

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES MEETING**

Tuesday, April 11, 2017  
7:00 PM



**CALL TO ORDER at \_\_\_\_\_ P.M.**

**A. ROLL CALL:** Kurt Heise\_\_\_\_\_, Mark Clinton\_\_\_\_\_, Chuck Curmi \_\_\_\_\_,  
Bob Doroshewitz \_\_\_\_, Jerry Vorva \_\_\_\_, Jack Dempsey \_\_\_\_,  
Gary Heitman \_\_\_\_\_

**B. PLEDGE OF ALLEGIANCE**

**C. PROCLAMATION**  
**NATIONAL PUBLIC SAFETY TELECOMMUNICATORS**  
**(911 DISPATCHERS) WEEK**

**D. APPROVAL OF AGENDA**  
Regular Meeting - Tuesday, April 11, 2017

**E. APPROVAL OF CONSENT AGENDA**

**E.1 Approval of Minutes:**  
Regular Meeting – Tuesday, March 28, 2017  
Study Session – Tuesday, April 4, 2017

**D.2 Acceptance of Communications, Resolutions, Reports:**  
Building Department - Monthly Report, March, 2017  
Fire Department – Monthly Report, March, 2017  
FOIA Report – Police Department, March, 2017  
FOIA Report – Clerk's Office, March, 2017  
Thank you letter to Fire Department Paramedics

**D.3 Approval of Township Bills:**

<b>FUND</b>	<b>ACCT</b>	<b>ALREADY PAID</b>	<b>TO BE PAID</b>	<b>TOTAL:</b>
General Fund	101	\$544,240.26	\$ 136,688.20	<b>\$680,928.46</b>
Solid Waste Fund	226	110,157.07	4,756.29	<b>114,913.36</b>
Improvement Revolving (Capital)	246	395.58		<b>395.58</b>
Drug Forfeiture Fund	265	--	--	--
Drug Forfeiture Fund	266	--	--	--
Golf Course Fund	510	-485.50	590.51	<b>105.01</b>
Senior Transportation	588	4,799.76	2,638.70	<b>7,438.46</b>
Water/Sewer Fund	592	389,909.51	34,549.17	<b>424,458.68</b>
Trust and Agency	701	2,000.00	10,802.50	<b>12,802.50</b>

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES MEETING**

Tuesday, April 11, 2017  
7:00 PM



Police Bond Fund	702	6,172.00	--	<b>6,172.00</b>
Tax Pool	703	456,345.13	--	<b>456,345.13</b>
Special Assessment Capital	805	48.91	--	<b>48.91</b>
<b>TOTALS:</b>		<b>1,513,582.72</b>	<b>190,025.37</b>	<b>\$1,703,608.09</b>

**F. PUBLIC COMMENTS AND QUESTIONS**

**G. NEW BUSINESS**

- 1) 2017 Landscaping Contract – Building Director Mark Lewis
- 2) Wayne County Assessing (WCA) – Contract Amendment – Douglas Shaw and Aaron Powers
- 3) Point and Pay Contract – Treasurer Mark Clinton
- 4) Collection Agreement with Plymouth Canton Schools – Treasurer Mark Clinton
- 5) Collection Agreement with Schoolcraft College – Treasurer Mark Clinton
- 6) Approve the appointment of Don Schnettler to the Zoning Board of Appeals – Supervisor Kurt Heise
- 7) Approve the appointment of John Itsell to the Planning Commission – Supervisor Kurt Heise
- 8) FOIA Appeal – Attorney Kevin Bennett

**H. SUPERVISOR AND TRUSTEE COMMENTS**

**I. PUBLIC COMMENTS AND QUESTIONS**

**J. CLOSED SESSION**

At \_\_\_\_\_ p.m., \_\_\_\_\_ moved that a closed session be called for contract negotiations with POAM and COAM, pursuant to OMA Sections 8 (c).  
Seconded by \_\_\_\_\_.

At \_\_\_\_\_ p.m., \_\_\_\_\_ moved that the meeting be called to order.

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES MEETING**

Tuesday, April 11, 2017  
7:00 PM



**K. ADJOURNMENT**

**PLEASE TAKE NOTE:** The Charter Township of Plymouth will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at all Township Meetings, to individuals with disabilities at the Meetings/Hearings upon two weeks notice to the Charter Township of Plymouth by writing or calling the following: Human Resource Office, 9955 N Haggerty Road, Plymouth, MI 48170. Phone number (734) 354-3202 TDD units: 1-800-649-3777 (Michigan Relay Services)

**The Public Is Invited and Encouraged To Attend All Meetings of the Board  
of Trustees of the Charter Township of Plymouth.**

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, MARCH 28, 2017**

**PROPOSED MINUTES**

Supervisor Heise called the meeting to order at 7:00 p.m.

**MEMBERS PRESENT:** Kurt Heise, Supervisor  
Jerry Vorva, Clerk  
Mark Clinton, Treasurer  
Charles Curmi, Trustee  
Gary Heitman, Trustee

**MEMBERS ABSENT:** Jack Dempsey, Trustee, Excused  
Robert Doroshewitz, Trustee, Excused

**OTHERS PRESENT:** Dan Phillips, Fire Chief  
Thomas Tiderington, Police Chief  
Kevin Bennett, Township Attorney  
David Richmond, Spalding DeDecker Associates  
Alice Geletzke, Recording Secretary  
16 Members of the Public

**B. PLEDGE OF ALLEGIANCE** - The Pledge of Allegiance was led by John C. Stewart, former State Representative.

**C. APPROVAL OF AGENDA**  
Regular Meeting - Tuesday, March 28, 2017

**D. APPROVAL OF CONSENT AGENDA**

**D.1 Approval of Minutes:**  
Regular Meeting – Tuesday, March 14, 2017  
Study Session – Tuesday, March 21, 2017

**D.2 Acceptance of Communications, Resolutions, Reports:**  
N/A



**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, MARCH 28, 2017**

**PROPOSED MINUTES**

**D.3 Approval of Township Bills:**

		<b>Year 2017</b>	<b>Added</b>
General Fund	(101)	323,119.87	\$ 19,117.29
Solid Waste Fund	(226)	1,896.41	204.61
Improvement Revolving Fund (Capital Projects)	(246)	--	--
Drug Forfeiture Fund	(266)	--	--
Golf Course Fund	(510)	991.39	--
Senior Transportation	(588)	6,964.80	--
Water and Sewer Fund	(592)	36,799.47	627,632.24
Trust and Agency Fund	(701)	--	--
Police Bond Fund	(702)	--	--
Tax Pool	(703)	--	2,200.00
Special Assessment Capital	(805)	--	848,746.59
<b>Total:</b>		<b>\$369,771.94</b>	<b>\$1,497,900.73</b>

**TOTAL \$1,867,672.67**

Mr. Vorva indicated an additional \$1,497,900.73 of pro-forma invoices already paid as normal procedure should be added to the bills listed in the agenda. The new grand total will be \$1,867,672.67. He offered that bills could be listed in this manner in the future, if desired.

It was moved by Mr. Vorva and seconded by Mr. Heitman to amend the consent agenda by the listing of additional bills for payment in Item D3. Ayes all.

Moved by Mr. Heitman and seconded by Mr. Vorva to approve the consent agenda for the Board of Trustees regular meeting of March 28, 2017 as amended. Ayes all.

**E. PUBLIC COMMENTS AND QUESTIONS**

John Stewart thanked Board members for the governmental turnaround and introduced his wife, Beth, who is executive director of the Michigan Philharmonic Orchestra. She presented complimentary tickets to a concert to be held on Saturday, April 1, at PARC featuring the Plymouth Community Band and the Michigan Philharmonic.

Susan Bondie asked if everyone in the Lakepoint area has been contacted about power outage information.

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, MARCH 28, 2017**

**PROPOSED MINUTES**

**F. NEW BUSINESS**

1) 2017 General Fund Budget and Millage Rate Discussion

Mr. Heise indicated that setting of the 2017 millage rate was handled by the former Board at their special meeting held September 30, 2016, and the Clerk and Supervisor were authorized to sign the proper Department of Treasury forms to certify it at 4.000 mils.

2) Public Hearing – 2017 General Fund Budget

Moved by Mr. Vorva and seconded by Mr. Heitman to open the public hearing on the 2017 General Fund Budget at 7:15 p.m. Ayes all.

There was no comment from the public.

Board members discussed commencing work on the upcoming year's budget, and Mr. Clinton made recommendations on when the current budget can be amended. Mr. Heitman said he would like to do a first-quarter review, going forward.

Moved by Mr. Clinton and seconded by Mr. Heitman to close the public hearing at 7:25 p.m. Ayes all.

3) Fund and Federal Drug Forfeiture Fund. Re-approval of 2017 General Fund, Capital Improvement Fund, State Drug Forfeiture Fund and Federal Drug Forfeiture Fund

Moved by Mr. Heitman and seconded by Mr. Vorva to re-approve Resolution 2016-1-13-30 to adopt the proposed budgets for the 2017 General Fund, the 2017 Capital Improvement Fund, the 2017 State Drug Forfeiture Fund and the 2017 Federal Drug Forfeiture Fund as presented. Ayes all on a roll call vote.

A copy of the Resolution is on file in the Clerk's office for public perusal.

**G. SUPERVISOR AND TRUSTEE COMMENTS**

Mr. Heise noted there will be a study session on April 4<sup>th</sup> and a regular meeting on April 11, but no study session on April 18.

**H. PUBLIC COMMENTS AND QUESTIONS – There were none.**

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, MARCH 28, 2017**

**PROPOSED MINUTES**

**I. ADJOURNMENT**

Moved by Mr. Heitman and seconded by Mr. Vorva to adjourn the meeting at 7:29 p.m. Ayes all.

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Jerry Vorva, Township Clerk

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
STUDY SESSION  
TUESDAY, APRIL 4, 2017  
PROPOSED MINUTES**

Supervisor Heise called the meeting to order at 7:00 p.m.

**MEMBERS PRESENT:** Kurt Heise, Supervisor  
Jerry Vorva, Clerk  
Mark Clinton, Treasurer  
Charles Curmi, Trustee  
Jack Dempsey, Trustee  
Robert Doroshewitz, Trustee  
Gary Heitman, Trustee

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Dan Phillips, Fire Chief  
Thomas Tiderington, Police Chief  
Kevin Bennett, Township Attorney  
David Richmond, Spalding DeDecker  
Sandra Groth, Deputy Clerk  
Amy Hammye, Deputy Treasurer  
Alice Geletzke, Recording Secretary  
23 Members of the Public

**A. APPROVAL OF AGENDA**

Study Session - Tuesday, April 4, 2017

It was requested that Item G, 2016 Health Care Governmental Agreement, be moved for consideration after Item C, Staffing Proposal by WCA.

Moved by Mr. Heitman and seconded by Mr. Vorva to approve the agenda for the Board of Trustees study session of April 4, 2017 as amended. Ayes all.

**B. PUBLIC COMMENTS AND QUESTIONS – There were none.**

**C. STAFFING PROPOSAL BY WAYNE COUNTY APPRAISAL (WCA)**

Aaron Powers and Doug Shaw of Wayne County Assessing discussed with Board members their proposal for providing a full-time appraiser position for the remainder of their existing contract at a cost of \$18,750 for May-October, 2017 and \$45,000 for November, 2017 through October, 2018.

**G. 2016 HEALTH CARE INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF PLYMOUTH – Kurt Heise and Kevin Bennett**

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
STUDY SESSION  
TUESDAY, APRIL 4, 2017  
PROPOSED MINUTES**

Board members and Attorney Bennett reviewed the proposed agreement and the supporting material at length, especially with regard to five firefighters no longer listed. Also discussed were possible accounting issues. It was agreed that the figures should be finalized and then forwarded to the City of Plymouth with a dialogue that will, hopefully, lead to resolution.

**D. DISCUSSION ON HIRING INDUSTRIAL BROKER – Kurt Heise & Gary Roberts**

Gary Roberts of the Michigan International Technology Center presented his proposed seven-item action plan for the marketing and sale of the Township-owned property at Ridge and Five Mile Roads, including obtaining a current appraisal and obtaining a qualified real estate company after making other determinations such as the ultimate disposition of the linear park, and needed infrastructure improvements. He felt all of the land area should be declared an Industrial Development District and that it would be important to have a development agreement run with the sale.

Township resident Roman Kuzma expressed concerns about maintaining the preservation of the Willow Creek.

**E. DISCUSSION ON MARKETING OF DPW YARD – Kurt Heise & Gary Roberts**

Mr. Heise indicated that in the current attractive real estate market, the Township is considering options such as sale or lease of the valuable DPW building which is now underutilized. They are also considering where the personnel, equipment and trucks might be moved, perhaps working toward using the facilities of the City.

Mr. Roberts reviewed the possibility of a net lease for five or ten years at approximately \$6 a square foot or a sale at approximately \$75 a square foot.

Susan Bondie said she believes the Township should have a clear idea where to move the DPW and Water Departments prior to any sale or lease, and they should not enter into any further agreements with the City until the current agreements over the Fire Department are resolved.

**F. LANDSCAPING BIDS – Mark Lewis**

Mark Lewis, Chief Building Official, and Board members reviewed the four bids received and the recommended low bidder, TruGreen, whose bid was \$14,207.86.

Mr. Paul Opdyke of Serene Landscaping, the incumbent and next lowest bidder, asked the Board to divide the contract and he pointed out possible questions in the low bid.

The Board recessed briefly at 8:50 p.m. and resumed at 9:01 p.m.

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
STUDY SESSION  
TUESDAY, APRIL 4, 2017  
PROPOSED MINUTES**

**H. MEDICAL MARIHUANA – Kurt Heise and Kevin Bennett**

Attorney Bennett and Board members discussed the possibility of passing a resolution declaring the intention not to adopt an ordinance to authorize marihuana facilities to exist and/or operate within the township. Mr. Bennett also indicated that taking no action would have the same effect.

Six members of the audience, one of whom was a township resident, spoke of their positive results using medical marihuana and the difficulties in going distances to have it dispensed.

Stephanie Fisher, who, as a C-Corp business owner, has applied for an occupancy permit to operate in the township, asked questions of the Board regarding their objections.

Peter Boam, out of Taylor, with equity in four businesses, spoke on the business aspects, and Matthew Able, attorney on the board of Cannabis Council, also addressed the Board.

**I. PURCHASING POLICY AND CREDIT CARD POLICY – Kurt Heise**

Board members made suggestions and discussed at length revision of the purchasing and credit card policies.

**I. SUPERVISOR AND TRUSTEE COMMENTS**

Mr. Heise noted there will be a regular meeting on April 11, but no study session on April 18.

**J. PUBLIC COMMENTS AND QUESTIONS – There were none.**

**K. ADJOURNMENT**

Moved by Mr. Heitman and seconded by Mr. Vorva to adjourn the meeting at 10:55 p.m. Ayes all.

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Jerry Vorva, Township Clerk

**CHARTER TOWNSHIP OF PLYMOUTH**  
**DEPARTMENT OF BUILDING & CODE ENFORCEMENT**



**MONTHLY REPORT**

**March**  
**2017**

## Building Department 2017

[illegible]



## New Commerical Building for 2017

Company Name	Property Address	Type of Work	Construction Value	Status	Month
Auto Zone	1423 Ann Arbor RD	Auto Parts Supply	610,340	Issued	January

Total Construction Value			<u>610,340</u>		
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## New Commercial Additions/Alterations for 2017

Company Name	Property Address	Type of Work	Construction Value	Status	Month
Trumpf	47711 Clipper	Interior remodel	235,000	Issued	January
ASK Services Inc	40600 Ann Arbor RD #200	Tenant finish	90,000	Issued	January
Kroger	44525 Ann Arbor RD	Deli/Produce remodel	650,000	Issued	February
Comercia Bank	42345 Ann Arbor RD	Construct Vestibule	250,000	Issued	February
Bank of America	40909 Ann Arbor RD	Change lighting to LED	109,143	Issued	February
Mercy-USA	44450 Pinetree #201	Remodel Restrooms	40,000	Issued	February
MJ Cabinets	533 Ann Arbor RD	Interior remodel	20,000	Issued	February
Absopure	9000 General DR	Propane tank	4,000	Issued	March
Chrysan Industries	14707 Keel	Office remodel	75,000	Issued	March
Chrysan Industries	14707 Keel	Lab remodel	240,000	Issued	March
Accurate Tape & Label	14500 Jib	Repave parking lot	25,000	Issued	March

Total Construction Value			1,738,143		
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Grand Total Construction Value			<u><u>2,348,483</u></u>		
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## Revenue Breakdown Report

Page: 1 of 26

04/03/2017

Filter: All Records, Transaction.DateToPostOn in <Previous month> [03/01/17 - 03/31/17]

### Unit Totals

Unit Name	Records	Revenue
	246	76,713.00
<b>TOTAL</b>	<b>246</b>	<b>76,713.00</b>

### Record Type Totals

Unit:	Records	Revenue
Enforcement	1	100.00
Name	8	18,000.00
Permit	237	58,613.00
<b>UNIT TOTAL:</b>	<b>246</b>	<b>76,713.00</b>

### Record Type Breakdowns

Unit:	Records	Revenue
Record Type: Enforcement	1	100.00
<b>TOTAL:</b>	<b>1</b>	<b>100.00</b>

Record Type: Name	Records	Revenue
	8	18,000.00
<b>TOTAL:</b>	<b>8</b>	<b>18,000.00</b>

Record Type: Permit	Records	Revenue
Building	93	37,064.00
Electrical	71	11,461.00
Mechanical	59	8,725.00
Plumbing	14	1,363.00
<b>TOTAL:</b>	<b>237</b>	<b>58,613.00</b>

## Residential Housing 2017

### Single Family Detached

	<u>Total #</u> <u>Buildings</u>	<u>Total #</u> <u>Dwelling</u>	<u>Total</u> <u>Value</u> <u>Construction</u>	<u>Total</u> <u>Square</u> <u>Feet</u>
January	0			
February	0			
March	3	3	635,481	4,158
April				
May				
June				
July				
August				
September				
October				
November				
December				
Totals	3	3	\$ 635,481	4,158

### Single Family Attached (Townhouses/ Row Houses)

	<u>Total #</u> <u>Buildings</u>	<u>Total #</u> <u>Dwelling</u>	<u>Total</u> <u>Value</u> <u>Construction</u>	<u>Total</u> <u>Square</u> <u>Feet</u>
January	0			
February	0			
March	1	2	409,798	3,884
April	0			
May	0			
June	0			
July	0			
August	0			
September	0			
October	0			
November	0			
December	0			
Totals	1	2	\$ 409,798	3,884

### Two-Family Buildings (Duplex)

	<u>Total #</u> <u>Buildings</u>	<u>Total #</u> <u>Dwelling</u>	<u>Total</u> <u>Value</u> <u>Construction</u>	<u>Total</u> <u>Square</u> <u>Feet</u>
January	0			
February	0			
March	0			
April	0			
May	0			
June	0			
July	0			
August	0			
September	0			
October	0			
November	0			
December	0			
Totals	0	0	\$ -	-

### Three-or-more Family Building (Apartments/Stacked Condos)

	<u>Total #</u> <u>Buildings</u>	<u>Total #</u> <u>Dwelling</u>	<u>Total</u> <u>Value</u> <u>Construction</u>	<u>Total</u> <u>Square</u> <u>Feet</u>
January	0			
February	0			
March	0			
April	0			
May	0			
June	0			
July	0			
August	0			
September	0			
October	0			
November	0			
December	0			
Totals	0	0	\$ -	-

	<u>Total #</u> <u>Buildings</u>	<u>Total #</u> <u>Dwelling</u>	<u>Value</u> <u>Construction</u>	<u>Square</u> <u>Feet</u>
Totals all categories	4	5	\$ 1,045,279	8,042

# Certificate of Occupancy List

04/03/2017

1/1

CofO Number	Status	Issued To	Address	CofO and Permit Dates	
<b>OF17-0027</b>	ISSUED (FINAL)	Platinum Real Estate Holdings L	8835 ELMHURST	<b><u>CO Date Apply:</u></b> 03/06/2017	<b><u>CO Date Finaled:</u></b> 03/06/2017
<b><u>Permit Number</u></b> PB16-0671	<b><u>Applicant Name</u></b> Stile Homes LLC		<b><u>Contractor</u></b> Stile Homes LLC	<b><u>Permit Date Apply:</u></b> 08/01/2016	<b><u>Permit Date Issued:</u></b> 08/12/2016
<b>OF17-0028</b>	ISSUED (FINAL)	V.R.S.I.	14901 GALLEON CT	<b><u>CO Date Apply:</u></b> 03/07/2017	<b><u>CO Date Finaled:</u></b> 03/07/2017
<b><u>Permit Number</u></b> PB16-0804	<b><u>Applicant Name</u></b> EMMETT CONTRACTING, LLC		<b><u>Contractor</u></b> EMMETT CONTRACTING	<b><u>Permit Date Apply:</u></b> 08/31/2016	<b><u>Permit Date Issued:</u></b> 2/07/2016
<b>OF17-0029</b>	ISSUED (FINAL)	Trumpf	47711 CLIPPER ST	<b><u>CO Date Apply:</u></b> 03/13/2017	<b><u>CO Date Finaled:</u></b> 03/13/2017
<b><u>Permit Number</u></b> PB17-0015	<b><u>Applicant Name</u></b> Donoto Group Inc		<b><u>Contractor</u></b> Donoto Group Inc	<b><u>Permit Date Apply:</u></b> 01/09/2017	<b><u>Permit Date Issued:</u></b> 01/20/2017
<b>OF17-0030</b>	ISSUED (FINAL)	Troy Design & Manufacturing	14425 SHELDON	<b><u>CO Date Apply:</u></b> 03/17/2017	<b><u>CO Date Finaled:</u></b> 03/17/2017
<b><u>Permit Number</u></b> PB16-0899	<b><u>Applicant Name</u></b> DeMaria Building Company		<b><u>Contractor</u></b> DeMaria Building Company	<b><u>Permit Date Apply:</u></b> 09/21/2016	<b><u>Permit Date Issued:</u></b> 0/28/2016
<b>OF17-0031</b>	ISSUED (FINAL)	Webasto-Edscha Cabrio	14967 PILOT	<b><u>CO Date Apply:</u></b> 03/23/2017	<b><u>CO Date Finaled:</u></b> 03/23/2017
<b><u>Permit Number</u></b> PB16-0357	<b><u>Applicant Name</u></b> Premium Services Inc		<b><u>Contractor</u></b> Premium Services Inc	<b><u>Permit Date Apply:</u></b> 05/24/2016	<b><u>Permit Date Issued:</u></b> 06/01/2016

All Records

Co.DateFinaled Between 3/1/2017 12:00:00 AM AND

3/31/2017 11:59:59 PM AND

Co.Status = ISSUED (FINAL)

Number of CofO's: 5

04/03/17

**Enforcement List Vacant Properties**

Address	Sid-well Number	Responsible Party	Date of Enforcement Action	Status Of Enforcement Action	Date Enforcement Closed
<b><u>VACANT BLD - RES</u></b>					
11626 43916 JOY RD	R-78-059-03-0216-000		07/07/09	Recv'd Registration	
11626 JOY RD	R-78-061-99-0027-001	Bruce Gould	07/07/09	Violation Issued	06/14/11
11626 ANN ARBOR RD	R-78-054-99-0015-000	Shari Lightston, Trustee	07/07/09	Recv'd Registration	
11626 11626 BUTTERNUT	R-78-027-01-0160-002		10/26/11	Recv'd Registration	01/16/14
11626 8890 NORTHERN	R-78-059-03-0136-000	Rowe, Kimberly W	01/13/12	Recv'd Registration	
11626 46021 ANN ARBOR TR	R-78-036-99-0011-000	Leo Gonzalez	03/09/12	Recv'd Registration	
11626 9440 NORTHERN	R-78-059-03-0167-000	Baczlo Properties, LLC	03/21/13	Recv'd Registration	
11626 41451 CRABTREE LN	R-78-017-02-0521-000		11/27/13	Recv'd Registration	
11626 9037 NORTHERN	R-78-059-03-0201-000	Rupp, David	05/14/14	1st Reg ltr sent	
11626 42405 HAMMILL	R-78-017-03-0048-301	Rottell, Barbara Joann Trust	03/31/15	1st Reg ltr sent	
11626 9400 S MAIN	R-78-061-01-0003-000		03/31/15	2nd Notice	
11626 42480 PARKHURST	R-78-018-01-0046-000		03/01/17	1st Reg ltr sent	
11626 44415 ERIK PASS	R-78-058-01-0046-000	FINANCIAL FREEDOM/BREE	03/27/17	2nd Notice	

**Total: 13**

04/03/17

**Enforcement List Vacant Properties**

Address	Sid-well Number	Responsible Party	Date of Enforcement Action	Status Of Enforcement Action	Date Enforcement Closed
<b><u>VACANT BLD- COM</u></b>					
11626 14556 JIB	R-78-009-03-0096-002	Elizabeth Stanaj	07/07/09	Recv'd Registration	
11626 41220 JOY RD	R-78-065-99-0011-005	DT2	03/31/15	Recv'd Registration	03/01/17
<hr/>					
<b>Total: 2</b>					

04/03/17

**Enforcement List Vacant Properties**

Address	Sid-well Number	Responsible Party	Date of Enforcement Action	Status Of Enforcement Action	Date Enforcement Closed
<b><u>VACANT PROP - RES</u></b>					
11626 Greystone Blvd	R-78-064-99-0022-701	Biondo Design & Building LLC	07/07/09	1st Reg ltr sent	
11626 BECK RD	R-78-040-99-0008-000	Marcus Raymond	07/07/09	1st Reg ltr sent	06/14/11
11626 JOY RD	R-78-061-99-0026-001	Bruce Gould	07/07/09	Recv'd Registration	
11626 ANN ARBOR RD	R-78-054-99-0015-000	Shari Lightston, Trustee	08/07/13	2nd Notice	03/28/14
11626 44415 ERIK PASS	R-78-058-01-0046-000	FINANCIAL FREEDOM/BREE	04/06/16		02/08/17
<hr/>					
<b>Total: 5</b>					

04/03/17

**Enforcement List Vacant Properties**

Address

Sid-well Number

Responsible Party

Date of  
Enforcement  
Action

Status Of  
Enforcement  
Action

Date  
Enforcement  
Closed

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**Total All Records: 20**

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# Plymouth Township Fire Department

## Monthly Report

March 2017

### Response Information:

The Plymouth Township Fire Department **responded** to 287 emergencies this month.

There was an average of 9.26 runs per day this month.

PTFD's average response time was 5 minutes 26 seconds to the scene. This includes all responses including non-emergent.

### Mutual Aid:

Plymouth Township Fire Department is a member of the Western Wayne County Mutual Aid Association and we provided mutual aid 9 times this month and received mutual aid 13 times.

### EMS Information:

There were 123 patients transported this month.

HVA transported 111 patients to the hospital.

Plymouth Township Fire transported **12** patients to the hospital.

The remainder of **73** patients were not transported for various reasons.

Plymouth transports billed out \$13,245.60 this month and received \$4,722.05.

### Fire Loss:

There were **8** fires this month that accounted for \$168,500.00 worth of damage to possessions and property.

### Fire Prevention:

Plymouth Township Fire Department provided 117 comprehensive fire inspections to businesses within Plymouth Township.

Fire Safety public education classes in CPR, Fire Extinguisher and Fire Safety are provided throughout the year.

This month, the department conducted 1 fire safety talk to a total of 5 participants.

# Incident Count By Type

Date Range: From 3/1/2017 To 3/31/2017

<u>Incident</u>			
Type	Description	Count	
111	- Building fire	3	1.05%
114	- Chimney or flue fire, confined to chimney or flue	1	0.35%
131	- Passenger vehicle fire	1	0.35%
142	- Brush, or brush and grass mixture fire	1	0.35%
162	- Outside equipment fire	2	0.70%
<b>Total - Fires</b>		<b>8</b>	<b>100.00%</b>
251	- Excessive heat, scorch burns with no ignition	1	0.35%
<b>Total - Overpressure Rupture, Explosion, Overheat - no fire</b>		<b>1</b>	<b>100.00%</b>
321	- EMS call, excluding vehicle accident with injury	154	53.66%
322	- Vehicle accident with injuries	9	3.14%
324	- Motor vehicle accident with no injuries	9	3.14%
<b>Total - Rescue &amp; Emergency Medical Service Incidents</b>		<b>172</b>	<b>100.00%</b>
411	- Gasoline or other flammable liquid spill	1	0.35%
412	- Gas leak (natural gas or LPG)	2	0.70%
440	- Electrical wiring/equipment problem, other	1	0.35%
444	- Power line down	29	10.10%
461	- Building or structure weakened or collapsed	1	0.35%
<b>Total - Hazardous Conditions (No fire)</b>		<b>34</b>	<b>100.00%</b>
531	- Smoke or odor removal	1	0.35%
553	- Public service	1	0.35%
554	- Assist invalid	9	3.14%
561	- Unauthorized burning	1	0.35%
<b>Total - Service Call</b>		<b>12</b>	<b>100.00%</b>
600	- Good intent call, other	3	1.05%
611	- Dispatched & cancelled en route	17	5.92%
621	- Wrong location	1	0.35%
622	- No incident found on arrival at dispatch address	5	1.74%
661	- EMS call, party transported by non-fire agency	1	0.35%
<b>Total - Good Intent Call</b>		<b>27</b>	<b>100.00%</b>
700	- False alarm or false call, other	6	2.09%
710	- Malicious, mischievous false call, other	1	0.35%
730	- System malfunction, other	1	0.35%
731	- Sprinkler activation due to malfunction	1	0.35%
733	- Smoke detector activation due to malfunction	1	0.35%
735	- Alarm system sounded due to malfunction	3	1.05%
736	- CO detector activation due to malfunction	3	1.05%
740	- Unintentional transmission of alarm, other	5	1.74%
743	- Smoke detector activation, no fire - unintentional	1	0.35%
744	- Detector activation, no fire - unintentional	1	0.35%
745	- Alarm system sounded, no fire - unintentional	2	0.70%
746	- Carbon monoxide detector activation, no CO	2	0.70%
<b>Total - Fals Alarm &amp; False Call</b>		<b>27</b>	<b>100.00%</b>
813	- Wind storm, tornado/hurricane assessment	4	1.39%
<b>Total - Severe Weather &amp; Natural Disaster</b>		<b>4</b>	<b>100.00%</b>

**Incident****Type****Description****Count**

9001 - Dispatch Error

2

0.70%

**Total - Special Incident Type**

2

100.00%

287

100.00%

# Fire Department Response Times

Stations selected for analysis: All

Shifts selected for analysis: All

For Dates Beginning 3/1/2017 12:00:00AM Ending 3/31/2017 12:00:00AM

Incident Types selected for analysis: All

Incident Response Types selected for analysis: All Responses

Time in Minutes	Dispatch to Enroute	Percent Total	Cumulative Responses	Percent	Enroute to Arrival	Percent Total	Cumulative Responses	Percent	Dispatch to Arrival	Percent Total	Cumulative Responses	Percent
0 - 1	138	57.26	138	57.26	11	4.78	11	4.78	13	5.31	13	5.31
1 - 2	71	29.46	209	86.72	26	11.30	37	16.09	15	6.12	28	11.43
2 - 3	20	8.30	229	95.02	35	15.22	72	31.30	22	8.98	50	20.41
3 - 4	6	2.49	235	97.51	30	13.04	102	44.35	27	11.02	77	31.43
4 - 5	1	0.41	236	97.93	50	21.74	152	66.09	42	17.14	119	48.57
5 - 6	0	0.00	236	97.93	25	10.87	177	76.96	40	16.33	159	64.90
6 - 7	1	0.41	237	98.34	19	8.26	196	85.22	33	13.47	192	78.37
7 - 8	0	0.00	237	98.34	14	6.09	210	91.30	21	8.57	213	86.94
8 - 9	0	0.00	237	98.34	6	2.61	216	93.91	8	3.27	221	90.20
9 - 10	1	0.41	238	98.76	4	1.74	220	95.65	8	3.27	229	93.47
10 +	3	1.24	241	100.00	10	4.35	230	100.00	16	6.53	245	100.00

Incident  
Total: 241

## Average Times per Incident

Average Fire Department Turn Out Time: 2 minute(s) 18 second(s)  
(Dispatch to Enroute)

Average Fire Department Travel Time: 3 minute(s) 14 second(s)  
(Enroute to Arrive)

Average Fire Department Turn Out and Travel Time: 5 minute(s) 26 second(s)  
(Dispatch to Arrive)

# Listing of Mutual Aid Responses by Mutual Aid Department

## Report for: PLYMOUTH TOWNSHIP FIRE DEPARTMENT

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**Department 08204: Canton Twp FD**
**Mutual Aid Received**

0000505	March 8, 2017 10:46	1	08204
0000707	March 28, 2017 11:21	1	08204
<b>Subtotal Mutual Aid Type</b>		<b>2</b>	

**Additional Mutual Aid Departments**

**9334 MARILYN**  
**On JOY Rd at N SHELDON**

**Mutual Aid Given**

0000688	March 25, 2017 18:19	3	08204
<b>Subtotal Mutual Aid Type</b>		<b>1</b>	
<b>Subtotal Department</b>		<b>3</b>	

**Additional Mutual Aid Departments**

**1150 CANTON CENTER**

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**Department 08232: City of Northville FD**
**Mutual Aid Received**

0000507	March 8, 2017 11:14	1	08232
0000512	March 8, 2017 12:25	1	08232
0000519	March 8, 2017 13:57	1	08232
0000595	March 13, 2017 15:44	1	08232
<b>Subtotal Mutual Aid Type</b>		<b>4</b>	

**Additional Mutual Aid Departments**

On JOY Rd at N BECK  
 705 W ANN ARBOR Rd  
 40739 CRABTREE Ln  
 14115 E DR

**Automatic Aid Recieved**

0000537	March 8, 2017 16:37	2	08232
<b>Subtotal Mutual Aid Type</b>		<b>1</b>	

**Additional Mutual Aid Departments**

11472 MONA Ct

**Mutual Aid Given**

0000721	March 30, 2017 7:48	3	08232
<b>Subtotal Mutual Aid Type</b>		<b>1</b>	

**Additional Mutual Aid Departments**

On N SHELDON Rd at NORTH TE

**Automatic Aid Given**

0000549	March 8, 2017 23:10	4	08232
<b>Subtotal Mutual Aid Type</b>		<b>1</b>	
<b>Subtotal Department</b>		<b>7</b>	

**Additional Mutual Aid Departments**

1260 W ANN ARBOR Trl

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**Department 08255: Northville Twp FD**
**Mutual Aid Received**

0000466	March 2, 2017 11:09	1	08255
0000589	March 13, 2017 9:44	1	08255
0000591	March 13, 2017 10:07	1	08255
0000710	March 28, 2017 18:16	1	08255
0000730	March 31, 2017 0:18	1	08255
<b>Subtotal Mutual Aid Type</b>		<b>5</b>	

**Additional Mutual Aid Departments**

12474 PINECREST Dr  
 On STATE Hwy at N BECK Rd  
 On STATE Hwy at N BECK Rd  
 45801 MAST  
 15100 N BECK Rd

**Mutual Aid Given**

0000500	March 7, 2017 15:40	3	08255
0000601	March 15, 2017 1:52	3	08255
0000610	March 16, 2017 9:32	3	08255
<b>Subtotal Mutual Aid Type</b>		<b>3</b>	
<b>Subtotal Department</b>		<b>8</b>	

**Additional Mutual Aid Departments**

16100 HAGGERTY  
 39555 SIX MILE  
 16462 CYPRESS Ct

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**Department 8229: Livonia Fire Department****Mutual Aid Given**

0000543	March 8, 2017 20:19	3	8229
0000559	March 9, 2017 17:04	3	8229

*Subtotal Mutual Aid Type* 2

*Subtotal Department* 2

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**Additional Mutual Aid Departments**

35452 PARKDALE  
15029 FAIRWAY

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**Department HVA: Huron Valley Ambulance****Mutual Aid Received**

0000633	March 18, 2017 15:59	1	HVA
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*Subtotal Mutual Aid Type* 1

*Subtotal Department* 1

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**Additional Mutual Aid Departments**

41157 CRABTREE Ln

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**Total** 21

# Agency Activity Summary

Plymouth Community Fire Dept

Agency: Plymouth Community Fire Dept | Service Date: From 03/01/2017 Through 03/31/2017

Total Number of ePCRs: 196

Total Number of Incidents: 188

## By Branch

01 Station 1 = 122

03 Station 3 = 74

## Run Disposition

	#	%		#	%
Transports	12	6.1%	Dead Prior To Arrival	2	1.0%
Treated / Transferred Care	111	56.6%	Dead After Arrival	N/A	N/A
Treated / No Transport	5	2.6%	Treat/Transported by Private Veh.	1	0.5%
No Treatment	N/A	N/A	No Transport / Refused Care	27	13.8%
Transported / Refused Care	N/A	N/A	Other	37	18.9%
Cancelled	N/A	N/A	No Patient Found	N/A	N/A
Left Blank	N/A	N/A			

## Run Type

	#	%		#	%
Emergency Runs	150	76.5%	Non-Emergency Runs	7	3.6%
Stand By	N/A	N/A	Stand By	N/A	N/A
Mutual Aid	N/A	N/A	Mutual Aid	N/A	N/A
Interfacility	N/A	N/A	Interfacility	N/A	N/A
Intercept	N/A	N/A	Intercept	N/A	N/A

## Emergency Runs (Scheduled)

	N/A	N/A	Non-Emergency Runs (Scheduled)	N/A	N/A
Stand By	N/A	N/A	Stand By	N/A	N/A
Mutual Aid	N/A	N/A	Mutual Aid	N/A	N/A
Interfacility	N/A	N/A	Interfacility	N/A	N/A
Intercept	N/A	N/A	Intercept	N/A	N/A

Emergency Type Left Blank: 0

## Runs by Unit

Unit	Total Runs	Treat/ Transp	Treat/ Transfer	Treat/ No Transp	Transp/ Ref. Care	Cancelled	Dead Prior Arr	Dead After Arr	T/T Priv Veh	No Trans/ Ref. Care	Other	No P. Four
ENG1	12	0	0	0	0	0	0	0	0	0	12	0
ENG2	1	0	0	0	0	0	0	0	0	0	1	0
ENG3	5	0	0	0	0	0	0	0	0	0	5	0
HVA1	2	0	1	0	0	0	0	0	0	1	0	0
RES1	99	7	65	5	0	0	1	0	0	9	12	0
RES2	6	1	3	0	0	0	0	0	0	0	2	0
RES3	68	4	42	0	0	0	1	0	1	17	2	0
UTL1	1	0	0	0	0	0	0	0	0	0	1	0
UTL2	1	0	0	0	0	0	0	0	0	0	1	0
Left Blank	1	0	0	0	0	0	0	0	0	0	1	0
Total	196	12	111	5	0	0	2	0	1	27	37	0

## Runs by Service Level

Dispatched  
Service Level

# %  
39 19.9%  
157 80.1%  
N/A N/A

Recommended  
Service Level

# %  
85 43.4%  
110 56.1%  
1 0.5%  
N/A N/A  
N/A N/A  
N/A N/A

### Runs by Insurance Type with Service Level (Multiple insurance types may have

been marked on a run)

Type	BLS	%	ALS1	%	ALS2	%	SCT	%Rotary Wing	%Fixed Wing	%	Total	%
Auto Ins.	8	4.1%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	8	4.1%
Medicare	1	0.5%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1	0.5%
None	76	38.8%	110	56.1%	1	0.5%	N/A	N/A	N/A	N/A	187	95.4%

### Runs by Primary PI (Note - Primary PI is based on the ICD-10 priority setup in HealthEMS)

Description	#	%
Abdominal Pain	2	1.0%
Allergic Reaction	1	0.5%
Alt. Level Conscious	4	2.0%
Anxiety	7	3.6%
Back Pain (No Trauma)	2	1.0%
Behavioral Disorder	3	1.5%
CVA/Stroke	1	0.5%
Cardiac Arrest	2	1.0%
Cardiac Symptoms	2	1.0%
Chest Pain	7	3.6%
Depression (acute)	1	0.5%
Diabetic Symptoms	2	1.0%
Dizziness	5	2.6%
Dyspnea-SOB	11	5.6%
Elevated Temp/Fever	1	0.5%
Flu Symptoms	3	1.5%
GI -Constipation	1	0.5%
Hemorrhage-(severe medical)	1	0.5%
Nausea	1	0.5%
No Medical Problem	4	2.0%
Obvious Death	1	0.5%
Psychiatric Emerg.	5	2.6%
Seizure	3	1.5%
Syncope/Fainting	7	3.6%
Trauma Injury	27	13.8%
Unknown Medical	12	6.1%
Vomiting	3	1.5%
Vomiting Blood	1	0.5%
Weakness	8	4.1%
Left Blank	68	34.7%
<b>Total</b>	<b>196</b>	<b>100.0%</b>



**Transport From (Category)**

	<u>#</u>	<u>%</u>
Residence (Home)	83	42.3%
Scene of Accident or Acute Event	34	17.3%
--Left Blank--	79	40.3%
<i>Total</i>	196	100.0%

**Transport From (Facility)**

	<u>#</u>	<u>%</u>
--Left Blank--	196	100.0%
<i>Total</i>	196	100.0%

**Transport To (Destination Facility)**

	<u>#</u>	<u>%</u>
--Left Blank--	77	39.3%
St Mary Livonia ER	71	36.2%
No transport	16	8.2%
UNIVERSITY OF MICHIGAN ER	10	5.1%
Providence Park ER-Novi	8	4.1%
St Joe Ann Arbor ER	6	3.1%
Henry Ford West Bloomfield	4	2.0%
Botsford Hospital ER	1	0.5%
VA ANN ARBOR ER	1	0.5%
Detroit Medical Center	1	0.5%
Oakwood Canton	1	0.5%
<i>Total</i>	196	100.0%

## **Incident Summary by Incident Type**

**Date Range: From 3/1/2017 To 3/31/2017**

**Incident Type(s) Selected: All**

<b>Incident Type</b>	<b>Incident Count</b>	<b>Used in Ave. Resp.</b>	<b>Average Response Time hh:mm:ss</b>	<b>Total Loss</b>	<b>Total Value</b>
Fire	8	8	00:07:20	\$168,500.00	\$3,358,500.00
Rupture/Explosion	1	1	00:06:36	\$0.00	\$0.00
EMS/Rescue	172	138	00:07:09	\$0.00	\$0.00
Hazardous Condition	34	34	00:09:56	\$0.00	\$0.00
Service Call	12	10	00:06:57	\$0.00	\$0.00
Good Intent	27	5	00:07:41	\$0.00	\$0.00
False Call	27	23	00:08:31	\$0.00	\$0.00
Severe Weather	4	3	00:04:38	\$0.00	\$0.00
Other	2	2	00:05:50	\$0.00	\$0.00
<b>Totals</b>	<b>287</b>	<b>224</b>		<b>\$168,500.00</b>	<b>\$3,358,500.00</b>

Charter Township of Plymouth  
Freedom of Information Report  
March 2017

<u>Control #/Dept</u>	<u>Date Rec'd</u>	<u>(F)OIA/(D)iscovery</u>	<u>Description</u>	<u>Clerk #</u>	<u>Requestor</u>	<u>Action Taken/Date</u>
3-1	3/6/2017	F	PTPD 17-1869	W001025-030617	Craig Nichols	Completed 3/6/2017
3-2	3/7/2017	F	PCPD 17-933 Booking		Dergis	Completed 3/7/2017
3-3	3/7/2017	D	PTPD 17-1242		Keith Kecskes	Completed 3/7/2017
3-4	3/7/2017	F	PTPD 17-1860	W001026-030717	Marcy Radwick	Partial Denial
3-5	3/7/2017	F	PCPD 17-953 Booking		Darin Weinberg	Completed 3/7/2017
3-6	3/8/2017	D	PTPD 17-1806		Tiffany Storm	Completed 3/8/2017
3-7	3/8/2017	F	PTPD 17-1741	W001030-030817	John M. Gray	Completed 3/8/2017
3-8	3/8/2017	F	PTPD 17-1912	W001031-030817	Gyorgy Ladossdenszky	Completed 3/17/2017
3-9	3/8/2017	F	PTPD 15-11497	W001033-030817	Thomas Nelson	Completed 3/8/2017
3-10	3/8/2017	F	PTPD 11-4050	W001035-030817	Daniel Zugaj	Completed 3/8/2017
3-11	3/8/2017	F	PTPD 17-1869	W001034-030817	Raymond Cassar	Completed 3/8/2017
3-12	3/15/2017	F	PTPD 16-10558	W001037-031417	Brian Bez	Completed 3/15/2017
3-13	3/16/2017	D	PTPD 17-1343		Ryan Kasak	Completed 3/16/2017
3-14	3/16/2017	S	Song Choi/John Walsh		Records Dep Service	Completed 3/16/2017
3-15	3/16/2017	F	Re: Thea Ladossenszey	W001043-031617	Gyorgy Ladossdenszky	No record exists
3-16	3/16/2017	F	PTPD 16-10316	W001044-031617	Aaron Kuhn	Completed 3/16/2017
3-17	3/17/2017	F	PTPD 08-7595	W001045-031617	Leslie Sparks	Completed 3/17/2017
3-18	3/17/2017	D	PTPD 17-1760		Joseph Barone	Completed 3/17/2017
3-19	3/17/2017	D	PCPD 17-628 Media		Dergis	Completed 3/17/2017
3-20	3/17/2017	D	PTPD 16-8936 Media		Brian Stacey	Completed 3/17/2017
3-21	3/17/2017	D	PCPD 16-3319 911 Call		Leah Stempky	Completed 3/17/2017
3-22	3/17/2017	D	PCPD 16-5042 Media		Cameron Miller	Completed 3/17/2017
3-23	3/17/2017	D	PTPD 16-10615		Leah Stempky	Completed 3/20/217
3-24	3/20/2017	F	PTPD 16-8957	W001049-032017	Arthur Greenstone	Denied 3/20/2017
3-25	3/20/2017	F	Misc. Info	W001048-032017	Chris Dzombak	Denied 3/22/2017
3-26	3/22/2017	F	PTPD 17-2178	W001050-032217	Anthony Humberger	Completed 3/22/2017
3-27	3/22/2017	F	14700 Dogwood	W001054-032217	Phillip Fluery	Completed 3/22/2017
3-28	3/22/2017	F	14700 Dogwood	W001055-032217	Phillip Fluery	Completed 3/22/2017
3-29	3/27/2017	F	PTPD 95-7080	W001057-032717	Mueller Law Firm	Completed 3/27/2017
3-30	3/27/2017	F	9468 S. Main	W001059-032817	Phillip Fluery	No record exists

3-31	3/28/2017	D	PTPD 17-2275		Darin Weinberg	Completed 3/28/2017
3-32	3/28/2017	F	PTPD 11-6839	W001060-032817	Sherlock Investigations	Completed 3/28/2017
3-33	3/28/2017	F	PTPD 17-238	W001061-032817	Progressive Insur.	Completed 3/28/2017
3-34	3/28/2017	F	Nicole Daske	W001063-032817	Amy Popoff	Completed 3/28/2017
3-35	3/28/2017	F	James Daske	W001064-032817	Amy Popoff	No record exists
3-36	3/29/2017	F	40777 Pinetree	W001062-032817	Amy Popoff	Completed 3/29/2017
3-37	3/29/2017	D	PTPD 17-2246		Aaron Boria	Completed 3/30/2017
3-38	3/30/2017	F	PCPD 16-5521	W000981-010317	Joseph Corriveau	Plymouth City Case

# FOIA Monthly Report

Run Date: 04/01/2017 3:02 PM

Create Date	Company Name	Customer Full Name	Type of Information Requested	Amount of Payment
3/15/2017	Kem-Tec Environmental Services	Mr. Justin Wargo	Assessing Records Building Environmental Fire Report	
3/15/2017	Partner Engineering & Science, Inc	Casey Waun	Building Environmental Fire Report	
3/22/2017	Zoning-Info, Inc.	Ms. Kathy Guess	Building Code of Ordinance Records Fire Report Planning Resolutions Zoning Other	
3/22/2017	Partner Engineering & Science, Inc	Ms. Logan DeClercq	Assessing Records Building Fire Report Zoning	
3/24/2017	Buildzoom	Claudine Anague	Building	
3/28/2017		Amy Popoff	Code of Ordinance Records Police Records	
3/17/2017	Woodcraft Design & Build		Building	
3/7/2017		Larry Caudill	Fire Report	
3/7/2017		Jim Perrell	EMS Report	
3/13/2017		Julie Colton	Fire Report	
3/6/2017		Mark Picano	Fire Report	
3/17/2017	Associated Newspapers of MI	Don Howard	Fire Report	
3/22/2017	Thomas DeGrood & Witenoff	George DeGrood, III Esq.	EMS Report Police Records	
3/30/2017	Merry, Farnen & Ryan	Michael Ryan	EMS Report	
3/8/2017	American Transparency	Paul Nachman	Human Resources	
3/6/2017	8665239168	Brad Austen	Accounting Records Assessing Records	
3/6/2017		Craig Nichols	Police Records	
3/6/2017		Craig Nichols	Police Records	
3/7/2017		Marcy Radwick	Police Records	
3/7/2017	Tram, Inc	John Gray	Police Records	
3/8/2017		Gyorgy Ladosenszey	Police Records	
3/8/2017		Mr Thomas Nelson	Police Records	
3/8/2017		Thomas nelson	Police Records	
3/8/2017	Law Offices of Raymond A. Cassar, PLC	Raymond Cassar	Police Records	
3/8/2017		Daniel Zugaj	Police Records	
3/10/2017	Steinberg Law Firm	Brian Bez	Police Records	
3/13/2017		Gyorgy Ladosenszey	Police Records	
3/16/2017		Aaron Kuhn	Police Records	
3/16/2017		Ms Leslie Sparks	Police Records	

Charter Township of Plymouth  
Freedom of Information Report  
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3-6	3/8/2017	D	PTPD 17-1806		Tiffany Storm	Completed 3/8/2017
3-7	3/8/2017	F	PTPD 17-1741	W001030-030817	John M. Gray	Completed 3/8/2017
3-8	3/8/2017	F	PTPD 17-1912	W001031-030817	Gyorgy Ladossdenszky	Completed 3/17/2017
3-9	3/8/2017	F	PTPD 15-11497	W001033-030817	Thomas Nelson	Completed 3/8/2017
3-10	3/8/2017	F	PTPD 11-4050	W001035-030817	Daniel Zugaj	Completed 3/8/2017
3-11	3/8/2017	F	PTPD 17-1869	W001034-030817	Raymond Cassar	Completed 3/8/2017
3-12	3/15/2017	F	PTPD 16-10558	W001037-031417	Brian Bez	Completed 3/15/2017
3-13	3/16/2017	D	PTPD 17-1343		Ryan Kasak	Completed 3/16/2017
3-14	3/16/2017	S	Song Choi/John Walsh		Records Dep Service	Completed 3/16/2017
3-15	3/16/2017	F	Re: Thea Ladossenszey	W001043-031617	Gyorgy Ladossdenszky	No record exists
3-16	3/16/2017	F	PTPD 16-10316	W001044-031617	Aaron Kuhn	Completed 3/16/2017
3-17	3/17/2017	F	PTPD 08-7595	W001045-031617	Leslie Sparks	Completed 3/17/2017
3-18	3/17/2017	D	PTPD 17-1760		Joseph Barone	Completed 3/17/2017
3-19	3/17/2017	D	PCPD 17-628 Media		Dergis	Completed 3/17/2017
3-20	3/17/2017	D	PTPD 16-8936 Media		Brian Stacey	Completed 3/17/2017
3-21	3/17/2017	D	PCPD 16-3319 911 Call		Leah Stempky	Completed 3/17/2017
3-22	3/17/2017	D	PCPD 16-5042 Media		Cameron Miller	Completed 3/17/2017
3-23	3/17/2017	D	PTPD 16-10615		Leah Stempky	Completed 3/20/217
3-24	3/20/2017	F	PTPD 16-8957	W001049-032017	Arthur Greenstone	Denied 3/20/2017
3-25	3/20/2017	F	Misc. Info	W001048-032017	Chris Dzombak	Denied 3/22/2017
3-26	3/22/2017	F	PTPD 17-2178	W001050-032217	Anthony Humberger	Completed 3/22/2017
3-27	3/22/2017	F	14700 Dogwood	W001054-032217	Phillip Fluery	Completed 3/22/2017
3-28	3/22/2017	F	14700 Dogwood	W001055-032217	Phillip Fluery	Completed 3/22/2017
3-29	3/27/2017	F	PTPD 95-7080	W001057-032717	Mueller Law Firm	Completed 3/27/2017
3-30	3/27/2017	F	9468 S. Main	W001059-032817	Phillip Fluery	No record exists

# FOIA Monthly Report

Run Date: 04/01/2017 3:02 PM

Create Date	Company Name	Customer Full Name	Type of Information Requested	Amount of Payment
3/15/2017	Kem-Tec Environmental Services	Mr. Justin Wargo	Assessing Records Building Environmental Fire Report	
3/15/2017	Partner Engineering & Science, Inc	Casey Waun	Building Environmental Fire Report	
3/22/2017	Zoning-Info, Inc.	Ms. Kathy Guess	Building Code of Ordinance Records Fire Report Planning Resolutions Zoning Other	
3/22/2017	Partner Engineering & Science, Inc	Ms. Logan DeClercq	Assessing Records Building Fire Report Zoning	
3/24/2017	Buildzoom	Claudine Anague	Building	
3/28/2017		Amy Popoff	Code of Ordinance Records Police Records	
3/17/2017	Woodcraft Design & Build		Building	
3/7/2017		Larry Caudill	Fire Report	
3/7/2017		Jim Perrell	EMS Report	
3/13/2017		Julie Colton	Fire Report	
3/6/2017		Mark Picano	Fire Report	
3/17/2017	Associated Newspapers of MI	Don Howard	Fire Report	
3/22/2017	Thomas DeGrood & Witenoff	George DeGrood, III Esq.	EMS Report Police Records	
3/30/2017	Merry, Farnen & Ryan	Michael Ryan	EMS Report	
3/8/2017	American Transparency	Paul Nachman	Human Resources	
3/6/2017	8665239168	Brad Austen	Accounting Records Assessing Records	
3/6/2017		Craig Nichols	Police Records	
3/6/2017		Craig Nichols	Police Records	
3/7/2017		Marcy Radwick	Police Records	
3/7/2017	Tram, Inc	John Gray	Police Records	
3/8/2017		Gyorgy Ladosenszey	Police Records	
3/8/2017		Mr Thomas Nelson	Police Records	
3/8/2017		Thomas nelson	Police Records	
3/8/2017	Law Offices of Raymond A. Cassar, PLC	Raymond Cassar	Police Records	
3/8/2017		Daniel Zugaj	Police Records	
3/10/2017	Steinberg Law Firm	Brian Bez	Police Records	
3/13/2017		Gyorgy Ladosenszey	Police Records	
3/16/2017		Aaron Kuhn	Police Records	
3/16/2017		Ms Leslie Sparks	Police Records	

Create Date	Company Name	Customer Full Name	Type of Information Requested	Amount of Payment
3/20/2017		Chris Dzombak	Police Records	
3/20/2017		Arthur Greenstone	Police Records	
3/22/2017		Anthony Humberger	Police Records	
3/22/2017		Mr. Phillip Fleury	EMS Report Police Records	
3/22/2017		Mr. Phillip Fleury	Police Records	
3/27/2017		Mueller Law Firm Wolfgang Mueller	Police Records	
3/28/2017		Mr. Phillip Fleury	Police Records	
3/28/2017	Sherlock Investigations	Sherlock Investigations Adam Groth	Police Records	
3/28/2017	Progressive Michigan Insurance	Susanne Becerra	Police Records	
3/28/2017		Amy Popoff	Police Records	
3/28/2017		Amy Popoff	Police Records	
Total Requests: 40				Total Dollars: 0



March 12, 2017

EMTs and Paramedics

Fire Station at Beck and North Territorial Roads

Plymouth, MI 48170

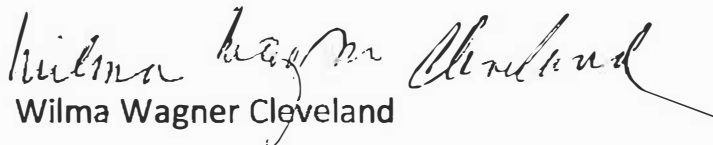
Dear Sirs,

I want to thank you for the compassionate, professional, and prompt response to my request for assistance in the early morning hours of Tuesday morning, February 28, 2017, with transport to St. Mary's Hospital before 3:00. Your skill and good judgment helped achieve the best possible outcome from my heart attack. I returned home late Wednesday night.

My son was an EMT and Paramedic, so I have an appreciation and admiration for what dedication, accurate assessment, and commitment that job requires.

My husband and family appreciate your great assistance.

Sincerely,

  
Wilma Wagner Cleveland

11885 Hunters Creek Court

Plymouth, MI 48170

FUND NAME	FUND NUMBERS	PRO-FORMA INVOICES	
		ALREADY PAID	2017 INVOICES TO BE PAID
General Fund	101	544,240.26	136,688.20
Solid Waste Fund	226	110,157.07	4,756.29
Improvement Revolving (Capital)	246	395.58	
Drug Forfeiture Fund	265		
Drug Forfeiture Fund	266		
Golf Course Fund	510	-485.50	590.51
Senior Transportation	588	4,799.76	2638.70
Water/Sewer Fund	592	398,909.51	34,549.17
Trust and Agency	701	2,000.00	10,802.50
Police Bond Fund	702	6,172.00	
Tax Pool	703	456,345.13	
Special Assessment Capital	805	48.91	
<b>TOTALS:</b>		1,522,582.72	190,025.37
<b>GRAND TOTAL FOR APRIL 11, 2017 PAYABLES:</b>		1,712,608.09	

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

<b>Landwise, Inc.</b>			<b>Invoice Amount:</b>	<b>\$4,750.00</b>
Nature Trail Trail Demarcation Survey			<b>Check Date:</b>	<b>04/13/2017</b>
	246-246-970.150	Nature Trail Survey Demarcation		4,750.00
<b>BLACKWELL FORD INC.</b>			<b>Invoice Amount:</b>	<b>\$517.04</b>
R3 Brakes			<b>Check Date:</b>	<b>04/13/2017</b>
	101-336-863.000	R3 Brakes		517.04
<b>BLACKWELL FORD INC.</b>			<b>Invoice Amount:</b>	<b>\$93.69</b>
R1 Oil Chg on 10/19/16			<b>Check Date:</b>	<b>04/13/2017</b>
	101-336-863.000	R1 Oil Change		93.69
<b>WEST SHORE SERVICES INC</b>			<b>Invoice Amount:</b>	<b>\$2,975.00</b>
maint of 7 sirens December 2016			<b>Check Date:</b>	<b>04/13/2017</b>
	101-315-951.000	Siren Maintenance		2,975.00
<b>WAYNE COUNTY</b>			<b>Invoice Amount:</b>	<b>\$120.76</b>
12/16 Traffic Signal Energy			<b>Check Date:</b>	<b>04/13/2017</b>
	101-446-920.000	Traf Sig Energy 12/16		120.76
<b>MAYFLOWER AUTO TRANSPORT</b>			<b>Invoice Amount:</b>	<b>\$118.50</b>
Towing			<b>Check Date:</b>	<b>04/13/2017</b>
	592-291-851.000	DPW Truck towing		118.50
<b>Total Amount to be Disbursed:</b>				<b>\$8,574.99</b>

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION****G A INDUSTRIES INC**

PRV

592-291-932.000 R-14  
 592-291-932.000 R-12  
 592-291-932.000 R-8  
 592-291-932.000 GA-8R  
 592-291-932.000 GA-8W  
 592-291-932.000 GA-10W  
 592-291-932.000 Shipping

Invoice Amount: **\$5,807.00**  
 Check Date: **04/12/2017**

1,377.00  
 817.00  
 1,494.00  
 996.00  
 498.00  
 600.00  
 25.00

**HEMMING,POLACZYK,CRONIN,SMITH,**

Legal Services February 2017 (KEVIN BENNETT)

101-305-826.000 Ordinance Prosecutions  
 101-801-826.000 Community Development  
 101-290-826.000 Admin  
 101-290-826.000 Misc.  
 592-172-830.000 Water and Sewer  
 101-290-828.000 Cable  
 101-371-826.000 Building Dept.

Invoice Amount: **\$13,759.35**  
 Check Date: **04/12/2017**

4,485.60  
 1,325.63  
 5,355.00  
 7.50  
 380.62  
 2,073.75  
 131.25

**SCHULTZ AND YOUNG, P.C.**

Feb. 2017 Legal Expenses

101-336-826.000 Fire  
 101-305-826.000 Police  
 101-325-828.000 Dispatch  
 101-290-826.000 General Labor  
 592-172-830.000 DPW

Invoice Amount: **\$3,774.39**  
 Check Date: **04/12/2017**

1,372.50  
 305.00  
 953.13  
 1,029.38  
 114.38

**ALPHAGRAPHICS #336**

Kurt Heise Business Cards

101-171-727.000 1000 Supervisor Business Cards

Invoice Amount: **\$81.00**  
 Check Date: **04/12/2017**

81.00

**ADVANCED WIRELESS TELECOM**

card reader

101-336-978.000 Card reader 21040102

Invoice Amount: **\$105.00**  
 Check Date: **04/12/2017**

105.00

**ALLIE BROTHERS UNIFORMS**

Uniform Equip/Sgt. Fetner Inv. 63887 1/9/17

101-305-758.000 Uniform Parka

Invoice Amount: **\$264.99**  
 Check Date: **04/12/2017**

264.99

**ALLIE BROTHERS UNIFORMS**

Uniform Equip/Sgt. Kudra Inv. 64104 1/20/17

101-305-758.000 Uniform Badge  
 101-305-758.000 FTO Pins

Invoice Amount: **\$190.00**  
 Check Date: **04/12/2017**

124.00  
 66.00

**ALLIED SUBSTANCE ABUSE PROFESSIONAL**

Drug Test

592-172-727.000 James Scholten

Invoice Amount: **\$38.00**  
 Check Date: **04/12/2017**

38.00

**ATOMIC CLEANING SYSTEMS**

DPW - vehicle wash bays

592-172-776.000 Service, labor & parts - wash bays

Invoice Amount: **\$467.90**  
 Check Date: **04/12/2017**

467.90

**NAPA Auto Parts of Plymouth**

Vactor

592-291-938.000 Battery for vactor

Invoice Amount: **\$380.97**  
 Check Date: **04/12/2017**

380.97

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

<b>NAPA Auto Parts of Plymouth</b>			<b>Invoice Amount:</b>	<b>\$13.76</b>
PRV			<b>Check Date:</b>	<b>04/12/2017</b>
	592-443-937.000	Sheets Emery		13.76
<b>NAPA Auto Parts of Plymouth</b>			<b>Invoice Amount:</b>	<b>\$3.49</b>
Parts			<b>Check Date:</b>	<b>04/12/2017</b>
	592-291-863.000	Fuse		3.49
<b>NAPA Auto Parts of Plymouth</b>			<b>Invoice Amount:</b>	<b>\$29.94</b>
Spreader			<b>Check Date:</b>	<b>04/12/2017</b>
	592-291-863.000	Butt connector		3.38
	592-291-863.000	Flat		2.49
	592-291-863.000	Heat shrink tubing		8.29
	592-291-863.000	4060 Roscore SLD14		11.49
	592-291-863.000	Loom		4.29
<b>NAPA Auto Parts of Plymouth</b>			<b>Invoice Amount:</b>	<b>\$52.45</b>
2014 Ford F550			<b>Check Date:</b>	<b>04/12/2017</b>
	592-291-863.000	Wiper blade		45.98
	592-291-863.000	Flat		2.49
	592-291-863.000	Butt connector		3.98
<b>NAPA Auto Parts of Plymouth</b>			<b>Invoice Amount:</b>	<b>\$97.99</b>
Vehicle supplies			<b>Check Date:</b>	<b>04/12/2017</b>
	592-291-863.000	Blaster penetrant		11.38
	592-291-863.000	WD40 12 oz spray		19.47
	592-291-863.000	-20 Windshield wash		17.34
	592-291-863.000	SAESW30		49.80
<b>NAPA Auto Parts of Plymouth</b>			<b>Invoice Amount:</b>	<b>\$44.92</b>
R2 wiper blades			<b>Check Date:</b>	<b>04/12/2017</b>
	101-336-863.000	22 in blades R2		44.92
<b>B S &amp; A SOFTWARE</b>			<b>Invoice Amount:</b>	<b>\$6,015.00</b>
Onsite Training 2/27 through 3/3			<b>Check Date:</b>	<b>04/12/2017</b>
	101-290-818.000	5 days onsite training all depts		5,500.00
	101-290-818.000	Travel		515.00
<b>BADER &amp; SONS CO.</b>			<b>Invoice Amount:</b>	<b>\$2,312.68</b>
Lawn equipment repair			<b>Check Date:</b>	<b>04/12/2017</b>
	101-691-863.000	John Deere 1600 - repairs, parts, labor		2,312.68
<b>BATTERIES PLUS BULBS</b>			<b>Invoice Amount:</b>	<b>\$37.08</b>
Misc Batteries Inv. 481-310699 1/20/17			<b>Check Date:</b>	<b>04/12/2017</b>
	101-305-727.000	12 volt battery Tender		26.43
	101-325-727.000	3 Volt Lithium		10.65
<b>BATTERIES PLUS BULBS</b>			<b>Invoice Amount:</b>	<b>\$111.80</b>
Misc Batteries Inv. 481-310860 1/23/17			<b>Check Date:</b>	<b>04/12/2017</b>
	101-325-727.000	3 Volt Lithium - 12 pack		111.80
<b>BLACKWELL FORD INC.</b>			<b>Invoice Amount:</b>	<b>\$34.12</b>
DPW 419 - 2016 F-250			<b>Check Date:</b>	<b>04/12/2017</b>
	592-291-863.000	Service - oil		34.12
<b>BLACKWELL FORD INC.</b>			<b>Invoice Amount:</b>	<b>\$28.87</b>
Utility 1 lamp assy			<b>Check Date:</b>	<b>04/12/2017</b>

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

	101-336-863.000	Lamp Asy Utility 1	28.87
<b>OCCUPATIONAL HEALTH CENTERS OF MI</b>		<b>Invoice Amount:</b>	<b>\$72.50</b>
DOT Recertification Exam - Lisa Stevens		<b>Check Date:</b>	<b>04/12/2017</b>
	588-588-727.000	Lisa Stevens - Senior Transportation	72.50
<b>CDW GOVERNMENT INC</b>		<b>Invoice Amount:</b>	<b>\$680.00</b>
HSHF961 Toner - 2/21/2017		<b>Check Date:</b>	<b>04/12/2017</b>
	592-172-727.000	IBM 28P1882 Toner Cartridge	680.00
<b>CDW GOVERNMENT INC</b>		<b>Invoice Amount:</b>	<b>\$1,260.32</b>
IPad Mini (2)		<b>Check Date:</b>	<b>04/12/2017</b>
	592-172-973.080	IPAD Mini 4	630.16
	592-172-973.080	IPAD Mini 4	630.16
<b>CDW GOVERNMENT INC</b>		<b>Invoice Amount:</b>	<b>\$152.00</b>
IPad Mini (2)		<b>Check Date:</b>	<b>04/12/2017</b>
	592-172-973.080	IPAD Mini 4	76.00
	592-172-973.080	IPAD Mini 4	76.00
<b>CDW GOVERNMENT INC</b>		<b>Invoice Amount:</b>	<b>\$75.96</b>
IPad Mini (2)		<b>Check Date:</b>	<b>04/12/2017</b>
	592-172-973.080	IPAD Mini 4	37.98
	592-172-973.080	IPAD Mini 4	37.98
<b>CI CONTRACTING, INC.</b>		<b>Invoice Amount:</b>	<b>\$3,682.70</b>
Water main repair		<b>Check Date:</b>	<b>04/12/2017</b>
	592-291-932.000	Repair main break @ Joy Rd & Canton Ctr.	3,682.70
<b>CORRIGAN OIL COMPANY</b>		<b>Invoice Amount:</b>	<b>\$1,541.47</b>
Fuel		<b>Check Date:</b>	<b>04/12/2017</b>
	592-291-863.000	Gas 87 - Ethanol	904.71
	592-291-863.000	Dyed Ultra Low Sulfur #2 Mix	627.33
	592-291-863.000	Fuel Tax Recap	9.43
<b>DJ Custom Leather &amp; Police Equipmen</b>		<b>Invoice Amount:</b>	<b>\$305.37</b>
BADGE BACKERS		<b>Check Date:</b>	<b>04/12/2017</b>
	101-336-758.000	25 BADGE BACKERS/SHIPPING	305.37
<b>DANULOFF, LYLE D., PHD.</b>		<b>Invoice Amount:</b>	<b>\$600.00</b>
Police Service Aide Psychological Evaluation on Ja		<b>Check Date:</b>	<b>04/12/2017</b>
	101-325-818.000	Evaluation for hire - Kyle Spaulding	600.00
<b>DELL MARKETING L.P.</b>		<b>Invoice Amount:</b>	<b>\$2,100.46</b>
Quote #3000008297479.1 and Quote #30000083		<b>Check Date:</b>	<b>04/12/2017</b>
	101-171-727.000	Dell Optiplex 7040 MT Computer	1,680.48
	101-171-727.000	Untrasharp 24 Monitor U2417H	419.98
<b>FRAMEWORKS</b>		<b>Invoice Amount:</b>	<b>\$170.84</b>
framed photos		<b>Check Date:</b>	<b>04/12/2017</b>
	101-336-727.000	framed photos	170.84
<b>GUARDIAN ALARM CO</b>		<b>Invoice Amount:</b>	<b>\$105.00</b>
Hilltop Golf Course Alarm March 2017		<b>Check Date:</b>	<b>04/12/2017</b>
	510-510-737.000	Alarm March 2017	105.00

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

<b>HALT FIRE INC</b> E3 wiring <i>101-336-863.000 E3 wiring work</i>	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$227.50</b> <b>04/12/2017</b> <i>227.50</i>
<b>HALT FIRE INC</b> E4 brakes <i>101-336-863.000 brake work</i>	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$183.00</b> <b>04/12/2017</b> <i>183.00</i>
<b>HALT FIRE INC</b> R2 lock box <i>101-336-863.000 R2 Lock box</i>	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$108.06</b> <b>04/12/2017</b> <i>108.06</i>
<b>HALT FIRE INC</b> E4 Kussmaul display <i>101-336-863.000 E4 Kussmaul Display</i>	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$140.06</b> <b>04/12/2017</b> <i>140.06</i>
<b>HALT FIRE INC</b> E3 leak <i>101-336-863.000 Repair heater leak on E3</i>	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$1,799.86</b> <b>04/12/2017</b> <i>1,799.86</i>
<b>HAROLD'S FRAME SHOP</b> Parts 410 Salt spreader <i>592-291-851.000 Cable Assembly, Poly Hopper II</i>	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$65.74</b> <b>04/12/2017</b> <i>65.74</i>
<b>HAROLD'S FRAME SHOP</b> 410 Spreader repairs <i>592-291-851.000 Cable Assembly - Vehicle</i>	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$118.78</b> <b>04/12/2017</b> <i>118.78</i>
<b>HAROLD'S FRAME SHOP</b> 410 Plow side module <i>592-291-851.000 410 plow repair, parts &amp; labor</i>	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$349.89</b> <b>04/12/2017</b> <i>349.89</i>
<b>HUMANE SOCIETY OF HURON VALLEY</b> Stray Impound Services - January, 2017 Inv. 201 <i>101-305-819.000 Stray Impound Services</i>	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$25.00</b> <b>04/12/2017</b> <i>25.00</i>
<b>IDEAL CALIBRATIONS</b> GX2 Dock & Access <i>101-336-978.000 Gas Detector &amp; Accessories</i>	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$3,259.00</b> <b>04/12/2017</b> <i>3,259.00</i>
<b>J Ewing, LLC</b> Installation of New Video System for Communicati <i>101-325-978.000 Installation Services</i>	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$1,400.00</b> <b>04/12/2017</b> <i>1,400.00</i>
<b>KNIGHT TECHNOLOGY GROUP, INC.</b> Firewall Monitoring - March 2017 <i>101-290-941.000 Firewall Monitoring - March 2017</i>	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$150.00</b> <b>04/12/2017</b> <i>150.00</i>
<b>KNIGHT TECHNOLOGY GROUP, INC.</b> Exchange Support - Invoice 9064 <i>101-290-941.000 Exchange Certificate Re-issue</i>	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$180.00</b> <b>04/12/2017</b> <i>180.00</i>
<b>LERMA</b> 2017 LERMA Membership Dues - Karen Bonadeo <i>101-305-958.000 Membership dues Jan 1-Dec. 31, 2017</i>	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$50.00</b> <b>04/12/2017</b> <i>50.00</i>

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

<b>MCKENNA ASSOCIATES INC</b>			<b>Invoice Amount:</b>	<b>\$4,960.00</b>
Professional Services - Contract Services - on-site			<b>Check Date:</b>	<b>04/12/2017</b>
101-400-818.000	Contract services - on-site 2-17			4,960.00
<b>MICHIGAN AIR SOLUTIONS, LLC</b>			<b>Invoice Amount:</b>	<b>\$560.50</b>
compressor repair			<b>Check Date:</b>	<b>04/12/2017</b>
101-336-851.000	Repl compressor starter @ sta #1			560.50
<b>MDEQ - STATE OF MICHIGAN</b>			<b>Invoice Amount:</b>	<b>\$200.00</b>
Report			<b>Check Date:</b>	<b>04/12/2017</b>
510-510-737.000	2017 Water Use Reporting Fee			200.00
<b>Michigan Meter, a Ferguson enterpr</b>			<b>Invoice Amount:</b>	<b>\$257.50</b>
Meters			<b>Check Date:</b>	<b>04/12/2017</b>
592-172-780.000	22/3 AWG SLD CM/CL2 CABLE 1000/BX			257.50
<b>Michigan Meter, a Ferguson enterpr</b>			<b>Invoice Amount:</b>	<b>\$5,324.00</b>
Meters			<b>Check Date:</b>	<b>04/12/2017</b>
592-172-780.000	T10 Meter - 1"			3,636.00
592-172-780.000	T10 Meter Pro - 1"			428.00
592-172-780.000	1 1/2" T10 Meter			1,062.00
592-172-780.000	R900 V4 Wall			198.00
<b>MUNICIPAL WEB SERVICES</b>			<b>Invoice Amount:</b>	<b>\$40.00</b>
Constant Contact Subscription Feb 2017			<b>Check Date:</b>	<b>04/12/2017</b>
101-201-851.000	List Serv Constant Contact - Feb 2017			40.00
<b>HD SUPPLY WATERWORKS, LTD.</b>			<b>Invoice Amount:</b>	<b>\$1,440.78</b>
Bid proposal dated 1/22/2017			<b>Check Date:</b>	<b>04/12/2017</b>
592-291-932.000	24" REPAIR CLAMP			1,440.78
<b>O K FIRE EQUIPMENT CO</b>			<b>Invoice Amount:</b>	<b>\$65.00</b>
recharge extinguisher Sta#1			<b>Check Date:</b>	<b>04/12/2017</b>
101-336-776.000	recharge extinguisher St#1			65.00
<b>OFFICEMAX INCORPORATED</b>			<b>Invoice Amount:</b>	<b>\$147.08</b>
Office Supplies - Police Dept. Inv. 040944 1/13/2			<b>Check Date:</b>	<b>04/12/2017</b>
101-325-727.000	Misc. Office Supplies			147.08
<b>OFFICEMAX INCORPORATED</b>			<b>Invoice Amount:</b>	<b>\$513.94</b>
Office Supplies - Police Dept. Inv. 039978 1/13/2			<b>Check Date:</b>	<b>04/12/2017</b>
101-325-727.000	Misc. Office Supplies			513.94
<b>OFFICEMAX INCORPORATED</b>			<b>Invoice Amount:</b>	<b>\$352.08</b>
Office Supplies - Police Dept. Inv. 0146707 1/27/			<b>Check Date:</b>	<b>04/12/2017</b>
101-305-727.000	Misc. Office Supplies			352.08
<b>PLANTE &amp; MORAN, PLLC</b>			<b>Invoice Amount:</b>	<b>\$7,140.00</b>
Progress Billing - Accounting Assistance Thru 2/23			<b>Check Date:</b>	<b>04/12/2017</b>
101-253-817.000	Progress Billing - Accting Assistance			3,570.00
101-215-818.000	Progress Billing - Accting Assistance			3,570.00
<b>PLANTE &amp; MORAN, PLLC</b>			<b>Invoice Amount:</b>	<b>\$10,701.88</b>
Progress Billing - Accounting Assistance Thru 3/8/			<b>Check Date:</b>	<b>04/12/2017</b>
101-253-817.000	Progress Billing - Accting Assistance			5,350.94
101-215-818.000	Progress Billing - Accting Assistance			5,350.94



# Charter Township of Plymouth

## AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

<b>CITY OF PLYMOUTH</b>		<b>Invoice Amount:</b>	<b>\$127.29</b>
DMS Services/Other		<b>Check Date:</b>	<b>04/12/2017</b>
592-172-776.000	Salt - January 2017		127.29
<b>CHARTER TWSP OF PLYMOUTH</b>		<b>Invoice Amount:</b>	<b>\$2,566.20</b>
Senior Transportation - Jan 2017		<b>Check Date:</b>	<b>04/12/2017</b>
588-588-586.020	Senior Transit DEC. Jan 2017		2,566.20
<b>CHARTER TWSP OF PLYMOUTH</b>		<b>Invoice Amount:</b>	<b>\$3,730.32</b>
Credit Card Purchases - February 2017 (Comerica		<b>Check Date:</b>	<b>04/12/2017</b>
101-305-958.000	MACP Dues Yearly Renewal (Antal)		100.00
101-325-960.000	Bosworth Recertification Exam (Brothers)		50.00
101-305-727.000	Replace Primera Bravo (Brothers)		91.95
101-325-727.000	HDRefrigerator (comm. center) (Brothers)		156.85
101-253-727.000	Monster.com (Coobatis)		279.00
592-172-727.000	Observer ads (Coobatis)		923.36
592-172-727.000	APWA Poster (Fellrath)		19.01
592-172-958.000	APWA Membership (Courter)(Fellrath)		20.00
101-305-863.000	Renewal Plates (Fetner/Hayes)(Gordon)		26.52
101-305-727.000	Notary Seal (Anne Kline)(Gordon)		42.00
101-305-776.000	Carousel Cleaning (Police Carpet)(Haack)		140.00
101-305-727.000	Sam's (Police Supplies)(Haack)		67.24
101-265-858.000	Sam's (Supplies -Friendship St)(Haack)		148.79
101-336-776.000	Carousel Clean (Carpet FS #1 & #2)(Haack)		599.00
101-265-858.000	HD - Supplies (Friendship Station)(Haack)		36.11
101-265-776.000	HD - Supplies (Twp. Grds) (Haack)		36.11
101-265-776.000	Old Glory Flags (Haack)		213.00
101-215-727.000	OfficeMax 1099 Tax Env.(Haack)		(31.78)
101-290-941.000	GoDaddy (Domain Name)(Janks)		150.48
101-265-776.000	HD - Computer Rm Anchors (Haack)		22.94
101-336-863.000	HD - Tow Straps (C. Mack)		117.37
101-336-776.000	HD on line floor cleaner (Mann)		44.55
101-336-776.000	HD - Items for Kitchen & bath (Mann)		62.69
101-336-776.000	HD - Switch Kit Channel (Mann)		14.62
101-336-727.000	Fire Chiefs Monthly Mtg (Phillips)		40.00
101-305-960.000	Police Chiefs Conf. (Tidderington)		360.51
<b>PLYMOUTH-CANTON COMMUNITY SCHOOLS</b>		<b>Invoice Amount:</b>	<b>\$413.88</b>
JANUARY FUEL INVOICE		<b>Check Date:</b>	<b>04/12/2017</b>
101-371-863.000	INV 001408		413.88
<b>PLYMOUTH-CANTON COMMUNITY SCHOOLS</b>		<b>Invoice Amount:</b>	<b>\$3,777.25</b>
January Fuel Inv. 001408 2/10/17		<b>Check Date:</b>	<b>04/12/2017</b>
101-305-863.000	Patrol Vehicles		3,727.89
101-325-963.000	PSA Vehicle		49.36
<b>AIRGAS USA, LLC</b>		<b>Invoice Amount:</b>	<b>\$299.48</b>
Oxygen		<b>Check Date:</b>	<b>04/12/2017</b>
101-336-836.000	Oxygen cyl rentals		299.48
<b>AIRGAS USA, LLC</b>		<b>Invoice Amount:</b>	<b>\$4.32</b>
Oxygen		<b>Check Date:</b>	<b>04/12/2017</b>
101-336-836.000	Late fee		4.32
<b>R.D.REOME COMPANY</b>		<b>Invoice Amount:</b>	<b>\$351.00</b>
Maintenance Agreement 3/21/17 - 3/21/18		<b>Check Date:</b>	<b>04/12/2017</b>
592-172-818.000	Copier full maintenance -Canon IR 3300		351.00

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION****REVIZE, LLC**

Annual Website Hosting/Content Mgt Solution Tec  
101-201-851.000

Annual Website Hosting and Tech Support

Invoice Amount: **\$3,800.00**  
Check Date: **04/12/2017**  
3,800.00

**SPALDING DEDECKER ASSOCIATES, INC.**

Engineer & Survey January 2017 Playscape CDGB  
101-851-971.000

73042 Plymouth Twp Park Playscape

Invoice Amount: **\$560.00**  
Check Date: **04/12/2017**  
560.00

**SPALDING DEDECKER ASSOCIATES, INC.**

Engineering Fees - January 2017

101-400-818.000

101-400-818.000

101-400-818.000

101-400-818.000

101-400-818.000

701-100-014.000

701-100-014.000

701-100-014.000

701-100-014.000

701-100-014.000

701-100-014.000

701-100-014.000

592-172-818.000

592-172-818.000

592-172-818.000

701-100-014.000

73255 January 2017 Monthly Retainer

73256 Negri Bossi North America

73257 Beck Hotel PUD Option

73252 La Casa

73254 The Reserve Site Condo

73259 The Ravines of Plymouth

73260 Joque Bldg Addition

73261 The Reserve Site Condo

73262 Andover Phase 2

73263 Undercover Self Storage

73264 Lake Pointe Bible Church

73265 Oerlikon

73266 Mobilite Metro Act

73267 AT&T 14835 Pilot Dr

73268 Comcast

73269 Hines Park Lincoln

Invoice Amount: **\$10,934.00**  
Check Date: **04/12/2017**  
500.00

1,242.00

1,187.00

1,525.00

625.00

202.50

675.00

472.50

517.50

1,260.00

112.50

1,830.00

202.50

65.00

247.50

270.00

**SPARTAN DISTRIBUTORS**

Invoice 11737193

510-510-737.000

Parts & Freight

Invoice Amount: **\$52.19**  
Check Date: **04/12/2017**  
52.19

**SPARTAN DISTRIBUTORS**

Invoice 11737194

510-510-737.000

Parts & Freight

Invoice Amount: **\$233.32**  
Check Date: **04/12/2017**  
233.32

**SURE-FIT LAUNDRY CO.**

Prisoner Blanket Cleaning Inv. 375592 1/19/2017  
101-325-851.000

Blanket Cleaning

Invoice Amount: **\$18.00**  
Check Date: **04/12/2017**  
18.00

**SURE-FIT LAUNDRY CO.**

Prisoner Blanket Cleaning Inv. 375218 1/12/2017  
101-325-851.000

Blanket Cleaning

Invoice Amount: **\$22.50**  
Check Date: **04/12/2017**  
22.50

**SURE-FIT LAUNDRY CO.**

Prisoner Blanket Cleaning Inv. 375926 1/26/2017  
101-325-851.000

Blanket Cleaning

Invoice Amount: **\$11.25**  
Check Date: **04/12/2017**  
11.25

**WEST SHORE SERVICES INC**

siren service call Sta#3

101-315-951.000

Service call for Siren Sta#3

Invoice Amount: **\$195.48**  
Check Date: **04/12/2017**  
195.48

**WorldPoint ECC, Inc.**

DVD

101-336-960.000

DVD AHA Pak 2015

Invoice Amount: **\$87.95**  
Check Date: **04/12/2017**  
87.95

**WorldPoint ECC, Inc.**

PALS Manuals

Invoice Amount: **\$270.39**  
Check Date: **04/12/2017**

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

	101-336-960.000	15-1047 Inst Manual	46.25
	101-336-960.000	15-1058 Prov Manual	212.50
	101-336-960.000	Freight	11.64
<b>NAPA Auto Parts of Plymouth</b>		<b>Invoice Amount:</b>	<b>\$30.60</b>
bulbs		<b>Check Date:</b>	<b>04/12/2017</b>
	101-336-863.000	bulbs	30.60
<b>CSX TRANSPORTATION INC</b>		<b>Invoice Amount:</b>	<b>\$200.00</b>
CSX Fees		<b>Check Date:</b>	<b>04/12/2017</b>
	592-172-963.000	Annual fee 4/06/2017 - 4/05/2018	200.00
<b>CONELY, PATRICK</b>		<b>Invoice Amount:</b>	<b>\$77.04</b>
mileage to Blue Card Classes		<b>Check Date:</b>	<b>04/12/2017</b>
	101-336-960.000	Mileage to & From Blue Card Classes	77.04
<b>WADE-TRIM OPERATIONS SERVICES</b>		<b>Invoice Amount:</b>	<b>\$6,503.75</b>
2016-17 Local Road Initiative		<b>Check Date:</b>	<b>04/12/2017</b>
	101-446-818.000	2016-17 Local Road Initiative	6,503.75
<b>GENPOWER PRODUCTS INC.</b>		<b>Invoice Amount:</b>	<b>\$274.25</b>
Lift Station service		<b>Check Date:</b>	<b>04/12/2017</b>
	592-172-818.000	Service Labor	187.50
	592-172-818.000	Expendables/Disposal	18.75
	592-172-818.000	Service Mileage	68.00
<b>GENPOWER PRODUCTS INC.</b>		<b>Invoice Amount:</b>	<b>\$445.00</b>
Inspection Agreement		<b>Check Date:</b>	<b>04/12/2017</b>
	592-172-818.000	Ply. Twp Lift Station 6/1/12017-5/31/2018	445.00
<b>GUARDIAN ALARM CO</b>		<b>Invoice Amount:</b>	<b>\$241.89</b>
Alarm Billing 3/1/17 - 5/31/17		<b>Check Date:</b>	<b>04/12/2017</b>
	592-443-937.000	Plymouth Twp Pump House 50500 AA Rd	241.89
<b>KONICA MINOLTA BUSINESS SOLUTIONS</b>		<b>Invoice Amount:</b>	<b>\$125.77</b>
Maintenance 2/1/2017 - 2/28/2017		<b>Check Date:</b>	<b>04/12/2017</b>
	101-171-727.000	C454e Copier Maintenance	26.41
	101-201-851.000	Maint.	5.03
	101-400-851.000	Maint.	6.29
	226-226-727.000	Maint.	6.29
	592-172-727.000	Maint.	81.75
<b>MCKENNA ASSOCIATES INC</b>		<b>Invoice Amount:</b>	<b>\$5,572.60</b>
Professional Services - Professional Services 2-20		<b>Check Date:</b>	<b>04/12/2017</b>
	101-400-818.000	Attendance at CAC Meeting 2-22-17	97.50
	101-400-818.000	Prep and Attend 2-15-17 Planning Com.	370.50
	101-400-818.000	Site Plan Reviews	5,104.60
<b>MICHIGAN, STATE OF; DEPT OF STATE</b>		<b>Invoice Amount:</b>	<b>\$10.00</b>
Notary Public Fees - Lia De Biasi (Police Departme		<b>Check Date:</b>	<b>04/12/2017</b>
	101-305-727.000	Mich State Filing Fee	10.00
<b>Michigan Meter, a Ferguson enterpr</b>		<b>Invoice Amount:</b>	<b>\$1,276.00</b>
Meters		<b>Check Date:</b>	<b>04/12/2017</b>
	592-172-780.000	1 1/2" T10 MTR	1,062.00
	592-172-780.000	1" T10 MTR	214.00

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

<b>OFFICE DEPOT</b>			<b>Invoice Amount:</b>	<b>\$226.29</b>
Office Supplies - March 2017			<b>Check Date:</b>	<b>04/12/2017</b>
	592-172-727.000	Office Supplies - March 2017		226.29
<b>OFFICE DEPOT</b>			<b>Invoice Amount:</b>	<b>\$10.58</b>
Office Supplies - March 2017			<b>Check Date:</b>	<b>04/12/2017</b>
	592-172-727.000	Office Supplies - March 2017		10.58
<b>PLANTE &amp; MORAN, PLLC</b>			<b>Invoice Amount:</b>	<b>\$4,451.25</b>
Progress Billing - Accounting Assistance Thru 3/14			<b>Check Date:</b>	<b>04/12/2017</b>
	101-253-817.000	Progress Billing - Accting Assist 3/14		2,225.63
	101-215-818.000	Progress Billing - Accting Assist 3/14		2,225.62
<b>RUPARD, BRYAN</b>			<b>Invoice Amount:</b>	<b>\$1,073.41</b>
Tuition Reimbursement - Baker College 3/8/17			<b>Check Date:</b>	<b>04/12/2017</b>
	101-305-960.000	Psy of Death and Dying 1/12/17-2/23/17		1,000.00
	101-305-960.000	Book Reimbursement		73.41
<b>SUNTEL SERVICES</b>			<b>Invoice Amount:</b>	<b>\$659.00</b>
DPW phone system 3/28/17 - 3/28/18			<b>Check Date:</b>	<b>04/12/2017</b>
	592-172-853.000	Startalk flash/norstar		659.00
<b>Tredroc Tire Service</b>			<b>Invoice Amount:</b>	<b>\$138.90</b>
Tire repair - Back Hoe			<b>Check Date:</b>	<b>04/12/2017</b>
	592-291-863.000	Tire - service, labor,parts		138.90
<b>JPW Associates, Inc.</b>			<b>Invoice Amount:</b>	<b>\$195.00</b>
Equipment			<b>Check Date:</b>	<b>04/12/2017</b>
	592-291-851.000	Neptune Pocket ProReader Repair		195.00
<b>AERO/PACIFIC DRAPERIES</b>			<b>Invoice Amount:</b>	<b>\$900.00</b>
SHADES FOR WINDOWS			<b>Check Date:</b>	<b>04/12/2017</b>
	101-265-776.000	INV 13132		900.00
<b>NAPA Auto Parts of Plymouth</b>			<b>Invoice Amount:</b>	<b>\$5.68</b>
Parts			<b>Check Date:</b>	<b>04/12/2017</b>
	592-291-851.000	Grease fitting		5.68
<b>B &amp; R JANITORIAL SUPPLY</b>			<b>Invoice Amount:</b>	<b>\$206.50</b>
JANITORIAL SUPPLY			<b>Check Date:</b>	<b>04/12/2017</b>
	101-265-776.000	INV 176308-1		92.93
	101-265-858.000	INV 176308-1		6.20
	101-305-776.000	INV 176308-1		51.63
	101-336-776.000	INV176308-1		20.65
	101-336-776.000	INV 176308-1		4.13
	592-172-776.000	INV 176308-1		30.96
<b>B &amp; R JANITORIAL SUPPLY</b>			<b>Invoice Amount:</b>	<b>\$2,183.17</b>
INVOICE 176308			<b>Check Date:</b>	<b>04/12/2017</b>
	101-265-776.000	INVOICE 176308		982.43
	101-265-858.000	INVOICE 176308		65.50
	101-305-776.000	INVOICE 176308		545.79
	101-325-727.000	INVOICE 176308		218.32
	101-336-776.000	INVOICE 176308		43.66
	592-172-776.000	INVOICE 176308		327.47

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

<b>B &amp; R JANITORIAL SUPPLY</b>			<b>Invoice Amount:</b>	<b>\$46.10</b>
Seat covers			<b>Check Date:</b>	<b>04/12/2017</b>
	101-265-776.000	INVOICE 176541		46.10
<b>B &amp; R JANITORIAL SUPPLY</b>			<b>Invoice Amount:</b>	<b>\$33.50</b>
terry cloth towels			<b>Check Date:</b>	<b>04/12/2017</b>
	101-336-863.000	10# terry cloth towels/Incl freight		33.50
<b>BADER &amp; SONS CO.</b>			<b>Invoice Amount:</b>	<b>\$102.03</b>
Lawn equipment maintenance			<b>Check Date:</b>	<b>04/12/2017</b>
	101-691-863.000	John Deere 1600 - oil & filters		102.03
<b>ASSA ABLOY ENTRANCE SYSTEMS US, INC</b>			<b>Invoice Amount:</b>	<b>\$390.96</b>
INTERIOR DOOR REPLACED WORN PART			<b>Check Date:</b>	<b>04/12/2017</b>
	101-265-776.000	INVOICE SEI/01082817		390.96
<b>BLACKWELL FORD INC.</b>			<b>Invoice Amount:</b>	<b>\$34.12</b>
DPW 404 - 2016 F-250			<b>Check Date:</b>	<b>04/12/2017</b>
	592-291-863.000	Service - oil		34.12
<b>BLACKWELL FORD INC.</b>			<b>Invoice Amount:</b>	<b>\$961.22</b>
Vehicle Repair/C41291 Inv. 119290 1/13/17			<b>Check Date:</b>	<b>04/12/2017</b>
	101-305-863.000	Vehicle Repair		961.22
<b>BLACKWELL FORD INC.</b>			<b>Invoice Amount:</b>	<b>\$42.34</b>
Vehicle Repair/A13226 Inv. 119763 1/19/17			<b>Check Date:</b>	<b>04/12/2017</b>
	101-305-863.000	Oil Change		42.34
<b>BLACKWELL FORD INC.</b>			<b>Invoice Amount:</b>	<b>\$42.34</b>
Vehicle Repair/124316 Inv. 119986 1-23-17			<b>Check Date:</b>	<b>04/12/2017</b>
	101-305-863.000	Oil Change		42.34
<b>BLACKWELL FORD INC.</b>			<b>Invoice Amount:</b>	<b>\$216.09</b>
Vehicle Repair/157878 Inv. 120306 1-30-17			<b>Check Date:</b>	<b>04/12/2017</b>
	101-305-863.000	Oil Change/Vehicle Repair		216.09
<b>C O C M</b>			<b>Invoice Amount:</b>	<b>\$80.00</b>
CODE OFFICIALS CONFERENCE OF MICHIGAN			<b>Check Date:</b>	<b>04/12/2017</b>
	101-371-958.000	TWO MEMBERSHIPS		80.00
<b>CINTAS CORPORATION - 300</b>			<b>Invoice Amount:</b>	<b>\$164.33</b>
Mat service for P.D. Inv. 300676884 1/27/17			<b>Check Date:</b>	<b>04/12/2017</b>
	101-305-776.000	Mats for pd		164.33
<b>CODE SAVVY CONSULTANTS LLC</b>			<b>Invoice Amount:</b>	<b>\$495.00</b>
PLAN REVIEW FOR FIRE			<b>Check Date:</b>	<b>04/12/2017</b>
	101-371-818.000	INV 1209 PLASTIPAC 41605 ANN ARBOR ROAD		495.00
<b>CODE SAVVY CONSULTANTS LLC</b>			<b>Invoice Amount:</b>	<b>\$255.00</b>
PLAN REVIEW FOR FIRE			<b>Check Date:</b>	<b>04/12/2017</b>
	101-371-818.000	Inv 1210 Brugola 45555 Port		255.00
<b>CODE SAVVY CONSULTANTS LLC</b>			<b>Invoice Amount:</b>	<b>\$255.00</b>
PLAN REVIEW FOR FIRE			<b>Check Date:</b>	<b>04/12/2017</b>
	101-371-818.000	Inv. 1211 Ravines of Plymouth		255.00

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

<b>CODE SAVVY CONSULTANTS LLC</b>			<b>Invoice Amount:</b>	<b>\$255.00</b>
PLAN REVIEW FOR FIRE			<b>Check Date:</b>	<b>04/12/2017</b>
	101-371-818.000	INV 1216 ERS INTERNATIONAL 45700 PORT		255.00
<b>CORRIGAN OIL COMPANY</b>			<b>Invoice Amount:</b>	<b>\$1,463.79</b>
Fuel			<b>Check Date:</b>	<b>04/12/2017</b>
	592-291-863.000	Gas 87 - Ethanol		1,057.26
	592-291-863.000	Dyed Ultra Low Sulfur #2 Mix		397.14
	592-291-863.000	Fuel Tax Recap		9.39
<b>ENGINEERING REPRODUCTION</b>			<b>Invoice Amount:</b>	<b>\$16.50</b>
Site Plan Copies			<b>Check Date:</b>	<b>04/12/2017</b>
	101-400-727.000	Site Plan Copies		16.50
<b>K &amp; D PLUMBING, INC.</b>			<b>Invoice Amount:</b>	<b>\$355.00</b>
WOMENS POLICE BATHROOM REPLACE 3 TRAP P			<b>Check Date:</b>	<b>04/12/2017</b>
	101-305-776.000	INV OF 3.7.17		355.00
<b>MICHIGAN LINEN SERVICE</b>			<b>Invoice Amount:</b>	<b>\$84.35</b>
Uniforms			<b>Check Date:</b>	<b>04/12/2017</b>
	592-172-758.000	Uniforms 3/17/17		84.35
<b>MICHIGAN LINEN SERVICE</b>			<b>Invoice Amount:</b>	<b>\$84.35</b>
Uniforms			<b>Check Date:</b>	<b>04/12/2017</b>
	592-172-758.000	Uniforms 3/10/17		84.35
<b>MICHIGAN LINEN SERVICE</b>			<b>Invoice Amount:</b>	<b>\$84.35</b>
Uniforms			<b>Check Date:</b>	<b>04/12/2017</b>
	592-172-758.000	Uniforms 3/3/17		84.35
<b>MICHIGAN LINEN SERVICE</b>			<b>Invoice Amount:</b>	<b>\$84.35</b>
Uniforms			<b>Check Date:</b>	<b>04/12/2017</b>
	592-172-758.000	Uniforms 3/24/17		84.35
<b>L-3 COMMUNICATION MOBILE-VISION INC</b>			<b>Invoice Amount:</b>	<b>\$3,425.00</b>
Extended Maintenance Agreement for Mobile-Visio			<b>Check Date:</b>	<b>04/12/2017</b>
	101-305-851.000	Coverage Period 1-31-17 - 1-30-18		2,725.00
	101-305-851.000	DVD/BU EMA		700.00
<b>National Tactical Officers Assoc.</b>			<b>Invoice Amount:</b>	<b>\$1,136.00</b>
Supervising Patrol Critical Incidents Training Marc			<b>Check Date:</b>	<b>04/12/2017</b>
	101-305-960.000	Brothers, Kudra, Krebs and Rupard		1,136.00
<b>NEWKIRK ELECTRIC ASSOCIATES, INC.</b>			<b>Invoice Amount:</b>	<b>\$285.00</b>
NEWKIRK ELEC ASSOC			<b>Check Date:</b>	<b>04/12/2017</b>
	101-371-818.000	PB13-0411		285.00
<b>PLYMOUTH RUBBER &amp; TRANSMISSION</b>			<b>Invoice Amount:</b>	<b>\$11.54</b>
Vactor parts			<b>Check Date:</b>	<b>04/12/2017</b>
	592-291-851.000	Hose Oil S & D 1 IN		6.80
	592-291-851.000	Clamp T Bolt		4.74
<b>PRINTING SYSTEMS INC</b>			<b>Invoice Amount:</b>	<b>\$1,265.00</b>
Utility bills - Per quote dated 9/8/16			<b>Check Date:</b>	<b>04/12/2017</b>
	592-172-727.000	Post card utility bills-1,000 per box		1,175.00
	592-172-727.000	Shipping charge		90.00

# Charter Township of Plymouth AP Invoice Listing - Board Report

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## VENDOR INFORMATION

## INVOICE INFORMATION

<b>Ray's Painting</b>			<b>Invoice Amount:</b>	<b>\$2,265.00</b>
PAINTING AND REPAIR			<b>Check Date:</b>	<b>04/12/2017</b>
	101-305-776.000	INV 711		595.00
	101-265-858.000	INV 711		1,670.00
<b>SPALDING DEDECKER ASSOCIATES, INC.</b>			<b>Invoice Amount:</b>	<b>\$2,742.50</b>
ADA Playscape CDBG Project			<b>Check Date:</b>	<b>04/12/2017</b>
	101-851-971.000	73429 ADA Playscape CDBG - Bidding		1,267.50
	101-851-971.000	73429 ADA Playscape CDBG - Survey		1,475.00
<b>THD AT HOME SERVICE</b>			<b>Invoice Amount:</b>	<b>\$45.00</b>
THD AT HOME SERVICES			<b>Check Date:</b>	<b>04/12/2017</b>
	101-371-965.000	PB15-1040		45.00
<b>Triumph Building Co., LLC</b>			<b>Invoice Amount:</b>	<b>\$1,000.00</b>
BOND BP15-0055			<b>Check Date:</b>	<b>04/12/2017</b>
	701-100-082.000	BOND REFUNDPB15-0036		1,000.00
<b>UPPER LEVEL GRAPHICS</b>			<b>Invoice Amount:</b>	<b>\$1,250.00</b>
Graphics - DPW vehicles			<b>Check Date:</b>	<b>04/12/2017</b>
	592-291-863.000	Vinyl graphics 402, 403,405,408		1,250.00
<b>A.S.C., INC</b>			<b>Invoice Amount:</b>	<b>\$105.00</b>
SA-Alarms - 04-01-17 - 6-30-17			<b>Check Date:</b>	<b>04/12/2017</b>
	101-265-776.000	SA-Alarm 4-1-17 -- 6-30-17		50.04
	101-305-776.000	SA-Alarm- 4-1-17 -- 6-30-17		32.24
	101-336-776.000	SA-Alarm- 4-1-17 -- 6-30-17		13.42
	592-172-776.000	SA-Alarm- 4-1-17 -- 6-30-17		9.30
<b>A.S.C., INC</b>			<b>Invoice Amount:</b>	<b>\$105.00</b>
Qrtly alarm monitor Sta#1			<b>Check Date:</b>	<b>04/12/2017</b>
	101-336-776.000	Qrtly alarm monitor Sta#1		105.00
<b>ALLIE BROTHERS UNIFORMS</b>			<b>Invoice Amount:</b>	<b>\$51.98</b>
Uniform Equip/Ofc. Hinkle Inv. 64295 1/31/17			<b>Check Date:</b>	<b>04/12/2017</b>
	101-305-758.000	Garrison Belt		34.99
	101-305-758.000	Uniform Dickie		16.99
<b>NAPA Auto Parts of Plymouth</b>			<b>Invoice Amount:</b>	<b>\$35.05</b>
vehicle accessories			<b>Check Date:</b>	<b>04/12/2017</b>
	101-336-863.000	funnels		2.58
	101-336-863.000	FLX handle		20.49
	101-336-863.000	Squeegee		11.98
<b>DELL MARKETING L.P.</b>			<b>Invoice Amount:</b>	<b>\$13.96</b>
Speakers - Quote 3000010239615.1			<b>Check Date:</b>	<b>04/12/2017</b>
	101-201-727.000	Dell Speaker AX210		13.96
<b>DELL MARKETING L.P.</b>			<b>Invoice Amount:</b>	<b>\$729.72</b>
Quote #3000002855480.1			<b>Check Date:</b>	<b>04/12/2017</b>
	592-172-727.000	Dell UltraSharp24 Monitor		729.72
<b>DELL MARKETING L.P.</b>			<b>Invoice Amount:</b>	<b>\$891.61</b>
Quote #3000001448145.1			<b>Check Date:</b>	<b>04/12/2017</b>
	592-172-727.000	Dell Optiplex 7040 SFF		891.61

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

<b>DON'S SMALL ENGINE</b>			<b>Invoice Amount:</b>	<b>\$25.33</b>
Service/blower			<b>Check Date:</b>	<b>04/12/2017</b>
	101-691-931.000	Repair broken stop switch		25.33
<b>FEDEX</b>			<b>Invoice Amount:</b>	<b>\$26.62</b>
Package Shipped Inv. 1386--9039-3 2/8/17			<b>Check Date:</b>	<b>04/12/2017</b>
	101-305-727.000	Mers of Michigan		26.62
<b>HALT FIRE INC</b>			<b>Invoice Amount:</b>	<b>\$298.13</b>
E1 blower motor			<b>Check Date:</b>	<b>04/12/2017</b>
	101-336-863.000	E1 blower motor		298.13
<b>HALT FIRE INC</b>			<b>Invoice Amount:</b>	<b>\$1,835.92</b>
E1 repair cab lift			<b>Check Date:</b>	<b>04/12/2017</b>
	101-336-863.000	E1 repair cab lift		1,835.92
<b>MICHIGAN, STATE OF</b>			<b>Invoice Amount:</b>	<b>\$60.00</b>
SOR Registration - January 2017 Inv. 551-481801			<b>Check Date:</b>	<b>04/12/2017</b>
	101-305-818.000	SOR Registration - Period Ending 1/31/17		60.00
<b>NORTHWESTERN UNIVERSITY</b>			<b>Invoice Amount:</b>	<b>\$4,100.00</b>
2017 School of Police Staff and Command - Sgt. F			<b>Check Date:</b>	<b>04/12/2017</b>
	101-305-960.000	Staff and Command School - Sgt. Fetner		4,100.00
<b>PLANTE &amp; MORAN, PLLC</b>			<b>Invoice Amount:</b>	<b>\$4,974.37</b>
Progress Billing - Accounting Assistance Thru 3/22			<b>Check Date:</b>	<b>04/12/2017</b>
	101-253-817.000	Progress Billing - Accting Assist 3/22		2,487.18
	101-215-818.000	Progress Billing - Accting Assist 3/22		2,487.19
<b>SCHOOLCRAFT COLLEGE</b>			<b>Invoice Amount:</b>	<b>\$260.00</b>
Simunition Training Inv. 03179 2/1/2017			<b>Check Date:</b>	<b>04/12/2017</b>
	101-305-960.000	6-FX Trg Pistols		150.00
	101-305-960.000	2-FX AR Platforms		50.00
	101-305-960.000	Head/face protection		60.00
<b>SEHI COMPUTER PRODUCTS</b>			<b>Invoice Amount:</b>	<b>\$806.00</b>
Post Warranty Support SCADA Server- Quote# Q0			<b>Check Date:</b>	<b>04/12/2017</b>
	101-290-941.000	HP PW Support 1 Yr DL360PGB - MXQ4100377		806.00
<b>SHI International Corp.</b>			<b>Invoice Amount:</b>	<b>\$367.07</b>
Adobe Acrobat Pro DC 2015 for Exec. Asst. Comp			<b>Check Date:</b>	<b>04/12/2017</b>
	101-171-727.000	Adobe Acrobat Pro DC Quote # 13185903		367.07
<b>SPALDING DEDECKER ASSOCIATES, INC.</b>			<b>Invoice Amount:</b>	<b>\$11,083.00</b>
Engineering Fees - February 2017			<b>Check Date:</b>	<b>04/12/2017</b>
	101-400-818.000	73418 February 2017 Monthly Retainer		500.00
	101-400-818.000	73417 Plymouth Plaza Planning		1,300.00
	101-400-818.000	73419 LOC Performance Products Planning		1,350.00
	101-400-818.000	73420 Polytec Planning		1,150.00
	101-400-818.000	43421 39600 Ann Arbor Rd Planning		1,098.00
	101-400-818.000	73422 Artic Pond Planning		1,222.50
	701-100-014.000	73423 Oerlikon Escrow Draw		922.50
	701-100-014.000	73426 Jogue Bldg Addition Escrow Draw		112.50
	701-100-014.000	73427 Our Lady of Good Counsel Escrow Dr		90.00
	701-100-014.000	73428 Reserve Site Condo Escrow Draw		360.00
	701-100-014.000	73430 Bosch Parking Lot Expan Escrow Dra		180.00
	701-100-014.000	73431 HInes Park Lincoln Escrow Draw		270.00



# Charter Township of Plymouth

## AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

	701-100-014.000	73432 Undercover Self Storage Escrow Dra	1,332.50
	701-100-014.000	73433 Lake Pointe Bible Church Escrow Dr	427.50
	701-100-014.000	73434 LaCasa/Tuscany Reserve Escrow Draw	767.50
<b>SURE-FIT LAUNDRY CO.</b>		<b>Invoice Amount:</b>	<b>\$20.25</b>
Prisoner Blanket Cleaning Inv. 376316 2/2/17		<b>Check Date:</b>	<b>04/12/2017</b>
	101-325-851.000	Blanket Cleaning	20.25
<b>SVCICC</b>		<b>Invoice Amount:</b>	<b>\$15.00</b>
2017 MEMBERSHIP		<b>Check Date:</b>	<b>04/12/2017</b>
	101-371-958.000	2017 SVCICC MEMBERSHIP	15.00
<b>DELL MARKETING L.P.</b>		<b>Invoice Amount:</b>	<b>\$257.14</b>
Monitor for Clerk's Dept. Quote # 300001022506		<b>Check Date:</b>	<b>04/12/2017</b>
	101-215-727.000	24" Dell Monitor # U2412M - Clerk	257.14
<b>Total Amount to be Disbursed:</b>			<b>\$181,450.38</b>

**Charter Township of Plymouth  
AP Invoice Listing - Board Report**

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**VENDOR INFORMATION**

**INVOICE INFORMATION**

<b>35TH DISTRICT COURT</b>		<b>Invoice Amount:</b>		<b>\$500.00</b>
POLICE BOND 3/21/2017		<b>Check Date:</b>		<b>04/03/2017</b>
	702-100-087.000	5703		500.00
<b>35TH DISTRICT COURT</b>		<b>Invoice Amount:</b>		<b>\$1,000.00</b>
POLICE BOND 3/20/2017		<b>Check Date:</b>		<b>04/03/2017</b>
	702-100-087.000	5700		500.00
	702-100-087.000	5701		500.00
<b>35TH DISTRICT COURT</b>		<b>Invoice Amount:</b>		<b>\$760.00</b>
POLICE BOND 3/27/2017		<b>Check Date:</b>		<b>04/03/2017</b>
	702-100-087.000	5710		100.00
	702-100-087.000	5711		200.00
	702-100-087.000	5713		460.00
<b>35TH DISTRICT COURT</b>		<b>Invoice Amount:</b>		<b>\$200.00</b>
POLICE BOND 3/24/2017		<b>Check Date:</b>		<b>04/03/2017</b>
	702-100-087.000	5708		100.00
	702-100-087.000	5709		100.00
<b>Total Amount to be Disbursed:</b>				<b>\$2,460.00</b>

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

<b>GFL Environmental USA, Inc.</b>			<b>Invoice Amount:</b>	<b>\$6,806.25</b>
MAR 13-17 SPECIAL STORM DEBRIS COLLECTIO			<b>Check Date:</b>	<b>04/05/2017</b>
226-226-810.000	STORM DEBRIS CLEAN UP			6,806.25
<b>PLYMOUTH-CANTON COMMUNITY SCHOOLS</b>			<b>Invoice Amount:</b>	<b>\$440,513.37</b>
Final Payment 2015 Summer Tax Collections for P			<b>Check Date:</b>	<b>04/05/2017</b>
703-100-067.000	Final 2015 Summer Tax Collect PC Schools			440,513.37
<b>JACHYM, HARRY</b>			<b>Invoice Amount:</b>	<b>\$19.26</b>
Mileage Reimbursement March 2017			<b>Check Date:</b>	<b>04/05/2017</b>
805-805-970.005	Mileage Reimbursement march 2017			19.26
<b>ROSS, DEMPSTER A</b>			<b>Invoice Amount:</b>	<b>\$1,326.54</b>
WIN TAX OP REFUND R-78-036-03-0018-000			<b>Check Date:</b>	<b>04/05/2017</b>
703-000-202.000	ACCOUNTS PAYABLE			1,326.54
<b>DEVOTO, CLAUDIA</b>			<b>Invoice Amount:</b>	<b>\$144.45</b>
Mileage thru 1-3-17 through 3-27-17			<b>Check Date:</b>	<b>04/05/2017</b>
101-253-727.000	Mileage thru 3/27/17			144.45
<b>FLINT GROUP NORTH AMERICA CORP</b>			<b>Invoice Amount:</b>	<b>\$4,887.12</b>
Correction to 2014/2015 BOR Refund			<b>Check Date:</b>	<b>04/05/2017</b>
703-100-061.000	Correction to 2014/2015 BOR Summer Refun			3,129.96
703-100-061.000	Correction to 2014/2015 BOR Winter Refun			1,757.16
<b>ALERUS FINANCIAL</b>			<b>Invoice Amount:</b>	<b>\$1,973.28</b>
Defined Contribution - 3/31/17			<b>Check Date:</b>	<b>04/05/2017</b>
101-325-714.050	Define Contribution -Dispatch (Employer)			1,154.40
101-100-231.000	Employee Cont -all			562.41
101-100-231.000	Define Contribution-Police (ER)			256.47
<b>ADP INC</b>			<b>Invoice Amount:</b>	<b>\$97.96</b>
Payroll processing 3/12/17			<b>Check Date:</b>	<b>04/05/2017</b>
101-290-941.000	Payroll processing 3/12/17			97.96
<b>BUONO, DUANE</b>			<b>Invoice Amount:</b>	<b>\$4,869.00</b>
March 2017 MECHANICAL INSP PAY			<b>Check Date:</b>	<b>04/05/2017</b>
101-371-818.000	FEB INSP PAY			4,869.00
<b>COMCAST</b>			<b>Invoice Amount:</b>	<b>\$154.85</b>
Monthly Cable and Internet Township Hall - April			<b>Check Date:</b>	<b>04/05/2017</b>
101-290-941.000	April 2017 Service			154.85
<b>DTE ENERGY</b>			<b>Invoice Amount:</b>	<b>\$382.18</b>
Hilltop Golf Course Maintenance Shed- Feb - Marc			<b>Check Date:</b>	<b>04/05/2017</b>
510-510-737.000	Hilltop Golf Course Clubhouse			346.52
510-510-737.000	Hilltop Golf Course Shed			35.66
<b>DTE ENERGY</b>			<b>Invoice Amount:</b>	<b>\$8.89</b>
DTE Service Miller Park - March 2017			<b>Check Date:</b>	<b>04/05/2017</b>
101-691-921.000	Miller Park Electric March 2017			8.89
<b>DTE ENERGY</b>			<b>Invoice Amount:</b>	<b>\$113.78</b>
Baseball Diamonds Feb-March 2017			<b>Check Date:</b>	<b>04/05/2017</b>
101-691-921.000	Baseball Diamonds Feb - March 2017			113.78

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

<b>DTE ENERGY</b>		<b>Invoice Amount:</b>	<b>\$13.40</b>
DTE Service Feb-Mar 2017 12250 Beck Road		<b>Check Date:</b>	<b>04/05/2017</b>
510-510-737.000	DTE 12250 Beck Road Feb-Mar 2017		13.40
<b>HEILEMAN, JAMES</b>		<b>Invoice Amount:</b>	<b>\$4,067.25</b>
MARCH ELEC INSP PAY		<b>Check Date:</b>	<b>04/05/2017</b>
101-371-818.000	MARCH 2017		4,067.25
<b>HONKE, ANITA</b>		<b>Invoice Amount:</b>	<b>\$110.00</b>
Medicare Part B April 2017		<b>Check Date:</b>	<b>04/05/2017</b>
101-336-714.000	Medicare Part B April r 2017		110.00
<b>KNUPP, FRED L.</b>		<b>Invoice Amount:</b>	<b>\$104.90</b>
Medicare Part B April 2017		<b>Check Date:</b>	<b>04/05/2017</b>
101-336-714.000	April 2017		104.90
<b>M E R S</b>		<b>Invoice Amount:</b>	<b>\$117,993.89</b>
MERS - March 2017 Employee AND Employer		<b>Check Date:</b>	<b>04/05/2017</b>
101-100-231.030	February COAM - Employee Contrib.		5,267.31
101-100-231.030	February POAM - Employee Contrib		16,065.32
101-100-231.020	February FIRE - Employee Contrib		14,418.72
101-100-231.050	February DISPATCH - Employee Contrib		5,945.00
101-305-714.030	February COAM - Employer Contrib		23,394.33
101-305-714.030	February POAM - Employer Contrib		16,334.00
101-336-714.020	February FIRE - Employer Contrib		30,412.00
101-325-714.050	February DISPATCH - Employer Contrib		6,157.21
<b>MAAS, CARLAS</b>		<b>Invoice Amount:</b>	<b>\$149.20</b>
Medicare Part B April 2017		<b>Check Date:</b>	<b>04/05/2017</b>
101-336-714.000	Medicare Part B April 2017		149.20
<b>JOHN HANCOCK LIFE INSURANCE CO.</b>		<b>Invoice Amount:</b>	<b>\$14,333.74</b>
EMPLOYER MATCH PAYROLL 3/31/17		<b>Check Date:</b>	<b>04/05/2017</b>
592-291-714.040	BARTLETT		282.72
588-588-714.010	BOYCE		230.63
101-171-714.010	COOBATTS		537.84
101-336-714.020	CULVER		323.85
592-291-714.040	COURTER		384.15
592-291-714.010	FELLRATH		602.93
101-305-714.010	GORDON		278.66
101-265-714.010	HAACK		231.41
101-336-714.020	HALLER		301.35
101-253-714.010	HAMMYE		369.23
101-201-714.010	JANMS		563.36
101-336-714.010	JOWSEY		242.44
592-291-714.040	KRUEGER		297.00
101-215-714.010	KUSHNER		482.54
592-172-714.010	LATAWIEC		264.94
101-215-714.010	LECLAIR		306.56
101-371-714.010	LEWIS		519.87
592-291-714.040	MELOW		297.00
592-291-714.040	NELSON		233.84
592-291-714.040	OVERAITIS		282.72
101-371-714.010	PALMARCHUK		278.66
101-305-714.010	PAWLOWSKI		242.44
101-336-714.020	PICKERT		318.23
101-371-714.010	PUMPHREY		306.56

# Charter Township of Plymouth

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**VENDOR INFORMATION****INVOICE INFORMATION**

592-291-714.040	SCHOLTEN	282.72
101-336-714.020	SMITH, C	322.45
592-172-714.010	SNELL	242.44
592-291-714.040	THOMAS	268.68
101-305-714.010	TIDERINGTON T	674.99
592-172-714.010	VISEL	275.96
101-171-714.010	WALLACE	369.95
592-291-714.040	Worth	212.16
592-291-714.040	Pumphrey Z	212.16
101-336-714.020	Bonadeo Mark	241.08
592-172-714.010	Marlin, Carol	242.44
101-325-714.010	Bonadeo, Karen	264.94
101-171-714.010	Brams	334.62
101-253-714.010	Clinton	585.06
101-171-714.010	Heise	642.60
101-215-714.010	Groth, Sandra	397.50
101-215-714.010	Vorva	585.06

**JOHN HANCOCK LIFE INSURANCE CO.**

EMPLOYEE W/H PAYROLL 3/31/17

**Invoice Amount:****\$4,078.10****Check Date:****04/05/2017**

592-100-231.000	BARTLETT	94.24
588-100-231.000	BOYCE	76.88
101-100-231.000	COOBATIS	179.28
101-100-231.000	CULVER	107.95
592-100-231.000	COURTER	128.05
592-100-231.000	FELLRATH	200.98
101-100-231.000	HALLER	100.45
101-100-231.000	HAMMYE	123.08
101-100-231.000	JANKS	187.79
592-100-231.000	KRUEGER	99.00
101-100-231.000	KUSHNER	160.85
101-100-231.000	LEWIS	173.29
592-100-231.000	MELOW	293.08
592-100-231.000	NELSON	77.95
592-100-231.000	OVERATTIS	94.24
101-100-231.000	PAWLOWSKI	65.24
101-100-231.000	PICKERT	106.08
101-100-231.000	SCHOLTEN	94.24
101-100-231.000	SMITH, C	107.47
592-100-231.000	SNELL	100.00
592-100-231.000	THOMAS	89.56
101-100-231.000	TIDERINGTON T	225.00
101-100-231.000	WALLACE	123.32
592-100-231.000	WORTH	70.72
592-100-231.000	Pumphrey Z	70.72
101-100-231.000	Bonadeo Mark	80.36
101-100-231.000	Brams	111.54
101-100-231.000	Clinton	195.02
101-100-231.000	Groth, S	132.50
101-100-231.000	Heise	214.20
101-100-231.000	Vorva	195.02

**JOHN HANCOCK LIFE INSURANCE CO.**

Monthly Premium-\March 2017

**Invoice Amount:****\$126.60****Check Date:****04/05/2017**

101-100-237.000	Monthly Premium- Antal, Robert- 3/17	30.00
101-100-237.000	Monthly Premium-Jowsey, Richard- 3/17	96.60

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION****MICHIGAN CONFERENCE OF TEAMSTERS**

Health insurance April 2017

592-172-716.000  
592-172-716.000  
592-172-716.000  
592-172-716.000  
592-172-716.000  
592-172-716.000  
592-172-716.000

Bartlett, James  
Krueger, Randy  
Melow, Steven  
Overaltis, Joseph  
Scholten, James  
Thomas, James  
Nelson, David

Invoice Amount: **\$14,042.00**  
Check Date: **04/05/2017**

2,006.00  
2,006.00  
2,006.00  
2,006.00  
2,006.00  
2,006.00  
2,006.00

**MUNSON, STEVE**

PLUMBING INSPECTOR PAY

101-371-818.000

MARCH 2017

Invoice Amount: **\$1,514.50**  
Check Date: **04/05/2017**  
1,514.50

**NATIONAL VISION ADMINISTRATORS LLC**

Coverage April 2017

101-305-714.000  
101-336-714.000  
101-305-714.000  
101-325-714.000  
101-305-714.000  
592-172-716.000  
101-336-714.000  
101-305-714.000  
101-305-714.000  
101-325-714.000  
101-305-714.000  
101-336-714.000  
101-336-714.000  
101-171-714.000  
592-172-716.000  
101-325-714.000  
101-336-714.000  
101-325-714.000  
592-172-716.000  
101-305-714.000  
101-305-714.000  
101-336-714.000  
101-305-714.000  
101-305-714.000  
101-336-714.000  
101-265-714.000  
101-336-714.000  
101-253-714.000  
101-336-714.000  
101-305-714.000  
101-305-714.000  
101-325-714.000  
101-201-714.000  
101-336-714.000  
101-305-714.000  
101-305-714.000  
101-305-714.000  
101-215-714.000  
592-172-716.000  
101-215-714.000  
101-371-714.000

Antal  
Atkins  
Bartram  
Berezak  
Brothers  
Bruce  
Bukis  
Cheston  
Cioma  
Clark  
Coffell  
Conely  
Conroy  
Coobatis  
Courter  
Crowe  
Culver  
Fell  
Fellrath  
Fetner  
Fetter  
Fox  
Fritz  
Gordon  
Gross  
Haack  
Hallier  
Hammye  
Harrell  
Hayes  
Hinkle  
Hoffman  
Innes  
Jankis  
Jowsey  
King  
Krebs  
Kudra  
Kushner  
Latawiec  
LeClair  
Lewis

Invoice Amount: **\$1,245.18**  
Check Date: **04/05/2017**

13.34  
13.34  
9.23  
5.12  
13.34  
9.23  
13.34  
13.34  
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13.34  
13.34  
13.34  
13.34  
9.23  
5.12  
13.34

# **Charter Township of Plymouth AP Invoice Listing - Board Report**

**VENDOR INFORMATION****INVOICE INFORMATION**

101-305-714.000	Linton	13.34
101-336-714.000	Mack	9.23
101-336-714.000	Mallari	13.34
101-336-714.000	Mangan	5.12
101-336-714.000	Mann	13.34
101-305-714.000	McParland	9.23
101-371-714.000	Palmarчук	9.23
101-305-714.000	Pawlowski	5.12
101-336-714.000	Phillips	13.34
101-336-714.000	Pickert	5.12
101-371-714.000	Pumphrey	13.34
101-305-714.000	Ripp	5.12
101-325-714.000	Rodriguez	5.12
101-305-714.000	Rozum	9.23
101-305-714.000	Rupard	5.12
101-305-714.000	Schemanske	5.12
101-305-714.000	Selpenko	13.34
101-336-714.000	Smith, C	13.34
101-325-714.000	Smith, S	13.34
101-305-714.000	Smitherman	9.23
592-172-716.000	Snell	9.23
101-336-714.000	Tefend	13.34
101-305-714.000	Tiderington	5.12
101-305-714.000	Tiderington	13.34
101-325-714.000	Turley	9.23
101-336-714.000	Villet	13.34
592-172-716.000	Visel	13.34
101-171-714.000	Wallace	9.23
101-305-714.000	Warring	5.12
592-172-716.000	Anderson C	9.23
101-305-714.000	Anderson E	9.23
592-172-716.000	Anulewicz	9.23
101-290-714.000	Barney	5.12
101-336-714.000	Belsky	9.23
101-305-714.000	Berry C	9.23
101-336-714.000	Eldridge	9.23
592-172-716.000	Fidh	9.23
101-336-714.000	Groth	9.23
101-336-714.000	Haar	13.34
101-336-714.000	Hahn	9.23
592-172-716.000	Hollis	5.12
101-336-714.000	Honke	5.12
101-305-714.000	Jarvis	5.12
101-336-714.000	Jury	13.34
101-336-714.000	King M	9.23
101-371-714.000	Kloc	9.23
101-336-714.000	Knupp	9.23
101-691-714.000	Kozlan	9.23
101-305-714.000	Lego	13.34
101-336-714.000	Maas	5.12
101-290-714.000	Massengill	5.12
101-336-714.000	Maycock	9.23
101-336-714.000	McDurmon	5.12
101-371-714.000	McIlhargey	9.23
101-336-714.000	Miller C	5.12
101-336-714.000	Mothersbaugh	9.23
101-209-714.000	Pyykkonen	5.12
101-336-714.000	Rainey	13.34

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

101-305-714.000	Rapson	9.23
101-290-714.000	Richardson	9.23
101-325-714.000	Rockwell	9.23
101-336-714.000	Russo	9.23
592-172-716.000	Smith C	5.12
101-305-714.000	Smith R	9.23
101-691-714.000	Smith Timothy C	5.12
101-336-714.000	Valensky	9.23
101-336-714.000	Vanvieck	9.23
101-336-714.000	Warren	9.23
101-336-714.000	Wendel	5.12
101-336-714.000	Westfall	13.34
101-290-714.000	Whitmore	9.23
101-305-714.000	Wilson	9.23
101-305-714.000	Wood	5.12
101-305-714.000	Bonadeo, Karen	13.34
101-305-714.000	Lauria	5.12
592-172-716.000	Fitzgerald	13.34
101-171-714.000	Boyce	13.34
101-305-714.000	Bonadeo Mark	13.34
592-172-716.000	Martin, Carol	5.12
101-253-714.000	Edwards, Ron	9.23
101-253-714.000	Clinton, Mark	13.34
101-171-714.000	Brams, Susan	5.12
101-305-714.000	Maples, Jeffry	13.34
101-305-714.000	Bosworth	13.34
101-305-714.000	Cox, John	5.12
101-305-714.000	Cox, John	(5.12)

**NATIONWIDE RET SOL USCM/MIDWEST**

Pay Period End 3/26/2107

**Invoice Amount:****\$14,559.93****Check Date:****04/05/2017**

101-100-239.000	ANTAL	307.67
101-100-239.000	ATKINS	600.00
592-100-239.000	BARTLETT	40.00
101-100-239.000	BEREZAK	200.00
101-100-239.000	BONADEO	200.00
101-100-239.000	BONO	100.00
101-100-239.000	BROTHERS	275.00
101-100-239.000	BULMER	100.00
101-100-239.000	CHESTON	300.00
101-100-239.000	CIOMA	335.00
101-100-239.000	CLARK	20.00
101-100-239.000	COFFELL	125.00
101-100-239.000	CONROY	10.00
101-100-239.000	COOBATIS	720.00
592-100-239.000	COURTER	150.00
101-100-239.000	CULVER	50.00
101-100-239.000	CURMI, CHARLES	415.66
101-100-239.000	DEVOTO	500.00
101-100-239.000	FELL	225.00
101-100-239.000	FETNER	100.00
101-100-239.000	FOX	100.00
101-100-239.000	FRITZ	200.00
101-100-239.000	HARRELL	200.00
101-100-239.000	HOFFMAN	500.00
101-100-239.000	JANKS	200.00
101-100-239.000	JOWSEY	30.00
101-100-239.000	KREBS	350.00



# **Charter Township of Plymouth AP Invoice Listing - Board Report**

**VENDOR INFORMATION****INVOICE INFORMATION**

592-100-239.000	KRUEGER	150.00
101-100-239.000	KUDRA	200.00
592-100-239.000	LATAWIEC	175.00
101-100-239.000	LECLAIR	350.00
101-100-239.000	LEWIS	20.00
101-100-239.000	LINTON	150.00
101-100-239.000	MACK	250.00
101-100-239.000	MALLARI	250.00
101-100-239.000	MANGAN	140.00
592-100-239.000	MELOW	67.00
592-100-239.000	OVERAITIS	50.00
101-100-239.000	PAWLOWSKI	200.00
101-100-239.000	PHILLIPS	35.00
101-100-239.000	PICKERT	100.00
101-100-239.000	PUMPHREY	150.00
101-100-239.000	RANDALL	300.00
101-100-239.000	RIPP	200.00
101-100-239.000	RODRIGUEZ	50.00
101-100-239.000	ROZUM	250.00
101-100-239.000	RUPARD	200.00
101-100-239.000	SEIPENKO	200.00
592-100-239.000	SNELL	100.00
101-100-239.000	TEFEND	200.00
101-100-239.000	TIDERINGTON, S	50.00
101-100-239.000	VILLET	150.00
592-100-239.000	VISEL	100.00
101-100-239.000	WALLACE	200.00
101-100-239.000	Bartram, Brad	75.00
101-100-239.000	Smitherman, J	75.00
101-100-239.000	Conely	100.00
101-100-239.000	Turley	20.00
101-100-239.000	Kushner	923.00
101-100-239.000	Hayes	150.00
101-100-239.000	Maples	50.00
101-100-239.000	FITZGERALD	25.00
101-100-239.000	TIDERINGTON, T	1,139.00
101-100-239.000	HAMMYE, A	782.00
101-100-239.000	McParland, Jeff	200.00
101-100-239.000	Haller	200.00
101-100-239.000	Groth, Sandra	100.00
592-100-239.000	Martin, Carol	50.00
101-100-239.000	Cebulski, Dennis	30.60

**A T & T LONG DISTANCE**

Mar 2017 Long Distance Allocation

**Invoice Amount:****\$79.59****Check Date:****04/05/2017**

101-201-853.000	-Info services	5.44
101-209-853.000	Assessing	3.25
101-371-853.000	Building	9.06
101-336-853.000	Fire	14.30
101-171-853.000	Supervisor	8.47
101-253-853.000	Treasurer	7.23
101-215-853.000	Clerk	4.22
101-400-853.000	Community Development	3.37
101-325-853.000	Dispatch	5.45
101-265-854.000	Township Hall	1.29
101-691-853.000	Park	1.03
226-226-853.000	Solid Waste	0.18
592-172-853.000	DPW	1.81

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

	<i>101-305-853.000</i>	<i>Police</i>		<i>14.49</i>
<b>WCA ASSESSING</b>			<b>Invoice Amount:</b>	<b>\$18,622.42</b>
Appraisal Services Rendered April 2017			<b>Check Date:</b>	<b>04/05/2017</b>
	<i>101-209-818.000</i>	<i>Appraisal Services Rendered</i>		<i>18,465.75</i>
	<i>101-209-818.000</i>	<i>Co-Star Services</i>		<i>156.67</i>
<b>Great Lakes Water Authority</b>			<b>Invoice Amount:</b>	<b>\$20,279.11</b>
GLWA February 2017 IWC			<b>Check Date:</b>	<b>04/05/2017</b>
	<i>592-441-743.000</i>	<i>February 2017 IWC Charges</i>		<i>20,279.11</i>
<b>Great Lakes Water Authority</b>			<b>Invoice Amount:</b>	<b>\$299,618.35</b>
GLWA Feb 2017 Water			<b>Check Date:</b>	<b>04/05/2017</b>
	<i>592-441-741.000</i>	<i>GLWA - Feb. 2017 Water</i>		<i>299,618.35</i>
<b>Worth, Joshua</b>			<b>Invoice Amount:</b>	<b>\$70.00</b>
Training & Certification			<b>Check Date:</b>	<b>04/05/2017</b>
	<i>592-172-818.000</i>	<i>Reimbursement - DEQ Training</i>		<i>70.00</i>
<b>Nelson, David</b>			<b>Invoice Amount:</b>	<b>\$70.00</b>
Training & Certification			<b>Check Date:</b>	<b>04/05/2017</b>
	<i>592-172-818.000</i>	<i>Reimbursement - DEQ Training</i>		<i>70.00</i>
<b>Total Amount to be Disbursed:</b>				<b>\$972,375.09</b>

**Charter Township of Plymouth  
AP Invoice Listing - Board Report****VENDOR INFORMATION****INVOICE INFORMATION****Stile Homes LLC**

BD Bond Refund

*701-100-202.701**BBD16-0058 - PB16-0670***Invoice Amount:****\$1,000.00****Check Date:****03/29/2017***1,000.00***Delta Industrial**

BD Bond Refund

*701-100-202.701**BBD16-0041 - PB16-0330***Invoice Amount:****\$1,000.00****Check Date:****03/29/2017***1,000.00***Total Amount to be Disbursed:****\$2,000.00**

# **Charter Township of Plymouth** **AP Invoice Listing - Board Report**

**VENDOR INFORMATION****INVOICE INFORMATION**

<b>35TH DISTRICT COURT</b>			<b>Invoice Amount:</b>	<b>\$300.00</b>
POLICE BOND 3/10/2017			<b>Check Date:</b>	<b>03/27/2017</b>
	702-100-087.000	5695		300.00
<b>35TH DISTRICT COURT</b>			<b>Invoice Amount:</b>	<b>\$1,100.00</b>
POLICE BOND 3/13/2017			<b>Check Date:</b>	<b>03/27/2017</b>
	702-100-087.000	5696		800.00
	702-100-087.000	5698		300.00
<b>35TH DISTRICT COURT</b>			<b>Invoice Amount:</b>	<b>\$412.00</b>
POLICE BOND 3/14/2017			<b>Check Date:</b>	<b>03/27/2017</b>
	702-100-087.000	5699		412.00
<b>17TH DISTRICT COURT</b>			<b>Invoice Amount:</b>	<b>\$1,000.00</b>
Police Bond 3/13/17			<b>Check Date:</b>	<b>03/27/2017</b>
	702-100-087.000	5697		1,000.00
<b>35TH DISTRICT COURT</b>			<b>Invoice Amount:</b>	<b>\$600.00</b>
POLICE BOND 3/22/2017			<b>Check Date:</b>	<b>03/27/2017</b>
	702-100-087.000	5704		300.00
	702-100-087.000	5705		300.00
<b>35TH DISTRICT COURT</b>			<b>Invoice Amount:</b>	<b>\$300.00</b>
POLICE BOND 3/23/2017			<b>Check Date:</b>	<b>03/27/2017</b>
	702-100-087.000	5707		300.00
<b>Total Amount to be Disbursed:</b>				<b>\$3,712.00</b>

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

<b>JOWSEY, NANCY</b>			<b>Invoice Amount:</b>	<b>\$19.06</b>
Photographic Storage cases			<b>Check Date:</b>	<b>03/28/2017</b>
	101-336-727.000	Photo Albums		19.06
<b>MICHIGAN FIRE INSPECTORS SOCIETY</b>			<b>Invoice Amount:</b>	<b>\$350.00</b>
MFIS Testing April 14th			<b>Check Date:</b>	<b>03/28/2017</b>
	101-336-960.000	Fire Inspector testing-Chief Phillips		350.00
<b>WAYNE COUNTY</b>			<b>Invoice Amount:</b>	<b>\$435.00</b>
Soil Erosion Permit - CDBG ADA Playscape Project			<b>Check Date:</b>	<b>03/28/2017</b>
	101-851-971.000	Soil Erosion Permit Fee		435.00
<b>ALERUS FINANCIAL</b>			<b>Invoice Amount:</b>	<b>\$1,973.28</b>
Defined Contribution - 3/17/17			<b>Check Date:</b>	<b>03/28/2017</b>
	101-325-714.050	Define Contribution -Dispatch (Employer)		1,154.40
	101-100-231.000	Employee Cont -all		562.41
	101-100-231.000	Define Contribution-Police (ER)		256.47
<b>AT &amp; T</b>			<b>Invoice Amount:</b>	<b>\$1,773.39</b>
ATT Bill-Mar 2017			<b>Check Date:</b>	<b>03/28/2017</b>
	101-201-853.000	Information Services		95.97
	101-209-853.000	Assessing		59.82
	101-371-853.000	Building		106.40
	101-336-853.000	Fire		360.51
	101-305-853.000	Police		282.18
	101-171-853.000	Supervisor		128.07
	101-253-853.000	Treasurer		83.03
	101-215-853.000	Clerk		128.52
	101-400-853.000	Community Development		154.57
	101-325-853.000	Dispatch		136.69
	226-226-853.000	Solid Waste		13.57
	592-172-853.000	Water/Sewer		122.06
	592-291-805.000	Water/Sewer		45.24
	101-265-854.000	Twp Hall		16.23
	101-691-853.000	Park		40.53
<b>AT &amp; T</b>			<b>Invoice Amount:</b>	<b>\$639.02</b>
Video Arraignment - Mar 2017			<b>Check Date:</b>	<b>03/28/2017</b>
	101-325-853.000	Video Arraignment Mar 2017		639.02
<b>AT &amp; T</b>			<b>Invoice Amount:</b>	<b>\$24.77</b>
FS#3 Meterline March 2017			<b>Check Date:</b>	<b>03/28/2017</b>
	101-336-921.000	Meterline FS # 3 - March 2017		24.77
<b>ADP INC</b>			<b>Invoice Amount:</b>	<b>\$3,191.69</b>
ADP Enterpri eTime & Workforce Now & Payroll			<b>Check Date:</b>	<b>03/28/2017</b>
	101-290-941.000	Enterprise eTime		2,200.96
	101-290-941.000	Workforce Now		638.56
	101-290-941.000	Payroll services		352.17
<b>BLUE CARE NETWORK OF MICHIGAN</b>			<b>Invoice Amount:</b>	<b>\$10,948.31</b>
BCN April 2017			<b>Check Date:</b>	<b>03/28/2017</b>
	592-172-716.000	Anderson C		648.34
	592-172-716.000	Anulewicz		648.34
	101-305-714.000	Berry C		648.34
	101-336-714.000	Groth		933.83
	101-371-714.000	Kloc		324.17

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

101-290-714.000	Massengill	324.17
101-336-714.000	Maycock	372.40
101-371-714.000	McIlhargey	648.34
101-336-714.000	Miller C	372.40
101-290-714.000	Richardson	648.34
101-325-714.000	Rockwell	648.34
101-336-714.000	Vanvleck	372.40
101-336-714.000	Warren	372.40
101-290-714.000	Whitmore	648.34
101-290-714.000	Brooks	648.34
101-290-714.000	Hood	324.17
101-290-714.000	Nalepka	648.34
101-290-714.000	Rorabacher	648.34
101-336-714.000	Hahn	372.40
101-336-714.000	King S	372.40
101-400-714.000	Barney Shirley	324.17

**BLUE CARE NETWORK OF MICHIGAN**

BCN - April 2017 Coverage

**Invoice Amount: \$12,900.11****Check Date: 03/28/2017**

101-305-714.000	Gordon	1,443.98
101-265-714.000	Haack	1,337.63
101-336-714.000	Jowsey	1,337.63
592-172-716.000	Latawlec	1,337.63
101-215-714.000	LeClair	559.68
101-371-714.000	Palmarчук	1,337.63
101-305-714.000	Pawlowski	559.68
592-172-716.000	Snell	1,337.63
592-172-716.000	Visel	1,443.98
592-172-716.000	Fidh	822.48
101-209-714.000	Pyykkonen	822.48
592-172-716.000	Carol Martin	559.68

**BLUE CARE NETWORK OF MICHIGAN**

April 2017 Coverage

**Invoice Amount: \$68,966.12****Check Date: 03/28/2017**

101-305-714.000	Antal	1,259.84
101-325-714.000	Berezak	488.31
101-305-714.000	Cheston	1,259.84
101-305-714.000	Cioma	1,259.84
101-336-714.000	Conely	1,259.84
101-336-714.000	Conroy	1,167.06
592-172-716.000	Courter	1,259.84
101-325-714.000	Crowe	(3,501.18)
101-336-714.000	Culver	1,259.84
101-325-714.000	Fell	1,259.84
592-172-716.000	Fellrath	1,259.84
101-305-714.000	Fetner	1,259.84
101-305-714.000	Fetter	(488.31)
101-336-714.000	Fox	1,259.84
101-305-714.000	Fritz	1,259.84
101-336-714.000	Haller	1,259.84
101-336-714.000	Harrell	488.31
101-305-714.000	Hayes	1,167.06
101-305-714.000	Hinkle	488.31
101-325-714.000	Innes	1,167.06
101-201-714.000	Janks	1,259.84
101-305-714.000	King	1,259.84
101-305-714.000	Krebs	1,259.84
101-371-714.000	Lewis	1,259.84

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

101-336-714.000	Mack	1,167.06
101-336-714.000	Mangan	488.31
101-305-714.000	McParland	1,167.06
101-336-714.000	Phillips	1,259.84
101-336-714.000	Pickert	488.31
101-305-714.000	Ripp	488.31
101-325-714.000	Rodriguez	488.31
101-305-714.000	Rupard	488.31
101-305-714.000	Schemanske	488.31
101-305-714.000	Selpenko	1,259.84
101-336-714.000	Smith	1,259.84
101-325-714.000	Smith	1,259.84
101-305-714.000	Smitherman	1,259.84
101-336-714.000	Tefend	1,259.84
101-305-714.000	Tiderington	488.31
101-325-714.000	Turfey	1,167.06
101-336-714.000	Villet	1,259.84
101-171-714.000	Wallace	1,167.06
101-305-714.000	Warring	488.31
101-336-714.000	Eldridge	1,714.32
101-336-714.000	Haar	1,850.61
101-336-714.000	Hahn	717.29
101-336-714.000	Jury	717.29
101-336-714.000	Kling M	717.29
101-305-714.000	Lego	1,850.61
101-336-714.000	Maycock	717.29
101-336-714.000	McDurmon	717.29
101-336-714.000	Ralney	1,850.61
101-305-714.000	Rapson	1,714.32
101-336-714.000	Russo	1,714.32
101-336-714.000	Valensky	1,714.32
101-336-714.000	Warren	717.29
101-336-714.000	Wendel	717.29
101-336-714.000	Westfall	1,850.61
101-305-714.000	Wilson	1,714.32
101-305-714.000	Wood	717.29
101-305-714.000	Hoffman M	1,259.84
101-325-714.000	Fitzgerald	1,259.84
101-336-714.000	Gross	1,259.84
101-336-714.000	Bonadeo	1,259.84
101-171-714.000	Brams	488.31
101-253-714.000	Clinton	1,259.84
101-325-714.000	Bosworth	1,259.84
101-305-714.000	Cox	(488.31)
101-305-714.000	Rozum	1,167.06

**COMCAST**

Monthly Cable and Internet Township Hall - April.  
101-290-941.000

Apr 2017 Internet & Cable for Twp Hall

**Invoice Amount: \$61.89**  
**Check Date: 03/28/2017**  
61.89

**COMCAST**

Comcast High Speed Internet 4-17 Port Street  
101-290-941.000

Comcast High Speed Internet Port Street

**Invoice Amount: \$134.85**  
**Check Date: 03/28/2017**  
134.85

**CONSUMERS ENERGY**

Consumer monthly Feb - Mar 2017

101-171-921.000 Supervisor  
101-201-921.000 Info Services

**Invoice Amount: \$7,207.92**  
**Check Date: 03/28/2017**  
388.61  
207.94

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

101-209-921.000	Assessing	111.24
101-215-921.000	Clerk	337.72
101-253-921.000	Treasurer	141.05
101-265-854.000	Twp. Hall	269.49
101-305-921.000	Police	1,116.03
101-325-921.000	Dispatch	464.59
101-336-921.000	Fire	1,548.27
101-371-921.000	Building	244.65
101-400-921.000	Community Development	137.05
101-691-921.000	Park	558.31
226-226-921.000	Solid Waste	32.21
592-172-921.000	DPW	1,368.52
510-510-737.000	Golf Course	129.50
592-444-745.000	DPW	135.54
588-588-921.000	Friendship Station	17.20

**DELTA DENTAL PLAN OF MI**

Dental April 2017

**Invoice Amount: \$10,117.90**  
**Check Date: 03/28/2017**

101-305-714.000	Antal	117.82
101-336-714.000	Atkins	117.82
101-305-714.000	Bartram	69.22
101-325-714.000	Berezak	37.41
101-305-714.000	Brothers	117.82
592-172-716.000	Bruce	69.22
101-336-714.000	Bukis	117.82
101-305-714.000	Cheston	117.82
101-305-714.000	Cloma	117.82
101-325-714.000	Clark	117.82
101-305-714.000	Coffell	117.82
101-336-714.000	Conely	117.82
101-336-714.000	Conroy	69.22
101-171-714.000	Coobatis	69.22
592-172-716.000	Courter	117.82
101-336-714.000	Culver	117.82
101-325-714.000	Fell	117.82
592-172-716.000	Fellrath	117.82
101-305-714.000	Fetner	117.82
101-305-714.000	Fetter	37.41
101-336-714.000	Fox	117.82
101-305-714.000	Fritz	69.22
101-305-714.000	Gordon	117.82
101-336-714.000	Gross	117.82
101-265-714.000	Haack	69.22
101-336-714.000	Haller	117.82
101-253-714.000	Hammye	117.82
101-336-714.000	Harrell	37.41
101-305-714.000	Hayes	69.22
101-305-714.000	Hinkle	37.41
101-305-714.000	Hoffman	117.82
101-325-714.000	Innes	69.22
101-201-714.000	Janks	117.82
101-336-714.000	Jowsey	69.22
101-305-714.000	King C	117.82
101-305-714.000	Krebs	117.82
101-305-714.000	Kudra	117.82
101-215-714.000	Kushner	117.82
592-172-716.000	Latawiec	69.22
101-215-714.000	LeClair	37.41



# Charter Township of Plymouth

## AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

101-371-714.000	Lewis	117.82
101-305-714.000	Linton	117.82
101-336-714.000	Mack	69.22
101-336-714.000	Mallari	117.82
101-336-714.000	Mangan	37.41
101-336-714.000	Mann	117.82
101-305-714.000	McParland	69.22
101-371-714.000	Palmarчук	69.22
101-305-714.000	Pawlowski	37.41
101-336-714.000	Phillips	117.82
101-336-714.000	Pickert	37.41
101-371-714.000	Pumphrey	117.82
101-305-714.000	Ripp	37.41
101-325-714.000	Rodriguez	37.41
101-305-714.000	Rozum	69.22
101-305-714.000	Rupard	37.41
101-305-714.000	Schemanske	37.41
101-305-714.000	Seipenko	117.82
101-336-714.000	Smith, Chris	117.82
101-325-714.000	Smith, Stephanie	117.82
101-305-714.000	Smitherman	69.22
592-172-716.000	Snell	69.22
101-336-714.000	Tefend	117.82
101-305-714.000	Tiderington, Scott	37.41
101-305-714.000	Tiderington, Tom	117.82
101-325-714.000	Turley	69.22
101-336-714.000	Villet	117.82
592-172-716.000	Visel	117.82
101-171-714.000	Wallace	69.22
101-305-714.000	Warring	37.41
101-305-714.000	Lauria	37.41
592-172-716.000	Anderson C	69.22
101-305-714.000	Anderson E	69.22
592-172-716.000	Anulewicz	69.22
101-290-714.000	Bamey	37.41
101-336-714.000	Belsky	69.22
101-305-714.000	Berry C	69.22
101-336-714.000	Eldridge	69.22
592-172-716.000	Fidh	69.22
101-336-714.000	Groth, Larry	69.22
101-336-714.000	Haar	69.22
101-336-714.000	Hahn, Donald	69.22
592-172-716.000	Hollis, T	37.41
101-336-714.000	Honke	37.41
101-305-714.000	Jarvis	37.41
101-336-714.000	Jury, Sarah	37.41
101-336-714.000	King M	69.22
101-371-714.000	Kloc	69.22
101-336-714.000	Knupp	69.22
101-691-714.000	Kozian	69.22
101-305-714.000	Lego	117.82
101-336-714.000	Maas	37.41
101-290-714.000	Massengill	37.41
101-336-714.000	Maycock	69.22
101-336-714.000	McDurmon	37.41
101-371-714.000	McIlhargey	69.22
101-336-714.000	Miller C	37.41
101-336-714.000	Mothersbaugh	69.22

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

101-209-714.000	Pyykkonen	37.41
101-336-714.000	Rainey	117.82
101-305-714.000	Rapson	69.22
101-290-714.000	Richardson	69.22
101-325-714.000	Rockwell	69.22
101-336-714.000	Russo	69.22
592-172-716.000	Smith Cheryl	37.41
101-305-714.000	Smith Robert	69.22
101-691-714.000	Smith Timothy C	37.41
101-336-714.000	Valensky	69.22
101-336-714.000	Vanvleck	69.22
101-336-714.000	Warren	69.22
101-336-714.000	Wendel	37.41
101-336-714.000	Westfall	69.22
101-290-714.000	Whitmore	69.22
101-305-714.000	Wilson	69.22
101-305-714.000	Wood	37.41
101-336-714.000	Hahn Kyle (cobra)	37.41
101-336-714.000	Randall Jeffrey	117.82
101-325-714.000	Fitzgerald	117.82
101-305-714.000	Assessment fee-State Claims Tax	81.30
101-305-714.000	Bonadeo, Karen	117.82
101-336-714.000	Bonadeo, Mark	117.82
588-588-714.000	Boyce, Kim	117.82
592-172-714.000	Martin, Carol	37.41
101-305-714.000	Maples	117.82
101-171-714.000	Brams, Susan	37.41
101-325-714.000	Bosworth, Andrea	117.82
101-253-714.000	Clinton, Mark	69.22
101-253-714.000	Edwards, Ron	69.22
101-336-714.000	Jury, Sarah (Cobra)	37.41
101-215-714.000	Groth, Sandra	69.22
101-336-714.000	Jury, James	117.82
101-325-714.000	Spaulding, Kyle	37.41
101-305-714.000	Cox, John	(37.41)
101-325-714.000	Crowe, Ronald	(245.07)

**DTE ENERGY****Invoice Amount: \$83.37**

Commercial Special Purposes Facilities - 2/17

**Check Date: 03/28/2017**

101-315-951.000	9220 Ridge	27.79
101-315-951.000	13550 Ridge	27.79
101-315-951.000	46001 Ann Arbor	27.79

**DTE ENERGY****Invoice Amount: \$5,649.62**

DTE Service - Municipal Street Light - Feb 2017

**Check Date: 03/28/2017**

101-446-920.000	DTE - Feb 2017 Municipal Street Light	5,649.62
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**GFL Environmental USA, Inc.****Invoice Amount: \$100,877.28**

FEB 2017 - RESIDENTIAL COLLECTION

**Check Date: 03/28/2017**

226-226-810.000	FEB 2017 TRASH	65,192.80
226-226-810.000	FEB 2017 RECYCLING	18,185.36
226-226-810.000	FEB 2017 YARD WASTE	17,499.12

**I.A.F.F. - LOCAL 1496****Invoice Amount: \$1,750.00**

IAFF Union Dues - March 2017

**Check Date: 03/28/2017**

101-100-232.020	Atkins, Daniel L.	90.00
101-100-232.020	Bukis, Peter J.	90.00
101-100-232.020	Conehy, Patrick	90.00

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

101-100-232.020	Conroy, William J.	130.00
101-100-232.020	Culver, Ean G.	90.00
101-100-232.020	Fox, David R.	90.00
101-100-232.020	Gross, Scott Paul	90.00
101-100-232.020	Haller, Christopher M.	90.00
101-100-232.020	Harrell, James M.	90.00
101-100-232.020	Mack, Christopher	90.00
101-100-232.020	Mallari, Jeffery G.	90.00
101-100-232.020	Mangan, Gregory	90.00
101-100-232.020	Mann, Charles H.	90.00
101-100-232.020	Pickert, Douglas	90.00
101-100-232.020	Randall, Jeffrey	90.00
101-100-232.020	Smith, Christopher B.	90.00
101-100-232.020	Tefend, Ricky L.	90.00
101-100-232.020	Villet, Guy	90.00
101-100-232.020	Bonadeo, Mark	90.00

**JOHN HANCOCK LIFE INSURANCE CO.**

EMPLOYEE W/H PAYROLL 3/17/17

**Invoice Amount:****\$4,058.18****Check Date:****03/28/2017**

592-100-231.000	BARTLETT	94.24
588-100-231.000	BOYCE	76.88
101-100-231.000	COOBATIS	179.28
101-100-231.000	CULVER	100.45
592-100-231.000	COURTER	128.05
592-100-231.000	FELLRATH	200.98
101-100-231.000	HALLER	100.45
101-100-231.000	HAMMYE	123.08
101-100-231.000	JANKS	187.79
592-100-231.000	KRUEGER	99.00
101-100-231.000	KUSHNER	160.85
101-100-231.000	LEWIS	173.29
592-100-231.000	MELOW	293.02
592-100-231.000	NELSON	78.24
592-100-231.000	OVERASTIS	94.24
101-100-231.000	PAWLOWSKI	65.24
101-100-231.000	PICKERT	100.45
101-100-231.000	SCHOLTEN	94.24
101-100-231.000	SMITH, C	100.45
592-100-231.000	SNELL	100.00
592-100-231.000	THOMAS	89.56
101-100-231.000	TIDERINGTON T	225.00
101-100-231.000	WALLACE	123.32
592-100-231.000	WORTH	70.72
592-100-231.000	Pumphrey Z	70.72
101-100-231.000	Bonadeo Mark	80.36
101-100-231.000	Brams	111.54
101-100-231.000	Clinton	195.02
101-100-231.000	Groth, S	132.50
101-100-231.000	Helse	214.20
101-100-231.000	Vorva	195.02

**JOHN HANCOCK LIFE INSURANCE CO.**

EMPLOYER MATCH PAYROLL 3/17/17

**Invoice Amount:****\$14,273.96****Check Date:****03/28/2017**

592-291-714.040	BARTLETT	282.72
588-588-714.010	BOYCE	230.63
101-171-714.010	COOBATIS	537.84
101-336-714.020	CULVER	301.35
592-291-714.040	COURTER	384.15

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

592-291-714.010	FELLRATH	602.93
101-305-714.010	GORDON	278.66
101-265-714.010	HAACK	231.41
101-336-714.020	HALLER	301.35
101-253-714.010	HAMMYE	369.23
101-201-714.010	JANKS	563.36
101-336-714.010	JOWSEY	242.44
592-291-714.040	KRUEGER	297.00
101-215-714.010	KUSHNER	482.54
592-172-714.010	LATAWIEC	264.94
101-215-714.010	LECLAIR	306.56
101-371-714.010	LEWIS	519.87
592-291-714.040	MELOW	296.82
592-291-714.040	NELSON	234.72
592-291-714.040	OVERAITIS	282.72
101-371-714.010	PALMARCHUK	278.66
101-305-714.010	PAWLOWSKI	242.44
101-336-714.020	PICKERT	301.35
101-371-714.010	PUMPHREY	306.56
592-291-714.040	SCHOLTEN	282.72
101-336-714.020	SMITH, C	301.35
592-172-714.010	SNELL	242.44
592-291-714.040	THOMAS	268.68
101-305-714.010	TJDERINGTON T	674.99
592-172-714.010	VISEL	275.96
101-171-714.010	WALLACE	369.95
592-291-714.040	Worth	212.16
592-291-714.040	Pumphrey Z	212.16
101-336-714.020	Bonadeo Mark	241.08
592-172-714.010	Martin, Carol	242.44
101-325-714.010	Bonadeo, Karen	264.94
101-171-714.010	Brams	334.62
101-253-714.010	Clinton	585.06
101-171-714.010	Helse	642.60
101-215-714.010	Groth, Sandra	397.50
101-215-714.010	Vorva	585.06

**NATIONWIDE RET SOL USCM/MIDWEST**

Pay Period End 3/12/2017

**Invoice Amount: \$14,529.34****Check Date: 03/28/2017**

101-100-239.000	ANTAL	307.68
101-100-239.000	ATKINS	600.00
592-100-239.000	BARTLETT	40.00
101-100-239.000	BEREZAK	200.00
101-100-239.000	BONADEO	200.00
101-100-239.000	BONO	100.00
101-100-239.000	BROTHERS	275.00
101-100-239.000	BULMER	100.00
101-100-239.000	CHESTON	300.00
101-100-239.000	CIOMA	335.00
101-100-239.000	CLARK	20.00
101-100-239.000	COFFELL	125.00
101-100-239.000	CONROY	10.00
101-100-239.000	COOBATIS	720.00
592-100-239.000	COURTER	150.00
101-100-239.000	CULVER	50.00
101-100-239.000	CURMI, CHARLES	415.66
101-100-239.000	DEVOTO	500.00
101-100-239.000	FELL	225.00

# **Charter Township of Plymouth** **AP Invoice Listing - Board Report**

**VENDOR INFORMATION****INVOICE INFORMATION**

101-100-239.000	FETNER	100.00
101-100-239.000	FOX	100.00
101-100-239.000	FRITZ	200.00
101-100-239.000	HARRELL	200.00
101-100-239.000	HOFFMAN	500.00
101-100-239.000	JANKS	200.00
101-100-239.000	JOWSEY	30.00
101-100-239.000	KREBS	350.00
592-100-239.000	KRUEGER	150.00
101-100-239.000	KUDRA	200.00
592-100-239.000	LATAWIEC	175.00
101-100-239.000	LECLAIR	350.00
101-100-239.000	LEWIS	20.00
101-100-239.000	LINTON	150.00
101-100-239.000	MACK	250.00
101-100-239.000	MALLARI	250.00
101-100-239.000	MANGAN	140.00
592-100-239.000	MELOW	67.00
592-100-239.000	OVERAITIS	50.00
101-100-239.000	PAWLOWSKI	200.00
101-100-239.000	PHILLIPS	35.00
101-100-239.000	PICKERT	100.00
101-100-239.000	PUMPHREY	150.00
101-100-239.000	RANDALL	300.00
101-100-239.000	RIPP	200.00
101-100-239.000	RODRIGUEZ	50.00
101-100-239.000	ROZUM	250.00
101-100-239.000	RUPARD	200.00
101-100-239.000	SEIPENKO	200.00
592-100-239.000	SNELL	100.00
101-100-239.000	TEFEND	200.00
101-100-239.000	TIDERINGTON, S	50.00
101-100-239.000	VILLET	150.00
592-100-239.000	VISEL	100.00
101-100-239.000	WALLACE	200.00
101-100-239.000	Bartram, Brad	75.00
101-100-239.000	Smitherman, J	75.00
101-100-239.000	Conely	100.00
101-100-239.000	Turley	20.00
101-100-239.000	Kushner	923.00
101-100-239.000	Hayes	150.00
101-100-239.000	Maples	50.00
101-100-239.000	FITZGERALD	25.00
101-100-239.000	TIDERINGTON, T	1,139.00
101-100-239.000	HAMMYE, A	782.00
101-100-239.000	McParland, Jeff	200.00
101-100-239.000	Haller	200.00
101-100-239.000	Groth, Sandra	100.00
592-100-239.000	Marth, Carol	50.00
101-100-239.000	Cebulski, Dennis	(30.60)
101-100-239.000	Cebulski, Dennis	30.60

**VERIZON WIRELESS**

Feb 2017 Wireless Billing Acct #2

**Invoice Amount:****\$913.69****Check Date:****03/28/2017**

592-172-853.000	DPW wireless devices	518.31
101-201-853.000	Info services wireless devices	0.25
101-325-853.000	PD dispatch wireless devices	52.50
101-336-853.000	Fire wireless devices	120.11

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

	101-691-853.000	Park foreman wireless device	40.01
	805-805-970.005	Sidewalk Inspector wireless device	29.65
	226-226-853.000	Solid waste wireless device	52.03
	588-588-853.000	Senior Transportation wireless device	100.83
<b>WOW! BUSINESS</b>		<b>Invoice Amount:</b>	<b>\$6.47</b>
Internet Friendship Station 3-17		<b>Check Date:</b>	<b>03/28/2017</b>
	101-265-854.000	Service Charges 3-17	6.08
	588-588-921.000	Internet	0.39
<b>GFL Environmental USA, Inc.</b>		<b>Invoice Amount:</b>	<b>\$(1,960.00)</b>
Township Park Credits		<b>Check Date:</b>	<b>03/28/2017</b>
	101-691-931.000	BUILDING/GROUND MNT	(1,960.00)
<b>GFL Environmental USA, Inc.</b>		<b>Invoice Amount:</b>	<b>\$(615.00)</b>
Hilltop Golf Course Credit		<b>Check Date:</b>	<b>03/28/2017</b>
	510-510-737.000	GOLF OPERATIONS EXPENSE	(615.00)
<b>GFL Environmental USA, Inc.</b>		<b>Invoice Amount:</b>	<b>\$850.00</b>
TWP FACILITIES - MAR 2017 Fees		<b>Check Date:</b>	<b>03/28/2017</b>
	101-691-931.000	TWP PARK TRASH/RECYCLE/YARDWASTE	445.00
	101-336-776.000	FIRE STN 3 TRASH	45.00
	101-265-776.000	TWP HALL TRASH/RECYCLE	225.00
	592-172-776.000	DPW TRASH	90.00
	101-336-776.000	FIRE STN 2 TRASH	45.00
<b>GFL Environmental USA, Inc.</b>		<b>Invoice Amount:</b>	<b>\$390.00</b>
MAR 2017 DPW RESIDENTIAL RECYCLE CENTER		<b>Check Date:</b>	<b>03/28/2017</b>
	226-226-810.000	3/3/17 PAPER RECYCLE	195.00
	226-226-810.000	3/3/17 PLASTIC RECYCLE	195.00
<b>PLYMOUTH POSTMASTER</b>		<b>Invoice Amount:</b>	<b>\$2,000.00</b>
Postage		<b>Check Date:</b>	<b>03/28/2017</b>
	592-172-730.000	Permit #218 March 2017	2,000.00
<b>COMCAST</b>		<b>Invoice Amount:</b>	<b>\$194.85</b>
Cable service March 2017		<b>Check Date:</b>	<b>03/28/2017</b>
	101-691-931.000	Lakepointe Soccer fields	64.95
	101-336-921.000	FS#3	64.95
	101-325-853.000	Video arraignment	64.95
<b>Charter Twp. of Plymouth</b>		<b>Invoice Amount:</b>	<b>\$9,618.10</b>
2016 Winter Tax Capture Brownfield		<b>Check Date:</b>	<b>03/28/2017</b>
	703-100-275.000	2016 Winter Tax Captured Brownfield	9,618.10
<b>Total Amount to be Disbursed:</b>			<b>\$271,363.17</b>

**Charter Township of Plymouth**  
**AP Invoice Listing - Board Report**

**VENDOR INFORMATION****INVOICE INFORMATION****PLYMOUTH POSTMASTER**

Postage for Spring 2017 Newsletter

*101-290-730.000***Invoice Amount:****\$2,559.21****Check Date:****03/28/2017***Postage for Spring 2017 Newsletter**2,559.21***Total Amount to be Disbursed:****\$2,559.21**

**BOARD OF TRUSTEES BOARD MEETING**

**APRIL 11, 2017**

**ITEM G.1:**

**2017 LANDSCAPING CONTRACT**

**Building Director Mark Lewis**





## CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

**MEETING DATE:** April 4, 2017 Study Session. April 11, 2017 Board of Trustees

**ITEM:** Landscape Maintenance and Turf Fertilization Services

**PRESENTER:** Mark Lewis, Building Official

**BACKGROUND:**

The Township has gone out for bids for landscape maintenance and turf fertilization services. The scope of work has been reduced from previous years for the landscape maintenance portion. This bid was placed in multiple places the Township received four bids:

- |                              |                               |
|------------------------------|-------------------------------|
| 1. TruGreen                  | \$14,207.86                   |
| 2. Serene Landscape Group    | \$21,965                      |
| 3. Wagenschutz Lawn Spraying | \$12,220 (Fertilization only) |
| 4. My Fertilizing Company    | \$32,291.51                   |

**ACTION REQUESTED:** Approve

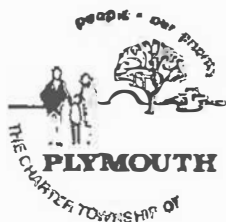
**RECOMMENDATION:** Approve the recommendation as submitted.

**PROPOSED ACTION:** I move to approve the bid from TruGreen for the amount of \$14,207.86 authorizing the Township Supervisor and Clerk to sign the Agreement between the Charter Township of Plymouth and TruGreen.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

ROLL CALL:

CC \_\_\_\_\_, RD \_\_\_\_\_, GH \_\_\_\_\_, JV \_\_\_\_\_, KH \_\_\_\_\_, MC \_\_\_\_\_, JD \_\_\_\_\_



## CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

**MEETING DATE:** April 4, 2017 Study Session. April 11, 2017 Board of Trustees

**ITEM:** Landscape Maintenance and Turf Fertilization Services

**PRESENTER:** Mark Lewis, Building Official

**BACKGROUND:**

The Township has gone out for bids for landscape maintenance and turf fertilization services. The scope of work has been reduced from previous years for the landscape maintenance portion. This bid was placed in multiple places the Township received four bids:

- |                              |                               |
|------------------------------|-------------------------------|
| 1. TruGreen                  | \$14,207.86                   |
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| 3. Wagenschutz Lawn Spraying | \$12,220 (Fertilization only) |
| 4. My Fertilizing Company    | \$32,291.51                   |

**ACTION REQUESTED:** Approve

**RECOMMENDATION:** Approve the recommendation as submitted.

**PROPOSED ACTION:** I move to approve the bid from TruGreen for the amount of \$14,207.86 authorizing the Township Supervisor and Clerk to sign the Agreement between the Charter Township of Plymouth and TruGreen.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

ROLL CALL:

CC \_\_\_\_\_, RD \_\_\_\_\_, GH \_\_\_\_\_, JV \_\_\_\_\_, KH \_\_\_\_\_, MC \_\_\_\_\_, JD \_\_\_\_\_

## ~ Charter Township of Plymouth ~

**PROJECT NAME:** Landscape Maintenance and Turf Fertilization Services

**BID DUE DATE:** 3/24/2017

**TIME:** 2:30pm

CONTRACTOR NAME & ADDRESS	ADDENDUM (IF APPLICABLE)	BID BOND/ CASHIER'S CHECK	BID AMOUNT
Serene Landscape Group		✓ Insurance Cert	\$21,965 <sup>00</sup>
Wagenschutz Lawn Spraying		✓ No Ins. Cert	\$12,220 <sup>00</sup> Turf Only
Trugreen 48932 Wixom Tech Dr. Wixom, MI 48393		✓ Insurance Cert	\$14,207 <sup>86</sup>
My Fertilizing Company P.O. Box 51460 Livonia, MI 48151		✓ Insurance Cert	\$32,291 <sup>51</sup>
Ryan Shiplett Jason Zarate } in attendance			



2017

48932 Wixom Tech Drive  
Wixom, MI 48393  
248-974-0369  
FAX: (248) 960-1468

## MULTIPLE PROPERTY AGREEMENT

We appreciate this opportunity to offer you TruGreen\*ChemLawn  
Multiple Property Services. We have listed below a summary  
description of the services we intend to provide to the portfolio.

Property Charter Township of Plymouth  
Address Various Locations

## 2017 SERVICES

COMPANY NAME Charter Township of Plymouth  
COMPANY ADDRESS 9955 N Haggerty Rd  
CITY / ST / ZIP Plymouth / MI / 48170  
PHONE # \_\_\_\_\_  
FAX # \_\_\_\_\_  
Email \_\_\_\_\_  
ATTN Mark Lewis

CUST #	PROPERTY	ROUND 1	ROUND 2	ROUND 4	ROUND 6		TOTAL
	BRENTWOOD PARK - 41855 BRENTWOOD	149.75	149.75	149.75			449.25
	DPW BUILDING - 46555 PORT	64.30	64.30	64.30	64.30		257.20
	FIRE STATION #2 - 41212 WILCOX RD	164.35	164.35	164.35	164.35		657.40
	FIRE STATION #3 - 13600 BECK RD	99.25	99.25	99.25	99.25		397.00
	FRIENDSHIP STATION - 42375 SCHOOLCRAFT RD	55.00	55.00	55.00	55.00		220.00
	LAKE POINTE SOCCER PARK - 14435 NHAGGERTY	495.00	495.00	495.00	495.00		1980.00
	MILLER FAMILY PARK - 40198 ANN ARBOR TRAIL	289.95	289.95	289.95	289.95		1159.8
	PLYMOUTH POINTE PARK - 47615 W ANN ARBOR TRL	114.00	114.00	114.00	114.00		456.00
	TOWNSHIP HALL AND FIRE STATION - 9955 HAGGERTY	293.49	293.49	293.49	293.49		1173.96
	PLYMOUTH TOWNSHIP PARK - 46640 ANN ARBOR TRL	1391.75	1391.75	1391.75			4175.25
							0.00
	PRUNING DECIDUOUS TREES TWICE					800.00	800.00
	LANDSCAPE ENHANCEMENTS					325.00	325.00
	SPRING CLEAN UP					250.00	250.00
	LEAF REMOVAL					400.00	400.00
	GARDENING AND WEEDING					860.00	860.00
	GRANULAR PRE-EMERGENT WEED CONTROL					317.00	317.00
	SHRUB PRUNING					330.00	330.00

TOTALS

{ x } 2017

Total Annual Cost. \$ 14,207.86

5% Pre-Pay Discount

Total \$

Additional Agreements  
Contract Terms

Accepted By: \_\_\_\_\_

Firm \_\_\_\_\_

By Justin Goyt Date 3/23/17  
Title Business Development Rep Detroit  
Phone # 248-974-0369 Fax# \_\_\_\_\_

## Leaf Removal

Regular service throughout the fall season to remove and dispose of leaves, sticks and other debris on turf. Leaves and debris in landscape beds to be removed during final visit of the season. Includes off site removal of debris and composting. Annual, perennial, shrub, and weed maintenance is not included in this service.

### Service Areas/ Address:

#### **Brentwood Park**

41855 Brentwood Dr.

- Turf Fertilization Round 1, 2, 4.

$$\$149.75 \text{ per} \times 3 = \$449.25$$

#### **DPW Building**

46555 Port

- Turf Fertilization Round 1,2,4,6.

$$\$64.30 \text{ per} \times 4 = \$257.20$$

#### **Fire Station #2**

41212 Wilcox Rd

- Turf Fertilization Round 1,2,4,6.

$$\$164.35 \text{ per} \times 4 = \$657.40$$

#### **Fire Station #3**

13600 Beck Rd

- Turf Fertilization Round 1,2,4,6.

$$\$99.25 \text{ per} \times 4 = \$397.00$$

#### **Friendship Station**

42375 Schoolcraft Rd.

- Turf Fertilization Round 1,2,4,6.

$$\$55.00 \text{ per} \times 4 = \$220.00$$

#### **Lake Pointe Soccer Park**

14435 N. Haggerty Rd.

- Turf Fertilization Round 1,2,4,6

$$\$495.00 \text{ per} \times 4 = \$1,980$$

#### **Miller Family Park**

40198 Ann Arbor Trail

- Turf Fertilization Round 1,2,4,6.

$$\$289.95 \text{ per} \times 4 = \$1,159.80$$

#### **Plymouth pointe Park**

47615 W. Ann Arbor Trail

- Turf Fertilization Round 1,2,4,6.

$$\$114.00 \text{ per} \times 4 = \$456.00$$

- Plymouth Township Hall and Fire Station #1  $\$293.49 \times 4 = \$1,173.96$
- 9955 Haggerty Rd.
- Turf Fertilization Round 1,2,4,6.

- Plymouth Township Park
- 46640 Ann Arbor Trail
- Turf Fertilization Round 1, 2, 4.

$$\$1,391.75 \text{ per} \times 3 = \$4,175.25$$

TOTAL FERTILIZATION COST = \$10,925.86

- Plymouth Township Hal and Fire Station #1
- 9955 N. Haggerty Rd.
- Pruning Deciduous Trees twice.

$$\$400 \text{ per} \times 2 = \$800$$

- Pruning and or shaping of deciduous trees under 15' height. Includes off site removal of debris and composting.

- Landscape Enhancements:

$$\$325^{\text{est}}$$

- Cut back vegetation around the detention pond and haul away debris. (summer and fall)
- Cut back and spray the fire station beds (weeds/grass in the beds)

- Landscape Maintenance:

$$\$250^{\text{est}}$$

- Spring Cleanup: Removal and disposal of leaf debris, sticks and other debris from lawn and landscape bed areas. Includes off site removal of debris and composting.

$$\$100 \text{ per} \times 4 = \$400$$

- Leaf removal: Regular service throughout the fall season to remove and dispose of leaves, sticks and other debris on turf. Leaves and debris in landscape beds to be removed during final visit of the season. Includes off site removal of debris and composting.

$$\$215 \text{ per} \times 4 = \$860$$

- Gardening and weeding: Visits to address weed concerns by chemical and/or manual removal in landscape beds and includes general perennial maintenance and cleanup of landscape beds. Includes offsite disposal of debris and composting.

$$\$325^{\text{est}}$$

- Granular Pre-Emergent weed control for landscape beds: Granular pre-emergent weed control for landscape beds to be laid before mulch installation to discourage weed growth in the landscape beds..

$$\$360$$

- Bed Edging: An edge will be mechanically cut and cleaned around all mulch beds. Tree rings will be edged where able (trees with surface roots will not be edged).

$$\$330$$

- Shrub Pruning: Trim and shape shrubs (a maximum of only the new season's growth will be removed). Shrubs and hedges to be trimmed and pruned according to industry standards. Debris will be cleaned up and removed from the area.

$$\$400 \text{ per}$$

- Pruning deciduous trees less than 15': Pruning and/or shaping of deciduous trees under 15' height. Includes off site removal of debris and composting.

**XIV. BID SHIPPING LABEL** Please cut below dotted line and affix to mailing  
envelope or package

From: <i>Justin Goyt</i>		Bid Documents Enclosed
Company <i>Timgreen</i>		
Name: Contact <i>Justin Goyt</i>		
Person: Phone <i>248 924-0369</i>		<i>justingoyt@timgreenma.com</i>
Solicitation Title:	Landscape maintenance and turf fertilization services.	
Solicitation Number:	ITB-PT17-001	
Due Date:	March 9, 2017	
Time:	2:30 p.m.	

**Deliver To:**  
Township of Plymouth  
Township Office of the  
Township Clerk  
Attn: Jerry Vorva, Township  
Clerk 9955 Haggerty RD  
Plymouth Township, MI 48170

### VIII. BID FORM

The undersigned hereby declares that they have carefully examined the instructions specifications, visited the sites of work, fully informed themselves as to all conditions and matters which would in any way affect the work or the cost thereof, and will furnish all labor, materials, and equipment to perform all work and Maintenance for the prices set forth in this bid. Bids not conforming to these specifications will be rejected and \$ will be the responsibility of the bidder to conform to these requirements unless deviations have been cited in the bid and our acceptance made on that basis.

The undersigned bidder further agrees and understands that the Township of Plymouth is reserving the right to delete any or all sites, reject any and all bids and the right to waive irregularities in the bidding if it determines such action to be in the best interest of the Township to do so. All quantities are estimated and may vary substantially during the course of the Contract. The estimated quantities are used for assisting in the determination of the lowest responsible bidder.

It is understood and agreed that all bids shall remain in effect for at least ninety (90) days from the date of the bid opening to allow for award of the bid. Prices bid are to be firm through the term of the Contract.

Please carry forward the totals from Sections A, B, C from the attached Bid Forms

#### VIII. BID FORM (CONTINUED)

I hereby state that I have read, understand and agree to be bound by all the terms of this bid document.

The undersigned certifies that he has downloaded all documents/addendums associated with this bid from the MITN website.

Company Tungreen

Address 48932 Wixom Torch Drive.

Township/State/Zip Wixom, MI 48393

Representative/Title Justin Goyt / Account Manager

Telephone/Fax 248-974-0369 / 248-960-1468

Terms Net 30 Days.

E-Mail Address/Website justingoyt@tungreenmail.com

Signature/Date [Signature] 3-23-2017

SECTION A: MOWING AND MAINTENANCE



TRUGREEN

Live life outside.

## EXCEPTIONS TO BID

### Charter Township of Plymouth, MI Landscape Maintenance and Turf Fertilization Services – 2017 Season

TruGreen's bid is expressly contingent upon acceptance by Charter Township of Plymouth, MI acceptance of the following "Exception" to the "Hold Harmless and Indemnity" provision as outlined Specifications document:

TruGreen proposes to modify the Hold Harmless and Indemnity provision and replacement with language similar to the following to accommodate this exception:

To the fullest extent permitted by law, the Contractor expressly agrees to indemnify and hold the Township of Plymouth (Township), its elected and appointed officials, employees, volunteers, and others working on behalf of the Township, harmless from and against all loss, cost, expense, damage, liability or claims, whether groundless or not, arising out of the bodily injury, sickness, disease, and/or death resulting at any time therefrom, which may be sustained or claimed by any person or persons, or the damage or destruction of property, including the loss of use thereof, to the extent based on any act or omission, negligent or otherwise, of Contractor or anyone acting on its behalf in connection with or incident to this Contract or the work to be performed hereunder, except that the Contractor shall not be responsible to the Township on indemnity for damages to the extent caused by or resulting from the Township's negligence; and the Contractor shall, at its own cost and expense, defend any such claim and any suit, action, or proceeding which may be commenced hereunder, and the Contractor shall pay any and all judgements which may be recovered in any such suit, action, or proceeding, and any and all expense, including, but not limited to, costs, reasonable attorneys' fees and settlement which may be incurred therein.

TRUGREEN LIMITED PARTNERSHIP

BY: 

TITLE: 

## Request for Taxpayer Identification Number and Certification

Give Form to the  
requester. Do not  
send to the IRS.

Print or type See Specific Instructions on page 2	1 Name (as shown on your income tax return) Name is required on this line. Do not leave this line blank. <b>TruGreen Limited Partnership</b>	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ <b>Note.</b> For a single-member LLC that is disregarded, do not check LLC, check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶	
	4 Exemptions (codes apply only to certain entities, not individuals, see instructions on page 3). Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>	
	5 Address (number, street, and apt. or suite no.) <b>1790 Kirby Pkwy</b>	Requester's name and address (optional)
	6 City, state, and ZIP code <b>Memphis, TN 38138</b>	
	7 List account number(s) here (optional)	

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number
OR
Employer identification number
<b>36-3734669</b>

### Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below), and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign  
Here

Signature of  
U.S. person ▶

Date ▶ 01/09/2017

### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at [www.irs.gov/fw9](http://www.irs.gov/fw9).

#### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

**If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.**

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

# **Charter Township of Plymouth** **AP Invoice Listing - Board Report**

**VENDOR INFORMATION****INVOICE INFORMATION**

101-100-239.000	FETNER	100.00
101-100-239.000	FOX	100.00
101-100-239.000	FRITZ	200.00
101-100-239.000	HARRELL	200.00
101-100-239.000	HOFFMAN	500.00
101-100-239.000	JANKS	200.00
101-100-239.000	JOWSEY	30.00
101-100-239.000	KREBS	350.00
592-100-239.000	KRUEGER	150.00
101-100-239.000	KUDRA	200.00
592-100-239.000	LATAWIEC	175.00
101-100-239.000	LECLAIR	350.00
101-100-239.000	LEWIS	20.00
101-100-239.000	LINTON	150.00
101-100-239.000	MACK	250.00
101-100-239.000	MALLARI	250.00
101-100-239.000	MANGAN	140.00
592-100-239.000	MELOW	67.00
592-100-239.000	OVERAITIS	50.00
101-100-239.000	PAWLOWSKI	200.00
101-100-239.000	PHILLIPS	35.00
101-100-239.000	PICKERT	100.00
101-100-239.000	PUMPHREY	150.00
101-100-239.000	RANDALL	300.00
101-100-239.000	RIPP	200.00
101-100-239.000	RODRIGUEZ	50.00
101-100-239.000	ROZUM	250.00
101-100-239.000	RUPARD	200.00
101-100-239.000	SEIPENKO	200.00
592-100-239.000	SNELL	100.00
101-100-239.000	TEFEND	200.00
101-100-239.000	TIDERINGTON, S	50.00
101-100-239.000	VILLET	150.00
592-100-239.000	VISEL	100.00
101-100-239.000	WALLACE	200.00
101-100-239.000	Bartram, Brad	75.00
101-100-239.000	Smitherman, J	75.00
101-100-239.000	Conely	100.00
101-100-239.000	Turley	20.00
101-100-239.000	Kushner	923.00
101-100-239.000	Hayes	150.00
101-100-239.000	Maples	50.00
101-100-239.000	FITZGERALD	25.00
101-100-239.000	TIDERINGTON, T	1,139.00
101-100-239.000	HAMMYE, A	782.00
101-100-239.000	McParland, Jeff	200.00
101-100-239.000	Haller	200.00
101-100-239.000	Groth, Sandra	100.00
592-100-239.000	Marth, Carol	50.00
101-100-239.000	Cebulski, Dennis	(30.60)
101-100-239.000	Cebulski, Dennis	30.60

**VERIZON WIRELESS**

Feb 2017 Wireless Billing Acct #2

**Invoice Amount:****\$913.69****Check Date:****03/28/2017**

592-172-853.000	DPW wireless devices	518.31
101-201-853.000	Info services wireless devices	0.25
101-325-853.000	PD dispatch wireless devices	52.50
101-336-853.000	Fire wireless devices	120.11

# Charter Township of Plymouth

## AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

	101-691-853.000	Park foreman wireless device	40.01
	805-805-970.005	Sidewalk Inspector wireless device	29.65
	226-226-853.000	Solid waste wireless device	52.03
	588-588-853.000	Senior Transportation wireless device	100.83
<b>WOW! BUSINESS</b>		<b>Invoice Amount:</b>	<b>\$6.47</b>
Internet Friendship Station 3-17		<b>Check Date:</b>	<b>03/28/2017</b>
	101-265-854.000	Service Charges 3-17	6.08
	588-588-921.000	Internet	0.39
<b>GFL Environmental USA, Inc.</b>		<b>Invoice Amount:</b>	<b>\$(1,960.00)</b>
Township Park Credits		<b>Check Date:</b>	<b>03/28/2017</b>
	101-691-931.000	BUILDING/GROUND MNT	(1,960.00)
<b>GFL Environmental USA, Inc.</b>		<b>Invoice Amount:</b>	<b>\$(615.00)</b>
Hilltop Golf Course Credit		<b>Check Date:</b>	<b>03/28/2017</b>
	510-510-737.000	GOLF OPERATIONS EXPENSE	(615.00)
<b>GFL Environmental USA, Inc.</b>		<b>Invoice Amount:</b>	<b>\$850.00</b>
TWP FACILITIES - MAR 2017 Fees		<b>Check Date:</b>	<b>03/28/2017</b>
	101-691-931.000	TWP PARK TRASH/RECYCLE/YARDWASTE	445.00
	101-336-776.000	FIRE STN 3 TRASH	45.00
	101-265-776.000	TWP HALL TRASH/RECYCLE	225.00
	592-172-776.000	DPW TRASH	90.00
	101-336-776.000	FIRE STN 2 TRASH	45.00
<b>GFL Environmental USA, Inc.</b>		<b>Invoice Amount:</b>	<b>\$390.00</b>
MAR 2017 DPW RESIDENTIAL RECYCLE CENTER		<b>Check Date:</b>	<b>03/28/2017</b>
	226-226-810.000	3/3/17 PAPER RECYCLE	195.00
	226-226-810.000	3/3/17 PLASTIC RECYCLE	195.00
<b>PLYMOUTH POSTMASTER</b>		<b>Invoice Amount:</b>	<b>\$2,000.00</b>
Postage		<b>Check Date:</b>	<b>03/28/2017</b>
	592-172-730.000	Permit #218 March 2017	2,000.00
<b>COMCAST</b>		<b>Invoice Amount:</b>	<b>\$194.85</b>
Cable service March 2017		<b>Check Date:</b>	<b>03/28/2017</b>
	101-691-931.000	Lakepointe Soccer fields	64.95
	101-336-921.000	FS#3	64.95
	101-325-853.000	Video arraignment	64.95
<b>Charter Twp. of Plymouth</b>		<b>Invoice Amount:</b>	<b>\$9,618.10</b>
2016 Winter Tax Capture Brownfield		<b>Check Date:</b>	<b>03/28/2017</b>
	703-100-275.000	2016 Winter Tax Captured Brownfield	9,618.10
<b>Total Amount to be Disbursed:</b>			<b>\$271,363.17</b>

**Charter Township of Plymouth**  
**AP Invoice Listing - Board Report**

**VENDOR INFORMATION****PLYMOUTH POSTMASTER**

Postage for Spring 2017 Newsletter

*101-290-730.000***INVOICE INFORMATION****Invoice Amount: \$2,559.21****Check Date: 03/28/2017***2,559.21***Total Amount to be Disbursed: \$2,559.21**

**BOARD OF TRUSTEES BOARD MEETING**

**APRIL 11, 2017**

**ITEM G.1:**

**2017 LANDSCAPING CONTRACT**

**Building Director Mark Lewis**



## CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

**MEETING DATE:** April 4, 2017 Study Session. April 11, 2017 Board of Trustees

**ITEM:** Landscape Maintenance and Turf Fertilization Services

**PRESENTER:** Mark Lewis, Building Official

**BACKGROUND:**

The Township has gone out for bids for landscape maintenance and turf fertilization services. The scope of work has been reduced from previous years for the landscape maintenance portion. This bid was placed in multiple places the Township received four bids:

- |                              |                               |
|------------------------------|-------------------------------|
| 1. TruGreen                  | \$14,207.86                   |
| 2. Serene Landscape Group    | \$21,965                      |
| 3. Wagenschutz Lawn Spraying | \$12,220 (Fertilization only) |
| 4. My Fertilizing Company    | \$32,291.51                   |

**ACTION REQUESTED:** Approve

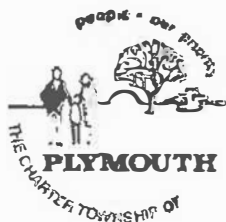
**RECOMMENDATION:** Approve the recommendation as submitted.

**PROPOSED ACTION:** I move to approve the bid from TruGreen for the amount of \$14,207.86 authorizing the Township Supervisor and Clerk to sign the Agreement between the Charter Township of Plymouth and TruGreen.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

ROLL CALL:

CC \_\_\_\_\_, RD \_\_\_\_\_, GH \_\_\_\_\_, JV \_\_\_\_\_, KH \_\_\_\_\_, MC \_\_\_\_\_, JD \_\_\_\_\_



## CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

**MEETING DATE:** April 4, 2017 Study Session. April 11, 2017 Board of Trustees

**ITEM:** Landscape Maintenance and Turf Fertilization Services

**PRESENTER:** Mark Lewis, Building Official

**BACKGROUND:**

The Township has gone out for bids for landscape maintenance and turf fertilization services. The scope of work has been reduced from previous years for the landscape maintenance portion. This bid was placed in multiple places the Township received four bids:

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**ACTION REQUESTED:** Approve

**RECOMMENDATION:** Approve the recommendation as submitted.

**PROPOSED ACTION:** I move to approve the bid from TruGreen for the amount of \$14,207.86 authorizing the Township Supervisor and Clerk to sign the Agreement between the Charter Township of Plymouth and TruGreen.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

ROLL CALL:

CC \_\_\_\_\_, RD \_\_\_\_\_, GH \_\_\_\_\_, JV \_\_\_\_\_, KH \_\_\_\_\_, MC \_\_\_\_\_, JD \_\_\_\_\_



## ~ Charter Township of Plymouth ~

**PROJECT NAME:** Landscape Maintenance and Turf Fertilization Services

**BID DUE DATE:** 3/24/2017

**TIME:** 2:30pm

CONTRACTOR NAME & ADDRESS	ADDENDUM (IF APPLICABLE)	BID BOND/ CASHIER'S CHECK	BID AMOUNT
Serene Landscape Group		✓ Insurance Cert	\$21,965 <sup>00</sup>
Wagenschutz Lawn Spraying		✓ No Ins. Cert	\$12,220 <sup>00</sup> Turf Only
Trugreen 48932 Wixom Tech Dr. Wixom, MI 48393		✓ Insurance Cert	\$14,207 <sup>86</sup>
My Fertilizing Company P.O. Box 51460 Livonia, MI 48151		✓ Insurance Cert	\$32,291 <sup>51</sup>
Ryan Shiplett Jason Zarate } in attendance			



2017

48932 Wixom Tech Drive  
Wixom, MI 48393  
248-974-0369  
FAX: (248) 960-1468

## MULTIPLE PROPERTY AGREEMENT

We appreciate this opportunity to offer you TruGreen\*ChemLawn  
Multiple Property Services. We have listed below a summary  
description of the services we intend to provide to the portfolio.

Property Charter Township of Plymouth  
Address Various Locations

## 2017 SERVICES

COMPANY NAME Charter Township of Plymouth  
COMPANY ADDRESS 9955 N Haggerty Rd  
CITY / ST / ZIP Plymouth / MI / 48170  
PHONE # \_\_\_\_\_  
FAX # \_\_\_\_\_  
Email \_\_\_\_\_  
ATTN Mark Lewis

CUST #	PROPERTY	ROUND 1	ROUND 2	ROUND 4	ROUND 6		TOTAL
	BRENTWOOD PARK - 41855 BRENTWOOD	149.75	149.75	149.75			449.25
	DPW BUILDING - 46555 PORT	64.30	64.30	64.30	64.30		257.20
	FIRE STATION #2 - 41212 WILCOX RD	164.35	164.35	164.35	164.35		657.40
	FIRE STATION #3 - 13600 BECK RD	99.25	99.25	99.25	99.25		397.00
	FRIENDSHIP STATION - 42375 SCHOOLCRAFT RD	55.00	55.00	55.00	55.00		220.00
	LAKE POINTE SOCCER PARK - 14435 NHAGGERTY	495.00	495.00	495.00	495.00		1980.00
	MILLER FAMILY PARK - 40198 ANN ARBOR TRAIL	289.95	289.95	289.95	289.95		1159.8
	PLYMOUTH POINTE PARK - 47615 W ANN ARBOR TRL	114.00	114.00	114.00	114.00		456.00
	TOWNSHIP HALL AND FIRE STATION - 9955 HAGGERTY	293.49	293.49	293.49	293.49		1173.96
	PLYMOUTH TOWNSHIP PARK - 46640 ANN ARBOR TRL	1391.75	1391.75	1391.75			4175.25
							0.00
	PRUNING DECIDUOUS TREES TWICE					800.00	800.00
	LANDSCAPE ENHANCEMENTS					325.00	325.00
	SPRING CLEAN UP					250.00	250.00
	LEAF REMOVAL					400.00	400.00
	GARDENING AND WEEDING					860.00	860.00
	GRANULAR PRE-EMERGENT WEED CONTROL					317.00	317.00
	SHRUB PRUNING					330.00	330.00

TOTALS

{ x } 2017

Total Annual Cost. \$ 14,207.86

5% Pre-Pay Discount

Total \$

Additional Agreements  
Contract Terms

Accepted By: \_\_\_\_\_

Firm \_\_\_\_\_

By Justin Goyt Date 3/23/17  
Title Business Development Rep Detroit  
Phone # 248-974-0369 Fax# \_\_\_\_\_

## Leaf Removal

Regular service throughout the fall season to remove and dispose of leaves, sticks and other debris on turf. Leaves and debris in landscape beds to be removed during final visit of the season. Includes off site removal of debris and composting. Annual, perennial, shrub, and weed maintenance is not included in this service.

### Service Areas/ Address:

#### **Brentwood Park**

41855 Brentwood Dr.

- Turf Fertilization Round 1, 2, 4.

$$\$149.75 \text{ per} \times 3 = \$449.25$$

#### **DPW Building**

46555 Port

- Turf Fertilization Round 1,2,4,6.

$$\$64.30 \text{ per} \times 4 = \$257.20$$

#### **Fire Station #2**

41212 Wilcox Rd

- Turf Fertilization Round 1,2,4,6.

$$\$164.35 \text{ per} \times 4 = \$657.40$$

#### **Fire Station #3**

13600 Beck Rd

- Turf Fertilization Round 1,2,4,6.

$$\$99.25 \text{ per} \times 4 = \$397.00$$

#### **Friendship Station**

42375 Schoolcraft Rd.

- Turf Fertilization Round 1,2,4,6.

$$\$55.00 \text{ per} \times 4 = \$220.00$$

#### **Lake Pointe Soccer Park**

14435 N. Haggerty Rd.

- Turf Fertilization Round 1,2,4,6

$$\$495.00 \text{ per} \times 4 = \$1,980$$

#### **Miller Family Park**

40198 Ann Arbor Trail

- Turf Fertilization Round 1,2,4,6.

$$\$289.95 \text{ per} \times 4 = \$1,159.80$$

#### **Plymouth pointe Park**

47615 W. Ann Arbor Trail

- Turf Fertilization Round 1,2,4,6.

$$\$114.00 \text{ per} \times 4 = \$456.00$$

- Plymouth Township Hall and Fire Station #1  $\$293.49 \times 4 = \$1,173.96$
- 9955 Haggerty Rd.
- Turf Fertilization Round 1,2,4,6.

- Plymouth Township Park
- 46640 Ann Arbor Trail
- Turf Fertilization Round 1, 2, 4.

$$\$1,391.75 \text{ per} \times 3 = \$4,175.25$$

TOTAL FERTILIZATION COST = \$10,925.86

- Plymouth Township Hal and Fire Station #1
- 9955 N. Haggerty Rd.
- Pruning Deciduous Trees twice.

$$\$400 \text{ per} \times 2 = \$800$$

- Pruning and or shaping of deciduous trees under 15' height. Includes off site removal of debris and composting.

- Landscape Enhancements:

$$\$325^{\text{est}}$$

- Cut back vegetation around the detention pond and haul away debris. (summer and fall)
- Cut back and spray the fire station beds (weeds/grass in the beds)

- Landscape Maintenance:

$$\$250^{\text{est}}$$

- Spring Cleanup: Removal and disposal of leaf debris, sticks and other debris from lawn and landscape bed areas. Includes off site removal of debris and composting.

$$\$100 \text{ per} \times 4 = \$400$$

- Leaf removal: Regular service throughout the fall season to remove and dispose of leaves, sticks and other debris on turf. Leaves and debris in landscape beds to be removed during final visit of the season. Includes off site removal of debris and composting.

$$\$215 \text{ per} \times 4 = \$860$$

- Gardening and weeding: Visits to address weed concerns by chemical and/or manual removal in landscape beds and includes general perennial maintenance and cleanup of landscape beds. Includes offsite disposal of debris and composting.

$$\$325^{\text{est}}$$

- Granular Pre-Emergent weed control for landscape beds: Granular pre-emergent weed control for landscape beds to be laid before mulch installation to discourage weed growth in the landscape beds..

$$\$360$$

- Bed Edging: An edge will be mechanically cut and cleaned around all mulch beds. Tree rings will be edged where able (trees with surface roots will not be edged).

$$\$330$$

- Shrub Pruning: Trim and shape shrubs (a maximum of only the new season's growth will be removed). Shrubs and hedges to be trimmed and pruned according to industry standards. Debris will be cleaned up and removed from the area.

$$\$400 \text{ per}$$

- Pruning deciduous trees less than 15': Pruning and/or shaping of deciduous trees under 15' height. Includes off site removal of debris and composting.

**XIV. BID SHIPPING LABEL** Please cut below dotted line and affix to mailing  
envelope or package

From:	<i>Justin Goyt</i>	Bid Documents Enclosed
Company	<i>Timgreen</i>	
Name: Contact	<i>Justin Goyt</i>	
Person: Phone	<i>248 924-0369</i>	<i>justingoyt@timgreenma.com</i>
Solicitation Title:	Landscape maintenance and turf fertilization services.	
Solicitation Number:	ITB-PT17-001	
Due Date:	March 9, 2017	
Time:	2:30 p.m.	

**Deliver To:**  
Township of Plymouth  
Township Office of the  
Township Clerk  
Attn: Jerry Vorva, Township  
Clerk 9955 Haggerty RD  
Plymouth Township, MI 48170

### VIII. BID FORM

The undersigned hereby declares that they have carefully examined the instructions specifications, visited the sites of work, fully informed themselves as to all conditions and matters which would in any way affect the work or the cost thereof, and will furnish all labor, materials, and equipment to perform all work and Maintenance for the prices set forth in this bid. Bids not conforming to these specifications will be rejected and \$ will be the responsibility of the bidder to conform to these requirements unless deviations have been cited in the bid and our acceptance made on that basis.

The undersigned bidder further agrees and understands that the Township of Plymouth is reserving the right to delete any or all sites, reject any and all bids and the right to waive irregularities in the bidding if it determines such action to be in the best interest of the Township to do so. All quantities are estimated and may vary substantially during the course of the Contract. The estimated quantities are used for assisting in the determination of the lowest responsible bidder.

It is understood and agreed that all bids shall remain in effect for at least ninety (90) days from the date of the bid opening to allow for award of the bid. Prices bid are to be firm through the term of the Contract.

Please carry forward the totals from Sections A, B, C from the attached Bid Forms

#### VIII. BID FORM (CONTINUED)

I hereby state that I have read, understand and agree to be bound by all the terms of this bid document.

The undersigned certifies that he has downloaded all documents/addendums associated with this bid from the MITN website.

Company Tungreen

Address 48932 Wixom Torch Drive.

Township/State/Zip Wixom, MI 48393

Representative/Title Justin Goyt / Account Manager

Telephone/Fax 248-974-0369 / 248-960-1468

Terms Net 30 Days.

E-Mail Address/Website justingoyt@tungreenmail.com

Signature/Date [Signature] 3-23-2017

SECTION A: MOWING AND MAINTENANCE

TRUGREEN

Live life outside.

## EXCEPTIONS TO BID

### Charter Township of Plymouth, MI Landscape Maintenance and Turf Fertilization Services – 2017 Season

TruGreen's bid is expressly contingent upon acceptance by Charter Township of Plymouth, MI acceptance of the following "Exception" to the "Hold Harmless and Indemnity" provision as outlined Specifications document:

TruGreen proposes to modify the Hold Harmless and Indemnity provision and replacement with language similar to the following to accommodate this exception:

To the fullest extent permitted by law, the Contractor expressly agrees to indemnify and hold the Township of Plymouth (Township), its elected and appointed officials, employees, volunteers, and others working on behalf of the Township, harmless from and against all loss, cost, expense, damage, liability or claims, whether groundless or not, arising out of the bodily injury, sickness, disease, and/or death resulting at any time therefrom, which may be sustained or claimed by any person or persons, or the damage or destruction of property, including the loss of use thereof, to the extent based on any act or omission, negligent or otherwise, of Contractor or anyone acting on its behalf in connection with or incident to this Contract or the work to be performed hereunder, except that the Contractor shall not be responsible to the Township on indemnity for damages to the extent caused by or resulting from the Township's negligence; and the Contractor shall, at its own cost and expense, defend any such claim and any suit, action, or proceeding which may be commenced hereunder, and the Contractor shall pay any and all judgements which may be recovered in any such suit, action, or proceeding, and any and all expense, including, but not limited to, costs, reasonable attorneys' fees and settlement which may be incurred therein.

TRUGREEN LIMITED PARTNERSHIP

BY: 

TITLE: 

# Request for Taxpayer Identification Number and Certification

Give Form to the  
requester. Do not  
send to the IRS.

1 Name (as shown on your income tax return). Name is required on this line. Do not leave this line blank.

**TruGreen Limited Partnership**

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification. Check only one of the following seven boxes.

- ☐ Individual sole proprietor or single-member LLC  
☐ Limited liability company. Enter the tax classification (C=corporation, S=S corporation, P=partnership) **P**  
Note: For a single member LLC that is a disregarded entity, check the appropriate box on the line above for the tax classification of the single member owner.  
☐ Other (see instructions)
- ☐ C Corporation  
☐ S Corporation  
☒ Partnership  
☐ Trust/estate

4 Exemptions (codes apply only to certain entities; not individuals; see instructions on page 3)

Exempt payee code (if any)

Exemption from FATCA reporting code (if any)

Foreign account number (if any)

5 Address (number, street, and apt. or suite no.)

**1750 Wisby Eky**

6 City, state, and ZIP code

**Memphis, TN 38138**

Requester's name and address (optional)

7 List account number(s) here (optional)

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note: If the account is in more than one name, see the instructions for line 6 and the chain on page 4 for guidelines on whose number to enter.

Social security number

or  
Employer identification number

**36-3734669**

## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below), and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are *not* required to sign this certification, but you must provide your correct TIN. See the instructions on page 3.

Sign  
Here

Signature of  
U.S. person

*[Signature]*

Date **01/09/2017**

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9, such as legislation enacted after we release it, is at [www.irs.gov/w9](http://www.irs.gov/w9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN), which is either your social security number (SSN) and/or your employer identification number (EIN), or your correct taxpayer identification number (TIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-PA (SEC-qualified types of income, prizes, awards, or other proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

Form 1099 (home mortgage interest), 1099-E (student loan interest), 1099-C (charitable deduction)

Form 1099-C (charitable deduction)

Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 3.

By supplying the (W-9) form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).

2. Certify that you are not subject to backup withholding, or

3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that, as a U.S. person, your allocable share of any partnership, income from a trust, or other business is not subject to the withholding tax on foreign partners' share of effectively connected income, and

4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
12/22/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

**PRODUCER**  
Arthur J. Gallagher Risk Management Services, Inc  
5500 Maryland Way, Suite 330  
Brentwood TN 37027

**CONTACT NAME:** JoAnn Warpool  
**PHONE (A/C, No, Ext):** 615-377-5153 **FAX (A/C, No):** 615-263-5853  
**E-MAIL ADDRESS:** JoAnn\_Warpool@ajg.com

**INSURED**  
TruGreen Limited Partnership  
1790 Kirby Parkway  
Forum II Tower  
Memphis TN 38183

TRUGHOL-01

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A	Insurance Company of State of PA	19429
INSURER B	Commerce and Industry Insurance Com	19410
INSURER C	National Union Fire Insurance Compa	19445
INSURER D	New Hampshire Insurance Company	23841
INSURER E		
INSURER F		

## COVERAGES

CERTIFICATE NUMBER: 1195132927

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B X	COMMERCIAL GENERAL LIABILITY		GL3629891	1/1/2017	1/1/2018	EACH OCCURRENCE \$3,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$3,000,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$3,000,000 GENERAL AGGREGATE \$20,000,000 PRODUCTS - COMP/OP AGG \$In \$20,000,000
	CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					
	<input checked="" type="checkbox"/> Pest/Herb Appl					
	GEN'L AGGREGATE LIMIT APPLIES PER					
	POLICY PRO. JECT <input checked="" type="checkbox"/> LOC					
	OTHER					
C C C	AUTOMOBILE LIABILITY		CA1921813(AOS) CA1921814(VA) CA1921815(MA)	1/1/2017 1/1/2017 1/1/2017	1/1/2018 1/1/2018 1/1/2018	COMBINED SINGLE LIMIT (Ea accident) \$5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	ANY AUTO					
	OWNED AUTOS ONLY	SCHEDULED AUTOS				
	HIRED AUTOS ONLY	NON-OWNED AUTOS ONLY				
	UMBRELLA LIAB	OCCUR				EACH OCCURRENCE \$
	EXCESS LIAB	CLAIMS-MADE				AGGREGATE \$
	DED RETENTION \$					
D A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		WC014649600(AOS) WC014649605(MA)	1/1/2017 1/1/2017	1/1/2018 1/1/2018	X PER STATUTE OTH-ER E L EACH ACCIDENT \$1,000,000 E L DISEASE - EA EMPLOYEE \$1,000,000 E L DISEASE - POLICY LIMIT \$1,000,000
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N <input checked="" type="checkbox"/> N/A				
	If yes, describe under DESCRIPTION OF OPERATIONS below					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

See remarks page for additional workers compensation policies  
General Liability Coverage has Pesticide or Herbicide Applicator Endorsement  
RE TruGreen, LP offices located at the Forum II at 1790 Kirby Parkway Memphis, TN 38138

## CERTIFICATE HOLDER

## CANCELLATION

TruGreen LP  
1790 Kirby Pkwy  
Forum II  
Memphis TN 38138

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
12/22/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

**PRODUCER**  
Arthur J. Gallagher Risk Management Services, Inc  
5500 Maryland Way, Suite 330  
Brentwood TN 37027

**CONTACT NAME:** JoAnn Warpool  
**PHONE (A/C, No, Ext):** 615-377-5153 **FAX (A/C, No):** 615-263-5853  
**E-MAIL ADDRESS:** JoAnn\_Warpool@ajg.com

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A	Insurance Company of State of PA	19429
INSURER B	Commerce and Industry Insurance Com	19410
INSURER C	National Union Fire Insurance Compa	19445
INSURER D	New Hampshire Insurance Company	23841
INSURER E		
INSURER F		

**INSURED**  
TruGreen Limited Partnership  
1790 Kirby Parkway  
Forum II Tower  
Memphis TN 38183

TRUGHOL-01

## COVERAGES

CERTIFICATE NUMBER: 1195132927

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B X	COMMERCIAL GENERAL LIABILITY		GL3629891	1/1/2017	1/1/2018	EACH OCCURRENCE \$3,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$3,000,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$3,000,000 GENERAL AGGREGATE \$20,000,000 PRODUCTS - COMP/OP AGG \$In \$20,000,000 \$
	CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					
	<input checked="" type="checkbox"/> Pest/Herb Appl					
	GEN'L AGGREGATE LIMIT APPLIES PER					
	POLICY PRO. JECT <input checked="" type="checkbox"/> LOC					
	OTHER					
C C C	AUTOMOBILE LIABILITY		CA1921813(AOS) CA1921814(VA) CA1921815(MA)	1/1/2017 1/1/2017 1/1/2017	1/1/2018 1/1/2018 1/1/2018	COMBINED SINGLE LIMIT (Ea accident) \$5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	ANY AUTO					
	OWNED AUTOS ONLY	SCHEDULED AUTOS				
	HIRED AUTOS ONLY	NON-OWNED AUTOS ONLY				
	UMBRELLA LIAB	OCCUR				EACH OCCURRENCE \$
	EXCESS LIAB	CLAIMS-MADE				AGGREGATE \$
	DED	RETENTION \$				\$
D A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N <input checked="" type="checkbox"/> N/A	WC014649600(AOS) WC014649605(MA)	1/1/2017 1/1/2017	1/1/2018 1/1/2018	X PER STATUTE OTH-ER E L EACH ACCIDENT \$1,000,000 E L DISEASE - EA EMPLOYEE \$1,000,000 E L DISEASE - POLICY LIMIT \$1,000,000
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)					
	If yes, describe under DESCRIPTION OF OPERATIONS below					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

See remarks page for additional workers compensation policies  
General Liability Coverage has Pesticide or Herbicide Applicator Endorsement  
RE TruGreen, LP offices located at the Forum II at 1790 Kirby Parkway Memphis, TN 38138

## CERTIFICATE HOLDER

## CANCELLATION

TruGreen LP  
1790 Kirby Pkwy  
Forum II  
Memphis TN 38138

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



## ADDITIONAL REMARKS SCHEDULE

Page 2 of 3

AGENCY Arthur J. Gallagher & Co.	NAMED INSURED TruGreen Limited Partnership
POLICY NUMBER see certificate	
OFFICE see certificate	EFFECTIVE DATE: 01/01/2017

### ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

INSURER(S) AFFORDING COVERAGE	NAIC#
INSURER	
INSURER	
INSURER	
INSURER	

ADDITIONAL POLICIES If a policy below does not include limit information, refer to the corresponding policy on the ACORD certificate form for policy limits

TYPE OF INSURANCE	ADDITIONAL	SYMBOL	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
D	WORKERS COMPENSATION	N/A	WC068022460 IL, KY, NC, NH, UT, VT SIR applies per policy ter	01/01/2017 ms & conditions	01/01/2018	
D	WORKERS COMPENSATION	N/A	WC014649604 GA, VA SIR applies per policy ter	01/01/2017 ms & conditions	01/01/2018	
D	WORKERS COMPENSATION	N/A	WC014649607 NJ, PA SIR applies per policy ter	01/01/2017 ms & conditions	01/01/2018	
D	WORKERS COMPENSATION	N/A	WC014649602 CA SIR applies per policy ter	01/01/2017 ms & conditions	01/01/2018	
D	WORKERS COMPENSATION	N/A	WC014649603 FL SIT applies per policy ter	01/01/2017 ms & conditions	01/01/2018	
D	WORKERS COMPENSATION	N/A	WC014649608 ND, OH, WA, WI, WY SIR applies per policy ter	01/01/2017 ms & conditions	01/01/2018	
D	WORKERS COMPENSATION	N/A	WC014649606 ME SIR applies per policy ter	01/01/2017 ms & conditions	01/01/2018	



## ADDITIONAL REMARKS SCHEDULE

Page 01

AGENCY Arthur J. Gallagher & Co.	NAMED INSURED TruGreen Limited Partnership
POLICY NUMBER see certificate	
CARRIER see certificate	NAIC CODE
	EFFECTIVE DATE 01/01/2017

### ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

Additional Description of Operations / Locations / Vehicles

#### Additional Information

\*The Named Insured includes (but is not limited to):

TruGreen Holding corporation FEIN #46-4321581

TruGreen, Inc. FEIN #36-3734601

TruGreen companies LLC FEIN #36-4313320

TruGreen Limited Partnership FEIN #36-3734669

TruGreen Home Landscape services, L.L.C. FEIN #20-5520972

Lake county Partnership FEIN # 36-3453078

TruGreen Limited Partnership dba Barefoot Grass FEIN # 36-3734669

TruGreen Limited Partnership dba EPM Lawncare FEIN #36-3734669

#### EG Systems, LLC

d/b/a Scotts Lawn Service

d/b/a Action Pest Control

d/b/a Ortho Pest Control

1. XL HOLD HARMLESS AND INDEMNITY

To the fullest extent permitted by law, the contractor expressly agrees to indemnify and hold the Township of Plymouth (Township), its elected and appointed officials, employees and volunteer and others working on behalf of the Township, harmless from and against all loss, cost, expense, damage, liability or claims, whether groundless or not, arising out of the bodily injury, sickness or disease (including death resulting at any time therefrom) which may be sustained or claimed by any person or persons, or the damage or destruction of any property, including the loss of use thereof, based on any act or omission, negligent or otherwise, of contractor or anyone acting in its behalf in connection with or incident to this contract or the work to be performed hereunder, except that the contractor shall not be responsible to the Township on indemnity for damages caused by or resulting from the Township's sole negligence; and the Contractor shall, at its own cost and expense, defend any such claim and any suit, action, or proceeding which may be commenced hereunder, and the Contractor shall pay any and all judgments which may be recovered in any such suit, action or proceeding, and any and all expense, including, but not limited to, costs, attorneys' fees and settlement expenses which may be incurred therein.

PLEASE PRINT:

Company Name Trugreen

Authorized Representative

Signature/Date  3.22.2017

## **XII. NON-IRAN LINKED BUSINESS CERTIFICATION**

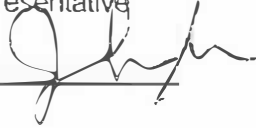
Pursuant to Michigan law before accepting any bid or proposal or entering into any contract for goods and services with any prospective Vendor, the Vendor must certify that it is not an "Iran Linked Business".

By signing below, I certify and agree on behalf of myself and the company submitting this proposal the following: (1) that I am duly authorized to legally bind the company submitting this proposal; and (2) that the company submitting this proposal is not an "Iran Linked Business," as that term is defined in Section 2(e) of the Iran Economic Sanctions Act, being Michigan Public Act No. 517 of 2012; and (3) That I and the company submitting this proposal will immediately comply with any further certifications or information submissions requested by the Township in this regard."

PLEASE PRINT:

Company Name Trugreen

Authorized Representative

Signature/Date  3.22.17

This form must be completed and returned with your bid.

### XIII. REFERENCES

List at least three references with whom you have had similar contracts during the past three years. Include letters of reference when available.

1. Company or Township City of Plymouth  
Contact Name Adam Gierlach  
Telephone Number 734 453 1234 ext. 231  
E-mail agerlach@ci.plymouth.mi.us
  
2. Company or Township Plymouth Parks and Recreation  
Contact Name Steve Anderson  
Telephone Number (734) 455-6620 ext. 302  
E-mail sanderson@ci.plymouth.mi.us
  
3. Company or Township City of Wixom  
Contact Name Jim Byrd  
  
Telephone Number (248) 521-7637  
E-mail jbyrd@wixomgov.org

This form must be completed and returned with your bid.

**BOARD OF TRUSTEES BOARD MEETING**

**APRIL 11, 2017**

**ITEM G.2:**

**WAYNE COUNTY ASSESSING (WCA)  
CONTRACT AMENDMENT**

**Douglas Shaw and Aaron Powers**





## **PROPOSAL FOR PROFESSIONAL SERVICES**

Client: Kurt Heise  
Plymouth Township  
9955 N. Haggerty Rd.  
Plymouth, MI 48170

Date: March 30, 2017

### **Scope of Work:**

WCA Assessing would provide for the full time appraiser position for the remainder of the existing contract.

### **Assumptions and limiting conditions:**

- All work performed under the above scope of work would be completed by employees of WCA Assessing.
- Work performed under the above scope of work would be mutually agreed upon by both parties and defined by the amendment of the existing contract.
- WCA Assessing, while providing services for Plymouth Township would carry comprehensive general liability insurance, workman's compensation insurance, and professional liability and errors and omissions insurance to an agreed upon specification to indemnify Plymouth Township.
- WCA shall acknowledge receipt of and adhere by any ethics, computer usage, or other such policies as required by Plymouth Township.

Fees:

Fees for providing a full time appraiser position for the remainder of the existing contract:

May 2017 - October 2017	\$18,750
November 2017 - October 2018	\$45,000

Payment is invoiced in twelve equal monthly installments.

Upon review, if you would like a proposed contract to review, or have any questions regarding any of the assumptions and limiting conditions, scope of work, or detail of work to be performed, please do not hesitate to contact Doug Shaw or Aaron Powers.

**BOARD OF TRUSTEES BOARD MEETING**

**APRIL 11, 2017**

**ITEM G.3:**

**POINT AND PAY CONTRACT**

**Treasurer Mark Clinton**



## CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

**MEETING DATE:** April 11, 2017

**ITEM:** Online Payments through Point and Pay

**PRESENTER:** Mark Clinton, Treasurer

**BACKGROUND:**

As discussed in a previous study session, it is my wish to provide Township residents with more flexible options to make tax payments, water bill payments and miscellaneous building department payments.

**ACTION REQUESTED:** Authorize the Treasurer to move forward with plans to provide residents with more flexible payment options.

**RECOMMENDATION:** Approve request

**PROPOSED MOTION:** I move to authorize the Treasurer to move forward with plans to enter into an agreement with online payments through Point and Pay and to allow the Township Supervisor and Clerk to sign the agreement, with the understanding that all associated costs will be passed on to the users, not the Township.

**ATTACHMENTS:** Agreement

Moved By \_\_\_\_\_ Seconded By \_\_\_\_\_

ROLL CALL:

\_\_\_\_\_ JD \_\_\_\_\_ CC \_\_\_\_\_ MC \_\_\_\_\_ KH \_\_\_\_\_ JV \_\_\_\_\_ GH \_\_\_\_\_ BD

**CHARTER TOWNSHIP OF PLYMOUTH**

**RESOLUTION REGARDING**

**ONLINE PAYMENTS THRU POINT & PAY**

The Treasurer's office desires to provide the township residents with more flexible options to make tax payments, water bill payments and miscellaneous building department payments. We desire to enter into an agreement with Point & Pay to offer their payment processing solutions directly to our residents.

Point & Pay

- National payment processing solution company
- Integrated into BS&A software (preferred partner)
- 2000 clients in 48 states

Service Offerings

- Online payments via credit cards or electronic checks
- Integration into Plymouth Township website – icon for "Online Payments"
- Credit card readers for township counter payments
- IVR 800 number for phone payments
- Direct deposits into township accounts

Fees

- 3% credit card convenience fee (to residents)
- \$3 for electronic check
- No charge to Plymouth Township

**Service agreement attached**

**POINT & PAY, LLC**  
**E-PAYMENT SERVICES AGREEMENT**

**Parties:**

Point & Pay, LLC ("PNP")  
A subsidiary of NAB, doing business in Delaware

[Plymouth Township, MI] ("Client")

**Terms**

**SECTION 1                      E-PAYMENT SERVICES**

**1.1            Access to Payment Modules**

**1.1.1** Pursuant to this E-Payment Services Agreement (this "**Agreement**"), PNP grants Client a limited, non-exclusive, non-transferable and terminable license for the duration of the Term to use the electronic payment services (the "**Services**") and payment modules (each, a "**Module**") chosen in the attached product application ("**Product Application**") to enable Client's customers ("**Customers**") to make payments to Client using a Payment Device. "**Payment Device**" means the payment type(s) chosen by Client on the Product Application. A description of all Modules, Services, training and support offered by PNP is attached as Exhibit A (the "**Services Description**").

**1.1.2** At the time of Client's execution of this Agreement, Client shall also return the completed Client Application to PNP. Subject to the terms and conditions of this Agreement, the Services may be also be used by the affiliated offices, bureaus, agencies or departments of Client ("**Affiliates**"). Each Affiliate shall complete a Client Application prior to commencement of the Services.

**1.2            Client Representatives**

PNP will provide Client's authorized representatives with a logon and password to access the Counter Module. Client shall be solely responsible for maintaining the confidentiality and security of the logons and passwords provided by PNP. Client will cause each of its representatives to change the initial password, keep the passwords confidential, refrain from sharing passwords and/or logon information with any unauthorized user, and use no other password to access the Counter Module. PNP shall be entitled to rely on any communications it receives under Client's passwords, logon information, and/or account number as having been sent by Client, without conducting any further checks as to the identity of the user of such information. PNP will not be responsible for the operability or functionality of any of Client's computer equipment, system, browser or Internet connectivity.

**1.3            Payment Device Transactions**

All Payment Device transactions using the Services will be processed through a secured link. The parties to each Payment Device transaction will be the Customer cardholder, the Client and PNP.

**1.4            Service Promotion**

Client will use reasonable efforts to promote the Services and build awareness of the Services with its customers through various media including, but not limited to:

- Print: Bill inserts, counter displays, and announcements in Client's newsletter
- Online: Home page announcements with an easily accessible, one-click link to payments page.
- Phone/IVR: Pre-recorded message with the ability to transfer to payments IVR (e.g., "Press 2 to make a payment") or provide the IVR phone number to call.
- Joint Press Releases: The parties shall mutually agree upon press releases announcing the availability of electronic payment services and the partnering of Client and PNP.

**1.5            Trademark License**

PNP grants Client a limited, non-exclusive, non-transferable license to use the PNP trademarks, service marks and logos provided by PNP to Client (the "**Trademarks**") solely in connection with Client's promotion of the Services to Customers. Client shall not alter the Trademarks nor use the Trademarks in any way which is disparaging, dilutive or otherwise adversely affects the reputation of PNP.

**1.6            Client Logo License**

Client grants PNP a limited, non-exclusive, non-transferable license to use its applicable logos, copyrighted works and trademarks ("**Client Marks**") solely in connection with the Services provided to Client. Client shall provide the Client Marks to PNP for use with the Services.

## SECTION 2

## COMPENSATION

### 2.1 Services Transaction Fee

PNP will charge the transaction fee to use the Services set forth on the Product Application. If Services fees are charged directly to Customers by PNP, Customers will receive a notice each time they use the Services stating that the Services are provided by PNP and that a convenience fee is charged for use of the Services. PNP may change the amount of such fee by notifying Client of such new amount at least thirty (30) days prior to such change.

### 2.2 Activation Fee

If applicable, Client shall pay the one-time Activation Fee set forth on the Product Application. If the Activation Fee or any portion of the Activation Fee is waived by PNP and the Client does not implement the Service under this Agreement within six months after the Effective Date, other than due to a material breach by PNP, the waived portion of the Activation Fee shall become immediately due and payable.

### 2.3 Charge-backs and Returns

Unless otherwise specified in the Product Application, PNP will set off (a) the amount of any charge-backs, refusals to pay and returns from any amounts otherwise owing by PNP to Client and (b) a transaction handling fee for charge-backs and non-sufficient funds (NSF) as specified in the Product Application.

### 2.4 ACH Debit of Fees

Client hereby authorizes PNP, and any subsidiary or successor thereof, solely with respect to amounts due pursuant to this Agreement and any subsequent agreements between Client and PNP, including but not limited to service fees, transaction fees, charge-backs and returns as set forth in Sections 2.1 and 2.3 of this Agreement, to initiate Automated Clearing House ("ACH") Authorizations to credit and debit Client's bank account as set forth on the Banking Authorization Form attached hereto as Exhibit B or otherwise provided by Client. Client acknowledges that it will be subject to a \$25 reject fee if items are returned for insufficient funds.

## SECTION 3

## INTELLECTUAL PROPERTY; CONFIDENTIALITY

### 3.1 No Transfer or License

Except for the rights expressly granted to Client in this Agreement, no PNP Intellectual Property Right is transferred or licensed to Client pursuant to this Agreement, by implication or otherwise. PNP reserves and retains all rights, title and interests in and to the PNP Intellectual Property Rights, and all copies, revisions, modifications, updates, and upgrades thereof. Client agrees not to remove, alter or destroy any copyright, patent notice, trademark or other proprietary markings or confidential legends placed on or within any portion of the PNP Intellectual Property Rights. For purposes of this Agreement, "Intellectual Property Rights" means all the intellectual

property, industrial and other proprietary rights, protected or protectable, under the laws of the United States, any foreign country, or any political subdivision thereof, including (a) all trade names, trade dress, trademarks, service marks, logos, brand names and other identifiers, (b) copyrights, moral rights (including rights of attribution and rights of integrity), (c) all trade secrets, inventions, discoveries, devices, processes, designs, techniques, ideas, know-how and other confidential or proprietary information, whether or not reduced to practice, (d) all domestic and foreign patents and the registrations, applications, renewals, extensions and continuations (in whole or in part) thereof, and (e) all goodwill associated with any of the foregoing and (f) all rights and causes of action for infringement, misappropriation, misuse, dilution or unfair trade practices associated with (a) through (d) above.

### 3.2 Ownership and Use of PNP Materials

Any software developed by or on behalf of PNP for use in connection with the Services remains the exclusive property of PNP. Client will not sell, transfer, barter, trade, license, modify or copy any such software. Web pages accessible through use of the Services are the copyrighted intellectual property of PNP and may not be copied in whole or part by anyone. Any training materials (including, but not limited to, webinars and manuals) provided to Client by PNP shall remain the exclusive property of PNP. PNP grants Client and Client's personnel a limited, non-exclusive, non-transferrable license to use and to make copies of the training materials with its personnel solely in connection with the Services. Training materials may not be modified by Client or its personnel or disclosed to any third party, including Client's end-user customers. Client shall ensure all personnel shall complete and review all training materials prior to using the Services.

### 3.3 Reverse Engineering

Client will not reverse engineer, reverse assemble, decompile or disassemble any of PNP's intellectual property, nor will Client attempt to do so or enable any third party to do so or otherwise attempt to discover any source code, modify the Service in any manner or form, or use unauthorized modified versions of the Service, including (without limitation) for the purpose of building a similar or competitive product or service or for the purpose of obtaining unauthorized access to the Service. Client is expressly prohibited from sublicensing use of the Service to any third parties. If Client becomes aware that any person has engaged or is likely to have engaged in any of the activities described in this Section 3.3, Client will promptly notify PNP.

### 3.4 Confidential Information

**3.4.1** Any Confidential Information provided by PNP to Client pursuant to this Agreement will remain the exclusive property of PNP. PNP shall conspicuously label all documents that contain confidential information as "Confidential." Client will disclose such Confidential Information only to those of its representatives and employees who need to know such Confidential Information for purposes of performing this Agreement, who are informed of the confidential nature of the Confidential Information and who agree, for the benefit of PNP, to be bound by the terms of confidentiality in this Agreement. Client will, and will cause each of its representatives and employees, to keep confidential and not to disclose in any manner whatsoever any Confidential Information provided by PNP pursuant to this Agreement, and not to use such Confidential Information, in whole or in part, directly or indirectly, for any purpose at any time other than for the purposes contemplated by this Agreement. Notwithstanding the foregoing, if Client is a city, county, township or similar entity, or government agency or department thereof, Client may disclose Confidential Information as necessary to comply with applicable public records laws.

**3.4.2** For purposes of this Agreement, "**Confidential Information**" means all nonpublic or proprietary information of PNP, including proprietary, technical, development, marketing, sales, operating, performances, cost, know-how, business and process information, computer programs and programming techniques, security features (including, without limitation, multi-level access and log-in features, audit trail setup, interfaces between the Counter Module and the Internet or IVR Modules), all record bearing media containing or disclosing such information and techniques, and anything marked confidential, that is disclosed by PNP to Client pursuant to this Agreement. Confidential Information also includes the terms and conditions of this Agreement.

### 3.5 Exclusions

The term Confidential Information will not apply to information that: (a) is or becomes generally available to the public other than as a result of a disclosure by Client in breach of this Agreement; (b) was within Client's possession prior to its disclosure by or on behalf of PNP, provided that the discloser of such information was not known by Client to be bound by a confidentiality agreement with, or other contractual, legal or fiduciary obligation of confidentiality to, PNP with respect to such information; (c) becomes available to Client on a non-confidential basis from a source other than PNP, provided that such source is not known by Client to be bound by a confidentiality agreement with, or other contractual, legal or fiduciary obligation of confidentiality to, PNP with respect to such information; or (d) is developed independently by Client, as demonstrated by the written records of Client, without use of such information. The confidentiality obligations of Client pursuant to this Agreement will not apply to any Confidential Information of PNP that Client is legally compelled to disclose. In the event Client becomes legally compelled to disclose any

Confidential Information provided pursuant to this Agreement, Client will provide PNP with prompt written notice so that PNP may seek a protective order or other appropriate remedy or waive compliance with the confidentiality provisions of this Agreement.

### 3.6 Failure to Comply

If Client fails to comply with any of its obligations pursuant to this Section 3, PNP will have the right to immediately terminate this Agreement by providing written notice of such termination to Client.

### 3.7 Survival

The rights and obligations of the parties provided for in this Section 3 will survive any expiration or termination of this Agreement or its term.

## SECTION 4 WARRANTIES; DISCLAIMER

### 4.1 Warranties

**4.1.1** Each party represents and warrants that it has the full legal right, authority and power to enter into this Agreement and perform its obligations hereunder.

**4.1.2** PNP represents and warrants that the Services will be provided in a professional, workman-like manner consistent with industry standards.

### 4.2 Disclaimers

**4.2.1** PNP does not represent that Client's or its Customers use of the Services will be uninterrupted or error-free, or that the system that makes the Services available will be free of viruses or other harmful components resulting from the Internet or any third party providers or products outside the control of PNP.

**4.2.2** EXCEPT FOR THE WARRANTIES EXPRESSLY SET FORTH IN THIS SECTION 4, PNP DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, STATUTORY OR OTHERWISE, INCLUDING, WITHOUT LIMITATION, WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT. THE SERVICE IS PROVIDED TO CLIENT ON AN "AS IS" AND "AS AVAILABLE" BASIS, AND IS FOR COMMERCIAL USE ONLY.



## SECTION 5

### LIMITATIONS OF LIABILITY AND OBLIGATION

#### 5.1 Damages and Liability Limit

IN NO EVENT WILL EITHER PARTY BE LIABLE TO THE OTHER PARTY OR ANY THIRD PARTY IN CONNECTION WITH THIS AGREEMENT FOR INDIRECT, INCIDENTAL, CONSEQUENTIAL, RELIANCE, SPECIAL, EXEMPLARY OR PUNITIVE DAMAGES, INCLUDING DAMAGES FOR LOST PROFITS, EVEN IF THE OTHER PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. EACH PARTY RELEASES THE OTHER PARTY AND ALL OF THE OTHER PARTY'S AFFILIATES, EMPLOYEES, AND AGENTS FROM ANY SUCH DAMAGES. IN NO EVENT WILL PNP HAVE OR INCUR ANY LIABILITY TO CLIENT OR ANY THIRD PARTY IN EXCESS OF THE AGGREGATE COMPENSATION RECEIVED BY PNP FOR THE SIX-MONTH PERIOD IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO A CLAIM FOR SUCH LIABILITY. THE FOREGOING EXCLUSIONS AND LIMITATIONS WILL APPLY TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, EVEN IF ANY REMEDY FAILS ITS ESSENTIAL PURPOSE.

#### 5.2 Refusals of Payment

PNP will not be liable for charge-backs or other refusals of payment initiated by any Customer. All such charge-backs and other refusals of payment will be refunded by PNP to the Customer and Client will mark and otherwise treat the related Customer account as "unpaid."

#### 5.3 Errors and Omissions

PNP will not be liable for any errors or omissions in data provided by Client or Customers. Client will be responsible for the accuracy of data provided to PNP for use in providing the Services.

#### 5.4 Bank Actions

PNP will not be liable for any errors, omissions or delays attributable to the acts or omissions of any bank or other third party involved in the processing of any Payment Device payment.

## SECTION 6 CARDHOLDER DATA SECURITY

To the extent applicable, each of the parties shall be required to comply at all times with the Payment Card Industry Data Security Standard Program ("PCI-DSS") in effect and as may be amended from time to time during the term of the Agreement. The current PCI-DSS specifications are available on the PCI Security Standards Council website at <https://www.pcisecuritystandards.org>.

## SECTION 7 EXCLUSIVITY

Client agrees that PNP will be the exclusive provider of fee-based electronic payment services and that Client will not procure similar such services from any other party.

## SECTION 8

### TERM AND TERMINATION

#### 8.1 Term

The initial term of this Agreement will commence on the Effective Date and will end on the third (3<sup>rd</sup>) anniversary of the Effective Date (the "Initial Term"). This Agreement will automatically renew for successive one (1)-year terms (each, a "Renewal Term," and the Initial Term and any Renewal Term may be referred to as a "Term"). The term of this Agreement will terminate at the end of the Initial Term or any subsequent Renewal Term if either party provides written notice of such termination to the other party at least sixty (60) days prior to the expiration of the applicable Term.

#### 8.2 In the Event of Breach; Effect on Affiliates

**8.2.1** Subject to the opportunity to cure set forth below, either party may terminate this Agreement upon sixty (60) days written notice to the other party in the event of a material, uncured breach of any provision of this Agreement by the other party. Such notice by the complaining party shall expressly state all of the reasons for the claimed breach in sufficient detail so as to provide the alleged breaching party a meaningful opportunity to cure such alleged breach ("Notice").

**8.2.2** Following receipt of Notice, the alleged breaching party shall have sixty (60) days to cure such alleged breach. Upon termination or expiration of this Agreement, Client shall have no rights to continue use of the Service or the Modules. Expiration or termination of the Agreement by Client or PNP shall also terminate the Affiliates' rights under the Agreement unless otherwise agreed by the parties in writing. PNP may terminate the Agreement solely with respect to an individual Affiliate without affecting the rights and obligations of Client and other Affiliates under the Agreement.

#### 8.3 Modification to or Discontinuation of the Service

PNP reserves the right at any time and from time to time to modify, temporarily or permanently, the Service (or any part thereof). In addition, PNP will have the right to discontinue accepting any Payment Device by providing not less than ten (10) days' written notice to Client. In the event that PNP modifies the Service in a manner which removes or disables a feature or functionality on which Client materially relies, PNP, at Client's request, shall use commercially reasonable efforts to substantially restore such functionality to Client. In the event that PNP is unable to substantially restore such functionality within sixty (60) days, Client shall have the right to terminate the Agreement. Client acknowledges that PNP reserves the right to discontinue offering the Service and any support at the conclusion of Client's then-current Term. Client agrees that PNP shall not be liable to Client nor to any third party for any modification of the Service as described in this Section.

## SECTION 9

### PAYMENT DEVICE TRANSACTION DEPOSITS

The exact amount of each approved Payment Device transaction will be electronically deposited into the Client bank account identified on the Client Application. PNP shall initiate such deposits as specified on the attached Client Application. PNP will provide Client's authorized employees with access to PNP's online transaction reports for reconciliation purposes.

## SECTION 10

### FORCE MAJEURE

PNP will not be responsible for its failure to perform under this Agreement due to causes beyond its reasonable control, including acts of God, wars, riots, revolutions, acts of civil or military authorities, terrorism, fires, floods, sabotage, nuclear incidents, earthquakes, storms, or epidemics. If the provision of Services under this Agreement is delayed by such an event or condition, PNP will promptly notify Client thereof. PNP will use commercially reasonable efforts to overcome any such cause for delay as soon as is reasonably practicable.

## SECTION 11

### GOVERNING LAW

This Agreement will be interpreted, construed and enforced in all respects in accordance with the laws of the State of (Michigan) without reference to its conflicts of law principles.

## SECTION 12

### NOTICES

All notices or other communications required or permitted by this Agreement must be in writing and will be deemed to have been duly given when delivered personally to the party for whom such notice was intended, or upon actual receipt if sent by facsimile or delivered by a nationally recognized overnight delivery service, or at the expiration of the third day after the date of deposit if deposited in the United States mail, postage pre-paid, certified or registered, return receipt requested, to the respective parties at:

If to Client:	See Merchant Application
If to PNP:	Point & Pay, LLC 110 State St. E, Suite D Oldsmar, FL 34677

## MISCELLANEOUS

The headings of sections and subsections of this Agreement are for convenience of reference only and will not be construed to alter the meaning of any provision of this Agreement. PNP is an independent contractor and nothing in this Agreement will be deemed to create any agency, employee-employer relationship, partnership, franchise or joint venture between the parties. Except as otherwise specifically provided in this Agreement, neither party will have, or represent that it has the right, power or authority to bind, contract or commit the other party or to create any obligation on behalf of the other party. Each of the parties will have any and all rights and remedies available to them under all applicable laws. The remedies provided for in this Agreement will be deemed to be non-exclusive and in addition to any other available remedy at law or in equity. All rights and remedies are cumulative and may be exercised singularly or concurrently. Client may not assign or transfer any of its rights or delegate any of its obligations under this Agreement to any third party, by operation of law or otherwise, without the prior written consent of PNP. Any attempted assignment or transfer in violation of the foregoing will be void. This Agreement will be binding upon, and inure to the benefit of, the successors and permitted assigns of the parties. Client shall comply with all applicable laws, rules, treaties, and regulations in its performance of this Agreement. If any provision of this Agreement is held by a court of law to be illegal, invalid or unenforceable, the remaining provisions of this Agreement will not be affected and the illegal, invalid, or unenforceable provision will be deemed modified such that it the intention of the parties to the fullest extent possible. No amendment or modification of this Agreement will be effective unless it is in writing and executed by both of the parties. Nothing contained in this Agreement establishes, creates, or is intended to or will be construed to establish or create, any right in or obligation to any third party. This Agreement, the Exhibit(s) and the Client Application set forth the entire agreement and understanding of the parties with respect to the subject matter hereof and supersedes any and all prior or contemporaneous understandings and agreements, whether written or oral, between the parties with respect to such subject matter.

---

The parties have duly executed this Agreement as of the date of the last signature below (the "Effective Date").

Point & Pay, LLC

[Plymouth Township, MI]

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## Exhibit A Services Description

The following is a description of all Services and Modules offered by PNP. PNP shall provide the Services to Client and its end-user customers via the specific Modules and Payment Devices chosen by Client in the Client Application. Applicable fees, if any, for Client's elections are set forth on the Client Application. The Services include support and training outlined below at no additional charge to Client.

### Service Modules

- **Counter Module.** The Counter Module allows customers to make payments to Client in a face-to-face environment or over the phone using a Payment Device. PNP will issue unique confirmation numbers to customers who have completed a payment transaction using the Counter Module. The Counter Module also enables Client's staff to access reports via the web. The Counter Module is required to access the PNP Services. The Counter Module may be used in conjunction with or independently of point-of-sale (POS) terminals.
- **Web Module.** The Web Module allows customers to make payments to Clients online using a Payment Device via a secure website hosted by PNP. Customers who elect to make payments via the Internet can follow a link from the Client website to the Client-branded, PNP-hosted web pages to submit a payment. PNP will issue unique confirmation numbers to customers who have completed a payment transaction using the Web Module. Client may elect bill presentment and account validation functionality for the one-time set-up fee set forth on the Client Application under "Data File Integration."
- **Interactive Voice Response (IVR) Module.** The IVR Module allows Customers to make payments to Clients over the phone using a Payment Device. The Customer calls a toll-free phone number provided and managed by PNP to access the Client branded IVR. The IVR system recognizes Customer instructions through making a payment; the phone keypad is used to enter Payment Device numbers. The IVR system is configured and tested by PNP. PNP will issue unique confirmation numbers to customers who have completed a payment transaction using the IVR Module. Election of the IVR Module includes a Client-branded IVR environment and, if applicable, Client shall pay the one-time IVR set-up fee for the IVR Module set forth on the Client Application. In addition, Client may elect to have bill presentment and account validation functionality enabled through the IVR for the one-time set-up fee on the Client Application under "Data File Integration."

### Customer Payment Devices

Each of the Modules can provide the Customer with the ability to pay by Credit Card, Debit Card and/or Electronic Check.

### Training

PNP shall provide instruction manuals and up to four (4) hours of webinar training to Client and Client personnel in connection with the Modules chosen by Client.

### Support

The following support shall be provided to Client and Client's customers at no additional charge during the term of the Services:

- First Level Support. PNP shall provide first-level support to Customers via PNP's call center. Customer service representatives shall be available 8 a.m. EST to 10 p.m. EST M-F, to handle customer inquiries.
- Second Level Support. PNP shall provide first-level support to Client via telephone. Second level support shall be available Monday through Friday during normal business hours.

Support availability shall be exclusive of downtime due to scheduled maintenance or events out of PNP's control. Support for the Products may be modified, suspended or terminated in PNP's sole discretion upon prior written notice.

**Exhibit B**

**Client Application**

**Client Bank Banking Application**

**Product Application**

**BOARD OF TRUSTEES BOARD MEETING**

**APRIL 11, 2017**

**ITEM G.4:**

**COLLECTION AGREEMENT WITH  
PLYMOUTH CANTON SCHOOLS**

**Treasurer Mark Clinton**



## CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

**MEETING DATE:** April 11, 2017

**ITEM:** 2017 Summer Tax Collection Agreement between Plymouth Canton Community Schools and the Charter Township of Plymouth

**PRESENTER:** Mark Clinton, Treasurer

**BACKGROUND:**

The Revised School District Code (MCL 380.1613) provides for the school district to reach agreement with the local tax collecting unit to serve as tax collector for the summer property tax levy and the State Education Tax (SET).

**ACTION REQUESTED:** Approve the accompanying resolution authorizing the Treasurer to collect and distribute the above taxes and to charge an appropriate per parcel fee of \$3.60.

**RECOMMENDATION:**

**PROPOSED RESOLUTION:** I move to approve Resolution #2017-04-11-10 authorizing the Treasurer of the Charter Township of Plymouth to collect and distribute the summer property tax levy and State Education Tax for Plymouth Township property owners within the Plymouth Canton Community Schools and to authorize the Township Supervisor and Clerk to sign the annual 2017 Summer Tax Collection Agreement.

**ATTACHMENTS:** 2017 Summer Tax Collection Agreement and Statement of Services

Moved By \_\_\_\_\_ Seconded By \_\_\_\_\_

ROLL CALL:

\_\_\_\_\_ JD \_\_\_\_\_ CC \_\_\_\_\_ MC \_\_\_\_\_ KH \_\_\_\_\_ JV \_\_\_\_\_ GH \_\_\_\_\_ BD

**CHARTER TOWNSHIP OF PLYMOUTH**  
**RESOLUTION REGARDING**  
**PROPERTY TAX COLLECTION FEE**

The treasurer is responsible for negotiating a school summer tax collection fee (Plymouth-Canton Schools & Schoolcraft College). The agreement must be approved by the township board.

The agreement can only be for 1 year.

Recommended Fees:

	<b>Est # of Parcels</b>	<b>Fee per Parcel</b>	<b>Total</b>
Plymouth-Canton	11,500	\$3.60	\$41,400
Schoolcraft College	11,500	\$1.10	\$12,650
<b>TOTAL</b>	11,500	<b>\$4.70</b>	<b>\$54,050</b>

These fees are consistent with those of Canton and Plymouth.

**PLYMOUTH-CANTON COMMUNITY SCHOOLS**

**2017 SUMMER TAX COLLECTION AGREEMENT**

**WITH**

**CHARTER TOWNSHIP OF PLYMOUTH**

**Resolution #2017-04-11-10**

This AGREEMENT, entered into this 11th day of April, 2017, by and between the CHARTER TOWNSHIP OF PLYMOUTH, with offices at 9955 N Haggerty Rd, Plymouth, hereinafter called "Township" and PLYMOUTH-CANTON COMMUNITY SCHOOLS, with offices at 454 S. Harvey Street, Plymouth, Michigan hereinafter called "School District".

WHEREAS, the Township is willing to collect the 2017 Summer Taxes for said School District; and

WHEREAS, it is desired that the cost of such services be on a per-parcel basis paid by the School District;

NOW THEREFORE, in consideration of the promises and covenants hereinafter set forth, it is mutually agreed as follows:

1. The Township shall collect ad valorem real and personal property taxes for School District for summer tax collections beginning with July 1, 2017. After September 14, 2017, the Township shall add an interest charge to each unpaid bill as established by state statute.
2. For these services, School District shall pay the Township \$3.60 for each parcel billed in July, 2017. The above charges shall be payable on July 1, 2017.
3. School District agrees to furnish to the Clerk of the Township a certified copy of the amount of millage requested to be levied no later than June 15, 2017, in order that statements may be prepared in a timely fashion and mailed out by July 1, 2017.
4. The Township will distribute all funds collected for School District per the state law to the bank account provided by the School District.
5. The Township shall prepare the delinquent roll to March 1, 2018, and deliver the delinquent roll to the Wayne County Treasurer's office.
6. In the event that the Township elects by resolution of its Board to include a 1% Property Tax Administration Fee on its summer tax bill, this Agreement will immediately terminate.
7. Schedule A, Statement of Services, is to be part of the Agreement.



**Plymouth-Canton Community Schools**

**In the presence of:**

By \_\_\_\_\_  
\_\_\_\_\_

By \_\_\_\_\_  
\_\_\_\_\_

**Charter Township of Plymouth**

**In the presence of:**

By \_\_\_\_\_  
Kurt Heise  
Supervisor  
\_\_\_\_\_

By \_\_\_\_\_  
Jerry Vorva  
Clerk  
\_\_\_\_\_

SCHEDULE A - STATEMENT OF SERVICES

CHARTER TOWNSHIP OF PLYMOUTH

1. Township will maintain a master summer tax roll.
2. Township will submit the delinquent tax roll to the Wayne County Treasurer as of March 1, 2018.
3. Township will mail out summer tax statements.
4. Township will supply and process deferral notices and forms for farmers, senior citizens, veterans, and disabled where applicable.
5. Township will supply notice to each taxpayer the rate per taxing authority, payment deadline, and interest incurred after September 14, 2017.
6. Township will send proper receipted tax statements as paid.
7. Township will place proper collection notices in newspaper.
8. Township will institute jeopardy lien procedure where applicable.
9. Township will deposit, as per state law, all taxes collected directly into the Plymouth-Canton Community Schools Tax Account at a financial institution provided by the School District. The School District will be notified by e mail when the transfer takes place. Any interest earned prior to being disbursed will remain with the Township.

**BOARD OF TRUSTEES BOARD MEETING**

**APRIL 11, 2017**

**ITEM G.5:**

**COLLECTION AGREEMENT WITH  
SCHOOLCRAFT COLLEGE**

**Treasurer Mark Clinton**



## CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

**MEETING DATE:** April 11, 2017

**ITEM:** 2017 Summer Tax Collection Agreement between Schoolcraft Community College and the Charter Township of Plymouth

**PRESENTER:** Mark Clinton, Treasurer

**BACKGROUND:**

The Revised School District Code (MCL 380.1613) provides for the school district and community college to reach agreement with the local tax collecting unit to serve as tax collector for the summer property tax levy.

**ACTION REQUESTED:** Approve the accompanying resolution authorizing the Treasurer to collect and distribute the above taxes and to charge an appropriate per parcel fee of \$1.10.

**RECOMMENDATION:**

**PROPOSED RESOLUTION:** I move to approve Resolution #2017-04-11-11 authorizing the Treasurer of the Charter Township of Plymouth to collect and distribute the summer property tax levy for Plymouth Township property owners within the Schoolcraft Community College District and to authorize the Township Supervisor and Clerk to sign the annual 2017 Summer Tax Collection Agreement.

**ATTACHMENTS:** 2017 Summer Tax Collection Agreement and Statement of Services

Moved By \_\_\_\_\_ Seconded By \_\_\_\_\_

ROLL CALL:

\_\_\_\_\_ JD \_\_\_\_\_ CC \_\_\_\_\_ MC \_\_\_\_\_ KH \_\_\_\_\_ JV \_\_\_\_\_ GH \_\_\_\_\_ BD

**SCHOOLCRAFT COLLEGE****2017 SUMMER TAX COLLECTION AGREEMENT****WITH****CHARTER TOWNSHIP OF PLYMOUTH****Resolution #2017-04-11-11**

This AGREEMENT, entered into this 11th day of April, 2017, by and between the CHARTER TOWNSHIP OF PLYMOUTH, with offices at 9955 N Haggerty Rd, Plymouth, hereinafter called "Township" and SCHOOLCRAFT COLLEGE, with offices at 18600 Haggerty Rd., Livonia, Michigan hereinafter called "Schoolcraft College".

WHEREAS, the Township is willing to collect the 2017 Summer Taxes for Schoolcraft College; and

WHEREAS, it is desired that the cost of such services be on a per-parcel basis paid by the Schoolcraft College;

NOW THEREFORE, in consideration of the promises and covenants hereinafter set forth, it is mutually agreed as follows:

1. The Township shall collect ad valorem real and personal property taxes for Schoolcraft College for summer tax collections beginning with July 1, 2017. After September 14, 2017, the Township shall add an interest charge to each unpaid bill as established by state statute.
2. For these services, Schoolcraft College shall pay the Township \$1.10 for each parcel billed in July, 2017. The above charges shall be payable on July 1, 2017.
3. Schoolcraft College agrees to furnish to the Clerk of the Township a certified copy of the amount of millage requested to be levied no later than June 15, 2017, in order that statements may be prepared in a timely fashion and mailed out by July 1, 2017.
4. The Township will distribute all funds collected for School District per the state law to the bank account provided by Schoolcraft College.
5. The Township shall prepare the delinquent roll to March 1, 2018, and deliver the delinquent roll to the Wayne County Treasurer's office.
6. In the event that the Township elects by resolution of its Board to include a 1% Property Tax Administration Fee on its summer tax bill, this Agreement will immediately terminate.
7. Schedule A, Statement of Services, is to be part of the Agreement.

**SCHOOLCRAFT COLLEGE**

In the presence of:

By \_\_\_\_\_  
\_\_\_\_\_

By \_\_\_\_\_  
\_\_\_\_\_

**Charter Township of Plymouth**

In the presence of:

By \_\_\_\_\_  
Kurt Heise  
Supervisor  
\_\_\_\_\_

By \_\_\_\_\_  
Jerry Vorva  
Clerk  
\_\_\_\_\_

SCHEDULE A - STATEMENT OF SERVICES

CHARTER TOWNSHIP OF PLYMOUTH

1. Township will maintain a master summer tax roll.
2. Township will submit the delinquent tax roll to the Wayne County Treasurer as of March 1, 2018.
3. Township will mail out summer tax statements.
4. Township will supply and process deferral notices and forms for farmers, senior citizens, veterans, and disabled where applicable.
5. Township will supply notice to each taxpayer the rate per taxing authority, payment deadline, and interest incurred after September 14, 2017.
6. Township will send proper receipted tax statements as paid.
7. Township will place proper collection notices in newspaper.
8. Township will institute jeopardy lien procedure where applicable.
9. Township will deposit, as per state law, all taxes collected directly into the Schoolcraft College Tax Account at a financial institution provided by the School District. Schoolcraft College will be notified by e mail when the transfer takes place. Any interest earned prior to being disbursed will remain with the Township.

**BOARD OF TRUSTEES BOARD MEETING**

**APRIL 11, 2017**

**ITEM G.6:**

**APPOINTMENT OF DON SCHNETTLER TO  
THE ZONING BOARD OF APPEALS**

**Supervisor Kurt Heise**





## CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

**MEETING DATE:** April 11, 2017

**ITEM:** Appointment of Don Schnettler to the Zoning Board of Appeals (ZBA) to complete the term of Ray Sturdy which will expire on June 30, 2019.

**PRESENTER:** Kurt Heise, Supervisor

**BACKGROUND:**

It is customary for the Township to appoint individuals to serve on the Zoning Board of Appeals at the recommendation of the Supervisor, and with the approval of the Charter Township of Plymouth Board of Trustees.

On April 8 of 2017, Ray Sturdy resigned from the Zoning Board of Appeals, after having served since March 11, 2003, so we need to appoint a replacement to complete his term.

**ACTION REQUESTED:** Approve

**RECOMMENDATION:** Approve the recommendation as submitted.

**MODEL RESOLUTION:** I move to approve the appointment of Township Resident Don Schnettler to the Zoning Board of Appeals for a term running from April 9, 2017 to June 30, 2019.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

ROLL CALL:

CC \_\_\_\_\_, RD \_\_\_\_\_, GH \_\_\_\_\_, JV \_\_\_\_\_, KH \_\_\_\_\_, MC \_\_\_\_\_, JD \_\_\_\_\_

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# DON SCHNETTLER

49785 W. Ann Arbor Rd.  
Plymouth, Mi. 48170

(734) 459-3048  
[donsdgm@msn.com](mailto:donsdgm@msn.com)

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## SUMMARY OF QUALIFICATIONS

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*Michigan Licensed and experience in the following fields:*

- **Washtenaw County Building Official 9 years + Jan. 2008**
- **Building and Electrical Inspector 20 years + April 1997**
- **Plan Review of Residential, Commercial, and Industrial Properties 20 years +**
- **Master Electrician 26 years + Electrical Contractor 26 years +**
- **Licensed Builder 29 Years +**
- **ICC Residential Electrical Inspector Certified 6 years +**
- **Weatherization Inspector for Washtenaw County for 2 years to help program**
- **FEMA ICS700 and ICS800 Certified**
- Manage Washtenaw County Building Department and perform inspections with a high level of competence holding safety and the welfare for the public to the highest.
- Provide knowledge, training, and customer service for tradesmen and homeowners performing building and electrical projects.

## PROFESSIONAL EXPERIENCE

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### **Washtenaw County Building Department**

705 N. Zeeb, Scio Township, Mi. 48107

1997- Present  
Full time

#### **Building Official, Electrical, Building Inspector**

- Managing the everyday events of a building department, permitting, inspections, problem solving, investigations, and complaints.
- Performing Electrical and Building inspections for five townships, a village, and a city.
- Plan review of both electrical and building projects.
- Attend WCBO, the meeting of Building Officials in Washtenaw County to discuss problems and code issues that we encounter. Make decisions so all departments stay on the same page with enforcement within the county.
- Dedicated to great customer service.

### **City of Plymouth**

201 S. Main, Plymouth, Mi. 48170

1997- Present  
Part time

#### **Electrical Inspector and Back-up Building Official, Building Inspector**

- Perform inspections and plan review for the City of Plymouth in the early evening.
- Fill in for Building Official when he is away.

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# DON SCHNETTLER

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49785 W. Ann Arbor Rd.  
Plymouth, Mi. 48170

(734) 459-8735  
donsdgm@msn.com

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## Don's General Maintenance (my business)

49785 W. Ann Arbor Rd. Plymouth, Mi. 48170

1984- Present- part time  
1991-1997 - full time

## Electrical Contractor and License Builder

- Specializing in electrical troubleshooting, building maintenance, and code violations.
- Conducted business managing and directing employees, conducting estimates, maintained financial books and budgeting, handled scheduling, supervising, and provided materials for jobs.

## My Major Achievements

- March 2012 Dexter Tornado - Building Official and Emergency Management duties - performed property assessments to qualify for FEMA. Stream line permits, posting condemn and unsafe structures, disconnecting electrical.
- 2010 Construction of \$31 million dollar Washtenaw County Jail and 3 Courts rooms, performed plan review and inspections until completion of project.
- 2009 Awarded "Distinguished Service to Government" from the Builders and Remodelers Association of Greater Ann Arbor. (Former HBA of Ann Arbor)
- First in the State of Michigan, 7 years of annual Electrical Inspector's Forum. Five to eight electrical/building inspectors meeting with electricians (as many as 100 at a time) to answer code questions.

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## EDUCATION

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### Baker College

Associate of Applied Science degree in Industrial Technology

3.88 GPA

### Act 54 Education

Continuing education; required by the State of Michigan to stay certified as Building Official, Building and Electrical Inspector 107 to 130 hr. every three years.

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## VOLUNTEER WORK

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Chapter Chair (2 years)	2000-2002
Steward (6 years)	2002-2007
United Way, Washtenaw County	1999-2006
Canton Calvary Church Board Member and Treasurer	1992-2013
252 IBEW Electrical Code Seminars	2002-2009

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## KNOWLEDGE IN COMPUTER PROGRAMS

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Tidemark, program for inspections, Microsoft word, Excel, Power Point, Publisher, Outlook, Photoshop, QuickBooks Pro

## REFERENCES

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Kelly Wood.....	734-754-3023
Paul Kohmescher.....	734-981-0205

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**BOARD OF TRUSTEES BOARD MEETING**

**APRIL 11, 2017**

**ITEM G.7:**

**APPOINTMENT OF JOHN ITSELL TO THE  
PLANNING COMMISSION**

**Supervisor Kurt Heise**



## CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

**MEETING DATE:** April 11, 2017

**ITEM:** Appointment of John Itsell to the Planning Commission to complete the term of Ray Sturdy which will expire on June 30, 2019.

**PRESENTER:** Kurt Heise, Supervisor

**BACKGROUND:**

It is customary for the Township to appoint individuals to serve on the Planning Commission at the recommendation of the Supervisor, and with the approval of the Charter Township of Plymouth Board of Trustees.

On April 8 of 2017, Ray Sturdy resigned from the Planning Commission, after having served since July 17, 2001, so we need to appoint a replacement to complete his term.

**ACTION REQUESTED:** Approve

**RECOMMENDATION:** Approve the recommendation as submitted.

**MODEL RESOLUTION:** I move to approve the appointment of Township Resident John Itsell to the Planning Commission for a term running from April 9, 2017 to June 30, 2019.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

ROLL CALL:

CC \_\_\_\_\_, RD \_\_\_\_\_, GH \_\_\_\_\_, JV \_\_\_\_\_, KH \_\_\_\_\_, MC \_\_\_\_\_, JD \_\_\_\_\_



# CHARTER TOWNSHIP OF PLYMOUTH

9955 N HAGGERTY RD • PLYMOUTH, MICHIGAN 48170-4673  
www.plymouthwp.org

## MEMORANDUM

To: Board of Trustees  
From: Supervisor Kurt L. Heise *KLH*  
Re: Appointment of John Itsell to the Planning Commission  
Date: April 6, 2017

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I am recommending the appointment of John Itsell to the Planning Commission, replacing Ray Sturdy, who is resigning effective April 8.

Mr. Itsell's resume is not currently available as he is on vacation this week, but he will provide it at our April 11 Regular Meeting. If confirmed by the Board of Trustees, his term would expire on June 30, 2019.

**SUPERVISOR**  
Kurt L. Heise  
(734) 354-3200

**CLERK**  
Jerry Vorva  
(734) 354-3224

**TREASURER**  
Mark J. Clinton  
(734) 354-3214

**TRUSTEES**  
Charles Curnutt, Jack Dempsey,  
Robert Doroshewitz, Gary Heitman

**BOARD OF TRUSTEES BOARD MEETING**

**APRIL 11, 2017**

**ITEM G.8:**

**FOIA APPEAL**

**Clerk Jerry Vorva and  
Attorney Kevin Bennett**

## Groth, Sandra

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**From:** Vorva, Jerry  
**Sent:** Thursday, April 06, 2017 10:29 AM  
**To:** 'chris@dzombak.com'  
**Cc:** Kevin L Bennett; Groth, Sandra; Tom Tiderington; Brothers, John; Bonadeo Karen  
**Subject:** FOIA Appeal

Mr. Dzombak,

This email is to inform you that your FOIA Appeal will be heard by the Board of Trustees at our next regular meeting which is to be held on April 11, 2017 at Township Hall located at 9955 N. Haggerty Rd. Plymouth MI 48170 beginning at 7:00 PM.

Its place on the agenda has not been set as yet but will be by close of business hours this Friday. You may visit our web site at [www.plymouthtwp.org](http://www.plymouthtwp.org) to view the agenda and Board packet at that time.

If you have any further questions you may email me at this address or call my office at 734-354-3224.

Regards,

Jerry Vorva, Clerk  
Charter Township of Plymouth



**Chris Dzombak**  
1411 Golden Ave. #3  
Ann Arbor, MI 48104  
734-358-2447  
chris@dzombak.com

March 18, 2017

FOIA Officer  
Jerry Vorva, Plymouth Township Clerk  
Charter Township of Plymouth  
9955 N Haggerty Rd  
Plymouth, MI 48170

To whom it may concern:

This is a request for an opportunity to inspect or obtain copies of public records under the Michigan Freedom of Information Act § 15.231 et seq. I am writing to seek records regarding any use of cell site simulators by the Plymouth Township Police Department ("PPD").

Cell site simulators, also called IMSI catchers (in reference to the unique identifier—or international mobile subscriber identity—of wireless devices), impersonate a wireless service provider's cell tower, prompting cell phones and other wireless devices to communicate with them. (These devices are often called "Stingrays," after the leading model produced by the Florida-based Harris Corporation<sup>1</sup>.) Cell site simulators are commonly used in two ways: to collect unique numeric identifiers associated with phones in a given location, or to ascertain the location of a phone when officers know the numbers associated with it but don't know precisely where it is.

I hereby request records relating to any use of cell site simulators<sup>2</sup> by PPD as described below:

1. Records regarding PPD's acquisition of cell site simulators, including invoices, purchase orders, contracts, loan agreements, solicitation letters, correspondence with companies providing the devices, and similar documents.
2. Records regarding any offer, arrangement, or agreement with the Michigan State Police ("MSP"), Federal Bureau of Investigation ("FBI"), another police agency, or

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<sup>1</sup> Other models of cell site simulators marketed by Harris Corp. include the "Triggerfish," "Kingfish," and "Hailstorm." See Ryan Gallagher, *Meet the Machines that Steal Your Phone's Data*, Ars Technica (Sept. 25, 2013), <http://arstechnica.com/tech-policy/2013/09/meet-the-machines-that-steal-your-phones-data/>

<sup>2</sup> I seek records regardless of how they identify either active or passive cell site simulator devices, including generic descriptions such as "cell site simulator," "IMSI catcher," or "digital analyzer" and specific model names such as "Stingray," "Triggerfish," "Kingfish," "Hailstorm," "Arrowhead," "AmberJack," or "Loggerhead."

any corporation to borrow or use cell site simulators owned or possessed by the MSP, FBI, or corporation.

3. All memoranda of understanding, nondisclosure agreements, contracts, or other agreements with Harris Corporation, Boeing Corporation/DRT, Pro-Tech Sales, SyTech Corp., other companies, and any state or federal agencies regarding PPD's possession or use of cell site simulators.
4. Records regarding policies and guidelines governing use of cell site simulators, including restrictions on when, where, how, and against whom they may be used, limitations on retention and use of collected data, guidance on when a warrant or other legal process must be obtained, and rules governing when the existence or use of cell site simulators may be revealed to the public, criminal defendants, or judges.
5. Records regarding any communications or agreements with wireless service providers (including AT&T, T-Mobile, Verizon, and Sprint) concerning use of cell site simulators.
6. Records regarding any communications, licenses, waivers, or agreements with the Federal Communications Commission or Michigan Public Service Commission concerning use of cell site simulators.
7. Records reflecting the number of investigations in which cell site simulators have been used, and the number of those investigations that have resulted in prosecutions.
8. Records regarding training for PPD personnel in use of cell site simulators, including contracts, agreements, correspondence, and any other documentation regarding such training.

If there are any fees for searching or copying these records, please inform me if the cost will exceed \$40. However, I request you consider a waiver of all fees in that disclosure of the requested information is in the public interest and will contribute significantly to the public's understanding of law enforcement practices in our state. This information is not being sought for commercial purposes.

The Michigan Freedom of Information Act requires a response to this request within five days. If access to the records I am requesting will take longer, please inform me about when I might expect copies or the ability to inspect the requested records.

I request that you produce responsive materials in their entirety, including all attachments, appendices, enclosures, and/or exhibits. To the extent that a response to this request would require to provide multiple copies of identical material, the request is limited so that only one copy of the identical material is requested.

If any of the requested records are maintained in a common-format electronic medium, please provide these records in such native electronic medium and not in paper form.

If you deny any or all of this request, please cite each specific exemption you feel justifies the refusal to release the information and notify me of the appeal procedures available to me under the law.

Thank you for considering this request.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Dzombak", with a long horizontal flourish extending to the right.

Chris Dzombak

1411 Golden Ave. #3  
Ann Arbor, MI 48104  
734-358-2447  
chris@dzombak.com



**PLYMOUTH TOWNSHIP POLICE**  
**DEPARTMENT**

Thomas J. Tiderington Chief of Police 9955 N Haggerty Rd Plymouth, MI 48170 (734) 354-3232

March 22, 2017

Chris Dzombak  
1411 Golden Ave. #3  
Ann Arbor, MI 48104

Mr. Dzombak:

In response to your Freedom of Information Request dated March 18, 2017, I regret to inform you that the request has been denied under the exemption set forth in MCL 15.243(1)(b)(v).

I apologize for any inconvenience. If you have any questions, please feel free to contact me at (734) 354-3239.

Thank you,

Karen Bonadeo  
Senior Records Clerk  
Plymouth Township Police

## RE: FOIA Request

Kevin L Bennett <[kbennett@hpcswb.com](mailto:kbennett@hpcswb.com)>

Tue 3/21/2017 10:58 AM

To: Karen Bonadeo <[kbonadeo@plymouthtwppd.org](mailto:kbonadeo@plymouthtwppd.org)>;

Hello Karen,

Case law on the “investigative techniques” exemption set forth in MCL 15.243(1)(b)(v) is scant. Nonetheless, it certainly appears that the requested information involves “investigative techniques” as contemplated in FOIA, so public interest probably favors nondisclosure. Further the “investigative techniques” requested are not generally known outside of law enforcement. I think we are safe denying the request in its entirety under 243(1)(b)(v).

Kevin

This message is intended only for the individual or entity to which it is addressed. It may contain legally privileged and confidential information which is exempt from disclosure under applicable laws. If you are not the addressee or the intended recipient, you are strictly prohibited from disseminating, distributing, or copying this information, including attachments. If you have received this communication in error, please notify me immediately by e-mail ([kbennett@hpcswb.com](mailto:kbennett@hpcswb.com)) or by telephone at 734.453.7877.

**From:** Karen Bonadeo [<mailto:kbonadeo@plymouthtwppd.org>]

**Sent:** Monday, March 20, 2017 4:11 PM

**To:** Kevin Bennett

**Subject:** FOIA Request

Here is the request we received. Any guidance would be appreciated.

Karen Bonadeo  
Senior Records Clerk  
Plymouth Township Police Dept.  
(734) 354-3239

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Chris Dzombak

1411 Golden Ave #3  
Ann Arbor, MI 48104  
734-358-2447  
chris@dzombak.com

April 2, 2017

**RECEIVED**

Chief of Police Thomas J. Tiderington  
Charter Township of Plymouth  
9955 N Haggerty Rd  
Plymouth, MI 48170

APR 03 2017

PLYMOUTH TWP  
CLERK'S OFFICE

Re: Appeal of FOIA Request (dated March 18, 2017) Denial (dated March 22, 2017)

Dear Chief Tiderington:

Your office denied my FOIA request dated March 18, 2017 in its entirety, citing the exemption set forth in MCL 15.243(1)(b)(v), which exempts "records compiled for law enforcement purposes, but only to the extent that disclosure as a public record would ... disclose law enforcement investigative techniques or procedures." (A copy of your department's denial is attached.)

I appeal this denial and ask that your office reconsider every portion of my request. In short, this exemption cannot possibly apply to all categories of records I requested, and MCL 15.244(1) requires your office to separate exempt and non-exempt materials in its response to a FOIA request. I therefore believe that this complete denial is improper and violates my right under MCL 15.233(1) to examine those portions of responsive records which are subject to disclosure.

Specifically, my request (attached) outlined of eight categories of records:

13.1.5. v  
*1. Records regarding PPD's acquisition of cell site simulators, including invoices, purchase orders, contracts, loan agreements, solicitation letters, correspondence with companies providing the devices, and similar documents.*

All documents described by this portion of my request (invoices prepared by Harris, as a single example) *cannot* reasonably be considered "records compiled for law enforcement purposes," and as such the exemption your office cited cannot apply. Additionally, I do not believe that every part of every record described would, if disclosed, reveal a law enforcement technique or procedure. (Simple ownership of a specific piece of equipment does *not* constitute a "technique or procedure.")



**Chris Dzombak**  
1411 Golden Ave. #3  
Ann Arbor, MI 48104  
734-358-2447  
chris@dzombak.com

March 18, 2017

FOIA Officer  
Jerry Vorva, Plymouth Township Clerk  
Charter Township of Plymouth  
9955 N Haggerty Rd  
Plymouth, MI 48170

To whom it may concern:

This is a request for an opportunity to inspect or obtain copies of public records under the Michigan Freedom of Information Act § 15.231 et seq. I am writing to seek records regarding any use of cell site simulators by the Plymouth Township Police Department ("PPD").

Cell site simulators, also called IMSI catchers (in reference to the unique identifier—or international mobile subscriber identity—of wireless devices), impersonate a wireless service provider's cell tower, prompting cell phones and other wireless devices to communicate with them. (These devices are often called "Stingrays," after the leading model produced by the Florida-based Harris Corporation<sup>1</sup>.) Cell site simulators are commonly used in two ways: to collect unique numeric identifiers associated with phones in a given location, or to ascertain the location of a phone when officers know the numbers associated with it but don't know precisely where it is.

I hereby request records relating to any use of cell site simulators<sup>2</sup> by PPD as described below:

1. Records regarding PPD's acquisition of cell site simulators, including invoices, purchase orders, contracts, loan agreements, solicitation letters, correspondence with companies providing the devices, and similar documents.
2. Records regarding any offer, arrangement, or agreement with the Michigan State Police ("MSP"), Federal Bureau of Investigation ("FBI"), another police agency, or

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<sup>1</sup> Other models of cell site simulators marketed by Harris Corp. include the "Triggerfish," "Kingfish," and "Hailstorm." See Ryan Gallagher, *Meet the Machines that Steal Your Phone's Data*, Ars Technica (Sept. 25, 2013), <http://arstechnica.com/tech-policy/2013/09/meet-the-machines-that-steal-your-phones-data/>

<sup>2</sup> I seek records regardless of how they identify either active or passive cell site simulator devices, including generic descriptions such as "cell site simulator," "IMSI catcher," or "digital analyzer" and specific model names such as "Stingray," "Triggerfish," "Kingfish," "Hailstorm," "Arrowhead," "AmberJack," or "Loggerhead."

any corporation to borrow or use cell site simulators owned or possessed by the MSP, FBI, or corporation.

3. All memoranda of understanding, nondisclosure agreements, contracts, or other agreements with Harris Corporation, Boeing Corporation/DRT, Pro-Tech Sales, SyTech Corp., other companies, and any state or federal agencies regarding PPD's possession or use of cell site simulators.
4. Records regarding policies and guidelines governing use of cell site simulators, including restrictions on when, where, how, and against whom they may be used, limitations on retention and use of collected data, guidance on when a warrant or other legal process must be obtained, and rules governing when the existence or use of cell site simulators may be revealed to the public, criminal defendants, or judges.
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If you deny any or all of this request, please cite each specific exemption you feel justifies the refusal to release the information and notify me of the appeal procedures available to me under the law.

Thank you for considering this request.

Sincerely,

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Chris Dzombak

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**PLYMOUTH TOWNSHIP POLICE**  
**DEPARTMENT**

Thomas J. Tiderington Chief of Police 9955 N Haggerty Rd Plymouth, MI 48170 (734) 354-3232

March 22, 2017

Chris Dzombak  
1411 Golden Ave. #3  
Ann Arbor, MI 48104

Mr. Dzombak:

In response to your Freedom of Information Request dated March 18, 2017, I regret to inform you that the request has been denied under the exemption set forth in MCL 15.243(1)(b)(v).

I apologize for any inconvenience. If you have any questions, please feel free to contact me at (734) 354-3239.

Thank you,

Karen Bonadeo  
Senior Records Clerk  
Plymouth Township Police

## RE: FOIA Request

Kevin L Bennett <[kbennett@hpcswb.com](mailto:kbennett@hpcswb.com)>

Tue 3/21/2017 10:58 AM

To: Karen Bonadeo <[kbonadeo@plymouthtwppd.org](mailto:kbonadeo@plymouthtwppd.org)>;

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Kevin

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---

**From:** Karen Bonadeo [<mailto:kbonadeo@plymouthtwppd.org>]

**Sent:** Monday, March 20, 2017 4:11 PM

**To:** Kevin Bennett

**Subject:** FOIA Request

Here is the request we received. Any guidance would be appreciated.

Karen Bonadeo  
Senior Records Clerk  
Plymouth Township Police Dept.  
(734) 354-3239

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*This page intentionally left blank.*

Chris Dzombak

1411 Golden Ave #3  
Ann Arbor, MI 48104  
734-358-2447  
chris@dzombak.com

April 2, 2017

**RECEIVED**

Chief of Police Thomas J. Tiderington  
Charter Township of Plymouth  
9955 N Haggerty Rd  
Plymouth, MI 48170

APR 03 2017

PLYMOUTH TWP  
CLERK'S OFFICE

Re: Appeal of FOIA Request (dated March 18, 2017) Denial (dated March 22, 2017)

Dear Chief Tiderington:

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I appeal this denial and ask that your office reconsider every portion of my request. In short, this exemption cannot possibly apply to all categories of records I requested, and MCL 15.244(1) requires your office to separate exempt and non-exempt materials in its response to a FOIA request. I therefore believe that this complete denial is improper and violates my right under MCL 15.233(1) to examine those portions of responsive records which are subject to disclosure.

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*1. Records regarding PPD's acquisition of cell site simulators, including invoices, purchase orders, contracts, loan agreements, solicitation letters, correspondence with companies providing the devices, and similar documents.*

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WE DON'T  
HAVE AN ARRANG.  
W/MSP

13.1.5.v

13.1.5.v

2. *Records regarding any offer, arrangement, or agreement with the Michigan State Police ("MSP"), Federal Bureau of Investigation ("FBI"), another police agency, or any corporation to borrow or use cell site simulators owned or possessed by the MSP, FBI, or corporation.*

Again, the simple fact that a police agency has borrowed or possessed a specific piece of equipment does not constitute a "technique or procedure."

3. *All memoranda of understanding, nondisclosure agreements, contracts, or other agreements with Harris Corporation, Boeing Corporation/DRT, Pro-Tech Sales, SyTech Corp., other companies, and any state or federal agencies regarding PPD's possession or use of cell site simulators.*

Nondisclosure agreements and other similar contracts are not "records compiled for law enforcement purposes," and as such the exemption your office cited cannot apply. Additionally, the simple fact that a police agency has possessed a specific piece of equipment does not constitute a "technique or procedure."

4. *Records regarding policies and guidelines governing use of cell site simulators, including restrictions on when, where, how, and against whom they may be used, limitations on retention and use of collected data, guidance on when a warrant or other legal process must be obtained, and rules governing when the existence or use of cell site simulators may be revealed to the public, criminal defendants, or judges.*

Most portions of records responsive to this part of my request cannot reasonably be considered law enforcement "techniques or procedures."

I remind you that MCL 15.243(1) states a public body *may* apply any of the listed exemptions, but it does not *compel* the application of any exemption; it allows your office flexibility and judgment in applying exemptions.

For this category in particular, I assert that there exists a compelling Fourth Amendment concern among members of the public about how surveillance devices are used, and that disclosing policies concerning the use of these devices would encourage members of the public to have confidence that your department does not arbitrarily violate their privacy.

5. *Records regarding any communications or agreements with wireless service providers (including AT&T, T-Mobile, Verizon, and Sprint) concerning use of cell site simulators.*

Most portions of records responsive to this part of my request cannot reasonably be considered to reveal "techniques or procedures." The simple fact that a police agency has used a specific piece of equipment does not constitute a "technique or procedure."

6. *Records regarding any communications, licenses, waivers, or agreements with the Federal Communications Commission or Michigan Public Service Commission concerning use of cell site simulators.*

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W/MSP

13.1.5. V

13.1.5. V

2. *Records regarding any offer, arrangement, or agreement with the Michigan State Police ("MSP"), Federal Bureau of Investigation ("FBI"), another police agency, or any corporation to borrow or use cell site simulators owned or possessed by the MSP, FBI, or corporation.*

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6. *Records regarding any communications, licenses, waivers, or agreements with the Federal Communications Commission or Michigan Public Service Commission concerning use of cell site simulators.*

Most portions of records responsive to this part of my request cannot possibly be considered to reveal "techniques or procedures." The simple fact that a police agency has used a specific piece of equipment does not constitute a "technique or procedure."

7. *Records reflecting the number of investigations in which cell site simulators have been used, and the number of those investigations that have resulted in prosecutions.*

The simple fact that a police agency has used a specific piece of equipment does not in itself constitute a "technique or procedure."

Additionally, certain records which may be responsive to this part of my request are not records compiled for some law enforcement purpose but may be, for example, memos regarding the utility of certain types of devices.

8. *Records regarding training for PPD personnel in use of cell site simulators, including contracts, agreements, correspondence, and any other documentation regarding such training*

The simple fact that a police agency has received training on a specific piece of equipment does not constitute a "technique or procedure."

Additionally, certain items described in this category including contracts or invoices cannot reasonably be considered "records compiled for law enforcement purposes."

Finally, if records in any of the categories outlined in my original request do not in fact exist, I would expect your denial for those records to report that the records do not exist as outlined under MCL 15.235(5)(b), rather than to argue that such *hypothetical* records, *if* they existed, *could* be exempt from disclosure under MCL 15.243(1)(b)(v). I see no provision in Michigan's Freedom of Information Act which allows claiming an exemption for records which do not in fact exist. (Of course, claiming *falsely* that responsive records do not exist would expose your department to legal liability under MCL 15.240.)

MCL 15.240(2) requires a response to this appeal within ten business days. I will look forward to your response.

Sincerely,



Chris Dzombak

Attachments:

- FOIA request dated March 18, 2017
- FOIA request denial dated March 22, 2017