

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, JUNE 16, 2015**

**PROPOSED MINUTES**

Supervisor Price called the meeting to order at 7:01 p.m.

**MEMBERS PRESENT:** Shannon Price, Supervisor  
Nancy Conzelman, Clerk  
Ron Edwards, Treasurer  
Charles Curmi, Trustee  
Robert Doroshewitz, Trustee  
Michael Kelly, Trustee

**ABSENT:** Kay Arnold, Trustee, Excused

**OTHERS PRESENT:** Patrick Fellrath, Director of Public Utilities  
Mark Lewis, Chief Building Official  
Dan Phillips, Fire Chief  
Thomas Tiderington, Police Chief  
Kevin Bennett, Township Attorney  
Greg Demopoulos, Township Attorney  
David Richmond, Spalding DeDecker Associates  
Susan Vignoe, Solid Waste & Public Serv. Coordinator  
Alice Geletzke, Recording Secretary  
35 Members of the Public

Mr. Price introduced Chase Every of Boy Scout Troop 1537 who described his proposeds Eagle Scout project to install a flagpole at the baseball fields at Plymouth Township Park. He then led everyone in the Pledge of Allegiance.

**D. APPROVAL OF AGENDA**

Regular Meeting - Tuesday, June 16, 2015

Mr. Price asked that Item K.1 (A), Solid Waste, be added to the agenda. Moved by Ms. Conzelman and seconded by Mr. Kelly to approve the agenda for the Board of Trustees regular meeting of June 16, 2015 as amended. Ayes all.

**E. Life Saving Award - Adam Johnson and Joseph Micallef**

Mr. Price presented life-saving awards to Mr. Johnson and Mr. Micallef for their outstanding emergency actions when a golf-playing guest at the Inn at St. John's suffered cardiac arrest. Two representatives of the Inn at St. John's also commended the gentlemen for their quick response.

**F. APPROVAL OF CONSENT AGENDA**

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**PROPOSED MINUTES**

F.1 **Approval of Minutes:**  
BOT Minutes 05-19-15 Proposed

F.2 **Acceptance of Utility Easements:**

F.3 **Acceptance of Communications, Resolutions, Reports:**

Building Department Report - May 2015  
Fire Department Report - May 2015  
FOIA Monthly Report - May 2015

F.4 **Approval of Township Bills:**

		<b>Year 2015</b>
General Fund	(101)	\$ 408,699.65
Solid Waste Fund	(226)	5,217.99
Improvement Revolving Fund (Capital Projects)	(246)	122,477.55
Drug Forfeiture Fund	(265)	11,278.06
Golf Course Fund	(510)	3,692.65
Water and Sewer Fund	(592)	914,201.46
Trust and Agency Fund	(701)	-0-
Police Bond Fund	(702)	6,352.00
Tax Fund	(703)	-0-
Special Assessment Fund	(805)	16,030.50
<b>Total:</b>		<b>\$1,487,949.86</b>

Moved by Ms. Conzelman and seconded by Mr. Edwards to approve the consent agenda for the Board of Trustees regular meeting of June 16, 2015.

Moved by Mr. Curmi and seconded Mr. Doroshewitz to have the motion withdrawn to approve the consent agenda. Ayes all.

Moved by Mr. Doroshewitz and seconded by Mr. Curmi to remove approval of the minutes from the consent agenda. Ayes all.

Moved Mr. Edwards and seconded by Mr. Kelly to approve the consent agenda without approval of the minutes of the meeting of May 19, 2015. Ayes all.

A lengthy discussion ensued regarding the content and style of the minutes.

Moved by Mr. Edwards and seconded by Ms. Conzelman to approve the minutes of the Board of Trustees regular meeting of May 19, 2015 as submitted.

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AYES: Edwards, Conzelman, Kelly, Price  
NAYS: Curmi, Doroshewitz  
EXCUSED: Arnold

Motion carried.

**G. PUBLIC COMMENTS AND QUESTIONS**

Ms. Sandra Groth commented on the minutes, the e-newsletter and the recent recall attempt. Mr. Don Schnettler asked about pension funding. Mr. Tim Laughlin asked for help in solving the mud and drainage problems caused by construction adjacent to his home on Ridgewood Drive. Mr. Ken Garner had questions regarding the title of the person to be hired as parks director.

**H. PUBLIC HEARING**

**I. COMMUNITY DEVELOPMENT**

**J. UNFINISHED BUSINESS**

**K. NEW BUSINESS**

- 1) Request for Board Action - Los Tres Amigos Liquor License Application  
Resolution 2015-06-16-21

Mr. Mike Brown, Attorney for Mr. Ramirez, the owner of Los Tres Amigos, addressed the Board and answered questions.

Moved by Mr. Edwards and seconded by Ms. Conzelman to approve Resolution 2015-06-16-21 recommending that Los Tres Amigos' application for Class C and SDM Liquor Licenses be approved by the Michigan Liquor Control Commission. Ayes all on a roll call vote.

A copy of the resolution is on file in the Clerk's office for public perusal.

- 1A) Request for Board Action – Solid Waste

Mr. Fellrath, Director of Public Utilities, and Susan Vignoe, Solid Waste and Public Service Coordinator, presented results from the 2,289 (27%) of the 8600 homes who responded as follows:

Desiring automated service for both trash and recycling	53.44%	1,211
Desiring continuation of current service for both	40.95	928
Trash only to be automated	3.49	79
Recycling only to be automated	2.12	48
Desiring large cart for trash	57.65%	795
Desiring smaller cart for recycling	60.77	821

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The Board recessed briefly at 8:59 p.m. and returned at 9:08 p.m.

Moved by Mr. Kelly and seconded by Mr. Curmi to have automated service for recycling and current service for trash.

AYES: Kelly, Curmi, Doroshewitz, Edwards  
NAYS: Conzelman, Price  
EXCUSED: Arnold

Motion carried.

Moved by Mr. Curmi and seconded by Mr. Kelly that the recycling bin be the 64-gallon size. Ayes all.

Items 10 and 11 were moved forward on the agenda.

10) Request for Board Action - Contract Award Lake Pointe Tank Overcoat Project

Mr. Fellrath and Mr. Ira M. Gabin, P.E., Vice President of Dixon Engineering, Inc., addressed the Board and answered questions regarding the process for overcoating the Lake Pointe water tank. The bid of Fedewa was lowest at \$97,700.

Moved by Mr. Curmi and seconded by Mr. Edwards to accept the low bid for the Exterior Overcoat, Dry Interior Partial Repaint and Miscellaneous Repairs Project for the Lake Pointe Elevated Water Tank as submitted by Fedewa, Inc., as described in their bid submitted on May 27, 2015, and authorize the Supervisor and Clerk to sign the attached contract between the Township and Fedewa, Inc., said contract being consistent with the accepted bid documents. Ayes all.

11) Request for Board Action- Bid Award for Lake Pointe Soccer Park Drainage

Mr. Dave Richmond of Spalding DeDecker Associates and a representative of Parjana addressed the Board and answered questions regarding the as-read low bid for the EGRP method for \$50,204. Contractors were asked to submit bids considering a horizontal solution, commonly known as sand slit method or through vertical method known as energy passive groundwater recharge product (EGRP).

Moved by Ms. Conzelman and seconded by Mr. Kelly to award the Lake Pointe Soccer Park Drainage to Parjana. Ayes all.

2) Request for Board Action - Replace firefighter SCBA cylinders

Fire Chief Dan Phillips explained the need for replacement.

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Moved by Ms. Conzelman and seconded by Mr. Edwards to approve the purchase of replacement SCBA bottles from Southeast Equipment, Inc., not to exceed \$24,278.94. Ayes all.

- 3) Request for Board Action - SAD for Deer Creek Subdivision
- 4) Request for Board Action - SAD for Hunters Creek Subdivision
- 5) Request for Board Action - SAD for Plymouth Gardens and Finch Subdivisions
- 6) Request for Board Action - SAD for Plymouth Notch Subdivision (Litchfield Drive)
- 7) Request for Board Action - SAD for Ridgewood Hills Nos. 2, 3 & 4 Subdivisions

Mr. Rhett Gronevelt, PE, OHM Advisors, addressed the Board and answered questions.

Moved by Ms. Conzelman and seconded by Mr. Kelly to authorize the expenditure of \$7,000 on preliminary engineering for the Special Assessment Districts of Deer Creek, Hunters Creek, Plymouth Notch, Ridgewood Hills 2, 3, and 4, and Plymouth Gardens and Finch, Subdivisions.

Ayes all.

- 8) Request for Board Action - 2015 Road Crack Sealing for past SAD Road Projects

Mr. Gronevelt reviewed his findings regarding recommendations for possible crack sealing projects eligible for funding during the first round of Wayne County's Local Initiative for Roads Program.

There was no action taken on this item.

- 9) Request for Board Action - Approve new FOIA procedures

Mr. Gregory Demopoulos, Township Attorney, addressed the Board and answered questions.

Moved by Mr. Curmi and seconded by Ms. Conzelman to adopt the proposed FOIA Procedures and Guidelines, Public Summary of FOIA Procedures and Guidelines, Request for Public Records Form, Notice to Extend Response Time Form, Notice of Denial Form, Detailed Cost Itemization Form, Appeal of Denial of Records Form and Appeal of Excess Fee Form. Ayes all.

**L. SUPERVISOR AND TRUSTEE COMMENTS**

Mr. Curmi had questions regarding the status of LA Fitness permits and audit completion, particularly with regard to reconciliation with Plymouth City. Mr. Edwards answered questions regarding funding of the Township retirement plans. Ms. Conzelman noted the possibility of an election in November. Mr. Price indicated RFP's would be going out for the Open Space Parks and Recreation Plan. He spoke about talks regarding cooperative recreation efforts with Northville, Canton and Plymouth City. He said that an interview panel has made recommendations and Mike Mitchell will become the Director of Parks and Grants.

**M. PUBLIC COMMENTS**

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Mr. Don Schnettler asked about donated money becoming public money, Ms. Sandy Groth expressed appreciation on the trash/recycling compromise, Mr. Ken Garner had questions regarding public funds for the picnic and who could be invited, and Ms. Gloria Rodriguez commented on her preference that her comments be recorded in the minutes, but concern that if meetings were broadcast live, her address should not be recorded.

**N. CLOSED SESSION:**

At 10:54 p.m., Ms. Conzelman moved that a closed session be called for the permissible purposes of discussing pending litigation under OMA Section 8(e). Seconded by Mr. Edwards. Ayes all on a roll call vote.

At 11:19 p.m., Ms. Conzelman moved to return to open session. Seconded by Mr. Edwards. Ayes all on a roll call vote.

**O. ADJOURNMENT**

Moved by Ms. Conzelman and seconded by Mr. Kelly to adjourn the meeting at 11:20 p.m. Ayes all.

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Nancy Conzelman, Township Clerk