

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, FEBRUARY 26, 2019**

**APPROVED MINUTES**

Supervisor Heise called the meeting to order at 7:00 p.m.

**MEMBERS PRESENT:** Kurt Heise, Supervisor  
Mark Clinton, Treasurer  
Charles Curmi, Trustee  
Jack Dempsey, Trustee  
Robert Doroshewitz, Trustee  
Gary Heitman, Trustee  
Jerry Vorva, Clerk

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Patrick Fellrath, Director of Public Service  
Dan Phillips, Fire Chief  
Thomas Tiderington, Police Chief  
Kevin Bennett, Township Attorney  
Laura Haw, AICP, NCI, Planning Director  
Cindy Kushner, Finance Director  
Sandra Groth, Deputy Clerk  
Alice Geletzke, Recording Secretary  
35 Members of the Public

**B. PLEDGE OF ALLEGIANCE** – Robert Antal

**C. APPROVAL OF AGENDA**

Tuesday, February 26, 2019

Trustee Doroshewitz requested that the agenda be amended to move up Item F.8, Purchase of Fire Engine/Ladder Truck, to become Item F.2 for the convenience of the public.

Moved by Trustee Doroshewitz and seconded by Clerk Vorva to approve the agenda for the Board of Trustees regular meeting of February 26, 2019 as amended. Ayes all.

**D. APPROVAL OF CONSENT AGENDA**

D.1 **Approval of Minutes:**

Regular Meeting – Tuesday, February 12, 2019

D.2 **Acceptance of Communications, Resolutions, Reports**

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Building Department Monthly Report – January, 2019  
 Fire Department Monthly Report – January, 2019  
 Police Department Monthly Report – January, 2019  
 FOIA Monthly Report – Clerk’s Office – January, 2019  
 FOIA Monthly Report – Police Department – January, 2019  
 Thank You Letter from Plymouth Community Council on Aging

**D.3 Approval of Township Bills:**

<b>FUND</b>	<b>ACCT</b>	<b>ALREADY PAID</b>	<b>TO BE PAID</b>	<b>TOTAL:</b>
General Fund	<b>101</b>	\$234,328.29	\$123,499.18	\$357,827.47
Solid Waste Fund	<b>226</b>	2,310.80	104,541.14	106,851.94
Improvement Revolving (Capital)	<b>246</b>	0.00	0.00	0.00
Drug Forfeiture Fund	<b>265</b>	0.00	0.00	0.00
Drug Forfeiture State	<b>266</b>	0.00	0.00	0.00
Drug Forfeiture IRS	<b>267</b>	0.00	0.00	0.00
Golf Course Fund	<b>510</b>	325.59	110.25	435.84
Senior Transportation	<b>588</b>	2,955.54	411.80	3,367.34
Water/Sewer Fund	<b>592</b>	180,565.16	16,269.88	196,835.04
Trust and Agency	<b>701</b>	16,447.51	0.00	16,447.51
Police Bond Fund	<b>702</b>	0.00	0.00	0.00
Tax Pool	<b>703</b>	0.00	0.00	0.00
Special Assessment		0.00	1,741.25	1,741.25

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Capital	<b>805</b>			
<b>TOTALS:</b>		<b>\$436,932.89</b>	<b>\$246,573.50</b>	<b>\$683,506.39</b>

**E. PUBLIC COMMENTS AND QUESTIONS (Limited to 3 minutes) – None**

*Copies of any resolutions or attachments referred to below  
are available in the Clerk’s office for public perusal.*

**F. NEW BUSINESS**

1. Verona Park Cluster Housing Option, **Resolution #2019-02-26-17**, *Planning Director Laura Haw*

Ms. Haw reviewed the Planning Commission’s recommendation for final site development plan approval for the five-acre wooded site located northwest of Beck Road and Edinburgh Drive. Fourteen single-family detached homes are to be built to appeal to empty nesters. She noted that Attorney Bennett has reviewed the legal documents to his satisfaction.

Alex Wassell of Loch Ness Court had questions regarding the placement of the entrance and exits.

Moved by Clerk Vorva and seconded by Trustee Heitman to approve **Resolution #2019-02-26-17**, authorizing the Cluster Housing Agreement and associated legal documents for Verona Park, Parcel ID R-78-037-99-0001-000, as recommended by the Planning Commission. Ayes all on a roll call vote.

2. Purchase of New Fire Engine/Ladder Truck – **Resolution #2019-02-26-24**, *Fire Chief Dan Phillips*

Board members discussed further with Chief Phillips the purchase of the fire engine/ladder truck including questioning the bid procedures, the availability of use of a ladder truck from other communities when needed, the reasons for recommending the Pierce truck, the possibility of lower ISO insurance ratings, how the purchase was represented during the millage campaign, and how the station will be staffed where the truck will be housed.

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They also discussed the proposed method of financing over a ten-year period through the Bank of Ann Arbor which has the lowest rate and is local.

Duane Zantop, John Stewart, Mary Weidel, Bill Carter, Susan Bondie, Tim Kiernan, and Elaine Coleman asked questions and expressed their opinions regarding this purchase.

Moved by Trustee Heitman and seconded by Treasurer Clinton to approve **Resolution #2019-02-26-24**, authorizing the purchase of a 2019 Pierce Ascendant dual-purpose fire engine/ladder truck from Halt Fire Apparatus in the amount of \$937,739.36 in complete accordance with the attached specifications and all required finance documents.

ROLL CALL:           AYES: Heise, Heitman, Clinton, Dempsey, Doroshewitz  
                              NAYS: Vorva, Curmi

Motion carried.

2. Purchase of John Deer Multi-Purpose 1575 Terrain Cut Mower, **Resolution #2019-02-26-18**, *Supervisor Heise, Park Foreman Eric Anderson.*

Park Foreman Eric Anderson addressed the Board and answered questions regarding the purchase, its uses for both grass cutting and snow and debris removal, and the purchase through the MIDeal state contract from Bader and Sons with their buy-back of three old mowers for \$9,000.

Moved by Clerk Vorva and seconded by Trustee Heitman to approve **Resolution #2019-02-26-18**, authorizing the purchase of the multi-purpose John Deere 1575 Terrain Cut mower at a cost of \$29,517.27, which reflects authorization to sell the old mowers at a cost of \$9,000.00.

ROLL CALL:           AYES: Clinton, Dempsey, Doroshewitz, Heise, Heitman, Vorva  
                              NAYS: Curmi

Motion carried.

3. Towing Agreement, **Resolution #2019-02-26-19**, *Lieutenant Dan Kudra*

Police Chief Tiderington and Lt. Dan Kudra answered questions regarding the proposed towing agreement.

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Moved by Supervisor Heise and seconded by Clerk Vorva to approve **Resolution #2019-02-26-19**, to approve the contract between the Charter Township of Plymouth and Mayflower Enterprises, LLC, d/b/a Mayflower Towing, and authorize the Supervisor and Clerk to sign same. Ayes all on a roll call vote.

4. Single Audit Presentations, **Resolution #2019-02-20**, *Finance Director Cindy Kushner & Plante-Moran*

Martin Olejnik and Melanie Prevost of Plante Moran and Finance Director Cindy Kushner answered questions regarding the single audits of federal awards for the calendar years 2013, 2014 and 2015 which are required by the U.S. Office of Management and Budget. Corrective action plans are provided in each audit finding.

Moved by Clerk Vorva and seconded by Trustee Heise to approve **Resolution #2019-02-26-20**, receiving and authorizing the acceptance and dissemination of the Single Audit for Federal Awards for the years 2013, 2014 and 2015. Ayes all on a roll call vote.

*The Board recessed briefly at 8:47 p.m. and  
returned to open session at 8:58 p.m.*

5. 2019 Annual Senior Transportation Budget, **Resolution #2019-02-26-21**,  
*Finance Director Cindy Kushner*

Board members reviewed the budget presented with Finance Director Cindy Kushner.

Moved by Treasurer Clinton and seconded by Clerk Vorva to approve the FY 2019 Charter Township of Plymouth Senior Transportation Budget, **Resolution #2019-02-26-21**. Ayes all on a roll call vote.

6. 2019 Annual Water and Sewer Fund Budget, **Resolution #2019-02-26-22**,  
*Finance Director Cindy Kushner*

Patrick Fellrath, Director of Public Services, gave an update on the work done with the Saw Grant, which was awarded in 2015 by the MDEQ to establish an asset management plan.

He then discussed the proposed Water and Sewer Fund Budget, particularly with regard to the purchase of a 5-yard dump truck and staffing. He recommended the hiring of a full-time GIS technician to implement the asset management program using

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GIS and Cityworks as tools, as well as assisting with other projects. The proposed budget recommendation was for a part-time employee and Board members discussed pros and cons and various scenarios including having to bring someone in to revamp the whole GIS system for all departments.

Moved by Supervisor Heise and seconded by Trustee Dempsey to postpone consideration of the FY 2019 Charter Township of Plymouth Water and Sewer Budget until the Board of Trustees regular meeting of March 12, 2019. Ayes all.

7. 2019 Annual Wayne County ROW Agreement, **Resolution #2019-02-26-23**,  
*Public Services Director Patrick Fellrath and Attorney Kevin Bennett*

Moved by Trustee Curmi and seconded by Trustee Heitman to approve **Resolution #2019-02-26-23**, authorizing execution of the Annual Maintenance Permit, Annual Pavement Restoration Permit, Annual Pavement Restoration Permit, Annual Street Sweeping Permit, and Annual Special Events Permit with Wayne County to allow the Township to work within the Wayne County Road Right-of-Ways with the inclusion of a cover letter reserving the Township's right to challenge the indemnification provisions as beyond the authority of the Township. Ayes all on a roll call vote.

**G. SUPERVISOR AND TRUSTEE COMMENTS** – There were none.

**H. PUBLIC COMMENTS AND QUESTIONS (Limited to 3 Minutes)** – There were none.

**I. ADJOURNMENT**

Moved by Trustee Heitman and seconded by Clerk Vorva to adjourn the meeting at 10:21 p.m. Ayes all.

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Jerry Vorva, Township Clerk

Approved at Board of Trustees regular meeting of March 12, 2019.