

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
SPECIAL MEETING
TUESDAY, MAY 15, 2018**

APPROVED MINUTES

Supervisor Heise called the meeting to order at 7:00 p.m.

MEMBERS PRESENT: Kurt Heise, Supervisor
Mark Clinton, Treasurer
Charles Curmi, Trustee
Jack Dempsey, Trustee
Robert Doroshewitz, Trustee
Gary Heitman, Trustee
Jerry Vorva, Clerk

MEMBERS ABSENT: None

OTHERS PRESENT: Patrick Fellrath, Director of Public Services
Dan Phillips, Fire Chief
Jon Brothers, Police Lieutenant
Dan Kudra, Police Lieutenant
Kevin Bennett, Township Attorney
David Richmond, Spalding DeDecker Associates
Laura Haw, Planning Director
Sandra Groth, Deputy Clerk
Sue Brams, Executive Assistant to the Supervisor
Cynthia Kushner, Accountant
Alice Geletzke, Recording Secretary
14 Members of the Public

A. PLEDGE OF ALLEGIANCE

- 1. PRESENTATION OF TRIBUTES
DPW WORKERS
EMT'S
POLICE OFFICERS**

Supervisor Heise presented tributes to representatives from their respective departments showing appreciation from the community for their service.

B. APPROVAL OF AGENDA

Special Meeting - Tuesday, May 15, 2018

Moved by Clerk Vorva and seconded by Trustee Heitman to approve the agenda for the Board of Trustees special meeting of May 15, 2018. Ayes all.

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C. APPROVAL OF CONSENT AGENDA

D.1 Approval of Minutes:

Regular Meeting – Tuesday, May 8, 2018

Moved by Clerk Vorva and seconded by Trustee Heitman to approve the consent agenda for the Board of Trustees regular meeting of May 8, 2018. Ayes all.

E. PUBLIC COMMENTS AND QUESTIONS – There were none.

F. NEW BUSINESS

1. Review of Verona Park Cluster Housing Option Proposal – Planning Consultant Laura Haw

Mrs. Haw reviewed the Planning Commission recommendation for the Cluster Housing approval for the five-acre site south of N. Territorial Road, east of Ridge, north of Edinburgh and west of Beck Road subject to conditions, specifically that the applicant consider a meandering pedestrian path amenity and with approval for the requested reduction in setbacks for the 14 single-family detached homes planned for the site. The original rezoning application request in 2017 was under the name Edinburgh Estates.

Applicant Jack Carnahan answered questions from the Board about the proposed project.

Moved by Trustee Doroshewitz and seconded by Trustee Heitman to approve Application 2279-0218, contingent on the Planning Commission's conditions. Ayes all on a roll call vote.

2. Review of The Ponds at Andover Cluster Housing Option Proposal – Planning Consultant Laura Haw

Mrs. Haw explained the cluster housing plans for the 11-acre site which is located south of Five Mile Road, east of Napier, north of North Territorial, and west of Ridge Road. Seven single-family detached homes are proposed, with Planning Commission recommended approval subject to items listed in the Planner's and Engineer's reports and approval for requested reduction in setbacks.

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Applicant Bruce Michael addressed the Board and answered questions regarding plans for the site.

Moved by Clerk Vorva and seconded by Trustee Heitman to approve Application 2237-0317, contingent on the Planning Commission's condition that the site plan process will address the outstanding items as listed in the Cluster Housing Option Planner's and Engineer's reports. Ayes all on a roll call vote.

3. Fireworks Permit Request for Western Wayne County Conservation Association – Fire Chief Dan Phillips

Chief Phillips explained the Conservation Association will hold a private fireworks display for their 80th anniversary celebration.

Moved by Trustee Heitman and seconded by Trustee Curmi to grant a Fireworks permit to the Western Wayne Conservation Association to conduct the Fireworks display listed on the attached application dated May 8, 2018, to be held on July 28, 2018 or their designated rain date.

Copies of the following Resolutions listed are available in the Clerk's office for public perusal.

4. Creation of Finance Director Position – **Resolution #2018-05-15-26** – Supervisor Kurt Heise

Supervisor Heise and Clerk Vorva reviewed the reasons for their recommendations for the new title of Finance Director, still reporting to the Clerk's office, and not filling the current position of Accountant. They noted this as an acknowledgement of the tremendous amount and the importance of the work she is already doing.

Board members had comments regarding how and when this is being done, whether the pay should be retroactive, and including the other non-represented employees in the discussion.

It was suggested to change the word in the proposed motion to "reclassification" of the Accountant's position to Finance Director.

Moved by Supervisor Heise and seconded by Clerk Vorva that the Board of Trustees concur in the recommendation of the Supervisor and Clerk to reclassify the position of Plymouth Township Accountant in the Clerk's office to Finance Director and

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appoint Ms. Cynthia Kushner to the position at a starting salary of \$90,000, retroactive to January 1, 2018.

ROLL CALL: AYES: Heise, Vorva, Clinton, Doroshewitz, Dempsey, Heitman
NAYS: Curmi

Motion carried.

5. Budget Amendments, 2018 First Quarter - **Resolution #2018-05-15-27** – Cindy Kushner, Accountant

Board members discussed at length the proposed budget amendments, particularly how the lump sum proposed to be distributed among non-represented employee as pay increases should be handled.

Moved by Clerk Vorva and seconded by Trustee Heitman to approve **Resolution #2018-05-15-27**, authorizing the Township Supervisor and Clerk to make the 2018 General Fund Budget and 2018 Water and Sewer Budget Amendments.

ROLL CALL: AYES: Vorva, Heitman, Clinton, Doroshewitz, Dempsey, Heise
NAYS: Curmi

Motion carried.

6. Approval of Storm Drain Agreement with Auto Park, LLC – **Resolution #2018-05-15-28** – David Richmond, Engineer

Moved by Trustee Heitman and seconded by Trustee Curmi to adopt **Resolution #2018-05-15-28** authorizing the Township Supervisor to sign Wayne County Permit M-49888 and approve the Storm Drain Agreement with Auto Park, LLC and authorize the Township Supervisor and Clerk to execute same. Ayes all on a roll call vote.

The Board recessed briefly at 8:42 p.m. and returned to open session at 8:48 p.m.

7. Draft PARC Concession Agreement Discussion – Board Members

Board members discussed various aspects of the proposed Concession Agreement for the Plymouth Area Recreational Authority (PARA) that would be executed between PARA and PARC for the management of the PARC facilities. Don Soenen, representing PARC, addressed the Board and answered questions regarding suggested changes.

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G. SUPERVISOR AND TRUSTEE COMMENTS

Supervisor Heise reminded everyone of the regular Board meeting May 22, and spoke of a successful Hazardous Waste Day last Saturday. He also noted meeting with Paul Albanese, the golf course consultant, and something will be presented to the Board regarding his scope of services in the near future.

Trustee Doroshewitz echoed the comments about Hazardous Waste Day and expressed appreciation for the hard workers. He also commented on disparaging remarks from employees on public forums regarding the Board.

Trustee Heitman noted 934 cars for Hazardous Waste Day, with a few cars coming in twice and three times. He also thanked the Police Department for selecting an auto parts dealer in Plymouth Township.

Clerk Vorva indicated Plante Moran is on-site, doing testing for the audit. He thanked the Treasurer's Department and Accounting Department for all their hard work in preparation. The Township is on-target for the second year in a row to have the audit done in timely fashion.

Trustee Dempsey noted his memo on soccer can be discussed at a future meeting and copies are available to the public from the Deputy Clerk. He also mentioned submitting comments on his own behalf at the Michigan Public Service Commission on DTE infrastructure issues on May 11.

Trustee Curmi distributed an editorial regarding economic development.

H. PUBLIC COMMENTS AND QUESTIONS - None

Brad Jurcak thanked the Board for their hard work and open discussion. He expressed the need for empty nesters to move into smaller, lower cost homes.

I. ADJOURNMENT

Moved by Trustee Heitman and seconded by Clerk Vorva to adjourn the meeting at 9:35 p.m. Ayes all.

Jerry Vorva, Township Clerk

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Minutes approved at Board of Trustees regular meeting of May 22, 2018.