

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, MAY 14, 2019**

**APPROVED MINUTES**

Supervisor Heise called the meeting to order at 7:00 p.m.

**MEMBERS PRESENT:** Kurt Heise, Supervisor  
Mark Clinton, Treasurer  
Charles Curmi, Trustee  
Jack Dempsey, Trustee  
Robert Doroshewitz, Trustee  
Gary Heitman, Trustee  
Jerry Vorva, Clerk

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Patrick Fellrath, PE, Director of Public Services  
Dan Phillips, Fire Chief  
Thomas Tiderington, Police Chief  
Kevin Bennett, Township Attorney  
Cindy Kushner, Finance Director  
Alice Geletzke, Recording Secretary  
17 Members of the Public

**RECOGNITION OF NATIONAL POLICE WEEK/PEACE OFFICERS  
MEMORIAL DAY**

Supervisor Heise presented the proclamation to Police Officers Jackson Chalmers and Matthew Brothers.

**RECOGNITION OF NATIONAL EMERGENCY MEDICAL SERVICES  
WEEK**

Supervisor Heise presented the proclamation to Firefighters Chris Haller, Nick Hansen and Richard Inman.

**RECOGNITION OF NATIONAL PUBLIC WORKS WEEK**

The proclamation was presented to Dan Hamann, DPW Foreman, and Steve Melow, DPW Tech, by Supervisor Heise.

**B. PLEDGE OF ALLEGIANCE** – Steve Melow, DPW Tech

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**C. APPROVAL OF AGENDA**

Tuesday, May 14, 2019

Moved by Clerk Vorva and seconded by Trustee Heitman to approve the agenda for the Board of Trustees regular meeting of May 14, 2019. Ayes all.

**D. APPROVAL OF CONSENT AGENDA**

**D.1 Approval of Minutes:**

Regular Meeting – Tuesday, April 23, 2019  
Special Meeting – Tuesday, May 7, 2019

**D.2 Acceptance of Communications, Resolutions, Reports**

Building Department Monthly Report-April, 2019  
Fire Department Monthly Report-April, 2019  
Police Department Monthly Report-April, 2019  
FOIA Monthly Report – Clerk’s Office, April, 2019  
FOIA Monthly Report – Police Department, April, 2019

**D.3 Approval of Township Bills:**

<b>FUND</b>	<b>ACCT</b>	<b>ALREADY PAID</b>	<b>TO BE PAID</b>	<b>TOTAL:</b>
General Fund	<b>101</b>	\$ 504,380.13	\$ 121,413.08	\$ 625,793.21
Solid Waste Fund	<b>226</b>	6,961.79	3,142.49	\$12,104.28
Improvement Revolving (Capital)	<b>246</b>	0.00	0.00	0.00
Drug Forfeiture Fund	<b>265</b>	0.00	0.00	0.00
Drug Forfeiture State	<b>266</b>	0.00	0.00	0.00
Drug Forfeiture IRS	<b>267</b>	0.00	472.05	472.05

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Golf Course Fund	<b>510</b>	0.00	630.00	630.00
Senior Transportation	<b>588</b>	3,70.58	6.09	3,726.67
Water/Sewer Fund	<b>592</b>	224,693.21	814,040.80	1,038,734.01
Trust and Agency	<b>701</b>	9,968.4	0.00	9,968.14
Police Bond Fund	<b>702</b>	4,450.00	0.00	4,450.00
Tax Pool	<b>703</b>	0.00	0.00	0.00
Special Assessment Capital	<b>805</b>	38.01	0.00	0.00
<b>TOTALS:</b>		<b>\$ 754,211.86</b>	<b>\$939,704.51</b>	<b>\$1,693,916.37</b>

Moved by Trustee Heitman and seconded by Clerk Vorva to approve the consent agenda for the Board of Trustees regular meeting of May 14, 2019. Ayes all.

**E. PUBLIC COMMENTS AND QUESTIONS (Limited to 3 minutes)** – There were none.

**F. NEW BUSINESS**

*Copies of the Resolutions and Attachments referred to below are available in the Clerk's office for public perusal.*

1. Plymouth Notch/Litchfield Special Assessment District (SAD) LITCHFIELD Hearing of Necessity, **Resolution #2019-05-14-52**, *Public Services Director Patrick Fellrath*

Patrick Fellrath, PE, Director of Public Services, and George Tsakoff, PE, of OHM Advisors, answered questions from the Board regarding the Special Assessment Roll for paving improvements on Litchfield Drive in Plymouth Notch Subdivision. Property owners representing 64.9% of the lineal feet of the project have petitioned for the pavement.

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Moved by Clerk Vorva and seconded by Trustee Curmi to open the public hearing regarding the Special Assessment District for Litchfield Drive at 7:20 p.m. Ayes all on a roll call vote.

Drew Algase of Litchfield Drive asked whether concrete is the best solution for a limited-access road.

Mr. Tsakoff noted that the comparisons of concrete and asphalt were between \$1,500 and \$2,000 difference for the homeowner; and, as he understood the preference of the homeowners, it was to reconstruct with concrete.

Moved by Trustee Heitman and seconded by Clerk Vorva to close the public hearing for the Litchfield Drive Special Assessment District at 7:25 p.m. Ayes all on a roll call vote.

Moved by Trustee Heitman and seconded by Clerk Vorva to approve **Resolution #2019-05-14-52**, authorizing the Engineer to complete final engineering drawings, to take bids, and have the Supervisor prepare the final Special Assessment Roll for the Board's approval upon completion of the thirty (30) day waiting period, provided no objections have been filed. Ayes all on a roll call vote.

1. Purchase of Items For Police Department with Federal Drug Forfeiture Funds, **Resolution #2019-05-14-54**, *Police Chief Tom Tiderington and Lieutenant Dan Kudra*

The Police Department requested Board approval to purchase the following items from Federal Drug Forfeiture Funds, and to amend the Federal Drug Forfeiture Fund Budget:

Plant-Moran invoice in the amount of \$6,785.00 (single audit 2013, 2014, 2015)

Firearms accessories for newly purchased patrol rifles and ammunition, \$2,289.00

Lifloc Preliminary Breath Test Machines and accessories, \$3,000.00

Two (2) Automated External Defibrillators, \$2,432.00

Ballistic Shield, \$1,900.00

Moved by Trustee Heitman and seconded by Trustee Curmi to approve **Resolution #2019-05-14-53**, authorizing the purchase of the above-listed items and

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expenditures for the Police Department, and to do a FY 2019 First Quarter Budget Amendment for the Federal Drug Forfeiture Budget to reflect these expenditures. Ayes all on a roll call vote.

2. First Quarter Budget Amendments, **Resolution #2019-05-14-55**, *Finance Director Cindy Kushner*

Board members discussed the recommended budget amendments with Finance Director Kushner.

Moved by Clerk Vorva and seconded by Trustee Heitman to approve **Resolution #2019-05-14-54**, authorizing the Township Clerk to make the above amendments to the 2019 General Fund Budget, the 2019 Solid Waste Fund Budget, and the 2019 Water and Sewer Fund Budget, as shown in the attached schedules. Ayes all on a roll call vote.

**G. SUPERVISOR AND TRUSTEE COMMENTS**

Supervisor Heise noted that the next Board meeting will be a Study Session on June 4, with the regular meeting following on June 11. He commented on the successful Hazardous Waste Day last Saturday at a new location.

Trustee Heitman commented on his visits to four Township businesses and the job openings they have.

Clerk Vorva wished Trustee Dempsey a Happy Birthday.

Treasurer Clinton indicated that the corrective action plan for the underfunded OPEB costs has been approved by the State.

Trustee Dempsey asked about the DDA Annual Master Plan coming back before the Board and the Webasto tree replacement plan.

Trustee Curmi asked that there be no study sessions in July and August.

**H. PUBLIC COMMENTS AND QUESTIONS (Limited to 3 Minutes)**

Ron Hoge, Duane Zantop, Eileen Coleman, and Susan Bondie expressed their opinions on the EMT transport proposal.

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**I. ADJOURNMENT**

Moved by Trustee Heitman and seconded by Clerk Vorva to adjourn the meeting at 8:40 p.m. Ayes all.

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Jerry Vorva, Township Clerk

Minutes approved at Board of Trustees Regular Meeting of June 11, 2019.