

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, OCTOBER 24, 2017**

**APPROVED MINUTES**

Supervisor Heise called the meeting to order at 7:00 p.m.

**MEMBERS PRESENT:** Kurt Heise, Supervisor  
Mark Clinton, Treasurer  
Charles Curmi, Trustee  
Jack Dempsey, Trustee  
Gary Heitman, Trustee  
Jerry Vorva, Clerk

**MEMBERS ABSENT:** Robert Doroshewitz, Trustee, Excused

**OTHERS PRESENT:** Dan Phillips, Fire Chief  
Thomas Tiderington, Police Chief  
Kevin Bennett, Township Attorney  
David Richardson, Spalding DeDecker Assoc  
Sandra Groth, Deputy Clerk  
Amy Hammye, Deputy Treasurer  
Cindy Kushner, Accountant  
Sue Brams, Executive Asst. to Supv.  
Cheri Palmarchuk, Office Manager, Building Dept.  
Alice Geletzke, Recording Secretary  
22 Members of the Public

**B. PLEDGE OF ALLEGIANCE** – Led by Paul Sharpe.

**C. APPROVAL OF AGENDA**  
Tuesday, October 24, 2017

An addition to the agenda, Item F.4, was proposed by Trustee Dempsey: Joint Recreation Master Plan.

Supervisor Heise asked for a vote on the adding the item to the agenda in order to comply with Board of Trustees Public Meeting Procedures, Section 4.1. Ayes all on a roll call vote.

Moved by Trustee Heitman and seconded by Trustee Dempsey to approve the agenda for the Board of Trustees regular meeting of October 24, 2017 as amended. Ayes all.

**D. APPROVAL OF CONSENT AGENDA**

**D.1 Approval of Minutes:**  
Regular Meeting – Tuesday, October 10, 2017  
Study Session – Tuesday, October 17, 2017

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, OCTOBER 24, 2017**

**APPROVED MINUTES**

**D.2 Acceptance of Communications, Resolutions, Reports:**

Fire Department Report, September, 2017

Thank you to Fire Department – Wayne County Parks

**D.3 Approval of Township Bills:**

<b>FUND</b>	<b>ACCT</b>	<b>ALREADY PAID</b>	<b>TO BE PAID</b>	<b>TOTAL:</b>
General Fund	101	\$509,679.83	\$69,339.12	<b>\$579,018.95</b>
Solid Waste Fund	226	106,438.84	401.55	<b>106,840.39</b>
Improvement Revolving (Capital)	246	.00	.00	<b>.00</b>
Drug Forfeiture Fund	265	.00	.00	<b>.00</b>
Drug Forfeiture Fund	266	.00	.00	<b>.00</b>
Golf Course Fund	510	104.16	8,301.48	<b>8,405.64</b>
Senior Transportation	588	8,584.51	131.90	<b>8,716.41</b>
Water/Sewer Fund	592	330,538.09	610,842.60	<b>941,380.69</b>
Trust and Agency	701	.00	.00	<b>.00</b>
Police Bond Fund	702	4,705.00	.00	<b>4,705.00</b>
Tax Pool	703	.00	.00	<b>.00</b>
Special Assessment Capital	805	29.65	1,142.25	<b>1,171.90</b>
<b>TOTALS:</b>		<b>\$960,080.08</b>	<b>\$690,158.90</b>	<b>\$1,650,238.98</b>

Moved by Trustee Heitman and seconded by Clerk Vorva to approve the consent agenda for the Board of Trustees regular meeting of October 24, 2017. Ayes all.

**E. PUBLIC COMMENTS AND QUESTIONS** – There were none.

**F. NEW BUSINESS**

1) Update on DTE Power Outage Response – Supervisor Heise

Ryan Stowe, Executive Director of Distribution Operations; Bill Cloutier, Manager of Regional Planning and Engineering; and Barbara Rykwaldner, Community Government Affairs, all from DTE Energy, addressed the Board and answered questions regarding the open house recently held and the work they are doing in the area to improve the electrical service.

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, OCTOBER 24, 2017**

**APPROVED MINUTES**

They noted that trees are a leading cause of power outages and provided photographs of extensive tree trimming done in the area. Also discussed were plans for replacing selected pole-top equipment that can cause outages and they indicated that major substation equipment has been replaced and a new sectionalizing device was installed on the circuit in July. Trouble was also found with underground cable and some has been replaced with plans for further restoration.

- 2) Discussion on Fee Adjustments for the Building Department and Streamlining of the Permitting Process – Building Official Mark Lewis and Office Manager Cheri Palmarchuk

Building Official Mark Lewis and Office Manager Cheri Palmarchuk discussed at length the proposed fee adjustments, with Board members suggesting some specific areas for further review. It was noted that the Building Department fees have not been revised since 2009.

The Board recessed briefly at 8:53 p.m. and resumed open session at 9 p.m.

- 3) 2018 Budget Revisions – Supervisor Heise and Treasurer Clinton

Board members and Accountant Cindy Kushner discussed at length the proposed revisions to the budget which would result in a net decrease in expenditures of \$113,734 and a surplus of \$339,049, with assumptions for the \$650,000 tax administration fee, the sale of the land on Five Mile Road, and the receipt of Court fees. There are no assumptions for setting aside funds for OPEB or for fire equipment purchases. Board members also discussed the advantages of looking for combined services and the possibility of needing a future millage increase.

- 4) Joint Recreation Plan

Trustee Dempsey indicated the last Township recreation plan was approved in 2010 and a new recreation plan needs approval in March in order to be eligible for funding from the Michigan Department of Natural Resources. The City of Plymouth has already processed and reviewed bids for preparation of a plan; therefore, it is requested that joint retention of a consultant be discussed with the City to save time and realize savings.

Moved by Trustee Dempsey and seconded by Clerk Vorva to authorize the Supervisor to engage in discussions with the City of Plymouth on jointly retaining a consultant to prepare a recreation master plan for both the City and the Township to be submitted to the State of Michigan in March 2018, and to bring a proposal on such retention to the Board at the next scheduled regular meeting for consideration and action. Ayes all on a roll call vote.

**G. SUPERVISOR AND TRUSTEE COMMENTS**

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, OCTOBER 24, 2017**

**APPROVED MINUTES**

Supervisor Heise announced there would be no Board meetings on October 31, Halloween, and November 7, Election Day in other communities. The meeting of November 14 is scheduled for Budget approval, as well as consideration of various fees.

Treasurer Clinton said hard work has been done to collect all the money owed the Township and to cut expenses in order to fund public safety. Sometimes it takes hearing the stories such as those at the recent dinner to realize how important public safety is to the community.

Trustee Dempsey apologized to Trustee Heitman for his reaction of one of his earlier comments.

Trustee Curmi had suggestions about raising the dog license fees and selling them through veterinarians.

**H. PUBLIC COMMENTS AND QUESTIONS**

Duane Zantop noted the loss of \$1 million when the City left the fire agreement and asked when the money will be collected. Mr. Heise said there will be an upcoming meeting on Monday. Mr. Zantop also expressed concerns that things be approached cautiously. Trustee Dempsey said there are still things to look at creatively before a millage issue is considered.

**I. ADJOURNMENT**

Moved by Trustee Heitman and seconded by Clerk Vorva to adjourn the meeting at 9:48 p.m. Ayes all.

---

Jerry Vorva, Township Clerk

Approved at the Board of Trustees regular meeting of November 14, 2017.