

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, APRIL 11, 2017**

APPROVED MINUTES

Supervisor Heise called the meeting to order at 7:00 p.m.

MEMBERS PRESENT: Kurt Heise, Supervisor
Jerry Vorva, Clerk
Mark Clinton, Treasurer
Jack Dempsey, Trustee
Robert Doroshewitz, Trustee
Charles Curmi, Trustee
Gary Heitman, Trustee

MEMBERS ABSENT: None

OTHERS PRESENT: Mark Lewis, Chief Building Official
Dan Phillips, Fire Chief
Thomas Tiderington, Police Chief
Kevin Bennett, Township Attorney
Sandra Groth, Deputy Clerk
Alice Geletzke, Recording Secretary
20 Members of the Public

B. PLEDGE OF ALLEGIANCE - The Pledge of Allegiance was led by Stephanie Smith.

**C. PROCLAMATION
NATIONAL PUBLIC SAFETY TELECOMMUNICATORS
(911 DISPATCHERS) WEEK**

Mr. Heise presented the proclamation to Stephanie Smith, representing Township dispatchers.

D. APPROVAL OF AGENDA
Regular Meeting - Tuesday, April 11, 2017

Moved by Mr. Heitman and seconded by Mr. Vorva to approve the agenda for the Board of Trustees regular meeting of April 11, 2017. Ayes all.

E. APPROVAL OF CONSENT AGENDA

E.1 **Approval of Minutes:**
Regular Meeting – Tuesday, March 28, 2017
Study Session – Tuesday, April 4, 2017

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, APRIL 11, 2017**

APPROVED MINUTES

E.2 Acceptance of Communications, Resolutions, Reports:

Building Department - Monthly Report, March, 2017
 Fire Department – Monthly Report, March, 2017
 FOIA Report – Police Department, March, 2017
 FOIA Report – Clerk’s Office, March, 2017
 Thank you letter to Fire Department Paramedics

D.3 Approval of Township Bills:

FUND	ACCT	ALREADY PAID	TO BE PAID	TOTAL:
General Fund	101	\$544,240.26	\$ 136,688.20	\$680,928.46
Solid Waste Fund	226	110,157.07	4,756.29	114,913.36
Improvement Revolving (Capital)	246	395.58		395.58
Drug Forfeiture Fund	265	--	--	--
Drug Forfeiture Fund	266	--	--	--
Golf Course Fund	510	-485.50	590.51	105.01
Senior Transportation	588	4,799.76	2,638.70	7,438.46
Water/Sewer Fund	592	389,909.51	34,549.17	424,458.68
Trust and Agency	701	2,000.00	10,802.50	12,802.50
Police Bond Fund	702	6,172.00	--	6,172.00
Tax Pool	703	456,345.13	--	456,345.13
Special Assessment Capital	805	48.91	--	48.91
TOTALS:		1,513,582.72	190,025.37	\$1,703,608.09

Following discussion on the bills and a request from Mr. Heitman to have the mileage policy reviewed, it was moved by Mr. Vorva and seconded by Mr. Heitman to approve the consent agenda for the Board of Trustees regular meeting of April 11, 2017. Ayes all.

F. PUBLIC COMMENTS AND QUESTIONS

Susan Bondie expressed concerns that Northville’s ban on heavy truck traffic would have an adverse effect on traffic in Plymouth Township.

Mike Conte, an employee of Hilltop Golf Course since 2003, asked the Board about charges for park use as there are for golf course usage, because they are both considered recreational.

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, APRIL 11, 2017**

APPROVED MINUTES

G. NEW BUSINESS

- 1) 2017 Landscaping Contract – Building Director Mark Lewis

Board members discussed briefly the bids received for landscape maintenance and turf fertilization services for Township buildings and parks.

Moved by Mr. Curmi and seconded by Mr. Heitman to approve the bid from TruGreen for the amount of \$14,207.86, authorizing the Township Supervisor and Clerk to sign the Agreement between the Charter Township of Plymouth and TruGreen. Ayes all on a roll call vote.

- 2) Wayne County Assessing (WCA) – Contract Amendment – Douglas Shaw and Aaron Powers

Douglas Shaw of Wayne County Assessing addressed the Board and answered questions about the proposal for providing a full-time appraiser position to the Township for the remainder of their existing contract because of changes in clerical needs, technology and tax laws.

Moved by Mr. Curmi and seconded by Mr. Heitman to approve the contract with Wayne County Assessing (WCA), based on the letter dated March 30, 2017, for an appraiser position in 2017 and 2018 and authorize the Township Supervisor and Clerk to sign the contract with WCA, not to exceed \$18,750 for May through October, 2017 and \$45,000 for November, 2017 through October, 2018. Ayes all on a roll call vote.

- 3) Point and Pay Contract – Treasurer Mark Clinton

Mr. Clinton briefed the Board on the convenience which will be provided to residents for options to make tax, water bill and building department payments.

Moved by Mr. Clinton and seconded by Mr. Doroshewitz to authorize the Treasurer to move forward with plans to enter into an agreement with online payments through Point and Pay; and to allow the Township Supervisor and Clerk to sign the agreement, with the understanding that all associated costs will be passed on to the users, not the Township. Ayes all on a roll call vote.

- 4) Collection Agreement with Plymouth Canton Schools – Treasurer Mark Clinton

Mr. Clinton reviewed the discussion held at the Study Session on April 4 regarding charging a per parcel fee of \$3.60 to the school district for the collection of summer property taxes.

Moved by Mr. Doroshewitz and seconded by Mr. Dempsey to approve Resolution No. 2017-04-11-10 authorizing the Treasurer of the Charter Township of Plymouth to collect and distribute

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, APRIL 11, 2017**

APPROVED MINUTES

the summer property tax levy and State Education Tax for Plymouth Township property owners within the Plymouth Canton Community Schools and to authorize the Township Supervisor and Clerk to sign the annual 2017 Summer Tax Collection Agreement. Ayes all.

(Motion rescinded—see below.)

5) Collection Agreement with Schoolcraft College – Treasurer Mark Clinton

Mr. Clinton explained that a collection agreement is also possible with Schoolcraft College, charging a per parcel fee of \$1.10.

Moved by Mr. Doroshewitz and seconded by Mr. Dempsey to approve Resolution 2017-04-11-11 authorizing the Treasurer of the Charter Township of Plymouth to collect and distribute the summer property tax levy for Plymouth Township property owners within the Schoolcraft College District and to authorize the Township Supervisor and Clerk to sign the annual 2017 Summer Tax Collection Agreement. Ayes all on a roll call vote.

A copy of the Resolution is on file in the Clerk's office for public perusal.

4) Collection Agreement with Plymouth Canton Schools – Treasurer Mark Clinton

As it was realized that the motion for Item G4, Collection Agreement with Plymouth Canton Schools did not include a roll call vote as required, it was moved by Mr. Dempsey and seconded by Mr. Vorva to rescind the motion made earlier in that regard. Ayes all on a roll call vote.

It was then moved by Mr. Doroshewitz and seconded by Mr. Dempsey to approve Resolution No. 2017-04-11-10 authorizing the Treasurer of the Charter Township of Plymouth to collect and distribute the summer property tax levy and State Education Tax for Plymouth Township property owners within the Plymouth Canton Community Schools and to authorize the Township Supervisor and Clerk to sign the annual 2017 Summer Tax Collection Agreement. Ayes all on a roll call vote.

A copy of the Resolution is on file in the Clerk's office for public perusal.

6) Approve the appointment of Don Schnettler to the Zoning Board of Appeals – Supervisor Kurt Heise

Mr. Heise explained that Mr. Schnettler was being appointed to replace Harry Jachym, term expiring December 31, 2019. who resigned from the Zoning Board of Appeals, rather than Ray Sturdy who was the Planning Commission liaison to the ZBA and also resigned.

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, APRIL 11, 2017**

APPROVED MINUTES

Moved by Mr. Dempsey and seconded by Mr. Curmi to approve the appointment of Township resident Don Schnettler to the Zoning Board of Appeals for a term running from April 9, 2017 to December 31, 2019. Ayes all on a roll call vote.

- 7) Approve the appointment of John Itsell to the Planning Commission – Supervisor Kurt Heise

Mr. Heise explained that Mr. Itsell will complete the term of Ray Sturdy, who recently resigned from the Planning Commission.

Moved by Mr. Doroshewitz and seconded by Mr. Curmi to approve the appointment of Township resident John Itsell to the Planning Commission for a term running from April 9, 2017 to June 30, 2019. Ayes all on a roll call vote.

- 8) FOIA Appeal – Attorney Kevin Bennett

Mr. Bennett indicated that, after communicating with the applicant that there are no public records that correspond to his request and receiving an e-mail from him that our response is satisfactory, this appeal is now moot and no action is required.

H. SUPERVISOR AND TRUSTEE COMMENTS

Mr. Heise noted that there will be no study session next week, April 18, however the office will be open until 7 p.m.

Mr. Doroshewitz volunteered to run a laptop during meetings to have the projector up and running.

Mr. Heitman reiterated his request for review of the mileage policy and thanked the elected officials for not taking payments for mileage.

Mr. Vorva indicated a passport applicant was delighted to be able to take care of it at later hours.

Mr. Dempsey noted the Arts, Recreation and Heritage Committee is meeting tomorrow, on the 190th anniversary of the founding of the Township.

Mr. Curmi spoke on his productive day at the MTA conference and mentioned their recommendation that no resolution be passed regarding medical marijuana. They also discussed dog licenses, and he recommended reconsidering the 40-year-old \$5 license fee. He also asked about the eventuality of a recreation authority.

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, APRIL 11, 2017**

APPROVED MINUTES

I. PUBLIC COMMENTS AND QUESTIONS

Brian Bentley was happy that Mr. Schnettler and Mr. Itsell, independent thinkers, were appointees this evening. He also expressed his wife's appreciation for a shredding day.

Mr. Heise indicated a joint shredding day will be held with the City at the Cultural Center on June 24, and the Township will be hosting one in the fall.

Susan Bondie suggested that residents be reminded of the importance and value of having their dog licensed as a way to encourage them rather than raising the fee. She also asked Chief Phillips about the upcoming CPR class on Saturday.

J. CLOSED SESSION

At 8:15 p.m., Mr. Curmi moved that a closed session be called for contract negotiations with POAM and COAM, pursuant to OMA Sections 8 (c). Seconded by Mr. Heitman. Ayes all.

The Board returned to open session at 8:42 p.m.

K. ADJOURNMENT

Moved by Mr. Heitman and seconded by Mr. Clinton to adjourn the meeting at 8:43 p.m. Ayes all.

Jerry Vorva, Township Clerk

Approved April 25, 2017 at a Regular Meeting of the Board of Trustees.