

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, AUGUST 22, 2017**

APPROVED MINUTES

Supervisor Heise called the meeting to order at 7:00 p.m.

MEMBERS PRESENT: Kurt Heise, Supervisor
Mark Clinton, Treasurer
Charles Curmi, Trustee
Robert Doroshewitz, Trustee
Jack Dempsey, Trustee
Gary Heitman, Trustee

MEMBERS ABSENT: Jerry Vorva, Clerk, Excused

OTHERS PRESENT: Patrick Fellrath, Director of Public Services
Dan Phillips, Fire Chief
Thomas Tiderington, Police Chief
Sandra Groth, Deputy Clerk
Kevin Bennett, Township Attorney
David Richardson, Spalding DeDecker Assoc.
Alice Geletzke, Recording Secretary
17 Members of the Public

B. PLEDGE OF ALLEGIANCE – Led by Nils Peterson.

C. APPROVAL OF AGENDA
Regular Meeting - Tuesday, August 22, 2017

Moved by Mr. Dempsey and seconded by Mr. Heitman to approve the agenda for the Board of Trustees regular meeting of August 22, 2017. Ayes all.

D. APPROVAL OF CONSENT AGENDA

D.1 Approval of Minutes:
Regular Meeting – Tuesday, August 8, 2017
Study Session – Tuesday, August 15, 2017

D.2 Acceptance of Communications, Resolutions, Reports:

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D.3 Approval of Township Bills:

FUND	ACCT	ALREADY PAID	TO BE PAID	TOTAL:
General Fund	101	299,280.35	221,808.905	521,089.30
Solid Waste Fund	226	213,473.96	1,406.79	214,880.76
Improvement Revolving (Capital)	246	--	--	--
Drug Forfeiture Fund	265	--	--	--
Drug Forfeiture Fund	266	--	11,217.58	11,217.58
Golf Course Fund	510	8,774.75	3,364.79	12,139.54
Senior Transportation	588	4,761.34	1,082.58	5,843.92
Water/Sewer Fund	592	775,140.15	31,884.97	807,025.12
Trust and Agency	701	--	1,343.30	1,343.30
Police Bond Fund	702	1,200.00	--	1,200.00
Tax Pool	703	44,586.10	--	44,586.10
Special Assessment Capital	805	--	74,788.80	74,788.80
TOTALS:		1,347,216.66	346,897.76	<u>\$1,694,114.42</u>

Moved by Mr. Heitman and seconded by Mr. Dempsey to approve the consent agenda for the Board of Trustees regular meeting of August 22, 2017. Ayes all.

E. PUBLIC COMMENTS AND QUESTIONS

John Stewart commented on the recreation study, excitement over the Five Mile Road high tech corridor and the induction of his daughter, Laura, into the Western Michigan University Hall of Fame on September 30.

Darrin Silvester, teacher of a Michigan History class at Salem High School, talked to the Board regarding his students' interest and work in the historical cemetery located at N. Territorial Road, one-half mile west of Sheldon. He requested help in removing a dead tree from the cemetery. He was referred to Sue Brams, Administrative Assistant to Mr. Heise.

F. NEW BUSINESS

F.1 2017 Sanitary Sewer Manhole Adjustment Program – Contract Award – Patrick Fellrath

Patrick Fellrath reviewed the project of adjusting approximately 200 sanitary sewer manhole structures throughout the Township, bringing them up to grade.

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Dan Brooks, representing Wade Trim Associates, Inc., answered questions from the Board.

Moved by Mr. Heitman and seconded by Mr. Dempsey to award a contract for the 2017 Sanitary Manhole Adjustment Program to HGS Construction Group in the amount of \$134,000.00 and authorize the Supervisor and Clerk to execute the contract for same. Ayes all on a roll call vote.

F.2 Bendzinski & Co. Engagement Letter – Treasurer Mark Clinton

Mr. Clinton reviewed the opportunity available to refund Series 2007 and 2009 Township bonds to save an estimated \$20,000 in annual interest charges. Services required for this project include Bond Counsel, Financial Advisor, and Underwriter. Proposed as Financial Advisor is Bendzinski & Co. who will aid in selecting an Underwriter.

Moved by Mr. Curmi and seconded by Mr. Dempsey to authorize the Township Supervisor and Clerk to sign the attached letter from Bendzinski & Co. dated August 15, 2017 for the purpose of engaging their services as Financial Advisor on the Series 2007 and 2009 bond refunding project at a cost not to exceed \$17,000. Ayes all on a roll call vote.

A copy of the letter is on file in the Clerk’s office for public perusal.

F.3 Appointment Policy for Boards and Commissions

The policy, drafted by Mr. Dempsey, was reviewed by the Board at the August 15, 2017 study session.

Moved by Mr. Heitman and seconded by Mr. Curmi to adopt the attached “Appointment Policy for Township Boards and Commissions” as submitted, with immediate effect. Ayes all on a roll call vote.

A copy of the policy is on file in the Clerk’s office for public perusal.

F.4 Ordinance 1016, Amendment 1—RV Parking Ordinance- First Reading
Supervisor Kurt Heise/Attorney Kevin Bennett

Board members , Police Chief Tiderington and residents discussed further the four-hour length of time allowed for parking on the street provided by the ordinance. This length of time is for loading and unloading.

Moved by Mr. Doroshewitz and seconded by Mr. Clinton to move that Ordinance 1016, Amendment 21 – Recreational Vehicle Parking Ordinance, with a modification to Article II, Section A--instead of being 4 hours to not to exceed 24 hours--be read for the first time.

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AYES: Doroshewitz, Clinton, Curmi, Dempsey, Heise
NAYS: Heitman

Motion carried.

G. SUPERVISOR AND TRUSTEE COMMENTS

Mr. Heise conferred further with Chief Tiderington on the truck traffic conditions, noted there will be no meeting on August 29, and commented on the budget timeline and the recreation survey.

Mr. Heitman commented on a revised mileage formula.

Mr. Dempsey asked about a Fire Department report regarding response to the substation fire on August 16.

H. PUBLIC COMMENTS AND QUESTIONS – There were none.

I. CLOSED SESSION

At 8:20 p.m., Mr. Heitman moved that a closed session be called to discuss a written legal opinion by the Township Attorney, pursuant to OMA Section 8(H). Seconded by Mr. Clinton. Ayes all on a roll call vote.

At 9:05 p.m., Mr. Heitman moved to return to open session. Seconded by Mr. Doroshewitz. Ayes all on a roll call vote.

I. ADJOURNMENT

Moved by Mr. Dempsey and seconded by Mr. Heitman to adjourn the meeting at 9:06 p.m. Ayes all.

Sandra Groth, Deputy Clerk

Approved at the Board of Trustees regular meeting of September 12, 2017.