

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, JUNE 27, 2017**

APPROVED MINUTES

Supervisor Heise called the meeting to order at 7:00 p.m.

MEMBERS PRESENT: Kurt Heise, Supervisor
Jerry Vorva, Clerk
Mark Clinton, Treasurer
Charles Curmi, Trustee
Robert Doroshewitz, Trustee
Jack Dempsey, Trustee

MEMBERS ABSENT: Gary Heitman, Trustee, Excused

OTHERS PRESENT: Patrick Fellrath, Dir. of Public Services
Dan Phillips, Fire Chief
Thomas Tiderington, Police Chief
Kevin Bennett, Township Attorney
David Richardson, Spalding DeDecker Assoc.
Laura Haw, McKenna Associates
Sandra Groth, Deputy Clerk
Amy Hammye, Deputy Treasurer
Alice Geletzke, Recording Secretary
22 Members of the Public

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Richard Sharland.

C. APPROVAL OF AGENDA

Regular Meeting - Tuesday, June 13, 2017

The Board agreed to move Item F.5 ahead of Item F.1 under New Business.

Moved by Mr. Dempsey and seconded by Mr. Vorva to approve the agenda for the Board of Trustees regular meeting of June 27, 2017 as amended. Ayes all.

D. APPROVAL OF CONSENT AGENDA

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D.1 Approval of Minutes:

Regular Meeting – Tuesday, June 13, 2017
Study Session – Tuesday, June 20, 2017

D.2 Acceptance of Communications, Resolutions, Reports:

D.3 Approval of Township Bills:

FUND	ACCT	ALREADY PAID	TO BE PAID	TOTAL:
General Fund	101	1,385,435.35	75,615.07	1,461,050.42
Solid Waste Fund	226	112,329.19	2,434.41	114,763.60
Improvement Revolving (Capital)	246	9,158.62	--	9,158.62
Drug Forfeiture Fund	265	--	--	--
Drug Forfeiture Fund	266	--	8,413.40	8,413.40
Golf Course Fund	510	4,091.31	2,146.61	6,237.92
Senior Transportation	588	21,048.93	--	21,048.93
Water/Sewer Fund	592	291,777.82	9,393.87	301,171.69
Trust and Agency	701	--	--	--
Police Bond Fund	702	4,560.00	--	4,560.00
Tax Pool	703	--	--	--
Special Assessment Capital	805	29.65	--	29.65
TOTALS:		\$1,828,430.87	\$ 98,003.36	\$1,926,434.23

Mr. Vorva noted a correction to Page 4 of the minutes of the regular meeting of June 13, 2017.

Moved by Mr. Vorva and seconded by Mr. Dempsey to approve the consent agenda for the Board of Trustees regular meeting of June 27, 2017. Ayes all.

E. PUBLIC COMMENTS AND QUESTIONS – There were none.

F. NEW BUSINESS

F.5 2016 Township Audit – Plante-Moran – Clerk Vorva, Martin Olejnik

Mr. Olejnik of Plante-Moran addressed the Board and answered questions regarding the phasing out of the personal property tax which is 8% of the total tax revenue, the on-time submission of the audit to the State of Michigan, and the potential cost of next year’s audit.

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Mr. Heise thanked the staff of Plante-Moran, and the staffs of the offices of the Clerk, Treasurer, and Supervisor for the successful on-time completion of the audit.

Moved by Mr. Vorva and seconded by Mr. Clinton to accept the December 31, 2016 Audit as prepared by Plante-Moran. Ayes all on a roll call vote.

Mr. Dempsey moved, seconded by Mr. Vorva, in conjunction with the June 27, 2017, approval and transmittal of the 2016 Charter Township of Plymouth Financial Report and Supplemental Information to:

- (1) Express the Board of Trustees' commendation and appreciation of the extraordinary work effort, performance, and cooperative spirit demonstrated by Cynthia Kushner, Amy Hammye, Sandra Groth, Mary Ann Truesdell, and Sue Brams; and
- (2) Have the Supervisor, Clerk and Treasurer report to the Board of Trustees by September 30, 2017, specifically on the status of implementation of the recommendations in the Plante-Moran management letter dated June 19, 2017.

Ayes all.

- F.1 Establish an Industrial Development District for 47909 Halyard Drive, Halyard Technology Park, Resolution #2017-06-27-23 – Clerk Vorva

Mr. Vorva explained the reason for establishment of the Industrial Development District which makes the property eligible for tax abatement.

At 7:20 p.m. it was moved by Mr. Vorva and seconded by Mr. Clinton to open a public hearing to create an Industrial Development District for the property located at 47909 Halyard Drive, Halyard Technology Park Ayes all.

Gary Roberts and Jason Anstandig of Hillside Investments addressed the Board and answered questions regarding Polytec, based in California, who are in the noise, vibration and harshness field. They plan to build a 12,500 square foot partial two-story building with an estimated \$1.5 million value, plus land and personal property value.

Moved by Mr. Curmi and seconded by Mr. Doroshewitz to close the public hearing at 7:22 p.m. Ayes all.

Moved by Mr. Vorva and seconded by Mr. Curmi to adopt Resolution #2017-06-27-23 authorizing the creation of an Industrial Development District for the property located at 47909

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Halyard Drive, located in Halyard Technology Park and to authorize the Township Clerk to sign this resolution and all paperwork necessary to facilitate this action. Ayes all on a roll call vote. A copy of the Resolution is on file in the Clerk's office for public perusal.

F.2 Ordinance 1016 – Amendment #21 – RV Parking Ordinance – First Reading – Attorney Bennett

Board members discussed at length with Attorney Bennett and Police Chief Tiderington possible alternatives to disallowing parking of recreation vehicles, etc., on public rights-of way for any length of time.

Residents Tom Pardikes and Susan Bondie commented on not wanting the vehicles to sit on the streets for weeks, particularly on narrower streets. Deputy Clerk Groth expressed the safety concerns of a Lakepointe resident who visited the Clerk's office with a complaint about vehicles being moved back and forth from the driveway to the street.

Moved by Mr. Doroshewitz to approve the first reading of the proposed RV Parking Ordinance, Amendment #21, to the Charter Township of Plymouth Code of Ordinances #1016.

Mr. Doroshewitz withdrew his motion.

Moved by Mr. Doroshewitz and seconded by Mr. Vorva to approve the first reading of the proposed RV Parking Ordinance, Amendment #20, to the Charter Township of Plymouth Code of Ordinances #1016.

Moved by Mr. Vorva and seconded by Mr. Curmi to withdraw the second motion. Ayes all.

Moved by Mr. Doroshewitz and seconded by Mr. Vorva to approve the first reading of the proposed RV Parking Ordinance, Amendment #21, to the Charter Township of Plymouth Code of Ordinances #1016. Ayes all on a roll call vote.

A copy of the Ordinance is on file in the Clerk's office for public perusal.

F.3 The Reserve – Cluster Housing Option – Final Development Plan - Laura Haw

Ms. Haw reviewed the application and actions of the Planning Commission.

Applicant Walter Menard and his Project Engineer addressed the Board and answered questions.

Moved by Mr. Doroshewitz and seconded by Mr. Curmi to approve Application 2214-0716 and authorize the Supervisor and Clerk to execute the necessary Final Development Plan Cluster

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Housing Option agreements necessary to complete the project's planning review steps for Parcel R-78-036-99-0024-000 contingent upon approval and recognition by the State of Michigan of The Reserve Homeowners Association as a non-profit corporation. Ayes all on a roll call vote.

- F.4 SAW Grant Professional Services Agreement – Change Order No. 1 – Patrick Fellrath

Mr. Fellrath presented the areas which are not eligible for sanitary sewer televising and cleaning under the SAW Grant because of their 20-year age requirement. He noted the efficiency of doing these 15-20 year old sewers while the contractor is working in the area, with expenditures from the Water and Sewer Fund.

Moved by Mr. Clinton and seconded by Mr. Doroshewitz to approve Change Order No. 1 to Charter Township of Plymouth consultant Agreement (SAW Grant Agreement with GHD Services, Inc.) dated June 14, 2016 in the amount of \$160,000 and to authorize the execution of Change Order No. 1 by the Supervisor and Clerk. Ayes all on a roll call vote.

- F.6 Reappointment of Keith Postell to the Planning Commission for a three year term expiring on June 30, 2020.

Moved by Mr. Vorva and seconded by Mr. Curmi to approve the reappointment of Township resident Keith Postell to the Planning Commission for a three-year term expiring on June 30, 2020. Ayes all on a roll call vote.

- F.7 Reappointment of Kendra Barberena to the Planning Commission for a three year term expiring on June 30, 2020.

Moved by Mr. Curmi and seconded by Mr. Vorva to approve the reappointment of Township resident Kendra Barberena to the Planning Commission for a term that will expire on June 30, 2020. Ayes all on a roll call vote.

- F.8 Appointment of William Pratt to the position of Planning Commission liaison to the Zoning Board of Appeals (replacing Ray Sturdy) for a term expiring on June 30, 2019.

Moved by Mr. Curmi and seconded by Mr. Vorva to approve the appointment of Township resident and Planning Commissioner William Pratt to the Zoning Board of Appeals as the Planning Commission liaison for a term that will expire on June 30, 2020. Ayes all on a roll call vote.

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F.9 Bosch Storm Drain Agreement, Wayne County Permit M-48907, Resolution #2017-06-27-24

Mr. Richmond of Spalding DeDecker explained the requirement of Wayne County for the Township to accept jurisdiction of the storm water management systems constructed to comply with the Wayne County Storm Water Management Ordinance and Administrative Rules. The Storm Drain Agreement passes this responsibility on to the owners of the property benefitted by the drainage improvements.

Moved by Mr. Vorva and seconded by Mr. Dempsey to adopt Resolution 2017-06-27-24, authorizing the Township Supervisor to sign the Wayne County Permit M-48907 and approve the Storm Drain Agreement with ROBERT BOSCH, LLC, and authorize the Township Supervisor and Clerk to execute same. Ayes all on a roll call vote.

A copy of the Resolution is on file in the Clerk's office for public perusal.

F.6 Budget Discussion (If Required)

Mr. Heise said he is meeting with department heads and Mr. Clinton noted he has completed revenue projections.

G. SUPERVISOR AND TRUSTEE COMMENTS

Mr. Heise announced there will not be any office hours or study session next Tuesday, July 4th. The next regular meeting will be held July 11, and the Northville IGA and the hiring of a realtor for the Five Mile Road property will be on the agenda. He also indicated a \$2 million offer was received for the DPW property with the Township becoming a tenant.

Mr. Curmi had questions about the status of transport fees and fire overtime. He also recommended meeting with the operator of the golf course and checking into whether the golf course property was purchased with State Recreation Bond Funds with possible recreational limitations.

Board members discussed the Water Quality Report and methods of making it available to residents.

Mr. Clinton gave an update on the mailing of the summer tax bills, along with information about the 2-mil Wayne County RESA tax. It was on the winter tax bill, but now must appear on the summer tax bill. The ability to make on-line payments is now on the web site. He also noted that the audit recommendations on wire transfers have been implemented.

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H. PUBLIC COMMENTS AND QUESTIONS

Susan Bondie felt the public needs to be educated on the adoption of the RV parking ordinance. Board members discussed when the best time might be to have the second reading of the ordinance.

I. ADJOURNMENT

Moved by Mr. Vorva and seconded by Mr. Doroshewitz to adjourn the meeting at 8:40 p.m. Ayes all.

Jerry Vorva, Township Clerk

Approved July 11, 2017 at a Regular Meeting of the Board of Trustees.