

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
SPECIAL MEETING - STUDY SESSION  
TUESDAY, SEPTEMBER 5, 2017  
APPROVED MINUTES**

Supervisor Heise called the meeting to order at 7:00 p.m.

**MEMBERS PRESENT:** Kurt Heise, Supervisor  
Jerry Vorva, Clerk  
Mark Clinton, Treasurer  
Charles Curmi, Trustee  
Jack Dempsey, Trustee  
Robert Doroshewitz, Trustee  
Gary Heitman, Trustee

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Dan Phillips, Fire Chief  
Thomas Tiderington, Police Chief  
Kevin Bennett, Township Attorney  
Sandra Groth, Deputy Clerk  
Amy Hammye, Deputy Treasurer  
Sue Brams, Administrative Assistant  
7 Members of the Public

**A. APPROVAL OF AGENDA**

Special Study Session – Tuesday, September 5, 2017

Moved by Trustee Heitman and seconded by Clerk Vorva to approve the agenda for the Board of Trustees special study session of Tuesday, September 5, 2017. Ayes all.

**B. BUDGET REVENUE ESTIMATES – Treasurer Clinton**

Treasurer Clinton presented the revenue estimates for the 2018 budget. He provided figures for the 2015 and 2016 actual revenues, the 2017 budgeted revenues, the 2017 projected finish, the 2018 forecast with possible downsides and upsides. He answered questions from Board members regarding his projections. Among the items discussed were tax collections, state shared revenue, district court revenue, the State’s handling of reimbursement to the Township for the personal property tax, the possibility of a tax collection fee, fire transport fees, and non-recurring revenues such as grant revenues, sale of fixed assets, 5 Mile land sale legal reimbursement and 2107 road crack and seal program.

Board members discussed the current dates planned for budget and millage approvals. The public hearing and approval of the budget are currently planned for a regular meeting of November 14 and millage approval is planned for September 26.

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**C. DRAFT BUDGET PRESENTATION – Supervisor Heise**

Supervisor Heise reviewed the following key points regarding the balanced, bare-bones budget draft: mandated rise in MERS contributions; assumption of \$14.7 million in revenues, including grants; anticipation of a \$3.6 million Fund Balance; assumption of charging a tax administration fee, assumption of \$350,000 in drug forfeiture funds; elimination of the Economic Development department, assumption of hiring three new firefighters, for a total of 6 since 2017; not closing Hilltop Golf Course at this time; sale of the Five Mile property but not the DPW site; no assumption of receiving a SAFER Grant, etc., and not considering money from the settlement of the Plymouth City Fire dispute.

**D. S.W.A.T. CONTRACT – Police Chief Tiderington**

Chief Tiderington explained that the proposed Memorandum of Understanding is the same as they have been operating under for the past 15 or 16 years, with the Township assigning one officer for the Team. He indicated that though not often used, it is good to have it available if need be. The cost is typically \$4,500 per year.

**E. PUBLIC COMMENTS AND QUESTIONS – There were none.**

**F. CLOSED SESSION –** At 8:27 p.m., Trustee Dempsey moved that a closed session be called in accordance with MCL 15.268(c) for the purpose of discussing strategy connected with contract negotiations. Seconded by Trustee Heitman. Ayes all on a roll call vote.

At 9:38 p.m., it was moved by Trustee Doroshewitz and seconded by Trustee Heitman to return to open session. Ayes all on a roll call vote.

**G. ADJOURNMENT**

Moved by Trustee Doroshewitz and seconded by Trustee Heitman to adjourn at 9:39 p.m. Ayes all.

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Jerry Vorva, Township Clerk

Approved at Board of Trustees regular meeting of September 12, 2017.