

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, NOVEMBER 27, 2018**

APPROVED MINUTES

Supervisor Heise called the meeting to order at 7:00 p.m.

MEMBERS PRESENT: Kurt Heise, Supervisor
Mark Clinton, Treasurer
Charles Curmi, Trustee
Robert Doroshewitz, Trustee
Jerry Vorva, Clerk

MEMBERS ABSENT: Jack Dempsey, Trustee, Excused
Gary Heitman, Trustee, Excused

OTHERS PRESENT: Dan Phillips, Fire Chief
Thomas Tiderington, Police Chief
Dan Kudra, Police Lieutenant
Kevin Bennett, Township Attorney
Aaron Sprague, WTUA Executive Director
George Tsakoff, OHM Advisors
Patrick Fellrath, DPW Director
Laura Haw, AICP, Planning Consultant
Cindy Kushner, Finance Director
Sue Brams, Executive Assistant to the Supervisor
Paula Jefferson
16 Members of the Public

B. PLEDGE OF ALLEGIANCE – Charles Curmi

C. APPROVAL OF AGENDA

Tuesday, November 27, 2018

Moved by Clerk Vorva and seconded by Treasurer Clinton to approve the agenda for the board of trustee's regular meeting of November 27, 2018. Ayes all.

D. APPROVAL OF CONSENT AGENDA

- D.1 **Approval of Minutes:**
Regular Meeting – Tuesday, November 13, 2018

- D.2 **Acceptance of Communications, Resolutions, Reports:**
Building Department Monthly Report – October, 2018
Fire Department Monthly Report – October, 2018

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Police Department Monthly Report – October, 2018
 Planning Department Monthly Report – October, 2018
 FOIA Activity – Clerk’s Office – October, 2018
 FOIA Activity – Police Department – October, 2018

D.3 Approval of Township Bills:

FUND	ACCT	ALREADY PAID	TO BE PAID	TOTAL:
General Fund	101	383,307.74	115,322.48	498,630.22
Solid Waste Fund	226	3,691.3	103,861.81	107,553.20
Improvement Revolving (Capital)	246	.00	.00	.00
Drug Forfeiture Fund	265	.00	.00	.00
Drug Forfeiture State	266	.00	.00	.00
Drug Forfeiture IRS	267	.00	.00	.00
Golf Course Fund	510	72.81	134.00	206.81
Senior Transportation	588	3789.93	415.29	4205.22
Water/Sewer Fund	592	209,382.75	1,665,910.67	1,875,293.42
Trust and Agency	701	10,602.50	.00	10,602.50
Police Bond Fund	702	1,291.00	.00	1,291.00
Tax Pool	703	.00	.00	.00
Special Assessment Capital	805	.00	.00	.00
TOTALS:		\$612,138.12	\$1,885,644.25	\$2,497,782.37

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Trustee Curmi questioned whether the charge summary on the fire report was handmade. Chief Phillips confirmed that it is because the report in its original form contains protected health data that cannot be publicly distributed and needs to be manually removed. Trustee Curmi requested that the board receive a similar breakdown for emergency recovery and hazmat. The chief will look into seeing if that can be done as the current company employed by the township is lacking in the reporting area. Trustee Curmi asked if the township invoiced hazmat. Chief Phillips stated that the billing is done by MHR Billing. Most of the time the township's hazmat is cleaned up by the Western Wayne Hazmat team through the Western Wayne Township Association. The chief is responsible for ensuring that hazmat and emergency recovery payments are made.

Moved by Clerk Vorva and seconded by Trustee Curmi to approve the consent agenda for the Board of Trustees regular meeting of November 27, 2018. Ayes all.

E. PUBLIC COMMENTS AND QUESTIONS – There were none.

Copies of the Resolutions and Attachments listed below are available in the Clerk's office for public perusal.

F. NEW BUSINESS

1. Proposed Regional Water Purchasing Plan through the Western Townships Utilities Authority, *DPW Director Patrick Fellrath, WTUA Executive Director Aaron Sprague*

The township is being asked to join a water purchasing consortium with Canton and Northville Townships. Aaron Sprague, the executive director of WTUA, gave an overview of the purchasing plan. Several years ago, Canton and Northville Townships requested through WTUA that OHM Advisors conduct a feasibility study to determine whether or not there were savings to be had by combining purchasing of water. There was a request for OHM to update the study with an addendum to include Plymouth Township in the plan. The study was completed this spring. The study concluded that there was nominal savings for Canton and Northville Townships, but a much more significant savings for the three townships combined. The potential savings for Plymouth Township would be in receiving a credit for reduction below its max day.

Patrick Fellrath, *DPW Director*, believes that entering into this plan would not be in the best interests of the township. As a max day customer the township presently maintains a good wholesale water rate. The onus is on Plymouth Township to make

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the purchasing plan a success as it relies on the township's system. The township would take on a majority of the risk upon entering the plan. Director Fellrath would prefer to use HRC to conduct any proposed studies since they are familiar with the township's water system whereas OHM is not.

A decision on joining will be deferred for a year.

2. Phoenix Mill Rezoning, **Resolution #2018-11-27-85**, Planning Consultant Laura Haw

The application is for a rezoning for the sale and redevelopment of Phoenix Mill. The property is located at 14973 Northville Road. It is approximately five acres and is located between Edward Hines Drive, Northville Road and M-14. Wayne County is looking to sell the parcel for redevelopment. The parcel is currently zoned PL, Public Lands and the county would like the parcel rezoned to the C-2, General Commercial district.

Wayne County would like to enter into a purchase agreement with developers Richard Cox and Greg Donofrio with Critical Mass LLC for the sale of Phoenix Mill.

Moved by Trustee Curmi and seconded by Trustee Doroshewitz to approve Resolution #2018-11-27-85. Ayes all on a roll call vote.

3. Preliminary Engineering Request for Litchfield SAD, DPW Director Patrick Fellrath

DPW Director Patrick Fellrath and OHM Advisors Representative George Tsakoff presented an overview of the preliminary engineering request for the Special Assessment District for Litchfield Drive (Plymouth Notch Subdivision). This is the first step in establishing a proposed special assessment district. There was an initial petition drive that received adequate support to proceed. The board has requested that OHM conduct the preliminary engineering phase of the project that would primarily result in a cost estimate for the project.

Moved by Clerk Vorva and seconded by Treasurer Clinton to approve OHM Advisors to complete the preliminary engineering for Litchfield SAD. Ayes all on a roll call vote.

4. Request to Enter into Contract Negotiations with ADM Ventures, LLC for Management of Hilltop Golf Course, Supervisor Kurt Heise

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Supervisor Heise requested that the board form a subcommittee comprised of Supervisor Heise, Treasurer Clinton and Trustee Doroshewitz assisted by township attorney Kevin Bennett to begin contract negotiations with ADM Ventures, LLC. The final contract will be submitted to the board for consideration no later than Tuesday, January 8, 2019.

Moved by Supervisor Heise and seconded by Clerk Vorva to approve contract negotiations with ADM Ventures, LLC. Ayes all on a roll call vote.

5. Contract for Towing Services, **Resolution #2018-11-29-86**, Lt. Daniel Kudra

Lt. Daniel Kudra presented the bids for the towing services contract for the township. Requests for bids were posted on the township website on 9-28-18. Three bids were submitted by the deadline. The bids were from Mayflower Towing, Westland Car Care and Chandler Car Carriers. The recommended bid was for Mayflower Towing.

Moved by Clerk Vorva and seconded by Treasure Clinton to accept a bid for a three year contract with Mayflower Towing subject to review by the township attorney and final approval by the township board at a later date. Ayes all on a roll call vote.

G. SUPERVISOR AND TRUSTEE COMMENTS

Supervisor Heise stated that the next meeting on Tuesday, December 11 will primarily address the 2019 budget. Since the following meeting would fall on December 25 there will be a special meeting on Monday, December 17.

Treasurer Clinton stated that the tax bills are being printed and should hit mailboxes by Saturday. The bills include the 1.2 millage increase that was approved by voters on November 6.

Trustee Curmi inquired about the "cheat sheet 2" handout for the budget. The handout includes changes to "cheat sheet 1." Trusted Curmi asked that Clerk Vorva be mindful of conflicts when planning the 2019 meeting schedule.

H. PUBLIC COMMENTS AND QUESTIONS – There were none.

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I. ADJOURNMENT

Moved by Clerk Vorva and seconded by Supervisor Heise to adjourn the meeting at 8:30 p.m. Ayes all.

Jerry Vorva, Township Clerk

Approved at regular Board of Trustees meeting of December 11, 2018.