

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
STUDY SESSION  
TUESDAY, MAY 2, 2017  
APPROVED MINUTES**

Supervisor Heise called the meeting to order at 7:00 p.m.

**MEMBERS PRESENT:** Kurt Heise, Supervisor  
Jerry Vorva, Clerk  
Mark Clinton, Treasurer  
Charles Curmi, Trustee  
Jack Dempsey, Trustee  
Robert Doroshewitz, Trustee  
Gary Heitman, Trustee

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Patrick Fellrath, Dir. of Public Utilities  
Dan Phillips, Fire Chief  
Thomas Tiderington, Police Chief  
Kevin Bennett, Township Attorney  
Laura Haw, McKenna Associates  
David Richmond, Spalding DeDecker  
Sandra Groth, Deputy Clerk  
Amy Hammye, Deputy Treasurer  
Alice Geletzke, Recording Secretary  
39 Members of the Public

**A, APPROVAL OF AGENDA**  
Study Session - Tuesday, May 2, 2017

Mr. Heise indicated under Item D, Fire Station #2 Update, that the Chief will also be talking about the purchase of radios. Moved by Mr. Heitman and seconded by Mr. Vorva to approve the agenda for the Board of Trustees study session of May 2, 2017. Ayes all.

**B. PUBLIC COMMENTS AND QUESTIONS** –There were none.

Mr. Heise presented a Proclamation to Fire Chief Dan Phillips and his department to honor them on International Fire Fighters Day, Thursday, May 4.

**C. PUD PRESENTATION - INN AT ST. JOHN’S** - Laura Haw

Laura Haw of McKenna Associates reviewed the Planning Commission’s actions at their meeting of April 19, 2017 when they held a public hearing and recommended approval of the PUD amendment.

She also reviewed what PUD amendment would allow:

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Reduction, modification, and enhancement of the golf course from 27 holes to 18 holes.  
Incorporating 174 multi-family townhouses which will occupy a portion of the current golf course.

Converting the existing retreat center into 120 hotel rooms.

Leo Gonzales of CR Commercial Real Estate Services, Michael Noles of Toll Brothers Land Development, and Lyle E. Winn, Project Engineer from Anderson, Eckstein and Westrick, Inc., addressed the board and answered questions regarding the proposed amendment and what is proposed for the property.

**D. FIRE STATION #2 UPDATE – Supervisor Heise & Fire Chief Phillips**

Mr. Heise indicated he and Chief Phillips have been working with their counterparts in Northville Township and have arrived at a verbal agreement, to be memorialized in writing at a later date, whereby the Northville Fire Department will share Station 2 with Plymouth Township. Two firefighters from each township will be stationed there, and one of Northville Township's fire engines will be there, as well as one of their ambulances. Initially, each township will make runs only into their own townships with a zone to be worked out later. Then whoever is there will make runs into this zone. An exception will be HVA, who does not work for Northville Township. Plymouth Township will also have access to Northville Township's training officer. This agreement would allow the hiring of three firefighters now, allowing the additional three firefighters that Chief Phillips finds necessary to reopen Station 2 and provide other needed fire services in the Township to be planned for later.

Fire Chief Dan Phillips gave a presentation regarding costs for hiring staff, and the purchase of 800 MHz radio system for the building and hand held radios for staff, all necessary for reopening Fire Station 2. He also presented his recommendations for paying for the increased cost of \$172,800 for the remainder of 2017, using the remainder of \$126,189 for eliminated part-time fire personnel and taking \$46,000 from the equipment account. He reviewed staffing at all the stations with the hiring of three additional firefighters.

Lengthy discussion ensued regarding costs, run volume, response times, and staffing levels. Board members requested additional budgeting information for five years, including possible additional revenue sources. They also requested incident reports regarding response times to Lakepoint with unfortunate outcomes.

Brian Bentley, Susan Bondie, Ann Driscoll, Ron *Hoge*, Duane Zantop, Sharon Mundt, Jessica Heron, Gloria Rodriguez, and Sandra Groth had comments regarding the importance of the public safety and responsibly reopening Station 2, and the drastic cut in service after the public safety millage.

The Board recessed briefly at 9:05 p.m. and returned at 9:13 p.m.

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**E. JOINT RECREATION MASTER PLAN SURVEY – Supervisor Heise**

Mr. Heise reviewed the opportunity for joining with the City of Plymouth to use EPIC-MRA for survey research to be used in the preparation of a Joint Recreation Master Plan for both the City and the Township.

Don Soenen of PARC commented on the participation of PARC in the survey and Susan Bondie commented on the quality of soccer fields in other communities.

**F. NEW PURCHASING AND CREDIT CARD POLICIES – Supervisor Heise**

Board members made various suggestions regarding the proposed new purchasing and credit card policies.

**G. SUPERVISOR AND TRUSTEE COMMENTS**

Mr. Vorva commented on the letter he distributed from Plante and Moran describing the scope of services needed for the Accounting Department to finish up preparations for the audit, and noted checks received from Northville and Michigan Bell.

Mr. Heise mentioned various items that will appear on the agenda for the Board's regular meeting of May 9.

Mr. Dempsey thanked the Building Department for their help in providing him information regarding demolishing historical buildings.

Mr. Doroshewitz had comments on the use of Lakepoint soccer fields only by premier teams.

Mr. Curmi had questions on when the new park signs would be posted.

**H. PUBLIC COMMENTS AND QUESTIONS – There were none.**

**I. ADJOURNMENT**

Moved by Mr. Heitman and seconded by Mr. Dempsey to adjourn the meeting at 10:13 p.m. Ayes all.

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Jerry Vorva, Township Clerk

Corrected and approved May 9, 2017 at a Regular Meeting of the Board of Trustees.

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