

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, SEPTEMBER 24, 2019**

APPROVED MINUTES

Supervisor Heise called the meeting to order at 7:00 p.m.

MEMBERS PRESENT: Kurt Heise, Supervisor
Mark Clinton, Treasurer
Charles Curmi, Trustee
Jack Dempsey, Trustee
Robert Doroshewitz, Trustee
Gary Heitman, Trustee
Jerry Vorva, Clerk

MEMBERS ABSENT: None

OTHERS PRESENT: Patrick Fellrath, P.E., Director of Public Services
Dan Phillips, Fire Chief
Dan Kudra, Police Lieutenant
Cindy Kushner, Finance Consultant
Kevin Bennett, Township Attorney
Jeremy Shrot, Spalding DeDecker Associates
Sue Brams, Exec. Asst. to Supervisor
Alice Geletzke, Recording Secretary
13 Members of the Public

B. PLEDGE OF ALLEGIANCE – Police Lieutenant Dan Kudra

C. APPROVAL OF AGENDA
Tuesday, September 24, 2019

Supervisor Heise asked that Item F4, Andover Lakes SAD Engineering Authorization, be taken up as Item F2, and that Item F6 be eliminated, to be taken up at a later date.

Moved by Clerk Vorva and supported by Trustee Heitman to approve the agenda, as amended, for the Board of Trustees regular meeting of September 24. Ayes all.

D. APPROVAL OF CONSENT AGENDA

D.1 **Approval of Minutes:**
Regular Meeting – Tuesday, September 10, 2019

D.2 **Acceptance of Communications, Resolutions, Reports**
Building Department Monthly Report - August 2019

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Fire Department Monthly Report - August 2019
 Police Department Monthly Report - August 2019
 Planning Department Monthly Report - August 2019
 FOIA Monthly Report - Clerk's Office - August 2019
 FOIA Monthly Report - Police Department - August 2019

D.3 Approval of Township Bills:

FUND	ACCT	ALREADY PAID	TO BE PAID	TOTAL:
General Fund	101	\$421,205.84	\$86,308.90	\$507,514.74
Solid Waste Fund	226	2,714.82	103,457.21	106,172.03
Improvement Revolving (Capital)	246	0.00	0.00	0.00
Drug Forfeiture Fund	265	0.00	0.00	0.00
Drug Forfeiture State	266	0.00	0.00	0.00
Drug Forfeiture IRS	267	0.00	0.00	0.00
Golf Course Fund	510	0.00	134.00	134.00
Senior Transportation	588	3,490.06	836.30	4,326.36
Water/Sewer Fund	592	57,239.39	15,892.52	73,131.91
Trust and Agency	701	3,220.13	888.60	4,108.73
Police Bond Fund	702	2,228.00	0.00	2,228.00
Tax Pool	703	62,462.47	0.00	62,462.47

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Special Assessment Capital	805	38.01	23,635.25	23,673.26
TOTALS:		\$552,598.72	\$231,152.78	\$783,751.50

Moved by Clerk Vorva and seconded by Trustee Dempsey to approve the consent agenda for the Board of Trustees regular meeting of September 24, 2019. Ayes all.

E. PUBLIC COMMENTS AND QUESTIONS (Limited to 3 minutes) - None

F. NEW BUSINESS

Copies of the resolutions and attachments referred to below are available in the Clerk's office for public perusal.

1. Paramedic Ambulance Services Agreement with Huron Valley Ambulance, **Resolution #2019-09-24-87**, Supervisor Kurt Heise and Attorney Kevin Bennett

Supervisor Heise noted the distribution of updated copies of the contract.

Attorney Bennett said the changes requested by the HVA attorneys pertained to the enforcement of the indemnification provision in Section 6B. They were procedural and not substantive.

Moved by Trustee Curmi to change the duration of the contract to five years, expiring in 2024.

Motion died from lack of support.

Moved by Supervisor Heise and seconded by Clerk Vorva to adopt **Resolution #2019-09-24-87**, authorizing the Paramedic Ambulance Services Agreement with Huron Valley Ambulance, Inc., and authorize the Supervisor and Clerk to sign on behalf of the Township. Ayes all on a roll call vote.

2. Andover Lakes SAD Engineering Authorization, **Resolution #2019,09-24-89**, Public Services Director Patrick Fellrath

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Director of Public Services Fellrath and George Tsakoff, P.E., of OHM Advisors addressed the Board and answered questions. Validated petition signatures for the Township to conduct preliminary engineering only represented 51% or greater for both total frontage, per the Township's revised procedure, and 51% or greater of the total number of units.

Residents of Andover Lakes, Tom Davey and Thomas Fedewa, spoke about the condition of the road and expressed their support for the project.

Moved by Trustee Curmi and seconded by Trustee Heitman to approve **Resolution #2019-09-24-89**, authorizing the engineering firm OHM Advisors to perform preliminary engineering under Step F of the Township's Summary of events: SAD Program for Road Improvements dated July 2019 for the proposed Andover Lakes Subdivision SAD Road Improvements project as submitted and described on the received petition for a cost not to exceed Fifteen Thousand Dollars (\$15,000.00). Ayes all on a roll call vote.

3. Second Quarter 2019 Budget Adjustments, **Resolution #2019-09-24-88**,
Treasurer Mark Clinton, Finance Consultant Cindy Kushner

Mrs. Kushner discussed with Board members the budget amendments needed in the various accounts since the last adjustments were done. She explained that revenues are expected to increase over expenditures about \$326,000. Increases are due to continued building, a portion of a grant being realized in 2019 rather than 2018, reimbursement for police presence at events, insurance rebates, in lieu payments for trees and sidewalks, and proceeds for sale of the Five Mile property. Expense increases were also discussed, such as unforeseen repairs, golf course operating transfers, and increased planning and engineering activity, etc.

Moved by Clerk Vorva and seconded by Trustee Heitman to approve **#2019-09-24-88**, authorizing the Township Clerk to make the above second quarter amendments to the 2019 General Fund Budget as shown in the attached schedules. Ayes all on a roll call vote.

4. Draft 2020 Budget Discussion – Clerk/Elections/General Government

Clerk Vorva discussed with the Board the recommendations for the upcoming budget for the Clerk's office, particularly for the Election Division. He explained the recommended increases are because of the three scheduled elections next year, the changes in election law, state mandates, and the expectations for greater increases in

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voting, particularly by absentee ballot. The labor intensive absentee ballot procedure for both processing and counting requires an increased number of personnel and he recommends a pay increase. He also recommends an increase for some of the precinct workers doing the more technical work. They also discussed the purchase of an additional high-speed tabulator. Clerk Vorva expressed confidence that expenses will be as high as predicted for the three elections; if not, he will take the other Board members and their wives to dinner.

5. Cygnet Storm Drain Agreement, **Resolution #2019-09-24-90**, *Township Engineer Jeremy Schrot*

Moved by Trustee Curmi and seconded by Trustee Heitman to adopt **Resolution #2019-09-24-90**, authorizing the Township Supervisor to sign Wayne County Permit C-51272 and approve the storm drain agreement with Cygnet Automated Cleaning LLC and authorize the Township Supervisor and Clerk to execute same. Ayes all on a roll call vote.

6. Plymouth Park & Eats Storm Drain Agreement, **Resolution #2019-09-24-91**, *Township Engineer Jeremy Schrot*

This item was removed from the agenda.

7. Annual Millage Rate Approval, *Treasurer Mark Clinton*

Moved by Trustee Heitman and seconded by Trustee Dempsey to approve the attached 2019 Tax Rate Request Form L-4029 as completed by Treasurer Clinton with a millage request of 5.1884 to be levied on December 1, 2019, and to authorize the Supervisor and Township Clerk to sign the form and submit it to the County prior to the September 30, 2019 deadline.

ROLL CALL: AYES: Vorva, Clinton, Curmi, Dempsey, Heise, Heitman
 NAYS: Doroshewitz

Motion carried.

G. SUPERVISOR AND TRUSTEE COMMENTS

Supervisor Heise noted there will be no study session on October 1, with the next regular meeting to be held October 8.

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Trustee Heitman indicated that the owners of the Burroughs building have agreed to spend **\$25 million* for infrastructure improvements. Rivian is also expanding. Clerk Vorva noted that elections needs have been discussed with state legislators, in the hope of receiving additional funds.

Trustee Dempsey asked that the apportionment issue for SADs be discussed. Trustee Doroshewitz also mentioned a desire to work with the Board to review and authorize changes to procedures.

Trustee Curmi mentioned a recycling article

H. PUBLIC COMMENTS AND QUESTIONS (Limited to 3 Minutes) - None

I. ADJOURNMENT

Moved by Trustee Heitman and supported by Clerk Vorva to adjourn the meeting at 9:36 p.m. Ayes all.

**Correction made at Board of Trustees Regular Meeting of October 8, 2019.*

Jerry Vorva, Township Clerk

Minutes approved as corrected at Board of Trustees Regular Meeting of October 8, 2019.