

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, NOVEMBER 13, 2018**

APPROVED MINUTES

Supervisor Heise called the meeting to order at 7:00 p.m.

MEMBERS PRESENT: Kurt Heise, Supervisor
Mark Clinton, Treasurer
Charles Curmi, Trustee
Jack Dempsey, Trustee
Robert Doroshewitz, Trustee
Gary Heitman, Trustee
Jerry Vorva, Clerk

MEMBERS ABSENT: None

OTHERS PRESENT: Dan Phillips, Fire Chief
Thomas Tiderington, Police Chief
Dan Kudra, Police Lieutenant
Kevin Bennett, Township Attorney
David Richmond, Spalding DeDecker
Cindy Kushner, Finance Director
Sue Brams, Executive Assistant to the Supervisor
Paula Jefferson
20 Members of the Public

B. PLEDGE OF ALLEGIANCE – Dan Kudra

C. APPROVAL OF AGENDA

Tuesday, November 13, 2018

Moved by Clerk Vorva and seconded by Trustee Heitman to approve the agenda for the board of trustee’s regular meeting of November 13, 2018. Ayes all.

D. APPROVAL OF CONSENT AGENDA

D.1 **Approval of Minutes:**
Regular Meeting – Tuesday, October 23, 2018

D.2 **Acceptance of Communications, Resolutions, Reports:** n/a

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D.3 Approval of Township Bills:

FUND	ACCT	ALREADY PAID	TO BE PAID	TOTAL:
General Fund	101	519,300.61	143,482.98	662,783.59
Solid Waste Fund	226	3,929.31	11,259.69	15,189.00
Improvement Revolving (Capital)	246	.00	.00	.00
Drug Forfeiture Fund	265	.00	28,424.19	28,424.19
Drug Forfeiture State	266	.00	.00	.00
Drug Forfeiture IRS	267	.00	472.05	472.05
Golf Course Fund	510	755.31	4181.51	4,936.82
Senior Transportation	588	4,754.73	.00	4,754.73
Water/Sewer Fund	592	51,546.98	593,746.51	645,293.49
Trust and Agency	701	54,773.00	.00	54,773.00
Police Bond Fund	702	4,591.00	.00	4,591.00
Tax Pool	703			
Special Assessment Capital	805	58.27	8,847.50	8,905.77
TOTALS:		639,709.21	790,414.43	1,430,123.64

Trustee Heitman had some observations on the monthly bills. He noted that the fire department is still purchasing supplies from Napa Auto Parts and stated that quite a bit of money is being spent on windshield washer fluid and antifreeze from Napa. He

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stated that the items could be purchased at Auto Zone in the township. He also noted a truck bill from the DPW department to remove "pounds" of mud and replace ripped mud flaps. He is concerned that they are not properly taking care of the vehicles. Supervisor Heise stated that he would have Patrick Fellrath send an e-mail to the board addressing the concern.

Clerk Vorva stated that there are amendments to the October 23 meeting minutes that were submitted by Trustee Dempsey.

Trustee Curmi questioned the expense of window washing and the purchase of sand. He questioned whether \$1,785.00 for window washing was worth the expense. He also questioned the purchase of sand. Supervisor Heise stated he would check with Patrick Fellrath regarding the sand purchase.

Moved by Trustee Heitman and seconded by Clerk Vorva to approve the consent agenda for the Board of Trustees regular meeting of November 13, 2018. Ayes all.

Clerk Vorva spoke about the November 6 General election. He noted that it was one of the largest turnouts for a gubernatorial election. The township received more requests for absentee ballots than in the 2016 presidential election. There was a 97% rate of return for absentee ballots. On December 4 a public post-election commission meeting will take place.

E. PUBLIC COMMENTS AND QUESTIONS (Limited to 3 minutes)

Dale Leiting, a township resident, commented on the proposal for the Hilltop Golf Course by Albanese & Ludzke. He also stated that there is an alternative to the Golf Course in the form of a park.

Copies of the Resolutions and Attachments listed below are available in the Clerk's office for public perusal.

F. NEW BUSINESS

1. Contract Renewal with Wayne County Appraisal, LLC for Township Assessing Services, **Resolution #2018-11-13-84**, Supervisor Kurt Heise, Finance Director Cindy Kushner

Aaron Powers and Doug Shaw with Wayne County Appraisal, LLC presented a contract amendment and renewal to the board. Trustee Curmi had questions regarding the Tax

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Tribunal proceedings and the 4% hourly rate increase of the contract. WCA explained that the increase would enable them to remain competitive in regard to attracting industry talent.

With this contract the assessing services will now be fully privatized through Wayne County Appraisal, LLC.

Moved by Clerk Vorva and seconded by Trustee Heitman to adopt **Resolution #2018-11-13-84**, which approves the 5 year renewal of the Wayne County Appraisal, LLC contract to provide assessing services to the township and authorizes the supervisor and the clerk to sign the same pending final approval by the township attorney. Ayes all on a roll call vote.

2. United States of America v. Mike Mitchell Update – Supervisor Kurt Heise

Supervisor Heise will provide a victim impact statement by Friday, November 16 to the federal court in the case against Mike Mitchell. Per Chief Tiderington, Mr. Mitchell pled guilty to one count of Federal Program Theft, in violation of 18 U.S.C. § 666(a)(1)(A). This violation is the theft of funds from a municipality that receives federal funding. Sentencing is set for January 17, 2019.

3. Hilltop Golf Course Management RFPs – Interviews by Board of Trustees
- Billy Casper, LLC
- ADM Ventures, LLC

Representatives of Billy Casper, LLC and ADM Ventures, LLC made presentations to the board and answered questions from both the board and the public regarding their proposals for Hilltop Golf Course Management.

The board recessed briefly between the two presentations from 8:45 p.m. until 8:55 p.m.

Supervisor Heise stated that the township would be in touch with the firms after weighing the township's options.

4. Draft 2019 Township Budget Discussion – Finance Director Cindy Kushner

Treasurer Clinton discussed the distribution of revenues that will be generated due to the passage of the public safety millage. He recommended that the majority of the

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funds generated by the millage should be placed in a trust over the next 5 years that will cover future costs.

Trustee Curmi inquired about streamlining employee benefits between retirees and current employees. He also inquired about the cost value of senior transportation for the township.

G. SUPERVISOR AND TRUSTEE COMMENTS

Supervisor Heise thanked the voters for their confidence and support in approving the public safety millage. He is looking at holding a special meeting on December 18. There are decisions to make regarding the golf course and other year-end administrative tasks. The meeting would also involve a closed session with the township labor attorney.

Trustee Heitman thanked Chief Phillips, Chief Tiderington, and Lieutenant Kudra for getting the word out on the public safety millage.

Clerk Vorva, again thanked the election inspectors and staff who worked the election. He introduced Paula Jefferson who assists in the clerk's department.

Trustee Dempsey thanked the voters, staff and election workers for working last Tuesday's election.

Trustee Curmi inquired about the 2016 General Election ballot FOIA. Clerk Vorva stated that the applicant has been given an estimate of the fees to fulfill the request. The FOIA is awaiting a response from the applicant. Trustee Curmi requested that the labor attorney place negotiations on a spreadsheet. He asked Supervisor Heise that if the township sells more of the DPW land that an outside third party be brought in to determine the value of the land. He asked Treasurer Clinton about the 1.1 million from the City of Plymouth that was originally intended for a MERS Trust. He inquired where the money was now and what the township planned to do with the funds. Treasurer Clinton stated that it is currently in the general fund and will be transferred to the MERS trust with a 2018 budget amendment. Trustee Curmi inquired if the township had appointed a new member to the board of review and would they be trained by the March board of review. A new member has been appointed. His final concern was about the dog licensing fee. He believes that the fee should be increased and the licenses should be sold through veterinarians.

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H. PUBLIC COMMENTS AND QUESTIONS (Limited to 3 Minutes)

Valerie Bartlett, a township resident, raised concerns about the amount of time residents have to pay their water bill. She stated the amount of time given to pay puts a burden on residents who are on a fixed income.

I. ADJOURNMENT

Moved by Trustee Heitman and seconded by Clerk Vorva to adjourn the meeting at 10:28 p.m. Ayes all.

Jerry Vorva, Township Clerk

Minutes approved at Board of Trustees regular meeting of November 27, 2018.