

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
SPECIAL MEETING
THURSDAY, NOVEMBER 3, 2016
PROPOSED MINUTES**

Supervisor Price called the meeting to order at 7:00 p.m. and Police Lieutenant Robert Antal led in the Pledge of Allegiance to the Flag.

MEMBERS PRESENT: Shannon Price, Supervisor
Nancy Conzelman, Clerk
Ron Edwards, Treasurer
Charles Curmi, Trustee
Robert Doroshewitz, Trustee
Steve Mann, Trustee

MEMBERS ABSENT: Michael Kelly, Trustee, Excused

OTHERS PRESENT: Patrick Fellrath, Director of Public Services
Bob Janks, Information Services Director
Mark Lewis, Chief Building Official
Jana Radtke, Community Development Dir./Planner
Thomas Tiderington, Police Chief
Alice Geletzke, Recording Secretary
36 Members of the Public

D. APPROVAL OF AGENDA

Special Meeting - Thursday, November 03, 2016

Moved by Ms. Conzelman and seconded by Mr. Edwards to approve the agenda for the Board of Trustees special meeting of Thursday, November 3, 2016. Ayes all.

E. PUBLIC COMMENTS

Roman Kuzma wished the Board members well in their future endeavors. Ed Haggerty had concerns about the audits not being on the agenda, the expenditure for the playscape, and the increase in miscellaneous expenditures, Duane Zantop complimented Richard Sharland for his efforts in helping Detroit with its lawsuit against Plymouth Township, and Ray Myers cautioned Board members about the heavy truck traffic now using Ridge Road as a regular route to the Salem Township landfill.

F. NEW WEBSITE DEMONSTRATION

Information Services Director Bob Janks presented the Township's brand new website which will be launched to the public on Monday, November 7, 2016. The new website, in addition to a brand new look and feel, will provide new functionality, greater ease of use, accessibility and up to the minute information. The state of the art content management system will streamline the process of adding and changing content. In addition, the web design automatically scales to

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accommodate access from mobile phones and tablets. Embedded in the new website is the new PT Link application which gives residents the ability to report a problem online or from a cell phone directly to the responsible department.

G. NEW TOWNSHIP VIDEO DEMONSTRATION

Mr. Price introduced the new Plymouth Township promotional video filmed by local Township resident and filmmaker, Ben Corona, which presents the advantages and highlights of Plymouth Township. The video, which actually debuted on the Township's Facebook page several months ago, is one of the economic development tools available to the Township to attract new residents and businesses to the area.

H. COMMUNITY DEVELOPMENT

- 1) Request for Board Action - Plymouth Marketplace PUD Contract and General Development Plan - Application 2220

Jana Radtke, Community Development Director/Planner, reviewed the recommendations of the Planning Commission and Mr. Brian Amann addressed the Board and answered questions on behalf of the applicant.

Moved by Ms. Conzelman and seconded by Mr. Edwards to approve the PUD Contract and General Development Plan for Application 2220, Plymouth Marketplace, as recommended by the Planning Commission. Ayes all.

I. UNFINISHED BUSINESS

- 1) Request for Board Action - Plymouth Community Council on Aging Use Agreement

Moved by Mr. Edwards and seconded by Ms. Conzelman to approve the use agreement with the Plymouth Community Council on Aging, allowing them to have an office in Township Hall and exclusive use of Friendship Station on weekdays (Monday-Friday) from 8:00 a.m. to 4:30 p.m., provided that PCCA's activities and programs are geared toward citizens age 55 and over within the greater Plymouth Community. Ayes all.

- 2) Request for Board Action - Alternatives for Managing City Sanitary Flows Tributary to Township – WTUA

Director of Public Services, Patrick Fellrath, gave a presentation covering the history, current conditions, and management considerations of the flows from the City of Plymouth. Mr. Fellrath outlined three options including sending all Township flows to YCUA, sending both the Township's and City's flows to YCUA, and sending just the City's flows to Great Lakes Water Authority.

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Aaron Sprague of WTUA also addressed the Board and described the financial implications to the Township of each option, including the estimated capital improvement costs and the estimated financial impact. The first option presumes complete separation from the City of Plymouth for purposes of sending all Township flows to YCUA. This option requires capital improvements, but carries with it the opportunity for significant long-term savings, estimated to be more than \$1 million per year. The payback period for the capital improvements necessary for this option is estimated to be less than 2 years. This payback period does not include the capital improvement costs to achieve complete separation from the City of Plymouth. Mr. Sprague indicated that currently, the City of Plymouth routinely exceeds its permitted flows, but uses the excess capacity that the Township pays for. The City also receives the benefit of WTUA, but does not pay any portion of the Township's costs of WTUA participation. The second option involves sending the City's flows along with the Township's flows to YCUA. This option would require higher costs for WTUA system improvements and require the Township to have to rely on the City's promises to pay its share of these costs as well as ongoing payments to the Township. While the capital improvements needed for the third option which is to continue to send the City's flows to Detroit would be less than the other two options, this option would not necessarily achieve the Township's goal of avoiding having to pay what would be its share of the estimated \$2 billion that Detroit will need for system upgrades and unfunded employee legacy costs. In addition, the third option would result in commercial customers in both Plymouth Township and Northville Township having to continue to pay industrial waste charges to Detroit.

Moved by Ms. Conzelman and seconded by Mr. Edwards to authorize Hubbell, Roth and Clark, Inc., to conduct a Capacity Review, Life Cycle Analysis and Route Study for Separating Township and City of Plymouth Sanitary Sewers as outlined in the attached Task Descriptions/Cost Estimates. Ayes all.

- 3) Request for Board Action - Resolution of Intent to Cease Wastewater Flows to the Wayne-County Rouge Valley Sewage Disposal System - **Resolution 2016-11-03-25.**

Moved by Mr. Price and seconded by Mr. Edwards to allow Steve Mann to abstain from voting on the issue of Resolution 2016-11-03-25 because of his firm's work with some of the Wayne County communities that may be affected by the Township's action on this item. Ayes all.

Mr. Fellrath introduced the resolution which officially state's the Township's intention to cease wastewater flows to Wayne County on or before July 1, 2017, in accordance with WTUA's Master Plan Update. One WTUA member community has already adopted this resolution. Mr. Doroshewitz was concerned that adopting this resolution would foreclose a future board from adopting Option 3. Ms. Conzelman clarified that option 3 involved the City's flows continuing to go to Wayne County and the Township's flows being sent to YCUA. Mr. Doroshewitz said, "Sorry, you are right". Mr. Fellrath and Trustee Curmi further assuaged Trustee Doroshewitz' concern about the City of Plymouth by indicating that voting for this resolution does not take option 3 off the table. Trustee Doroshewitz indicated that is all he needed to know. Trustee

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Curmi said all three options are perfectly compatible with this idea of separating from Great Lakes and diverting all Township waste to YCUA and save the treatment costs associated with that partially offset by having to expand the capital to expand the Lower Rouge retention basin. Supervisor Price indicated that he supports this resolution because the savings to the Township is, conservatively, between \$700,000 - \$1,000,000 per year.

Moved by Mr. Edwards and seconded by Ms. Conzelman to approve Resolution 2016-11-03-25, stating Plymouth Township's intent to cease wastewater flows to the Wayne County Rouge Valley Sewage Disposal System on/or before July 1, 2016.

AYES: Edwards, Conzelman, Curmi, Doroshewitz, Price
NAYS: None
ABSTAIN: Mann
ABSENT: Kelly

Motion carried.

A copy of the Resolution is in the Clerk's office for public perusal.

- 4) Request for Board Action - Wayne County Local Roads Partnering Initiative for Township Roads

Patrick Fellrath introduced Daniel Brooks of Wade Trim Associates and they discussed their recommendations for the use of Wayne County Road Initiative Funds.

Moved by Mr. Curmi and seconded by Ms. Conzelman to allocate Wayne County FY2016-17 Road Initiative funds to improve Township roads with a pacer rating from 5-7 in order to increase the life of the road. Additionally, moved to authorize Wade Trim Associates, Inc., to assist the Township DPS in finalizing the Scope of Work and procuring a Contractor for 2017 local road improvements under the Wayne County Local Roads Partnering Initiative as outlined in the attached memo dated October 27, 2016, in an amount not to exceed \$34,500. Ayes all.

J. NEW BUSINESS

- 1) Request for Board Action - Award Bid for ADA Compliant Playscape in Township Park to Miracle Midwest

Mr. Price recapped the Board's decision last fall to allocate Community Development Block Grant Funds from 2014, 2015, and 2016 to purchase and build a new ADA compliant play structure in Township Park. The intent was to go out to bid in the summer, but with staff changes, it didn't go out for bid until Sarah Visel took over responsibility for the Community Block Grant Funds. David Richmond of Spalding DeDecker Associates explained the bid process and plan for the play structure. The bidders were required to provide layouts that are ADA compliant with options for all-inclusive play. All responses were very similar in price,

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nature, size, and features. Supervisor Price indicated that the Planning Commission approved the proposed location which is behind the sprayscape. Supervisor Price reiterated that the money for this playscape is coming from community block grants and not general fund money. Trustee Curmi stated "Can you imagine how many billions of dollars in this country is being wasted by projects that are made up to use up block grants?" Clerk Conzelman indicated that she doesn't think that is what this is. Ms. Conzelman indicated that there is a serious need for an accessible play structure in the community stating: "There really isn't another play structure like this in the community that is ADA Compliant and accessible. I think this is a really great thing because it is for everyone and no one is excluded on this." Ms. Conzelman indicated that there is uncertainty as to how long the wooden play structure is going to last, noting that it requires quite a bit of maintenance and the fact it is splintering. She further stated "This will be something that will be completely compliant for kids with and without special needs. Everybody can play together. I think it is fantastic. It's why we have a Miracle Field in downtown Plymouth and this complements that." Mr. Richmond reviewed the ground level activities and pointed out that even the above ground activities are almost all accessible to a wheelchair. The facility would have a poured in place rubber safety surface for wheelchair access. Mr. Curmi asked how long the surface would last and whether the plan included winterizing the surface. Mr. Edwards indicated that the surface should last 7-10 years and Mr. Richmond indicated it would cost approximately \$25,000 - \$30,000 to replace. Mr. Curmi questioned whether future block grant funds could be used to replace the surface. Mr. Edwards pointed out that currently the Township spends approximately \$3-4,000 per year bringing in mulch for the wood play structure, which wouldn't be needed for the new structure. Ms. Conzelman pointed out that the regular staining, which is labor intensive, would also not be required for the new structure. Mr. Richmond indicated that the structure won't be placed until the Spring. He indicated that a voucher would have to be in place by December 31, 2016, to order the equipment using the 2014 block grant money. Installation would occur in the springtime using the 2015-2016 money. The equipment would need to be stored in cold storage at DPW following deliver. In response to Mr. Curmi's question, Mr. Richmond indicated that the warranty period wouldn't start until construction in the Spring. Miracle Midwest is a Michigan based company.

Moved by Ms. Conzelman and seconded by Mr. Edwards to approve the contract to build a new ADA compliant playscape in Township Park using CDBG funds from 2014, 2015, and 2016 to Miracle Midwest in the amount of \$189,883.00. Ayes all.

Mr. Edwards reviewed the reasons for each of the following budget amendments.

- 2) Request for Board Action - Amended 2016 General Fund Budget - **Resolution 2016-11-03-26**

Mr. Edwards explained the amendment reflecting reduced Property Tax revenue is due to the changes to the personal property tax and the IFT reimbursement formula. Licenses and Permits revenue is up due to the building department. Federal Grants revenue is up \$200,000 due to the Community Block Grant money referred to in the playscape agenda item. Mr. Edwards

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indicated that contrary to Mr. Haggerty's public comment, the increase is not to miscellaneous expenditures, but rather, an increase in miscellaneous revenue due to repayment of \$330,000 by the City of Plymouth. General Government expenditures line item is being adjusted approximately \$31,000 across all the different accounts. Public safety is being adjusted for increases in fire and police, some of which is overtime. The Building department expenditures increased due to the consultants. The Park line item is up due to the downed trees that had to be removed. The Grants line item expenditure is increasing to account for the new playscape. Mr. Doroshewitz pointed out that the contribution to fund balance is down \$116,000, which Mr. Edwards indicated will be offset by a 2% surplus at the end of the year. Mr. Doroshewitz indicated that he thought the Township was supposed to have a \$500,000 surplus, which Mr. Price explained was last year's finish.

Moved by Mr. Mann and seconded by Mr. Edwards to approve **Resolution 2016-11-03-26** to amend the 2016 General Fund Budget as presented.

AYES: Mann, Edwards, Conzelman, Curmi, Price
NAYS: Doroshewitz
ABSENT: Kelly

3) Request for Board Action - Amended 2016 Solid Waste Fund Budget - **Resolution 2016-11-03-27**

Mr. Edwards explained the two changes: Solid Waste Disposal is up \$60,000 due to the storm on July 8 with removal of items from the community, and Fringe Benefits is down due to an employee who left and the need to reverse allocation for employee benefits. The net assets at the end are estimated to be \$250,000. The difference between what was budgeted and how the fund ends up is really \$4,000 when you take into account the reduced revenue in May for not charging solid waste for two months.

Moved by Mr. Edwards and seconded by Mr. Mann to approve Resolution 2016-11-03-27 to amend the 2016 Solid Waste Fund Budget as presented.

AYES: Mann, Edwards, Conzelman, Curmi, Price, Doroshewitz
NAYS: None
ABSENT: Kelly

4) Request for Board Action - Amended 2016 Improvement Revolving Fund Budget - **Resolution 2016-11-03-28**

Mr. Edwards indicated the difference on this budget amendment is in the Grants and Other Revenue line item. Mr. Edwards explained that the revenue increase is attributable to collecting this year, \$400,000 that was not collected last year. This revenue is from Johnson Controls, and others that donated to the Township, money owed to the Township from the state, money from

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Wayne County Parks millage that the board approved. The Township is in the process of collecting this money. Mr. Curmi clarified that the \$400,000 is revenue that was earmarked for the park. Mr. Edwards said that nothing on the expense side is changing. Mr. Curmi indicated that his desire to freeze all spending on the park. Mr. Price indicated that the board previously allocated 4 years of Wayne County parks millage to the pavilion.

Moved by Ms. Conzelman and seconded by Mr. Edwards to approve **Resolution 2016-11-03-28** to amend the 2016 Improvement Revolving Fund Budget as presented.

AYES: Mann, Edwards, Conzelman, Curmi, Price; Doroshewitz
NAYS: None
ABSENT: Kelly

Copies of the foregoing Resolutions are on file in the Clerk's office for public perusal.

K. SUPERVISOR AND TRUSTEE COMMENTS

Trustee Curmi asked about the next meeting and agenda. Mr. Price indicated that there is a public hearing, the audit, and a MetroAct request.

Treasurer Edwards indicated he received 10-15 calls about the millages on the ballot next week and cautioned that if they pass, they will be added to THIS year's tax bill. Clerk Conzelman indicated that there is a chart on the Township's webpage that gives examples by neighborhood of the cost of the proposed new millages.

Ms. Conzelman complimented Ben Corona on the fine job he did filming the Township video. She indicated that it portrays the really great things about the Township accurately captures the essence of life in the Township. She noted that it has a "vibe" that is different, but complementary, to the high-energy vibe portrayed in the City's video, which was produced by the Chamber of Commerce. She stated that it shows the positive things about Plymouth Township. She noted the Clerk's office hours for obtaining an absentee ballot.

Mr. Price informed Board members they will receive a report on Senior Transportation, showing the City overbilled the Township by billing for both mileage and maintenance and fuel, which is improper. Mr. Price described efforts by himself and Ms. Conzelman along with OHM to reach an agreement with the Country Club Village paving contractor, Galui, to fix the items on their punch list as well as to perform additional work at no additional cost. Mr. Doroshewitz indicated that the work has already started.

Mr. Price also announced that Plymouth Township has once again received the 5 Star Award from U of M's Ecities and I-labs for economic development. He indicated that this award is a very prestigious award and we should all be proud of the great things we are doing on economic development in our community. Mr. Price indicated that the new Township video is a great tool

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for marketing our community and to show how great our community is and why a company should decide to locate here.

L. CLOSED SESSION - At 9:26 p.m., Ms. Conzelman moved that a closed session be called for contract negotiations pursuant to OMA Section 8(c). Seconded by Mr.Mann. Mr. Doroshevitz announced that the Clerk removed the second public comments period. Ms. Conzelman reminded Mr. Doroshewitz that the board has always only included one public comment period in Special Meeting agendas. The board voted as follows:

AYES: Conzelman, Mann, Edwards, Price
NAYS: Doroshewitz, Curmi
ABSENT: Kelly

Motion carried.

The Board of Trustees returned to open session at 9:50 p.m.

M. ADJOURNMENT

Moved by Mr. Edwards and seconded by Ms. Conzelman to adjourn the meeting at 9:51 p.m. Ayes all.

Nancy C. Conzelman, Township Clerk

Shannon G. Price, Township Supervisor