose the Confidential Information if required by law, statute, or other legal process provided that the Party required to disclose the information: (i) provides prompt written notice of the impending disclosure to the other Party, (ii) provides reasonable assistance in opposing or limiting the disclosure, and (iii) makes only such disclosure as is compelled or required. This Agreement imposes no obligation upon the Parties with respect to any Confidential Information when it can be established by legally sufficient evidence that the Confidential Information: (i) was in possession of or was known by prior to its receipt from the other Party, without any obligation to maintain its confidentiality; or (ii) was obtained from a third party having the right to disclose it, without an obligation to keep such information confidential.
- 7.2. Within five (5) business days after receiving a written request from the other Party, or upon termination of this Agreement, the receiving Party shall return or destroy all of the disclosing Party's Confidential Information.

## **8. DISCLAIMER OF WARRANTIES**

- 8.1. THE CENTRAL SUPPORT SERVICES, INCLUDING ANY GOODS, PARTS, SUPPLIES, EQUIPMENT, OR OTHER ITEMS THAT ARE PROVIDED TO PUBLIC BODY AS PART OF THE CENTRAL SUPPORT SERVICES, ARE PROVIDED ON AN "AS IS" AND "AS AVAILABLE" BASIS "WITH ALL FAULTS."
- 8.2. COUNTY EXPRESSLY DISCLAIMS ALL WARRANTIES OF ANY KIND, WHETHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT.
- 8.3. COUNTY MAKES NO WARRANTY THAT: (I) THE CENTRAL SUPPORT SERVICES WILL MEET PUBLIC BODY'S REQUIREMENTS; OR (II) THE CENTRAL SUPPORT SERVICES WILL BE UNINTERRUPTED, TIMELY, SECURE, OR ERROR-FREE.



## **9. LIMITATION OF LIABILITY**

9.1. IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER PARTY OR ANY OTHER PERSON, FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, SPECIAL, AND/OR PUNITIVE DAMAGES ARISING OUT OF THIS AGREEMENT, REGARDLESS OF WHETHER THE OTHER PARTY HAS BEEN INFORMED OF THE POSSIBILITY OF SUCH DAMAGES.

9.2 NOTWITHSTANDING ANYTHING TO THE CONTRARY CONTAINED HEREIN AND TO THE EXTENT PERMITTED BY LAW, THE TOTAL LIABILITY OF COUNTY UNDER THIS AGREEMENT (WHETHER BY REASON OF BREACH OF CONTRACT, TORT, OR OTHERWISE) SHALL NOT EXCEED THE AMOUNT PAID BY PUBLIC BODY TO COUNTY WITH RESPECT TO THE PARTICULAR CENTRAL SUPPORT SERVICE GIVING RISE TO SUCH LIABILITY.

**10. DISPUTE RESOLUTION** All disputes relating to the execution, interpretation, performance, or nonperformance of this Agreement involving or affecting the Parties may first be submitted to County's Manager of Support Services and Public Body's Agreement Administrator for possible resolution. County's Manager of Support Services and Public Body's Agreement Administrator may promptly meet and confer in an effort to resolve such dispute. If they cannot resolve the dispute in five (5) business days, the dispute may be submitted to the signatories of this Agreement or their successors in office. The signatories of this Agreement may meet promptly and confer in an effort to resolve such dispute.

## **11. TERMINATION OR CANCELLATION OF AGREEMENT**

11.1. Either Party may terminate or cancel this entire Agreement or any one of the Central Support Services described in the attached Exhibits, upon one hundred twenty (120) days written notice, if either Party decided, in its sole discretion, to terminate this Agreement or one of the Exhibits, for any reason including convenience.

11.2. Early termination fees may apply to Public Body if provided for in the Exhibits.

11.3. The effective date of termination and/or cancellation shall be clearly stated in the written notice. Either the County Executive or the Board of Commissioners is authorized to terminate this Agreement for County under this provision. A termination of one or more of the Exhibits which does not constitute a termination of the entire Agreement may be accepted on behalf of County by its Manager of Support Services.

## **12. SUSPENSION OF SERVICES**

County, through its Manager of Support Services, may immediately suspend Central Support Services for any of the following reasons: (i) requests by law enforcement or other governmental agencies; (ii) engagement by Public Body in fraudulent or illegal activities relating to the Central Support Services provided herein; (iii) breach of the terms and conditions of this Agreement; or (iv) unexpected technical or security issues. The right to suspend Central Support Services is in addition to the right to terminate or cancel this Agreement according to the provisions in Section 11. County shall not incur any penalty, expense or liability if Central Support Services are suspended under this Section.

**13. DELEGATION OR ASSIGNMENT** Neither Party shall delegate or assign any obligations or rights under this Agreement without the prior written consent of the other Party.

**14. NO EMPLOYEE-EMPLOYER RELATIONSHIP** Nothing in this Agreement shall be construed as creating an employee-employer relationship between County and Public Body. At all times and for all purposes under this Agreement, the Parties' relationship to each other is that of an independent contractor. Each Party will be solely responsible for the acts of its own employees, agents, and servants during the term of this Agreement. No liability, right or benefits arising out of an employer/employee relationship, either express or implied, shall arise or accrue to either Party as a result of this Agreement.

15. **NO THIRD-PARTY BENEFICIARIES** Except as provided for the benefit of the Parties, this Agreement does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to indemnification, right to subrogation, and/or any other right in favor of any other person or entity.
16. **NO IMPLIED WAIVER** Absent a written waiver, no act, failure, or delay by a Party to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by either Party shall subsequently affect its right to require strict performance of this Agreement.
17. **SEVERABILITY** If a court of competent jurisdiction finds a term or condition of this Agreement to be illegal or invalid, then the term or condition shall be deemed severed from this Agreement. All other terms, conditions, and provisions of this Agreement shall remain in full force.
18. **PRECEDENCE OF DOCUMENTS** In the event of a conflict between the terms and conditions of any of the documents that comprise this Agreement, the terms in the Agreement shall prevail and take precedence over any allegedly conflicting terms and conditions in the Exhibits or other documents that comprise this Agreement.
19. **CAPTIONS** The section and subsection numbers, captions, and any index to such sections and subsections contained in this Agreement are intended for the convenience of the reader and are not intended to have any substantive meaning. The numbers, captions, and indexes shall not be interpreted or be considered as part of this Agreement. Any use of the singular or plural, any reference to gender, and any use of the nominative, objective or possessive case in this Agreement shall be deemed the appropriate plurality, gender or possession as the context requires.
20. **FORCE MAJEURE** Notwithstanding any other term or provision of this Agreement, neither Party shall be liable to the other for any failure of performance hereunder if such failure is due to any cause beyond the reasonable control of that Party and that Party cannot reasonably accommodate or mitigate the effects of any such cause. Such cause shall include, without limitation, acts of God, fire, explosion, vandalism, national emergencies, insurrections, riots, wars, strikes, lockouts, work stoppages, other labor difficulties, or any law, order, regulation, direction, action, or request of the United States government or of any other government. Reasonable notice shall be given to the affected Party of any such event.
21. **NOTICES** Except as otherwise provided in the Exhibits, notices given under this Agreement shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or first-class U.S. mail postage prepaid, and addressed to the person listed below. Notice will be deemed given on the date when one of the following first occur: (i) the date of actual receipt; (ii) the next business day when notice is sent express delivery service or personal delivery; or (iii) three days after mailing first class or certified U.S. mail.
  - 21.1. If Notice is sent to County, it shall be addressed and sent to: Manager of the Support Services Division, Oakland County Department of Central Services, 1200 N. Telegraph Road, Bldg. 16 East, Pontiac, MI 48341, and the Chairperson of the Oakland County Board of Commissioners, 1200 North Telegraph Road, Pontiac, Michigan 48341
  - 21.2. If Notice is sent to Public Body, it shall be addressed to: 9955 Haggerty Road, Plymouth, MI. 48170.
  - 21.3. Either Party may change the individual to whom Notice is sent and/or the mailing address by notifying the other Party in writing of the change.

**22. GOVERNING LAW/CONSENT TO JURISDICTION AND VENUE** This Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan. Except as otherwise required by law or court rule, any action brought to enforce, interpret, or decide any Claim arising under or related to this Agreement shall be brought in the 6th Judicial Circuit Court of the State of Michigan, the 50th District Court of the State of Michigan, or the United States District Court for the Eastern District of Michigan, Southern Division, as dictated by the applicable jurisdiction of the court. Except as otherwise required by law or court rule, venue is proper in the courts set forth above.

**23. SURVIVAL OF TERMS** The following terms and conditions shall survive and continue in full force beyond the termination or cancellation of this Contract (or any part thereof) until the terms and conditions are fully satisfied or expire by their nature: Definitions (Section 1); Assurances (Section 6); Use of Confidential Information (Section 7); Disclaimer of Warranties (Section 8); Limitation of Liability (Section 9); Dispute Resolution (Section 10); No Employee-Employer Relationship (Section 14); No Third-Party Beneficiaries (Section 15); No Implied Waiver (Section 16); Severability (Section 17); Precedence of Documents (Section 18); Force Majeure (Section 20); Governing Law/Consent to Jurisdiction and Venue (Section 22); Survival of Terms (Section 23); Entire Agreement (Section 24).

**24. ENTIRE AGREEMENT**

- 24.1. This Agreement represents the entire agreement and understanding between the Parties regarding the specific Central Support Services described in the attached Exhibits. With regard to those Central Support Services, this Agreement supersedes all other oral or written agreements between the Parties.
- 24.2. The language of this Agreement shall be construed as a whole according to its fair meaning, and not construed strictly for or against any Party.

IN WITNESS WHEREOF, [**Supervisor Kurt Heise**] hereby acknowledges that he/ she has been authorized by a resolution of the Charter Township of Plymouth, a certified copy of which is attached, to execute this Agreement on behalf of Public Body and hereby accepts and binds Public Body to the terms and conditions of this Agreement.

EXECUTED: \_\_\_\_\_  
[Kurt Heise, Plymouth Township Supervisor]

DATE: \_\_\_\_\_

WITNESSED: \_\_\_\_\_  
[Jerry Vorva, Plymouth Township Clerk]

DATE: \_\_\_\_\_

WITNESSED: \_\_\_\_\_  
[Daniel Kudra, Police Lieutenant]

DATE: \_\_\_\_\_

IN WITNESS WHEREOF, David Woodward, Chairperson, Oakland County Board of Commissioners, hereby acknowledges that he has been authorized by a resolution of the Oakland County Board of Commissioners to execute this Agreement on behalf of Oakland County, and hereby accepts and binds Oakland County to the terms and conditions of this Agreement.

EXECUTED: \_\_\_\_\_  
David Woodward, Chairperson  
Oakland County Board of Commissioners

DATE: \_\_\_\_\_

WITNESS: \_\_\_\_\_  
Oakland County Board of Commissioners  
County of Oakland

DATE: \_\_\_\_\_

## EXHIBIT II CENTRAL SUPPORT SERVICES AGREEMENT VEHICLE SERVICES

### **INTRODUCTION**

County performs Vehicle Services (defined below), which includes installing and configuring specialized equipment for motor vehicles and repairing, servicing, and maintaining motor vehicles, including specialized equipment that has been installed in the motor vehicle. County may perform Vehicle Services for Public Body in accordance with the Agreement and this Exhibit.

### **1. DEFINITIONS**

- 1.1. **Authorized Public Body Employee** means a Public Body Employee that Public Body has granted the authority to legally bind Public Body and authorize County to perform Vehicle Services for Public Body.
- 1.2. **County's Vehicle** means a Vehicle that is owned by County.
- 1.3. **County Vehicle Services Garage or County Garage** means the location where County will perform Vehicle Services on Public Body's Vehicles, with an address of 1200 N. Telegraph Road, Bldg. 16 East, Pontiac, MI 48341.
- 1.4. **Motor Vehicle or Vehicle** means a "Motor vehicle" as that term is defined in the Motor vehicle code, 1949 PA 300, as amended.
- 1.5. **Public Body's Vehicle** means a Vehicle that is owned by Public Body.
- 1.6. **Vehicle Services** mean installing and configuring specialized equipment for motor vehicles and/or repairing, servicing, and maintaining motor vehicles, including specialized equipment that has been installed in the motor vehicle.

### **2. OAKLAND COUNTY RESPONSIBILITIES**

- 2.1. County may perform Vehicle Services on Public Body's Vehicles on a Vehicle by Vehicle basis during County's normal working hours. County reserves the right to, in its sole discretion, refuse to perform all or any portion of the Vehicle Services for Public Body. County will notify Public Body within a reasonable time, after County evaluates and inspects Public Body's Vehicle and work request, that County is refusing to do all or any portion of the Vehicles Services that Public Body requested.
- 2.2. County will provide Public Body with an invoice/explanation of the amount that Public Body owes County for the Vehicle Services based on the rates and charges provided in this Exhibit.

### **3. PUBLIC BODY RESPONSIBILITIES**

- 3.1. Public Body shall pay County for all Vehicle Services that County performs for Public Body as stated on an invoice that County provides to Public Body.
- 3.2. Public Body shall provide County with a written list of all Public Body Employees that it authorizes and designates as an Authorized Public Body Employee. Public Body's written list of Authorized Public Body Employees shall include the full name, position title, work mailing address, work phone number, and work e-mail address, for each Authorized Public Body Employee. Public Body shall keep the written list of its Authorized Public Body Employees current and up-to-date with County.
- 3.3. Public Body understands and acknowledges that County will prioritize performing Vehicle Services to County's Vehicles over Public Body's Vehicles. However, County will make a reasonable effort to timely perform Vehicle Services to Public Body's Vehicles.
- 3.4. Public Body shall only request County to perform Vehicle Services on Vehicles that are owned by Public Body. At all times while County is performing Vehicles Services on a Public Body's Vehicle, Public Body's Vehicle must be properly registered and insured in accordance with state and federal law.
- 3.5. Public Body is not obligated to exclusively use County to perform services or repairs on Public Body's Vehicles. Public Body may have entities other than County perform services and repairs on Public Body's Vehicles.
- 3.6. At Public Body's sole cost and at County's request, Public Body shall promptly remove Public Body's Vehicle from the County Garage.

### **4. AUTHORIZATION TO PERFORM VEHICLE SERVICES**

- 4.1. The following procedure shall be used by the Parties to authorize County to perform Vehicle Services on Public Body's Vehicle:
  - 4.1.1. If Public Body wants County to perform Vehicle Services on Public Body's Vehicle, Public Body shall describe to County the Vehicle Services that Public Body is requesting and deliver Public Body's Vehicle to the County Garage. After Public Body delivers its Vehicle to the County Garage, County will inspect and examine Public Body's Vehicle to determine if County is willing to perform the requested Vehicle Services. If County is willing to perform the requested Vehicle Services, County will create a written estimated quote ("quote") for the Vehicle Services if the estimated price for County to perform the requested Vehicle Services is \$100.00 or greater.

- 4.1.2. If the price for County to perform the requested Vehicle Services is less than \$100.00, County is not required to provide a quote to the Authorized Public Body Employee or Public Body in order to charge Public Body for the Vehicle Services.
- 4.1.3. If the estimated price for County to perform the requested Vehicle Services is \$100.00 or greater, County will send a quote to an Authorized Public Body Employee. The Authorized Public Body Employee shall promptly inform County in writing if Public Body authorizes County to perform any or all of the Vehicles Services identified in County's quote.
- 4.1.4. While performing the Vehicle Services, County may discover additional problems that were not identified in the quote. While performing the Vehicle Services, if County determines that the total price for County to perform the requested Vehicle Services will exceed the quoted total price by greater than ten percent (10%), County will not charge Public Body in excess of ten percent (10%) of the quoted total price unless the Authorized Public Body Employee authorizes, either in writing or orally, County to perform the Vehicles Services for the increased price. County is not required to obtain any authorization from Authorized Public Body Employee or Public Body to charge Public Body for the Vehicle Services if the total price will not exceed the quoted total price by greater than ten percent (10%).
- 4.1.5. If County informs the Authorized Public Body Employee that the total price for Vehicle Services will exceed the quoted total price by greater than ten percent (10%) and the Authorized Public Body Employee does not authorize County to perform any or all of the unfinished Vehicles Services for the increased price, the following shall apply:
  - 4.1.5.1. County may, in its sole discretion, cease performing any or all unfinished Vehicle Services; and
  - 4.1.5.2. Public Body shall pay County, in an amount not to exceed the quoted total price by greater than ten percent (10%), for all Vehicle Services performed by County prior to County determining that the total price for the requested Vehicle Services will exceed the quoted total price by greater than ten percent (10%); and
  - 4.1.5.3. County may, in its sole discretion, return Public Body's Vehicle to the condition that it was in at the time it was delivered to County's Garage. Public Body shall pay County for all costs to return Public Body's Vehicle to the condition that it was in at the time it was delivered to County's Garage.

## **5. RATES AND CHARGES**

- 5.1. Subject to any change to the rates and charges for Vehicle Services as provided in this Exhibit, County will perform Vehicle Services on Public Body's Vehicles at the hourly labor rate of \$65.11 per hour. County's hourly labor rate does not include the cost or charges for parts, supplies, equipment, or accessories, including shipping, taxes, and other similar costs, ordered, used, or provided as part of the Vehicle Services.

- 5.2. County may periodically change the rates and charges for Vehicle Services. County will provide Public Body with advance written notice and the effective date of any changes to the rates and charges for Vehicle Services. Any changes to rates and charges for Vehicle Services will be effective on the date stated in the County's notice.
- 5.3. County will charge and Public Body shall pay County for the actual cost to County for all parts, supplies, equipment, and accessories, including but not limited to shipping, taxes, and other similar costs, ordered, used, or provided as part of the Vehicle Services plus twenty-five percent (25%) of the actual cost of the parts, supplies, equipment, or accessories to cover the County's administrative and/or overhead expenses for providing the parts, supplies, equipment, and accessories.

## **6. COMMUNICATION WITH INSURERS**

- 6.1. County is not obligated to communicate with or assist Public Body's insurers or their agents, including accepting cost estimates from insurers or allowing the insurers' agents into County Garage for any reason.



**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
JULY 9, 2019**

**NEW BUSINESS**

**ITEM F.3  
STORM WATER AGREEMENT FOR  
STAR TRUCKING  
RESOLUTION # 2019-07-09-67**



## CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

**MEETING DATE:**     **July 9, 2019**

**ITEM:** Star Plymouth Property, LLC - Storm Drain Agreement,  
Resolution#2019-07-09-67

**PRESENTERS:** David Richmond, PE, Township Engineer

**BACKGROUND:**

Wayne County requires the Township to accept jurisdiction of storm water management systems constructed to comply with the Wayne County Storm Water Management Ordinance and Administrative Rules. The Storm Drain Agreement passes this responsibility on to the owners of the property benefitted by the drainage improvements.

**ACTION REQUESTED:**

Approve the enclosed resolution authorizing the Township Supervisor to sign the Wayne County Maintenance Permit and authorize the Township Supervisor and Clerk to execute the storm drain agreement.

**RECOMMENDATION:**

Approve

**PROPOSED MOTION:** I Move to adopt **Resolution #2019-07-09-67** authorizing the Township Supervisor to sign the Wayne County Permit M-49962 and approve the Storm Drain Agreement with Star Plymouth Property, LLC and authorize the Township Supervisor and Clerk to execute same.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**ROLL CALL:**

\_\_\_Curmi, \_\_\_Dempsey, \_\_\_Doroshewitz, \_\_\_Heise, \_\_\_Heitman, \_\_\_Vorva, \_\_\_Clinton

**STATE OF MICHIGAN  
COUNTY OF WAYNE  
CHARTER TOWNSHIP OF PLYMOUTH**

**RESOLUTION #2019-07-09-67**

**STORM DRAIN AGREEMENT-STAR PLYMOUTH, LLC**

**WHEREAS,** the Plymouth Charter Township has been requested by STAR PLYMOUTH, LLC to assume jurisdiction and maintenance of a certain storm drain (or storm sewer, as the case may be); and

**WHEREAS,** the Wayne County Department of Public Services for the County of Wayne is agreeable to such request and has prepared a Permit No. M-49962 to be entered into by said Wayne County Department of Public Services, the Plymouth Charter Township and STAR PLYMOUTH, LLC for the purposes therein stated; and

**WHEREAS,** the Plymouth Charter Township is under no legal duty to assume such jurisdiction and maintenance or to enter into the aforesaid Permit for the particular benefit of STAR PLYMOUTH, LLC and the property served by the storm drain and it is necessary for the public health, safety and welfare that said storm drain be maintained and such maintenance be without cost or expense to the Plymouth Charter Township; and

**WHEREAS,** STAR PLYMOUTH, LLC as willingly and freely affirmed the desire and intent to execute and record instruments for the purpose of insuring that the Plymouth Charter Township will be held harmless from all costs and expenses in any way pertaining to the Plymouth Charter Township assuming the afore described maintenance and jurisdiction or to the aforesaid Permit being executed by the Plymouth Charter Township.

**NOW, THEREFORE BE IT RESOLVED** that the Plymouth Charter Township shall assume jurisdiction and maintenance of the storm drain servicing the premises at the street address of 8801 Haggerty Road, Plymouth, Michigan 48170 and owned by STAR PLYMOUTH, LLC.

**FURTHER, BE IT RESOLVED** that the Supervisor and Clerk of the Plymouth Charter Township are authorized and empowered to execute Permit No. M-49962 of the Wayne County Department of Public Services on behalf of the Plymouth Charter Township; and

**FURTHER, BE IT RESOLVED** that the Supervisor and Clerk of the Plymouth Charter Township are authorized and empowered to execute the Storm Drain Agreement on behalf of the Plymouth Charter Township together with STAR PLYMOUTH, LLC in the form and substance of the instrument presented to this Board.

**Resolution: 2019-07-09-67**

## STORM DRAIN AGREEMENT

THIS AGREEMENT, made and entered into this 9<sup>th</sup> day of July, A.D., 20 19, by and between the PLYMOUTH CHARTER TOWNSHIP, a Municipal Corporation, 9955 North Haggerty Road, Plymouth, Michigan 48170, hereinafter referred to as "TOWNSHIP", and STAR PLYMOUTH PROPERTY, LLC whose address is 3940 Eastern Ave SE, Grand Rapids, MI 49508 hereinafter referred to as "PROPRIETOR", in consideration of the TOWNSHIP adopting a Resolution assuming jurisdiction and maintenance of a certain storm drain, a copy of which is attached as Exhibit A and incorporated by reference, and executing a certain Permit, a copy of which is attached as Exhibit B and incorporated by reference, with the WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES, COUNTY OF WAYNE, MICHIGAN, a public body corporate, providing certain duties and obligations undertaken by the TOWNSHIP in respect to a storm drain for the ultimate proximate benefit of PROPRIETOR and the special benefit of land within the PLYMOUTH CHARTER TOWNSHIP, County of Wayne and State of Michigan, hereinafter termed "SPECIALLY BENEFITED DISTRICT", described as:

Property Tax I.D.: R-78-065-99-0011-005

Property Address: 8801 Haggerty Road. Plymouth, MI 48170

Legal Description: A parcel of land in the west  $\frac{1}{2}$  of the southwest  $\frac{1}{4}$  of section 36, Town 1 South, Range 8 East, Plymouth Township, Wayne County, Michigan, described as: Beginning at a point on the north line of Joy Road (120 Feet Wide) recorded as distant South 89 degrees 48 minutes 10 seconds East 987.40 Feet (measured as 987.58 feet) along the south line of section 36 and North 0 degrees 18 minutes East 60.00 feet from the southwest corner of said section 36, Town 1 South, Range 8 East, proceeding thence North 0 degrees 18 minutes East 438.96 feet; thence North 89 degrees 51 minutes East 265.01 feet to the west line of Haggerty Road (120 Feet Wide); thence South 0 degrees 18 minutes West 440.57 feet along said west line of Haggerty Road; thence North 89 degrees 48 minutes 10 seconds West 265.00 feet along said line of Joy Road to the Point of Beginning.

and said storm drain, or the portion thereof, being assumed for jurisdiction and maintenance, is pictorially set forth on attached Exhibit B and the addendum thereto, incorporated by reference.

NOW, THEREFORE, in consideration of the foregoing and of these presents, TOWNSHIP and PROPRIETOR agree as follows:

1. The PROPRIETOR shall prepare and submit to the TOWNSHIP for review and approval by the TOWNSHIP, in its sole discretion, all construction and as built plans and specifications for the storm drains as the TOWNSHIP may require.

2. Upon completion of the PROPRIETOR'S construction, payment by the PROPRIETOR of the TOWNSHIP'S inspection and review fees, and submission of approved as built plans and specifications, the TOWNSHIP shall assume jurisdiction of the storm drain and maintain the same at its

own cost and expense, subject to complete reimbursement of the same by the owners (at any time hereafter) of all lands in the aforescribed SPECIALLY BENEFITED DISTRICT and subject to such security and bonds as the TOWNSHIP may require of the PROPRIETOR.

3. The PROPRIETOR and the owners, their agents, heirs, successors and assigns, of all lands in the SPECIALLY BENEFITED DISTRICT shall defend, indemnify and save harmless from risk of loss and all expenses, costs, interest, actual attorneys' fees, settlement sums and judgments, if any, the TOWNSHIP from any claims, demands, actions, damages and injuries of any kind, nature or description which may hereafter at any time be made against the TOWNSHIP, whether directly or indirectly, on account of, arising from or occurring as a result of the design, construction, use, maintenance, repair, discharge to, violation of the Clean Water Act, or operation, or the omission of any of the same, of the storm drain and the appurtenances, connections, attachments and appliances thereof.

The PROPRIETOR and the owners, their agents, heirs, successors and assigns, shall be subject to the provisions of Ordinance No. 99, which provides, in pertinent part, for the creation of liens upon the SPECIALLY BENEFITED DISTRICT in favor of TOWNSHIP for any and all amounts unpaid by the SPECIALLY BENEFITED DISTRICT to the TOWNSHIP as a result of any claims, demands, actions, damages and injuries of any kind, nature or description which may hereafter at any time be made against the TOWNSHIP, whether directly or indirectly, on account of, arising from or occurring as a result of the design, construction, use, maintenance, repair or operation, or the omission of any of the same, of the storm drain and the appurtenances, connections, attachments and appliances thereof.

4. The PROPRIETOR, and the successors and assigns of same, and the owners of all lands in the SPECIALLY BENEFITED DISTRICT shall fully and faithfully perform each and all of the particular and the general conditions of the Permit, being Exhibit B.

5. PROPRIETOR shall constitute the following language as a restriction and covenant running with all of the land described as the SPECIALLY BENEFITED DISTRICT and binding upon all owners of said lands, and their agents, heirs, assigns and successors:

(a) The PLYMOUTH CHARTER TOWNSHIP, its successors, assigns, agents, independent contractors and employees, is hereby granted an irrevocable license to enter upon and across all land at any time for the purposes of inspecting, repairing, maintaining, removing, installing, reinstalling and constructing the storm drain which is the subject of this Storm Drain Agreement between the PLYMOUTH CHARTER TOWNSHIP AND STAR PLYMOUTH PROPERTY, LLC therein referred to as PROPRIETOR, and which are subject to a Permit between the PLYMOUTH CHARTER TOWNSHIP and the WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES, WAYNE COUNTY, MICHIGAN dated 11/20 2018.

(b) The owner(s) of the land, and their agents, heirs, successors and assigns, shall be jointly and severally liable for all costs and expenses incurred by the PLYMOUTH CHARTER TOWNSHIP, together with reasonable charges for its administration, supervision and management, in inspecting, repairing, maintaining, removing, installing, reinstalling and constructing the storm drain which is the subject of paragraph (a), immediately hereinbefore set forth. Such costs, expenses and charges shall be due and owing upon the PLYMOUTH CHARTER TOWNSHIP communicating the same in writing to the last known address of said PROPRIETOR filed with the Township Clerk and to the address of owner(s) as set forth on the then existing tax roll by first class mail, postage prepaid, and a proof of service of said mailing shall be conclusive evidence of the fact of actual notice to all persons, firms, corporations, associations or entities to whom such mailing was addressed. The foregoing shall not be the exclusive right or remedy of the PLYMOUTH CHARTER TOWNSHIP, rather all rights and remedies

otherwise provided to the PLYMOUTH CHARTER TOWNSHIP by statute, ordinance, agreement or other provisions of this instrument shall be available to the PLYMOUTH CHARTER TOWNSHIP.

Further, the PROPRIETOR shall forthwith record this Storm Drain Agreement with the Wayne County Register of Deeds at PROPRIETOR'S sole cost and expense and furnish to the TOWNSHIP satisfactory evidence of such recording.

Wherever in this instrument the term "storm drain" is utilized, it shall be read to mean the same as "storm sewer".

IN WITNESS WHEREOF, the parties hereto have caused this Storm Drain Agreement to be executed by their respective, duly-authorized officers and their seals to be affixed hereto all as of the day and year first above written.

PROPRIETOR

Star Plymouth Property, LLC

By: \_\_\_\_\_

Thomas Bylenga

Its: Member

By: \_\_\_\_\_

Its: Member

STATE OF MICHIGAN       )  
  )ss.  
COUNTY OF KENT        )

The foregoing instrument was acknowledged before me this 6<sup>th</sup> day of May, 2019, by Thomas L. Bylenga, a Managing Member of Star Plymouth Property, a Michigan limited liability company.

\_\_\_\_\_  
Notary Public  
Kent County, Michigan  
My Commission Expires: 4-1-2021

ALISON WERKEMA GOOGINS  
NOTARY PUBLIC, STATE OF MI  
COUNTY OF KENT  
MY COMMISSION EXPIRES Apr 1, 2021  
ACTING IN COUNTY OF Kent

## PLYMOUTH CHARTER TOWNSHIP

By: \_\_\_\_\_  
Kurt L. Heise

Its: Supervisor \_\_\_\_\_

By: \_\_\_\_\_  
Jerry Vorva

Its: Clerk \_\_\_\_\_

STATE OF MICHIGAN)

)ss.  
COUNTY OF WAYNE )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2019 by Kurt L. Heise, Supervisor of Plymouth Charter Township and Jerry Vorva, Clerk of Plymouth Charter Township, a Michigan municipal corporation, on behalf of the Plymouth Charter Township.

\_\_\_\_\_  
Notary Public  
Wayne County, Michigan  
My Commission Expires: \_\_\_\_\_

When recorded, return to:

Jerry Vorva, Clerk  
Plymouth Charter Township  
9955 North Haggerty Road  
Plymouth, MI 48170

Drafted by:

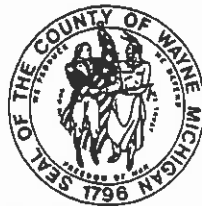
Ronald E. Witthoff, Esq.  
Hemming, Polaczyk, Cronin,  
Smith, Witthoff & Bennett, P.C.  
217 W. Ann Arbor Road, Suite 302  
Plymouth, MI 48170



**PERMIT OFFICE**  
33809 MICHIGAN AVE  
WAYNE, MI 48184,  
PHONE (734) 595-6504  
FAX (734) 595-6356

72 HOURS BEFORE ANY  
CONSTRUCTION. CALL

FOR INSPECTION



**WAYNE COUNTY  
DEPARTMENT OF PUBLIC SERVICES**

**PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN**

PERMIT No

**M-49962**

ISSUE DATE

EXPIRES

**12/19/2017**

REVIEW No

WORK ORDER

**R 17-535**

PROJECT NAME

MAINTENANCE PERMIT FOR STAR TRUCK RENTALS, INC.

LOCATION

8801 HAGGERTY ROAD (NW CORNER OF JOY ROAD & HAGGERTY ROAD)

CITY/TWP

PLYMOUTH TWP

PERMIT HOLDER

PLYMOUTH TOWNSHIP  
9955 N HAGGERTY RD  
PLYMOUTH TOWNSHIP, MI 48170-4673

CONTRACTOR

CONTACT

KURT HEISE

(248) 348-5800

CONTACT

<BLANK>

DESCRIPTION OF PERMITTED ACTIVITY

(72 HOURS BEFORE YOU DIG, CALL MISS DIG 1-800-482-7161, [www.missdig.org](http://www.missdig.org))

PERMIT TO MAINTAIN THE STORM WATER MANAGEMENT SYSTEM IN ACCORDANCE WITH THE DRAWING ATTACHED AS EXHIBIT "A", THE TERMS OF THE LONG-TERM MAINTENANCE PLAN ATTACHED AS EXHIBIT "B" AND THE WAYNE COUNTY STORM WATER ORDINANCE AND ADMINISTRATIVE RULES. A RESOLUTION FROM THE LOCAL MUNICIPALITY TO MAINTAIN THE PROPOSED STORM WATER MANAGEMENT SYSTEM AND ITS FACILITIES IS REQUIRED.

THE TOWNSHIP OF PLYMOUTH SHALL ASSUME JURISDICTION OVER AND ACCEPT RESPONSIBILITY FOR MAINTENANCE OF THE STORM WATER MANAGEMENT SYSTEM(S) TO ENSURE THAT THE STORM WATER MANAGEMENT SYSTEM FUNCTIONS PROPERLY AS DESIGNED AND CONSTRUCTED. THE PERMIT HOLDER'S RESPONSIBILITIES UNDER THIS PERMIT SHALL INCLUDE, WITHOUT LIMITATIONS, (A) ANY MONITORING AND PREVENTIVE MAINTENANCE ACTIVITIES SET FORTH IN THE PLAN; (B) ANY AND ALL REMEDIAL ACTIONS NECESSARY TO REPAIR, MODIFY OR RECONSTRUCT THE SYSTEM AND (C) OTHER ACTIVITIES OR RESPONSIBILITIES FOR MAINTENANCE OF THE STORM WATER MANAGEMENT SYSTEM AS MAY BE SET FORTH IN THE ORDINANCE, ADMINISTRATIVE RULES, THE PLAN OR THIS PERMIT.

THE TOWNSHIP OF PLYMOUTH SHALL PERFORM ALL MONITORING, MAINTENANCE, REMEDIAL AND OTHER RESPONSIBILITIES REQUIRED BY THE WAYNE COUNTY ORDINANCE, ADMINISTRATIVE RULES, THE PLAN AND THIS PERMIT, IN PERPETUITY AND AT ITS SOLE COST EXPENSE.

THE TOWNSHIP OF PLYMOUTH SHALL PREPARE, EXECUTE AND (IF NECESSARY) RECORD ANY AND ALL AGREEMENTS, CONTRACTS AND OTHER DOCUMENTS THAT MAY BE REQUIRED TO PERFORM ITS OBLIGATIONS HEREUNDER AND ENSURE MAINTENANCE OF THE STORM WATER MANAGEMENT SYSTEM IN PERPETUITY.

IF WAYNE COUNTY FINDS IT NECESSARY TO ADJUST OR RELOCATE ALL OR ANY PORTION OF THE PERMITTED STORM WATER MANAGEMENT SYSTEM, THE PERMIT HOLDER SHALL CAUSE THIS ADJUSTMENT OR RELOCATION TO BE ACCOMPLISHED AT NO EXPENSE TO THE COUNTY. PRIOR TO ANY WORK BEING PERFORMED IN THE RIGHT-OF-WAY, A PERMIT SHALL BE SECURED FROM THE WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES PERMIT OFFICE.

APPROVED PLANS PREPARED BY

VANSTON/O'BRIEN, INC

PLANS APPROVED BY

Yousif, S.

REQUIRED ATTACHMENTS

EXHIBIT A: MAP DEPICTING PHYSICAL LIMITS OF STORM WATER MGT SYSTEM

EXHIBIT 'B': LONG TERM MAINTENANCE PLAN

EXHIBIT 'C': BINDING AGREEMENT (COMMUNITY RESOLUTION)

(PERMIT VALID ONLY IF ACCOMPANIED BY ABOVE ATTACHMENTS)

*In consideration of the Permit Holder and Contractor agreeing to abide and conform with all the terms and conditions herein, a Permit is hereby issued to the above named to Construct, Operate, Use and/or Maintain within the Road Right of Way, County Easement, and/or County Property. The permitted work described above shall be accomplished in accordance with the Approved Plans, Maps, Specifications and Statements filed with the Permit Office which are integral to and made part of this Permit. The General Conditions as well as any Required Attachments are incorporated as part of this Permit.*

WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES

PERMIT HOLDER NAME

DATE

PREPARED BY

PERMIT HOLDER / AUTHORIZED AGENT

VALIDATED BY Ms. JANICE CLARKE

PERMIT COORDINATOR

DATE

# EXHIBIT A

## PHYSICAL LIMITS OF STORM WATER MANAGEMENT SYSTEM

### LEGAL DESCRIPTION

PARCEL ID #: R-78-065-99-0011-005

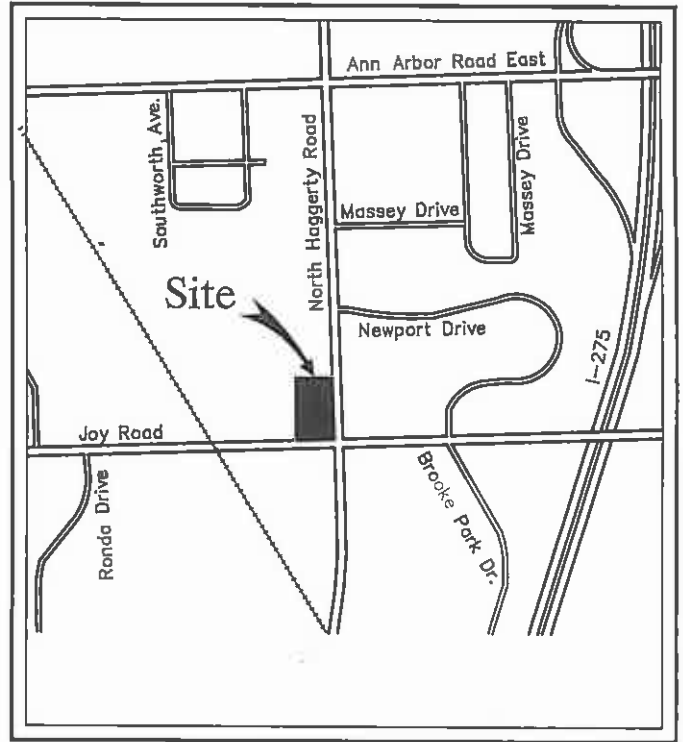
A PARCEL OF LAND IN THE WEST 1/2 OF THE SOUTHWEST 1/4 OF SECTION 36, TOWN 1 SOUTH, RANGE 8 EAST, PLYMOUTH TOWNSHIP, WAYNE COUNTY, MICHIGAN, DESCRIBED AS: BEGINNING AT A POINT ON THE NORTH LINE OF JOY ROAD (120 FEET WIDE) RECORDED AS DISTANT SOUTH 89 DEGREES 48 MINUTES 10 SECONDS EAST 987.40 FEET (MEASURED AS 987.58 FEET) ALONG THE SOUTH LINE OF SECTION 36 AND NORTH 0 DEGREES 18 MINUTES EAST 60.00 FEET FROM THE SOUTHWEST CORNER OF SAID SECTION 36, TOWN 1 SOUTH, RANGE 8 EAST, PROCEEDING THENCE NORTH 0 DEGREES 18 MINUTES EAST 438.96 FEET; THENCE NORTH 89 DEGREES 51 MINUTES EAST 265.01 FEET TO THE WEST LINE OF HAGGERTY ROAD (120 FEET WIDE); THENCE SOUTH 0 DEGREES 18 MINUTES WEST 440.57 FEET ALONG SAID WEST LINE OF HAGGERTY ROAD; THENCE NORTH 89 DEGREES 48 MINUTES 10 SECONDS WEST 265.00 FEET ALONG SAID LINE OF JOY ROAD TO THE POINT OF BEGINNING.

#### ENGINEER:

Vanston/O'Brien, Inc.  
2375 Bishop Circle West  
Dexter, Michigan 48130  
(734) 424-0661  
FAX (734) 424-0677

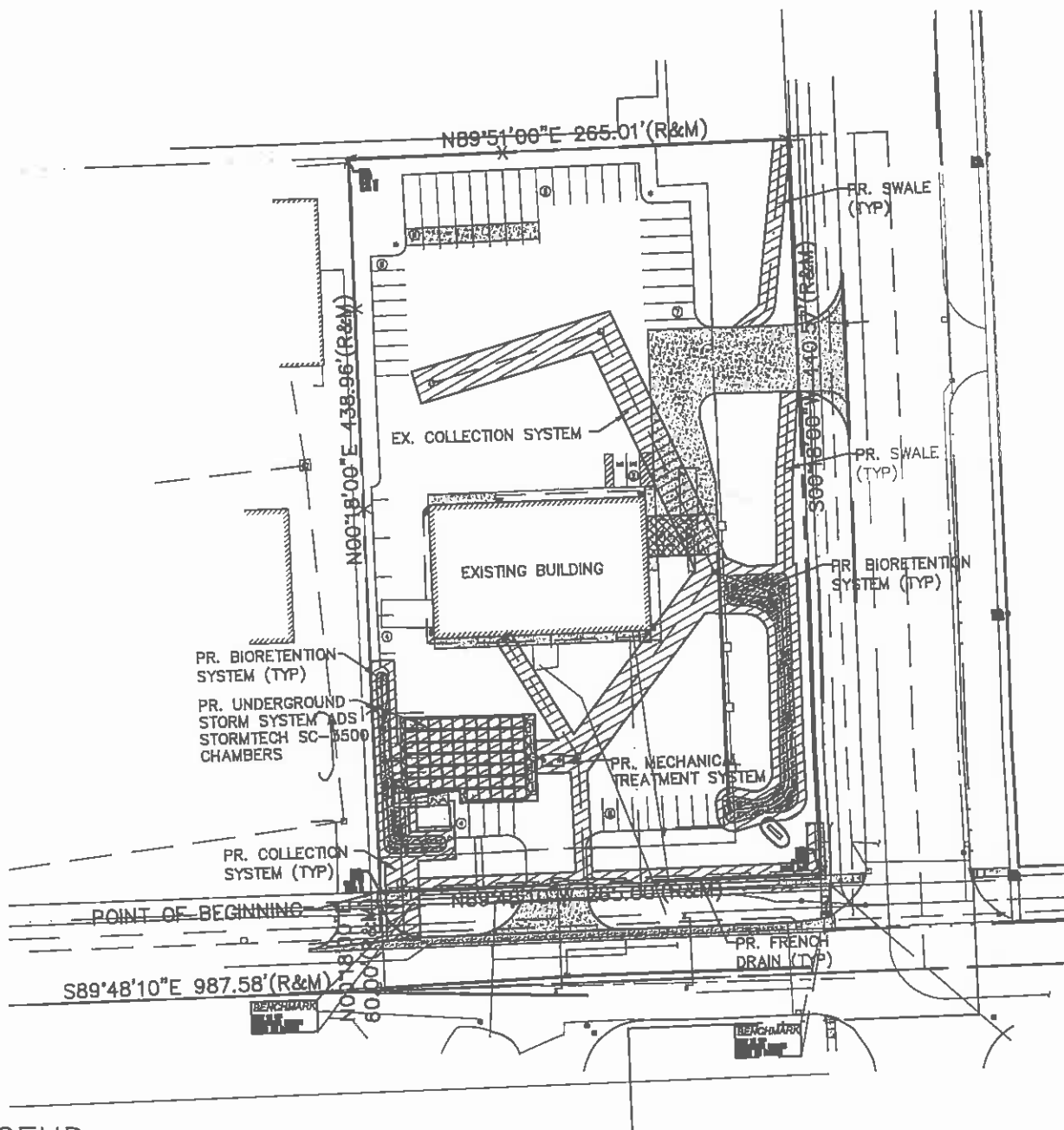
#### PREPARED FOR:

STAR TRUCK RENTALS, INC  
3940 EASTERN AVENUE S.E.  
GRAND RAPIDS, MI 49508  
(616)243-7033  
FAX (616)243-7498



### LOCATION MAP

SCALE: NONE



### LEGEND



PLYMOUTH TOWNSHIP  
MAINTAINANCE  
RESPONSIBILITY

SCALE:  
1"=100'

DATE:  
11-10-17

DRAWN:  
GAH

SHEET  
1 OF 1

# EXHIBIT B

## STORM WATER MANAGEMENT LONG-TERM MAINTENANCE PLAN

Wayne County DPS Permit No.: M -

Wayne County DPS Plan Review No.: R17-535

### A. Physical Limits of the Storm Water Management System

The storm water management system (SWMS) subject to this long-term maintenance plan (Plan) is depicted on Exhibit A to the permit and includes without limitation the storm sewers, swales, catch basins, manholes, inlets, manufactured treatment system, underground detention system, flow restrictor structure, bioretention systems and outlet pipe that conveys flow from the underground detention system to an existing storm manhole within Joy Road Right-of-Way. For the purposes of this plan, this SWMS and all of its components as shown in Exhibit A is referred to as "Star Truck Rentals SWMS".

### B. Time Frame for Long-Term Maintenance Responsibility

Star Truck Rentals, INC. is responsible for maintaining the Star Truck Rentals SWMS including complying with applicable requirements of the local or Wayne County soil erosion and sedimentation control program until Wayne County releases the construction permit. Long-term maintenance responsibility for the Star Truck Rentals SWMS commences when defined by the maintenance permit issued by the County. Long-term maintenance continues in perpetuity.

### C. Manner of Insuring Maintenance Responsibility

Plymouth Township has assumed responsibility for long-term maintenance of Star Truck Rentals SWMS. The resolution by which Plymouth Township has assumed maintenance responsibility is attached to the permit as Exhibit C. Star Truck Rentals, INC, through a maintenance agreement with the Plymouth Township, has agreed to perform the maintenance activities required by this plan. Plymouth Township retains the right to enter the property and perform the necessary maintenance of the Star Truck Rentals SWMS if Star Truck Rentals INC fails to perform the required maintenance activities.

To ensure that the Star Truck Rentals SWMS is maintained in perpetuity, the map of the physical limits of the storm water management system (Exhibit A), this plan (Exhibit B), the resolution attached as Exhibit C, and the maintenance agreement between the Plymouth Township and the property owner will be recorded with the Wayne County Register of Deeds. Upon recording, a copy of the recorded documents will be provided to the County.

### D. Long-Term Maintenance Plan and Schedule

Table 1 identifies the maintenance activities to be performed, organized by category (monitoring/inspections, preventative maintenance and remedial actions). Table 1 also identifies site-specific work needed to ensure that the storm water management system functions properly as designed.

**TABLE 1**  
**STORM WATER MANAGEMENT SYSTEM LONG-TERM MAINTENANCE SCHEDULE**

MAINTENANCE ACTIVITIES	SYSTEM COMPONENTS	Storm Collection System (Sewers, Swales, Catch Basins, Manholes)	Manufactured Treatment System	Underground Detention System	Flow Restrictor Structure & Outlet Pipe	Pavement Areas	Bioretention	FREQUENCY
<b>Monitoring/Inspection</b>								
Inspect for Sediment Accumulation/Clogging		X	X	X	X	X	X	Annually
Inspect For Floatables, Dead Vegetation & Debris		X	X	X	X	X	X	Annually & After Major Events
Inspect For Erosion And Integrity of System		X				X	X	Annually & After Major Events
Inspect All Components During Wet weather & Compare to As-Built Plans		X	X	X	X	X	X	Annually
Ensure Maintenance Access Remain Open/Clear		X	X	X	X	X	X	Annually
<b>Preventative Maintenance</b>								
Remove Accumulated sediments		X	X	X	X	X	X	As Needed (See Note Below)
Remove Floatables, Dead Vegetation & Debris		X	X	X	X	X	X	As Needed
Sweeping of Paved Surfaces						X		As Needed
<b>Remedial Actions</b>								
Repair/Stabilize Areas of Erosion		X				X	X	As Needed
Replace Dead Plantings & Reseed Bare Areas		X					X	As needed
Structural Repairs		X	X	X	X	X		As Needed
Make Adjustments/Repairs to Ensure Proper Functioning		X	X	X	X	X	X	As Needed

**NOTE:** Manufactured treatment system and underground detention system to be cleaned according to the manufacturer's recommendations; at a minimum, whenever sediments accumulate to a depth of 6-12 inches, or if sediment resuspension is observed.

#### PROJECT:

STAR TRUCK RENTALS  
41220 JOY ROAD/  
8801 HAGGERTY ROAD  
PLYMOUTH, MI 48170

#### LAND OWNER:

8801 HAGGERTY LLC  
C/O WILMINGTON TRUST NA  
350 PARK AVE 9TH FL  
NEW YORK, NY 10022  
(616)243-7033  
FAX (616)243-7498

#### OWNER:

STAR TRUCK RENTALS, INC  
3940 EASTERN AVENUE S.E.  
GRAND RAPIDS, MI 49508  
(616)243-7033  
FAX (616)243-7498

#### ENGINEER:

Vanston/O'Brien, Inc.  
2375 Bishop Circle West  
Dexter, Michigan 48130  
(734) 424-0661  
FAX (734) 424-0677

DATE: 11-10-17

SHEET: 1 of 1

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
JULY 9, 2019**

**NEW BUSINESS**

**ITEM F.4  
2019 ECONOMIC DEVELOPMENT  
UPDATE**



## CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD CONSIDERATION

**MEETING DATE:**     **July 9, 2019**

**ITEM:** Economic Development Presentation, 2018-2019

**PRESENTERS:** Supervisor Kurt Heise, Trustee Gary Heitman, Planning Director Laura Haw, AICP, NCI

**BACKGROUND:**

Consistent with the economic development presentation given to the Board in July of 2018, Supervisor Heise, Trustee Heitman, and Planning Director Haw would like provide an update to the public regarding current economic development efforts in Plymouth Township.

The presentation scheduled for the July 9 meeting will focus on new developments (both commercial and residential) in the past year, challenges and opportunities, and close with what the community can expect in the year ahead.

We are also happy to answer any questions you might have regarding specific properties/projects in the Plymouth community after the presentation. Additional questions/comments may be directed to Supervisor Heise at [kheise@plymouthtwp.org](mailto:kheise@plymouthtwp.org).

Thank you.

**PROPOSED MOTION:** N/A, presentation only.

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
JULY 9, 2019**

**NEW BUSINESS**

**ITEM F.5  
RETIREE HEALTHCARE REFORM PLAN  
RESOLUTION #2019-07-09-68**



## CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

**MEETING DATE:**     **July 9, 2019**

**ITEM:** Retiree Healthcare Reform Proposals, Resolution#2019-07-09-68

**PRESENTERS:**     **Supervisor Heise, Treasurer Clinton, Trustee Curmi**

**BACKGROUND:**

On June 4, the Board of Trustees met with Steve Mattar from Corporate Benefit Solutions regarding proposed changes to our retiree healthcare benefits package. Treasurer Clinton provided a proposal (attached) that would result in savings for the Township while maintaining our generous retiree benefits. We are now asking you to authorize the Supervisor to sign any and all documents required by Corporate Benefit Solutions to effectuate the changes.

**PROPOSED MOTION:** I move to adopt **Resolution #2019-07-09-68** authorizing the Supervisor to execute any and all documents and contracts required to implement the Retiree Healthcare Reform proposals as outlined at the June 4 Board of Trustees meeting.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**ROLL CALL:**

\_\_\_Dempsey, \_\_\_Doroshewitz, \_\_\_Heise, \_\_\_Heitman, \_\_\_Vorva, \_\_\_Clinton, \_\_\_Curmi

**STATE OF MICHIGAN  
COUNTY OF WAYNE  
CHARTER TOWNSHIP OF PLYMOUTH**

**RESOLUTION #2019-07-09-68**

**RESOLUTION TO ENACT HEALTHCARE REFORM PROPOSAL**

At a regular meeting of the Board of Trustees for the Charter Township of Plymouth (the "Board"), held at Township Hall located at 9955 N Haggerty Road, Plymouth, Michigan on July 9, 2019, the following resolution was offered:

**WHEREAS**, the Township Administration has previously made determinations for retiree health care, optical, and dental insurance on a case by case basis, with no absolute standard, and,

**WHEREAS**, it is the desire of this Administration to apply the standards and guidelines for retiree eligibility and co-pay percentages in a consistent manner across the board, and,

**NOW, THEREFORE BE IT RESOLVED** that the Board of Trustees of the Charter Township of Plymouth hereby approves Resolution #2019-07-09-68, authorizing the Township Supervisor to execute any and all documents and contracts required to implement the Retiree Healthcare Reform proposals as outlined at the June 4, 2019 Board of Trustees Meeting.



Present: [Curmi, Clinton, Dempsey, Doroshewitz, Heise, Heitman, Vorva]

Moved by:

Supported by:

**Roll Call Vote**

Ayes:

Nays:

**Adopted:** Regular Meeting of the Board of Trustees on July 9, 2019.

---

Jerry Vorva, Clerk, Charter Township of Plymouth

**Certification**

STATE OF MICHIGAN     )  
                                      )  
COUNTY OF WAYNE     )

I hereby certify that the foregoing is a true copy of the above resolution, the original of which is on file in my office.

---

Jerry Vorva, Clerk  
Charter Township of Plymouth

---

Date

**Resolution: 2019-07-09-68**

# Retiree Healthcare Recommended Action Items

...

## June 2019

CHARTER TOWNSHIP  
OF PLYMOUTH

# Retiree Healthcare Task Force

Plymouth Township	Corporate Benefit Solutions
Mark Clinton	Fred Elias
Chuck Curmi	Steve Mattar
Kurt Heise	
Cindy Kushner	

# Current State

- Gradual Shift From Defined Benefit to Defined Contribution
- Mismatch of Plans and Co-Pays
- Manual Administrative Billing/Recordkeeping Required
- Rates Going Up – Estimated 12% Next Year
- All Retirees Contribute 20% Per Latest Contracts



# Retiree Healthcare - Benefits Tree

## Defined Benefit

Active Employees  
Eligible



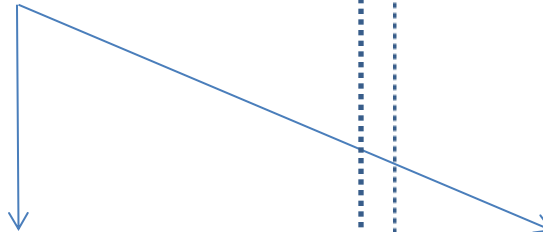
Retired Employees

Pre-65

Post-65



Opt Out



## Defined Contribution

Active Employees  
Ineligible For Defined Benefits



# Retiree Healthcare - # of Participants

## Defined Benefit

Active Employees  
Eligible

50

Retired Employees

Pre-65

Post-65

12

Opt Out

18

26



Blue Care  
Network  
of Michigan

BCN Advantage<sup>SM</sup> HMO



Blue Care  
Network  
of Michigan

Medicare and more

Blue Care Network of Michigan is a nonprofit corporation and independent licensee of the Blue Cross and Blue Shield Association.

## Defined Contribution

Active Employees  
Ineligible For Defined Benefits

51



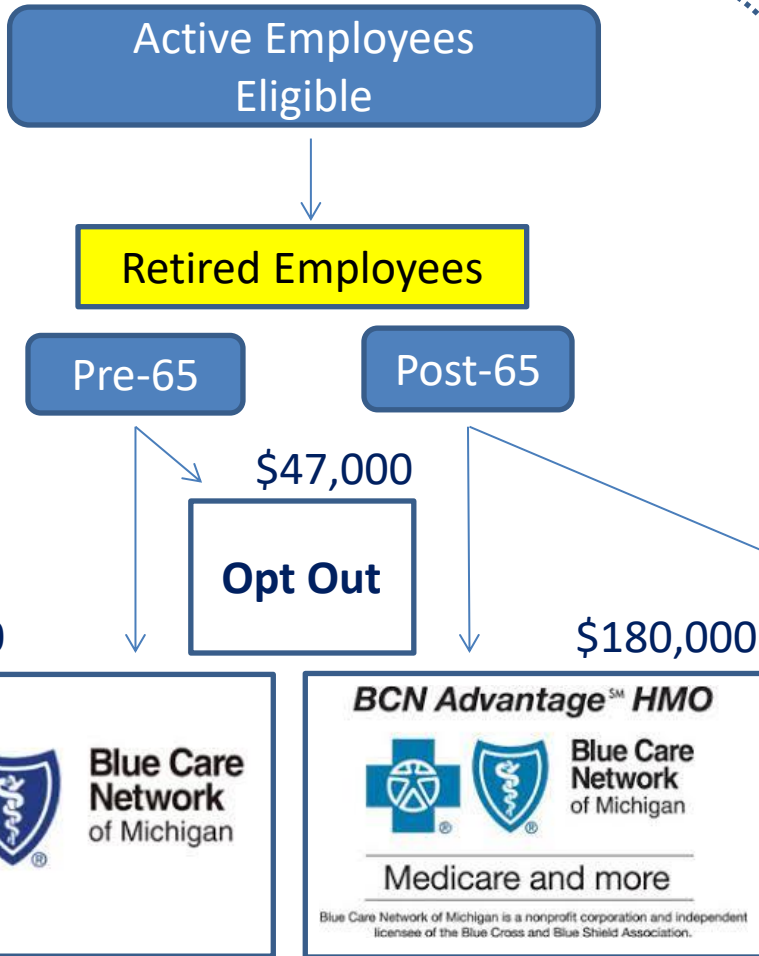
8

Healthcare Reimbursement  
Account (HRA)



# Retiree Healthcare – Current Annual Cost

## Defined Benefit



## Defined Contribution

Active Employees Ineligible For Defined Benefits

↓ \$99,000



↓ \$18,000

Healthcare Reimbursement Account (HRA)



Blue Care Network of Michigan is a nonprofit corporation and independent licensee of the Blue Cross and Blue Shield Association.

# To Completely Eliminate Defined Benefits ...

50

Active Eligible Employees Have To Retire – Then Turn 65

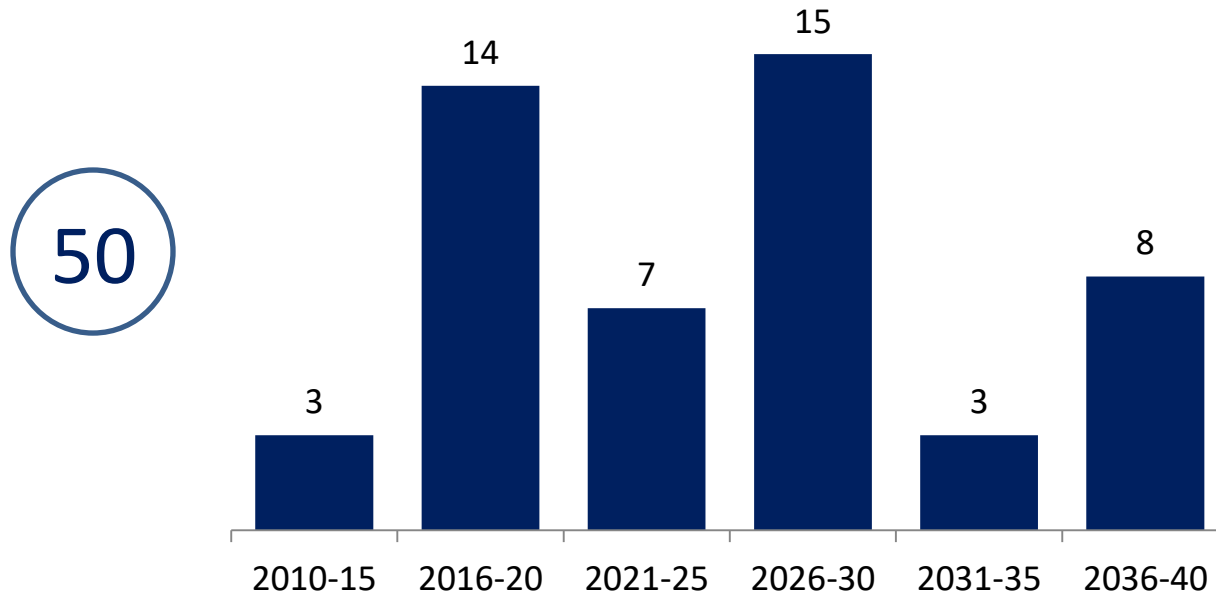
56

Current Retirees Have to “Leave the System”



# Active Employees

## Year of Retirement Eligibility



Average Age @ Retirement = 55

Does not include spouse or family members

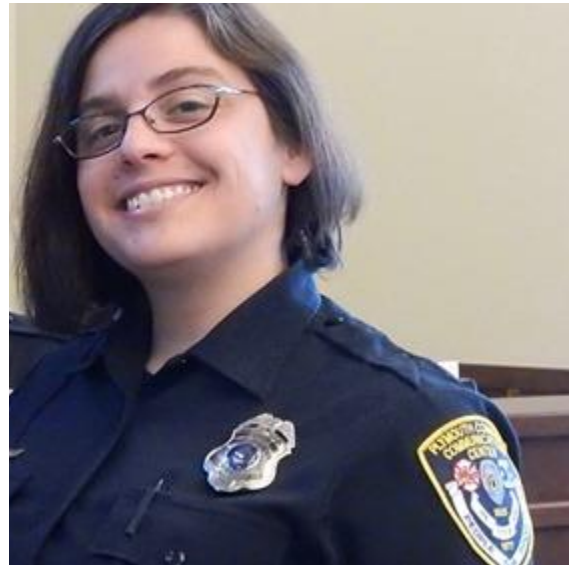
# The Last of the Defined Benefits

Cassandra Bulmer

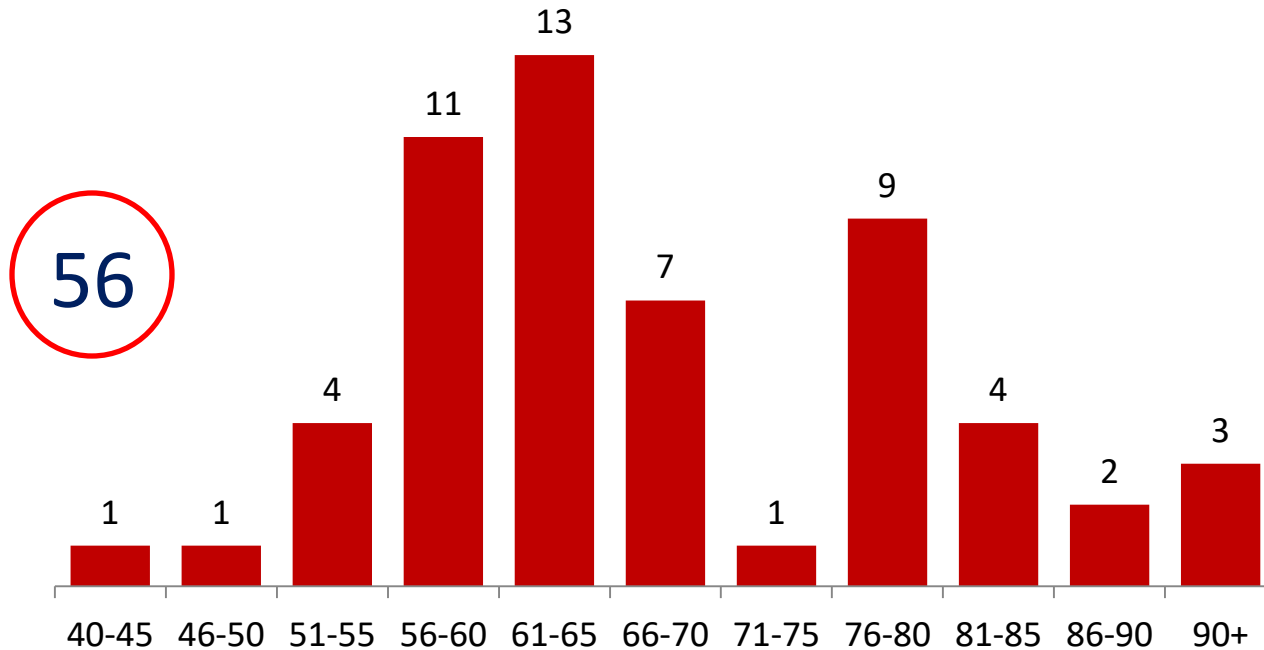
PSA

Hire Date – 4/28/2007

Eligibility - 2039



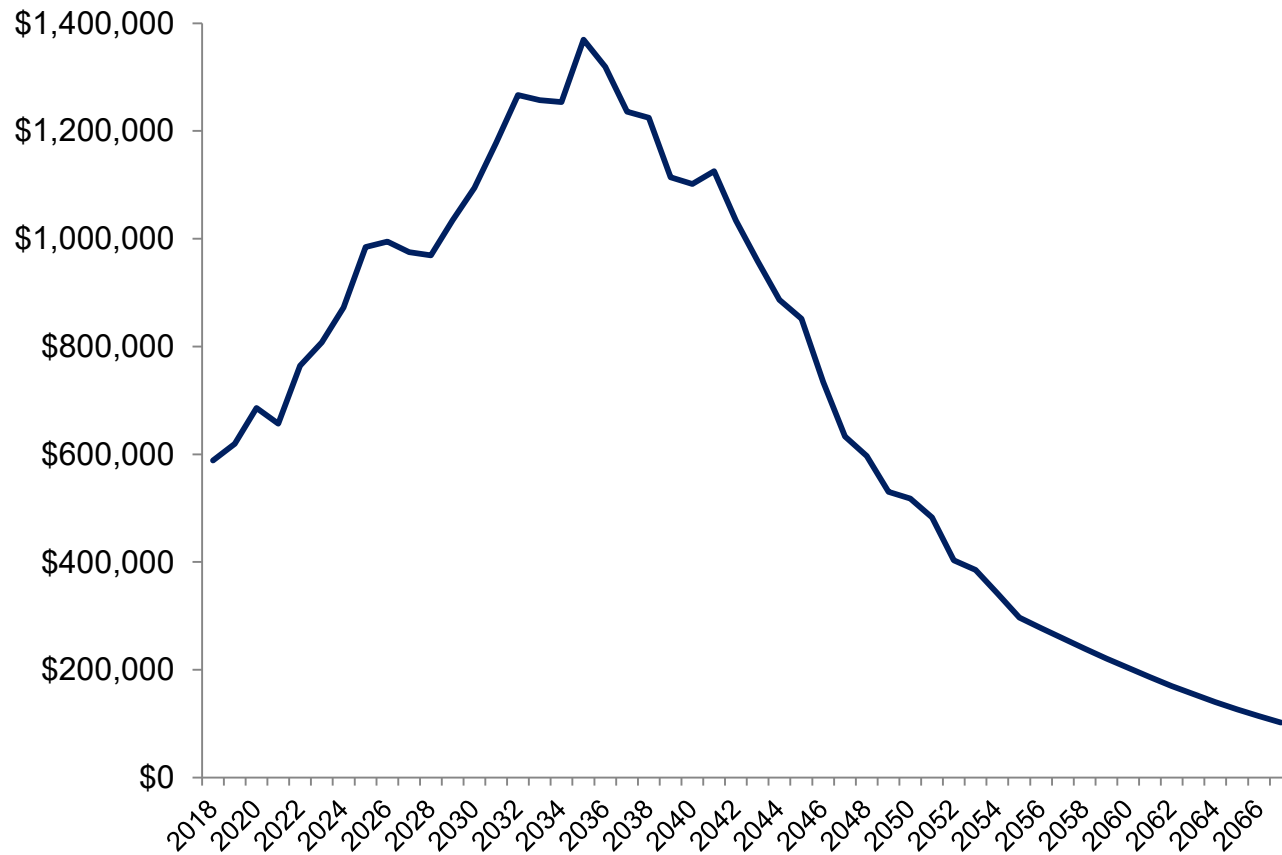
# Age of Retirees



Average Age = 68

Does not include spouse or family member

# Projected Retiree Healthcare Costs



# Goals & Objectives

- Reduce/Eliminate Variations in Plans
- Reduce/Eliminate Administrative Burden
- Maintain Excellent Coverage
- Reduce Cost and Future Exposure

# Recommendations

	<u>Pre-65</u>	<u>Post-65</u>
1. Standardize on Retirees Contributing 20% of Premiums	✓	
2. Create New “Base” Plan – Retirees can “Buy Up”	✓	✓
3. Mandated Attestation	✓	



# New Base Plan - Example

Current 2018-2019 Plan Year			
Current Cost \$0/0% HRA Plan			
	Single	Two Person	Family
Employee (20%)	\$180.41	\$431.18	\$465.46
Township (80%)	\$721.64	\$1,724.70	\$1,861.82
<b>Total</b>	<b>\$902.05</b>	<b>\$2,155.88</b>	<b>\$2,327.28</b>

New Lower Cost Base Plan with Estimated Renewal 2019-2020 Plan Year			
Cost of \$2000/0% HRA <b>Base</b> Plan (New)			
	Single	Two Person	Family
Employee (20%)	\$188.76	\$451.13	\$486.99
Township (80%)	\$755.03	\$1,804.51	\$1,947.98
<b>Total</b>	<b>\$943.79</b>	<b>\$2,255.64</b>	<b>\$2,434.97</b>
Current plan as a Buy-Up plan with Estimated Renewal 2019-2020 Plan Year			
Cost of \$0/0% HRA <b>Buy-Up</b> Plan (Current)			
	Single	Two Person	Family
Employee (Pays Difference)	\$255.26	\$610.07	\$658.58
Township (80% of Base Plan)	\$755.03	\$1,804.51	\$1,947.98
<b>Total</b>	<b>\$1,010.30</b>	<b>\$2,414.59</b>	<b>\$2,606.55</b>

*Costs reflected above are based on preliminary estimates from BCBSM/BCN. Actual costs will vary based upon the final renewal analysis.*

# Mandated Attestation For the Following:

- ☐ Other Coverage Available
- ☐ Spousal Coverage Available
- ☐ “Birthday Rule” for Dependents



# Benefits of Recommendations

<u>Projected Annual Savings</u>	<u>Pre-65</u>	<u>Post-65</u>
1. Standardize on Retirees Contributing 20% of Premiums	\$67,000	
2. Create New “Base” Plan – Retirees can “Buy Up”	\$31,000	\$42,000
3. Mandated Attestation	?	

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## Other Benefits

- Standard/Consistent Benefits
- Ability to Automate Registration/Billing/Administration

**CHARTER TOWNSHIP OF PLYMOUTH**  
**BOARD OF TRUSTEES**  
**REGULAR MEETING**  
**JULY 9, 2019**

**ITEM G**  
**SUPERVISOR AND TRUSTEE**  
**COMMENTS**

**CHARTER TOWNSHIP OF PLYMOUTH**  
**BOARD OF TRUSTEES**  
**REGULAR MEETING**  
**JULY 9, 2019**

**ITEM H**  
**PUBLIC COMMENTS AND QUESTIONS**

**CHARTER TOWNSHIP OF PLYMOUTH**  
**BOARD OF TRUSTEES**  
**REGULAR MEETING**  
**JULY 9, 2019**

**ITEM I**  
**ADJOURNMENT**