

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, JANUARY 10, 2017**

PROPOSED MINUTES

Supervisor Heise called the meeting to order at 7:00 p.m. and Fire Chief Dan Phillips led in the Pledge of Allegiance to the Flag.

MEMBERS PRESENT: Kurt Heise, Supervisor
Jerry Vorva, Clerk
Mark Clinton, Treasurer
Charles Curmi, Trustee
Jack Dempsey, Trustee
Gary Heitman, Trustee

MEMBERS ABSENT: Robert Doroshewitz, Trustee, Excused

OTHERS PRESENT: Patrick Fellrath, Dir. of Public Utilities
Dan Phillips, Fire Chief
Thomas Tiderington, Police Chief
Kevin Bennett, Township Attorney
Sandra Groth, Deputy Clerk
Alice Geletzke, Recording Secretary
20 Members of the Public

C. APPROVAL OF AGENDA

Regular Meeting - Tuesday, January 10, 2017

Mr. Heise asked that the minutes of November 15, 2016 (receive and file) be removed from the consent agenda and noted that a resolution number was added to Item F.1, MDOT Right-of-Way Permit.

Moved by Mr. Dempsey and seconded by Mr. Heitman to approve the agenda for the Board of Trustees regular meeting of January 10, 2017 as amended. Ayes all on a roll call vote.

D. APPROVAL OF CONSENT AGENDA

E.1 Approval of Minutes:

Regular Meeting – December 13, 2016
Closed Session - December 13, 2016

E.2 Acceptance of Communications, Resolutions, Reports:

Building Department – December, 2016
Fire Department – December, 2016
Fire Department – Annual Report 2016
FOIA Reports – Clerk’s Office and Police Department
Thank you letter from Northville Township Fire Department

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E.3 Approval of Township Bills:

		Year 2016
General Fund	(101)	1,581,644.47
Solid Waste Fund	(226)	130,371.58
Improvement Revolving Fund (Capital Projects)	(246)	131,746.31
Drug Forfeiture Fund	(265)	--
Golf Course Fund	(510)	36,904.30
Senior Transportation	(588)	17,238.79
Water and Sewer Fund	(592)	981,214.67
Trust and Agency Fund	(701)	1,000.00
Police Bond Fund	(702)	7,320.00
Tax Pool	(703)	42,249.04
Special Assessment Capital	(805)	1,003,779.19
Total:		\$3,933,468.35

Fire Chief Phillips updated the Board on the status of Fire Station No. 2 and the reimbursement of utilities by Northville Township.

Moved by Mr. Heitman and seconded by Mr. Clinton to approve the consent agenda for the Board of Trustees regular meeting of January 10, 2017. Ayes all on a roll call vote.

E. PUBLIC COMMENTS AND QUESTIONS – There were none.

F. NEW BUSINESS

- 1) Request for Board Action – Approve Annual MDOT Right-of-Way Permit and reserve Township’s right to challenge indemnification provisions.

Moved by Mr. Heitman and supported by Mr. Dempsey to approve the attached performance resolution as offered by MDOT, and to authorize the Township Clerk to sign Resolution 2017-01-10-01 with the inclusion of the letter dated January 3, 2017 from Attorney Kevin L. Bennett, reserving the Township’s right to challenge the indemnification provision of the permit as beyond the authority of the Township. Ayes all on a roll call vote.

A copy of the Resolution is on file in the Clerk’s office for public perusal.

- 2) Request for Board Action – Approve reappointment of Ed Snage to the Board of Review with a term expiring on December 31, 2018.

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Moved by Mr. Heitman and seconded by Mr. Clinton to approve the reappointment of Edward Snage to the Charter Township of Plymouth Board of Review for a two-year term beginning on January 1, 2017 and ending on December 31, 2018. Ayes all on a roll call vote.

- 3) Request for Board Action – Approve reappointment of Ann Bonnell to the Board of Review with a term expiring on December 31, 2018.

Deputy Clerk Groth noted that Ms. Bonnell’s first name is Angela, not Ann as it appears on the agenda.

Moved by Mr. Curmi and seconded by Mr. Vorva to approve the reappointment of Angela Bonnell to the Charter Township of Plymouth Board of Review for a two-year term beginning on January 1, 2017 and ending on December 31, 2018. Ayes all on a roll call vote.

- 4) Request for Board Action – Approve reappointment of Stephanie Goecke to the Board of Review as an alternate with a term expiring on December 31, 2018.

Moved by Mr. Clinton and seconded by Mr. Vorva to approve the reappointment of Stephanie Goecke to the Charter Township of Plymouth Board of Review as an ALTERNATE for a two-year term beginning on January 1, 2017 and ending on December 31, 2018. Ayes all on a roll call vote.

- 5) Request for Board Action – Approve appointment of Joe VanEsley to the Board of Review with a term expiring on December 31, 2018.

Moved by Mr. Heitman and seconded by Mr. Curmi to approve the appointment of Joe VanEsley to the Charter Township of Plymouth Board of Review for a two-year term beginning on January 1, 2017 and ending on December 31, 2018. Ayes all on a roll call vote.

- 6) Request for Board Action – Approve appointment of Robert Doroshewitz to the Board representative position on the Planning Commission with a term expiring on November 20, 2020.

Moved by Mr. Dempsey and seconded by Mr. Vorva to approve the appointment of Trustee Robert Doroshewitz to the Board Representative position on the Charter Township of Plymouth Planning Commission for a term ending on November 20, 2020. Ayes all on a roll call vote.

- 7) Request for Board Action – Approve appointment of Jack Dempsey to the Board representative position on the Zoning Board of Appeals with a term expiring on November 20, 2020.

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Moved by Mr. Curmi and seconded by Mr. Vorva to approve the appointment of Trustee Jack Dempsey to the Board Representative position on the Charter Township of Plymouth Zoning Board of Appeals for a term ending on November 20, 2020. Ayes all on a roll call vote.

- 8) Request for Board Action – Approval to enter into an agreement with Plante/Moran for professional services to bring the Township records up to date in preparation for the 2016 Audit and to move forward with a set of municipal finance best practices.

Board members discussed the options for assistance in bringing Township financial records up to date in preparation for the 2016 audit and to move forward with establishing a set of municipal finance “best practices”.

Moved by Mr. Dempsey and seconded by Mr. Vorva to authorize the Township Supervisor and Clerk to sign the agreement between the Charter Township of Plymouth and Plante & Moran, PLLC, providing the services as outlined in the Scope of Services letter dated December 27, 2016, for a cost not to exceed \$40,000.

ROLL CALL: AYES: Dempsey, Vorva, Clinton, Heitman, Heise
 NAYS: Curmi

Motion carried.

- 9) Request for Board Action - Approval to enter into an agreement with McKenna Associates for an Interim Township Community Development Director/Planner on a part time/as needed basis.

John Jackson, President of McKenna Associates, Laura Haw and Phil McKenna addressed the Board and answered questions regarding the interim arrangements needed because of the resignation of Jana Radtke as Community Dev. Dir./Planner.

Moved by Mr. Curmi and seconded by Mr. Heitman to authorize the Township Supervisor and Township Clerk to sign the agreement between the Charter Township of Plymouth and McKenna Associates to provide the planning and community development services as needed for the Township in accordance with the proposed fee schedule as contained in the letter from Phil McKenna dated January 4, 2017 and the additional 14-page fee schedule as required. Ayes all on a roll call vote.

G. SUPERVISOR AND TRUSTEE COMMENTS

Mr. Heitman said he understood the need for assistance in the Accounting Department and Treasurer’s Office from his attempt to obtain information.

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Mr. Heise indicated there will be a Study Session next Tuesday at 7 p.m. with an update on the WTUA situation; discussion on the ethics ordinance, board procedures and bidding for professional services. He will also announce the Citizens Advisory Council via press release, web site, and e-news.

Mr. Clinton expressed his appreciation for the discussion on the additional help, and noted the return of some monies from ADP and from non-vested retirement accounts. He also indicated Schoolcraft College will be returning \$188,000 over-payment made during the summer tax cycle. Also, \$105,000 has been collected of the \$155,000 billed for sidewalk repairs.

Mr. Dempsey explained his “yes” vote for the Plante & Moran item and that he really likes the study session approach. Given the realization that there is not an orderly situation in obtaining information in Township Hall and that the 2016 audit needs to be done on time, which is why he did vote yes. He would like to see all have the opportunity to become comfortable with something before a vote.

Mr. Curmi had questions regarding the Saw Grant, the authorization to the Fire Chief for preparing an eligibility list, and the collection of money. He also requested that the Trustees receive information prior to its release to the newspapers.

H. PUBLIC COMMENTS AND QUESTIONS

Susan Bondie had a question about whether the Plante & Moran contract was a one-time thing, Don Schnettler asked about bank reconciliations and the accuracy of the audits, and Duane Zantop had questions about negotiations with the City of Plymouth.

I. ADJOURNMENT

Moved by Mr. Heitman and seconded by Mr. Clinton to adjourn the meeting at 8:27 p.m. Ayes all.

Jerry Vorva, Township Clerk