

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, JANUARY 23, 2018**

**APPROVED MINUTES**

Supervisor Heise called the meeting to order at 7:00 p.m.

**MEMBERS PRESENT:** Kurt Heise, Supervisor  
Mark Clinton, Treasurer  
Charles Curmi, Trustee  
Robert Doroshewitz, Trustee  
Jack Dempsey, Trustee  
Gary Heitman, Trustee  
Jerry Vorva, Clerk

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Dan Phillips, Fire Chief  
Jon Brothers, Police Lieutenant  
Kevin Bennett, Township Attorney  
David Richardson, Spalding DeDecker Assoc  
Sandra Groth, Deputy Clerk  
Amy Hammye, Deputy Treasurer  
Sue Brams, Executive Asst. to Supv.  
Sarah Visel, Solid Waste & Public Services Coordinator  
Alice Geletzke, Recording Secretary  
24 Members of the Public

**B. PLEDGE OF ALLEGIANCE** – Led by Sarah Visel.

**C. APPROVAL OF AGENDA**  
Tuesday, January 23, 2018

It was requested that Item F.7, Plante & Moran, be moved up to become Item F.3, under New Business. Clerk Vorva also made the following corrections: Under D.2, Police Dept. Reports, Department 2017 is corrected to December 2017 and in D.3, the Drug Forfeiture IRS account, the number is 267, not 510 as originally shown.

Moved by Trustee Heitman and seconded by Clerk Vorva to approve the agenda for the Board of Trustees regular meeting of January 23, 2017 as amended. Ayes all.

**A. APPROVAL OF CONSENT AGENDA**

D.1 **Approval of Minutes:**  
Regular Meeting – Tuesday, January 9, 2018

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**D.2 Acceptance of Communications, Resolutions, Reports:**

Building Department Monthly Report – December, 2017  
 Fire Department Monthly Report – December, 2017  
 Fire Department Yearly Report - 2017  
 FOIA Monthly Report – Clerk’s Office – December, 2017  
 FOIA Monthly Report – Police Department – December, 2017  
 Planning Department Monthly Report – December, 2017  
 Police Department Monthly Report – December, 2017

**D.3 Approval of Township Bills:**

<b>FUND</b>	<b>ACCT</b>	<b>ALREADY PAID</b>	<b>TO BE PAID</b>	<b>TOTAL:</b>
General Fund	101	\$418,356.39	\$98,489.51	\$516,845.90
Solid Waste Fund	226	3,313.83	21,994.40	25,258.23
Improvement Revolving (Capital)	246	.00	.00	.00
Drug Forfeiture Fund	265	.00	.00	.00
Drug Forfeiture State	266	.00	.00	.00
Drug Forfeiture IRS	267	.00	2,665.00	2,665.00
Golf Course Fund	510	105.00	.00	105.00
Senior Transportation	588	5,054.79	2,982.92	8,037.71
Water/Sewer Fund	592	47,924.28	345,071.53	392,995.81
Trust and Agency	701	.00	.00	.00
Police Bond Fund	702	3,850.00	.00	3,850.00
Tax Pool	703	159,737.38	.00	159,737.38
Special Assessment	805	326.31	.00	326.31

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Capital				
<b>TOTALS:</b>		<b>\$638,667.98</b>	<b>\$471,153.36</b>	<b>\$1,109,821.34</b>

Moved by Trustee Heitman and seconded by Clerk Vorva to approve the Consent Agenda for the Board of Trustees regular meeting of January 23, 2018. Ayes all.

**E. PUBLIC COMMENTS AND QUESTIONS**

Resident Kenneth McCormick registered his objections regarding the establishment of the 1% administrative fee on property taxes and requested that the Board rescind the previously approved resolution.

**F. NEW BUSINESS**

1. Five Mile Road Property Potential Buyer Update – Steve Gordon

Steve Gordon, President, and Dave Green, Principal, Signature Associates, reviewed information regarding the one qualified developer/buyer, Hillside Investments, generated by their marketing process. They reported on their wide marketing efforts and the status of the market for undeveloped land having a small pool of developers willing to commit 10 or 15 years to a project. They indicated Hillside Investments is interested in making a presentation to the Board regarding their qualifications and intentions.

Gary Roberts, consultant for the Township on the Five Mile project, also spoke regarding the progress in developing the area. He advocated for bringing the process along and adding available lots to the market.

Supervisor Heise said he hoped to invite Hillside Investments to the next meeting, along with Gary Roberts and representation from Wayne County and, possibly, WTUA.

Copies of the resolutions referred to below are available in the Clerk’s office for public perusal.

2. Public Hearing (Second) – 2018 Community Development Block Grant Program, **Resolution #2018-01-23-01** - Sarah Visel, Solid Waste Coordinator

Moved by Trustee Heitman and seconded by Clerk Vorva to open the public hearing on the 2018 Community Development Block Grant Program at 7:46 p.m. Ayes all.

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Sarah Visel, Solid Waste & Public Service Coordinator, answered questions from the Board regarding the allocation, especially plans for the rehabilitation and improvements at the park facilities to make them ADA compliant.

There being no comment from the public it was moved by Trustee Heitman and seconded by Clerk Vorva to close the public hearing regarding the 2018 Community Development Block Grant Program at 7:51 p.m. Ayes all on a roll call vote.

Moved by Clerk Vorva and seconded by Trustee Heitman to approve the expenditure of the 2018 Community Development Block Grant funds as specified in the 2018 allocation table, **Resolution #2108-01-23-01**. Ayes all on a roll call vote.

7. Request for Board Action, Engagement Letter with Plante Moran for 2017 Audit – Clerk Vorva

Moved by Clerk Vorva and seconded by Treasurer Clinton to authorize the Supervisor to sign the attached agreement with Plante-Moran for 2017 Audit Services. Ayes all on a roll call vote.

3. Annual Right of Way Agreements with Wayne County, **Resolution #2018-01-23-02** - Patrick Fellrath, Director of Public Services

Moved by Clerk Vorva and seconded by Trustee Dempsey to approve **Resolution #2018-01-23-02**, authorizing execution of the Annual Maintenance Permit, Annual Pavement Restoration Permit, Annual Street Sweeping Permit and Annual Special Events Permit with Wayne County to allow the Township to work within the Wayne County Road Right-of-Ways with the inclusion of a cover letter reserving the Township's right to challenge the indemnification provisions as beyond the authority of the Township. Ayes all on a roll call vote.

4. Annual Michigan Department of Transportation (MDOT) Right-of-Way Permit, **Resolution #2018-01-23-03** - Patrick Fellrath, Director of Public Services

Moved by Clerk Vorva and seconded by Trustee Dempsey to approve **Resolution #2018-01-23-03** and authorize the signature of same with a cover letter to be sent reserving the Township's right to challenge the indemnification provisions of the Permit as beyond the authority of the Township. Ayes all on a roll call vote.

5. Purchase of 2018 Ford F-150 Pick-Up Truck for DPW Foreman, **Resolution #2018-01-23-04** – Patrick Fellrath, Director of Public Services

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Mr. Fellrath answered questions regarding the need for a pickup truck as the replacement for the 2009 Ford Escape currently assigned to the DPW Foreman, citing lack of room for transporting tools and the need for extensive repairs. The vehicle will be marked and taxed for personal use in accordance with IRS regulations as it is driven home by the foreman so he may respond to off-hour emergencies.

Moved by Trustee Curmi and seconded by Clerk Vorva to approve the purchase of a 2018 Ford 150 pickup truck from Signature Ford Lincoln in the amount of \$29,148.00 per the attached quote and specifications for use by the DPW Foreman, **Resolution #2018-01-23-04.**

ROLL CALL:	AYES:	Curmi, Vorva, Clinton, Dempsey, Doroshewitz, Heise
	NAYS:	Heitman

Motion carried.

6. Request to Pursue Application for Historical Marker – Trustee Dempsey

Trustee Dempsey explained that only the expenditure of the \$250 application fee would involve public funds. Private funds will be raised to cover the \$3,900 cost of the actual marker, and he may be contacted by anyone wishing to donate or help with the process. He indicated that the staff at the Plymouth District Library is willing to help with the application process.

Moved by Trustee Dempsey and seconded by Clerk Vorva to approve the Township's application for a Michigan Historical Marker, to authorize the Supervisor to sign the application, and to authorize payment of the \$250 application fee; funding to come from general fund/recreation. Ayes all on a roll call vote.

8. Request for Board Action – Agreement denying collection of late filing fees for Property Transfer Affidavits, **Resolution #2018-01-23-05** – Clerk Vorva

Doug Shaw of Wayne County Assessing answered questions from the Board regarding the intent to waive the late filing fees for Property Transfer Affidavits and the requirement of the State Tax Commission for this waiver if the Township is not collecting the fees.

Moved by Clerk Vorva and seconded by Trustee Heitman to approve **Resolution #2018-01-23-05**, waiving the penalties for failure to file the Property Transfer

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Affidavits with the Assessing Office within the prescribed 45-day timeline. Ayes all on a roll call vote.

9. Golf Course Committee Update – Supervisor Heise

Supervisor Heise received verbal concurrence for formation of the creation of an ad-hoc Golf Course Study Committee to make non-binding recommendations to the Board on the future of Hilltop Golf Course, the relationship with Billy Casper Golf, and options for repurposing of the golf course if that is recommended. He hopes to have the committee begin in February with final recommendations by May 1. All meetings of the committee should comply with the Open Meetings Act.

His recommendations for membership are: Jack Dempsey, Bob Doroshewitz, Andrew Malm, Jason Winters, Joanne Lamar, Chris Hunter, and Robert McCurdy.

**G. SUPERVISOR AND TRUSTEE COMMENTS**

Supervisor Heise updated members on what he hoped to have on the agenda for the next Board meeting on February 13. He also reviewed the work being done with Comcast and WOW to have the Board meetings on cable.

Trustee Curmi asked for reports from the Fire Department on collections for emergencies, specifically as it relates to the cost recovery ordinance.

**H. PUBLIC COMMENTS AND QUESTIONS**

**I. ADJOURNMENT**

Moved by Trustee Heitman and seconded by Clerk Vorva to adjourn the meeting at 8:40 p.m. Ayes all.

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Jerry Vorva, Township Clerk

Approved February 13, 2018

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