

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, MARCH 12, 2019**

**APPROVED MINUTES**

Supervisor Heise called the meeting to order at 7:00 p.m.

**MEMBERS PRESENT:** Kurt Heise, Supervisor  
Mark Clinton, Treasurer  
Charles Curmi, Trustee  
Jack Dempsey, Trustee  
Robert Doroshewitz, Trustee  
Gary Heitman, Trustee  
Jerry Vorva, Clerk

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Patrick Fellrath, Director of Public Service  
Dan Phillips, Fire Chief  
Thomas Tiderington, Police Chief  
Kevin Bennett, Township Attorney  
David Richmond, PE, Spalding DeDecker  
Cindy Kushner, Finance Director  
Sandra Groth, Deputy Clerk  
Sara Visel, Solid Waste Coordinator  
Alice Geletzke, Recording Secretary  
7 Members of the Public

**B. PLEDGE OF ALLEGIANCE** – Matt Koleszar, State Representative

**C. APPROVAL OF AGENDA**  
Tuesday, March 12, 2019

Moved by Trustee Heitman and seconded by Clerk Vorva to approve the agenda for the Board of Trustees regular meeting of March 12, 2019 as written. Ayes all.

**D. APPROVAL OF CONSENT AGENDA**

D.1 **Approval of Minutes:**  
Regular Meeting – Tuesday, February 26, 2019  
Study Session – Tuesday, March 5, 2019

D.2 **Acceptance of Communications, Resolutions, Reports**  
N/A

**CHARTER TOWNSHIP OF PLYMOUTH  
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**D.3 Approval of Township Bills:**

<b>FUND</b>	<b>ACCT</b>	<b>ALREADY PAID</b>	<b>TO BE PAID</b>	<b>TOTAL:</b>
General Fund	<b>101</b>	\$560,541.71	\$92,773.21	\$653,314.92
Solid Waste Fund	<b>226</b>	4,096.75	514.81	4,611.56
Improvement Revolving (Capital)	<b>246</b>	0.00	0.00	0.00
Drug Forfeiture Fund	<b>265</b>	0.00	2,162.50	2,162.50
Drug Forfeiture State	<b>266</b>	0.00	0.00	0.00
Drug Forfeiture IRS	<b>267</b>	0.00	0.00	0.00
Golf Course Fund	<b>510</b>	205.82	0.00	205.82
Senior Transportation	<b>588</b>	4,450.05	1,154.02	5,604.07
Water/Sewer Fund	<b>592</b>	77,921.96	363,204.38	441,126.34
Trust and Agency	<b>701</b>	19,835.75	0.00	19,835.75
Police Bond Fund	<b>702</b>	2,880.00	0.00	2,880.00
Tax Pool	<b>703</b>	0.00	0.00	0.00
Special Assessment Capital	<b>805</b>	0.00	0.00	0.00
<b>TOTALS:</b>		<b>\$669,932.04</b>	<b>\$459,808.92</b>	<b>\$1,129,740.96</b>

Moved by Trustee Heitman and seconded by Trustee Dempsey to approve consent agenda for the Board of Trustees regular meeting of March 12, 2019. Ayes all.

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, MARCH 12, 2019**

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State Representative Matt Koleszar thanked Board members for supplying him with the resolution for the stoplight at McClumpha and Ann Arbor Road. He said he intends to pursue it through other avenues even if it does not continue through appropriations. He updated Board members on legislation being passed regarding civil asset forfeiture and items being discussed relative to auto insurance rates.

**E. PUBLIC COMMENTS AND QUESTIONS (Limited to 3 minutes)** – There were none.

*Copies of resolutions and attachments referred to below  
are available in the Clerk's office for public perusal.*

**F. NEW BUSINESS**

1. Fabric Recycling Contract, **Resolution #2019-03-12-25**, *Trustee Chuck Curmi and Solid Waste Coordinator Sarah Visel*

Trustee Curmi and Solid Waste Coordinator Visel gave a presentation on the proposal offered by Simple Recycling for collection of soft recyclables which includes shoes and handbags, etc. The Township has the opportunity to earn \$20 per ton and collection will be made per the residential trash collection schedule, with the possibility of having a collection container at the DPW. The Board discussed not having electronic items picked up.

Moved by Trustee Curmi and seconded by Trustee Doroshewitz to approve **Resolution #2019-03-12-25** authorizing the Township Supervisor to execute an Agreement with Simple Recycling for the curbside collection of soft recyclables for an initial term of four (4) years, subject to the final approval of the contract by the Township Attorney.

ROLL CALL:           AYES:           Vorva, Curmi, Clinton, Heise, Dempsey, Doroshewitz  
                          NAYS:           Heitman

Motion carried.

2. OPEB Minimum Trust Funding Schedule, **Resolution #2019-03-12-26**, *Treasurer Mark Clinton*

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, MARCH 12, 2019**

**APPROVED MINUTES**

Treasurer Clinton noted the filing of the 2017 Retirement System Annual Report with the State before the June 30 deadline. In July, 2018, the Township was notified of its underfunded status, as expected. The Township then filed an Application for Waiver to demonstrate steps already taken to address the underfunding, but in November the waiver was denied. Now, a Corrective Action Plan must be filed detailing steps taken thus far and future steps to bring the OPEB funding to 40% as required.

Moved by Treasurer Clinton and seconded by Clerk Vorva to approve **Resolution #2019-03-12-26** which mandates that the Township Treasurer shall transfer into the Township's OPEB Trust Fund Plan ID #658970, at a minimum, the amounts indicated in the attached funding schedule. Ayes all on a roll call vote.

3. OPEB Corrective Action Plan, **Resolution #2019-03-12-27**, *Treasurer Mark Clinton*

Moved by Supervisor Heise and seconded by Trustee Heitman to approve **Resolution #2019-03-12-27** which, in accordance with Public Act 202, authorizes the Township Treasurer to submit the attached Corrective Action Plan Form 5597 to the State's Municipal Stability Board no later than May 20, 2019. Ayes all on a roll call vote.

Supervisor Heise exchanged positions of Items 4 and 5 on the agenda.

5. Appointment of Darren LaLonde to the Brownfield Redevelopment Authority and the Downtown Development Authority, **Resolution #2019-03-12-29**, *Supervisor Kurt Heise*

Moved by Trustee Curmi and seconded by Trustee Heitman to approve **Resolution #2019-03-12-29**, authorizing the appointment of Mr. Darren LaLonde to the Downtown Development Authority/Brownfield Redevelopment Authority for a term ending January 31, 2023. Ayes all on a roll call vote.

4. Purchase of Lifepak 15 Defibrillator, **Resolution #2019-03-12-28**

Fire Chief Phillips demonstrated the improvements in the new Lifepak 15 defibrillator and said the bid price allows for trade-in of the old unit. Note was made of deleting a "Whereas" paragraph in the resolution pertaining to the "legacy literary retention system being retired.

Moved by Clerk Vorva and seconded by Trustee Heitman to approve **Resolution #2019-03-12-28**, authorizing the purchase of a Lifepak 15 Monitor/Defibrillator from

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, MARCH 12, 2019**

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Physio-Control, Inc., in an amount not to exceed \$35,057.40; and to authorize the Supervisor and Clerk to sign all required documents for this purchase. Ayes all on a roll call vote.

6. 2019 Annual Water and Sewer Fund Budget, **Resolution #2019-03-12-30**,  
*Finance Director Cindy Kushner and Director of Public Services Patrick  
Fellrath*

Board members discussed various aspects of the proposed budget with Director of Public Service Fellrath and Finance Director Kushner, including the inclusion of funds for a part-time person to deal with GIS and Cityworks. Trustee Dempsey asked that the Board further consider the merits of making the GIS position a full time position and asked that this issue be revisited by May or June of 2019.

Moved by Trustee Heitman and seconded by Clerk Vorva to approve **Resolution #2019-03-12-30**, authorizing the 2019 Fiscal Year Budget for the Charter Township of Plymouth Water and Sewer Funds. Ayes all on a roll call vote.

7. 2019 Annual Budget for the Downtown Development Authority, **Resolution #2019-03-12-31**,  
*Finance Director Cindy Kushner and Supervisor Kurt Heise*

Supervisor Heise discussed the new State requirements for submission of a DDA plan and possible upcoming projects to include such as attempts to improve the railroad overpass and the surrounding area. There might also be some parking lot improvements that could be made at Township Hall which is located in the DDA area.

Moved by Trustee Heitman and seconded by Clerk Vorva to approve **Resolution #2019-03-12-31**, authorizing the 2019 Fiscal Year Budget for the Downtown Development Authority (DDA) Fund. Ayes all on a roll call vote.

8. 2019 Annual Budget for the Brownfield Redevelopment Authority,  
**Resolution #2019-03-12-32**, *Finance Director Cindy Kushner and  
Supervisor Kurt Heise*

The current Brownfield repayment to Sunshine Honda and possible future BRA projects were discussed.

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, MARCH 12, 2019**

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Moved by Trustee Heitman and seconded by Clerk Vorva to approve **Resolution #2019-03-12-32**, authorizing the 2019 Fiscal Year Budget for the Brownfield Redevelopment Authority (BRA) Fund. Ayes all on a roll call vote.

**G. SUPERVISOR AND TRUSTEE COMMENTS**

Trustee Heitman thanked the citizens for their input on recycling costs. His poll came out 88% in support of the additional cost.

Treasurer Clinton thanked the Board for all their action over the past couple of years regarding the legacy costs.

Trustee Dempsey referred to the thought during the 2016 election that the treasurer's position was a no-brainer; however, the leadership shown and detail provided by Treasurer Clinton showed it is not a job that can be done in one's sleep. He felt that the Board's action tonight was keeping the faith with the voters and upholding the integrity of the process. Most of all, he commended the voters.

Trustee Curmi asked for moving quickly on sidewalk gap and sidewalk maintenance.

**PUBLIC COMMENTS AND QUESTIONS (Limited to 3 Minutes)** – There were none.

**H. ADJOURNMENT**

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Jerry Vorva, Township Clerk

Approved at Board of Trustees Regular Meeting of March 26, 2019.