

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, JULY 24, 2018**

APPROVED MINUTES

Supervisor Heise called the meeting to order at 7:00 p.m.

MEMBERS PRESENT: Kurt Heise, Supervisor
Mark Clinton, Treasurer
Charles Curmi, Trustee
Jack Dempsey, Trustee
Gary Heitman, Trustee
Jerry Vorva, Clerk

MEMBERS ABSENT: Robert Doroshewitz, Trustee, Excused

OTHERS PRESENT: Patrick Fellrath, Director of Public Service
Dan Phillips, Fire Chief
Thomas Tiderington, Police Chief
Dan Kudra, Police Lieutenant
Kevin Bennett, Township Attorney
David Richmond, Spalding DeDecker
Laura Haw, AICP, Planning Consultant
Cindy Kushner, Finance Director
Sue Brams, Executive Assistant to the Supervisor
Cheri Palmarchuk, Building Department Office Manager
Alice Geletzke, Recording Secretary
22 Members of the Public

B. PLEDGE OF ALLEGIANCE – Katlin Nicely, new Township Police Officer

C. APPROVAL OF AGENDA
Tuesday, July 24, 2018

Moved by Clerk Vorva and seconded by Trustee Heitman to approve the agenda for the Board of Trustees regular meeting of July 24, 2018. Ayes all.

D. APPROVAL OF CONSENT AGENDA

D.1 Approval of Minutes:
Special Meeting – Tuesday, July 17, 2018
Revised Minutes – June 26, 2018

D.2 Acceptance of Communications, Resolutions, Reports:
Building Department Monthly Report – June, 2018

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, JULY 24, 2018**

APPROVED MINUTES

Fire Department Monthly Report – June, 2018
Police Department Monthly Report – June, 2018
Planning Department Monthly Report – May and June, 2018
FOIA Activity – Clerk’s Office – June, 2018
FOIA Activity – Police Department – June, 2018

D.3 Approval of Township Bills:

FUND	ACCT	ALREADY PAID	TO BE PAID	TOTAL:
General Fund	101	\$533,430.88	101,211.39	\$634,642.27
Solid Waste Fund	226	4,205.71	.00	4,205.71
Improvement Revolving (Capital)	246	.00	.00	.00
Drug Forfeiture Fund	265	4,301.03	.00	4,301.03
Drug Forfeiture State	266	.00	.00	.00
Drug Forfeiture IRS	267	.00	472.05	472.05
Golf Course Fund	510	129.45	4,606.83	4,736.28
Senior Transportation	588	3,893.46	239.59	4,133.05
Water/Sewer Fund	592	249,044.52	81,504.92	330,549.44
Trust and Agency	701	139,262.48	172.50	139,434.98
Police Bond Fund	702	5,367.00	.00	5,367.00
Tax Pool	703	.00	.00	.00
Special Assessment Capital	805	36.82	5,841.25	5,878.07
TOTALS:		\$939,671.35	\$194,048.53	\$1,133,719.88

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, JULY 24, 2018**

APPROVED MINUTES

Trustee Heitman had a correction on Page 3 of the minutes of Tuesday, July 17, 2018. He had voted no for the changes in the solid waste fees, Item 2.

Moved by Clerk Vorva and seconded by Trustee Dempsey to approve the consent agenda for the Board of Trustees regular meeting of July 24, 2018. Ayes all.

E. PUBLIC COMMENTS AND QUESTIONS (Limited to 3 minutes) – There were none.

Copies of resolutions and attachments referred to below are available in the Clerk's office for public perusal.

F. NEW BUSINESS

1. "The Woods", Cluster Housing Option, Final Approval, **Resolution #2018-07-24-54**

Laura Haw, Planning Director, reviewed the Planning Commission recommendation for the Cluster Housing Option on the five-acre, vacant and heavily wooded site at 45980 Ann Arbor Road. It is to include nine custom single-family detached homes, with preservation of trees and open space.

Walt Menard, applicant, addressed the Board and answered questions.

Moved by Trustee Curmi and seconded by Trustee Dempsey to approve **Resolution #2018-07-24-54** for The Woods, Cluster Housing Agreement, Final Development Approval, contingent on the Planning Commission's condition that the Final Stamp Plans will address all outstanding items as listed in the Planner's and Engineer's reports (excluding any additional site lighting) and that all permits from all outside approving agencies are issued; and that on Page 21 of the Covenants, Item O, the word "Association" be added after "Developer." Ayes all on a roll call vote.

2. New Modems for Police Vehicles, **Resolution #2018-07-24-55**, Lieutenant Jon Brothers

Lt. Dan Kudra addressed the Board and answered questions regarding the purchase.

Moved by Trustee Heitman and seconded by Clerk Vorva to approve **Resolution #2018-07-24-55**, authorizing the Plymouth Township Police Department to purchase

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, JULY 24, 2018**

APPROVED MINUTES

ten Cradlepoint COR IBR900-600M wireless routers for an amount up to \$10,500.00 out of Federal Forfeiture Funds. Ayes all on a roll call vote.

3. Budget Amendments, **Resolution #2018-07-24-56**, Finance Director Kushner and Supervisor Heise

Finance Director Cynthia Kushner reviewed the General Fund adjustment from the previously approved balance of \$3,902,781 to \$3,975,062.

Moved by Treasurer Clinton and seconded by Clerk Vorva to approve **Resolution #2018-07-24-56**, authorizing the Township Clerk to make the amendments to the General Fund balance as enumerated above. Ayes all on a roll call vote.

4. Approval of Water Main Easement for Oerlikon, **Resolution #2018-07-24-57**, David Richmond, Township Engineer

Moved by Clerk Vorva and seconded by Trustee Heitman to approve **Resolution #2018-07-24-57**, authorizing approval of the Water Main Easement for Oerlikon in accordance with the attached drawings and, further, to authorize the Township Clerk, Township Attorney, and Township Engineer to sign the documents to be forwarded to Wayne County for recording. Ayes all on a roll call vote.

5. Golf Course Request for Proposal Discussion, Supervisor Kurt Heise

Moved by Trustee Heitman and seconded by Trustee Dempsey that the Board of Trustees concur with the recommendation of the Supervisor to issue a Request for Proposal for the management of Hilltop Golf Course. Ayes all.

6. Comprehensive Fee Schedule, Change to Water Tap Charge, **Resolution #2018-07-10-58**, Clerk Vorva, Finance Director Kushner and Administrative Assistant to the Building Department Cheri Palmarchuk

Clerk Vorva, Finance Director Kushner, and Building Department Office Manager Palmarchuk answered questions regarding the proposed water and sewer system fee changes, which will eliminate the Township's subsidizing of the actual costs for these taps.

Moved by Trustee Curmi and seconded by Trustee Heitman to approve **Resolution #2018-07-10-58**, authorizing the adoption of the proposed fees for the Charter

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, JULY 24, 2018**

APPROVED MINUTES

Township of Plymouth water and sewer system fee schedule; and to make these new fees a part of the Comprehensive Fee Schedule, to become effective immediately.
The Board recessed briefly at 7:49 p.m. and returned to open session at 7:55 p.m.

7. Economic Development Update Presentation – Supervisor Heise, Trustee Heitman and Planning Consultant Haw

Supervisor Heise, Trustee Heitman, and Planner Haw gave a comprehensive presentation covering new investment, significant reinvestment, challenges, and what's next in economic development in the Township.

Board members thanked Trustee Heitman for donating his time making retention and other visits.

Susan Bondie had questions about the Elks property on Ann Arbor Road.

G. SUPERVISOR AND TRUSTEE COMMENTS

Supervisor Heise announced that the next Board meeting will be August 14, and Thursday at 7 p.m. the golf course consultant will be having a public information session and design charrette at the 4-Seasons pavilion in Township Park.

Clerk Vorva indicated that 45% of the 3,620 absentee ballots issued have been returned.

Trustee Curmi asked about having the millage spreadsheet sent to him.

H. PUBLIC COMMENTS AND QUESTIONS (Limited to 3 Minutes) – There were none.

I. ADJOURNMENT

Moved by Trustee Heitman and seconded by Trustee Dempsey to adjourn the meeting at 9:05 p.m. Ayes all.

Jerry Vorva, Township Clerk

Minutes approved at Board of Trustees Regular Meeting of August 14, 2018.