

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, MAY 22, 2018**

APPROVED MINUTES

Supervisor Heise called the meeting to order at 7:00 p.m.

MEMBERS PRESENT: Kurt Heise, Supervisor
Mark Clinton, Treasurer
Charles Curmi, Trustee
Jack Dempsey, Trustee
Robert Doroshewitz, Trustee
Gary Heitman, Trustee
Jerry Vorva, Clerk

MEMBERS ABSENT: None

OTHERS PRESENT: Joann Coobatis, Human Resources Director
Patrick Fellrath, Director of Public Services
Dan Phillips, Fire Chief
Jon Brothers, Police Lieutenant
Kevin Bennett, Township Attorney
Sandra Groth, Deputy Clerk
Amy Hammye, Deputy Treasurer
Sue Brams, Executive Assistant to the Supervisor
Cynthia Kushner, Finance Director
Alice Geletzke, Recording Secretary
21 Members of the Public

B. PLEDGE OF ALLEGIANCE – John Stewart

C. APPROVAL OF AGENDA
Tuesday, May 22, 2018

Trustee Doroshewitz asked that Items 5 and 6 under New Business be switched in order.

Moved by Clerk Vorva and seconded by Trustee Doroshewitz to approve the agenda of the Board of Trustees regular meeting as amended. Ayes all.

D. APPROVAL OF CONSENT AGENDA

D.1 **Approval of Minutes:**
Special Meeting – Tuesday, May 15, 2018

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D.2 Acceptance of Communications, Resolutions, Reports:

- Building Department Monthly Report – April, 2018
- Fire Department Monthly Report – April, 2018
- Planning Department Monthly Report – April, 2018
- Police Department Monthly Report – April, 2018
- FOIA Monthly Report – Clerk’s Office – April, 2018
- FOIA Monthly Report – Police Department – April, 2018

D.3 Approval of Township Bills:

FUND	ACCT	ALREADY PAID	TO BE PAID	TOTAL:
General Fund	101	\$506,326.31	\$87,726.80	\$594,053.11
Solid Waste Fund	226	4,307.06	103,345.97	107,653.03
Improvement Revolving (Capital)	246	.00	.00	.00
Drug Forfeiture Fund	265	.00	147,755.00	147,755.00
Drug Forfeiture State	266	.00	7,713.00	7,713.00
Drug Forfeiture IRS	267	.00	5,917.95	5,917.95
Golf Course Fund	510	105.00	9,127.07	9,232.07
Senior Transportation	588	7,578.90	13.14	7,592.04
Water/Sewer Fund	592	529,350.82	143,752.00	673,102.82
Trust and Agency	701	8,425.00	.00	8,425.00
Police Bond Fund	702	4,313.00	.00	4,313.00
Tax Pool	703	.00	10,691.95	10,691.95
Special Assessment Capital	805	.00	.00	
TOTALS:		\$1,060,406.09	\$516,042.88	\$1,576,448.97

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Moved by Clerk Vorva and seconded by Trustee Heitman to approve the consent agenda for the Board of Trustees regular meeting of May 22, 2018. Ayes all.

E. PUBLIC COMMENTS AND QUESTIONS

Susan Bondie had comments regarding the encouragement of all municipalities to weigh in on the water crisis in Michigan with Nestle.

F. NEW BUSINESS

Copies of the following resolutions are on file in the Clerk's office for public perusal.

1. Approval of Contract with Corporate Benefit Solutions – **Resolution #2018-05-22-29**, Treasurer Mark Clinton and Supervisor Kurt Heise

Moved by Treasurer Clinton and seconded by Trustee Heitman to approve **Resolution #2018-05-22-29**, authorizing the attached (1) Client Service Agreement and (2) Business Associate Agreement between the Charter Township of Plymouth and Corporate Benefit Solutions, along with the attached (3) Business Associate Agreement and (4) License and Service Agreement between the Charter Township of Plymouth and AccordWare LLC, subject to attorney review and approval, and to authorize the Supervisor and Clerk to sign the agreements. Ayes all on a roll call vote.

2. Approval of Contract with EctoHR for Human Resource Services - **Resolution #2018-05-22-30**, Treasurer Mark Clinton and Supervisor Kurt Heise

Moved by Treasurer Clinton and seconded by Clerk Vorva to authorize **Resolution #2018-05-22-30**, approving the attached Administrative Services Agreement between the Charter Township of Plymouth and EctoHR Inc., subject to attorney review and approval, and to authorize the Supervisor and Clerk to sign the agreement. Ayes all on a roll call vote.

3. Great Lakes Water Authority Contract – **Resolution #2018-05-22-31**, Treasurer Mark Clinton and Director Patrick Fellrath

Mr. Fellrath explained that the contract revision would allow specified meeting intervals (re-openers) to occur every four years instead of every five years.

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Moved by Clerk Vorva and seconded by Trustee Curmi to approve **Resolution #2018-05-22-31**, Amendment No. 5 to the Water Service Contract between the Great Lakes Water Authority and Charter Township of Plymouth and authorize the Supervisor and Clerk to sign the amendment. Ayes all on a roll call vote.

4. Fire Pension Tolling Agreement – Supervisor Kurt Heise

Supervisor Heise said the Plymouth City Commission has accepted the \$1.1 million settlement offer relating to the fire pension dispute and authorized their attorney to work with our attorney on drafting the final settlement agreement. He recommended terminating the tolling agreement which expires June 30.

It was recommended that the tolling agreement remain in place and there was no action on this item.

6. Public Safety Expense Projections – Treasurer Mark Clinton

Treasurer Clinton gave a PowerPoint presentation laying out the 10-year expense projections of the public safety departments, exploring millage implications and options to ensure funding is available.

Among the items discussed were legacy costs and the effects of OPEB Pay As You Go, OPEB Pay ARC, and Pension and OPEB combined Pay As You Go. Capital costs were also considered, with the possibility of the loss of drug forfeiture funds, as were 2% annual salary adjustments. Current millage expirations were included in the discussion, along with options such as doing nothing, making cuts in public safety, or asking for an estimated 1 mil expiring in 2025 or allowing the .9932 Fire millage to expire in 2021 and asking for an estimated 1.5 mils for 7 years with everything expiring in 2025.

A resident asked when the library millage will expire, which might make a difference in how people look at a new millage.

Another resident spoke about other millages to be on the ballot such as for recreation. She felt the need for prioritizing needs for the community, putting essentials before recreation.

Susan Bondie commented that it is not the Township, but the PARC authority, who will be asking for millage and it is optional for both City and Township residents. She agrees that public safety is a must.

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5. Fire Department Mid-Year Report and Recommendations – Fire Chief Dan Phillips

Fire Chief Phillips presented a comprehensive report on the Fire Department. Among subjects included were staffing, call volume, run data, concurrent incidents, mutual aid, and insurance ratings.

Board members also brought up the need to discuss the emergency transport policy.

The Civil Service process will begin for hiring the three additional firefighters budgeted to begin July 1.

A resident had comments regarding transport and fire calls.

Susan Bondie had comments regarding skill levels for HVA and their locations. She also questioned the providing of transport services when aiding other communities but not providing it to their own residents.

G. SUPERVISOR AND TRUSTEE COMMENTS

Supervisor Heise indicated the next Board meeting will be held June 12. The Memorial Day Parade will begin in downtown Plymouth at 9 a.m. There will be a Tonquish Creek clean-up day on Saturday, June 2 from 9 a.m. until noon. Shred Day will be Saturday, June 9, from 9 a.m. until noon at Plymouth Cultural Center, proof of residency required.

Clerk Vorva thanked Treasurer Clinton for his presentation and wished Trustee Dempsey a very Happy Birthday.

Trustee Dempsey commended the Clerk's office for posting information on the website about the process for military voting. He also noted the occurrence of another power outage.

Trustee Curmi had comments about commitments to WTUA and with Northville Township for a brownfield.

H. PUBLIC COMMENTS AND QUESTIONS – There were none.

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I. ADJOURNMENT

Moved by Trustee Heitman and seconded by Clerk Vorva to adjourn the meeting at 9:55 p.m. Ayes all.

Jerry Vorva, Township Clerk

Minutes approved at Regular Board Meeting of June 12, 2018.