

## Table of Contents

|   |   |
|---|---|
| Agenda . . . . .  | 2 |
| Regular Meeting - January 12, 2016                        |   |
| BOT Minutes 01-12-16 Proposed. . . . .                    | 3 |
| 2016 Community Block Grant Allocation                     |   |
| Request for Board Action - 2016 CDBG Allocation . . . . . | 8 |

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES MEETING  
SPECIAL MEETING  
AGENDA**

Tuesday, February 02, 2016  
7:00 PM



- A. CALL TO ORDER at \_\_\_\_\_ P.M.**
- B. PLEDGE OF ALLEGIANCE TO THE FLAG**
- C. ROLL CALL:** Steve Mann \_\_\_\_\_, Nancy Conzelman \_\_\_\_\_, Chuck Curmi \_\_\_\_\_, Bob Doroshewitz \_\_\_\_\_, Ron Edwards \_\_\_\_\_, Mike Kelly \_\_\_\_\_, Shannon Price \_\_\_\_\_

**D. APPROVAL OF AGENDA**

Special Meeting - Tuesday, February 02, 2016

**E. APPROVAL OF MINUTES:**

Regular Meeting - January 12, 2016

**F. PUBLIC COMMENTS**

**G. PUBLIC HEARING**

2016 Community Block Grant Allocation

**H. WORKSHOP DISCUSSION –**

Presentation from Billy Casper regarding Hill Top Golf Course. The presentation will include the history of Billy Casper’s role with the course, and their desired future.

**I. CLOSED SESSION:**

At \_\_\_\_\_ p.m., \_\_\_\_\_ moved that a closed session be called to consult with an attorney regarding trial or settlement strategy in connection with the City of Detroit lawsuit pursuant to Open Meetings Act Section 8(e), and to discuss a partial denial of a Freedom of Information Act request, which is a matter exempt from discussion under state statute pursuant to Open Meetings Act Section 8(h).

**J. ADJOURNMENT**

**PLEASE TAKE NOTE:** The Charter Township of Plymouth will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at all Township Meetings, to individuals with disabilities at the Meetings/Hearings upon two weeks notice to the Charter Township of Plymouth by writing or calling the following: Human Resource Office, 9955 N Haggerty Road, Plymouth, MI 48170. Phone number (734) 354-3202 TDD units: 1-800-649-3777 (Michigan Relay Services)

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, JANUARY 12, 2016**

**PROPOSED MINUTES**

Supervisor Price called the meeting to order at 7:03 p.m. and led in the Pledge of Allegiance to the Flag.

**MEMBERS PRESENT:** Shannon Price, Supervisor  
Nancy Conzelman, Clerk  
Ron Edwards, Treasurer  
Charles Curmi, Trustee  
Robert Doroshewitz, Trustee  
Michael Kelly, Trustee  
Steve Mann, Trustee

**OTHERS PRESENT:** Patrick Fellrath, Dir. of Public Utilities  
Bob Janks, Information Services  
Mark Lewis, Chief Building Official  
Dan Phillips, Fire Chief  
Thomas Tiderington, Police Chief  
Kevin Bennett, Township Attorney  
Dave Richmond, Spalding DeDecker Associates  
Alice Geletzke, Recording Secretary  
21 Members of the Public

**D. APPROVAL OF AGENDA**

Regular Meeting - Tuesday, January 12, 2016

Mr. Edwards asked that Item J.7 be added to New Business, Metro Act Application 123.Net, Inc., and that Item I.1 be removed under Unfinished Business, City of Plymouth-Fire Dept. Legacy Costs-Status Update. He then moved to approve the agenda for the Board of Trustees regular meeting of January 12, 2016 as amended. Seconded by Ms. Conzelman.

AYES: Edwards, Curmi, Doroshewitz, Kelly, Mann, Price  
NAYS: Conzelman

Motion carried.

**E. APPROVAL OF CONSENT AGENDA**

**E.1 Approval of Minutes:**

Special Meeting - December 10, 2015  
Regular Meeting - December 15, 2015

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, JANUARY 12, 2016**

**PROPOSED MINUTES**

**E.2 Acceptance of Utility Easements:**

**E.3 Acceptance of Communications, Resolutions, Reports:**

Fire Department 2015 Annual Report  
Fire Department Monthly Report - December 2015  
FOIA Monthly Report - December 2015

**E.4 Approval of Township Bills:**

|   |       | <b>Year 2016</b>      |
|---|-------|-----------------------|
| General Fund                                  | (101) | \$403,965.99          |
| Solid Waste Fund                              | (226) | 9,247.56              |
| Improvement Revolving Fund (Capital Projects) | (246) | 240,244.22            |
| Drug Forfeiture Fund                          | (265) | 2,324.47              |
| Golf Course Fund                              | (510) | 35,538.69             |
| Water and Sewer Fund                          | (592) | 848,493.48            |
| Trust and Agency Fund                         | (701) | -0-                   |
| Police Bond Fund                              | (702) | 8,466.00              |
| Tax Fund                                      | (703) | -0-                   |
| Special Assessment Fund                       | (805) | 2,729.65              |
| <b>Total:</b>                                 |       | <b>\$1,551,010.06</b> |

Moved by Mr. Kelly and seconded by Ms. Conzelman to approve the consent agenda for the Board of Trustees Regular Meeting of January 12, 2016.

AYES: Mann, Conzelman, Kelly, Price  
NAYS: Curmi, Doroshewitz, Edwards

Motion carried.

**F. PUBLIC COMMENTS AND QUESTIONS**

State Representative Kurt Heise voiced his objections to the imagery and messaging on the Facebook site, Citizens for Accountable Government, a 501C4 PAC, which is critical of his bill on presumptive parole.

**G. PUBLIC HEARING**

**H. COMMUNITY DEVELOPMENT**

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, JANUARY 12, 2016**

**PROPOSED MINUTES**

**I. UNFINISHED BUSINESS**

- 1) City of Plymouth – Fire Department Legacy Costs - Status update

This item was removed from the agenda.

**J. NEW BUSINESS**

- 1) Request for Board Action - Approve Appointments to DDA and Brownfield

Moved by Mr. Edwards and seconded by Mr. Curmi to approve the Supervisor's appointment of Mike Kolb and Mike Workman as members of the DDA and Brownfield Boards for a term for 4 years beginning on February 1, 2016 and expiring on January 31, 2020. Ayes all.

- 2) Request for Board Action - Award Contract for Website Redesign and Hosting

Bob Janks, Information Services, reviewed the RFP procedure, which resulted in the selection committee's recommendation of Revize Software Systems for website redesign and hosting.

Joseph J. Nagrant of Revize Software Systems gave a presentation to the Board and answered questions.

Moved by Ms. Conzelman and seconded by Mr. Curmi to award the contract for the Charter Township of Plymouth's Website Redesign and Hosting to Revize Software Systems. Ayes all.

- 3) Request for Board Action - Repeal of the Compensation Commission

Board members reviewed the pros and cons of repealing the Ordinance creating the Compensation Commission. Attorney Bennett clarified that under state law, a Township Compensation Commission is only permitted to meet in odd number years and because the Compensation Commission did not meet in 2015, no increases in compensation of elected officials could take place until 2018 at the earliest. No action was taken on this item.

- 4) Request for Board Action - Annual MDOT Right-of-Way Permit – **Resolution 2015-01-12-01**

Moved by Ms. Conzelman and seconded by Mr. Kelly to approve Resolution No. 2016-01-12-01 and authorize the signature of same with a cover letter to be sent reserving the Township's right to challenge the indemnification provisions of the Permit as beyond the authority of the Township. Ayes all on a roll call vote.

A copy of the resolution is on file the Clerk's office for public perusal.

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, JANUARY 12, 2016**

**PROPOSED MINUTES**

5) Request for Board Action - METRO Act Application - RAM Construction Services

Moved by Mr. Kelly and seconded by Ms. Conzelman to deny the METRO Act Application as submitted by RAM Construction Services on December 9, 2015 for the reasons cited in the attached memo dated January 6, 2016 from the Township Attorney. The denial shall not preclude applicant from resubmitting a revised application for consideration. Ayes all.

6) Request for Board Action - Non Represented Employees Compensation

Moved by Mr. Doroshewitz and seconded by Mr. Curmi to approve a 2% raise for all non-represented Township employees, excluding the recently hired Manager of Accounting and Financial Reporting.

AYES: Doroshewitz, Curmi, Conzelman, Edwards, Mann, Price

NAYS: Kelly

Motion carried.

7) Request for Board Action – METRO Act Application – 123.NET, Inc.

Moved by Mr. Curmi and seconded by Mr. Mann to approve the METRO Act Application as submitted by 123.NET, Inc. Ayes all.

**K. SUPERVISOR AND TRUSTEE COMMENTS**

Mr. Doroshewitz had questions about additional bills for the snow-making machine and whether decreased liability for non-supervision of the sled hill is in the best interests of members of the community. Mr. Edwards answered questions regarding the snow-making machine and updated Board members on getting the BS&A software online. Ms. Conzelman discussed that under state law, voters must indicate whether they wish to receive a Republican ballot or a Democratic ballot for the upcoming March 8, 2016, party presidential primary election. Mr. Price noted the opening of LA Fitness, discussed the snow-making machine, indicated the marijuana task force has met, and mentioned the possibility of a work session on February 2. Mr. Curmi had questions on several subjects, among them the roof-painting RFP, sidewalk plan review, road crack sealing plan, pavilion rental policy, capital project status and parking lot drainage.

**L. PUBLIC COMMENTS**

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, JANUARY 12, 2016**

**PROPOSED MINUTES**

Susan Bondie commented on the minutes and objected to the content on the Facebook site referred to earlier.

**M. ADJOURNMENT**

Moved by Mr. Edwards and supported by Mr. Mann to adjourn the meeting at 9:16 p.m. Ayes all.

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Nancy C. Conzelman, Township Clerk

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Shannon G. Price, Township Supervisor



## CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

**MEETING DATE:** 2/2/16

**ITEM:** 2016 Community Development Block Grant Allocation Public Hearing

**PRESENTER:** Patrick Fellrath, Director of Public Services  
Susan Vignoe, Solid Waste & Public Service Coordinator

**OTHER INDIVIDUALS IN ATTENDANCE:** None anticipated.

**BACKGROUND:** Preliminary indications from the Wayne County Community Wellness, Wayne County Community Development Block Grant Program, are that the estimated 2016 funding allocation for the Township will be \$101,190. This allocation is based on the County's best estimate. Final allocation is established by congress and, therefore, could be reduced or increased. Additionally, as required, we can only request 15% of the total allocation is directed into public service programs; however, if after all applications are received and reviewed the County may allow for a larger percentage to be placed into our public service programs.

**ACTION REQUESTED:** Hold a public hearing to afford the public the opportunity to place before the Board any proposed use of the 2016 Community Development Block Grant Funds.

**BUDGET/ACCOUNT NUMBER:** 101-851-971-000

**RECOMMENDATION:** N/A

**MODEL RESOLUTION:** N/A

**ATTACHMENTS:** 2016 Allocation Table



ALLOCATION TABLES  
CDBG PY 2016

| PROJECT                                    | 2015<br>FINAL ALLOCATION AS<br>APPROVED BY WAYNE COUNTY |                   | 2016<br>ESTIMATED ALLOCATION 15 %<br>PUBLIC SERVICE MAXIMUM |                   |
|--|---|-------------------|---|-------------------|
|  | <i>Dollar Amount</i>                                    | <i>% of total</i> | <i>Dollar Amount</i>  | <i>% of total</i> |
| <b><u>PUBLIC SERVICE PROGRAMS</u></b>      |   |                   |   |                   |
| Senior Services                            | \$11,720  | 12%               | \$7,590   | 7.5%              |
| Council on Aging                           | \$9,496   | 9%                | \$5,366   | 5.3%              |
| Senior Alliance                            | \$2,224   | 3%                | \$2,224   | 2.3%              |
| Senior Transportation                      | \$11,100  | 11%               | \$7,590   | 7.5%              |
| Senior Transportation                      | \$7,187   | 7%                | \$7,590   |                   |
| <b>TOTAL PUBLIC SERVICES</b>               | <b>\$22,820</b>   | <b>23%</b>        | <b>\$15,180</b>   | <b>15%</b>        |
| <b><u>ADMINISTRATION PROGRAMS</u></b>      |   |                   |   |                   |
| Administration                             | \$10,119  | 10%               | \$10,190  | 10%               |
| <b><u>BRICKS &amp; MORTAR PROGRAMS</u></b> |   |                   |   |                   |
| ADA Township Park Improvements Program     | \$68,252  | 67%               | \$75,820  | 75%               |
| <b>TOTAL ALLOCATION</b>                    | <b>\$101,190.98</b>                                     | <b>100%</b>       | <b>\$101,190</b>  | <b>100%</b>       |