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**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES MEETING**

Tuesday, April 15, 2014
7:00 PM



A. CALL TO ORDER at _____ P.M.

B. PLEDGE OF ALLEGIANCE TO THE FLAG

C. ROLL CALL: Kay Arnold _____, Nancy Conzelman _____, Chuck Curmi _____,
Bob Doroshewitz _____, Ron Edwards _____, Mike Kelly _____,
Richard Reaume _____

D. APPROVAL OF AGENDA

Regular Meeting - Tuesday, April 15, 2014

E. APPROVAL OF CONSENT AGENDA

E.1 Approval of Minutes:

Regular Meeting - March 18, 2014

E.2 Acceptance of Utility Easements:

E.3 Acceptance of Communications, Resolutions, Reports:

Michigan Tax Tribunal Report First Quarter 2014
Building Department - March, 2014
Fire Department - March, 2014
FOIA Report - March, 2014

E.4 Approval of Township Bills:

		Year 2014
General Fund	(101)	\$859,931.06
Solid Waste Fund	(226)	95,696.18
Improvement Revolving Fund (Capital Projects)	(246)	97,397.90
Drug Forfeiture Fund	(265)	73,399.18
Golf Course Fund	(510)	3,223.62
Water and Sewer Fund	(592)	671,467.42
Trust and Agency Fund	(701)	10,988.00
Police Bond Fund	(702)	13,803.00
Tax Fund	(703)	-0-
Special Assessment Fund	(805)	924.25
Total:		\$1,826,830.61

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES MEETING**

Tuesday, April 15, 2014
7:00 PM



F. PUBLIC COMMENTS AND QUESTIONS

G. PUBLIC HEARING

- 1) Fibertech MetroAct Permit Application - Schedule Date for Public Hearing for May 13, 2014
- 2) Woodlore South Public Hearing of Assessment - **Resolution 2014-04-15-13**

H. COMMUNITY DEVELOPMENT

I. UNFINISHED BUSINESS

J. NEW BUSINESS

- 1) Request for Board Action - Approve Appointments to the Planning Commission 2014
- 2) Request for Board Action - Award Contract and Approve Resolution Scheduling Public Hearing of Assessment for Country Acres of Plymouth Nos. 1-3 Special Assessment District – **Resolution 2014-04-15-15**
- 3) Request for Board Action - Award Contract and Schedule Public Hearing of Assessment for Ridgewood Drive Special Assessment District - **Resolution 2014-04-15-16**
- 4) Request for Board Action - Award Contract for Imprelis Tree Replacement Project
- 5) Request for Board Action - Award Architectural Services for Amphitheatre
- 6) Request for Board Action - QVF Server Upgrade Grant Agreement
- 7) Request for Board Action - Approve Planning Commission Compensation
- 8) Request for Board Action - Approve Election Worker Compensation
- 9) Request for Board Action - Approve Board of Review Compensation
- 10) Request for Board Action - Approve Civil Service Commission Compensation
- 11) Request for Board Action - Approve Zoning Board of Appeals Compensation
- 12) Request for Board Action - Approve Amended 2014 General Fund Budget – **Resolution 2014-04-15-14**
- 13) Request for Board Action - Approve 2014 State Forfeiture Fund Budget - **Resolution 2014-04-15-17**
- 14) Request for Board Action - EVIP Award Submission
- 15) Request for Board Action - CRESA
- 16) Request for Board Action - Recreation Survey

K. SUPERVISOR AND TRUSTEE COMMENTS

- 1) Supervisor Comments - Historical Document

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES MEETING**

Tuesday, April 15, 2014
7:00 PM



L. PUBLIC COMMENTS

M. ADJOURNMENT

PLEASE TAKE NOTE: The Charter Township of Plymouth will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at all Township Meetings, to individuals with disabilities at the Meetings/Hearings upon two weeks notice to the Charter Township of Plymouth by writing or calling the following: Human Resource Office, 9955 N Haggerty Road, Plymouth, MI 48170. Phone number (734) 354-3202 TDD units: 1-800-649-3777 (Michigan Relay Services)

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, MARCH 18, 2014**

PROPOSED MINUTES

Supervisor Reaume called the meeting to order at 7:00 p.m. and led in the Pledge of Allegiance to the Flag.

MEMBERS PRESENT: Richard Reaume, Supervisor
Nancy Conzelman, Clerk
Ron Edwards, Treasurer
Kay Arnold, Trustee
Charles Curmi, Trustee
Michael Kelly, Trustee

ABSENT: Robert Doroshewitz, Trustee, Excused

OTHERS PRESENT: Patrick Fellrath, Director of Public Utilities
Mark Lewis, Chief Building Official
Thomas Tiderington, Police Chief
Mark Wendel, Fire Chief
Timothy Cronin, Township Attorney
Thomas Dohr, Spalding DeDecker Associates
Amy Hammye, Deputy Treasurer
Michelle Lozier, Deputy Clerk
Alice Geletzke, Recording Secretary
34 Members of the Public

D. APPROVAL OF AGENDA

Regular Meeting - Tuesday, March 18, 2014

Moved by Ms. Conzelman and seconded by Ms. Arnold to approve the agenda for the Board of Trustees regular meeting of March 18, 2014 as presented. Ayes all.

E. APPROVAL OF CONSENT AGENDA

E.1 Approval of Minutes:

Regular Meeting - Tuesday, December 10, 2013
Special Meeting - Tuesday, February 11, 2014
Regular Meeting - Tuesday February 11, 2014

E.2 Acceptance of Utility Easements:

E.3 Acceptance of Communications, Resolutions, Reports:

Annual Passport Report - 2013

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, MARCH 18, 2014**

PROPOSED MINUTES

Building Department Report - February, 2014
Fire Department Report - February 2014
FOIA Monthly Report - February 2014
Planning Commission 2013 Annual Report

E.4 Approval of Township Bills:		Year 2014
General Fund	(101)	\$1,043,606.83
Solid Waste Fund	(226)	98,498.79
Improvement Revolving Fund (Capital Projects)	(246)	59,360.95
Drug Forfeiture Fund	(265)	31,304.96
Golf Course Fund	(510)	1,131.56
Water and Sewer Fund	(592)	731,370.87
Trust and Agency Fund	(701)	14,842.00
Police Bond Fund	(702)	8,368.00
Tax Fund	(703)	47,479.37
Special Assessment Fund	(805)	11,321.75
Total:		\$2,047,285.08

Ms. Conzelman noted that the December 10, 2013 minutes were brought back to clarify that Trustee Doroshewitz had in fact voted “no” on the request to Award the Contract for the DDA Streetscape Landscape Maintenance Service. Ms. Conzelman indicated that the video tape had been double checked and the vote as recorded in the original proposed minutes was correct.

Moved by Ms. Conzelman and seconded by Ms. Arnold to approve the consent agenda for the Board of Trustees regular meeting of March 18, 2014 as presented. Ayes all.

F. PUBLIC COMMENTS AND QUESTIONS

Supervisor Reaume invited any members of the public who wished to address the Board to do so at this time.

G. PUBLIC HEARING

1) 2014 Community Development Block Grant Allocation

Mr. Reaume opened the public hearing at 7:12 p.m. There being no public comment, the hearing was closed at 7:13 p.m.

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, MARCH 18, 2014**

PROPOSED MINUTES

Moved by Ms. Arnold and seconded by Mr. Edwards to approve the expenditure of the 2014 Community Development Block Grant funds as specified in the attached Allocation Table. Ayes all.

A copy of the attachment is in the Clerk's office for public perusal.

H. COMMUNITY DEVELOPMENT

I. UNFINISHED BUSINESS

J. NEW BUSINESS

- 1) Request for Board Action - Recommend Approval of New Small Distillery License for Francesco Viola

Chief Building Official Lewis, Fire Chief Wendel, and applicant Francesco Viola answered questions from the Board.

Moved by Mr. Edwards and seconded by Ms. Conzelman to recommend that the Michigan Liquor Control Commission consider approving the application of Francesco Viola of the Luca Mariano Distillery LLC for a New Small Distillery License and authorize the Clerk to sign the attached Local Government Approval form. Ayes all.

- 2) Request for Board Action - Approve New Park Pavilion Construction Bid Drawings

Mr. Scott Wright, of architect D.S. Wright & Associates showed drawings and discussed layout, rendering, elevations, colors and finishes for the new park pavilion construction bid package.

Moved by Ms. Conzelman and seconded by Mr. Kelly to authorize the architect, D.S. Wright & Associates, to use the attached pavilion elevations, plan layout, renderings and colors and finishes information to prepare architectural and engineering drawings and construction bid documentation including the bid package for the new park pavilion that will be used to solicit sealed bids from general contractors for construction of the work. Ayes all.

- 3) Request for Board Action - Township Park Footbridge Purchase

Mr. Edwards explained the bid procedure and noted the project is entirely funded by Community Development Block Grant Funds, a portion of which must be expended no later than March 31, 2014.

Moved by Ms. Arnold and seconded by Mr. Edwards to authorize the purchase of two (2) ADA accessible aluminum bridges to Liberty Bridges, LLC, in the amount of \$45,000. Ayes all.

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, MARCH 18, 2014**

PROPOSED MINUTES

- 4) Request for Board Action - Woodlore South Special Assessment District Tentative Award and Schedule Hearing of Necessity - Resolution 2014-03-18-11

Director of Public Utilities Fellrath and Rhett Gronevelt of Orchard, Hiltz & McCliment, Inc., updated Board members on the status of the SAD and bids received.

Moved by Mr. Edwards and seconded by Ms. Arnold that the contract for the Woodlore South SAD Project be conditionally awarded to Mattioli Cement Co., LLC, in the amount of \$210,506.20, contingent upon the passage of the Hearing of Assessment, subject to the thirty (30) day appeal process. Further, it was moved to approve Resolution 2014-03-18-11 scheduling Hearing of Assessment for the Woodlore South SAD project for April 15, 2014 at 7:00 p.m. Ayes all on a roll call vote.

A copy of the Resolution is on file in the Clerk's office for public perusal.

PRESENTATION OF AWARD:

Mr. Reaume introduced Mr. Shannon Price, who presented a resolution on behalf of the Wayne County Commission, honoring Plymouth Township as a 5-Star Entrepreneurial Growth Community. He also thanked them for their initiative in filling potholes in the county-maintained roads this winter.

- 5) Request for Board Action – CRESA

Moved by Mr. Curmi and seconded by Mr. Kelly, to postpone the discussion on Plante-Moran CRESA until the next regular Board of Trustees meeting.

AYES: Curmi, Kelly, Arnold, Conzelman, Reaume
NAYS: Edwards

Motion carried.

- 6) Request for Board Action - EVIP Award Submission

Moved by Mr. Curmi and seconded by Mr. Kelly, to postpone the EVIP Award Submission discussion until the next regular Board of Trustees meeting.

AYES: Curmi, Kelly, Edwards, Conzelman, Reaume
NAYS: Arnold

Motion carried.

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, MARCH 18, 2014**

PROPOSED MINUTES

- 7) Request for Board Action - Approve Amended Group Defined Contribution Pension Plan for IAFF Members Hired After May 6, 2012 - Resolution 2014-03-18-12

Mr. Reaume and Fire Chief Wendel explained the need for the amendment which will include the six new firefighters hired under recently under the SAFER Grant.

Moved by Mr. Edwards and seconded by Ms. Arnold to approve Resolution No. 2014-03-18-12 to amend the Township's existing Group Pension Plan to include IAFF members hired after May 6, 2012. Ayes all on a roll call vote.

A copy of the Resolution is on file in the Clerk's office for public perusal.

- 8) Request for Board Action - Approve Amended and Restated Interlocal Agreement with Western Wayne County Fire Department Mutual Aid Association - Resolution 2014-03-18-10

Mr. Reaume and Chief Wendel explained the need for remaining communities to redo the required documentation to reflect the change in overall membership in the association because of the withdrawal of three member communities.

Moved by Mr. Kelly and seconded by Ms. Arnold to approve Resolution No. 2014-03-18-10 for continued membership and participation within the Western Wayne County Fire Department Mutual Aid Association and authorize the Township Supervisor and Clerk to sign all required documents. Ayes all on a roll call vote.

A copy of the Resolution is on file in the Clerk's office for public perusal.

K. SUPERVISOR AND TRUSTEE COMMENTS

Mr. Reaume announced the Easter Egg Hunt at Township Park on April 19 at 10 a.m., sponsored by the Lions Club.

He also noted the first yard waste collection day on Monday, March 31.

Ms. Arnold thanked the DPW for their help with the streets this winter.

Mr. Curmi objected to the Township being involved in filling potholes and plowing the streets, both from budgetary and liability standpoints. Mr. Curmi stated that roads are not the responsibility of the Township and the additional costs were not in the budget.

Mr. Edwards indicated decisions regarding the streets were made with the health, welfare and safety of the community in mind and concern for access by police, fire and ambulance vehicles.

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, MARCH 18, 2014**

PROPOSED MINUTES

Mr. Curmi needed information about police department hiring, audit items and Detroit Water Department.

L. PUBLIC COMMENTS

Supervisor Reaume invited any members of the public who wished to address the Board to do so at this time.

M. CLOSED SESSION

At 8:35 p.m., Mr. Reaume moved that a closed session be called for the purpose of contract negotiations and considering the purchase or lease of real property. These are permissible purposes under the Michigan Open Meetings Act, MCL 15.268, Section 8, Paragraphs (c) and (d). Seconded by Mr. Kelly. Ayes all on a roll call vote

At 9:55p.m., Ms. Conzelman moved to return to open session, seconded by Ms. Arnold. Ayes all on a roll call vote.

N. ADJOURNMENT

Moved by Mr. Edwards and seconded by Mr. Kelly to adjourn the meeting at 9:56 p.m. Ayes all.

Nancy Conzelman, Township Clerk

Assessing Department Michigan Tax Tribunal Report

1st Quarter 2014

(Tax Tribunal cases as of April 1, 2014)

Plymouth Twp. Active Full Tribunal Appeals *(updated 4-1-2014)*

Initial Year	Docket Number	Parcel Number	Property Address	Petitioner	Taxable Value in Contention:	Twp. Tax Dollars in Contention:
2012	440565	78-009-01-0016-000	15101 Cleat	Walker Investment Group LLC	\$ 348,840	\$ 1,395
2012	441174	78-038-99-0007-707	13275 Pebble Creek	Gordon, Robert	\$ 77,810	\$ 311

Plymouth Twp. Active Full Tribunal Appeals (updated 4-1-2014)

Initial Year	Docket Number	Parcel Number	Property Address	Petitioner	Taxable Value in Contention:	Twp. Tax Dollars in Contention:
2013	455690	R-78-031-01-0187-003	235 Sheldon	JP Morgan/ Chase Bank	\$ 125,120	\$ 500
2013	455307	R-78-007-01-0001-001 & R-78-006-99-0001-002	49200 Halyard / Vacant Bldg on LL/ assessed as Vacant	Johnson Controls Inc	\$ 2,507,140	\$ 10,029
				" "	\$ 735,000	\$ 2,940
2013	452832	R-78-005-99-0009-709	Vacant	Demco IVIII LLC	\$ 276,450	\$ 1,105
2013	452511	R-78-062-01-0019-305	Vacant Land	Plymouthtrade LLC	\$ 18,280	\$ 73
2013	*452511	R-78-062-01-0019-303	9282 General Dr	"	\$ 109,330	\$ 437
2013	453149	R-78-016-02-0017-312	44191 Plymouth Oaks	Alidade Plymouth Oaks LLC	\$ 274,000	\$ 1,096
2013	453150	R-78-009-02-0022-000	45550 Helm LLC	Alidade 45550 Helm LLC	\$ 74,810	\$ 299
2013	451781	R-78-004-99-0002-000	Ridge/MHPark	Gabriele King/Oakhaven	\$ 108,600	\$ 434
2013	455320	R-78-066-99-0001-001	40347 Ann Arbor Rd	Newman, Norman	\$ 311,480	\$ 1,246
2013	455322	R-78-066-99-0001-004	Vacant Land	Newman, Norman	\$ 63,710	\$ 255
2013	451752	R-78-064-99-0013-701	40900 Ann Arbor Rd.	CVS #8077-02 &03	\$ 307,810	\$ 1,231
2013	454466	R-78-028-99-0004-701	12795 Premier Cntr. Ct	Plymouth Ind. Center	\$ 1,518,980	\$ 6,076
2013	451278	R-78-058-99-0030-702	9421Margultie	Sam Cassar Co(apts)	\$ 461,800	\$ 1,847
2013	450908	R-78-062-01-0019-001	9260 General Dr	9260 Gen. Dr Associales	\$ 134,690	\$ 539
2013	454943	R-78-009-01-0001-301	46029-46155 Five Mile	Consolidated Properties	\$ 140,410	\$ 562
2013	454970	R-78-025-01-0006-000	Vacant Land	Metro Plymouth LLC	\$ 99,950	\$ 400
"	"	R-78-025-01-0007-000	Vacant Land	"	\$ 99,620	\$ 398
"	"	R-78-025-01-0005-000	Vacant Land	"	\$ 76,300	\$ 305
"	"	R-78-025-01-0004-000	Vacant Land	"	\$ 66,150	\$ 265
"	"	R-78-025-01-0001-000	Vacant Land	"	\$ 60,190	\$ 241
2013	454918	R-78-014-01-0104-000	45901 Helm Street	Key Expansion LLC	\$ 221,870	\$ 887
"	"	R-78-014-01-0105-000	Vacant Land	"	\$ 31,070	\$ 124
2013	456070	R-78-008-01-0025-000	47784 Halyard	V & K Investments	\$ 248,320	\$ 993
2013	452832	R-78-005-99-0009-709	Vacant Land	Demco XVIII LLC	\$ 321,350	\$ 1,285
2013	454674	R-78-016-02-0015-000	43955 Plymouth Oaks Blvd	Lexington	\$ 657,560	\$ 2,630
2013	455311	R-78-010-99-0002-710	14835 Pilot	McLane Co	\$ 434,560	\$ 1,738
2013	454860	R-78-028-99-0004-000	39405 Plymouth Rd	La Bistecca	\$ 24,600	\$ 98
2013	450405	R-78-016-02-0017-300	44099 Plymouth Oaks Blvd	Plymouth Oaks East Ventures	\$ 433,090	\$ 1,732

CHARTER TOWNSHIP OF PLYMOUTH
DEPARTMENT OF BUILDING & CODE ENFORCEMENT



MONTHLY REPORT

**March
2014**

Building Department 2014

<u>Classification</u>	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	2014 Totals
Total Building Permits	40	33	51										124
<u>Trade Permits</u>													
Electrical	28	13	26										67
Mechanical	51	31	27										109
Plumbing	15	12	19										46
Total Trade Permits	134	89	123	0	0	0	0	0	0	0	0	0	346
<u>Miscellaneous</u>													
Special Inspections	0	1	0										1
Temp Certificate of Occupancy	1	0	0										1
Re-Occupancy	1	0	1										2
Plan Review	6	7	7										20
ZBA	0	0	1										1
Re-inspection fees	11	3	10										24
Vacant Land Resigtration	2	0	0										2
Total Miscellaneous	21	11	19	0	0	0	0	0	0	0	0	0	51
<u>Application Fee's</u>													
Electrical	24	11	22										57
Mechanical	53	27	25										105
Plumbing	10	11	17										38
<u>License & Registration</u>													
Builders	5	1	3										9
Electrical	8	6	5										19
Mechanical	11	7	8										26
Plumbing	2	5	5										12
Total Misc/License/Application	134	79	104	0	0	0	0	0	0	0	0	0	317
Grand Total	268	168	227	0	0	0	0	0	0	0	0	0	663
<u>Staffing Levels</u>													
Chief Building Official	1	1	1										
Part Time Building Inspector	1	1	1										
Full Time Ordinance Officer	1	1	1										
Full Time Admin Assistant	1	1	1										

New Commerical Building for 2014

Company Name	Property Address	Type of Work	Construction Value	Status	Month
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Total Construction Value

-

New Commercial Additions/Alterations for 2014

Company Name	Property Address	Type of Work	Construction Value	Status	Month
Johnson Controls	49200 Halyard	Interior remodel	7000	Issued	January
Federal Mogul	47001 Port ST	Remodel lab	32,700	Issued	January
Globe Tech LLC	40300 Plymout RD	Press machine	36,000	Issued	February
Johnson Controls	47700 Halyard	interior wall addition	6,500	Issued	February
Johnson Controls	45000 Helm	Breezway door	2,287	Issued	February
Great Lake Gear Technologies	9305 Lilley	Tenant finish	8,000	Issued	March
TGR Technical Center	47050 Port ST	Crash sled	1,500,000	Issued	March
Federal Mogul	44099 Plymouth Oaks	Tenant finish	48,700	Issued	March
Phenix Salon	44433 Ann Arbor	Tenant finish	225,000	Issued	March
Federal Mogul	47001 Port ST	Lab remodel	121,480	Issued	March

Total Construction Value

1,980,667

Grand Total Construction Value

1,980,667

Residential Housing 2014

Single Family Detached

	<u>Total #</u>	<u>Total #</u>	<u>Total</u>	<u>Total</u>
	<u>Buildings</u>	<u>Dwelling</u>	<u>Value</u>	<u>Square</u>
			<u>Construction</u>	<u>Feet</u>
January	0			
February	1	1	257,000	2724
March	0			
April				
May				
June				
July				
August				
September				
October				
November				
December				
Totals	1	1	\$ 257,000	2,724

Single Family Attached (Townhouses/ Row Houses)

	<u>Total #</u>	<u>Total #</u>	<u>Total</u>	<u>Total</u>
	<u>Buildings</u>	<u>Dwelling</u>	<u>Value</u>	<u>Square</u>
			<u>Construction</u>	<u>Feet</u>
January	0			
February	0			
March	0			
April	0			
May	0			
June	0			
July	0			
August	0			
September	0			
October	0			
November	0			
December	0			
Totals	0	0	\$ -	-

Two-Family Buildings (Duplex)

	<u>Total #</u>	<u>Total #</u>	<u>Total</u>	<u>Total</u>
	<u>Buildings</u>	<u>Dwelling</u>	<u>Value</u>	<u>Square</u>
			<u>Construction</u>	<u>Feet</u>
January	0			
February	0			
March	0			
April	0			
May	0			
June	0			
July	0			
August	0			
September	0			
October	0			
November	0			
December	0			
Totals	0	0	\$ -	-

Three-or-more Family Building (Apartments/Stacked Condos)

	<u>Total #</u>	<u>Total #</u>	<u>Total</u>	<u>Total</u>
	<u>Buildings</u>	<u>Dwelling</u>	<u>Value</u>	<u>Square</u>
			<u>Construction</u>	<u>Feet</u>
January	0			
February	0			
March	0			
April	0			
May	0			
June	0			
July	0			
August	0			
September	0			
October	0			
November	0			
December	0			
Totals	0	0	\$ -	-

	<u>Total #</u>	<u>Total #</u>	<u>Value</u>	<u>Square</u>
	<u>Buildings</u>	<u>Dwelling</u>	<u>Construction</u>	<u>Feet</u>
Totals all categories	1	1	\$ 257,000	2,724

Revenue Report

From: 03/01/2014 To: 03/31/2014

Generated: 04/01/2014

Unit Totals	Records	Revenue
Total	123	42,232.02

Record Type Total	Records	Revenue
Permit	123	42,232.02
Total	123	42,232.02

Permit Record Type Totals	Records	Revenue
Building	51	31,270.00
Electrical	26	3,147.00
Mechanical	27	4,228.02
Plumbing	19	3,587.00
Total	123	42,232.02

04/01/14

Enforcement List Vacant Properties**VACANT BLD - RES**

Address	Sid-well Number	Responsible Party	Date of Enforcement Action	Status Of Enforcement	Date Enforcement Closed
41681 ANN ARBOR TR	R-78-060-99-0005-000		07/08/09	Insp. Scheduled	
43916 JOY RD	R-78-059-03-0216-000		07/07/09	Recv'd Registration	
11677 FRANCIS	R-78-027-01-0129-000	Westfall, Carolyn	04/09/10	Insp. Completed	09/20/10
42405 HAMMILL	R-78-017-03-0048-301		08/05/10	Recv'd Registration	03/13/14
40651 FIVE MILE	R-78-022-99-0002-001		09/16/10	No Violation	09/16/10
40651 FIVE MILE	R-78-022-99-0002-001		09/20/10	No Violation	09/20/10
40651 FIVE MILE	R-78-022-99-0002-001		11/16/10	No Violation	11/17/10
42035 CLEMONS	R-78-020-02-0078-000	Safeguard Properties	05/31/11	Recv'd Registration	
42036 MICOL	R-78-060-01-0029-700	Dennis Eaton	06/09/11	Violation Issued	
12395 WHITE TAIL CT	R-78-039-03-0060-000		06/10/11	Recv'd Registration	
49471 PINE RIDGE CT	R-78-045-01-0015-000		07/14/11	Recv'd Registration	
9464 ELMHURST	R-78-059-03-0459-000	Preview Properties PC	09/15/11	Recv'd Registration	11/21/13
9223 BROOKLINE	R-78-059-03-0576-000	Bowers Realty	10/07/11	Recv'd Registration	12/17/13
41443 ANN ARBOR TR	R-78-060-02-0004-000	Barraco TTEE, Frank	10/26/11	Resolved	11/01/11
11626 BUTTERNUT	R-78-027-01-0160-002		10/26/11	Recv'd Registration	01/16/14
13925 RIDGEWOOD	R-78-015-99-0003-000		12/05/11	2nd Notice	01/19/12
8890 NORTHERN	R-78-059-03-0136-000	Rowe, Kimberly W	01/13/12	Recv'd Registration	

04/01/14

Enforcement List Vacant Properties**VACANT BLD - RES**

Address	Sid-well Number	Responsible Party	Date of Enforcement Action	Status Of Enforcement	Date Enforcement Closed
46021 ANN ARBOR TR	R-78-036-99-0011-000	Ritchie, Craig & Joyce	03/09/12	Recv'd Registration	
9024 TAVISTOCK	R-78-066-01-0111-000	BAC Field Services Corp	04/06/12	Recv'd Registration	
8816 BROOKLINE	R-78-059-03-0510-003	Coldwell Banker Real Estate	04/27/12	Recv'd Registration	09/12/12
11666 HAGGERTY	R-78-027-01-0012-000	National Field Services	05/07/12	Recv'd Registration	07/26/13
8810 ELMHURST	R-78-059-03-0413-002		05/23/12	Insp. Scheduled	11/08/13
46821 STRATHMORE	R-78-055-02-0007-000		07/19/12	Recv'd Registration	
9400 S MAIN	R-78-061-01-0003-000		08/07/12	2nd Notice	
8816 BROOKLINE	R-78-059-03-0510-003	Coldwell Banker Real Estate	08/22/12	Recv'd Registration	11/21/13
41462 ANN ARBOR TR	R-78-030-99-0028-000	McMichael, Carol	08/22/12	Recv'd Registration	
9277 ELMHURST	R-78-059-03-0475-000		09/28/12		
48011 ST ANDREWS SQUARE	R-78-037-02-0013-000	Safeguard Prperties	02/19/13	Recv'd Registration	
9440 NORTHERN	R-78-059-03-0167-000	Baczlo Properties, LLC	03/21/13	Recv'd Registration	
42556 PLYMOUTH HOLLOW	R-78-018-04-0059-000	Altisource	04/04/13	Recv'd Registration	
9094 NORTHERN	R-78-059-03-0148-000	M & M Mortgage Services	05/10/13	Recv'd Registration	
14667 GARLAND	R-78-018-02-0021-000		05/31/13	Violation Issued	
13085 KARL DR	R-78-042-04-0061-000	Andrew Hargreaves-Coldwell Ba	06/03/13	Recv'd Registration	
41165 FIVE MILE	R-78-017-02-0550-000	Andrew Hargreaves-Coldwell Ba	07/12/13	Recv'd Registration	
49567 DONOVAN BLVD	R-78-041-03-0041-000	Safeguard Properties	07/18/13	Recv'd Registration	

04/01/14

Enforcement List Vacant Properties**VACANT BLD - RES**

Address	Sid-well Number	Responsible Party	Date of Enforcement Action	Status Of Enforcement	Date Enforcement Closed
11666 HAGGERTY	R-78-027-01-0012-000	National Field Services	07/18/13	Recv'd Registration	
9610 SHEARSON CT	R-78-053-01-0430-000	ReMax Classic Novi	07/25/13	Recv'd Registration	
11708 PACIOCCO CT	R-78-040-99-0010-702	Miller, Reed	08/05/13	Recv'd Registration	
11432 MONA CT	R-78-064-04-0210-000	Five Brothers	08/13/13	Recv'd Registration	
9464 ELMHURST	R-78-059-03-0459-000	Preview Properties PC	08/21/13	Recv'd Registration	
8816 BROOKLINE	R-78-059-03-0510-003	Coldwell Banker Real Estate	08/29/13	Recv'd Registration	
9464 NORTHERN	R-78-059-03-0169-000		09/17/13		
40499 ORANGELAWN	R-78-064-03-0130-000	Michael Findling	10/02/13	Recv'd Registration	
40651 FIVE MILE	R-78-022-99-0002-001		10/15/13	Recv'd Registration	
50550 COTTONWOOD CT	R-78-042-03-0029-000	Triple Q INC	10/17/13	Recv'd Registration	03/24/14
9130 REDBUD	R-78-061-04-0054-000	HUD/ IEI-Tidewater JV	10/22/13	1st Reg ltr sent	
11667 MORGAN	R-78-027-01-0062-000	IEI-Tidewater	10/23/13	Recv'd Registration	10/25/13
51077 PLYMOUTH RIDGE DR	R-78-047-01-0230-000	Safeguard Properties	10/23/13	Recv'd Registration	
40947 MICOL	R-78-064-02-0025-000	Keller Williams Realty	10/23/13	Violation Issued	12/12/13
11667 MORGAN	R-78-027-01-0062-000	IEI-Tidewater	10/25/13	Insp. Scheduled	
42141 LAKELAND CT	R-78-017-01-0002-311	Desautel, Steven (Trustee)	10/28/13	Recv'd Registration	
46643 ANN ARBOR TR	R-78-035-99-0006-006	National Field Network	10/28/13	Recv'd Registration	
9229 HILLCREST	R-78-051-02-0002-000		10/28/13	Insp. Scheduled	

04/01/14

Enforcement List Vacant Properties**VACANT BLD - RES**

Address	Sid-well Number	Responsible Party	Date of Enforcement Action	Status Of Enforcement	Date Enforcement Closed
9090 SHELDON	R-78-059-03-0630-002		11/01/13	Violation Issued	
8810 ELMHURST	R-78-059-03-0413-002		11/08/13	1st Reg ltr sent	
9423 CORINNE	R-78-059-03-0082-000	Citi Mortgage INC	11/12/13	2nd Notice	
44596 CLARE BLVD	R-78-057-01-0009-000	Safeguard Properties	11/21/13	Insp. Scheduled	
42052 FIRWOOD	R-78-060-01-0018-000	Federal Home Loan Mortgage Co	11/21/13	Insp. Scheduled	
40947 MICOL	R-78-064-02-0025-000	Keller Williams Realty	11/25/13	Recv'd Registration	
9464 ELMHURST	R-78-059-03-0459-000	Preview Properties PC	11/27/13	Recv'd Registration	
41451 CRABTREE LN	R-78-017-02-0521-000		11/27/13	Recv'd Registration	
48149 COLONY FARM CIR	R-78-052-05-0027-000	National Field Representatives	12/09/13	Recv'd Registration	
9423 CORINNE	R-78-059-03-0082-000	Citi Mortgage INC	12/17/13	Violation Issued	
8810 ELMHURST	R-78-059-03-0413-002		01/13/14	2nd Notice	
42032 FIRWOOD	R-78-060-01-0020-000	Bilgar Properties LLC	01/13/14	Insp. Scheduled	
9130 REDBUD	R-78-061-04-0054-000	HUD/ IEI-Tidewater JV	01/14/14	Recv'd Registration	
44424 JOHN ALDEN	R-78-032-01-0001-001		02/12/14	Insp. Completed	02/12/14
50550 COTTONWOOD CT	R-78-042-03-0029-000	Triple Q INC	03/25/14	1st Reg ltr sent	
9423 CORINNE	R-78-059-03-0082-000	Citi Mortgage INC	03/25/14	2nd Reg ltr sent	
44596 CLARE BLVD	R-78-057-01-0009-000	Safeguard Properties	03/25/14	Insp. Scheduled	
42052 FIRWOOD	R-78-060-01-0018-000	Federal Home Loan Mortgage Co	03/25/14	1st Reg ltr sent	

04/01/14

Enforcement List Vacant Properties

VACANT BLD - RES

Address	Sid-well Number	Responsible Party	Date of Enforcement Action	Status Of Enforcement	Date Enforcement Closed
50902 RICHARD DR	R-78-042-04-0046-000	Lenders, Julie	03/27/14	Insp. Completed	

Records: 72

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04/01/14

Enforcement List Vacant Properties

VACANT BLD- COM

Address	Sid-well Number	Responsible Party	Date of Enforcement Action	Status Of Enforcement	Date Enforcement Closed
1303 ANN ARBOR RD	R-78-059-03-0042-000	Gregg Shoner (Trustee)	07/07/09	Recv'd Registration	01/04/12
40347 ANN ARBOR RD	R-78-066-99-0001-001	Newman Family Trust	07/07/09	Violation Issued	04/11/13
14556 JIB	R-78-009-03-0096-002	Elizabeth Stanaj	07/07/09	Recv'd Registration	
41220 JOY RD	R-78-065-99-0011-005	Cassidy Turly Midwest INC	02/10/12	Resolved	02/21/13
40700 ANN ARBOR RD	R-78-064-03-0154-000	Fitness International, LLC	03/25/13	Recv'd Registration	
15000 CLEAT ST	R-78-009-01-0013-000	SUITE 1200	03/25/13	1st Reg ltr sent	

Records: 6

Page: 1

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Enforcement List Vacant Properties

VACANT PROP - COM

Address	Sid-well Number	Responsible Party	Date of Enforcement Action	Status Of Enforcement	Date Enforcement Closed
0 JOY RD	R-78-061-99-0026-001	Bruce Gould	07/07/09	Recv'd Registration	05/07/10
0 JOY RD	R-78-061-99-0027-001	Bruce Gould	07/07/09	Violation Issued	06/14/11
0 ANN ARBOR RD	R-78-054-99-0015-000	Shari Lightston, Trustee	07/07/09	Recv'd Registration	

Records: 3

Page: 1

04/01/14

Enforcement List Vacant Properties

VACANT PROP - RES

Address	Sid-well Number	Responsible Party	Date of Enforcement Action	Status Of Enforcement	Date Enforcement Closed
0 Greystone Blvd	R-78-064-99-0022-701	Biondo Design & Building LLC	07/07/09	1st Reg ltr sent	
0 BECK RD	R-78-040-99-0008-000	Marcus Raymond	07/07/09	1st Reg ltr sent	06/14/11
39564 ANN ARBOR TR	R-78-063-02-0014-000	Allen, Justin	05/09/12	1st Reg ltr sent	01/02/13
11677 FRANCIS	R-78-027-01-0129-000	Westfall, Carolyn	08/06/12	Recv'd Registration	
9400 S MAIN	R-78-061-01-0003-000		08/07/13	Violation Issued	11/21/13
0 ANN ARBOR RD	R-78-054-99-0015-000	Shari Lightston, Trustee	08/07/13	2nd Notice	03/28/14
9464 NORTHERN	R-78-059-03-0169-000		10/14/13	Violation Issued	

Records: 7

Page: 1



Plymouth Community Fire Department

Monthly Report

March 2014

Response Information:

The Plymouth Community Fire Department responded to 199 emergencies this month.

There was an average of 6.42 runs per day this month.

PCFD's average response time was 5 minutes 3 seconds to the scene during the snowy and icy weather. This includes all responses which is including non-emergent.

Mutual Aid:

Plymouth Community Fire Department is a member of the Western Wayne County Mutual Aid Association and we provided mutual aid 0 times this month and received mutual aid 1 time.

EMS Information:

HVA transported 85 patients to the hospital.

PCFD transported 18 patients to the hospital.

Fire Loss:

There was \$3,000.00 worth of damage to possessions and property. We prevented the destruction of \$37,000.00 in property.

Fire Prevention:

Plymouth Community Fire Department provides comprehensive fire inspections to all businesses in Plymouth Township. This month, fire inspections, re-inspections, C of O's, plan reviews and other activities totaled 81.

Fire Safety public education classes are provided to hundreds of children throughout the year. This month, the department conducted 2 fire safety talks to 31 participants.

FOIA Monthly Report

Run Date: 04/04/2014 10:13 AM

Create Date	Company Name	Customer Full Name	Type of Information Requested	Amount of Payment
3/26/2014	Associated Newspapers of MI	Don Howard	Other	
3/20/2014	Sikh Foundation	Jassi Sachdev	Assessing Records	
3/21/2014	Partner Engineering & Science	Mr. Eric Bloechle	Assessing Records	8.00
3/18/2014	Zoning-info.	Ms. Nicole LaMonda	Code of Ordinance Records	130.82
3/18/2014	Zoning-info.	Ms. Nicole LaMonda	Planning	
3/18/2014	Zoning-info.	Ms. Nicole LaMonda	Zoning	
3/21/2014	Partner Engineering & Science	Mr. Eric Bloechle	Other	4.50
3/3/2014	Environmental Resources Group	Ms. Melissa Bernal	Human Resources	
3/21/2014	Partner Engineering & Science	Mr. Eric Bloechle	Other	
3/6/2014	Twin Arbors Apartments	Mrs Christina Daniels	Police Records	
3/17/2014		citizen Michael Drapeau	Police Records	
3/25/2014		Mr. Zack Toates	Police Records	
Total Requests: 12				Total Dollars: 143.32

March 24, 2014

phone 585-697-5100

fax 585-442-8845

300 Meridian Centre

Rochester, NY 14618

VIA FEDERAL EXPRESS

Nancy Conzelman
Clerk
Plymouth Township
9955 N. Haggerty Road
Plymouth, MI 48170

RE: METRO Act Permit Application Form

Dear Ms. Conzelman:

Please accept this letter as a request by Fiber Technologies Networks, L.L.C. ("Fibertech") for a METRO Act Permit in the Township of ("Plymouth") for access to and ongoing use of public rights-of-way within the Township for the purpose of constructing a fiber optic network extension to service its customers. I have also included a METRO Act Permit Bilateral Form, for your convenience.

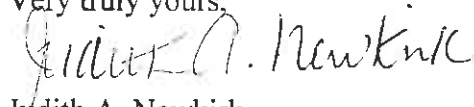
Per the METRO Act Application Requirements, Attachments A-E are included with our application for your review. Here is a brief description of the attachments:

- Fibertech is a limited liability company formed in the State of New York. A copy of the New York Department of State's certification is included in Attachment A.
- Attachment B is a copy of Fibertech's Michigan Department of Licensing and Regulatory Affairs Filing Endorsement.
- Fibertech's Certificate of Authority from the Public Service Commission is included in Attachment C.
- A proposed network route map is shown in Attachment D.
- Attachment E includes a valid Certificate of Insurance and Worker's Compensation documentation.
- Check #124342 for five hundred dollars and no cents (\$500.00) is included to cover a one-time application fee.

If you have questions concerning this application please contact me directly at 585-568-8485 or jnewkirk@fibertech.com.

Thank you.

Very truly yours,


Judith A. Newkirk
Director of Regulatory Affairs &
Compliance

JAN/yf

Enclosures

Customer Driven. To The Last Mile.

www.fibertech.com

**METRO Act Permit Application Form
Revised April 6, 2012**

Plymouth Township, Wayne County, Michigan
Name of Local Unit of Government

**APPLICATION FOR
ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY
TELECOMMUNICATIONS PROVIDERS
UNDER
METROPOLITAN EXTENSION TELECOMMUNICATIONS
RIGHTS-OF-WAY OVERSIGHT ACT
2002 PA 48
MCL SECTIONS 484.3101 TO 484.3120**

BY

**Fiber Technologies Networks, L.L.C.
("APPLICANT")**

Unfamiliar with METRO Act?—Assistance: Municipalities unfamiliar with Michigan Metropolitan Extension Telecommunications Rights-of-Way Oversight Act ("METRO Act") permits for telecommunications providers should seek assistance, such as by contacting the Telecommunications Division of the Michigan Public Service Commission at 517-241-6200 or via its web site at http://www.michigan.gov/mpsc/0,4639,7-159-16372_22707---,00.html.

45 Days to Act—Fines for Failure to Act: The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3). The Michigan Public Service Commission can impose fines of up to \$40,000 per day for violations of the METRO Act. It has imposed fines under the Michigan Telecommunications Act where it found providers or municipalities violated the statute.

Where to File: Applicants should file copies as follows [municipalities should adapt as appropriate—unless otherwise specified service should be as follows]:

-- Three (3) copies (one of which shall be marked and designated as the master copy) with the Clerk at [insert address].

Nancy Conzelman
Clerk
Plymouth Township
9955 N. Haggerty Road
Plymouth, MI 48170
(734) 453-3840

Plymouth Township, Wayne County, Michigan

Name of local unit of government

**APPLICATION FOR
ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY
TELECOMMUNICATIONS PROVIDERS**

**By
Fiber Technologies Networks, L.L.C.
("APPLICANT")**

This is an application pursuant to Sections 5 and 6 of the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, 2002 PA 48 (the "METRO Act") for access to and ongoing usage of the public right-of-way, including public roadways, highways, streets, alleys, easements, and waterways ("Public Ways") in the Municipality for a telecommunications system. The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3).

This application must be accompanied by a one-time application fee of \$500, unless the applicant is exempt from this requirement under Section 5(3) of the METRO Act, MCL 484.3105(3).

1. GENERAL INFORMATION:

1.1 Date: March 24, 2014

1.2 Applicant's legal name: Fiber Technologies Networks, L.L.C.
Mailing Address: 300 Meridian Centre
Rochester, New York 14618

Telephone Number: (585) 697-5100

Fax Number: (585) 442-8845

Corporate website: <http://www.fibertech.com>

Name and title of Applicant's local manager (and if different) contact person regarding this application:

**Judith Newkirk, Director of Regulatory Affairs & Compliance
Fiber Technologies Networks, L.L.C.
300 Meridian Centre
Rochester, New York 14618**

Telephone Number: (585) 568-8485
Fax Number: (585) 442-8845
E-mail Address: jnewkirk@fibertech.com

1.3 Type of Entity: (Check one of the following)

☐ Corporation
☐ General Partnership
☐ Limited Partnership
☒ Limited Liability Company
☐ Individual
☐ Other, please describe: _____

1.4 Assumed name for doing business, if any: _____

1.5 Description of Entity:

1.5.1 Jurisdiction of incorporation/formation; **Applicant, Fiber Technologies Networks, L.L.C., is a limited liability company, formed in the State of New York. A copy of the New York Department of State's certification, reflecting Applicant's status as a Limited Liability Company, is attached hereto as Attachment A.**

1.5.2 Date of incorporation/formation; **December 30, 1998**

1.5.3 If a subsidiary, name of ultimate parent company; **Fibertech Holdings Corp.**

1.5.4 Chairperson, President/CEO, Secretary and Treasurer (and equivalent officials for non-corporate entities).

**CEO – John K. Purcell
President & COO – Frank Chiaino
VP & CFO – William J. Woodard
VP General Counsel and Secretary – Charles B. Stockdale**

1.6 Attach copies of Applicant's most recent annual report (with state ID number) filed with the Michigan Department of Licensing and Regulatory Affairs and certificate of good standing with the State of Michigan. For entities in existence for less than one year and for non-corporate entities, provide equivalent information. **See Attachment B.**

1.7 Is Applicant aware of any present or potential conflicts of interest between Applicant and Municipality? If yes, describe: **No.**

1.8 In the past three (3) years, has Applicant had a permit to install telecommunications facilities in the public right of way revoked by any Michigan municipality?

Circle: Yes No **X**

If "yes," please describe the circumstances.

1.9 In the past three (3) years, has an adverse finding been made or an adverse final action been taken by any Michigan court or administrative body against Applicant under any law or regulation related to the following:

1.9.1 A felony; or

1.9.2 A revocation or suspension of any authorization (including cable franchises) to provide telecommunications or video programming services?

Circle: Yes No X

If "yes," please attach a full description of the parties and matters involved, including an identification of the court or administrative body and any proceedings (by dates and file numbers, if applicable), and the disposition of such proceedings.

1.10 [If Applicant has been granted and currently holds a license to provide basic local exchange service, no financial information needs to be supplied.] If publicly held, provide Applicant's most recent financial statements. If financial statements of a parent company of Applicant (or other affiliate of Applicant) are provided in lieu of those of Applicant, please explain.

1.10.1 If privately held, and if Municipality requests the information within 10 days of the date of this Application, the Applicant and the Municipality should make arrangements for the Municipality to review the financial statements.

If no financial statements are provided, please explain and provide particulars.
Applicant is privately held.

2. DESCRIPTION OF PROJECT:

2.1 Provide a copy of authorizations, if applicable, Applicant holds to provide telecommunications services in Municipality. If no authorizations are applicable, please explain.

Fiber Technologies Networks, L.L.C. is tariffed and registered as a Competitive Access Provider in the State of Michigan. A copy of the ITSP Registry is attached (Attachment C).

2.2 Describe in plain English how Municipality should describe to the public the telecommunications services to be provided by Applicant and the telecommunications facilities to be installed by Applicant in the Public Ways.

Service Provider, Fiber Technologies Networks, L.L.C., will build and operate fiber optic networks in the Charter Township of Plymouth initially for a wireless, anchor customer. These open-access networks will be available for use by other communications companies wishing to

do business in the municipality, and also by other entities desiring fiber-optic-based broadband connections.

2.3 Attach route maps showing the location (including whether overhead or underground) of Applicant's existing and proposed facilities in the public right-of-way. To the extent known, please identify the side of the street on which the facilities will be located. (If construction approval is sought at this time, provide engineering drawings, if available, showing location and depth, if applicable, of facilities to be installed in the public right-of-way).

Proposed network route maps are shown in Attachment D.

2.4 Please provide an anticipated or actual construction schedule.

Construction is anticipated to begin 2nd or 3rd Quarter, 2014.

2.5 Please list all organizations and entities which will have any ownership interest in the facilities proposed to be installed in the Public Ways.

None, other than Applicant and its present companies.

2.6 Who will be responsible for maintaining the facilities Applicant places in the Public Ways and how are they to be promptly contacted? If Applicant's facilities are to be installed on or in existing facilities in the Public Ways of existing public utilities or incumbent telecommunications providers, describe the facilities to be used, and provide verification of their consent to such usage by Applicant.

All facilities placed in the Public Right of Ways will be maintained by Applicant. Applicant may be contacted through its Network Operations Center (NOC). The NOC is open 24/7, 365 days a year and can be contacted at 800-497-5578.

Applicant intends to use existing utility poles and underground conduit to install its network facilities. The utility companies have requested that these agreements be kept confidential.

3. TELECOMMUNICATION PROVIDER ADMINISTRATIVE MATTERS:

Please provide the following or attach an appropriate exhibit.

3.1 Address of Applicant's nearest local office;
300 Meridian Centre, Rochester, New York 14618

3.2 Location of all records and engineering drawings, if not at local office;
300 Meridian Centre, Rochester, New York 14618

3.3 Names, titles, addresses, e-mail addresses and telephone numbers of contact person(s) for Applicant's engineer or engineers and their responsibilities for the telecommunications system;

Earl Ipsaro, VP Engineering, eipsaro@fibertech.com, 585-697-5103
Geno Baird, NOC Manager, gbaird@fibertech.com, 585-568-8454
Tom Perrone, Director of Network Engineering & Planning,
tperrone@fibertech.com, 585-697-5170

3.4 Provide evidence of self-insurance or a certificate of insurance showing Applicant's insurance coverage, carrier and limits of liability for the following:

A Certificate of Liability Insurance is included in Attachment E.

3.4.1 Worker's compensation;

3.4.2 Commercial general liability, including at least:

3.4.2.1 Combined overall limits;

3.4.2.2 Combined single limit for each occurrence of bodily injury;

3.4.2.3 Personal injury;

3.4.2.4 Property damage;

3.4.2.5 Blanket contractual liability for written contracts, products, and completed operations;

3.4.2.6 Independent contractor liability;

3.4.2.7 For any non-aerial installations, coverage for property damage from perils of explosives, collapse, or damage to underground utilities (known as XCU coverage);

3.4.2.8 Environmental contamination;

3.4.3 Automobile liability covering all owned, hired, and non-owned vehicles used by Applicant, its employee, or agents.

3.5 Names of all anticipated contractors and subcontractors involved in the construction, maintenance and operation of Applicant's facilities in the Public Ways.

TBD

4. CERTIFICATION:

All the statements made in the application and attached exhibits are true and correct to the best of my knowledge and belief.

3/26/14
Date

NAME OF ENTITY ("APPLICANT")

Fiber Technologies Networks, L.L.C.

By: Charles B. Stockdale
Type or Print Name: Charles B. Stockdale

Vice President and General Counsel
Title

S:\metroapplicationform.doc

Attachment A

Secretary of State (NY) Incorporation Documents

**State of New York
Department of State } ss:**

I hereby certify, that FIBER SYSTEMS, LLC a NEW YORK Limited Liability Company filed Articles of Organization pursuant to the Limited Liability Company Law on 04/22/1998, and that the Limited Liability Company is existing so far as shown by the records of the Department.

A Certificate of Amendment FIBER SYSTEMS, LLC, changing its name to FIBER TECHNOLOGIES NETWORKS, L.L.C., was filed 01/11/2001.



*Witness my hand and the official seal
of the Department of State at the City
of Albany, this 31st day of October
two thousand and thirteen.*

Anthony Giardina

Anthony Giardina
Executive Deputy Secretary of State

201311010181 * EZ

Attachment B

**Michigan Department of Licensing and Regulatory Affairs Filing
Endorsement**

Michigan Department of Licensing and Regulatory Affairs

Filing Endorsement

***This is to Certify that the APPLICATION FOR CERTIFICATE OF AUTHORITY
for***

FIBER TECHNOLOGIES NETWORKS, L.L.C.

ID NUMBER: D9251N

***received by facsimile transmission on May 2, 2013 is hereby endorsed
Filed on May 3, 2013 by the Administrator.***

***The document is effective on the date filed, unless a
subsequent effective date within 90 days after
received date is stated in the document.***

***In testimony whereof, I have hereunto set my
hand and affixed the Seal of the Department,
in the City of Lansing, this 3RD day
of May, 2013.***



A handwritten signature in dark ink, appearing to read "A. Scheffe".

***Alan J. Scheffe, Director
Corporations, Securities & Commercial Licensing Bureau***

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMERCIAL SERVICES**

Date Received:

(FOR BUREAU USE ONLY)

This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.

Name

Fiber Technologies Networks Attn: Jennifer Heath

Address

300 Meridian Centre

City

Rochester, NY 14618

State

Zip Code

EFFECTIVE DATE:

Document will be returned to the name and address you enter above.
If left blank document will be mailed to the registered office.

B

**APPLICATION FOR CERTIFICATE OF AUTHORITY
TO TRANSACT BUSINESS IN MICHIGAN**

For use by Foreign Limited Liability Companies
(Please read information and instructions on last page)

Pursuant to the provisions of Act 23, Public Acts of 1993, the undersigned limited liability company executes the following Application:

1. The name of the limited liability company is:

Fiber Technologies Networks, L.L.C.

2. (Complete this item only if the limited liability company name in item 1 is not available for use in Michigan.)
The assumed name of the limited liability company to be used in all its dealings with the Bureau and in the transaction of its business in Michigan is:

3. It is organized under the laws of New York

The date of its organization is 4/22/1998

The duration of the limited liability company if other than perpetual is

4. The address of the office required to be maintained in the state of organization or, if not so required, the principal office of the limited liability company is:

300 Meridian Centre, Rochester, NY 14618

(Street Address)

(City)

(State)

(ZIP Code)

05/02/2013 2:29PM (GMT-04:00)

One Stop ID: 393516 Business Name: Fiber Technologies Networks, L.L.C.

5. a. The address of its registered office in Michigan is:

30600 Telegraph Road Suite 2345, Bingham Farms, Michigan 48025-5720
(Street Address) (City) (ZIP Code)

b. The mailing address of the registered office if different than above:

Michigan
(Street Address or P.O. Box) (City) (ZIP Code)

c. The name of the resident agent at the registered office is:

The Corporation Company

6. The Department is appointed the agent of the foreign limited liability company for service of process if no agent has been appointed, or if appointed, the agent's authority has been revoked, the agent has resigned, or the agent cannot be found or served through the exercise of reasonable diligence.

The name and address of a member or manager or other person to whom the administrator is to send copies of any process served on the administrator is: (Must be different than agent shown in item 5c)

Charles Stockdale, Esq. c/o Fiber Technologies Networks, L.L.C.

(Name)

300 Meridian Centre, Rochester, NY 14618

(Street Address)

(City)

(State)

(ZIP Code)

7. The specific business which the limited liability company is to transact in Michigan is as follows:

Wireline Telecommunication

The limited liability company is authorized to transact such business in the jurisdiction of its organization.

Signed this 2nd day of May, 2013

By William J. Woodard
(Signature)

William J. Woodard
(Type or Print Name)

VP & CFO
(Type or Print Title)

05/02/2013 2:29PM (GMT-04:00)

Attachment C

Certificate of Authority from the Public Service Commission (PSC)



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Registered Intrastate Telecommunication Services Providers

These companies have registered with the Michigan Public Service Commission per Commission Order U-11800.

Fiber Technologies Networks, L.L.C.

300 Meridian Centre
Rochester, NY 14618

Phone: 866-697-5100

Fax: 585-442-8845

Email: jnewkirk@fibertech.com

Customer Contact:

Judith Newkirk
300 Meridian Centre
Rochester, NY 14618

Phone: 585-568-8485

Fax: 585-442-8845

Email: jnewkirk@fibertech.com

This company is registered as: (Hover Over for Description)

Competitive Access Provider (CAP)

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Attachment D

Proposed Network Route Maps

Attachment E

Certificate of Liability Insurance and Worker's Compensation



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/21/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER James P Reagan Agency 8 E Main Street P O Box 191 Marcellus NY 13108		CONTACT NAME: PHONE (A/C No. Ext): 315-673-2094 FAX (A/C No): 315-673-1121 E-MAIL: ADDRESS:	
INSURED FIBENET Fibertech Holdings Corp.* 300 Meridian Centre, Ste. 200 Rochester NY 14618		INSURER(S) AFFORDING COVERAGE INSURER A: The Travelers Indemnity Co 25658 INSURER B: Hanover Insurance Companies 22292 INSURER C: Navigators Ins Co (NIU) 42307 INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 318957440

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual <input checked="" type="checkbox"/> prim/non-contrib GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC	Y	Y	ZDSA01574800	7/1/2013	7/1/2014	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	Y	Y	AWSA01608900	7/1/2013	7/1/2014	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Hired Phys Dmg \$50,000
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10,000	Y	Y	UHSA01696000	7/1/2013	7/1/2014	EACH OCCURRENCE \$25,000,000 AGGREGATE \$25,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y	Y	WZSA01444300	7/1/2013	7/1/2014	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER E L EACH ACCIDENT \$1,000,000 E L DISEASE - EA EMPLOYEE \$1,000,000 E L DISEASE - POLICY LIMIT \$1,000,000
A B C	Excess Liability Rented/Leased Equip Pollution Liability			ZUP15P1861913NF ZDSA01574800 263396	7/1/2013 7/1/2013 11/25/2013	7/1/2014 7/1/2014 11/25/2014	\$15,000,000 occ. \$100,000 \$500,000 \$15,000,000 aggr. Ded \$5,000 Ded \$5,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

*Named Insured Includes: Fibertech Networks, LLC, Fiber Technologies Networks LLC, Fiber Technologies New York Networks, Inc./Auto
Hired Physical Damage Deductibles \$500 Comp/Collision
Additional Insured and Waiver of Subrogation are applicable only if required by contract
Auto & Umbrella policies are on a primary basis/General Liability is on a primary & non-contributory basis & includes completed operations
Installation Coverage on policy #ZDSA01574800 written with Hanover Ins. Co. eff. 7-1-13 to 7-1-14 Limit \$500,000 with a \$5,000 Ded.
Project: 13-9094
Plymouth Township is listed as additional insured

CERTIFICATE HOLDER**CANCELLATION**Plymouth Township
9955 N. Haggerty Road
Plymouth MI 48170

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

STATE OF NEW YORK
WORKERS' COMPENSATION BOARD

CERTIFICATE OF NYS WORKERS' COMPENSATION INSURANCE COVERAGE

1a. Legal Name & Address of Insured (Use street address only) Fibertech Holdings Corp.* 300 Meridian Centre, Ste. 200 Rochester NY 14618 Work Location of Insured (Only required if coverage is specifically limited to certain locations in New York State, i.e., a Wrap-Up Policy)	1b. Business Telephone Number of Insured 866-697-5100 1c. NYS Unemployment Insurance Employer Registration Number of Insured 05-45127 1d. Federal Employer Identification Number of Insured or Social Security Number 161574613
2. Name and Address of the Entity Requesting Proof of Coverage (Entity Being Listed as the Certificate Holder) Plymouth Township 9955 N. Haggerty Road Plymouth MI 48170	3a. Name of Insurance Carrier Hanover Insurance Companies 3b. Policy Number of entity listed in box "1a" W2SA01444300 3c. Policy effective period 7/1/2013 to 7/1/2014 3d. The Proprietor, Partners or Executive Officers are <input checked="" type="checkbox"/> included. (Only check box if all partners/officers included) all excluded or certain partners/officers excluded.


This certifies that the insurance carrier indicated above in box "3" insures the business referenced above in box "1a" for workers' compensation under the New York State Workers' Compensation Law. (To use this form, New York (NY) must be listed under **Item 3A** on the **INFORMATION PAGE** of the workers' compensation insurance policy). The Insurance Carrier or its licensed agent will send this Certificate of Insurance to the entity listed above as the certificate holder in box "2".

The Insurance Carrier will also notify the above certificate holder within 10 days IF a policy is canceled due to nonpayment of premiums or within 30 days IF there are reasons other than nonpayment of premiums that cancel the policy or eliminate the insured from the coverage indicated on this Certificate. (These notices may be sent by regular mail.) Otherwise, this Certificate is valid for one year after this form is approved by the insurance carrier or its licensed agent, or until the policy expiration date listed in box "3c", whichever is earlier.

Please Note: Upon the cancellation of the workers' compensation policy indicated on this form, if the business continues to be named on a permit, license or contract issued by a certificate holder, the business must provide that certificate holder with a new Certificate of Workers' Compensation Coverage or other authorized proof that the business is complying with the mandatory coverage requirements of the New York State Workers' Compensation Law.

Under penalty of perjury, I certify that I am an authorized representative or licensed agent of the insurance carrier referenced above and that the named insured has the coverage as depicted on this form.

Approved by: Edward J. Reagan
(Print name of authorized representative or licensed agent of insurance carrier)

Approved by:  3/21/2014
(Date)

Title: Vice President, James P. Reagan Agency, Inc.

Telephone Number of authorized representative or licensed agent of insurance carrier: 315-673-2094

Please Note: Only insurance carriers and their licensed agents are authorized to issue Form C-105.2. Insurance brokers are **NOT** authorized to issue it.

Workers' Compensation Law

Section 57. Restriction on issue of permits and the entering into contracts unless compensation is secured.

1. The head of a state or municipal department, board, commission or office authorized or required by law to issue any permit for or in connection with any work involving the employment of employees in a hazardous employment defined by this chapter, and notwithstanding any general or special statute requiring or authorizing the issue of such permits, shall not issue such permit unless proof duly subscribed by an insurance carrier is produced in a form satisfactory to the chair, that compensation for all employees has been secured as provided by this chapter. Nothing herein, however, shall be construed as creating any liability on the part of such state or municipal department, board, commission or office to pay any compensation to any such employee if so employed.

2. The head of a state or municipal department, board, commission or office authorized or required by law to enter into any contract for or in connection with any work involving the employment of employees in a hazardous employment defined by this chapter, notwithstanding any general or special statute requiring or authorizing any such contract, shall not enter into any such contract unless proof duly subscribed by an insurance carrier is produced in a form satisfactory to the chair, that compensation for all employees has been secured as provided by this chapter.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

NEW YORK TECHNOLOGY GENERAL LIABILITY BROADENING ENDORSEMENT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SUMMARY OF COVERAGES

1.	Additional Insured by Contract, Agreement or Permit	Included
2.	Additional Insured - Broad Form Vendors	Included
3.	Additional Insured – "Employee" and "Volunteer Worker" Broadened "Bodily Injury" Coverage	Included
4.	Aggregate Limit per "Location"	Included
5.	Alienated Premises	Included
6.	Aircraft – Nonowned Hired, Chartered or Loaned with Paid Crew	Included
7.	Blanket Waiver of Subrogation	Included
8.	"Bodily Injury" Redefined	Included
9.	Broad Form "Property Damage" – Borrowed Equipment, Customers Goods & Use of Elevators	Included
10.	Damage to your Product	\$50,000
11.	Expected or Intended Injury Coverage For "Property Damage"	Included
12.	Incidental Malpractice (Employed nurses, EMT's & paramedics)	Included
13.	Knowledge of "Occurrence"	Included
14.	Liberalization Clause	Included
15.	Medical Payments - Increased Limit	\$10,000
16.	Newly Acquired or Formed Organizations - Covered until end of policy period	Included
17.	Non-owned Watercraft	51 ft.
18.	Personal Injury – Enhancements	Included
19.	"Product Recall Expense"	
	- Each "Occurrence" Limit	\$25,000
	- Aggregate Limit	\$50,000
20.	"Property Damage" Legal Liability (Fire, Lighting, Explosion, Smoke or Leakage Damage)	\$1,000,000
21.	Supplementary Payments Increased Limits	
	- Bail Bonds	\$2,500
	- Loss of Earnings	\$1,000
22.	Unintentional Failure to Disclose Hazards	Included
23.	Unintentional Failure to Notify	Included

This endorsement amends coverages provided under the Commercial General Liability Coverage Form through new coverages, higher limits and/or broader coverage grants.

Except as modified in this endorsement, all other terms and conditions of the policy to which this endorsement is attached will apply.

1. Additional Insured by Contract, Agreement or Permit

SECTION II – WHO IS AN INSURED is amended to include as an additional insured any person or organization with whom you agreed in a written contract, agreement or permit to provide insurance is an additional insured but only with respect to:

- a. "Your work" for the additional insured(s)

designated in the contract, agreement or permit,

- b. Premises you own, rent, lease or occupy; or
- c. Your maintenance, operation or use of equipment leased to you.

This insurance applies on a primary basis if that is required by the written contract, written agreement or permit.

This provision does not apply:

- d. Unless the written contract or written agreement has been executed or permit has been issued prior to the "bodily injury", "property damage", "personal and advertising injury".
- e. To any person or organization included as an additional insured by an endorsement issued by us and made part of this Coverage Part.
- f. To any person or organization included as an insured under Paragraph 2. of this endorsement.
- g. To any lessor of equipment:
 - (1) After the equipment lease expires; or
 - (2) If the "bodily injury", "property damage", "personal and advertising injury" arises out of sole negligence of the lessor.
- h. To any:
 - (1) Owners or other interests from whom land has been leased which takes place after the lease for the land expires; or
 - (2) Managers or lessors of premises if:
 - (a) The "occurrence" takes place after you cease to be a tenant in that premises; or
 - (b) The "bodily injury", "property damage", "personal and advertising injury" arises out of structural alterations, new construction or demolition operations performed by or on behalf of the manager or lessor.
- i. To "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of or the failure to render any professional services.
- j. To any person or organization excluded as an additional insured by an endorsement issued by us and made part of this Coverage Part

Additional insured coverage provided by this provision will not be broader than coverage provided to any other insured. All other insuring agreements, exclusions, and conditions of this policy apply.

2. Additional Insured – Broad Form Vendors

The following is added to **SECTION II – WHO IS AN INSURED**:

Any person or organization with whom you agreed, because of a written contract or written agreement to provide insurance, but only with respect to "bodily injury" or "property damage" arising out of "your products" which are distributed or sold in the regular course of the vendor's business, subject to the following additional exclusions:

The insurance afforded the vendor does not apply to:

- a. "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reasons of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the insured would have in the absence of the contract or agreement;
- b. Any express warranty unauthorized by you;
- c. Any physical or chemical change in the product made intentionally by the vendor;
- d. Repackaging, unless unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instruction from the manufacturer, and then repackaged in the original container;
- e. Any failure to make such inspection, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business in connection with the sale of the product;
- f. Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product; or
- g. Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any thing or substance by or for the vendor.

This insurance does not apply to any insured person or organization, from whom you have acquired such products, or any ingredient, part or container, entering into, accompanying or containing such products.

Additional insured coverage will not be provided by this provision if an insured is otherwise excluded in this policy.

Additional insured coverage provided by this provision will not be broader than coverage provided to any other insured. All other insuring agreements, exclusions, and conditions of this policy apply.

3. Additional Insured – “Employee” and “Volunteer Worker” Broadened “Bodily Injury” Coverage

The following is added to **SECTION II – WHO IS AN INSURED**, Paragraph 2.a.(1):

Your “employees” and “volunteer workers” are insured for “bodily injury” that results from the providing of or failure to provide first aid by an “employee” or “volunteer worker”, other than a licensed medical provider.

4. Aggregate Limit Per “Location”

- a. **SECTION III – LIMITS OF INSURANCE**, the General Aggregate Limit applies separately to each of your “locations” owned by or rented to you.
- b. The following definition is added to **SECTION V – DEFINITIONS**:

“Location” means premises involving the same or connecting lots, or premises whose connection is interrupted only by a street, roadway, waterway or right-of-way of a railroad.

5. Alienated Premises

SECTION I – COVERAGES, COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY, Paragraph 2. Exclusions, item j.(2) is replaced by the following:

- j.(2) Premises you sell, give away or abandon, if the “property damage” arises out of any part of those premises and occurred from hazards that were known by you, or should have reasonably been known by you, at the time the property was transferred or abandoned.

6. Aircraft – Nonowned Hired, Chartered or Loaned with Paid Crew

The following is added to **SECTION I – COVERAGES, COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY**, Paragraph 2. Exclusions, item g.:

This exclusion does not apply to:

An aircraft you do not own that is hired, chartered or loaned with a paid crew.

This exception does not apply if the insured has any other valid and collectible insurance for “bodily injury” or “property damage” liability that would also

be covered under this provision, whether the other insurance is primary, excess, contingent or on any other basis. In that case, this provision does not provide any insurance.

7. Blanket Waiver of Subrogation

We will waive our right to recover damages for “bodily injury”, “property damage” or “personal and advertising injury” from another person or entity, provided you have waived your rights to recover damages against such person or entity in a written contract or agreement executed before the “occurrence” or offense.

In all other circumstances, you agree to assign to us your rights of recovery against any other party for any damages we have paid on your behalf. You will do everything necessary to preserve our rights and will do nothing to impair them. At our request, you will bring “suit” or transfer those rights to us and help us enforce them.

8. “Bodily Injury” Redefined

SECTION V – DEFINITIONS, Paragraph 3. “Bodily Injury” is replaced by the following:

“Bodily injury” means “bodily injury”, sickness or disease sustained by a person. This includes mental anguish, mental injury, shock, fright or death resulting from “bodily injury”, sickness or disease.

9. Broad Form “Property Damage” – Borrowed Equipment, Customers Goods, Use of Elevators

- a. **SECTION I – COVERAGES, COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY**, Paragraph 2. Exclusions, item j. is amended as follows:

Paragraph (4) does not apply to “property damage” to borrowed equipment while at a jobsite and not being used to perform operations.

Paragraphs (3), (4) and (6) do not apply to “property damage” to “customer’s goods” while on your premises nor do they apply to the use of elevators at premises you own, rent, lease or occupy.

- b. The following definition is added to **SECTION V – DEFINITIONS**:

“Customer’s goods” means property of your customer on your premises for the purpose of being:

- (1) Worked on; or

(2) Used in your manufacturing process.

- c. The insurance afforded under this provision is excess over any other valid and collectible property insurance (including deductible) available to the insured whether primary, excess, contingent or on any other basis.

10. Damage to Your Product

SECTION I – COVERAGES, COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY, Paragraph 2. Exclusions, item k. **Damage to Your Product** is replaced by the following:

"Property damage" to "your product" if caused by any of the following:

- (1) Delay in, or failure to begin, complete or deliver, "your product";
- (2) Loss of market;
- (3) Any fraudulent, malicious, criminal or intentional act committed by an insured or with an insured's consent or knowledge; or
- (4) Wear or tear, or gradual deterioration.

Subject to the Products Completed Operations Aggregate Limit, the Damage to "Your Product" Limit shown in the Schedule above is the most that we will pay because of all property damage to "your product" arising out of any one occurrence.

Coverage provided by this section is subject to the Retention stated in the Declarations, and is subject to all other policy terms and conditions.

11. Extended "Property Damage"

SECTION I – COVERAGES, COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY, Paragraph 2. Exclusions, item a. is replaced by the following:

"Bodily injury" or "property damage" expected or intended from the standpoint of the insured. This exclusion does not apply to "bodily injury" or "property damage" resulting from the use of reasonable force to protect persons or property.

12. Incidental Malpractice – Employed Nurses, EMT's and Paramedics

SECTION II – WHO IS AN INSURED, Paragraph 2.a.(1)(d) does not apply to a nurse, emergency medical technician or paramedic employed by you if you are not engaged in the business or occupation of providing medical, paramedical, surgical, dental, x-ray or nursing services.

13. Knowledge of "Occurrence"

The following is added to **SECTION IV – COMMERCIAL GENERAL LIABILITY**

CONDITIONS, Paragraph 2. Duties in the Event of "Occurrence", Offense, Claim or "Suit":

Notice of an "occurrence", offense, claim or "suit" will be considered knowledge of the insured if reported to an individual named insured, partner, "executive officer" or an "employee" designated by you to give us such a notice.

14. Liberalization Clause

The following is added to **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**:

Liberalization Clause

If we adopt any revision that would broaden the coverage under this Coverage Form without additional premium, within 45 days prior to or during the policy period, the broadened coverage will immediately apply to this Coverage Part.

15. Medical Payments – Increased Limits

- a. **SECTION I – COVERAGES, COVERAGE C MEDICAL PAYMENTS**, Paragraph 1.a.(3)(b) is replaced by the following:

(b) The expenses are incurred and reported to us within three years of the date of the accident. Failure to give notice to us as required under this policy shall not invalidate any "claim" made by "you", an injured person or any other claimant, unless the failure to provide such timely notice has prejudiced us. However, no "claim" made by "you", an injured person or other claimant will be invalidated if it shall be shown not to have been reasonably possible to give such timely notice and that notice was given as soon as was reasonably possible thereafter; and

- b. **SECTION III – LIMITS OF INSURANCE**, Paragraph 7. is replaced by the following:

7. Subject to 5. above, the higher of:

- a. \$10,000; or
- b. The amount shown in the Declarations for Medical Expense Limit is the most we will pay under **COVERAGE C** for all medical expenses because of "bodily injury" sustained by one person.

- c. This coverage does not apply if **COVERAGE C** is excluded either by the provisions of the Coverage Part or by endorsement.

16. Newly Acquired Or Formed Organizations

SECTION II – WHO IS AN INSURED, Paragraph 3.a. is replaced by the following:

- a. Coverage under this provision is afforded until the end of the policy period.

17. Non-Owned Watercraft

SECTION I – COVERAGES, COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY, Paragraph 2. Exclusions, item g.(2) is replaced by the following:

- (2) A watercraft you do not own that is:

- (a) Less than 51 feet long; and
(b) Not being used to carry persons or property for a charge;

This provision applies to any person who, with your consent, either uses or is responsible for the use of a watercraft.

18. Personal Injury – Enhancements

- a. **SECTION I – COVERAGES, COVERAGE B PERSONAL AND ADVERTISING INJURY LIABILITY**, Paragraph 2. Exclusions, item e. is deleted in its entirety.

- b. **SECTION V – DEFINITIONS**, Paragraph 14. "Personal and Advertising Injury", item b. is replaced by the following:

- b. Malicious prosecution or abuse of legal process.

19. "Product Recall Expense"

- a. The following is added to **SECTION I – COVERAGES, COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY**, Paragraph 1. Insuring Agreement:

We will reimburse you for "product recall expenses" incurred by you because of a "covered recall" to which this insurance applies.

- b. **SECTION I – COVERAGES, COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY**, Paragraph 2. Exclusions, item n. is replaced by the following:

- n. **Recall of Products, Work or "Impaired Property"**

Damages claimed for any loss, cost or expense incurred by you or others for the loss of use, withdrawal, recall, inspection, repair, replacement, adjustment, removal or disposal of:

- (1) "Your product";

- (2) "Your work"; or

- (3) "Impaired property",

if such product, work, or property is withdrawn or recalled from the market or from use by any person or organization because of a known or suspected defect, deficiency, inadequacy or dangerous condition in it, but this exclusion does not apply to "product recall expenses" that you incur for the "covered recall" of "your product". The exception to the exclusion does not apply to "product recall expenses" resulting from:

- (4) Failure of any products to accomplish their intended purpose;

- (5) Breach of warranties of fitness, quality, durability or performance;

- (6) Loss of customer approval, or any cost incurred to regain customer approval;

- (7) Redistribution or replacement of "your product" which has been recalled by like products or substitutes;

- (8) A condition likely to cause loss of which any insured knew or had reason to know at the inception of this insurance;

- (9) Asbestos, including loss, damage or clean up resulting from asbestos or asbestos containing materials; or

- (10) Recall of "your products" that have no known or suspected defect solely because a known or suspected defect in another of "your products" has been found.

- c. The following is added to **SECTION II – WHO IS AN INSURED**, Paragraph 3:

COVERAGE A does not apply to "product recall expense" arising out of any withdrawal or recall that occurred before you acquired or formed the organization.

- d. The following is added to **SECTION III – LIMITS OF INSURANCE**:

For "product recall expenses", the Limits of Insurance and rules stated below fix the most we will pay under this coverage part.

1. The Aggregate Limit is the most we will reimburse you for the sum of all "product recall expenses" incurred for all "product recall expenses" initiated during the policy period.
2. The Each "Occurrence" Limit shown in the Summary of Coverages Declaration is the most we will pay in connection with any one defect or deficiency.
 - a. All "product recall expenses" in connection with substantially the same general harmful condition will be deemed to arise out of the same defect or deficiency and considered one "occurrence".
 - b. Any amount reimbursed for "product recall expenses" in connection with any one "occurrence" will reduce the amount of the Aggregate Limit available for reimbursement of "product recall expenses" in connection with any other defect or deficiency.
 - c. If the Aggregate Limit has been reduced by reimbursement of "product recall expenses" to an amount that is less than the Each "Occurrence" Limit, the remaining Aggregate Limit is the most that will be available for reimbursement of "product recall expenses" in connection with any other defect or deficiency.

The Limits of Insurance of "Product Recall Expense" apply separately to each consecutive annual period. However, if an alternative notice or a late conditional renewal notice results in an extension of this endorsement beyond the expiration date of the policy, the applicable limit of the expiring policy shall be increased in proportion to the policy extension.

3. A Deductible of \$500 applies for Each "Occurrence".
- e. The following is added to **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS, Paragraph 2. Duties in the Event of "Occurrence", Offense, Claim or "Suit"**:

You must see to it that the following are done in the event of an actual or anticipated "covered recall" that may result in "product recall expense":

- a. Give us notice as soon as practicable of any discovery or notification that "your

product" must be withdrawn or recalled. Include a description of "your product" and the reason for the withdrawal or recall; and

- b. Cease any further release, shipment, consignment or any other method of distribution of like or similar products until it has been determined that all such products are free from defects that could be a cause of loss under this insurance.

Failure to give notice to us as required under this policy shall not invalidate any "claim" made by "you" unless the failure to provide such timely notice has prejudiced us. However, no "claim" made by "you" will be invalidated if it shall be shown not to have been reasonably possible to give such timely notice and that notice was given as soon as was reasonably possible thereafter.

- f. The following definitions are added to **SECTION V – DEFINITIONS**:

"Covered recall" means a recall made necessary because you or a government body has determined that a known or suspected defect, deficiency, inadequacy, or dangerous condition in "your product" has resulted or will result in "bodily injury" or "property damage".

"Product recall expense" means necessary and reasonable expenses for:

- (1) Communications, including radio or television announcements or printed "advertisements" including stationery, envelopes and postage;
- (2) Shipping the recalled products from any purchaser, distributor or user to the place or places designated by you;
- (3) Remuneration paid to your regular "employees" for necessary overtime;
- (4) Hiring additional persons, other than your regular "employees";
- (5) Expenses incurred by "employees" including transportation and accommodations;
- (6) Expenses to rent additional warehouse or storage space;
- (7) Disposal of "your product", but only to the extent that specific methods of destruction other than those employed for trash discarding or disposal are required to

avoid "bodily injury" or "property damage" as a result of such disposal,

you incur exclusively for the purpose of recalling "your product".

20. "Property Damage" Legal Liability (Fire, Lightning, Explosion, Smoke or Leakage from Fire Protective Systems Damage)

- a. The word fire is changed to **fire, lightning, explosion, smoke and leakage from fire protective systems** where it appears in the Limits of Insurance section of the Declarations for the Commercial General Liability Coverage Part.

- b. **SECTION I – COVERAGES, COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY**, the last paragraph (after the exclusions) is replaced by the following:

Exclusions c. through n. do not apply to damage by fire, lightning, explosion, smoke or leakage from fire protective systems to premises while rented to you or temporarily occupied by you with the permission of the owner. A separate limit of insurance applies to this coverage as described in **SECTION III – LIMITS OF INSURANCE**. This limit will apply to all damage proximately caused by the same event, whether such damage results from fire, lightning, explosion, smoke or leakage from fire protective systems or any combination of the five.

- c. **SECTION III – LIMITS OF INSURANCE**, Paragraph 6. is replaced by the following:

6. Subject to Paragraph 5. above, the most we will pay is the higher of:

- a. \$1,000,000; or
- b. The Fire, Lightning, Explosion, Smoke or Leakage from Fire Protective Systems Damage Limit shown in the Declarations is the most we will pay under **COVERAGE A** for damages because of "property damage" from fire, lightning, explosion, smoke and leakage from fire protective systems to premises, while rented to you or temporarily occupied by you with permission of the owner.

- d. **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**, Paragraph 4. **Other Insurance**, item b.(1)(a)(ii) is replaced by the following:

- (ii) That is fire, lightning, explosion, smoke or leakage from fire protective systems insurance for premises rented to you or temporarily occupied by you with

permission of the owner; or

- e. **SECTION V – DEFINITIONS**, Paragraph 9. "Insured contract", item a. is replaced by the following:

- a. A contract for a lease of premises. However, that portion of the contract for a lease of premises that indemnifies any person or organization for damage by fire, lightning, explosion, smoke or leakage from fire protective systems to premises while rented to you or temporarily occupied by you with permission of the owner is not an "insured contract".

- f. This coverage does not apply if Fire Damage Legal Liability of **COVERAGE A** is excluded either by the provisions of the Coverage Part or by endorsement.

21. Supplementary Payments Increased Limits

SECTION I – COVERAGES, SUPPLEMENTARY PAYMENTS – COVERAGES A AND B, Paragraphs 1.b. and 1.d. are replaced by the following:

- 1.b. Up to \$2,500 for cost of bail bonds required because of accidents or traffic law violations arising out of the use of any vehicle to which the Bodily Injury Liability Coverage applies. We do not have to furnish these bonds.

- 1.d. All reasonable expenses incurred by the insured at our request to assist us in the investigation or defense of the claim or "suit", including actual loss of earnings up to \$1,000 a day because of time off from work.

22. Unintentional Failure to Disclose Hazards

The following is added to **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**, Paragraph 6. **Representations**:

We will not disclaim coverage under this Coverage Part if you fail to disclose all hazards existing as of the inception date of the policy provided such failure is not intentional.

23. Unintentional Failure to Notify

The following is added to **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**, Paragraph 2. **Duties in the Event of "Occurrence", Offense, Claim or "Suit"**:

Your rights afforded under this policy shall not be prejudiced if you fail to give us notice of an "occurrence", offense, claim or "suit", solely due to

your reasonable belief that the "bodily injury" or "property damage" is not covered under this policy.

Failure to give notice to us as required under this policy shall not invalidate any "claim" made by "you", an injured person or any other claimant, unless the failure to provide such timely notice has prejudiced us. However, no "claim" made by "you", an injured person or other claimant will be invalidated if it shall be shown not to have been reasonably possible to give such timely notice and that notice was given as soon as was reasonably possible thereafter.

24. Maintenance of Direct Action Against Us

The following is added to **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS:**

With respect to a claim arising out of death or personal injury, if we disclaim liability or coverage based on failure to provide timely notice, then the injured person or other claimant may maintain an action directly against us, in which the sole question is the disclaimer or denial based on the failure to provide timely notice, unless within 60 days following such disclaimer or denial unless either the insured or we file a Declaratory Judgment action and names the injured person or other claimant as a party to the action.

POLICY NUMBER:

COMMERCIAL GENERAL LIABILITY
CG 20 37 07 04

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):	Location And Description Of Completed Operations
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**BUSINESS AUTO COVERAGE
BROADENING ENDORSEMENT-NEW YORK**

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

1. CANCELLATION EXTENSION

Paragraph A. **CANCELLATION 2. b.** of the **COMMON POLICY CONDITIONS** is replaced with the following:

- b. 60 days before the effective date of cancellation if we cancel for any other reason.

SECTION I - COVERED AUTOS

2. EMPLOYEE HIRED "AUTOS"

**Description Of Covered Auto
Designation Symbols; Symbol 8** is replaced by the following:

8 = Hired "Autos" Only - Only those "autos" you lease, hire, rent or borrow; including "autos" your employee hires at your direction, for the purpose of conducting your business. This does not include any "auto" you lease, hire, rent, or borrow from any of your "employees" or partners or members of their households.

SECTION II- LIABILITY COVERAGE 3.

BROADENED NAMED INSURED

The following is added to the **SECTION II - LIABILITY COVERAGE**, Paragraph 1. **Who Is An Insured** provision:

- d. Any business entity for which you have a financial interest greater than 50% of the

voting stock or otherwise have a controlling interest after the effective date of this policy or that is newly acquired or formed by you during the term of this policy.

The coverage provided by this provision is afforded until expiration or termination of this policy, whichever occurs earlier.

The coverage provided by this provision does not apply to any business entity described in d. above that qualifies as an insured under any other automobile liability policy issued to that business entity as a named insured or would have been an insured except for the exhaustion of the policy limits or the insolvency of the insurer.

The coverage provided by this provision does not apply to "bodily injury" nor "property damage" arising from an accident that occurred prior to your acquiring or forming the business entity described in d. above.

4. EMPLOYEES AS INSURED

The following is added to the **SECTION II - LIABILITY COVERAGE**, Paragraph A1.

Who

Is An Insured provision:

- e. Any employee of yours is an "insured" while using a covered "auto" you do not own, hire or borrow in your business or your personal affairs.

5. SUPPLEMENTARY PAYMENTS

The following amends **SECTION II- LIABILITY COVERAGE**, Paragraph A2. **Coverage Extensions** provision:

Paragraph (2) is replaced by the following:

- (2) Up to \$2,500 for cost of bail bonds (including bonds for related traffic law violations) required because of an "accident" we cover. We do not have to furnish these bonds.

Paragraph (4) is replaced by the following:

- (4) All reasonable expenses incurred by the "insured" at our request, including actual loss of earnings up to \$500 a day because of time off from work.

6. AMENDED FELLOW EMPLOYEE EXCLUSION

The following is added to the **SECTION II - LIABILITY COVERAGE, B. Exclusions** Paragraph 5. **Fellow Employee** exclusion:

This exclusion does not apply if the "bodily injury" arises from the use of a covered "auto" you own or hire. This coverage is excess over any other collectible insurance.

SECTION III - PHYSICAL DAMAGE COVERAGE

7. EXPENSE OF RETURNING A STOLEN "AUTO" and SIGN COVERAGE

The following is added to **SECTION III - PHYSICAL DAMAGE COVERAGE, A.1. COVERAGE:**

d. Expense Of Returning A Stolen "Auto"

We will pay for the expense of returning a covered "auto" to you.

e. Sign Coverage

We will pay for loss to signs, murals, paintings or graphics, as part of equipment, which are displayed on a covered "auto."

The most we will pay for "loss" in any one "accident" is the lesser of:

- 1. The actual cash value of the property as of the time of the "loss"; or
- 2. The cost of repairing or replacing the damaged or stolen property with other property of like kind and quality; or
- 3. \$2,000.

8. GLASS BREAKAGE DEDUCTIBLE

The following is added to **SECTION III - PHYSICAL DAMAGE COVERAGE, A. COVERAGE** paragraph 3. **Glass Breakage - Hitting A Bird Or Animal - Falling Objects Or Missiles:**

Any deductible shown in the Declarations as applicable to the

covered "auto" will not apply to glass breakage if such glass is repaired, rather than replaced.

9. **TRANSPORTATION EXPENSE**

Paragraph 4. **Coverage Extension.** of **SECTION III - PHYSICAL DAMAGE COVERAGE, A. COVERAGE** is replaced with the following:

4. **Coverage Extension**

We will pay up to \$50 per day to a maximum of \$1,500 for temporary transportation expense incurred by you because of the total theft of a covered "auto" of the private passenger type. We will pay only for those covered "autos" for which you carry either Comprehensive or Specified Causes of Loss Coverage. We will pay for temporary transportation expenses incurred during the period beginning 24 hours after the theft and ending, regardless of the policy's expiration, when the covered "auto" is returned to use or we pay for its "loss."

10. **HIRED AUTO PHYSICAL DAMAGE**

The following is added to **SECTION III - PHYSICAL DAMAGE COVERAGE, A. COVERAGE**:

5. **Hired Auto Physical Damage**

If hired "autos" are covered "autos" for Liability Coverage and if Physical Damage Coverage of Comprehensive, Specified Causes of Loss, or Collision is provided under this Coverage Form for any "auto" you own, then the Physical Damage Coverage(s) provided is extended to "autos" you hire without a driver or your employee hires, without a driver, at your direction, for the

purpose of conducting your business, for a period of 30 days or less, of like kind and use as the "autos" you own, subject to the following:

The most we will pay for any one loss is the lesser of the following:

- a. \$50,000 per accident, or
- b. cash value, or
- c. the cost of repair,

minus the deductible equal to the lowest deductible applicable to any owned "auto" for that coverage. Any deductible shown in the Declarations does not apply to "loss" caused by fire or lightning. Subject to the limit and deductible stated above, we will provide coverage equal to the broadest coverage provided to any covered "auto" you own, that is applicable to the loss.

If the loss arises from an accident for which you are legally liable and the lessor incurs an actual financial loss from that accident, we will cover the lessor's actual financial loss of use of the hired "auto" for a period of up to seven consecutive days from the date of the accident, subject to a limit of \$1,000 per accident.

11. **AUDIO, VISUAL AND DATA ELECTRONIC EQUIPMENT COVERAGE**

The following is added to **SECTION III - PHYSICAL DAMAGE COVERAGE, A. COVERAGE**:

6. **Audio, Visual and Data Electronic Equipment Coverage**

We will pay for "loss" to any electronic equipment that receives or transmits audio, visual or data signals and that is not designed

solely for the reproduction of sound. This coverage applies only if the equipment is permanently installed in the covered "auto" at the time of the "loss" or the equipment is removable from a housing unit which is permanently installed in the covered auto at the time of the "loss," and such equipment is designed to be solely operated by use of the power from the "auto's" electrical system, in or upon the covered "auto," including its antennas and other accessories. However, this does not include tapes, records or discs.

The exclusions that apply to PHYSICAL DAMAGE COVERAGE, except for the exclusion relating to Audio, Visual and Data Electronic Equipment, also apply to coverage provided herein. In addition, the following exclusions apply:

We will not pay, under this coverage, for either any electronic equipment or accessories used with such electronic equipment that is:

1. Necessary for the normal operation of the covered "auto" or the monitoring of the covered "auto's" operating system; or
2. Both:
 - a. An integral part of the same unit housing any sound reproducing equipment designed solely for the reproduction of sound if the sound reproducing equipment is permanently installed in the covered "auto," and

- b. Permanently installed in the opening of the dash or console normally used by the manufacturer for the installation of a radio.

With respect to coverage herein, the **LIMIT OF INSURANCE** provision of **PHYSICAL DAMAGE COVERAGE** is replaced by the following:

1. The most we will pay for all "loss" to audio, visual or data electronic equipment and any accessories used with this equipment as a result of any one "accident" is the lesser of
 - a. The actual cash value of the damaged or stolen property as of the time of the "loss"; or
 - b. The cost of repairing or replacing the damaged or stolen property with other property of like kind and quality; or
 - c. \$500.
2. An adjustment for depreciation and physical condition will be made in determining actual cash value at the time of the "loss."
3. Deductibles applicable to PHYSICAL DAMAGE COVERAGE, do not apply to this Audio, Visual and Data Electronic Equipment Coverage.

If there is other coverage provided by this policy for audio, visual and data electronic equipment, the coverage provided herein is excess.

However, you may elect to apply the limit or any portion thereof of coverage provided herein to pay any deductible that is applicable under the provisions of the other coverage.

12. RENTAL REIMBURSEMENT and MATERIAL TRANSFER EXPENSE

The following is added to **SECTION III - PHYSICAL DAMAGE COVERAGE, A. COVERAGE:**

7. Rental Reimbursement and Material Transfer Expense

This coverage provides only those Physical Damage Coverages where a premium is shown in the Declarations. It applies only to a covered "auto" described or designated to which the Physical Damage Coverages apply.

We will pay for auto rental expenses and the expenses, incurred by you because of "loss" to a covered "auto," to remove and transfer your materials and equipment from the covered "auto." Payment applies in addition to the otherwise applicable amount of each coverage you have on a covered "auto." No deductibles apply to this coverage.

We will pay only for those auto rental expenses incurred during the policy period beginning 24 hours after the "loss" and ending, regardless of the policy's expiration, with the lesser of the following number of days:

1. The number of days reasonably required to repair or replace the

covered "auto." If loss is caused by theft, this number of days is added to the number of days it takes to locate the covered "auto" and transport it to a repair shop.

2. 60 days.

Our payment is limited to the lesser of the following amounts:

1. Necessary and actual expenses incurred, including loss of use.
2. \$3,000.

This auto rental expense coverage does not apply while there are spare or reserve "autos" available to you for your operations.

If "loss" results from the total theft of a covered "auto" of the private passenger type, we will pay under this coverage only that amount of your rental reimbursement expenses which is not already provided for under the **SECTION III - PHYSICAL DAMAGE COVERAGE, A. 4. Coverage Extension.**

13. AIRBAG COVERAGE

The following is added to **SECTION III - PHYSICAL DAMAGE COVERAGE, B. Exclusions**, paragraph 3.

The portion of this exclusion relating to mechanical or electrical breakdown does not apply to the accidental discharge of an airbag. This coverage is excess of other collectible insurance or warranty. No deductible applies to this Airbag Coverage.

SECTION IV - CONDITIONS

14. DUTIES IN THE EVENT OF ACCIDENT, CLAIM, SUIT OR LOSS

The following is added to **SECTION IV - BUSINESS AUTO CONDITIONS, A. Loss Conditions, 2. Duties In The Event Of Accident, Claim, Suit Or Loss:**

- d. Knowledge of any "accident," claim, "suit" or "loss" will be deemed knowledge by you when notice of such "accident," claim, "suit" or "loss" has been received by:
 - (1) You, if you are an individual;
 - (2) Any partner or insurance manager if you are a partnership, or
 - (3) An executive officer or insurance manager if you are a corporation.

15. BLANKET WAIVER OF SUBROGATION

Paragraph 5. **Transfer Of Rights Of Recovery Against Others To Us, SECTION IV - BUSINESS AUTO CONDITIONS, A. Loss Conditions** is replaced by the following:

5. Transfer Of Rights Of Recovery Against Others To Us

If any person or organization to or for whom we make payment under this Coverage Form has rights to recover damages from another, which have not been waived through the execution of an "insured contract," written agreement, or permit, prior to the "accident" or "loss" giving rise to the payment, those rights to recover damages from another are transferred to us. That person or organization must do everything necessary to secure our rights and must do nothing after the "accident" or "loss" to impair them.

16. UNINTENTIONAL FAILURE TO DISCLOSE INFORMATION

The following is added to **SECTION IV - BUSINESS AUTO CONDITIONS. B. General Conditions, paragraph 2. Concealment, Misrepresentation Or Fraud:**

Your unintentional error in disclosing, or failure to disclose, any material fact existing after the effective date of this Coverage Form shall not prejudice your rights under this Coverage Form. However, this provision does not affect our right to collect additional premium or exercise our right of cancellation or nonrenewal.

17. HIRED AUTO - WORLDWIDE COVERAGE

Paragraph e. under **SECTION IV - Business Auto Conditions, B. General Conditions, paragraph 7. Policy Period, Coverage Territory** is replaced with the following:

e. Anywhere in the world if:

- (1) A covered "auto" is leased, hired, rented or borrowed without a driver for a period of 30 days or less; and
- (2) The "insured's" responsibility to pay damages is determined in a "suit" on the merits, in the United States of America, the territories and possessions of the United States of America, Puerto Rico, or Canada or in a settlement we agree to.

SECTION V - DEFINITIONS

18. MENTAL ANGUISH

Paragraph C. **"Bodily injury," SECTION V - DEFINITIONS** is replaced by the following:

- C. "Bodily injury" means bodily injury, sickness or disease sustained by a person including death or mental anguish resulting from any of these.

WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY INSURANCE POLICY

WC 00 03 13

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

This endorsement changes the policy to which it is attached effective on the inception date of the policy unless a different date is indicated below.

(The following "attaching clause" need be completed only when this endorsement is issued subsequent to preparation of the policy.)

This endorsement, effective on _____ at 12:01 A.M. standard time, forms a part of
(DATE)

Policy No. _____ of the _____
(NAME OF INSURANCE COMPANY)

issued to

Premium (if any) \$ _____

Authorized Representative

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.*

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

Schedule

*Typist: strike out third sentence if inapplicable.

Fibertech Networks, LLC

PLYMOUTH2 PLYMOUTH TOWNSHIP

DATE	INVOICE NO.	DESCRIPTION	INVOICE AMOUNT	DEDUCTION	BALANCE
3-24-14	032414	APPLICATION FEE	500.00	.00	500.00
CHECK DATE	3-24-14	CHECK NUMBER	124342	TOTAL >	500.00
				.00	500.00

PLEASE DETACH AND RETAIN FOR YOUR RECORDS

Fibertech Networks, LLC

300 Meridian Centre
Rochester, NY 14618

M&T Bank
Manufacturers And Traders Trust Company
Commercial Banking
Main Office
Ithaca, NY 14850

50-7063
2213

DATE
March 24, 2014

CHECK NO.
124342

AMOUNT
*****\$500.00

Pay:*****Five hundred dollars and no cents.

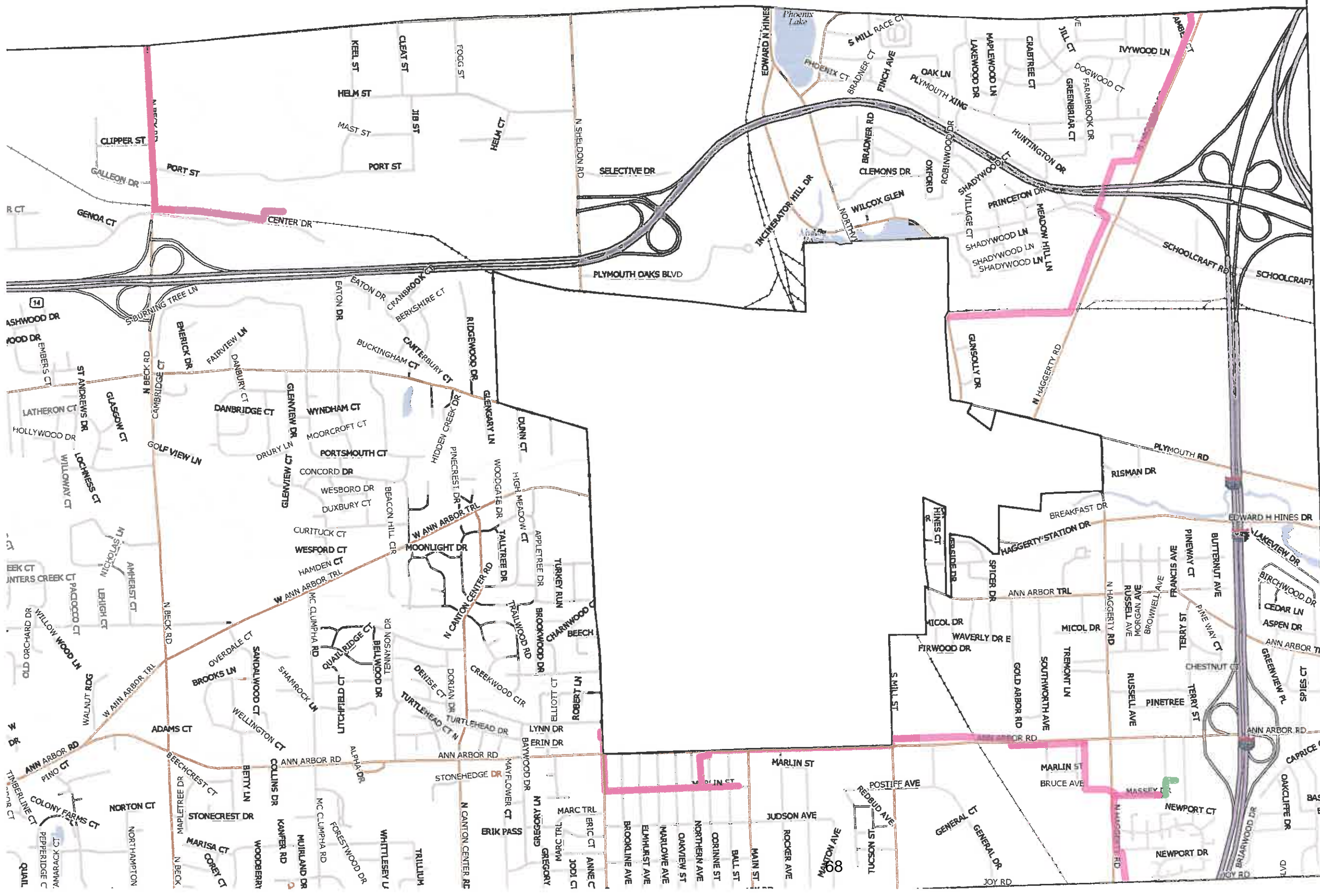
PAY TO THE ORDER OF
PLYMOUTH TOWNSHIP
9955 N. HAGGERTY ROAD
PLYMOUTH, MI 48170

W. J. Walsh

THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK - HOLD AT AN ANGLE TO VIEW

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Township of Plymouth
Wayne County
Michigan



CHARTER TOWNSHIP OF PLYMOUTH
STAFF REQUEST FOR BOARD ACTION

Meeting Date: April 15, 2014

ITEM: Adoption of Woodlore South Special Assessment District and Assessment Roll

ACTION:

The Board is being asked to hold the Public Hearing of Assessment, and approve a resolution establishing the Woodlore South Special Assessment District and confirm the Assessment Roll for said Special Assessment District.

DEPARTMENT / PRESENTER(S):

Patrick Fellrath, P.E., Director of Public Utilities
Rhett Gronevelt, P.E., Orchard, Hiltz & McCliment, Inc.

BACKGROUND:

The submission is consistent with policy established by the Board regarding these matters. Bids were received for Woodlore South SAD Project on February 28, 2014. OHM then reviewed and tabulated the bids and made a recommendation in favor of Mattioli Cement Co. L.L.C. The recommendation is based upon the qualifications of the bidder. No deletions have been made to names on the petition. Objections to the assessment have been filed and the Township Attorney has advised the Township Board regarding these matters. A determination was made that the benefit of each parcel shall be on a per unit basis and therefore the assessment has been spread equally among the sixty three (63) lots in the district.

BUDGET / TIME LINE:

Upon approval by the Board, a thirty (30) day period shall be provided to permit any person having an interest in the real property to file a written appeal of the Special Assessment with the Michigan Tax Tribunal.

RECOMMENDATION: Approve

I move to approve Resolution 2014-04-15-13 establishing the Woodlore South Paving district confirming the Assessment Roll as presented subject to providing a thirty (30) day period to permit any person having interest in the real property to file a written appeal of the Special Assessment with the Michigan Tax Tribunal.

RECOMMENDATION: Moved by: _____ Seconded by: _____

VOTE: ____KA ____CC ____BD ____MK ____RE ____NC ____RR

MOTION CARRIED _____ MOTION DEFEATED _____

RESOLUTION No. _____

A regular meeting of the Township Board of the Township of Plymouth, County of Wayne, Michigan, held on April 15, 2014 at seven o'clock p.m., EST, the following resolution was offered:

SPECIAL ASSESSMENT ROLL FOR
WOODLORE SOUTH PAVING SPECIAL ASSESSMENT DISTRICT

WHEREAS, the Township Board of the Township of Plymouth, Wayne County, Michigan, after due and legal notice, has conducted a public hearing upon a proposed assessment roll prepared by the Supervisor and Assessing Officer of the Township for the purpose of defraying a portion of the costs of Paving Project proposed to be installed within the Woodlore South Special Assessment District as shown on the plans and specifications for such project.

AND WHEREAS, such public hearing was preceded by proper notice in a newspaper of general circulation in the Township, and by First Class Mail notice to each property owner of record within said district and upon said assessment roll;

AND WHEREAS, comments were received from those present at such public hearing concerning said assessment roll and opportunity to all present to be heard in the matter;

AND WHEREAS, objections to the assessment have been filed and the Township Board has been advised by the Township Attorney as to the status of said objections;

AND WHEREAS, the oral comments received indicated the reasonableness of the following amendments to said assessment roll if any;

AND WHEREAS, a record of those present to protest, and of written protests submitted at or before the public hearing was made a part of the minutes of the hearing.

AND WHEREAS, it is the opinion of the Township Board that no further time should be granted for the consideration of the matter because of the time constraints in initiating this project;

AND WHEREAS, the Township Board has duly, inspected the proposed assessment roll and considered all comment and proposed amendments thereto and has found the proposed assessment roll, as amended, to be correct, just, and reasonable.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The assessment roll submitted by the Supervisor of the Township shall hereafter be designated as Woodlore South District No. _____ and shall hereby be confirmed as the assessment roll for Special Assessment District No. _____.
2. The assessments made in said Woodlore South Subdivision Assessment Roll No. _____ shall be divided into ten (10) equal annual installments of principal with the first installment to be due on or before _____ and the following installments to be due on or before the _____ day of the same month for each and every year thereafter. All unpaid installments prior to their transfer to the tax roll as provided by the Michigan Public Act 188 of 1954, as amended, shall bear interest payable annually on each installment due date at the rate of eight percent (4%) per annum commencing on

the first installment due date hereinafter set forth. Any payments made before such first installment due date shall not bear any such interest.

3. Future due installments of an assessment against any parcel of land may be paid to the Township Treasurer at any time in full with interest accrued through the month in which the final installment is paid in accordance with the Michigan Public Act 188 of 1954, as amended. If any installment of a special assessment is not paid when due, then the installment shall be considered to be delinquent and there shall be collected, in addition to interest as provided by this section, a penalty at the rate of one percent (1%) for each month, or fraction of a month, that the installment remains unpaid before being reported to the Township Board for assessment upon the Township tax roll, also in accordance with said Act 188.
4. The assessments made in said special assessment roll are hereby ordered and directed to be collected by the Township Treasurer, and said Treasurer with his/her warrant attached, commanding the Treasurer to collect such assessments in accordance with the direction of the Township Board and said Public Act 188.
5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Present:

Absent:

Moved By:

Supported by:

Roll Call Vote

Ayes:

Nays:

Adopted:

Certification

STATE OF MICHIGAN)
)
COUNTY OF WAYNE)

I, Nancy C. Conzelman, Clerk of Charter Township of Plymouth, Wayne County, State of Michigan, do hereby certify that the foregoing is a true copy of a resolution adopted by the Charter Township of Plymouth Board of Trustees at their Regular Meeting held on April 15, 2014, the original of which Resolution is on file in my office.

Nancy C. Conzelman, Clerk

Resolution:



CHARTER TOWNSHIP OF PLYMOUTH

9955 N HAGGERTY RD • PLYMOUTH, MICHIGAN 48170-4673
www.plymouthtp.org

SUPERVISOR'S CERTIFICATE

To the Clerk and Township Board
Charter Township Of Plymouth
State Of Michigan
County Of Wayne

Dear Officials:

I, Richard Reaume, Supervisor of the Charter Township of Plymouth, Wayne County, Michigan, do hereby certify that the attached Special Assessment Tentative Assessment Roll Woodlore South Subdivision, was made pursuant to a resolution of the Township Board adopted on **September 10, 2013**, and in making such Special Assessment Roll, I, according to my best judgment, have conformed in all respects to the directions contained in such resolution and to the statutes of the state of Michigan.

Respectfully submitted,

Richard Reaume, Supervisor

CERTIFICATE OF CONFIRMATION

I hereby certify that the above Special Assessment Roll was confirmed on _____
by resolution of the Township Board of the Charter Township of Plymouth.

Nancy C. Conzelman, Clerk

SUPERVISOR
Richard M. Reaume
(734) 354-3201

CLERK
Nancy Conzelman
(734) 354-3224

TREASURER
Ron Edwards
(734) 354-3214

TRUSTEES
Kay Arnold, Robert Doroshewitz
Michael Kelly, Charles Curran

**SPECIAL ASSESSMENT DISTRICT TENTATIVE ASSESSMENT ROLL
WOODLORE SOUTH SUBDIVISION**

Assumptions:

1 Frontage is defined by properties abutting Timberwood Drive, Corey Court, Manoa Court, Woodlore South Drive, and Tania Court.

2) In the event that conservation easements are filed with the Township, these numbers may change

Tax ID Number	Owner	LOT #	FRONTAGE	SIGNED	UNITS	SIGNED	TENTATIVE ASSESSMENT	ADDRESS
R-78-055-05-0001-000	GUTOWSKI, GERALD & DEBORAH	1	122.00	FL	122.00	FL	4,415.97	47855 Timberwood Drive
R-78-055-05-0002-000	ZULTOWSKI, DAVID & REBECCA	2	125.00	FL	125.00	FL	4,415.97	47317 Timberwood Drive
R-78-055-05-0003-000	RIGONI, JON	3	102.00	FL	102.00	FL	4,415.97	47248 Timberwood Drive
R-78-055-05-0004-000	LYZOHUB, ALEXANDER & VITA	4	101.00	FL	-	FL	4,415.97	47181 Timberwood Drive
R-78-055-05-0005-000	REPP, PAUL & AIMEE	5	130.00	FL	130.00	FL	4,415.97	47000 Timberwood Drive
R-78-055-05-0006-000	ZUO, DAJUN & ZHU, XUELI	6	168.00	FL	-	FL	4,415.97	8111 Corey Court
R-78-055-05-0007-000	KIERS, GERARD & DAWN	7	70.00	FL	-	FL	4,415.97	9065 Corey Court
R-78-055-05-0008-000	BARBER, SCOTT & MIMI	8	61.00	FL	-	FL	4,415.97	9000 Corey Court
R-78-055-05-0009-000	AGRAWAL, JITESH & FREETI	9	104.00	FL	-	FL	4,415.97	9050 Corey Court
R-78-055-05-0010-000	Pritam Gill, Harshdeep and Kamal Gill	10	139.00	FL	-	FL	4,415.97	8100 Corey Court
R-78-055-05-0011-000	GNIEWEK, DAVID & CATHERINE	11	118.00	FL	-	FL	4,415.97	47043 Timberwood Drive
R-78-055-05-0012-000	HARRIS, JOHN & BRAYOMALO, TERESA	12	271.00	FL	271.00	FL	4,415.97	46005 Manoa Court
R-78-055-05-0013-000	RATLIFF, DUSTIN & MARGRACE	13	215.00	FL	215.00	FL	4,415.97	46033 Manoa Court
R-78-055-05-0014-000	BEDDO, RONALD & MARYJO	14	124.00	FL	124.00	FL	4,415.97	9003 Woodlore South Drive
R-78-055-05-0015-000	AMERICAN HOME MTG. SERVICING INC	15	100.00	FL	-	FL	4,415.97	9063 Woodlore South Drive
R-78-055-05-0016-000	FORSTER, MARK & CAMILLE	16	100.00	FL	100.00	FL	4,415.97	9003 Woodlore South Drive
R-78-055-05-0017-000	SUGG, DANIEL & DONNA	17	141.00	FL	141.00	FL	4,415.97	9003 Woodlore South Drive
R-78-055-05-0018-000	HARTWIG, JAMES & COLLEEN	18	125.00	FL	-	FL	4,415.97	8979 Woodlore South Drive
R-78-055-05-0019-000	WILSON, GARY & JULIE	19	139.00	FL	139.00	FL	4,415.97	8959 Woodlore South Drive
R-78-055-05-0020-000	VELIU, SAMI & ADILE	20	124.00	FL	-	FL	4,415.97	8923 Woodlore South Drive
R-78-055-05-0021-000	STEWART, WILLIANA & THOMAS L	21	122.00	FL	-	FL	4,415.97	8895 Woodlore South Drive
R-78-055-05-0022-000	CAMPBELL, JEFFREY & MAUREEN	22	141.00	FL	141.00	FL	4,415.97	8803 Woodlore South Drive
R-78-055-05-0023-000	FARRIS, TONY	23	99.00	FL	-	FL	4,415.97	47100 Tania Court
R-78-055-05-0024-000	WILLIAMS, LARRY & ROBIN	24	91.00	FL	-	FL	4,415.97	47172 Tania Court
R-78-055-05-0025-000	VAROCH, JAMES J	25	91.00	FL	91.00	FL	4,415.97	47043 Tania Court
R-78-055-05-0026-000	OWENS, KAREN E	26	94.00	FL	-	FL	4,415.97	47312 Tania Court
R-78-055-05-0027-000	TANEJA, HANS & SHAKUNTIA	27	124.00	FL	124.00	FL	4,415.97	47383 Tania Court
R-78-055-05-0028-000	TRUDEAU, MICHAEL & KRISTEN	28	124.00	FL	124.00	FL	4,415.97	47383 Tania Court
R-78-055-05-0029-000	CAMPBELL, KRISTINE & ANDREW	29	138.00	FL	138.00	FL	4,415.97	47237 Tania Court
R-78-055-05-0030-000	LAUT, RICHARD & JUDITH	30	138.00	FL	-	FL	4,415.97	8830 Woodlore South Drive
R-78-055-05-0031-000	ADAMSKI, TINA & JAMES	31	250.00	FL	250.00	FL	4,415.97	8810 Woodlore South Drive
R-78-055-05-0032-000	CAMPANA, DAVID & CAROL	32	80.00	FL	80.00	FL	4,415.97	8810 Woodlore South Drive
R-78-055-05-0033-000	LEE, KUMAE & CHRISTINE	33	273.00	FL	-	FL	4,415.97	8810 Woodlore South Drive
R-78-055-05-0034-000	WU, CHANGMING & ZHANG, JINGQIU	34	98.00	FL	-	FL	4,415.97	8894 Woodlore South Drive
R-78-055-05-0035-000	SQUIRES, MAUREEN & CHRISTOPHER	35	92.00	FL	-	FL	4,415.97	8922 Woodlore South Drive
R-78-055-05-0036-000	HADDAD, MAUSA B	36	91.00	FL	91.00	FL	4,415.97	8922 Woodlore South Drive
R-78-055-05-0037-000	KEELING, HARRY & EDNA	37	91.00	FL	-	FL	4,415.97	8964 Woodlore South Drive
R-78-055-05-0038-000	CONNOR, JOHN & PATRICK	38	100.00	FL	100.00	FL	4,415.97	8964 Woodlore South Drive
R-78-055-05-0039-000	HUBCHIK, DONALD & KATHLEEN	39	95.00	FL	-	FL	4,415.97	9006 Woodlore South Drive
R-78-055-05-0040-000	SEBAEI, MOHAMED & ALI NEHAL	40	91.00	FL	-	FL	4,415.97	9020 Woodlore South Drive
R-78-055-05-0041-000	MCCOY, CHRISTOPHER & PAM	41	97.00	FL	97.00	FL	4,415.97	9032 Woodlore South Drive
R-78-055-05-0042-000	NANTAU, STEVEN & PAULA	42	100.00	FL	100.00	FL	4,415.97	9032 Woodlore South Drive
R-78-055-05-0043-000	MELO, ROBERTO & MARYLOU	43	100.00	FL	100.00	FL	4,415.97	9000 Woodlore South Drive
R-78-055-05-0044-000	ABATE, ALDO & FRANCESCA	44	97.00	FL	-	FL	4,415.97	9104 Woodlore South Drive
R-78-055-05-0045-000	SWARTZ, GLENN & LYN	45	300.00	FL	300.00	FL	4,415.97	9104 Woodlore South Drive
R-78-055-05-0046-000	BRAR, SUKHBER & GILL, RAVINDER	46	100.00	FL	100.00	FL	4,415.97	47118 Manoa Court
R-78-055-05-0047-000	MANCINELLI, JOSEPH D & YVONNE	47	95.00	FL	95.00	FL	4,415.97	47189 Manoa Court
R-78-055-05-0048-000	OSALIER, MARK & NANCY	48	95.00	FL	95.00	FL	4,415.97	47330 Manoa Court
R-78-055-05-0049-000	LAKHANI, MUHAMMAD & NAHEELA	49	107.00	FL	-	FL	4,415.97	47330 Manoa Court
R-78-055-05-0050-000	SCHAEFER, SUSAN & GARY	50	124.00	FL	124.00	FL	4,415.97	47337 Manoa Court
R-78-055-05-0051-000	CONNOR, WILLIAM & MARGARET	51	117.00	FL	117.00	FL	4,415.97	47337 Manoa Court
R-78-055-05-0052-000	REBAIN, RONALD & PATRICIA	52	105.00	FL	105.00	FL	4,415.97	47337 Manoa Court
R-78-055-05-0053-000	RANDLE, PAUL & DEBORAH	53	124.00	FL	124.00	FL	4,415.97	47337 Manoa Court
R-78-055-05-0054-000	RUSH, TERRENCE & LORE	54	103.00	FL	103.00	FL	4,415.97	47185 Manoa Court
R-78-055-05-0055-000	PADULA, JOSEPH & ROBIN	55	100.00	FL	100.00	FL	4,415.97	47113 Manoa Court
R-78-055-05-0056-000	LUDTKE, BRIAN & MICHELLE	56	96.00	FL	96.00	FL	4,415.97	47043 Manoa Court
R-78-055-05-0057-000	LACHOWSKI, JANUSZ & XIM	57	268.00	FL	268.00	FL	4,415.97	47043 Manoa Court
R-78-055-05-0058-000	HAYES, JACQUELYN L	58	245.00	FL	245.00	FL	4,415.97	47043 Timberwood Drive

**SPECIAL ASSESSMENT DISTRICT TENTATIVE ASSESSMENT ROLL
WOODLORE SOUTH SUBDIVISION**

Assumptions:

1) Frontage is defined by properties abutting Timberwood Drive, Corey Court, Mansa Court, Woodlore South Drive and Tania Court

2) In the event that conservation easements are filed with the Township, these numbers may change

Tax ID Number	Owner	LOT #	FRONTAGE		SIGNED		UNITS	SIGNED	TENTATIVE ASSESSMENT	ADDRESS
R 78-055-05-0059-000	BOLOGNA, RONALD / LISA	59	100	FL	100.00	FL	1	1	\$ 4,415.97	47114 Timberwood Drive
R 78-055-05-0060-000	FARHAT, DAVID/CHERYL	60	100	FL	100.00	FL	1	1	\$ 4,415.97	47184 Timberwood Drive
R 78-055-05-0061-000	RICH, STEPHEN/LISA	61	100	FL	-	FL	1	1	\$ 4,415.97	47252 Timberwood Drive
R 78-055-05-0062-000	BULLOTTA, BARBARA & RONALD	62	90.00	FL	90.00	FL	1	1	\$ 4,415.97	47320 Timberwood Drive
R 78-055-05-0063-000	TOMEI, ROSEMARY & VIC	63	120.00	FL	120.00	FL	1	1	\$ 4,415.97	47390 Timberwood Drive
		TOTAL	7,893.00	FL	5197.00	FL	63.00	39		

Note: Shading indicates that resident has signed petition

I. PERCENTAGE BASED ON FRONTAGE (50% = 3,946.5 FL)

SIGNED PETITION	5,197.00	=	65.8%
TOTAL FRONTAGE	7,893.00		

II. PERCENTAGE BASED ON UNITS (50% = 31.55 UNITS)

SIGNED PETITION	39.00	=	61.9%
TOTAL UNITS	63.00		

Updated March 18, 2014



Woodlore South S.A.D.

- Woodlore SAD Limits
- Support
- No Support



0 50 100 200 300 Feet

OHM

34000 Plymouth Rd
Livonia, Mi 48150
734.522.6711
734.522.6427 (fax)

0132-12-0020 / July 2012

**CHARTER TOWNSHIP OF PLYMOUTH
STAFF REQUEST FOR BOARD ACTION**

Meeting date: April 15, 2014

ITEM: Planning Commission Appointments

BRIEF:

ACTION: Approve the reappointment of Dennis Cebulski, Kendra Barberena and Keith Postell to the Planning Commission.

DEPARTMENT/PRESENTER(S): Supervisor Richard M. Reaume

BACKGROUND: In the past, the Township Planning Commission consisted of nine (9) members but over the past few years two (2) commissioner positions were not reappointed reducing the Planning Commission to seven (7) members, six commissioners from the public and one commissioner from the Board or Trustees. Trustee Kay Arnold's term expires in 2015. Commissioners serve three year terms and currently the public commissioner terms expire in the following order; in 2014 – three commissioners terms expire, in 2015 – one commissioner (Bill Pratt), and in 2016 – two commissioners (Dennis Siedlaczek and Ray Sturdy).

The preference would be to have an equal number (two) of public commissioners' terms expiring each year. To accomplish that, one of the three expiring commissioners term should be for an appointed to expire in one year 2015 and the remaining two commissioner's terms should expire in three years 2017. Planning Commission Chairperson Dennis Cebulski has agreed to a one year reappointment to accomplish a balance of two public commissioners terms expiring per year.

The three planning commissioners have served as follows:

Dennis Cebulski - March 1992, Kendra Barberena - February 1999, Keith Postell - July 2005

BUDGET/TIME LINE: N/A

RECOMMENDATION: **APPROVE**

PROPOSED MOTION:

I move to approve the appointment of Dennis Cebulski to the Planning Commission for a one (1) year term expiring June 30, 2015 and appoint Kendra Barberena and Keith Postell to the Planning Commission for three (3) year terms expiring June 30, 2017.

RECOMMENDATION: Moved by: _____ Seconded by: _____

VOTE: ___ KA ___ CC ___ RD ___ MK ___ RE ___ NC ___ RR

MOTION CARRIED _____ MOTION DEFEATED _____

CHARTER TOWNSHIP OF PLYMOUTH
STAFF REQUEST FOR BOARD ACTION

Meeting Date: April 15, 2014

ITEM: Special Assessment District for Country Acres of Plymouth Nos. 1, 2 & 3 Road
Rehabilitation

BRIEF:

Consider Contingent Award of Contract to Galui Construction Inc. for Country Acres of Plymouth Nos. 1, 2 & 3 SAD.

ACTION:

The Board is being asked to conditionally approve the recommendation of Contract Award to Galui Construction Inc. in the amount of \$683,320.00. In addition, the Board is being asked to set the date of the Hearing of Assessment for May 13, 2014.

DEPARTMENT / PRESENTER(S):

Patrick Fellrath, P.E., Director of Public Utilities
Rhett Gronevelt, P.E., Orchard, Hiltz & McCliment, Inc.

BACKGROUND:

The submission is consistent with policy established by the Board regarding these matters. Bids were received for Country Acres of Plymouth Nos. 1, 2 & 3 SAD Project on April 4, 2014. OHM then reviewed and tabulated the bids and made a recommendation in favor of Galui Construction Inc. The recommendation is based upon the bid amount and qualifications of the bidder.

BUDGET / TIME LINE:

Public hearing of Assessment could be held on May 13, 2014. The Clerk must mail notices to residents on or before May 2, 2014 and forward a copy of the notice to the local paper for publication.

RECOMMENDATION:

I move that the contract for the Country Acres of Plymouth Nos. 1, 2, & 3 SAD Project be conditionally awarded to Galui Construction Inc. in the amount of \$683,320.00, contingent upon the passage of the Hearing of Assessment, subject to the thirty (30) day appeal process. Further, I move to approve Resolution 2014-04-15-15 scheduling Hearing of Assessment for the Country Acres of Plymouth Nos. 1, 2 & 3 SAD project for May 13, 2014

RECOMMENDATION: Moved by: _____ Seconded by: _____

VOTE: ____KA ____CC ____BD ____MK ____RE ____NC ____RR

MOTION CARRIED _____ MOTION DEFEATED _____

RESOLUTION

A regular meeting of the Township Board of the Township of Plymouth, County of Wayne, Michigan, held on April 15, 2014 at seven o'clock p.m., EST, the following resolution was offered:

WHEREAS, the Supervisor of the Township has, in accordance with Resolution of the Township Board and the laws and statutes pertinent thereto, caused to be prepared a special assessment roll covering all the parcels of land in the Country Acres of Plymouth Nos. 1, 2 & 3 Special Assessment District according to the relation of the benefit of each parcel of land to the total benefit to all parcels of land in such Special Assessment District and has affixed thereto his/her Certificate as required by said resolution; and

NOW THEREFORE, BE IT RESOLVED THAT:

(1) That said special assessment roll shall be filed with the Township Clerk and shall be available for public examination during regular working hours of regular working days prior to the public hearing upon the same shall further be examined at such public hearing.

(2) That the Township Board shall meet at 7:00 o'clock p.m. on May 13, 2014 at the Plymouth Township Hall located at 9955 N. Haggerty Road, within the Township, to review such special assessment roll and hear any objections thereto.

(3) That the Township Clerk shall cause notice of such hearing and the filing of such assessment roll to be published twice in a newspaper of general circulation in the Township prior to the date of the hearing with the first publication being not less than ten (10) days prior to the hearing and shall further cause notice of such hearing to be mailed by First Class Mail to all owners of or persons interested in property within the Country Acres of Plymouth Nos. 1, 2 & 3 Special Assessment District also at least ten (10) days prior to said hearing, all in accordance with law and statute provided.

Present:

Absent:

Moved By:

Supported by:

Roll Call Vote

Ayes:

Nays:

Adopted:

Certification

STATE OF MICHIGAN)

COUNTY OF WAYNE)

I, Nancy C. Conzelman, Clerk of Charter Township of Plymouth, Wayne County, State of Michigan, do hereby certify that the foregoing is a true copy of a resolution adopted by the Charter Township of Plymouth Board of Trustees at their Regular Meeting held on April 15, 2014, the original of which Resolution is on file in my office.

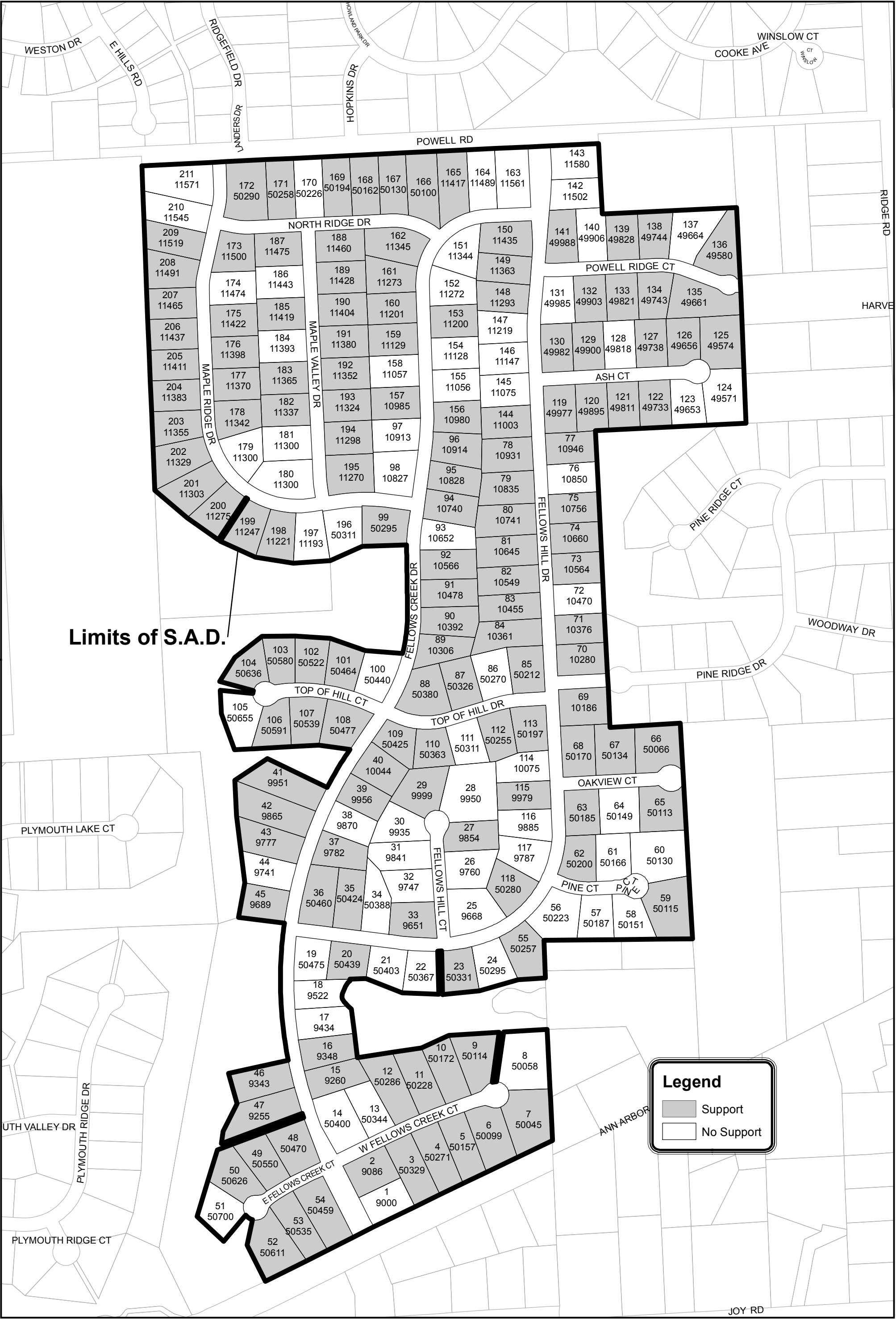
Nancy C. Conzelman, Clerk

PROJECT DESCRIPTION
FOR
COUNTRY ACRES OF PLYMOUTH NOS. 1, 2, & 3 SUBDIVISION
S.A.D. PAVING PROGRAM

The proposed improvements to the existing two-lane concrete roadway shall consist of complete and/or partial concrete pavement replacement, subbase and subgrade preparation, and miscellaneous driveway and drainage work, which may be needed to facilitate the replacement of the concrete road pavement. The project commences at the north right-of-way line of Ann Arbor Road and proceeds northward on Fellows Creek Drive approximately 5195 feet to Fellows Hills Drive, and proceeds northward on Fellows Hill Drive approximately 360 feet to the south right-of-way of Powell Road, and proceeds southward on Fellows Hill Drive approximate 3850 feet to the Fellows Creek Drive intersection, and commences from the south right-of-way line of Powell Road and proceeds southward on Maple Ridge Drive approximately 2355 to Fellows Creek Drive. The project also includes:

- Fellows Hill Drive commencing at the intersection with Fellows Creek Drive and proceeding southward approximately 3850 feet to the Fellows Creek Drive intersection.
- East Fellows Creek Court commencing at the intersection with Fellows Creek Drive and proceeding eastward approximately 825 feet to its point of termination.
- West Fellows Creek Court commencing at the intersection with Fellows Creek Drive and proceeding westward approximately 405 feet to its point of termination.
- Fellows Hill Court commencing at the intersection with Fellows Hill Drive and proceeding northward approximately 572 feet to its point of termination.
- Pine Court commencing at the intersection with Fellows Hill Drive and proceeding eastward approximately 325 feet to its point of termination.
- Oak View Court commencing at the intersection with Fellows Hill Drive and proceeding eastward approximately 545 feet to its point of termination.
- Ash Court commencing at the intersection with Fellows Hill Drive and proceeding eastward approximately 765 feet to its point of termination.
- Powell Ridge Court commencing at the intersection with Fellows Hill Drive and proceeding eastward approximately 895 feet to its point of termination.
- Top of Hill Drive commencing at the intersection with Fellows Hill Drive and proceeding westward approximately 775 feet to the intersection with Fellows Creek Drive.
- Top of Hill Court commencing at the intersection with Fellows Creek Drive and proceeding westward approximately 590 feet to its point of termination.
- Northridge Drive commencing at the intersection with Maple Ridge Drive and proceeding eastward approximately 1020 feet to the intersection with Fellows Creek Drive.
- Maple Valley Drive commencing at the intersection with North Ridge Drive and proceeding southward approximately 1250 feet to the intersection with Maple Ridge Drive.

The district limit for frontage along Fellows Creek Drive, E Fellows Creek Court, W Fellows Creek Court, Fellows Hill Drive, Fellows Hill Court, Pine Court, Oak View Court, Top of Hill Drive, Top of Hill Court, Ash Court, Powell Ridge Court, Maple Ridge Drive, Maple Valley Drive, N. Ridge Drive, consist of lots 1 through 211 of Country Acres Of Plymouth Nos. 1, 2, & 3 Subdivision located in Section 31, T.1S, R8E, of Plymouth Township, Wayne County, Michigan.



Country Acres of Plymouth No. 1, 2, & 3 S.A.D.

01452905808701,160

82Feet

W

N

E

S

34000 Plymouth Rd
Livonia, Mi 48150
734.522.6711
734.522.6427 (fax)

OHM

0132-13-0020 / Friday, January 10, 2014

April 8, 2014

Patrick Fellrath, P.E.
Director of Public Utilities
Charter Township of Plymouth
9955 N Haggerty Road
Plymouth, MI 48170

RE: Country Acres of Plymouth Nos. 1, 2 & 3 S.A.D. Project

Dear Mr. Fellrath:

Bids for the above mentioned project were received at the Township Hall and opened and read aloud on April 4, 2014 at 10:00 am for the above-mentioned project. Results of the bid opening were as follows:

COMPANY	BID AMOUNT
1. Galui Construction Inc	\$683,320.00
2. Mattioli Cement Co. L.L.C.	\$757,780.10
3. Fiore Enterprises, L.L.C.	\$788,620.00
4. C & L Enterprises	\$807,195.00
5. Century Cement Co., Inc.	\$846,735.00
6. Dominic Gaglio Constuction, Inc	\$859,277.50
7. Audia Concrete	\$883,102.00

The three low bids ranged from \$683,320.00 to \$788,620.00. The prior Engineer's Opinion of Construction Cost for this project was \$800,600.00. A full tabulation of the bids is attached. OHM reviewed the bid documents and qualifications of the two low bidders, and also contacted references from the low bidder for similar projects.

Based on positive feedback received from these references, and our review of the qualifications relating to work outlined on this contract, we recommend award of this contract to Galui Construction Inc. in the amount of \$683,320.00 (includes Inspector Day Cost). Please note that this award recommendation is subject to acceptance by the Township, and residents at the Hearing of Assessment. If you have any questions or require additional information, please do not hesitate to contact our office.

Sincerely,
OHM Advisors



Rhett Gronevelt, P.E.
Associate



Planning Estimate Worksheet
For
Country Acres of Plymouth Subdivision Nos. 1, 2, & 3 SAD
Plymouth Township, Wayne County, Michigan

SCOPE OF WORK:

Concrete Patching
Place underdrain where applicable
Pavement crack repair

Total Construction cost	\$ 656,920.00
Construction Contingency	\$ 65,000.00
Preliminary Engineering	\$ 7,000.00
Final Engineering	\$ 52,900.00
Inspection	\$ 26,400.00
Construction Engineering/Contract Administration	\$ 61,700.00

Total Project Cost:	\$ 869,920.00
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Total Units:	211
Price Per Unit:	\$ 4,122.84

Cost/Owner:

Lump Sum Payout:	\$ 4,122.84
Cost/Yr at 4% for 10 yrs:	\$ 508.31

Tabulation for Bids Received on 4/4/14
Country Acres of Plymouth Nos. 1, 2 & 3 S.A.D.
Charter Township of Plymouth, Wayne County, State of Mich.
OHM Job No.: 0132-13-0020

Galui Construction Inc 33805 Harper Ave. Clinton Twp., MI 48035	Mattioli Cement Co. L.L.C. 6085 McGuire Fenton, MI 48430	Fiore Enterprises, LLC 3411 W. Fort St. Detroit, MI 48216	C & L Enterprizes 11085 Lisa Lane Shelby Twp., MI 48316	Century Cement Co., Inc. 12600 Sibley Rd. Riverview, MI 48193	Dominic Gaglio Const, Inc. 15347 Drysdale Southgate, MI 48195	Audia Concrete Construction, Inc. 2985 Childs Lake Rd. Milford, MI 48381
-----------------------------------------------------------------------	----------------------------------------------------------------	-----------------------------------------------------------------	---------------------------------------------------------------	---------------------------------------------------------------------	---------------------------------------------------------------------	-----------------------------------------------------------------------------------

Item No.	Description	Estimated Quantity	Phone: 586-294-2081		Phone: 313-215-1001		Phone: 313-962-0400		Phone: 586-992-9588		Phone: 734-284-8770		Phone: 734-281-7453		Phone: 248-676-9570	
			Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1)	Mobilization, Max \$40,000	1 LS	\$25,000.00	\$25,000.00	\$22,700.00	\$22,700.00	\$20,000.00	\$20,000.00	\$25,000.00	\$25,000.00	\$40,000.00	\$40,000.00	\$8,000.00	\$8,000.00	\$22,000.00	\$22,000.00
2)	Traffic Maintenance and Control	1 LS	\$2,100.00	\$2,100.00	\$5,900.00	\$5,900.00	\$5,000.00	\$5,000.00	\$2,500.00	\$2,500.00	\$29,000.00	\$29,000.00	\$2,500.00	\$2,500.00	\$7,500.00	\$7,500.00
3)	Remove & Reset Mailbox	5 Ea	\$75.00	\$375.00	\$148.00	\$740.00	\$150.00	\$750.00	\$20.00	\$100.00	\$50.00	\$250.00	\$150.00	\$750.00	\$360.00	\$1,800.00
4)	Misc Pavt, Rem, Patching	12840 Syd	\$6.00	\$77,040.00	\$10.00	\$128,400.00	\$12.50	\$160,500.00	\$8.00	\$102,720.00	\$11.00	\$141,240.00	\$1.00	\$12,840.00	\$9.00	\$115,560.00
5)	Sidewalk, Rem	85 Syd	\$5.00	\$425.00	\$10.00	\$850.00	\$7.50	\$637.50	\$5.00	\$425.00	\$9.00	\$765.00	\$18.00	\$1,530.00	\$9.00	\$765.00
6)	Subgrade Undercutting, Type II, Modified	500 Cyd	\$16.50	\$8,250.00	\$19.90	\$9,950.00	\$28.50	\$14,250.00	\$40.00	\$20,000.00	\$1.00	\$500.00	\$15.00	\$7,500.00	\$19.00	\$9,500.00
7)	Aggregate Base, 6 inch, Modified	2300 Ton	\$11.50	\$26,450.00	\$8.00	\$18,400.00	\$19.50	\$44,850.00	\$30.00	\$69,000.00	\$30.00	\$69,000.00	\$20.00	\$46,000.00	\$19.00	\$43,700.00
8)	Misc Aggregate Base, Conditioning	550 Ton	\$15.00	\$8,250.00	\$12.00	\$6,600.00	\$15.00	\$8,250.00	\$20.00	\$11,000.00	\$20.00	\$11,000.00	\$25.00	\$13,750.00	\$18.00	\$9,900.00
9)	Misc Str Reconstruct	10 Ft	\$60.00	\$600.00	\$260.00	\$2,600.00	\$75.00	\$750.00	\$50.00	\$500.00	\$200.00	\$2,000.00	\$210.00	\$2,100.00	\$190.00	\$1,900.00
10)	Misc Str Cover, Adj	25 Ea	\$25.00	\$625.00	\$375.00	\$9,375.00	\$375.00	\$9,375.00	\$50.00	\$1,250.00	\$300.00	\$7,500.00	\$250.00	\$6,250.00	\$330.00	\$8,250.00
11)	Misc Underdrain, Subgrade, 6 inch	2565 Ft	\$6.00	\$15,390.00	\$17.00	\$43,605.00	\$13.50	\$34,627.50	\$14.00	\$35,910.00	\$12.00	\$30,780.00	\$15.50	\$39,757.50	\$17.00	\$43,605.00
12)	Dr Structure Tap, 6 inch	22 Ea	\$20.00	\$440.00	\$222.00	\$4,884.00	\$175.00	\$3,850.00	\$100.00	\$2,200.00	\$200.00	\$4,400.00	\$300.00	\$6,600.00	\$250.00	\$5,500.00
13)	Route & Seal Joints and Cracks	30000 Ft	\$0.60	\$18,000.00	\$0.96	\$28,800.00	\$1.00	\$30,000.00	\$1.00	\$30,000.00	\$0.90	\$27,000.00	\$2.60	\$78,000.00	\$1.60	\$48,000.00
14)	Misc Conc Pavt, Nonreinf, 6 inch, Driveway	200 Syd	\$30.00	\$6,000.00	\$40.50	\$8,100.00	\$29.75	\$5,950.00	\$24.00	\$4,800.00	\$30.00	\$6,000.00	\$34.65	\$6,930.00	\$37.00	\$7,400.00
15)	Misc Conc Pavt, Nonreinf, 7 inch	12640 Syd	\$35.00	\$442,400.00	\$30.59	\$386,657.60	\$31.50	\$398,160.00	\$37.00	\$467,680.00	\$34.00	\$429,760.00	\$42.00	\$530,880.00	\$37.80	\$477,792.00
16)	Misc Sidewalk Ramp, ADA, 6 inch	430 Sft	\$17.00	\$7,310.00	\$10.00	\$4,300.00	\$7.50	\$3,225.00	\$5.00	\$2,150.00	\$12.00	\$5,160.00	\$15.00	\$6,450.00	\$6.00	\$2,580.00
17)	Misc Sidewalk, Conc, 4 inch	670 Sft	\$3.50	\$2,345.00	\$5.55	\$3,718.50	\$3.50	\$2,345.00	\$3.00	\$2,010.00	\$4.00	\$2,680.00	\$4.00	\$2,680.00	\$5.00	\$3,350.00
18)	Surface Restoration	2800 Syd	\$4.00	\$11,200.00	\$9.00	\$25,200.00	\$4.50	\$12,600.00	\$2.00	\$5,600.00	\$2.00	\$5,600.00	\$15.00	\$42,000.00	\$5.80	\$16,240.00
19)	Misc Audio-Video Rte Survey	1 LS	\$3,700.00	\$3,700.00	\$3,600.00	\$3,600.00	\$3,650.00	\$3,650.00	\$3,500.00	\$3,500.00	\$5,000.00	\$5,000.00	\$5,600.00	\$5,600.00	\$5,000.00	\$5,000.00
20)	Inspector Days	800 \$/day	33	\$26,400.00	50	\$40,000.00	32	\$25,600.00	25	\$20,000.00	30	\$24,000.00	43	\$34,400.00	60	\$48,000.00
21)	Curb and Gutter, Rem	170 Ft	\$6.00	\$1,020.00	\$20.00	\$3,400.00	\$25.00	\$4,250.00	\$5.00	\$850.00	\$30.00	\$5,100.00	\$28.00	\$4,760.00	\$28.00	\$4,760.00
TOTAL BID AMOUNT			\$683,320.00		\$757,780.10		\$788,620.00		\$807,195.00		\$846,735.00		\$859,277.50		\$883,102.00	

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**SPECIAL ASSESSMENT DISTRICT TENTATIVE ASSESSMENT ROLL
COUNTRY ACRES OF PLYMOUTH Nos. 1, 2, & 3 SUBDIVISION**

Assumptions:

1. Frontage is defined by properties abutting Fellows Creek Drive, Fellows Hill Drive, East Fellows Creek Court, West Fellows Creek Court, Fellows Hill Court, Pine Court, Oak View Court, Top of Hill Drive, Top of Hill Court, Ash Court, Powell Ridge Court, Maple Ridge Drive, Maple Valley Drive, North Ridge Drive

Tax ID Number	LOT #	FRONTAGE	SIGNED	UNITS	SIGNED	TENTATIVE ASSESSMENT	ADDRESS
R-78-045-02-0001-000	1	154.98 Ft.	-	Ft. 1		\$4,122.84	9000 Fellows Creek Drive
R-78-045-02-0002-000	2	355.00 Ft.	355.00	Ft. 1	1	\$4,122.84	9086 East Fellows Creek Court
R-78-045-02-0003-000	3	127.35 Ft.	127.35	Ft. 1	1	\$4,122.84	50329 East Fellows Creek Court
R-78-045-02-0004-000	4	128.92 Ft.	128.92	Ft. 1	1	\$4,122.84	50271 East Fellows Creek Court
R-78-045-02-0005-000	5	128.92 Ft.	128.92	Ft. 1	1	\$4,122.84	50157 East Fellows Creek Court
R-78-045-02-0006-000	6	166.14 Ft.	166.14	Ft. 1	1	\$4,122.84	50099 East Fellows Creek Court
R-78-045-02-0007-000	7	74.22 Ft.	74.22	Ft. 1	1	\$4,122.84	50045 East Fellows Creek Court
R-78-045-02-0008-000	8	74.84 Ft.	-	Ft. 1		\$4,122.84	50058 East Fellows Creek Court
R-78-045-02-0009-000	9	121.88 Ft.	121.88	Ft. 1	1	\$4,122.84	50114 East Fellows Creek Court
R-78-045-02-0010-000	10	123.10 Ft.	123.10	Ft. 1	1	\$4,122.84	50172 East Fellows Creek Court
R-78-045-02-0011-000	11	123.26 Ft.	123.26	Ft. 1	1	\$4,122.84	50228 East Fellows Creek Court
R-78-045-02-0012-000	12	122.94 Ft.	122.94	Ft. 1	1	\$4,122.84	50286 East Fellows Creek Court
R-78-045-02-0013-000	13	129.90 Ft.	-	Ft. 1		\$4,122.84	50344 East Fellows Creek Court
R-78-045-02-0014-000	14	418.43 Ft.	-	Ft. 1		\$4,122.84	50400 East Fellows Creek Court
R-78-045-02-0015-000	15	131.54 Ft.	131.54	Ft. 1	1	\$4,122.84	9260 Fellows Creek Drive
R-78-045-02-0016-000	16	131.53 Ft.	131.53	Ft. 1	1	\$4,122.84	9348 Fellows Creek Drive
R-78-045-02-0017-000	17	131.54 Ft.	-	Ft. 1		\$4,122.84	9434 Fellows Creek Drive
R-78-045-02-0018-000	18	131.54 Ft.	-	Ft. 1		\$4,122.84	9522 Fellows Creek Drive
R-78-045-02-0019-000	19	364.14 Ft.	-	Ft. 1		\$4,122.84	50475 Fellows Hill Drive
R-78-045-02-0020-000	20	177.21 Ft.	177.21	Ft. 1	1	\$4,122.84	50439 Fellows Hill Drive
R-78-045-02-0021-000	21	140.86 Ft.	-	Ft. 1		\$4,122.84	50403 Fellows Hill Drive
R-78-045-02-0022-000	22	135.84 Ft.	-	Ft. 1		\$4,122.84	50367 Fellows Hill Drive
R-78-045-02-0023-000	23	134.61 Ft.	134.61	Ft. 1	1	\$4,122.84	50331 Fellows Hill Drive
R-78-045-02-0024-000	24	126.48 Ft.	-	Ft. 1		\$4,122.84	50295 Fellows Hill Drive
R-78-045-02-0025-000	25	467.64 Ft.	-	Ft. 1		\$4,122.84	9668 Fellows Hill Court
R-78-045-02-0026-000	26	155.00 Ft.	-	Ft. 1		\$4,122.84	9760 Fellows Hill Court
R-78-045-02-0027-000	27	135.37 Ft.	135.37	Ft. 1	1	\$4,122.84	9854 Fellows Hill Court
R-78-045-02-0028-000	28	77.38 Ft.	-	Ft. 1		\$4,122.84	9950 Fellows Hill Court
R-78-045-02-0029-000	29	74.13 Ft.	74.13	Ft. 1	1	\$4,122.84	9999 Fellows Hill Court
R-78-045-02-0030-000	30	108.58 Ft.	-	Ft. 1		\$4,122.84	9935 Fellows Hill Court
R-78-045-02-0031-000	31	125.01 Ft.	-	Ft. 1		\$4,122.84	9841 Fellows Hill Court
R-78-045-02-0032-000	32	145.22 Ft.	-	Ft. 1		\$4,122.84	9747 Fellows Hill Court
R-78-045-02-0033-000	33	379.72 Ft.	379.72	Ft. 1	1	\$4,122.84	9651 Fellows Hill Court
R-78-045-02-0034-000	34	125.00 Ft.	-	Ft. 1		\$4,122.84	50388 Fellows Hill Drive
R-78-045-02-0035-000	35	125.00 Ft.	125.00	Ft. 1	1	\$4,122.84	50424 Fellows Hill Drive
R-78-045-02-0036-000	36	413.05 Ft.	413.05	Ft. 1	1	\$4,122.84	50460 Fellows Hill Drive
R-78-045-02-0037-000	37	162.51 Ft.	162.51	Ft. 1	1	\$4,122.84	9782 Fellows Creek Drive
R-78-045-02-0038-000	38	147.33 Ft.	-	Ft. 1		\$4,122.84	9870 Fellows Creek Drive
R-78-045-02-0039-000	39	147.33 Ft.	147.33	Ft. 1	1	\$4,122.84	9956 Fellows Creek Drive
R-78-045-02-0040-000	40	150.23 Ft.	150.23	Ft. 1	1	\$4,122.84	10044 Fellows Creek Drive
R-78-045-02-0041-000	41	122.10 Ft.	122.10	Ft. 1	1	\$4,122.84	9951 Fellows Creek Drive
R-78-045-02-0042-000	42	122.10 Ft.	122.10	Ft. 1	1	\$4,122.84	9865 Fellows Creek Drive
R-78-045-02-0043-000	43	122.17 Ft.	122.17	Ft. 1	1	\$4,122.84	9777 Fellows Creek Drive
R-78-045-02-0044-000	44	122.02 Ft.	-	Ft. 1		\$4,122.84	9741 Fellows Creek Drive
R-78-045-02-0045-000	45	139.09 Ft.	139.09	Ft. 1	1	\$4,122.84	9689 Fellows Creek Drive
R-78-045-02-0046-000	46	122.10 Ft.	122.10	Ft. 1	1	\$4,122.84	9343 Fellows Creek Drive
R-78-045-02-0047-000	47	122.10 Ft.	122.10	Ft. 1	1	\$4,122.84	9255 Fellows Creek Drive
R-78-045-02-0048-000	48	345.06 Ft.	345.06	Ft. 1	1	\$4,122.84	50470 West Fellows Creek Court
R-78-045-02-0049-000	49	120.02 Ft.	120.02	Ft. 1	1	\$4,122.84	50550 West Fellows Creek Court
R-78-045-02-0050-000	50	112.59 Ft.	112.59	Ft. 1	1	\$4,122.84	50626 West Fellows Creek Court
R-78-045-02-0051-000	51	74.21 Ft.	-	Ft. 1		\$4,122.84	50700 West Fellows Creek Court
R-78-045-02-0052-000	52	102.60 Ft.	102.60	Ft. 1	1	\$4,122.84	50611 West Fellows Creek Court
R-78-045-02-0053-000	53	129.39 Ft.	129.39	Ft. 1	1	\$4,122.84	50535 West Fellows Creek Court
R-78-045-02-0054-000	54	155.14 Ft.	155.14	Ft. 1	1	\$4,122.84	50459 West Fellows Creek Court
R-78-045-02-0055-000	55	135.59 Ft.	135.59	Ft. 1	1	\$4,122.84	50257 Fellows Hill Drive
R-78-045-02-0056-000	56	325.4 Ft.	-	Ft. 1		\$4,122.84	50223 Pine Court
R-78-045-02-0057-000	57	132.36 Ft.	-	Ft. 1		\$4,122.84	50187 Pine Court
R-78-045-02-0058-000	58	133.45 Ft.	-	Ft. 1		\$4,122.84	50151 Pine Court
R-78-045-02-0059-000	59	73.66 Ft.	73.66	Ft. 1	1	\$4,122.84	50115 Pine Court

**SPECIAL ASSESSMENT DISTRICT TENTATIVE ASSESSMENT ROLL
COUNTRY ACRES OF PLYMOUTH Nos. 1, 2, & 3 SUBDIVISION**

Assumptions:

1. Frontage is defined by properties abutting Fellows Creek Drive, Fellows Hill Drive, East Fellows Creek Court, West Fellows Creek Court, Fellows Hill Court, Pine Court, Oak View Court, Top of Hill Drive, Top of Hill Court, Ash Court, Powell Ridge Court, Maple Ridge Drive, Maple Valley Drive, North Ridge Drive

Tax ID Number	LOT #	FRONTAGE	SIGNED	UNITS	SIGNED	TENTATIVE ASSESSMENT	ADDRESS
R-78-045-02-0060-000	60	71.88 Ft.	-	1		\$4,122.84	50130 Pine Court
R-78-045-02-0061-000	61	158.45 Ft.	-	1		\$4,122.84	50166 Pine Court
R-78-045-02-0062-000	62	356.22 Ft.	356.22	1	1	\$4,122.84	50200 Pine Court
R-78-045-02-0063-000	63	359.68 Ft.	359.68	1	1	\$4,122.84	50185 Oak View Court
R-78-045-02-0064-000	64	175 Ft.	-	1		\$4,122.84	50149 Oak View Court
R-78-045-02-0065-000	65	209.57 Ft.	209.57	1	1	\$4,122.84	50113 Oak View Court
R-78-045-02-0066-000	66	208.05 Ft.	208.05	1	1	\$4,122.84	50066 Oak View Court
R-78-045-02-0067-000	67	175.00 Ft.	175.00	1	1	\$4,122.84	50134 Oak View Court
R-78-045-02-0068-000	68	378.19 Ft.	378.19	1	1	\$4,122.84	50170 Oak View Court
R-78-045-02-0069-000	69	162.05 Ft.	162.05	1	1	\$4,122.84	10186 Fellows Hill Drive
R-78-045-02-0070-000	70	139.96 Ft.	139.96	1	1	\$4,122.84	10280 Fellows Hill Drive
R-78-045-02-0071-000	71	137.00 Ft.	137.00	1	1	\$4,122.84	10376 Fellows Hill Drive
R-78-045-02-0072-000	72	137.00 Ft.	-	1		\$4,122.84	10470 Fellows Hill Drive
R-78-045-02-0073-000	73	135.00 Ft.	135.00	1	1	\$4,122.84	10564 Fellows Hill Drive
R-78-045-02-0074-000	74	135 Ft.	135.00	1	1	\$4,122.84	10660 Fellows Hill Drive
R-78-045-02-0075-000	75	134.00 Ft.	134.00	1	1	\$4,122.84	10756 Fellows Hill Drive
R-78-045-02-0076-000	76	134.00 Ft.	-	1		\$4,122.84	10850 Fellows Hill Drive
R-78-045-02-0077-000	77	133.39 Ft.	133.39	1	1	\$4,122.84	10946 Fellows Hill Drive
R-78-045-02-0078-000	78	145.00 Ft.	145.00	1	1	\$4,122.84	10931 Fellows Hill Drive
R-78-045-02-0079-000	79	145.00 Ft.	145.00	1	1	\$4,122.84	10835 Fellows Hill Drive
R-78-045-02-0080-000	80	145.00 Ft.	145.00	1	1	\$4,122.84	10741 Fellows Hill Drive
R-78-045-02-0081-000	81	129.79 Ft.	129.79	1	1	\$4,122.84	10645 Fellows Hill Drive
R-78-045-02-0082-000	82	125 Ft.	125.00	1	1	\$4,122.84	10549 Fellows Hill Drive
R-78-045-02-0083-000	83	125.00 Ft.	125.00	1	1	\$4,122.84	10455 Fellows Hill Drive
R-78-045-02-0084-000	84	125.00 Ft.	125.00	1	1	\$4,122.84	10361 Fellows Hill Drive
R-78-045-02-0085-000	85	341.68 Ft.	341.68	1	1	\$4,122.84	50212 Top of Hill Drive
R-78-045-02-0086-000	86	134.97 Ft.	-	1		\$4,122.84	50270 Top of Hill Drive
R-78-045-02-0087-000	87	148.00 Ft.	148.00	1	1	\$4,122.84	50326 Top of Hill Drive
R-78-045-02-0088-000	88	433.35 Ft.	433.35	1	1	\$4,122.84	50380 Top of Hill Drive
R-78-045-02-0089-000	89	191.76 Ft.	191.76	1	1	\$4,122.84	10306 Fellows Creek Drive
R-78-045-02-0090-000	90	119.43 Ft.	119.43	1	1	\$4,122.84	10392 Fellows Creek Drive
R-78-045-02-0091-000	91	125.00 Ft.	125.00	1	1	\$4,122.84	10478 Fellows Creek Drive
R-78-045-02-0092-000	92	135.07 Ft.	135.07	1	1	\$4,122.84	10566 Fellows Creek Drive
R-78-045-02-0093-000	93	142.61 Ft.	-	1		\$4,122.84	10652 Fellows Creek Drive
R-78-045-02-0094-000	94	125.00 Ft.	125.00	1	1	\$4,122.84	10740 Fellows Creek Drive
R-78-045-02-0095-000	95	127.00 Ft.	127.00	1	1	\$4,122.84	10828 Fellows Creek Drive
R-78-045-02-0096-000	96	126.31 Ft.	126.31	1	1	\$4,122.84	10914 Fellows Creek Drive
R-78-045-02-0097-000	97	148.93 Ft.	-	1		\$4,122.84	10913 Fellows Creek Drive
R-78-045-02-0098-000	98	377.44 Ft.	-	1		\$4,122.84	10827 Maple Ridge Drive
R-78-045-02-0099-000	99	381.33 Ft.	381.33	1	1	\$4,122.84	50295 Maple Ridge Drive
R-78-045-02-0100-000	100	358.75 Ft.	-	1		\$4,122.84	50440 Top of Hill Court
R-78-045-02-0101-000	101	133.11 Ft.	133.11	1	1	\$4,122.84	50464 Top of Hill Court
R-78-045-02-0102-000	102	125.29 Ft.	125.29	1	1	\$4,122.84	50522 Top of Hill Court
R-78-045-02-0103-000	103	127.92 Ft.	127.92	1	1	\$4,122.84	50580 Top of Hill Court
R-78-045-02-0104-000	104	89.23 Ft.	89.23	1	1	\$4,122.84	50636 Top of Hill Court
R-78-045-02-0105-000	105	71.59 Ft.	-	1		\$4,122.84	50655 Top of Hill Court
R-78-045-02-0106-000	106	143.16 Ft.	143.16	1	1	\$4,122.84	50591 Top of Hill Court
R-78-045-02-0107-000	107	171.26 Ft.	171.26	1	1	\$4,122.84	50539 Top of Hill Court
R-78-045-02-0108-000	108	409.51 Ft.	409.51	1	1	\$4,122.84	50477 Top of Hill Court
R-78-045-02-0109-000	109	286.63 Ft.	286.63	1	1	\$4,122.84	50425 Top of Hill Drive
R-78-045-02-0110-000	110	125.56 Ft.	125.56	1	1	\$4,122.84	50363 Top of Hill Drive
R-78-045-02-0111-000	111	134.88 Ft.	-	1		\$4,122.84	50311 Top of Hill Drive
R-78-045-02-0112-000	112	151.00 Ft.	151.00	1	1	\$4,122.84	50255 Top of Hill Drive
R-78-045-02-0113-000	113	405.11 Ft.	405.11	1	1	\$4,122.84	50197 Top of Hill Drive
R-78-045-02-0114-000	114	135.00 Ft.	-	1		\$4,122.84	10075 Fellows Hill Drive
R-78-045-02-0115-000	115	126.00 Ft.	126.00	1	1	\$4,122.84	9979 Fellows Hill Drive
R-78-045-02-0116-000	116	147.47 Ft.	-	1		\$4,122.84	9885 Fellows Hill Drive
R-78-045-02-0117-000	117	188.87 Ft.	-	1		\$4,122.84	9787 Fellows Hill Drive
R-78-045-02-0118-000	118	213.87 Ft.	213.87	1	1	\$4,122.84	50280 Fellows Hill Drive
R-78-045-03-0119-000	119	356.78 Ft.	356.78	1	1	\$4,122.84	49977 Ash Court

**SPECIAL ASSESSMENT DISTRICT TENTATIVE ASSESSMENT ROLL
COUNTRY ACRES OF PLYMOUTH Nos. 1, 2, & 3 SUBDIVISION**

Assumptions:

1. Frontage is defined by properties abutting Fellows Creek Drive, Fellows Hill Drive, East Fellows Creek Court, West Fellows Creek Court, Fellows Hill Court, Pine Court, Oak View Court, Top of Hill Drive, Top of Hill Court, Ash Court, Powell Ridge Court, Maple Ridge Drive, Maple Valley Drive, North Ridge Drive

Tax ID Number	LOT #	FRONTAGE	SIGNED	UNITS	SIGNED	TENTATIVE ASSESSMENT	ADDRESS
R-78-045-03-0120-000	120	141.70 Ft.	141.70	1	1	\$4,122.84	49895 Ash Court
R-78-045-03-0121-000	121	141.38 Ft.	141.38	1	1	\$4,122.84	49811 Ash Court
R-78-045-03-0122-000	122	141.37 Ft.	141.37	1	1	\$4,122.84	49733 Ash Court
R-78-045-03-0123-000	123	147.73 Ft.	-	1		\$4,122.84	49653 Ash Court
R-78-045-03-0124-000	124	77.13 Ft.	-	1		\$4,122.84	49571 Ash Court
R-78-045-03-0125-000	125	65.37 Ft.	65.37	1	1	\$4,122.84	49574 Ash Court
R-78-045-03-0126-000	126	151.82 Ft.	151.82	1	1	\$4,122.84	49656 Ash Court
R-78-045-03-0127-000	127	140.69 Ft.	140.69	1	1	\$4,122.84	49738 Ash Court
R-78-045-03-0128-000	128	141.00 Ft.	-	1		\$4,122.84	49818 Ash Court
R-78-045-03-0129-000	129	140.00 Ft.	140.00	1	1	\$4,122.84	49900 Ash Court
R-78-045-03-0130-000	130	356.12 Ft.	356.12	1	1	\$4,122.84	49982 Ash Court
R-78-045-03-0131-000	131	330.91 Ft.	-	1		\$4,122.84	49985 Powell Ridge Court
R-78-045-03-0132-000	132	143.00 Ft.	143.00	1	1	\$4,122.84	49903 Powell Ridge Court
R-78-045-03-0133-000	133	143.00 Ft.	143.00	1	1	\$4,122.84	49821 Powell Ridge Court
R-78-045-03-0134-000	134	166.20 Ft.	166.20	1	1	\$4,122.84	49743 Powell Ridge Court
R-78-045-03-0135-000	135	319.75 Ft.	319.75	1	1	\$4,122.84	49661 Powell Ridge Court
R-78-045-03-0136-000	136	224.08 Ft.	224.08	1	1	\$4,122.84	49580 Powell Ridge Court
R-78-045-03-0137-000	137	104.70 Ft.	-	1		\$4,122.84	49664 Powell Ridge Court
R-78-045-03-0138-000	138	128.40 Ft.	128.40	1	1	\$4,122.84	49744 Powell Ridge Court
R-78-045-03-0139-000	139	143.00 Ft.	143.00	1	1	\$4,122.84	49828 Powell Ridge Court
R-78-045-03-0140-000	140	130.00 Ft.	-	1		\$4,122.84	49906 Powell Ridge Court
R-78-045-03-0141-000	141	384.90 Ft.	384.90	1	1	\$4,122.84	49988 Powell Ridge Court
R-78-045-03-0142-000	142	135.78 Ft.	-	1		\$4,122.84	11502 Fellows Hill Drive
R-78-045-03-0143-000	143	147.66 Ft.	-	1		\$4,122.84	11580 Fellows Hill Drive
R-78-045-03-0144-000	144	141.02 Ft.	141.02	1	1	\$4,122.84	11003 Fellows Hill Drive
R-78-045-03-0145-000	145	145.00 Ft.	-	1		\$4,122.84	11075 Fellows Hill Drive
R-78-045-03-0146-000	146	139.00 Ft.	-	1		\$4,122.84	11147 Fellows Hill Drive
R-78-045-03-0147-000	147	123.83 Ft.	-	1		\$4,122.84	11219 Fellows Hill Drive
R-78-045-03-0148-000	148	130.47 Ft.	130.47	1	1	\$4,122.84	11293 Fellows Hill Drive
R-78-045-03-0149-000	149	124.92 Ft.	124.92	1	1	\$4,122.84	11363 Fellows Hill Drive
R-78-045-03-0150-000	150	388.73 Ft.	388.73	1	1	\$4,122.84	11435 Fellows Creek Drive
R-78-045-03-0151-000	151	302.05 Ft.	-	1		\$4,122.84	11344 Fellows Creek Drive
R-78-045-03-0152-000	152	184.25 Ft.	-	1		\$4,122.84	11272 Fellows Creek Drive
R-78-045-03-0153-000	153	143.00 Ft.	143.00	1	1	\$4,122.84	11200 Fellows Creek Drive
R-78-045-03-0154-000	154	143.00 Ft.	-	1		\$4,122.84	11128 Fellows Creek Drive
R-78-045-03-0155-000	155	143.81 Ft.	-	1		\$4,122.84	11056 Fellows Creek Drive
R-78-045-03-0156-000	156	152.56 Ft.	152.56	1	1	\$4,122.84	10980 Fellows Creek Drive
R-78-045-03-0157-000	157	143.04 Ft.	143.04	1	1	\$4,122.84	10985 Fellows Creek Drive
R-78-045-03-0158-000	158	143.00 Ft.	-	1		\$4,122.84	11057 Fellows Creek Drive
R-78-045-03-0159-000	159	140.00 Ft.	140.00	1	1	\$4,122.84	11129 Fellows Creek Drive
R-78-045-03-0160-000	160	137.53 Ft.	137.53	1	1	\$4,122.84	11201 Fellows Creek Drive
R-78-045-03-0161-000	161	113.56 Ft.	113.56	1	1	\$4,122.84	11273 Fellows Creek Drive
R-78-045-03-0162-000	162	442.72 Ft.	442.72	1	1	\$4,122.84	11345 North Ridge Road
R-78-045-03-0163-000	163	420.02 Ft.	-	1		\$4,122.84	11561 Fellows Creek Drive
R-78-045-03-0164-000	164	125.67 Ft.	-	1		\$4,122.84	11489 Fellows Creek Drive
R-78-045-03-0165-000	165	152.01 Ft.	152.01	1	1	\$4,122.84	11417 Fellows Creek Drive
R-78-045-03-0166-000	166	151.94 Ft.	151.94	1	1	\$4,122.84	50100 North Ridge Road
R-78-045-03-0167-000	167	125.78 Ft.	125.78	1	1	\$4,122.84	50130 North Ridge Road
R-78-045-04-0168-000	168	125.00 Ft.	125.00	1	1	\$4,122.84	50162 North Ridge Road
R-78-045-04-0169-000	169	125.00 Ft.	125.00	1	1	\$4,122.84	50194 North Ridge Road
R-78-045-04-0170-000	170	125.00 Ft.	-	1		\$4,122.84	50226 North Ridge Road
R-78-045-04-0171-000	171	125.00 Ft.	125.00	1	1	\$4,122.84	50258 North Ridge Road
R-78-045-04-0172-000	172	450.92 Ft.	450.92	1	1	\$4,122.84	50290 North Ridge Road
R-78-045-04-0173-000	173	346.40 Ft.	346.40	1	1	\$4,122.84	11500 Maple Ridge Drive
R-78-045-04-0174-000	174	146.18 Ft.	-	1		\$4,122.84	11474 Maple Ridge Drive
R-78-045-04-0175-000	175	142.86 Ft.	142.86	1	1	\$4,122.84	11422 Maple Ridge Drive
R-78-045-04-0176-000	176	142.86 Ft.	142.86	1	1	\$4,122.84	11398 Maple Ridge Drive
R-78-045-04-0177-000	177	142.85 Ft.	142.85	1	1	\$4,122.84	11370 Maple Ridge Drive
R-78-045-04-0178-000	178	176.45 Ft.	176.45	1	1	\$4,122.84	11342 Maple Ridge Drive
R-78-045-04-0179-300	179, 180, 181	878.65 Ft.	-	3		\$12,368.52	11300 Maple Ridge Drive
R-78-045-04-0182-000	182	143.00 Ft.	143.00	1	1	\$4,122.84	11337 Maple Valley Drive
R-78-045-04-0183-000	183	143.00 Ft.	143.00	1	1	\$4,122.84	11365 Maple Valley Drive
R-78-045-04-0184-000	184	143.01 Ft.	-	1		\$4,122.84	11393 Maple Valley Drive
R-78-045-04-0185-000	185	143.00 Ft.	143.00	1	1	\$4,122.84	11419 Maple Valley Drive
R-78-045-04-0186-000	186	143.01 Ft.	-	1		\$4,122.84	11443 Maple Valley Drive

**SPECIAL ASSESSMENT DISTRICT TENTATIVE ASSESSMENT ROLL
COUNTRY ACRES OF PLYMOUTH Nos. 1, 2, & 3 SUBDIVISION**

Assumptions:

1. Frontage is defined by properties abutting Fellows Creek Drive, Fellows Hill Drive, East Fellows Creek Court, West Fellows Creek Court, Fellows Hill Court, Pine Court, Oak View Court, Top of Hill Drive, Top of Hill Court, Ash Court, Powell Ridge Court, Maple Ridge Drive, Maple Valley Drive, North Ridge Drive

Tax ID Number	LOT #	FRONTAGE	SIGNED	UNITS	SIGNED	TENTATIVE ASSESSMENT	ADDRESS
R-78-045-04-0187-000	187	359.70 Ft.	359.70	1	1	\$4,122.84	11475 Maple Valley Drive
R-78-045-04-0188-000	188	360.01 Ft.	360.01	1	1	\$4,122.84	11460 Maple Valley Drive
R-78-045-04-0189-000	189	143.44 Ft.	143.44	1	1	\$4,122.84	11428 Maple Valley Drive
R-78-045-04-0190-000	190	143.00 Ft.	143.00	1	1	\$4,122.84	11404 Maple Valley Drive
R-78-045-04-0191-000	191	143.00 Ft.	143.00	1	1	\$4,122.84	11380 Maple Valley Drive
R-78-045-04-0192-000	192	143.00 Ft.	143.00	1	1	\$4,122.84	11352 Maple Valley Drive
R-78-045-04-0193-000	193	143.01 Ft.	143.01	1	1	\$4,122.84	11324 Maple Valley Drive
R-78-045-04-0194-000	194	148.16 Ft.	148.16	1	1	\$4,122.84	11298 Maple Valley Drive
R-78-045-04-0195-000	195	383.77 Ft.	383.77	1	1	\$4,122.84	11270 Maple Valley Drive
R-78-045-04-0196-000	196	177.03 Ft.	-	1		\$4,122.84	50311 Maple Ridge Drive
R-78-045-04-0197-000	197	120.44 Ft.	-	1		\$4,122.84	11193 Maple Ridge Drive
R-78-045-04-0198-000	198	113.00 Ft.	113.00	1	1	\$4,122.84	11221 Maple Ridge Drive
R-78-045-04-0199-000	199	113.00 Ft.	113.00	1	1	\$4,122.84	11247 Maple Ridge Drive
R-78-045-04-0200-000	200	112.59 Ft.	112.59	1	1	\$4,122.84	11275 Maple Ridge Drive
R-78-045-04-0201-000	201	113.41 Ft.	113.41	1	1	\$4,122.84	11303 Maple Ridge Drive
R-78-045-04-0202-000	202	115.24 Ft.	115.24	1	1	\$4,122.84	11329 Maple Ridge Drive
R-78-045-04-0203-000	203	120.21 Ft.	120.21	1	1	\$4,122.84	11355 Maple Ridge Drive
R-78-045-04-0204-000	204	137.00 Ft.	137.00	1	1	\$4,122.84	11383 Maple Ridge Drive
R-78-045-04-0205-000	205	137.00 Ft.	137.00	1	1	\$4,122.84	11411 Maple Ridge Drive
R-78-045-04-0206-000	206	137.00 Ft.	137.00	1	1	\$4,122.84	11437 Maple Ridge Drive
R-78-045-04-0207-000	207	137.00 Ft.	137.00	1	1	\$4,122.84	11465 Maple Ridge Drive
R-78-045-04-0208-000	208	120.70 Ft.	120.70	1	1	\$4,122.84	11491 Maple Ridge Drive
R-78-045-04-0209-000	209	125.74 Ft.	125.74	1	1	\$4,122.84	11519 Maple Ridge Drive
R-78-045-04-0210-000	210	125.00 Ft.	-	1		\$4,122.84	11545 Maple Ridge Drive
R-78-045-04-0211-000	211	194.61 Ft.	-	1		\$4,122.84	11571 Maple Ridge Drive
TOTAL		36,953.77 Ft.	25352.31	211.00	144	\$869,920.00	

Note: Shading indicates that resident has signed petition.

Note: Shading indicates that resident has signed petition.

SIGNED PETITION

TOTAL FRONTAGE

I. PERCENTAGE BASED ON FRONTAGE (50% = 11,140.03 Ft.)

SIGNED PETITION 25,352.31 = 68.6%
TOTAL FRONTAGE 36,953.77

SIGNED PETITION

TOTAL UNITS

II. PERCENTAGE BASED ON UNITS (50% = 92.875 UNITS)

SIGNED PETITION 144.00 = 68.2%
TOTAL UNITS 211.00

Updated January 10, 2014

CHARTER TOWNSHIP OF PLYMOUTH
STAFF REQUEST FOR BOARD ACTION

Meeting Date: April 15, 2014

ITEM: Special Assessment District for Ridgewood Drive Rehabilitation

BRIEF:

Consider Contingent Award of Contract to Pavex Corporation for Ridgewood Drive SAD.

ACTION:

The Board is being asked to conditionally approve the recommendation of Contract Award for Pavex Corporation in the amount of \$182,608.10. In addition, the Board is being asked to set the date of the Hearing of Assessment for May 13, 2014.

DEPARTMENT / PRESENTER(S):

Patrick Fellrath, P.E., Director of Public Utilities
Rhett Gronevelt, P.E., Orchard, Hiltz & McCliment, Inc.

BACKGROUND:

The submission is consistent with policy established by the Board regarding these matters. Bids were received for Ridgewood Drive SAD Project on April 1, 2014. OHM then reviewed and tabulated the bids and made a recommendation in favor of the low bidder, Pavex Corporation. The recommendation is based upon the bid amount and qualifications of the bidder.

BUDGET / TIME LINE:

Public hearing of Assessment could be held on May 13, 2014. The Clerk must mail notices to residents on or before May 2, 2014 and forward a copy of the notice to the local paper for publication.

RECOMMENDATION:

I move that the contract for the Ridgewood Drive SAD Project be conditionally awarded to Pavex Corporation in the amount of \$182,608.10, contingent upon the passage of the Hearing of Assessment, subject to the thirty (30) day appeal process. Further, I move to approve Resolution 2014-04-15-16 scheduling Hearing of Assessment for the Ridgewood Drive SAD project for May 13, 2014.

RECOMMENDATION: Moved by: _____ Seconded by: _____

VOTE: ____KA ____CC ____BD ____MK ____RE ____NC ____RR

MOTION CARRIED _____ MOTION DEFEATED _____

RESOLUTION

A regular meeting of the Township Board of the Township of Plymouth, County of Wayne, Michigan, held on April 15, 2014 at seven o'clock p.m., EST, the following resolution was offered:

WHEREAS, the Supervisor of the Township has, in accordance with Resolution of the Township Board and the laws and statutes pertinent thereto, caused to be prepared a special assessment roll covering all the parcels of land in the Ridgewood Drive Special Assessment District according to the relation of the benefit of each parcel of land to the total benefit to all parcels of land in such Special Assessment District and has affixed thereto his/her Certificate as required by said resolution; and

NOW THEREFORE, BE IT RESOLVED THAT:

(1) That said special assessment roll shall be filed with the Township Clerk and shall be available for public examination during regular working hours of regular working days prior to the public hearing upon the same shall further be examined at such public hearing.

(2) That the Township Board shall meet at 7:00 o'clock p.m. on May 13, 2014 at the Plymouth Township Hall located at 9955 N. Haggerty Road, within the Township, to review such special assessment roll and hear any objections thereto.

(3) That the Township Clerk shall cause notice of such hearing and the filing of such assessment roll to be published twice in a newspaper of general circulation in the Township prior to the date of the hearing with the first publication being not less than ten (10) days prior to the hearing and shall further cause notice of such hearing to be mailed by First Class Mail to all owners of or persons interested in property within the Ridgewood Drive Special Assessment District also at least ten (10) days prior to said hearing, all in accordance with law and statute provided.

Present:

Absent:

Moved By:

Supported by:

Roll Call Vote

Ayes:

Nays:

Adopted:

Certification

STATE OF MICHIGAN)

COUNTY OF WAYNE)

I, Nancy C. Conzelman, Clerk of Charter Township of Plymouth, Wayne County, State of Michigan, do hereby certify that the foregoing is a true copy of a resolution adopted by the Charter Township of Plymouth Board of Trustees at their Regular Meeting held on April 15, 2014, the original of which Resolution is on file in my office.

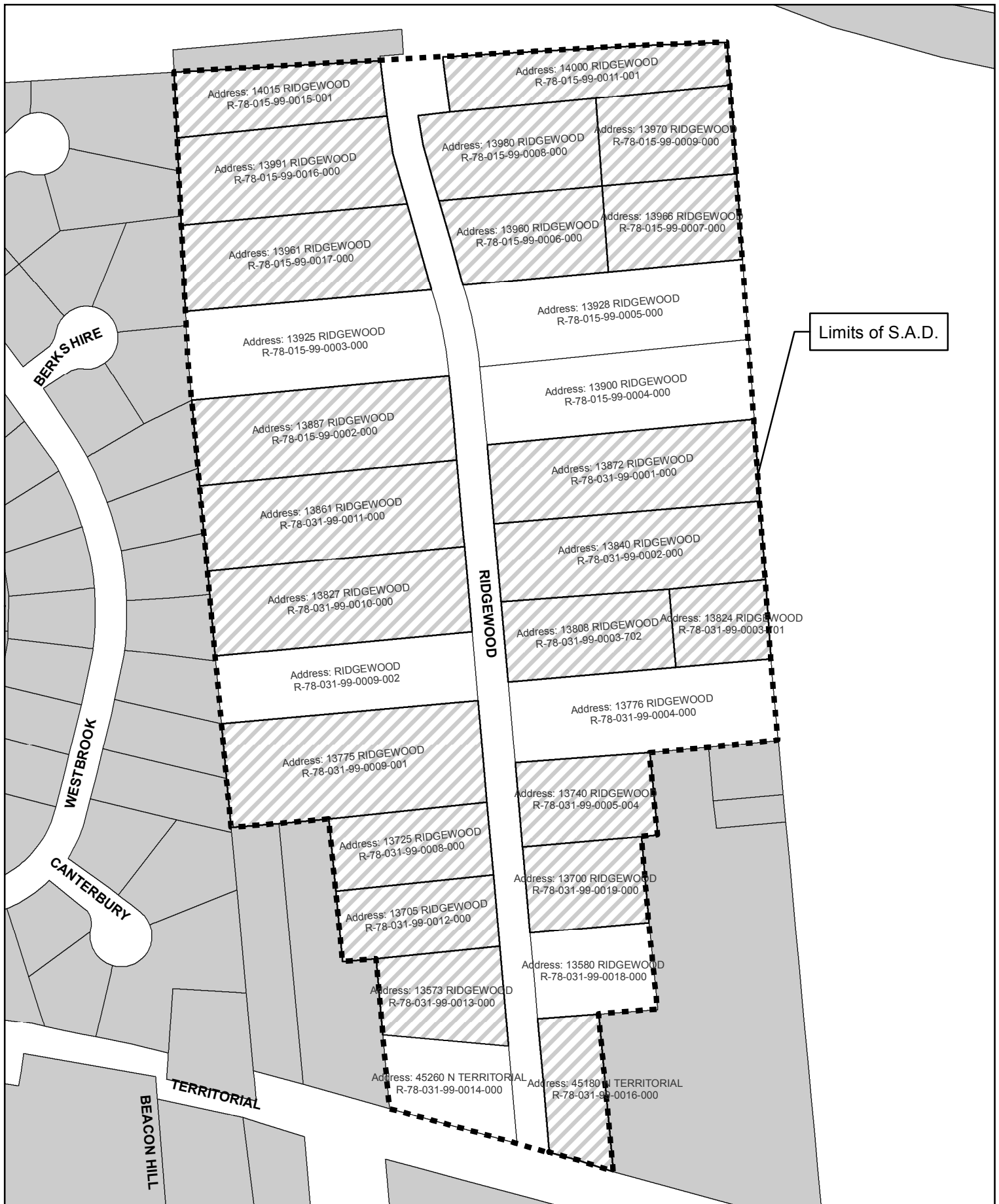
Nancy C. Conzelman, Clerk

Resolution:

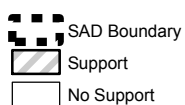
PROJECT DESCRIPTION
FOR
RIDGEWOOD DRIVE SAD

The proposed improvements shall consist of removal of the existing bituminous road with the placement of a new bituminous pavement cross section, as well as miscellaneous driveway work, which may be needed to facilitate the replacement of the asphalt road pavement. It is understood that this is primarily a road improvement project and therefore any drainage problems existing prior to the project will not be corrected except where said modification is necessary to protect the life of the road pavement, and as allowed by County of Wayne. Existing water problems, such as standing water, etc., outside of the roadway will not be resolved by this program. It is further understood that this improvement will be constructed in accordance with the County of Wayne approval and permit for the site. The project commences at the north right-of-way line of North Territorial Road and proceeds northward on Ridgewood Drive for approximately 2130 feet to the south right-of-way line of M-14 Expressway.

The district limit for frontage along Ridgewood Drive consists of parcels numbered R-78-031-99-0001-000, R-78-031-99-0002-000, R-78-031-99-0003-702, R-78-031-99-0003-701, R-78-031-99-0004-000, R-78-031-99-0005-004, R-78-031-99-0008-000, R-78-031-99-0009-001, R-78-031-99-0009-002, R-78-031-99-0010-000, R-78-031-99-0011-000, R-78-031-99-0012-000, R-78-031-99-0013-000, R-78-031-99-0014-000, R-78-031-99-0016-000, R-78-031-99-0018-000, and R-78-031-99-0019-000 located in the Northwest ¼ of Section 27, T.1S, R.8E, and R-78-015-99-0002-000, R-78-015-99-0003-000, R-78-015-99-0004-000, R-78-015-99-0005-000, R-78-015-99-0006-000, R-78-015-99-0007-000, R-78-015-99-0008-000, R-78-015-99-0009-000, R-78-015-99-0011-001, R-78-015-99-0015-001, R-78-015-99-0016-000, and R-78-015-99-0017-000 located in the Southwest ¼ of Section 22, T.1S, R.8E of Plymouth Township, Wayne County, Michigan.



Ridgewood Drive S.A.D.



0 2550 100 150 200 Feet



34000 Plymouth Rd
 Livonia, Mi 48150
 734.522.6711
 734.522.6427 (fax)

April 7, 2014

Patrick Fellrath, P.E.
Director of Public Utilities
Charter Township of Plymouth
9955 N Haggerty Road
Plymouth, MI 48170

RE: Ridgewood Drive SAD Project

Dear Mr. Fellrath:

Bids for the above mentioned project were received at the Township Hall and opened and read aloud on April 1, 2014 at 1:30 pm for the above-mentioned project. Results of the bid opening were as follows:

COMPANY	BID AMOUNT
1. Pavex Corporation	\$ 182,608.10
2. Asphalt Specialists Inc.	\$ 183,675.24
3. Pro-line Asphalt Paving Corp.	\$ 184,355.25
4. Best Asphalt Inc.	\$ 199,392.00
5. Nagle Paving Co.	\$ 201,985.50
6. Barrett Paving Co.	\$ 204,901.70
7. Florence Cement Co.	\$ 222,148.00
8. Al's Asphalt Co.	\$ 231,228.00
9. Cadillac Asphalt Inc.	\$ 274,614.00

The three low bids ranged from \$182,608.10 to \$184,355.25, for an average variation under 1%. The prior Engineer's Opinion of Construction Cost for this project was \$207,600. A full tabulation of the bids is attached. OHM reviewed the bid documents and qualifications of the three low bidders, and also contacted references from the low bidder for similar projects.

Based on positive feedback received from these references, and our review of the qualifications relating to work outlined on this contract, we recommend award of this contract to Pavex Corporation in the amount of \$182,608.10 (includes Inspector Day Cost). Please note that this award recommendation is subject to acceptance by the Township, and residents at the Hearing of Assessment. If you have any questions or require additional information, please do not hesitate to contact our office.

Sincerely,
OHM Advisors



Rhett Gronevelt, P.E.
Associate



**Planning Estimate Worksheet
For
Ridgewood Drive SAD
Plymouth Township, Wayne County, Michigan**

SCOPE OF WORK:

Remove Existing Asphalt Pavement
Supplement Existing Base Material with Additional Aggregate Base
Repave Road based on Wayne County Approved Cross Section

Total Construction Cost	\$174,608.10
Construction Contingency	\$20,000
Preliminary Engineering	\$7,000
Final Engineering	\$18,300
Inspection Day Cost	\$8,000
Contract Administration	\$21,700
Total Project Cost:	\$249,608.10

Total Units:	29
Price Per Unit:	\$8,607.18

Cost/Owner:

Lump Sum Payout:	\$8,607.18
Cost/Yr at 4% for 10 yrs:	\$1,061.19

Tabulation for Bids Received on 4/1/14
Ridgewood Drive SAD
Charter Township of Plymouth, Wayne County, Michigan
OHM Job No.: 0132-13-0010

Pavex Corporation 2654 Van Horn Rd. Trenton, MI 48183	Asphalt Specialists, Inc. 1780 E. Highwood Pontiac, MI 48340	Pro-Line Asphalt Paving Corp. 11797 29 Mile Rd. Washington, MI 48095	Best Asphalt Inc. 6334 N. Beverly Plaza Romulus, MI 48174	Nagle Paving Company 39525 W. 13 Mile Rd. Suite 300 Novi, MI 48377	Barrett Paving Materials, Inc. 5800 Cherry Hill Ypsilanti, MI 48198
-------------------------------------------------------------	--------------------------------------------------------------------	----------------------------------------------------------------------------	-----------------------------------------------------------------	-----------------------------------------------------------------------------	---------------------------------------------------------------------------

Item No.	Description	Estimated Quantity	Phone: 734-676-6220		Phone: 248-334-4570		Phone: 586-752-7730		Phone: 734-729-9440		Phone: 248-553-0600		Phone: 734-483-4775	
			Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1)	Mobilization, Max. 5%	1 LS	\$5,074.57	\$5,074.57	\$3,700.00	\$3,700.00	\$1,000.00	\$1,000.00	\$5,500.00	\$5,500.00	\$4,500.00	\$4,500.00	\$10,000.00	\$10,000.00
2)	Misc Audio-Video Rte Survey	1 LS	\$1,060.75	\$1,060.75	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,800.00	\$1,800.00	\$1,200.00	\$1,200.00	\$1,120.00	\$1,120.00
3)	Erosion Control, Gravel Access Approach	1 Ea	\$868.69	\$868.69	\$350.00	\$350.00	\$675.00	\$675.00	\$750.00	\$750.00	\$500.00	\$500.00	\$400.00	\$400.00
4)	Erosion Control, Silt Fence	200 Ft	\$1.12	\$224.00	\$1.10	\$220.00	\$1.20	\$240.00	\$1.75	\$350.00	\$2.00	\$400.00	\$2.00	\$400.00
5)	Erosion Control, Straw Wattle	150 Ft	\$3.35	\$502.50	\$4.00	\$600.00	\$2.80	\$420.00	\$9.00	\$1,350.00	\$10.00	\$1,500.00	\$5.50	\$825.00
6)	Erosion Control, Inlet Protection	1 Ea	\$111.66	\$111.66	\$100.00	\$100.00	\$85.00	\$85.00	\$100.00	\$100.00	\$95.00	\$95.00	\$100.00	\$100.00
7)	Erosion Control, Check Dam, Stone, Permanent	85 Ft	\$6.70	\$569.50	\$14.00	\$1,190.00	\$18.00	\$1,530.00	\$55.00	\$4,675.00	\$20.00	\$1,700.00	\$8.50	\$722.50
8)	HMA Surface, Rem (Road)	4800 Syd	\$1.79	\$8,592.00	\$1.75	\$8,400.00	\$2.68	\$12,864.00	\$1.10	\$5,280.00	\$2.00	\$9,600.00	\$2.10	\$10,080.00
9)	HMA Surface, Rem (Drives)	325 Syd	\$7.67	\$2,492.75	\$3.00	\$975.00	\$5.00	\$1,625.00	\$8.50	\$2,762.50	\$8.20	\$2,665.00	\$4.50	\$1,462.50
10)	Pavt Rem (Conc Drives)	60 Syd	\$7.67	\$460.20	\$15.00	\$900.00	\$8.65	\$519.00	\$20.00	\$1,200.00	\$15.00	\$900.00	\$18.00	\$1,080.00
11)	Pavt for Butt Joints, Rem	20 Syd	\$7.67	\$153.40	\$15.00	\$300.00	\$15.00	\$300.00	\$25.00	\$500.00	\$25.00	\$500.00	\$15.00	\$300.00
12)	Station Grading	20 Sta	\$256.80	\$5,136.00	\$800.00	\$16,000.00	\$190.00	\$3,800.00	\$405.00	\$8,100.00	\$500.00	\$10,000.00	\$300.00	\$6,000.00
13)	Station Grading, Cul-de-sac	1.4 Sta	\$55.83	\$78.16	\$900.00	\$1,260.00	\$1,000.00	\$1,400.00	\$405.00	\$567.00	\$1,000.00	\$1,400.00	\$700.00	\$980.00
14)	Culv, CI IV, RCP, 12"	36 Ft	\$26.24	\$944.64	\$48.00	\$1,728.00	\$28.00	\$1,008.00	\$40.00	\$1,440.00	\$55.00	\$1,980.00	\$48.00	\$1,728.00
15)	Culv, End Sect, RCP, 12"	2 Ea	\$362.75	\$725.50	\$225.00	\$450.00	\$435.00	\$870.00	\$300.00	\$600.00	\$400.00	\$800.00	\$450.00	\$900.00
16)	Subgrade Undercutting, Type II, Modified	80 Cyd	\$48.60	\$3,888.00	\$35.00	\$2,800.00	\$35.00	\$2,800.00	\$60.00	\$4,800.00	\$35.00	\$2,800.00	\$40.00	\$3,200.00
17)	Misc Aggregate Base, CIP, Road (NCC)	430 Cyd	\$34.08	\$14,654.40	\$28.00	\$12,040.00	\$34.00	\$14,620.00	\$30.00	\$12,900.00	\$33.60	\$14,448.00	\$42.80	\$18,404.00
18)	Misc HMA, Top (F)	425 Ton	\$94.97	\$40,362.25	\$80.00	\$34,000.00	\$88.50	\$37,612.50	\$91.00	\$38,675.00	\$100.00	\$42,500.00	\$96.00	\$40,800.00
19)	Misc HMA, Leveling	850 Ton	\$75.01	\$63,758.50	\$73.00	\$62,050.00	\$70.00	\$59,500.00	\$77.00	\$65,450.00	\$69.00	\$58,650.00	\$70.00	\$59,500.00
20)	Misc HMA, Top (F), Drives	325 Syd	\$20.47	\$6,652.75	\$9.75	\$3,168.75	\$12.50	\$4,062.50	\$28.00	\$9,100.00	\$27.00	\$8,775.00	\$42.00	\$13,650.00
21)	Misc Conc Pavt, Nonreinf, 6- inch, (Drives)	60 Syd	\$44.66	\$2,679.60	\$52.00	\$3,120.00	\$56.40	\$3,384.00	\$55.00	\$3,300.00	\$35.00	\$2,100.00	\$70.00	\$4,200.00
22)	Shoulder, Class I, 4-inch, Modified	485 Syd	\$5.63	\$2,730.55	\$6.25	\$3,031.25	\$6.25	\$3,031.25	\$8.50	\$4,122.50	\$9.50	\$4,607.50	\$7.00	\$3,395.00
23)	Misc Maintenance Aggregate, 21AA	60 Ton	\$17.87	\$1,072.20	\$18.00	\$1,080.00	\$22.00	\$1,320.00	\$10.00	\$600.00	\$18.00	\$1,080.00	\$8.00	\$480.00
24)	Topsoil Surface, Furn, 3 inch	2200 Syd	\$1.68	\$3,696.00	\$3.25	\$7,150.00	\$2.50	\$5,500.00	\$2.50	\$5,500.00	\$3.45	\$7,590.00	\$2.50	\$5,500.00
25)	Misc Seeding, Mixture, THM	2200 Syd	\$0.56	\$1,232.00	\$0.35	\$770.00	\$0.40	\$880.00	\$0.85	\$1,870.00	\$0.30	\$660.00	\$0.85	\$1,870.00
26)	Mulch Blanket	2200 Syd	\$1.12	\$2,464.00	\$1.15	\$2,530.00	\$1.00	\$2,200.00	\$1.00	\$2,200.00	\$1.30	\$2,860.00	\$1.00	\$2,200.00
27)	Maintaining Traffic	1 LS	\$1,674.88	\$1,674.88	\$1,562.24	\$1,562.24	\$4,000.00	\$4,000.00	\$2,000.00	\$2,000.00	\$1,800.00	\$1,800.00	\$9,500.00	\$9,500.00
28)	Sign, Remove and Reset	3 Ea	\$485.55	\$1,456.65	\$125.00	\$375.00	\$28.00	\$84.00	\$150.00	\$450.00	\$200.00	\$600.00	\$125.00	\$375.00
29)	Post, Mailbox, Remove and Reset	25 Ea	\$51.68	\$1,292.00	\$65.00	\$1,625.00	\$81.00	\$2,025.00	\$90.00	\$2,250.00	\$55.00	\$1,375.00	\$115.00	\$2,875.00
30)	Inspector Days	\$800 \$/day	10	\$8,000.00	14	\$11,200.00	20	\$16,000.00	14	\$11,200.00	18	\$14,400.00	10	\$8,000.00
TOTAL BID AMOUNT			\$182,608.10		\$183,675.24		\$184,355.25		\$199,392.00		\$201,985.50		\$210,047.00	
ADDITIONAL BIDDERS			CORRECTIONS											
Florence Cement Company			\$222,100.75 ^{2,3}		¹ Bidder's multiplication error was corrected.									
Al's Asphalt Paving Co.			\$233,028.00 ^{1,3}		² Bidder's summation error was corrected.									
Cadillac Asphalt, LLC			\$274,614.00		³ Bidder's total was adjusted to reflect corrections.									

SPECIAL ASSESSMENT DISTRICT TENTATIVE ASSESSMENT ROLL RIDGEWOOD DRIVE

Assumptions:

1. Frontage is defined by properties abutting Ridgewood Drive
2. In the event that conservation easements are filed with the Township, these numbers may change.

Tax ID Number	OWNER OF RECORD	FRONTAGE	SIGNED	UNITS	SIGNED	TENTATIVE ASSESSMENT	ADDRESS
R-78-031-99-0014-000	Maril Esvridge	185 Ft.	- Ft.	1		\$ 8,607.18	45260 North Territorial
R-78-031-99-0013-000	Daniel & Julie Sinnott	192 Ft.	192 Ft.	1	1	\$ 8,607.18	13573 Ridgewood Drive
R-78-031-99-0012-000	Daniel & Lori Phillips	137 Ft.	137 Ft.	1	1	\$ 8,607.18	13705 Ridgewood Drive
R-78-031-99-0008-000	Gaetano Lipane	139 Ft.	139 Ft.	1	1	\$ 8,607.18	13725 Ridgewood Drive
R-78-031-99-0009-001	Tonia & Timothy Laughlin	194 Ft.	- Ft.	1		\$ 8,607.18	13775 Ridgewood Drive
R-78-031-99-0009-002	Dawn Kasperski	131 Ft.	131 Ft.	1	1	\$ 8,607.18	Vacant Parcel
R-78-031-99-0010-000	Doug & Anita Perry	164 Ft.	164 Ft.	1	1	\$ 8,607.18	13827 Ridgewood Drive
R-78-031-99-0011-000	Darrell Duncan	165 Ft.	165 Ft.	1	1	\$ 8,607.18	13861 Ridgewood Drive
R-78-015-99-0002-000	Lawrence Deschaw	170 Ft.	170 Ft.	1	1	\$ 8,607.18	13887 Ridgewood Drive
R-78-015-99-0003-000	Robert Monroe	159 Ft.	- Ft.	1		\$ 8,607.18	13925 Ridgewood Drive
R-78-015-99-0017-000	Raymond & Debra Stanczak	170 Ft.	170 Ft.	1	1	\$ 8,607.18	13961 Ridgewood Drive
R-78-015-99-0016-000	William James Hentges	171 Ft.	171 Ft.	1	1	\$ 8,607.18	13991 Ridgewood Drive
R-78-015-99-0015-001	Kenneth R & Carolyn J Hayes	107 Ft.	107 Ft.	1	1	\$ 8,607.18	14015 Ridgewood Drive
R-78-015-99-0011-001	James & Susan Mills	106 Ft.	106 Ft.	1	1	\$ 8,607.18	14000 Ridgewood Drive
R-78-015-99-0008-000	Bernabe & Lisa Ortiz	84 Ft.	84 Ft.	1	1	\$ 8,607.18	13980 Ridgewood Drive
R-78-015-99-0009-000	John & Joan Knoerl	84 Ft.	84 Ft.	1	1	\$ 8,607.18	13970 Ridgewood Drive
R-78-015-99-0006-000	Richard & Johnetta Stringfellow	84 Ft.	84 Ft.	1	1	\$ 8,607.18	13960 Ridgewood Drive
R-78-015-99-0007-000	Matthew & Lisa Markwardt	84 Ft.	84 Ft.	1	1	\$ 8,607.18	13966 Ridgewood Drive
R-78-015-99-0005-000	Gene R & Verna Hogle	159 Ft.	- Ft.	1		\$ 8,607.18	13928 Ridgewood Drive
R-78-015-99-0004-000	Michael Goebelbecker & Estella Pak-Zeng Woo	149 Ft.	- Ft.	1		\$ 8,607.18	13900 Ridgewood Drive
R-78-031-99-0001-000	Gerald & Donna Conger	151 Ft.	151 Ft.	1	1	\$ 8,607.18	13872 Ridgewood Drive
R-78-031-99-0002-000	Andrew & Linda Sivako	150 Ft.	150 Ft.	1	1	\$ 8,607.18	13840 Ridgewood Drive
R-78-031-99-0003-702	Dayne Davis	76 Ft.	76 Ft.	1	1	\$ 8,607.18	13808 Ridgewood Drive
R-78-031-99-0003-701	Eric & Julie Bachholzky	76 Ft.	76 Ft.	1	1	\$ 8,607.18	13824 Ridgewood Drive
R-78-031-99-0004-000	Gregory P Mackiewicz	155 Ft.	- Ft.	1		\$ 8,607.18	13776 Ridgewood Drive
R-78-031-99-0005-004	Mitchell & Lori Jerden	180 Ft.	180 Ft.	1	1	\$ 8,607.18	13740 Ridgewood Drive
R-78-031-99-0019-000	Daniel & Roberta K Kompolowicz	165 Ft.	165 Ft.	1	1	\$ 8,607.18	13700 Ridgewood Drive
R-78-031-99-0018-000	Jean M Knowles	163 Ft.	- Ft.	1		\$ 8,607.18	13580 Ridgewood Drive
R-78-031-99-0016-000	Praise Baptist Church	256 Ft.	256 Ft.	1	1	\$ 8,607.18	45180 North Territorial
TOTAL		4,204 Ft.	3,040 Ft.	29	22	\$ 249,608.10	

Note: Shading indicates that resident has signed petition.

I. PERCENTAGE BASED ON FRONTAGE (51% = 2,144.04)

SIGNED PETITION	3,040 =	72.3%
TOTAL FRONTAGE	4,204	

II. PERCENTAGE BASED ON UNITS (51% = 14.79 UNITS)

SIGNED PETITION	22 =	75.9%
TOTAL UNITS	29	

Updated: April 4, 2014

**CHARTER TOWNSHIP OF PLYMOUTH
STAFF REQUEST FOR BOARD ACTION**

Meeting date: 04/15/14

ITEM: Tree Removal & Replacement Agreement

BRIEF:

ACTION: Consider contract award.

DEPARTMENT/PRESENTER(S): Richard Reaume, Township Supervisor

BACKGROUND: The Township has signed settlement agreements with DuPont that allow for the removal and replacement of trees damaged by the herbicide Imprelis®. Based on those agreements the Township requested bids for removal of 13 damaged trees and replacement/planting of 73 evergreen trees at three (3) locations:

- Lake Pointe Soccer Park
- Miller Family Park
- Township Hall

Based on the specific guidelines regarding removal and planting in areas where DuPont Imprelis® product was applied the Township opted to interview the 3 low bidders to ensure each has a clear understanding of the requirements. Based on these interviews and past performance on previous Township projects it is recommended the project be awarded to Crimboli Nursery, Inc.

BUDGET/TIME LINE: General Fund 2014

RECOMMENDATION: Award contract.

PROPOSED MOTION:

I move to award the Tree Removal & Replacement Contract to Crimboli Nursery, Inc. in the amount of \$24,500.00 and authorize the execution of the contract documents by the Supervisor and the Clerk.

RECOMMENDATION: Moved by: _____ Seconded by: _____

VOTE: ___ KA ___ CC ___ NC ___ RD ___ RE ___ MK ___ RR

MOTION CARRIED _____

MOTION DEFEATED _____

ATTACHMENT A
BID TABULATION
TREE REMOVAL AND REPLACEMENT
For Bids Due March 12, 2014

<u>BIDDER</u>		<u>BID AMOUNT</u>		<u>REVISED BID</u>		<u>REMOVAL</u>	
						<u>Twp Hall</u>	<u>Miller</u>
GREAT LAKES LANDSCAPING 25121 Ryan Road Warren, MI 48091	LOW BID	TREE REMOVAL TOTAL	\$ 3,250.00	BID WITHDRAWN		\$ 500.00	\$ 2,750.00
		TREE PLANTING TOTAL	\$ 17,223.00				
		TOTAL	\$ 20,473.00				
RC Tuttle 2475 S. Hickory Ridge Milford, MI 48380		TREE REMOVAL TOTAL	\$ 1,560.00	TREE REMOVAL TOTAL	\$ 1,560.00	\$ 240.00	\$ 1,320.00
		TREE PLANTING TOTAL	\$ 20,705.00	TREE PLANTING TOTAL	\$ 25,669.00		
		TOTAL	\$ 22,265.00	TOTAL	\$ 27,229.00		
Crimboli 50145 Ford Road Canton, MI 48187		TREE REMOVAL TOTAL	\$ 2,600.00	LOW BID	TREE REMOVAL TOTAL	\$ 2,600.00	\$ 400.00
		TREE PLANTING TOTAL	\$ 21,900.00		TREE PLANTING TOTAL	\$ 21,900.00	\$ 2,200.00
		TOTAL	\$ 24,500.00		TOTAL	\$ 24,500.00	
OWEN'S LANDSCAPING 38167 Abruzzi Drive Westland, MI 48185		TREE REMOVAL TOTAL	\$ 4,105.00			\$ 550.00	\$ 3,555.00
		TREE PLANTING TOTAL	\$ 22,277.00				
		TOTAL	\$ 26,382.00				
Maverick Property Maintenance, LLC 9175 General Court Plymouth, MI 48170		TREE REMOVAL TOTAL	\$ 2,647.00			\$ 400.00	\$ 2,247.00
		TREE PLANTING TOTAL	\$ 26,353.00				
		TOTAL	\$ 29,000.00			\$ 8,527.00	42%
Ann Arbor Landscaping 3200 E. North Territorial Road Ann Arbor, MI 48105		TREE REMOVAL TOTAL	\$ 4,925.00			\$ 750.00	\$ 4,175.00
		TREE PLANTING TOTAL	\$ 24,800.00				
		TOTAL	\$ 29,725.00				
J. Heinz Landscaping 649 Leddy Saginaw, MI 48609		TREE REMOVAL TOTAL	\$ 3,080.00			\$ 550.00	\$ 2,530.00
		TREE PLANTING TOTAL	\$ 31,035.00				
		TOTAL	\$ 34,115.00				
Franks Landscaping 26204 Doxator Dearborn Heights, MI 48127		TREE REMOVAL TOTAL	\$ 10,622.00			\$ 1,554.00	\$ 9,068.00
		TREE PLANTING TOTAL	\$ 24,060.00				
		TOTAL	\$ 34,682.00				
All American Tree Service 22781 Griswold Road Lyon Township, MI 48178		TREE REMOVAL TOTAL	\$ 1,550.00			\$ 400.00	\$ 1,150.00
		TREE PLANTING TOTAL	\$ 46,563.00				
		TOTAL	\$ 48,113.00				
ERIE CONSTRUCTION, LLC 22051 Commerce Drive Woodhaven, MI 48183		TREE REMOVAL TOTAL	\$ 5,122.70			\$ 791.80	\$ 4,330.90
		TREE PLANTING TOTAL	\$ 56,103.30				
		TOTAL	\$ 61,226.00				

TREE PLANTING AGREEMENT

THIS AGREEMENT is dated as of the _____ day of _____ in the year 2014 by and between **Charter Township of Plymouth** (hereinafter called OWNER) and **Crimboli Nursery Inc.** (hereinafter called CONTRACTOR).

OWNER and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

CONTRACTOR shall complete all Work as specified or indicated in Contract Documents.

The Contract Documents which comprise the entire agreement between OWNER and CONTRACTOR consist of the following:

- ✓ **THIS AGREEMENT**
- ✓ **SIGNED PROPOSAL AND ALL ATTACHMENTS AND INSURANCE**
- ✓ **ALL REQUIREMENTS OF THE REQUEST FOR PROPOSAL**

IN WITNESS WHEREOF, OWNER and CONTRACTOR have signed this Agreement in triplicate. One counterpart each has been delivered to OWNER, CONTRACTOR and PROJECT MANAGER. All portions of the Contract Documents have been signed or identified by OWNER and CONTRACTOR or by PROJECT MANAGER on their behalf.

This Agreement will be effective on _____, 2014.

OWNER: **CHARTER TOWNSHIP OF PLYMOUTH**

By: _____
Richard M. Reaume, Township Supervisor Date _____

By: _____
Nancy Conzelman, Township Clerk Date _____

CONTRACTOR: **CRIMBOLI NURSERY INC.**

By: _____
Signature Date _____

Printed Name Title _____

COPY

BID FORMS

FOR BIDS DUE MARCH 12, 2014

SITE 1 – PLYMOUTH TOWNSHIP HALL– 9955 N. HAGGERTY ROAD

Tree No. refers to tree number on the attached site map for this property ONLY.

	TREE No.	SPECIES	HEIGHT	PRICE
1.	17	White Pine	18 FT	\$ 200 ⁰⁰
2.	20	White Pine	18 FT	\$ 200 ⁰⁰
			SITE 1 TOTAL	\$ 400⁰⁰

SITE 2 – MILLER FAMILY PARK SITE – 40198 ANN ARBOR TRAIL

Tree No. refers to tree number on the attached site map for this property ONLY.

	TREE No.	SPECIES	HEIGHT	PRICE
1.	6	White Pine	18 FT	\$ 200 ⁰⁰
2.	7	White Pine	18 FT	\$ 200 ⁰⁰
3.	9	White Pine	31 FT	\$ 200 ⁰⁰
4.	10	White Pine	18 FT	\$ 200 ⁰⁰
5.	12	White Pine	22 FT	\$ 200 ⁰⁰
6.	13	White Pine	15 FT	\$ 200 ⁰⁰
7.	15	White Pine	20 FT	\$ 200 ⁰⁰
8.	16	White Pine	20 FT	\$ 200 ⁰⁰
9.	17	White Pine	17 FT	\$ 200 ⁰⁰
10.	20	White Pine	17 FT	\$ 200 ⁰⁰
11.	22	White Pine	14 FT	\$ 200 ⁰⁰
			SITE 2 TOTAL	\$ 2,200⁰⁰

TOTAL PRICE FOR TREE REMOVALS \$ 2,600⁰⁰

BID FORMS - 1

DuPont Imprelis® Damage Tree Removal & Replacement

Charter Township of Plymouth

BID FORMS
FOR BIDS DUE MARCH 12, 2014

ONE PRICE FOR EACH SPECIES

COMMON NAME	SIZE*	QUANTITY	TOTAL PRICE
Norway Spruce	7-8'	11	\$ 3,300 ⁰⁰
Serbian Spruce	7-8'	10	\$ 3,000 ⁰⁰
Black Hills Spruce	7-8'	5	\$ 1,500 ⁰⁰
White Spruce	7-8'	5	\$ 1,500 ⁰⁰
White Fir	7-8'	10	\$ 3,000 ⁰⁰
Frasier Fir	7-8'	10	\$ 3,000 ⁰⁰
Balsam Fir	7-8'	10	\$ 3,000 ⁰⁰
Eastern Red Cedar	7-8'	6	\$ 1,800 ⁰⁰
Eastern Hemlock	7-8'	6	\$ 1,800 ⁰⁰
		TOTAL PRICE	\$ 21,900⁰⁰

PREFERRED SIZE IS 7 - 8 FOOT.

The above listed bid figures constitute the aggregate amount quoted herein is based upon the above quantities and the unit prices indicated. Extensions to and deletions from the contract shall be based upon the unit prices quoted herein. The unit prices for the bid items include all labor, equipment, materials, and incidental items as indicated in the planting specifications and detail required to provide the Owner with a complete installation ready for use.

Each bidder shall sign and date the proposal in long hand giving his name, address and status (individual, partnership or corporation). Bids which are not signed by the individual making them should have attached thereto a power of attorney, evidencing authority to act as agent for the person for whom it is signed.

Only those items listed in the proposal are pay items, and other work called for in the specifications is classed as incidental and the cost shall be included in the prices bid in the proposal.

BID FORMS
FOR BIDS DUE MARCH 12, 2014

Pursuant to Michigan Public Act 517 of 2012, any Bidder that submits a bid on a request for proposal with Plymouth Township shall certify that Bidder is not an Iran linked business. An Iran linked business is not eligible to submit a bid on a request for proposal with the Township. See attached definitions regarding this certification.

The undersigned Bidder does hereby certify, pursuant to Michigan Public Act 517 of 2012, that:

Bidder is not a person engaging in investment activities in the energy sector of Iran, including a person that provides oil or liquefied natural gas tankers, or products used to construct or maintain pipelines used to transport oil or liquefied natural gas, for the energy sector of Iran, or

Bidder is not a financial institution that extends credit to another person if that person will use the credit to engage in investment activities in the energy sector of Iran.

Date: 3/11/14

Name: ADAM SULEK

By: 

Its: GENERAL MANAGER

Subscribed and sworn to before me, a Notary Public on this 11th day of March, 2014.

REBEKAH J. McKINNEY
Notary Public, Wayne County, MI
Acting in Wayne County
My Commission Expires January 10, 2015

Notary Public Rebekah J. McKinney
Wayne County, Michigan
My Commission Expires: 1-10-2015

BID FORMS
FOR BIDS DUE MARCH 12, 2014

DEFINITIONS

- (A) "Energy sector of Iran" means activities to develop petroleum or natural gas resources or nuclear power in Iran.
- (B) "Investment" means 1 or more of the following:
- i. A commitment or contribution of funds or property.
 - ii. A loan or other extension of credit.
 - iii. The entry into or renewal of a contract for goods or services.
- (C) "Investment activity" means 1 or more of the following:
- i. A person who has an investment of \$20,000,000.00 or more in the energy sector of Iran.
 - ii. A financial institution that exceeds \$20,000,000.00 or more in credit to another person, for 45 days or more, if that person will use the credit for investment in the energy sector of Iran.
- (D) "Iran" means any agency or instrumentality of Iran
- (E) "Iran linked business" means either of the following:
- i. A person engaging in investment activities in the energy sector of Iran, including a person that provides oil or liquefied natural gas tankers or products used to construct or maintain pipelines used to transport oil or liquefied natural gas for the energy sector of Iran.
 - ii. A financial institution that extends credit to another person, if that person will use the credit to engage in investment activities in the energy sector of Iran.
- (F) "Person" means any of the following:
- i. An individual, corporation, company, limited liability company, business association, partnership, society, trust, or any other nongovernmental entity, organization, or group.
 - ii. Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in section 1701(c) (3) of the international financial institutional act, 22 USC 262r(c) (3).
 - iii. Any successor, subunit, parent company, or subsidiary of, or company under common ownership or control with, any entity described in subparagraph (i) or (ii).
- (G) "Public entity" means this state or an agency or authority of this state, school district, community college district, intermediate school district, city, village, township, county, public authority, or public airport authority.

BID FORMS
FOR BIDS DUE MARCH 12, 2014

The Undersigned, as bidder, hereby declares this bid is made in good faith without fraud or collusion with any persons bidding, and that they have examined the specifications and location of the work described herein and is fully informed as to the nature of the work and the conditions relating to its performance.

The bidder acknowledges that they have not received or relied upon any representative or warranties of any nature whatsoever from the Charter Township of Plymouth, its agents or employees, as to any conditions to be encountered in accomplishing the work specifically including project site conditions, and that this bid is based solely upon the bidder's own independent business judgment.

The bidder to whom this contract is awarded will not be entitled to any additional compensation by reason of conditions being different from those anticipated or by reason of bidder failing to fully acquaint himself with the site or subsoil conditions, the conditions and the work now in place or on account of interference by the Township or by any other contractor's activities which affect the work of this contract.

The Undersigned, as bidder, agrees to make their own determination as to soil and subsoil conditions.

The Undersigned, as bidder, agrees to assume all risk and responsibility and shall complete the work in whatever material (soil and subsoil) and under whatever conditions he may encounter or create without extra cost to the Township.

The Undersigned, as bidder, having reviewed and become familiarized with all the local conditions likely to be encountered affecting the cost of the work, and having carefully examined each and every item of the Contract Documents, including the specifications, details, alternates and addenda issued which bidder fully understands and hereby makes all conditions and requirements thereof a part of this proposal, does hereby declare that he will contract to provide all materials, supplies, labor, tools, equipment, permits and necessary services to be performed and complete all the work incidental thereto in accordance with the attached specifications.

The Undersigned agrees to execute a Contract providing that the Contractor be notified of the acceptance within sixty (60) days of the deadline for submittal of proposals.

NAME OF FIRM: CRIMBOLI NURSERY, INC.
Individual partnership corporation (circle one)

IS FIRM A DuPont Imprelis® Qualified Tree Replacement Company? (circle one) YES NO

If NO, are you able to provide a 2-year replacement guarantee? (circle one) YES NO

ADDRESS: 50145 FORD RD
CANTON, MI 48187

PHONE: 734-495-1700 EMAIL: CRIMBOLILANDSCAPE@GMAIL.COM

[Signature] PRESIDENT
NAME (signature) TITLE
DENNIS CRIMBOLI 3/11/14
NAME (print) DATE

BID FORMS - 5

DuPont Imprelis® Damage Tree Removal & Replacement

Charter Township of Plymouth

**ADDENDUM I
REQUEST FOR PROPOSAL
DuPont Imprelis® DAMAGE TREE REMOVAL & REPLACEMENT
CHARTER TOWNSHIP OF PLYMOUTH**

The following information represents answers to questions received. Please place the following information and requests into your original Request for Proposal document as **Addendum I** to the document. Include an original signed copy of this addendum with your bid submission.

1. Please clarify when the bids are due.

ANSWER

Sealed proposals must be received as described below:

DATE: WEDNESDAY, MARCH 12, 2014
TIME: No later than 3:00 pm
PLACE: Plymouth Township Clerk's Office
9955 N. Haggerty Road
Plymouth, MI 48170

2. Do the DuPont qualified tree replacement companies offer an automatic 2 year warranty ... With no question of cause of failure if the tree dies?

ANSWER

All questions regarding the DuPont Qualified tree replacement companies should be directed to DuPont and/or those companies who have sought out and received qualification status by DuPont. Please visit <http://imprelis-facts.com/> for more information.

3. Is the Plymouth DPW going to take care of the trees once they are planted, i.e. water & fertilize if a two (2) year warranty is offered?

ANSWER

To work to ensure the success of the trees Plymouth Township will follow a tree maintenance program as stipulated by our tree arborist consultant Owen Tree Service, 225 N. Lake George Rd, Attica, MI 48412.

4. The activated charcoal requirement is not on the DuPont website. Is this still a requirement?

ANSWER

Use of activated charcoal shall be completed in accordance with the most up-to-date DuPont Planting Guidelines available at <http://imprelis-facts.com/>.

5. Is a DuPont Imprelis® qualified tree replacement company given preference over a non-qualified company?

ANSWER

DuPont does not require that a DuPont Imprelis® qualified tree replacement company be selected; therefore, the Township will consider the whole of all aspects of each bid submission prior to making our selection.

ADDENDUM I
REQUEST FOR PROPOSAL
DuPont Imprelis® DAMAGE TREE REMOVAL & REPLACEMENT
CHARTER TOWNSHIP OF PLYMOUTH

I have received and read Addendum I for the Request for Proposal for DuPont Imprelis® Damage Tree Removal and Replacement Project.

CRIMBOLI NURSERY, INC.
NAME OF FIRM


NAME (SIGNATURE)

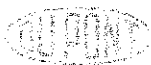
DENNIS CRIMBOLI
NAME (PRINT)

PRESIDENT
NAME (TITLE)

3/11/14
DATE

NOTE:

INCLUDE THIS SIGNED DOCUMENT WITH YOUR BID SUBMISSION



Guidelines for Removal and Replanting of Trees on Properties That have been Treated with Imprelis® Herbicide

DuPont has initiated a claims resolution process to compensate, and in some cases assist, lawn care operators and property owners in the replacement of trees that may have been damaged through the use of Imprelis®. DuPont strongly encourages participation in that process to ensure proper removal and replacement of trees and to obtain the benefits of the tree warranty provided by DuPont.

The following guidelines are for those property owners who remove and replace trees on their own, outside of the claims process. If you choose to remove a potentially impacted tree for which you wish to make a claim under the claims process, DuPont will evaluate your claim as part of this claims process. Until that evaluation has occurred, DuPont cannot provide assurances about your claim. If you believe that a potentially impacted tree needs to be removed prior to evaluation under the claims process, please be sure to follow Photography Instructions Before Removing Trees, available at www.imprelis-facts.com.

If your property was treated with labeled use rates of Imprelis® on or before July 15, 2011, you may replant trees on your property using the following guidelines:

REMOVAL AND PLANTING

- The property owner is responsible for compliance with all laws, regulations and other applicable restrictions, including those governing excavation and utilities, removal of trees, protection of workers, and disposal of tree and soil material.
- DuPont recommends that all plant materials used to replace damaged trees conform to the current standards for nursery stock as published by The American Nursery and Landscape Association (ANSI Standard Z60.1) and should be selected from nurseries that have been inspected by state agencies.
- DuPont also recommends that planting practices conform to recognized standards addressing the size and shape of the pit, placement and handling of the plant, backfill, mulching, and staking. Those practices can be obtained from your local nursery, extension agency, or arborist service.
- The replacement plant should be watered according to nursery recommendations.
- The property owner should ensure adherence to best management practices consistent with the geographic area in which it is performing this work, taking into account any unique environmental and climate conditions, and any state, regional or local ordinances.

DISPOSAL OF MATERIAL

- DuPont recommends disposal of tree materials in solid waste landfills, where landfills will accept such waste.
- No tree debris should be left on site.
- The Imprelis® label prohibits the use of clippings for mulch or compost. Under no circumstances should tree material be used for mulch or compost or disposed of in facilities that would turn it into compost or mulch (e.g., recycling).
- Trees that are cut down may be used for lumber, firewood, or to fuel various wood burning processes, if such usage is otherwise consistent with state, regional and local regulations. Open burning is also an alternative, if approved under local regulations.

REQUEST FOR PROPOSALS



DuPont Imprelis® DAMAGE TREE REMOVAL & REPLACEMENT

BIDS DUE WEDNESDAY, MARCH 12, 2014

CHARTER TOWNSHIP OF PLYMOUTH

734-354-3270 ext. 4

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FOR BIDS DUE MARCH 12, 2014

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BID ADVERTISEMENT

FOR BIDS DUE MARCH 12, 2014

CHARTER TOWNSHIP OF PLYMOUTH

DuPont Imprelis® DAMAGE TREE REMOVAL & REPLACEMENT PROJECT

Sealed proposals will be received by the Charter Township of Plymouth at the Office of the Clerk, Plymouth Township Hall, 9955 N. Haggerty Road, Plymouth, MI 48170 until **3:00 PM**, prevailing local time on Wednesday, March 12, 2014 at which time the bids will be publicly opened and read aloud for the DuPont Imprelis® DAMAGE TREE REMOVAL & REPLACEMENT PROJECT.

Instructions to bidders and specifications may be obtained at the Office of the Clerk, Plymouth Township Hall, 9955 N. Haggerty Road, Plymouth, Michigan 48170 on or after February 20, 2014. You may also register with the Michigan Inter-governmental Trade Network (MITN) at www.govbids.com/scripts/mitn/Public/home.asp.

Project Scope Includes:

- A. Remove or arrange for the removal of approximately 13 evergreen trees damaged and/or killed by DuPont Imprelis® and provide proper disposal.
- B. Furnish and Install approximately 73 balled and burlap evergreen trees, 7 foot – 8 foot, on property owned by Plymouth Township.

All bids remain firm and cannot be withdrawn for a period of sixty (60) days.

The Owner reserves the right to reject any or all bids, to waive any irregularities to the bids and to make the award in any manner deemed to be in the best interest of the Owner.

ANY INQUIRIES REGARDING THIS BID ARE TO BE DIRECTED TO:

Susan Vignoe, Solid Waste and Public Service Coordinator
734-354-3270 ext. 4.

Or

Ann Wallace, Aide to the Supervisor
734-354-3203

COMPLETED BIDS INCLUDE BID FORM 1 thru BID FORM 5 – ONE (1) ORIGINAL AND TWO (2) COPIES, MUST BE SUBMITTED TO:

**Nancy Conzelman
Plymouth Township Clerk
Plymouth Township Hall
9955 N Haggerty Rd
Plymouth, MI 48170**

INSTRUCTIONS TO BIDDERS
FOR BIDS DUE MARCH 12, 2014

1. SCOPE OF WORK

- A. TREE REMOVAL Remove or arrange for the removal of approximately 13 evergreen trees damaged and/or killed by DuPont Imprelis® and provide proper disposal. Signed documentation of proper disposal per DuPont requirements must be presented to Project Manager.
- B. TREE PLANTING Furnish and Install approximately 73 balled and burlap evergreen trees, 7 foot – 8 foot, on property owned by Plymouth Township.

Work shall be done in accordance with the LANDSCAPE PLANTING SPECIFICATIONS attached and includes:

- Provide for safe removal and proper disposal of marked trees includes stump grinding.
- Prepare and/or dig planting pits for new trees.
- Provide and apply mulch.
- Thoroughly water trees in at time of planting.

Please bid on the number of trees to remove and replant as shown for each location below; however, note that quantities are not guaranteed and may increase or decrease. Final payment will be based on actual quantities.

Removal and Planting locations will occur in 3 locations throughout the community:

<u>LOCATION</u>	<u>ADDRESS</u>	<u>REMOVE</u>	<u>PLANT</u>
Plymouth Township Hall	9955 N. Haggerty Road	2	2
Miller Family Park	40198 Ann Arbor Trail	11	13
Lake Pointe Soccer Park	14435 Haggerty Road	0	58
<u>TOTAL</u>		13	73

2. PROJECT START DATE

The project start date will be on or about April 1, 2014. The Contractor is to make a sincere effort to complete the project by May 1, 2014, weather permitting. Date can be extended with approval of Plymouth Township.

3. FEES FOR HANDLING ADDITIONAL WORK

Any adjustment for additional work performed or deleted from this contract shall be paid on the basis of the unit prices submitted in the Proposal Form. Items not covered by the unit prices shall be negotiated between the Owner and the Contractor prior to their installation.

INSTRUCTIONS TO BIDDERS

FOR BIDS DUE MARCH 12, 2014

4. **COMMENCING OF WORK**

If awarded the Contract, the Undersigned agrees to sign the contract within Seven (7) days of the award of the Contract.

5. **MISS DIG**

Contractor is responsible for contacting MISS DIG prior to starting work.

6. **COMPLETION OF WORK**

The project shall be substantially completed on or before May 1, 2014, including restoration and clean up. The final completion date for the project, allowing for watering and cultivation is May 1, 2014. Date can be extended with approval of Plymouth Township.

7. **INSURANCE REQUIREMENTS**

The contractor shall not commence work under this contract until he has obtained the insurance required under this paragraph. **Any subcontractors** utilized must also obtain the insurance required under this paragraph. All coverage shall be with insurance companies licensed and admitted to do business in Michigan. All coverage shall be with insurance carriers acceptable to the Charter Township of Plymouth.

A. **Worker's Compensation:** The contractor shall procure and maintain during the life of this contract, Worker's Compensation Insurance, including Employer's Liability, in accordance with all applicable statutes of the State of Michigan.

B. **Commercial General Liability:** The contractor shall procure and maintain during the life of this contract, Commercial General Liability Insurance on an "Occurrence Basis" with limits not less than \$1,000,000.00 per occurrence and/or aggregate combined single limit, Personal Injury, Bodily Injury, & Property Damage. Coverage shall include the following extensions: (A) Contractual Liability; (B) Products & Completed Operations; (C) Independent Contractors Coverage; (D) Broad Form General Liability Extensions or equivalent; (E) Deletion of all Explosion, Collapse, & Underground (XCU) Exclusions, if applicable.

C. **Motor Vehicle Liability:** The contractor shall procure and maintain during the life of this contract Motor Vehicle Liability Insurance, including Michigan No-Fault Coverages, with limits of liability not less than \$1,000,000.00 per occurrence combined single limit, Bodily Injury, & Property Damage. Coverage shall include owned, non-owned, & all hired vehicles.

INSTRUCTIONS TO BIDDERS

FOR BIDS DUE MARCH 12, 2014

- D. **Additional Insured:** Commercial General Liability & Motor Vehicle Liability Insurance, as described above, shall include an endorsement stating that the following shall be Additional Insured: The Charter Township of Plymouth, all elected & appointed officials, all employees & volunteers, all boards, commissions, and/or authorities & board members, including employees & volunteers thereof.
- E. **Cancellation Notice:** Worker's Compensation, Commercial General Liability Insurance, as described above, shall include an endorsement stating the following: "It is understood & agreed that Thirty (30) days advanced written notice of cancellation, non-renewal, reduction, and/or material change shall be sent to:

**Charter Township of Plymouth
Office of the Clerk
9955 N Haggerty Rd
Plymouth, MI 48170**

- F. **Proof of Insurance Coverage:** The contractor shall provide the Charter Township of Plymouth at the time that the contracts are returned by him/her for execution, certificates & policies as listed below:
- a) Copy of Certificate of Insurance for Worker's Compensation;
 - b) Copy of Certificate of Insurance for Commercial General Liability.
 - c) Copy of Certificate for Vehicle Liability;
 - e) If so requested, certified copies of all policies mentioned above will be furnished.
- G. If any of the above coverages expire during the term of this contract, the contractor shall deliver renewal certificates and/or policies to the Charter Township of Plymouth at least ten (10) days prior to the expiration date.

8. TRAFFIC CONTROL

The Contractor shall provide traffic control warning signs, lights, flagmen, arrows, etc. as required by law. These shall be in accordance with the Michigan Manual of Uniform Traffic Control Devices and shall be incidental to the Contract.

9. THE TOWNSHIP' S RIGHT TO CHANGE QUANTITIES

Plymouth Township reserves the right to eliminate any item shown in the unit price sheet and/or to increase/decrease the quantities shown in the unit price schedule by as much as 10 trees without adjusting the unit prices shown in this proposal form. The Contract is to be computed on the basis of unit prices submitted in the proposal. The Owner reserves the right to make additions to or deletions from the Contract at any time during the period of the Contract upon written notice to the Contractor. The price of additions or deletions shall be computed on the basis of unit prices quoted in the proposal.

INSTRUCTIONS TO BIDDERS

FOR BIDS DUE MARCH 12, 2014

10. MISCELLANEOUS

- A. All purchases are to be For Official Business of Plymouth Township only.
- B. The Township reserves the right to waive any and all irregularities or informalities contained herein, or to select any bid or proposal in whole or in part which is deemed to be in the Township's best interest.
- C. Plymouth Township will not discriminate on the basis of race, color, natural origin, sex, religion, age, or disability in employment or the delivery of services.

LANDSCAPE REMOVAL & PLANTING SPECIFICATIONS

FOR BIDS DUE MARCH 12, 2014

The work under this section consists of furnishing all labor, miscellaneous materials and equipment required to completely execute the landscape plantings as specified and shown on the drawings.

1. **JOB CONDITIONS**

- A. The Contractor must acknowledge that they have examined the site, plans and specifications for the proposed project. Contractor shall verify drawing dimensions, quantities and actual field conditions and inspect related work and adjacent surfaces. The Contractor shall report to the Project Manager all conditions which prevent proper execution.
- B. The Contractor shall determine the exact location of all existing utilities, structures and underground utilities and shall conduct their work so as to prevent interruption of service or damage to them. The Contractor shall protect existing structures and utility services and be responsible for their replacement if damaged by the contractor.
- C. If existing plant material is designated to be saved, protective measures should be implemented, such as the placement of protective fencing and stakes at the dripline (at a minimum) around each tree. No vehicle or other construction equipment shall be parked or stored within the dripline of any tree and other plant material intended to be saved. No alteration of the existing grade shall occur within the dripline of any tree or any other plant material intended to be saved.

2. **MATERIALS STORAGE AND CLEAN-UP**

The Contractor shall keep the premises free from rubbish and all debris at all times and shall arrange for their material storage so as not to interfere with general park operations and with the operation of the project. All unused materials, rubbish and debris shall be removed from the site.

3. **MATERIALS**

- A. Plant List: Trees to be used in the project include but are not limited to:

BOTANICAL NAME	COMMON NAME	QUANTITY
Picea abies	Norway Spruce	11
Picea omorika	Serbian Spruce	10
Picea glauca var. densata	Black Hills Spruce	5
Picea glauca	White Spruce	5
Abies concolor	White Fir	10
Abies fraseri	Frasier Fir	10
Abies balsamea	Balsam Fir	10
Juniperus virginiana (miller)	Eastern Red Cedar	6
Tsuga canadensis (miller)	Eastern Hemlock	6

Please make every effort to supply plant species as listed; however, substitutions are allowable based on approval by Township.

LANDSCAPE REMOVAL & PLANTING SPECIFICATIONS

FOR BIDS DUE MARCH 12, 2014

- B.** Plant Material: All plant material shall be balled and burlapped (B & B). Trees are to be at heights between 7 foot and 8 foot with ball size as stated in American Standard for Nursery Stock, ANSI Z60:

<u>TREE HEIGHT</u>	<u>MINIMUM BALL SIZE</u>
7 FOOT	26 INCHES
8 FOOT	28 INCHES

****Plant material shall not be dug from sandy soils. Sandy loam to heavy soils required.****

- C.** Water: Water shall be supplied by the Township to the contractor for plantings until such time that the work has been accepted in writing by the Project Manager.
- D.** Topsoil: The Contractor shall furnish sufficient topsoil to properly install all work as specified herein and as shown on the drawings.

Topsoil furnished by the Contractor shall be natural, screened, fertile, friable soil which contains organic material and shall have a PH value between 6 and 7. It shall not contain toxic substances which maybe harmful to plant growth. It shall be free of any stones (1/2") one-half inch in diameter or larger and shall be free from subsoils and shall be clean and free from clay, lumps, plant roots, sticks, gravel, trash, weeds or other objects which might be a hindrance to planting operations.

- E.** Mulch: Mulch shall consist of clean, Shredded Hardwood Bark, free from any other foreign matter. Shredded bark pieces shall be approximately 1" to 3" in length and shall be subject to the approval of the Owner. Shredded bark shall be uniformly placed at a 4" thickness upon soil bed pulling 1" away from trunk.

4. PLANTING OPERATIONS

- A.** Trees shall be planted within close proximity to trees removed due to DuPont Imprelis® damage. Township will stake locations.
- B.** The Contractor shall be responsible for planting at correct grades and alignment. Rootball shall be placed 0 – 3" above finish grade as explained in tree specifications.
- C.** Planting shall not be done where:
- a.** The depth of soil over underground constructions, obstructions or rock is insufficient to accommodate the roots.

LANDSCAPE REMOVAL & PLANTING SPECIFICATIONS

FOR BIDS DUE MARCH 12, 2014

- b.** The stone, boulders or other obstruction cannot be broken and removed by hand methods in the course of digging plant pits of the usual size.

The Township will allow for variation depending on planting location; however, the pit around the new tree root ball shall be at least 12 inches of new backfill soil from the edge of the root ball to the wall of the pit on all sides.

- D.** Care shall be taken to ensure that the root ball does not dry out or otherwise be exposed to damaging elements during the planting process.
- E.** Circular pits with vertical sides shall be excavated for all plants. Diameter of pits for all plants shall be at least two and one half (2-1/2) times greater than the diameter of the rootball or container. The depth of pits for trees shall be enough to accommodate the ball or container soil height when the plant is set to finished grade.

All excavated soil must be removed from the site and disposed of based on DuPont Imprelis disposal guidelines and specifications.

Notify the Owner and Project Manager in writing of all soil or drainage conditions which the Contractor considers detrimental to growth of plant material. State condition and submit proposal for correcting condition if feasible including change in cost, if any.

- F.** Planting pits and rootball shall be watered thoroughly while backfilling to obtain maximum saturation.
- G.** Set all plants plumb and straight. They shall be faced to give the best appearance or relationship to adjacent structures. No burlap shall be pulled out from under balls. Platforms, wire and surplus binding from top and sides of the balls shall be removed.

B&B plants shall have the burlap cut away and removed from the top third of the rootball before backfilling occurs. All burlap cut away from B&B plants shall **not** be placed in planting pit; excess burlap shall be disposed of in a proper manner. Trees shall have earth watering basins constructed at the base of the trees.

Excess excavated soil shall be removed from the site unless otherwise directed by the Project Manager. All soil shall be removed and disposed of based on DuPont Imprelis® disposal guidelines specifications.

- H.** All DuPont Imprelis guidelines for tree removal and planting must be followed, including using activated charcoal in the backfill in accordance with manufacturer's instructions.

LANDSCAPE REMOVAL & PLANTING SPECIFICATIONS

FOR BIDS DUE MARCH 12, 2014

- I. After setting and firming trees, water immediately.
 - J. Township will provide a water source at our DPW building. Our DPW building is located at 46555 Port Street, Plymouth, MI 48170.
 - K. The Contractor shall spray each tree with an Anti-Transpirant approved by the Project Manager at time of planting and again between June and July provided weather conditions allow and when approved by the project manager.
5. **REMOVAL**
Existing Trees to be Removed: Existing trees shown on the plans are to remain unless otherwise marked on the plans or in the field/on-site. Trees marked for removal shall be brought to the ground by safe means without injury to adjacent plant material, etc. cutting as close to the ground as possible. Grind stumps to twelve inches (12") below grade. Fill hole with landscape grade, clean topsoil. Mound slightly so soil is at grade after settling. Restore with lawn seed to match existing. Remove all debris from site.
- All tree material woodchips, brush, wood must be removed from site and disposed of per DuPont Specifications.
6. **RESTORATION**
All areas disturbed by construction shall be restored to the satisfaction of the Owner at no additional cost to the Owner.
- Restoration may include, but is not limited to, placement of clean topsoil in any ruts, placement of sod in disturbed lawn areas, etc.
7. **MAINTENANCE**
During the course of planting, excess and waste materials shall be continuously and promptly removed, and lawn areas kept clear. Debris, rubbish, subsoil and waste materials shall be cleaned and removed from site.

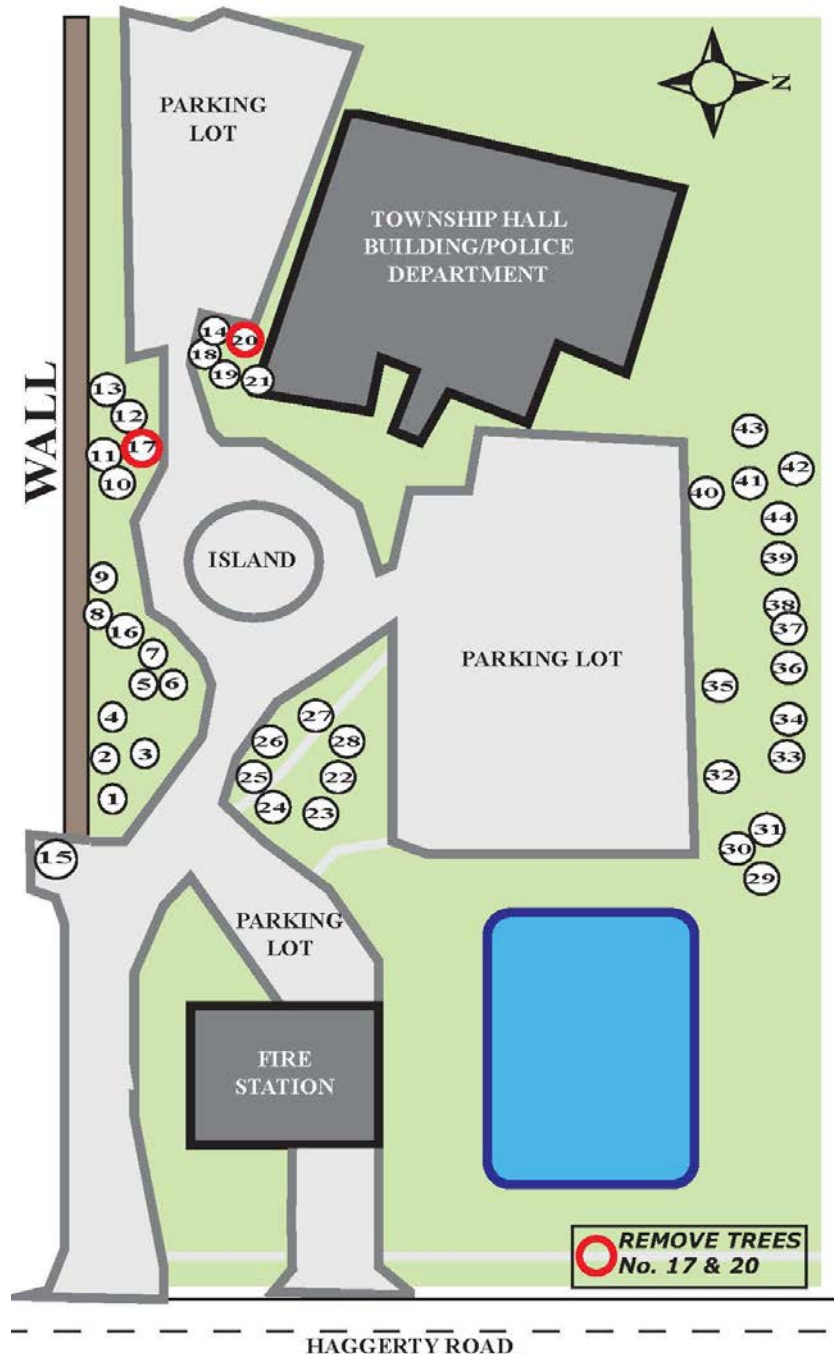
SITE MAPS

FOR BIDS DUE MARCH 12, 2014

PLYMOUTH TOWNSHIP HALL PROPERTY

9955 N. HAGGERTY ROAD

TREES TO BE REMOVED		
TREE No.	SPECIES	HEIGHT
17	White Pine	18 FT
20	White Pine	18 FT



MAPS - 1

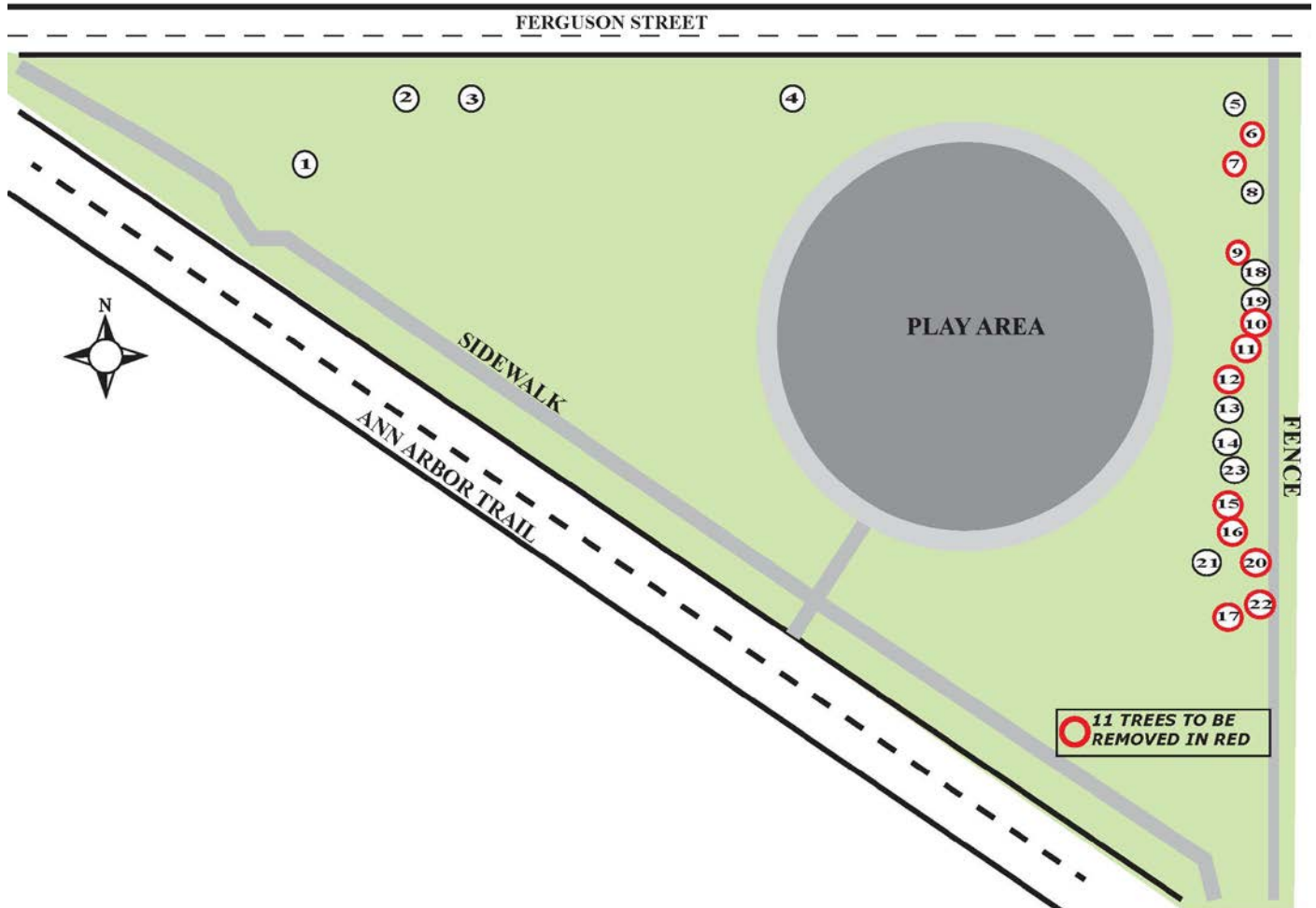
SITE MAPS

FOR BIDS DUE MARCH 12, 2014

SITE 2 – MILLER FAMILY PARK

40198 ANN ARBOR TRAIL

TREES TO BE REMOVED		
TREE No.	SPECIES	HEIGHT
6	White Pine	18 FT
7	White Pine	18 FT
9	White Pine	31 FT
10	White Pine	18 FT
12	White Pine	22 FT
13	White Pine	15 FT
15	White Pine	20 FT
16	White Pine	20 FT
17	White Pine	17 FT
20	White Pine	17 FT
22	White Pine	14 FT



MAPS - 2

DuPont Imprelis® Damage Tree Removal & Replacement

Charter Township of Plymouth

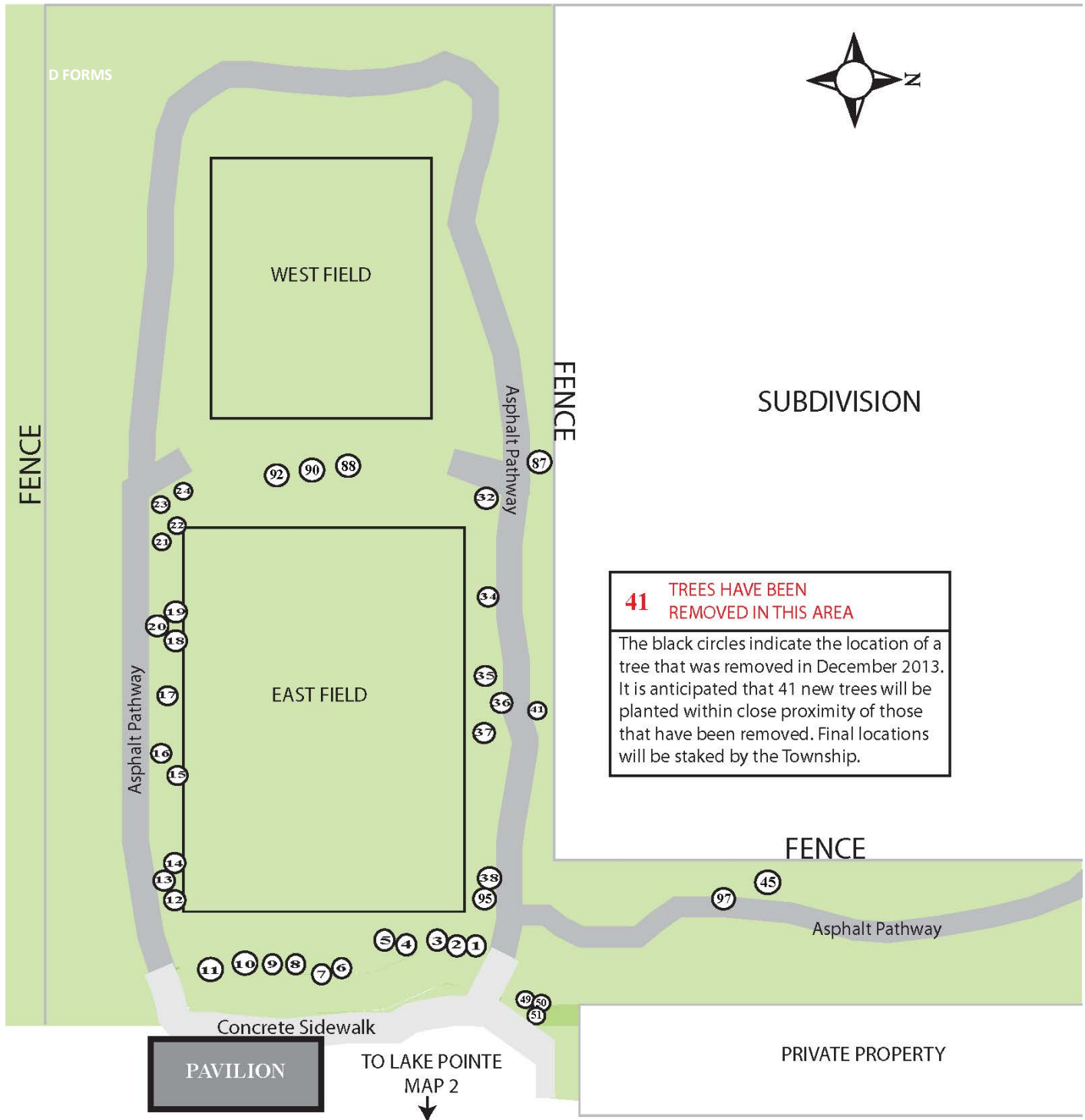
SITE MAPS

FOR BIDS DUE MARCH 12, 2014

SITE 2 - LAKE POINTE SOCCER PARK MAP 1 OF 2

14435 HAGGERTY ROAD

SUBDIVISION



MAPS - 3

DuPont Imprelis® Damage Tree Removal & Replacement

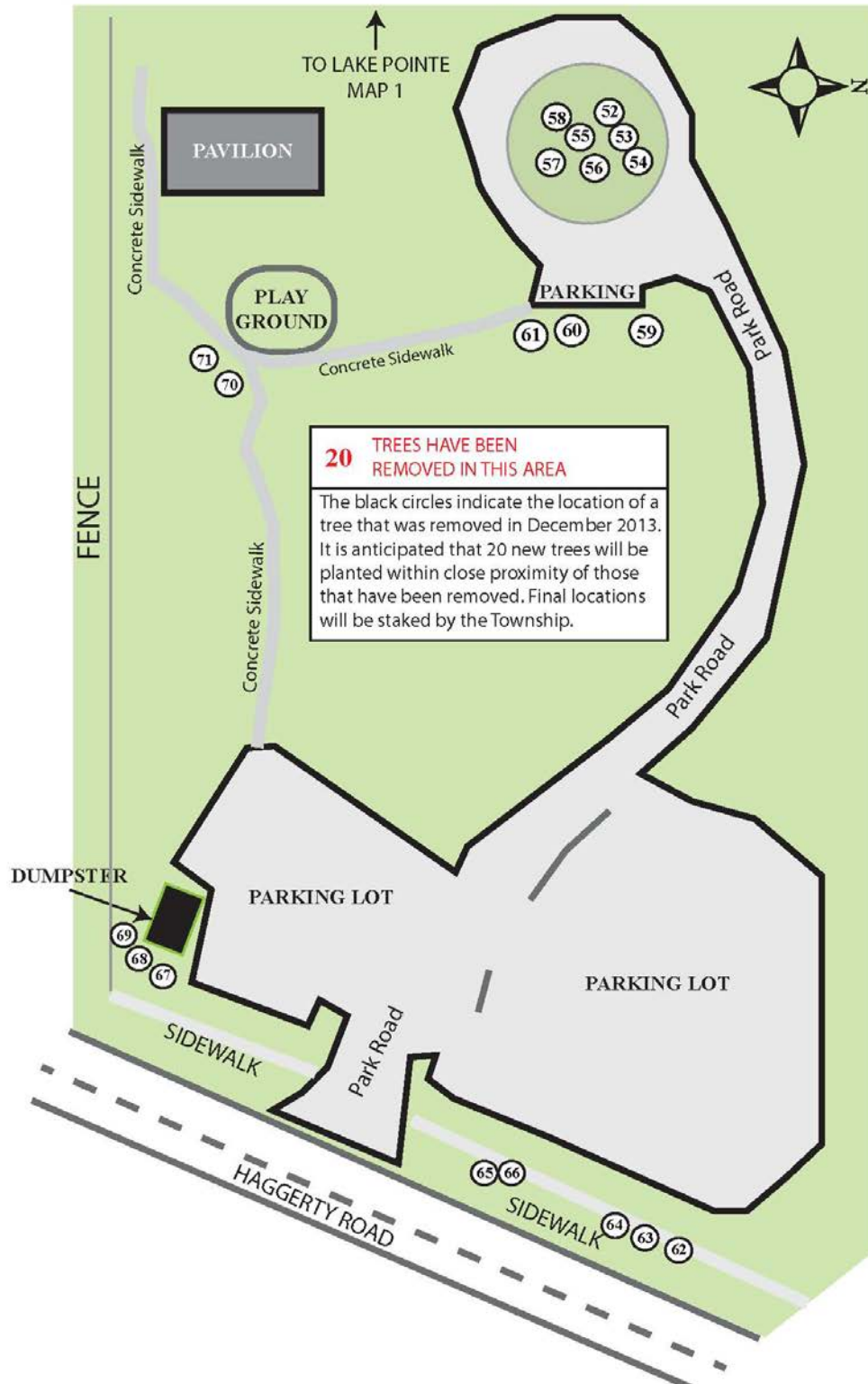
Charter Township of Plymouth

SITE MAPS

FOR BIDS DUE MARCH 12, 2014

SITE 3 - LAKE POINTE SOCCER PARK MAP 2 OF 2

14435 HAGGERTY ROAD



MAPS - 4

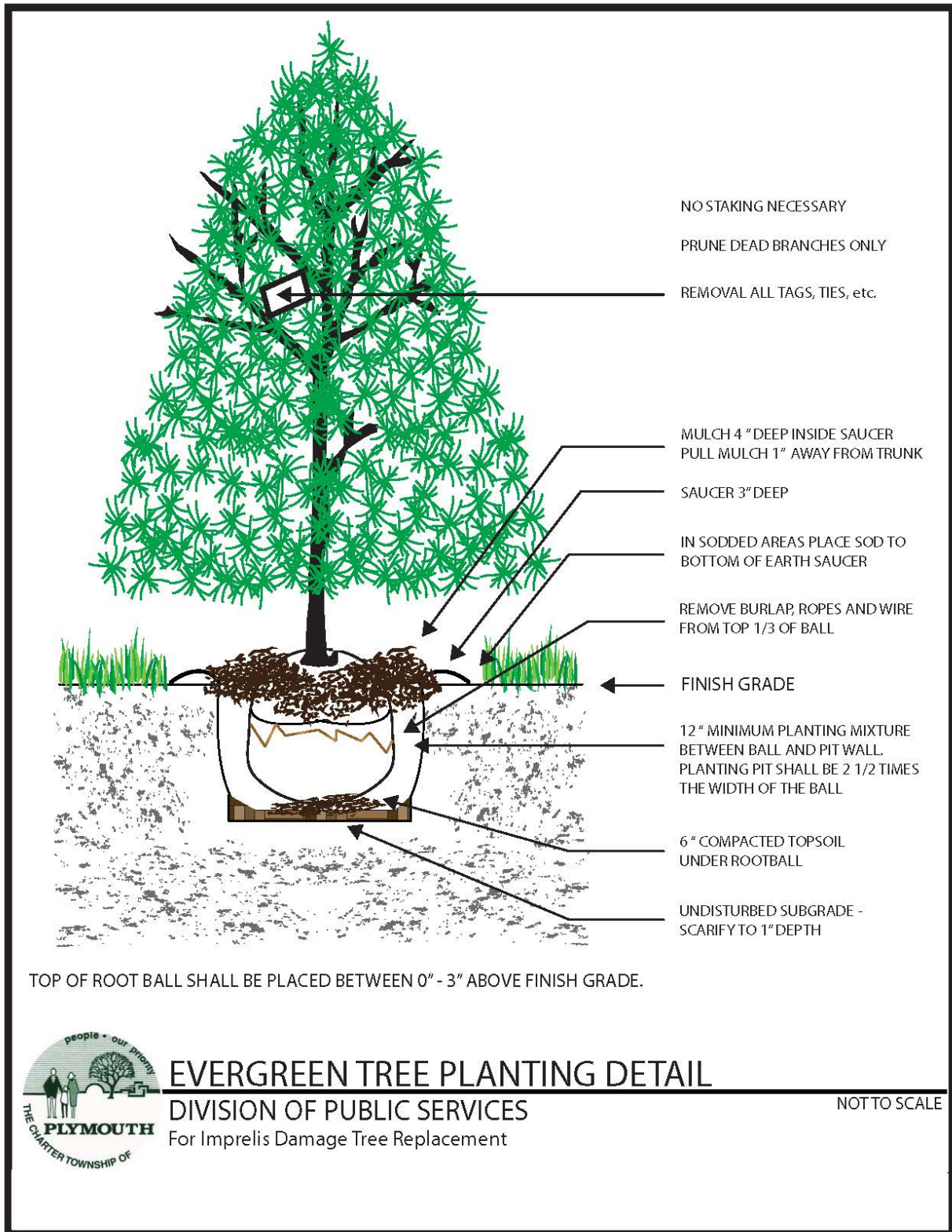
DuPont Imprelis® Damage Tree Removal & Replacement

Charter Township of Plymouth

ATTACHMENTS

FOR BIDS DUE MARCH 12, 2014

TREE PLANTING DIAGRAM



ATTACHMENTS

FOR BIDS DUE MARCH 12, 2014

ANSI PLANTING STANDARDS

American Standard for Nursery Stock (ANSI Z60.1-2004)

Table 20 – Ball sizes – Coniferous evergreens

Note: Plant sizes and caliper measurements indicate minimum size in the size interval (e.g., “4½ in.” caliper indicates 4½ -5 in. caliper interval).

Types 1, 2, and 3 Spreading, semi-spreading, broad spreading, globe, and compact upright		Types 4 and 5 Pyramidal, broad upright		Type 6* Columnar	
Spread (Types 1 and 2) Height (Type 3)	Minimum diameter ball	Height/ caliper	Minimum diameter Ball	Height/ caliper	Minimum diameter ball
9 in.	8 in.	12 in.	8 in.	12 in.	7 in.
12 in.	10 in.	15 in.	10 in.	15 in.	8 in.
15 in.	12 in.	18 in.	12 in.	18 in.	9 in.
18 in.	14 in.	24 in.	14 in.	24 in.	11 in.
24 in.	16 in.	30 in.	16 in.	30 in.	13 in.
30 in.	18 in.	3 ft.	18 in.	3 ft.	14 in.
36 in.	24 in.	4 ft.	20 in.	4 ft.	16 in.
42 in.	26 in.	5 ft.	22 in.	5 ft.	18 in.
4 ft.	28 in.	6 ft.	24 in.	6 ft.	20 in.
5 ft.	36 in.	7 ft.	26 in.	7 ft.	22 in.
6 ft.	40 in.	8 ft.	28 in.	8 ft.	24 in.
7 ft.	46 in.	9 ft./3 in.	32 in.	9 ft./2 ½ in.	26 in.
8 ft.	52 in.	3 ½ in.	34 in.	3 in.	28 in.
		4 in.	38 in.	3 ½ in.	32 in.
		4 ½ in.	42 in.	4 in.	36 in.
		5 in.	48 in.	4 ½ in.	40 in.
		5 ½ in.	54 in.	5 in.	44 in.
		6 in.	60 in.	5 ½ in.	48 in.
		7 in.	72 in.	6 in.	54 in.
		8 in.	84 in.	7 in.	66 in.
		9 in.	90 in.	8 in.	78 in.
				9 in.	90 in.

*Note: rapid growing varieties may have root balls one size smaller.

DUPONT TREE PLANTING RECOMMENDATIONS



Guidelines for Removal and Replanting of Trees on Properties That have been Treated with Imprelis® Herbicide

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If your property was treated with labeled use rates of Imprelis® on or before July 15, 2011, you may replant trees on your property using the following guidelines:

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- DuPont also recommends that planting practices conform to recognized standards addressing the size and shape of the pit, placement and handling of the plant, backfill, mulching, and staking. Those practices can be obtained from your local nursery, extension agency, or arborist service.
- The replacement plant should be watered according to nursery recommendations.
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ATTACHMENTS

FOR BIDS DUE MARCH 12, 2014

DISPOSAL OF MATERIAL

- DuPont recommends disposal of tree materials in solid waste landfills, where landfills will accept such waste.
- No tree debris should be left on site.
- The Imprelis® label prohibits the use of clippings for mulch or compost. Under no circumstances should tree material be used for mulch or compost or disposed of in facilities that would turn it into compost or mulch (e.g., recycling).
- Trees that are cut down may be used for lumber, firewood, or to fuel various wood burning processes, if such usage is otherwise consistent with state, regional and local regulations. Open burning is also an alternative, if approved under local regulations.

BID FORMS

FOR BIDS DUE MARCH 12, 2014

Tree Removal Pricing

SITE 1 – PLYMOUTH TOWNSHIP HALL– 9955 N. HAGGERTY ROAD

Tree No. refers to tree number on the attached site map for this property ONLY.

	TREE No.	SPECIES	HEIGHT	PRICE
1.	17	White Pine	18 FT	\$
2.	20	White Pine	18 FT	\$
			SITE 1 TOTAL	\$

SITE 2 – MILLER FAMILY PARK SITE – 40198 ANN ARBOR TRAIL

Tree No. refers to tree number on the attached site map for this property ONLY.

	TREE No.	SPECIES	HEIGHT	PRICE
1.	6	White Pine	18 FT	\$
2.	7	White Pine	18 FT	\$
3.	9	White Pine	31 FT	\$
4.	10	White Pine	18 FT	\$
5.	12	White Pine	22 FT	\$
6.	13	White Pine	15 FT	\$
7.	15	White Pine	20 FT	\$
8.	16	White Pine	20 FT	\$
9.	17	White Pine	17 FT	\$
10.	20	White Pine	17 FT	\$
11.	22	White Pine	14 FT	\$
			SITE 2 TOTAL	\$

TOTAL PRICE FOR TREE REMOVALS \$ _____

BID FORMS

FOR BIDS DUE MARCH 12, 2014

Evergreen & Material Installation/Planting Pricing

ONE PRICE FOR EACH SPECIES

COMMON NAME	SIZE*	QUANTITY	TOTAL PRICE
Norway Spruce		11	\$
Serbian Spruce		10	\$
Black Hills Spruce		5	\$
White Spruce		5	\$
White Fir		10	\$
Frasier Fir		10	\$
Balsam Fir		10	\$
Eastern Red Cedar		6	\$
Eastern Hemlock		6	\$
		TOTAL PRICE	\$

PREFERED SIZE IS 7 – 8 FOOT.

The above listed bid figures constitute the aggregate amount quoted herein is based upon the above quantities and the unit prices indicated. Extensions to and deletions from the contract shall be based upon the unit prices quoted herein. The unit prices for the bid items include all labor, equipment, materials, and incidental items as indicated in the planting specifications and detail required to provide the Owner with a complete installation ready for use.

Each bidder shall sign and date the proposal in long hand giving his name, address and status (individual, partnership or corporation). Bids which are not signed by the individual making them should have attached thereto a power of attorney, evidencing authority to act as agent for the person for whom it is signed.

Only those items listed in the proposal are pay items, and other work called for in the specifications is classed as incidental and the cost shall be included in the prices bid in the proposal.

BID FORMS

FOR BIDS DUE MARCH 12, 2014

Iran Linked Business Certification

Pursuant to Michigan Public Act 517 of 2012, any Bidder that submits a bid on a request for proposal with Plymouth Township shall certify that Bidder is not an Iran linked business. An Iran linked business is not eligible to submit a bid on a request for proposal with the Township. See attached definitions regarding this certification.

The undersigned Bidder does hereby certify, pursuant to Michigan Public Act 517 of 2012, that:

Bidder is not a person engaging in investment activities in the energy sector of Iran, including a person that provides oil or liquefied natural gas tankers, or products used to construct or maintain pipelines used to transport oil or liquefied natural gas, for the energy sector of Iran, or

Bidder is not a financial institution that extends credit to another person if that person will use the credit to engage in investment activities in the energy sector of Iran.

Date: _____

Name: _____

By: _____

Its: _____

Subscribed and sworn to before me, a Notary Public on this _____ day of _____, 2014.

Notary Public _____

_____ County, Michigan

My Commission Expires: _____

BID FORMS

FOR BIDS DUE MARCH 12, 2014

DEFINITIONS

- (A) “Energy sector of Iran” means activities to develop petroleum or natural gas resources or nuclear power in Iran.
- (B) “Investment” means 1 or more of the following:
 - i. A commitment or contribution of funds or property.
 - ii. A loan or other extension of credit.
 - iii. The entry into or renewal of a contract for goods or services.
- (C) “Investment activity” means 1 or more of the following:
 - i. A person who has an investment of \$20,000,000.00 or more in the energy sector of Iran.
 - ii. A financial institution that exceeds \$20,000,000.00 or more in credit to another person, for 45 days or more, if that person will use the credit for investment in the energy sector of Iran.
- (D) “Iran” means any agency or instrumentality of Iran
- (E) “Iran linked business” means either of the following:
 - i. A person engaging in investment activities in the energy sector of Iran, including a person that provides oil or liquefied natural gas tankers or products used to construct or maintain pipelines used to transport oil or liquefied natural gas for the energy sector of Iran.
 - ii. A financial institution that extends credit to another person, if that person will use the credit to engage in investment activities in the energy sector of Iran.
- (F) “Person” means any of the following:
 - i. An individual, corporation, company, limited liability company, business association, partnership, society, trust, or any other nongovernmental entity, organization, or group.
 - ii. Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in section 1701(c) (3) of the international financial institutional act, 22 USC 262r(c) (3).
 - iii. Any successor, subunit, parent company, or subsidiary of, or company under common ownership or control with, any entity described in subparagraph (i) or (ii).
- (G) “Public entity” means this state or an agency or authority of this state, school district, community college district, intermediate school district, city, village, township, county, public authority, or public airport authority.

BID FORMS

FOR BIDS DUE MARCH 12, 2014

Signature Page

The Undersigned, as bidder, hereby declares this bid is made in good faith without fraud or collusion with any persons bidding, and that they have examined the specifications and location of the work described herein and is fully informed as to the nature of the work and the conditions relating to its performance.

The bidder acknowledges that they have not received or relied upon any representative or warranties of any nature whatsoever from the Charter Township of Plymouth, its agents or employees, as to any conditions to be encountered in accomplishing the work specifically including project site conditions, and that this bid is based solely upon the bidder's own independent business judgment.

The bidder to whom this contract is awarded will not be entitled to any additional compensation by reason of conditions being different from those anticipated or by reason of bidder failing to fully acquaint himself with the site or subsoil conditions, the conditions and the work now in place or on account of interference by the Township or by any other contractor's activities which affect the work of this contract.

The Undersigned, as bidder, agrees to make their own determination as to soil and subsoil conditions.

The Undersigned, as bidder, agrees to assume all risk and responsibility and shall complete the work in whatever material (soil and subsoil) and under whatever conditions he may encounter or create without extra cost to the Township.

The Undersigned, as bidder, having reviewed and become familiarized with all the local conditions likely to be encountered affecting the cost of the work, and having carefully examined each and every item of the Contract Documents, including the specifications, details, alternates and addenda issued which bidder fully understands and hereby makes all conditions and requirements thereof a part of this proposal, does hereby declare that he will contract to provide all materials, supplies, labor, tools, equipment, permits and necessary services to be performed and complete all the work incidental thereto in accordance with the attached specifications.

The Undersigned agrees to execute a Contract providing that the Contractor be notified of the acceptance within sixty (60) days of the deadline for submittal of proposals.

NAME OF FIRM: _____

Individual partnership corporation (circle one)

IS FIRM A DuPont Imprelis® Qualified Tree Replacement Company? (circle one) YES NO

If NO, are you able to provide a 2-year replacement guarantee? (circle one) YES NO

ADDRESS: _____

PHONE: _____ **EMAIL:** _____

NAME (signature)

TITLE

NAME (print)

DATE

**CHARTER TOWNSHIP OF PLYMOUTH
STAFF REQUEST FOR BOARD ACTION**

Meeting date: April 15, 2014

ITEM: Amphitheatre Architectural Services

BRIEF:

ACTION: Approve architectural services to provide design plan, schematic design, construction document preparation, bid documents, construction contract award assistance, construction period services and preparation of final drawings. Oral presentations from four of the eight bidders were provided and a recommendation is attached along with the services agreement for review and approval.

DEPARTMENT/PRESENTER(S): Supervisor Richard M. Reaume
Community Development Director / Planner Jana Radtke
Township Attorney Tim Cronin

BACKGROUND: See attached

BUDGET/TIME LINE: General Fund/2014

RECOMMENDATION: APPROVE

PROPOSED MOTION:

I move to approve the award the architectural services for the new park amphitheater in the amount of \$ 29,800 and authorize the Clerk and Supervisor to sign the agreement.

RECOMMENDATION: Moved by: _____ Seconded by: _____

VOTE: ___ KA ___ CC ___ RD ___ MK ___ RE ___ NC ___ RR

MOTION CARRIED _____ MOTION DEFEATED _____

Memo



To: Board of Trustees

From: Jana Radtke
Community Development Director/Planner

Date: April 4, 2014

Re: Bid Interviews for Amphitheater at Plymouth Township Park

The Township had previously solicited bids for architectural services for the new amphitheater being proposed at Plymouth Township Park.

On April 3, 2014, a committee composed of the Supervisor, Richard Reaume, Chief Building Official, Mark Lewis, Community Development Director/Planner, Jana Radtke, and retired Architect – Plymouth Township Resident, Steven Bassett, held interviews with 4 of the prospective bidders.

A total of 8 bids had been received. After eliminating the lowest and highest bids, the remaining bid packages were reviewed to determine if any of the prospective bidders had previously completed an amphitheater project of similar scope to Plymouth Township's project. There were 4 companies who met that criteria and were contacted for interviews. The 4 companies included The Johnson Hill Land Ethics Studio, Landscape Architects & Planners, Inc., Beckett & Raeder, Inc., and Grissim Metz Andriese Associates.

All 4 of the companies interviewed seemed to be well-qualified and very capable of designing an amphitheater for Plymouth Township Park. In particular, Beckett & Raeder, Inc. has worked on numerous projects for the State of Michigan and has also completed a variety of amphitheater projects. They presented sample drawings of previous amphitheater projects they had completed. The drawings demonstrated the company's ability to develop an amphitheater, which would respond to the context and attributes of the site in which it would be located. The representatives from Beckett & Raeder, Inc. drew upon their previous experience to describe some of the "lessons learned" from other amphitheater projects. They also offered some design considerations specifically related to Plymouth Township Park. Their prior knowledge of amphitheater projects and design experience was evident in our discussions.

Therefore, our recommendation would be for the architectural services contract to be awarded to Beckett & Raeder, Inc.

~ Charter Township of Plymouth ~

PROJECT NAME: Architectural Services for Charter Township of Plymouth Amphitheater

BID DUE DATE: 03/11/2014

TIME: 2:00 p.m.

CONTRACTOR NAME & ADDRESS	ADDENDUM (IF APPLICABLE)	Iran-Linked Business Cert.	BID AMOUNT
Grissim Metz Andriese Associates 300 East Cady St. Northville, MI 48167	N/A	Yes	\$37,000.00
The Johnson Hill Land Ethics Studio 516 East Washington Street Ann Arbor, MI 48104	N/A	Yes	\$22,545.00 *\$29,645.00 including overhead structure
Beckett & Raeder 535 West William, Suite 101 Ann Arbor, MI 48103	N/A	Yes	\$29,800.00
Hamilton Anderson Associates 1435 Randolph, Suite 200 Detroit, MI 48226	N/A	Yes	\$40,800.00 *est. additional \$600.00 in reimbursable fees
Anderson, Eckstein and Westrick, Inc. 51301 Schoenherr Road Shelby Township, MI 48315	N/A	Yes	\$27,700.00
Landscape Architects & Planners, Inc. 809 Center St., Suite 1 Lansing, MI 48906	N/A	Yes	\$27,500.00
John D. Kohler, Architect, P.C. 1118 West Front Street Monroe, MI 48161	N/A	Yes	\$28,000.00

~ Charter Township of Plymouth ~

PROJECT NAME: Architectural Services for Charter Township of Plymouth Amphitheater

BID DUE DATE: 03/11/2014

TIME: 2:00 p.m.

CONTRACTOR NAME & ADDRESS	ADDENDUM (IF APPLICABLE)	Iran-Linked Business Cert.	BID AMOUNT
Design Team Plus, LLC 975 East Maple Rd., Suite 210 Birmingham, MI 48009	N/A	Yes	\$12,075.00

SERVICE AGREEMENT
Plymouth Township Amphitheater
Project No: 201434

Firm: Beckett & Raeder, Inc.
535 West William, Suite 101
Ann Arbor, MI 48103
734.663.2622

Client: Charter Township of Plymouth
9955 N. Haggerty Road
Plymouth, MI 48170
734-354-3201

This Service Agreement ("Agreement") is between the Firm and Client and is effective on the date last signed by both parties. Client desires to retain Firm as an independent contractor to provide certain services and/or deliverables under the conditions set forth in this Agreement, and Firm desires to provide those services and/or deliverables.

For each project under this Agreement ("Project"), Firm and Client shall agree on a written Scope of Work ("Scope") that shall contain a description of one or more of the following, as applicable:

1. any and all documents, renderings, photographs, drawings, summaries, reports, analysis, studies or other written materials to be created and/or delivered by Firm ("Written Materials");
2. the services to be provided by Firm ("Services");
3. milestone and completion dates for each Written Material and Service;
4. the amount and timing of fees and expenses to be paid by Client to Firm for each Written Material and Service; and
5. all information and materials to be provided by Client as necessary for Firm to complete each Written Material and Service.

Written Materials and Services are collectively referred to as "Deliverables." Each Scope shall be attached to this Agreement and subject to the terms and conditions of this Agreement.

This Agreement is comprised of this cover page, the Terms and Conditions attached to this cover page and each Scope executed by the parties. Client's signature is required below and its initials are required at the end of the Terms and Conditions.

Prepared by:

Deborah J. Cooper, Principal
(printed name and title)

AGREED AND ACCEPTED:
BECKETT & RAEDER, INC. / BRI, INC.

By: _____
(signature)

Name: Deborah J. Cooper
(printed)

Title: Principal

Date: _____

Charter Township of Plymouth_____
(Client's Full Legal Name)

By: _____
(signature)

Name: _____
(printed)

Title: _____

Date: _____

TERMS AND CONDITIONS

Warranties and Disclaimer.

Firm warrants that (a) all Deliverables provided to Client shall be Firm's original work, or that Firm will have acquired all rights necessary to fulfill its obligations under this Agreement and each Scope; (b) all Deliverables shall be provided in a diligent, prompt, and professional manner by individuals with the necessary knowledge and training to provide such Deliverables; and (c) all Deliverables will be provided in accordance with the milestones agreed to in the applicable Scope; provided that Client timely, accurately and completely performs all of its obligations under this Agreement and the Scope. The warranties described in this Section are the only warranties Firm makes under this Agreement. FIRM DISCLAIMS, AND CLIENT HEREBY WAIVES, ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED OR STATUTORY, INCLUDING WITHOUT LIMITATION ALL WARRANTIES OF MERCHANTABILITY AND FITNESS FOR PARTICULAR USE.

Insurance.

Upon request, Firm will furnish the Client with a written description of insurance coverages being maintained by Firm, which may be related to Firm's provision of Deliverables. No oral representations regarding insurances shall be binding upon Firm.

Termination.

This Agreement may be terminated by either party with or without cause upon thirty (30) days prior written notice to the other party. In the event of termination, Firm shall be paid all amounts due and owing from Client for Firm's performance up to the effective date of termination. Upon payment of all such amounts, Firm shall deliver to Client all Written Materials under each Scope, whether in final form or as works in process; provided that Firm assumes no liability for the use of any Written Materials that are a work in process upon delivery to Client, unless specifically agreed to in writing by Firm. All provisions of this Agreement relating to ownership, indemnification and limitations of liability shall survive termination of this Agreement.

Payment.

Firm shall bill for Deliverables, and reimbursable costs incurred, on a periodic basis as set forth in the Scope. Each invoice shall be due and payable within thirty (30) days of receipt by Client. If an invoice is not paid within this time period Firm may, upon seven (7) days written notice to Client, suspend provision of Deliverables under the applicable Scope until all past due amounts are paid. In addition, invoices over sixty (60) days past due may be charged monthly interest at the rate of eighteen percent (18%) per annum on the unpaid balance or the highest lawful rate, whichever is less.

Cost Estimates.

Since Firm has no control over the cost of labor and materials or over competitive bidding and/or market conditions, any estimates of equipment, construction or operating costs will be made on the basis of Firm's experience, but Firm does not warrant the accuracy of such estimates as compared to contractors' bids or actual costs incurred.

Client Responsibilities - Generally.

Client shall provide Firm with all access to Client's personnel, facilities, computers, materials and all other equipment reasonably necessary for Firm to provide the Deliverables as specified in the applicable Scope. Client will obtain any consent required from a third party to permit Firm to access and use that third party's hardware, software or other proprietary material under Client's possession and control in order for Firm to provide the Deliverables under the applicable Scope. Client agrees that it shall timely, accurately and completely perform those obligations and assume those responsibilities specified in this Agreement and in each applicable Scope, including, but not limited to, the timely rendering of all required decisions and approvals. Should Client fail to comply with this, Firm shall receive an appropriate extension of time to provide the Deliverables under the applicable Scope, and Client shall reimburse Firm for all additional direct costs or expenses incurred by Firm as a result of Client's noncompliance.

Site Access and Security.

Client shall obtain authorization for entry and use of land as necessary for Firm to timely perform its obligations under this Agreement. Client shall be solely responsible for any claims arising from the disturbance of surface or subsurface lands or waters caused by the performance of any of Firm's obligations under this Agreement, except for such damage as caused by the sole negligence of Firm.

Site Conditions.

Client recognizes that the presence of hazardous materials or pollution on or beneath the surface of a site may create risks and liabilities. Firm has neither created nor contributed to the presence of any hazardous materials or pollution. Consequently, Client recognizes and hereby acknowledges that this Agreement accordingly limits Firm's liability.

Federal / Local Right to Know Compliance.

In compliance with the Federal Hazard Communication Standards and applicable local laws or ordinances, Client shall provide Firm with a list of hazardous substances in the work place to which Firm employees or subcontractors may be exposed in performance of its obligations under this Agreement and each Scope. Client shall also provide a listing of protective measures in case exposure to said hazardous substances occurs.

Shop Drawings.

If shop drawing review is provided under a Scope, Firm will check and review samples, catalog data, schedules, shop drawings laboratory, shop and mill tests and materials and equipment, and all other data which the contractor is required to submit, only for conformance with the design concept of the project and compliance with the information given by the construction Contract Documents.

Construction Phase Services.

When authorized to provide construction observation or construction management services, Firm's liability with regard to the compliance of construction to Construction Documents prepared by Firm shall be only as expressly described in the Scope.

Ownership and Use of Deliverables.

Unless otherwise expressly provided in a Scope, Firm will own all rights, title and interests, including intellectual property rights, in and to all Deliverables and other materials created in connection with or pursuant to this Agreement. No Deliverables will be considered "works made for hire" as that term is used in association with the U.S. Copyright Act. Nothing herein shall be construed to restrict, or constitute an assignment of, any of Firm's rights or proprietary interests in its methodologies, techniques, technology or products. Upon the payment of all amounts owed to Firm under the applicable Scope, Client will own its copies of all Deliverables provided to Client by Firm, and may copy, use, modify, adapt, translate and distribute all such Deliverables within its organization without restriction. The Deliverables may be used only for Client's business purposes as described in the applicable Scope. Any reuse or other use of any Deliverables after they have left the custody of Firm shall be at Client's sole risk without liability to, or cause of action against, Firm.

Limitation of Liability.

In recognition of the relative risks, rewards and benefits of the Projects to both the Client and the Firm, the risks have been allocated such that the Client agrees that, regardless of the form of action or theory of recovery, in no event shall Firm be liable to Client in connection with this Agreement and/or Deliverables for any (a) indirect, special, exemplary, consequential, incidental or punitive damages, even if Firm has been advised of the possibility of such damages; (b) lost profits, lost revenue, lost business expectancy, business interruption losses or benefit of the bargain damages; (c) act or omission of any third party, except for Firm's authorized subcontractors; and/or (d) direct damages in an amount in excess of all amounts received by Firm under the Scope under which the claim arose or \$100,000, whichever is less. These limitations apply to, without limitation, Firm's negligence, errors, omissions, strict liability, and breach of contract.

Dispute Resolution.

Any dispute between the parties arising out of or related to this Agreement and/or the Deliverables shall be initially submitted to non-binding mediation and in such event each party shall be equally responsible for the expense of the neutral mediator. If mediation is unsuccessful or is not commenced within thirty (30) days of written notice to the other party of a dispute, the dispute shall be resolved by arbitration. These dispute resolution procedures shall be conducted in accordance with the Construction Industry Rules of the American Arbitration Association and the arbitrator(s) shall have the power to award legal and equitable remedies. Judgment upon the award may be entered in any court having jurisdiction thereof. Nothing herein shall prevent either party from seeking injunctive or other equitable relief from a court of competent jurisdiction pending the conduct and outcome of arbitration.

No Employee Solicitation.

During the term of this Agreement and for a period of one (1) year after its termination, Client shall not hire, solicit for hire, use, and/or contract with any individual(s) who was or is a Firm employee during the term of this Agreement. Client stipulates to the reasonableness of this provision to protect Firm's legitimate business interests in its workforce.

No Third Party Rights.

This Agreement does not create any rights or benefits to parties other than the Client and Firm.

Independent Contractor Status

Firm is an independent contractor and not an employee, agent, joint-venturer or partner of Client. Firm has no authority to create any obligations for Client, is not entitled to any benefits of Client employees, and is responsible for its own costs and legal responsibilities of doing business, including insurance, taxes, workers compensation, equal opportunity compliance, immigration requirements, and employment benefits.

Subcontractors.

Unless expressly prohibited in a Scope, Firm may use subcontractors to provide Deliverables for Client in accordance with their proposal or with Client approval.

Assignment.

Customer may not assign this Agreement, or any Scope, in whole or in part, without Firm's prior express written consent, which shall not be unreasonably withheld or delayed. Any attempted assignment without such written consent shall be void. Subject to the foregoing, this Agreement will be binding upon and will inure to the benefit of the parties and their respective successors and assigns.

Force Majeure.

Firm shall not be responsible or liable for any delays, errors or increased costs in the provision of Deliverables that are due to causes not within its reasonable control or are caused by the acts or omissions of third parties including, but not limited to, weather conditions, fire, theft, vandalism, strikes or labor disputes, war, disasters, acts of god, material shortages, supplier price increases, fuel shortages, or similar occurrences.

Notices.

All notices required to be given in writing shall be delivered by mail, courier, hand-delivery, facsimile, or email, and shall be effective upon receipt; provided that the sender shall have the duty of demonstrating receipt.

Waiver.

Any waiver of a party's right or remedy related to this Agreement must be in writing, signed by that party to be effective and no waiver shall be implied from a failure of either party to exercise a right or remedy.

Governing Law.

This Agreement shall be deemed to have been made in the State in which the Deliverables are provided and shall be governed by, and construed in accordance with, the laws of that State.

Severability.

If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, such provision will be enforced to the fullest extent that it is valid and enforceable under applicable law. All other provisions of this Agreement shall remain in full force and effect.

Entire Agreement - Amendment / Modification.

This Agreement, which includes these Terms and Conditions and all Scopes, is the sole understanding of the parties with respect to the stated subject matter and may be amended only by a written agreement signed by both parties. No terms or conditions of either party's invoice, purchase order or other administrative document shall modify the terms and conditions of this Agreement, regardless of the other party's failure to object to such form.

Initial here: _____ (Firm)

_____ (Client)

ATTACHMENTS

The following attachments are incorporated as part of this Agreement.

- ☒ Scope of Work
- ☒ Project Schedule, Gantt Chart, Milestone Chart, Etc.
- ☒ Professional Fees and Reimbursables
- ☐ Other:
- ☐ Other:

Scope of Services

Plymouth Township Park Amphitheater

PROJECT UNDERSTANDING

Plymouth Charter Township wishes to construct a new outdoor 250-350 seat amphitheater with excellent sight lines for children's productions including puppet shows, story time and music; high school group performances including performing arts and small musical productions; community band; small music groups; dance productions; community theater groups and Shakespeare in the Park. High decibel performances will not be held at this venue. Provisions for power will be provided but audio-visual or performance lighting will be portable and provided by the performance venue. Sound amplification is not required.

The goal is to provide the optimal number of seats on tiered lawn areas built into the site slope with stabilized hard edge comfortable for seating. Remaining budget if available shall be used to develop a covered area for approximately 30-40 performers. Enclosed spaces for storage, dressing rooms and restrooms are not part of this effort. The stage and the seating will be in compliance with ADA.

Landscape will be limited to approximately 15 canopy trees and site restoration of areas disturbed by construction. Site drainage is important and may include under drains if needed. Paved paths to and from parking are desired. Modest standard-mounted/indirect lighting adequate for safety purposes is desired.

Site plan submission to the Township Planning Commission is not required, however the plan will be presented to the Planning Commission for their input and comment (one meeting) and to the Board of Trustees for their approval (two BOT meetings).

The construction budget for the project is \$250,000-\$350,000.

While not part of this construction budget or proposal, long range desires include an irrigation system, backstage dressing/prep area, audio-visual system/equipment and seating for 400. The site design should allow for future construction of these elements.

TASK 1: ARCHITECTURAL DESIGN SERVICES: SCHEMATIC DESIGN (SD)

1.1 Site Survey

Based on the information provided in the RFP, it is our understanding that a topographic survey will be provided to the project Team. Our proposal assumes that all information needed to complete the project will be provided.

1.2 Soil Borings

The BRI Team will work with staff to determine the requirements for soil borings for the project. The borings will address information needed for design of foundations and pavement design. The BRI Team will assist the Township in preparing a request for quotes from 3 companies for the geotechnical borings and technical report/recommendations. The contract with the Geotechnical firm will be with the Owner and all costs will be an owner cost.

1.3 Meeting

The BRI Team will meet with Township Administration to determine project requirements for the amphitheater, review permitting requirements for the project, develop an overall schedule for project delivery, develop procedures for the project, and formulate communication methodology.

1.4 Site Plan

The purpose of this task is to develop a schematic design clearly depicting the scope and functional layout for the project including barrier free access and seating areas, access by service and delivery vehicles, access by emergency vehicles, pedestrian access, seating and sight lines, stage area and any proposed stage structures. We will also design landscape and ground treatments as needed.

1.5 Cross Sections

The schematic design phase will include cross sections of the facility through the tiered seating, stage and any stage structures.

1.6 Cost Assessment

The schematic design phase will explore alternative materials that could be used in accordance with the project budget and a schematic design level estimate of probable construction cost will be developed.

1.7 Meeting

The BRI Team will participate in a meeting with Township Administration where we will review the Township Park Amphitheater schematic design drawings and associated impact to budget. We envision this to be an integrated team meeting with decision makers participating equally with the design team in defining and providing consensus direction on a preferred scheme to carry into the next task.

TASK 2: CONSTRUCTION DOCUMENT PREPARATION

2.1 Develop site systems including:

- Pedestrian and vehicular emergency vehicle and maintenance access, ADA access including ramps and stairs to the amphitheater seating and stage.
- Seating details including cross-sections, paving materials, wall materials, etc.
- Stage size, configuration and materials.
- Stage structure, if budget allows.
- Grading and soil erosion control measures.
- Integrated green design elements: bioswales, rain gardens, porous pavement, infiltration, etc.
- Native Landscape Restoration
- Safety Lighting

2.2 Meeting

BRI will meet with the client to review the design details and final material selections.

2.3 Drawings

The complete set of working drawings to be prepared by the BRI Team will include, but not necessarily be limited to, the following:

- Survey of Existing Conditions
- Demolition Plans
- Layout and Materials Plans
- Grading and Drainage Plans
- Soil Erosion and Sedimentation Control Plan and Details
- Landscape and Restoration Plan
- Construction Details
- Architectural plans, elevations, sections and details
- Electrical plans and details

2.4 Specifications

The BRI Team will prepare and assemble complete specifications in CSI Format and include Plymouth Township standards and forms required for inclusion in the specifications. The Client will provide the Township standard front end documents, if available.

2.5 Cost Estimate

The BRI Team will prepare a unit price estimate of probable construction cost, which indicates that proposed construction is consistent with preliminary cost estimates and with the budget established for the Amphitheater project.

2.6 Agency Requirements

During preparation of Contract Documents, the BRI Team will consult with officials and all public agencies and utility companies having jurisdiction over items affected by the proposed construction and notify the Client of all contacts.

2.7 Agency Reviews

The BRI Team will distribute copies of the Contract Documents to and secure concurrence with the documents from all public agencies and utility companies affected by the project. These agencies will give approval and/or permits for the Plans and Contract Documents as required. Our proposal has assumed that all costs of printing, mailing, review and permit fees will be a reimbursable expense.

2.8 Meetings

BRI will submit drawings and pick up one round of comments from the Planning Commission. We will attend one meeting with the Planning Commission and two meetings with the Board of Trustees for approval of the plans. Any additional meetings and time spent to make revisions will be invoiced as additional services.

TASK 3: CONSTRUCTION AWARD AND ASSISTANCE

The BRI Team has assumed that the drawings and specifications will be packaged as one set of documents and awarded as one contract. This Task shall include bidding and award procedures as follows:

3.1 Advertisement

The BRI Team will arrange for public advertising of bids (actual cost of advertising will be paid by the client).

3.2 Bid Assistance

The BRI Team will maintain a log of all plan holders and collect any document fees charged to the bidders. The BRI Team will provide interpretations and other assistance to the Client and bidders as necessary during the bidding process. The BRI Team will recommend modifications to the Contract Documents if needed to ensure the best bid results and issue any required addenda. The BRI Team will track and distribute the Addenda to all plan holders. We have assumed that all printing and mailing costs associated with bidding will be a reimbursable expense (offset by plan fees charged to the plan holders).

3.3 Pre-Bid Meeting

The BRI Team will arrange for a Pre-Bid Meeting if desired by the client. The BRI Team will prepare an Agenda for review and comment by the Client. The Client will introduce the project and review the bidding procedures. The BRI Team will review the documents and together with the client, answer any questions from the attendees. Subsequent to the meeting, the BRI Team will prepare minutes and distribute to all attendees.

3.4 Bid Opening

The BRI Team will prepare a Bid Tab form corresponding to the Bid Proposal Form and BRI will attend the bid opening.

3.5 Recommendation

The BRI Team will tabulate the bids, review them with the Client and recommend Award of Contract.

3.6 Field Testing Services

The BRI Team will assist the Township in preparing a RFP for Field Testing Services during the construction phase. The BRI Team will tabulate and review the proposals received and recommend award of a contract to the most responsible bidder. As is typical, the cost of the field testing will be paid by the Client.

TASK4: CONSTRUCTION ADMINISTRATION

4.1 Bonds and Insurance

The BRI Team will obtain contractor's bonds, necessary insurance forms, and prepare contracts, notice of award, and notice to proceed.

4.2 Pre-construction Meeting

The BRI Team will conduct a pre-construction meeting. The BRI Team will prepare agenda, meeting minutes and distribute.

4.3 Site Visits

During the construction period, the BRI Team will make four visits to the site to observe critical stages of the work and to ensure that the contractor fulfills the intent of the Contract Documents (in accordance with the American Institute of Architects, AIA, Standard Scope of Services). We have assumed per the RFP that the Plymouth Township Building Official will perform all construction inspections as specified in the Michigan Building Code and any local codes that are applicable.

4.4 Pay Applications

The BRI Team will verify and approve the invoices from the construction contractor and prepare periodic estimates of the percentages and value of work completed.

4.5 Bulletins and Change Orders

The BRI Team will prepare Bulletins and approve Change Orders as necessary.

4.6 Shops and Submittals

The BRI Team will review, approve and distribute, as necessary, any shop drawings and submittals submitted by the construction contractor.

4.7 Progress Meetings

The BRI Team will conduct construction progress meetings and record meeting minutes (in accordance with the American Institute of Architects, AIA, Standard Scope of Services). The BRI Team will maintain a project distribution list and distribute meeting minutes.

4.8 Punch List

In addition to the four site visits, the BRI Team will prepare a punch list of items to be corrected prior to final approval.

4.9 Final Inspection

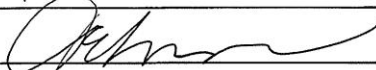
The BRI Team will make a final inspection and make recommendations relative to acceptance of the work and final payment.

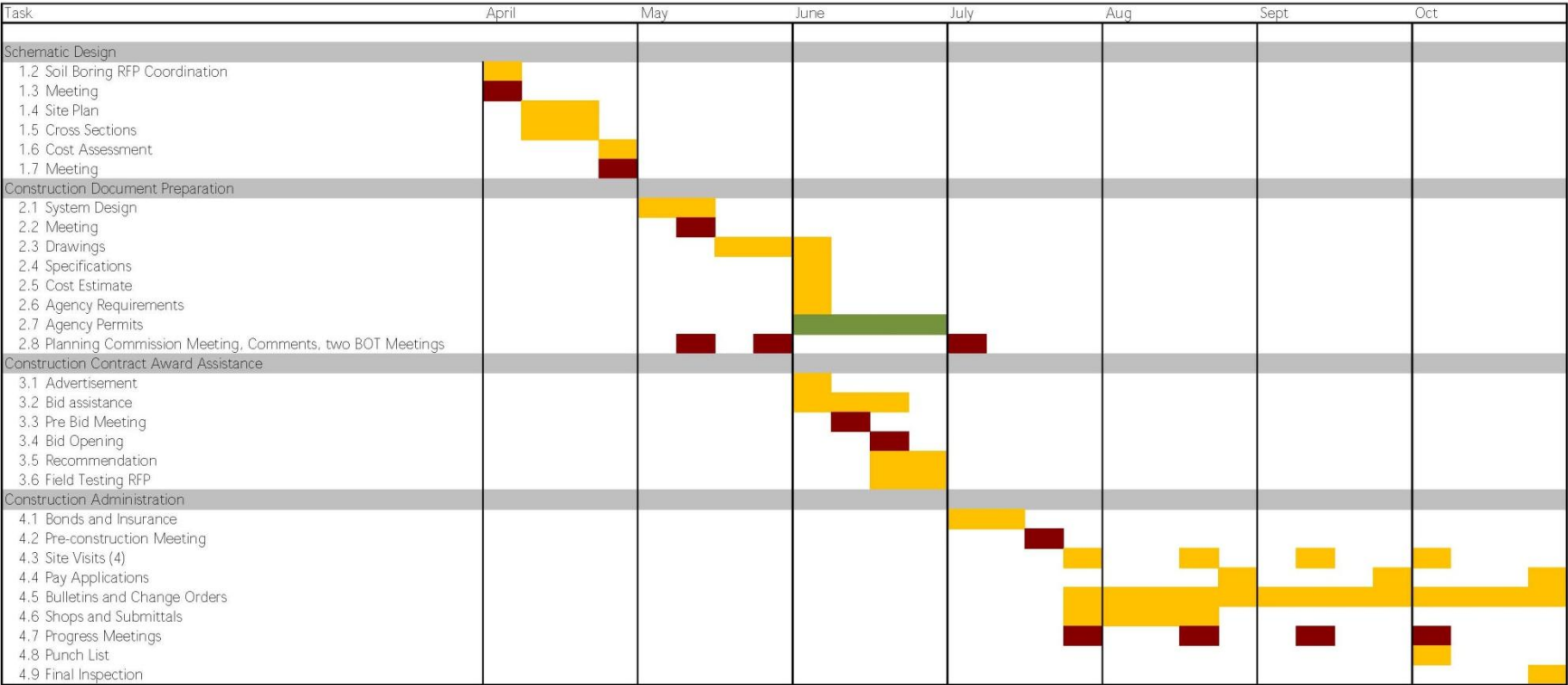
Proposal Assumptions:

- 1) Per the RFP Addendum we have assumed that the drawings and construction will be implemented as a single bid package.
- 2) Per the RFP and the Addendum, no utilities are included in our proposal other than providing safety, indirect lighting, and electrical outlets for portable lighting/amplification systems provided by the various venues.
- 3) Based on the Addendum we have not included irrigation design services (including drip irrigation design) in our proposal. If desired, BRI can provide irrigation design and documentation services
- 4) Our proposal is based on a construction budget of \$250,000 - \$350,000.
- 5) Permit and review fees will be paid for by the owner.
- 6) Meetings beyond those outlined above will be an additional service billed at our standard hourly rates.
- 7) Items on the "wants" list in the addendum are not included in our proposal. Should the budget be increased to include these items we would be happy to provide these items as an additional service.
- 8) We have based our proposal on a construction duration of four months. Extensions to this time frame due to contractor, agency or owner delays will result in additional time for the BRI Team and will be compensated as an additional service.
- 9) Based on the RFP we have assumed that the Township Engineer will provide electrical load requirements for the facilities and coordinate bringing power to the site with the local utility.

ATTACHMENT A**FORMAL COST SUMMARY**

Services
Architectural Design Services <ul style="list-style-type: none">• Design Plan• Schematic Design
Construction Documentation Preparation
Construction Award and Assistance
Construction Management
TOTAL COST OF SERVICES
\$ 29,800 LUMP SUM FEE

Company Name	BECKETT & RAEDER, INC.
Address	535 W WILLIAM ST STE 101
City, State, Zip	ANN ARBOR, MI 48103
Phone Number	734.663.2622
Email Address	coop@bria2.com
Signature	
Date	3.10.14





REQUEST FOR QUALIFICATIONS / PROPOSALS

ARCHITECTURAL SERVICES

FOR

CHARTER TOWNSHIP OF PLYMOUTH AMPHITHEATER

Plymouth Township
9955 N. Haggerty Road
Plymouth, MI 48170
Richard M. Reaume, Supervisor
734-354-3201

REQUEST FOR QUALIFICATIONS/ PROPOSALS

The Charter Township of Plymouth is seeking proposals for Architectural Services from qualified bidders.

Quotes: Vendor will deliver **one (1) original and 2 copies** to the following address:

**Charter Township of Plymouth
Richard M. Reaume,
Supervisor
9955 N. Haggerty Rd
Plymouth, MI 48170**

By 2:00 PM ON TUESDAY, MARCH 11, 2014

This submission shall include the complete RFP which includes in this order 1) completed bid sheet/signature page, 2) Iran Linked Business Certification, and 3) Qualifications.

Copies of requirements and specifications may be obtained at the Office of the Clerk, Plymouth Township Hall, 9955 N Haggerty Rd, Plymouth, MI 48170 on or after February 20, 2014 or on the MITN (Michigan Inter-governmental Trade Network) website www.mitn.info.

Michigan State Act PA 517 of 2012, Iran Economic Sanctions Act, requires notification that Iran-linked businesses may not bid on this Contract. Successful bidders will be required to provide certification that they are not an Iran-linked business.

The right is reserved by the Owner to reject any or all proposals, either in whole or in part, and to waive any irregularities therein.

Proposals received after the above-cited time will be considered a late proposal and are not acceptable unless waived by the Township Supervisor.

- The envelope must be clearly marked **“RFP Architectural Services – Amphitheater”**
- Please direct purchasing, procedural and technical questions regarding this RFP to Richard Reaume, Supervisor at 734-354-3201 or rreaume@plymouthtp.org.

PUBLISH: THURSDAY, FEBRUARY 20, 2014

**REQUEST FOR PROPOSALS
ARCHITECTURAL SERVICES
PLYMOUTH TOWNSHIP PARK AMPHITHEATER**

Purpose

The Charter Township of Plymouth is requesting a total not to exceed bid for architectural services to provide schematic design, construction document preparation, contract award assistance, and construction management services for a new Amphitheater at Plymouth Township Park. The Architect will also prepare a Phasing Plan and the Request For Proposals (RFP) for Construction Services for the work.

Project

The Charter Township of Plymouth is interested in improving the Plymouth Township Park by constructing a 250 – 350 seat amphitheater at:

**PLYMOUTH TOWNSHIP PARK
46640 ANN ARBOR TRAIL (at McClumpha)
PLYMOUTH, MI 48170**

The Proposed Project Summary

The project consists of the addition of a new 250 – 350, seat no-to-low amplification amphitheater plus stage within Township Park. The amphitheater would provide a performance area and tiered seating built into the hill for community events.

Existing Conditions

A performance area within the park or within the Township does not exist. The proposed location is a naturally sloping area to the west of existing parking lot.

Proposed Improvements

A new amphitheater integrated into the hill sloping down from the west side of the north parking lot would be added as an amenity to the park for community events. Tiers would be created within the slope of the hill to provide level seating areas along a hard edge and a level lawn area behind each hard edge. Approximately eight (8) tiers could be provided to follow the topography of the hill along with a performance area at the base of the hill. The top tier would include a paved area and be ADA accessible from the adjacent pathway and parking lot. A stairway would be provided down the middle of the tiers for access to the various seating levels.

Estimated Costs

The cost of the project as described will be determined by seating and construction estimates. \$250,000 - \$350,000 is the expected total cost for the project.

Work Phasing

The Township wants to move this project along as fast as possible. The plans will identify the planned phasing. The anticipated architectural contract award date is March 18, 2014.

Selection Timetable

Announce / Advertise RFP	Thursday, February 20, 2014
Last day for questions	Tuesday, March 4, 2014
Proposal deadline	Tuesday March 11, 2014
Selection of Architectural Firm / Contract Award	Tuesday, March 18, 2014
Commencement of Construction	Summer 2014

Proposal Contents

QUALIFICATIONS:

Each proposal should contain, but not necessarily be limited to, the following:

- Name, address and brief history of firm. Architect will identify business entity as individual or, if doing business under assumed name, indicate assumed name; partnership (naming partners); corporation, foreign or domestic (naming principal officers); and indicated official capacity of person executing proposal.
- A summary statement which would demonstrate that the prospective bidder has a clear understanding of the Township's objectives and how it expects to address them.
- A work plan. Definition of proposed approach including project design schedule (time lines).
- Examples of other projects of similar scope. **MUST HAVE DONE A 150 SEAT OR GREATER AMPHITHEATER WITHIN THE LAST TEN (10) YEARS.**
- Provide resume and background information on the personnel who will be directly involved with this project. The information should include educational background, licenses, and years of experience.
- List the roles and responsibilities of the individuals who will be directly involved with the project, including consultants.
- Provide a list of references of officials from other communities and/or clients that you or your firm has worked with on similar projects, including addresses and telephone numbers.

Inquiries may be made by the Charter Township of Plymouth to verify accuracy of the information provided and to determine the firm's performance on the related work.

INSURANCE:

The bidder shall purchase and maintain such insurance as will protect him from claims set forth below which may arise out of or result from the Bidder's service, whether such service be by himself or by any subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:

1. Workers' compensation insurance for claims under Michigan's Workers' Compensation Act or other similar employee benefit act of any other state applicable to an employee.
2. Employer's liability insurance, in conjunction with workers' compensation insurance, for claims for damages because of bodily injury, occupational sickness or disease or death of an employee when workers' compensation may not be an exclusive remedy, subject to a limit of liability of not less than \$100,000 each accident.
3. Motor vehicle liability insurance required by Michigan law including no-fault coverage for claims arising from ownership, maintenance or use of a motor vehicle with liability limits of not less than \$1,000,000 per occurrence combined single limit bodily injury and property damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.
4. General liability insurance for claims for damages because of bodily injury or death of any person, other than the Supplier's employees, or damage to tangible property of others, including loss of use resulting by other specific liability insurance and are ordinarily insurable under general liability insurance, subject to bodily injury limits of not less than \$1,000,000 each occurrence and mandatory \$1,000,000 each occurrence; or combined bodily injury/property damage limits of not less than \$1,000,000 each occurrence, and \$1,000,000 annual aggregate.
5. Professional liability coverage (error and omissions) with limits of liability of \$1,000,000 claim applicable to this retention.

Insurance required shall be in force until acceptance by the Charter Township of Plymouth of the delivered goods and services, and shall be written for not less than any limits of liability specified above. The Bidder has the responsibility of having any consultant comply with these insurance requirements. Certificates of insurance shall be filed with the Charter Township of Plymouth prior to commencement of the project. These certificates shall contain a provision that coverage afforded under the policies will not be modified or cancelled without 30 days prior written notice to the Charter Township of Plymouth.

SCOPE OF WORK:

The required services shall include, but not necessarily be limited to:

1. Schematic Design: a complete Architectural drawing, including structural, electrical, site work, etc. and to comply with current criteria and cost limitations.
2. Construction Document Preparation: plans and specifications necessary to secure appropriate approvals and permits and to solicit sealed bids for the construction of the work. The drawings and landscape plan will be submitted as an FYI to our Planning Commission for comments only. No formal site plan review or approval will be required by the Planning Commission.
3. Construction Contract Award Assistance: prepare the RFP for construction services and assistance to the owner in connection with advertising for and securing bids and awarding construction contracts.
4. Construction Management: construction period services including: periodic visits to the construction site as their representative during the construction period to provide standard care as outlined by the AIA as “responsible care for discovering and reporting nonconforming work through observation at certain times during construction phase and generally familiar with work and reporting the general progress and quality of the work, as completed, to the owner.” The Plymouth Township Chief Building Official will do all construction inspections as specified in the Michigan Building Code.

Additional Information

- The Township expects the architect to make the determination regarding storm detention and erosion control.
- A path providing access to the stage will be required for service and vehicle access.
- Landscaping is required and architect will work with the owner regarding additional landscaping.
- A Topo has been completed and will be supplied by the Township civil engineer. No boundary survey is required. A tree survey is not required and all existing trees are identified on the topo survey.
- Storm detention should not be required however an erosion control plan for the site will be required.
- Electric service is approximately 200 yards from the site and the Township civil engineer will assist with the design and coordination with the electric utility company to determine the appropriate size for this project.

Fee Structure

The architect shall provide a total not to exceed bid for the professional services to be provided under an Architect/Charter Township of Plymouth agreement for the Amphitheater project.

- Bidder shall include a copy of their proposed contract for inspection by the Charter Township of Plymouth
- The Charter Township of Plymouth reserves the right to terminate the contract should the architect fail to provide the services to the satisfaction of the Charter Township of Plymouth.

Evaluation Criteria

The following criteria will be used to evaluate all proposals:

- Fee – not to exceed, for all phases of the project (Attachment A)
- Project design schedule
- Relevant experience
- Qualifications of the firm and personnel assigned to the project – see page #3
- References
- Completed Iran Linked Business Certification Form

Each proposal will be reviewed by the Charter Township of Plymouth. The Township may narrow the list of proposals and may, at its discretion, request oral presentations from any or all the finalists. A recommendation and contract will be forwarded to the Plymouth Township Board of Trustees for its review and approval.

Submittal of Proposal

Deadline: Tuesday, March 11, 2014 at 2:00 pm EST

Respondents shall submit one (1) original and two paper copies of their RFP response. Proposals shall be sealed and clearly labeled "RFP Architectural Services - Amphitheater."

This submission shall include the complete RFP which includes in this order 1) completed bid sheet/signature page, 2) Iran Linked Business Certification, and 3) Qualifications.

Proposals shall be directed to:

Nancy Conzelman, Clerk
Charter Township of Plymouth
9955 N. Haggerty Rd.
Plymouth, MI 48170
Phone: (734) 354-3228

Any questions related to the RFP, shall be directed to:

Richard Reaume, Supervisor
E-mail: rreaume@plymouthtp.org
Charter Township of Plymouth
9955 N. Haggerty Rd.
Plymouth, MI 48170
Phone: (734) 354-3201
Fax: (734) 453-5680

The Charter Township of Plymouth reserves the right to request any additional information which might be deemed necessary after the RFP information has been received.

The Charter Township of Plymouth does not intend to pay for any information solicited or obtained; further the Township will not be liable for any costs incurred in the proposal preparation, presentation or contract negotiation.

The Charter Township of Plymouth reserves the right to reject any and all proposals received and the right to waive defects in proposals as a result of this RFP.

The successful architect shall not provide services until a fully executed Contract and insurance coverage documents have been received by the Township. The Architect must indemnify and hold the Township harmless throughout the Contract. The Architect must also provide liability insurance during the term of the Contract.

All questions or clarifications about the RFP should be submitted to the attention of Richard Reaume, Plymouth Township Supervisor (contact information above).

IRAN LINKED BUSINESS CERTIFICATION

Pursuant to Michigan Public Act 517 of 2012, any Bidder that submits a bid on a request for proposal with Plymouth Township shall certify that Bidder is not an Iran linked business. An Iran linked business is not eligible to submit a bid on a request for proposal with the Township. See attached definitions regarding this certification.

The undersigned Bidder does hereby certify, pursuant to Michigan Public Act 517 of 2012, that:

Bidder is not a person engaging in investment activities in the energy sector of Iran, including a person that provides oil or liquefied natural gas tankers, or products used to construct or maintain pipelines used to transport oil or liquefied natural gas, for the energy sector of Iran, or

Bidder is not a financial institution that extends credit to another person if that person will use the credit to engage in investment activities in the energy sector of Iran.

Date: _____

By: _____

Its: _____

Subscribed and sworn to before me, a Notary Public on this ____ day of _____, 2014.

Notary Public _____

_____ County, Michigan

My Commission Expires: _____

DEFINITIONS

- (A) "Energy sector of Iran" means activities to develop petroleum or natural gas resources or nuclear power in Iran.
- (B) "Investment" means 1 or more of the following:
 - i. A commitment or contribution of funds or property.
 - ii. A loan or other extension of credit.
 - iii. The entry into or renewal of a contract for goods or services.
- (C) "Investment activity" means 1 or more of the following:
 - i. A person who has an investment of \$20,000,000.00 or more in the energy sector of Iran.
 - ii. A financial institution that exceeds \$20,000,000.00 or more in credit to another person, for 45 days or more, if that person will use the credit for investment in the energy sector of Iran.
- (D) "Iran" means any agency or instrumentality of Iran.
- (E) "Iran linked business" means either of the following:
 - i. A person engaging in investment activities in the energy sector of Iran, including a person that provides oil or liquefied natural gas tankers or products used to construct or maintain pipelines used to transport oil or liquefied natural gas for the energy sector of Iran.
 - ii. A financial institution that extends credit to another person, if that person will use the credit to engage in investment activities in the energy sector of Iran.
- (F) "Person" means any of the following:
 - i. An individual, corporation, company, limited liability company, business association, partnership, society, trust, or any other nongovernmental entity, organization, or group.
 - ii. Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in section 1701(c) (3) of the international financial institutional act, 22 USC 262r(c) (3).
 - iii. Any successor, subunit, parent company, or subsidiary of, or company under common ownership or control with, any entity described in subparagraph (i) or (ii).
- (G) "Public entity" means this state or an agency or authority of this state, school district, community college district, intermediate school district, city, village, township, county, public authority, or public airport authority.

ATTACHMENT A**FORMAL COST SUMMARY**

Services
Architectural Design Services <ul style="list-style-type: none">• Design Plan• Schematic Design
Construction Documentation Preparation
Construction Award and Assistance
Construction Management
TOTAL COST OF SERVICES
\$

Company Name	
Address	
City, State, Zip	
Phone Number	
Email Address	
Signature	
Date	

Proposed Amphitheater Location



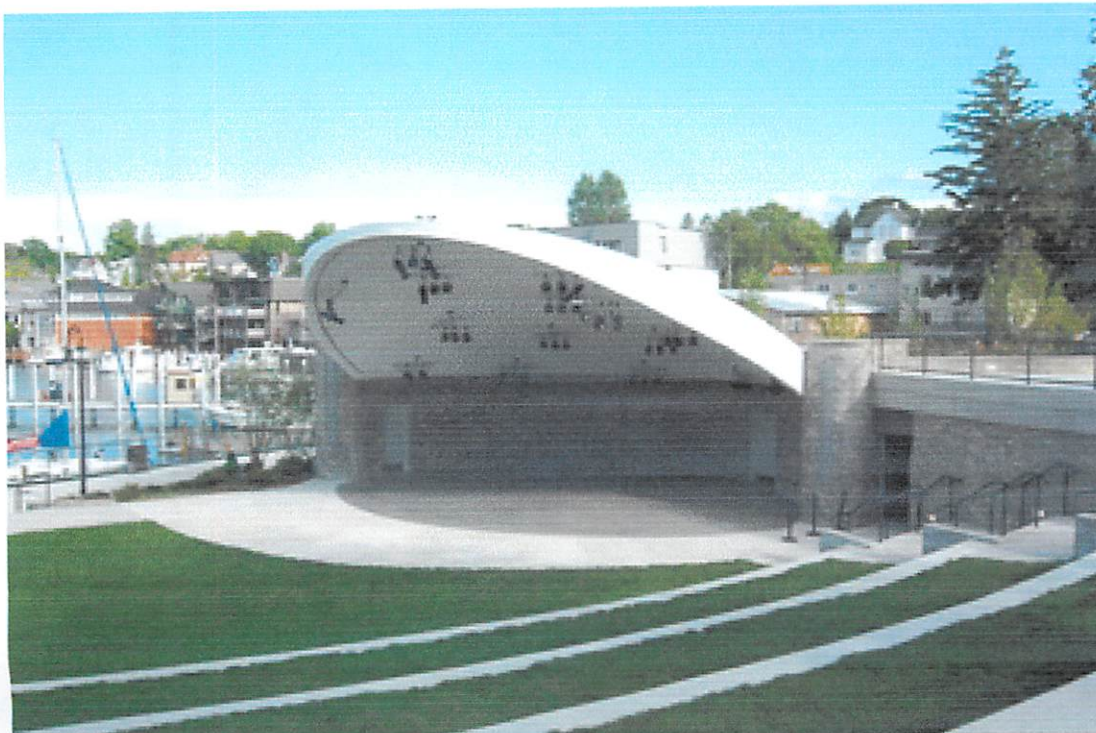
AMPITHEATER SAMPLE PHOTOS

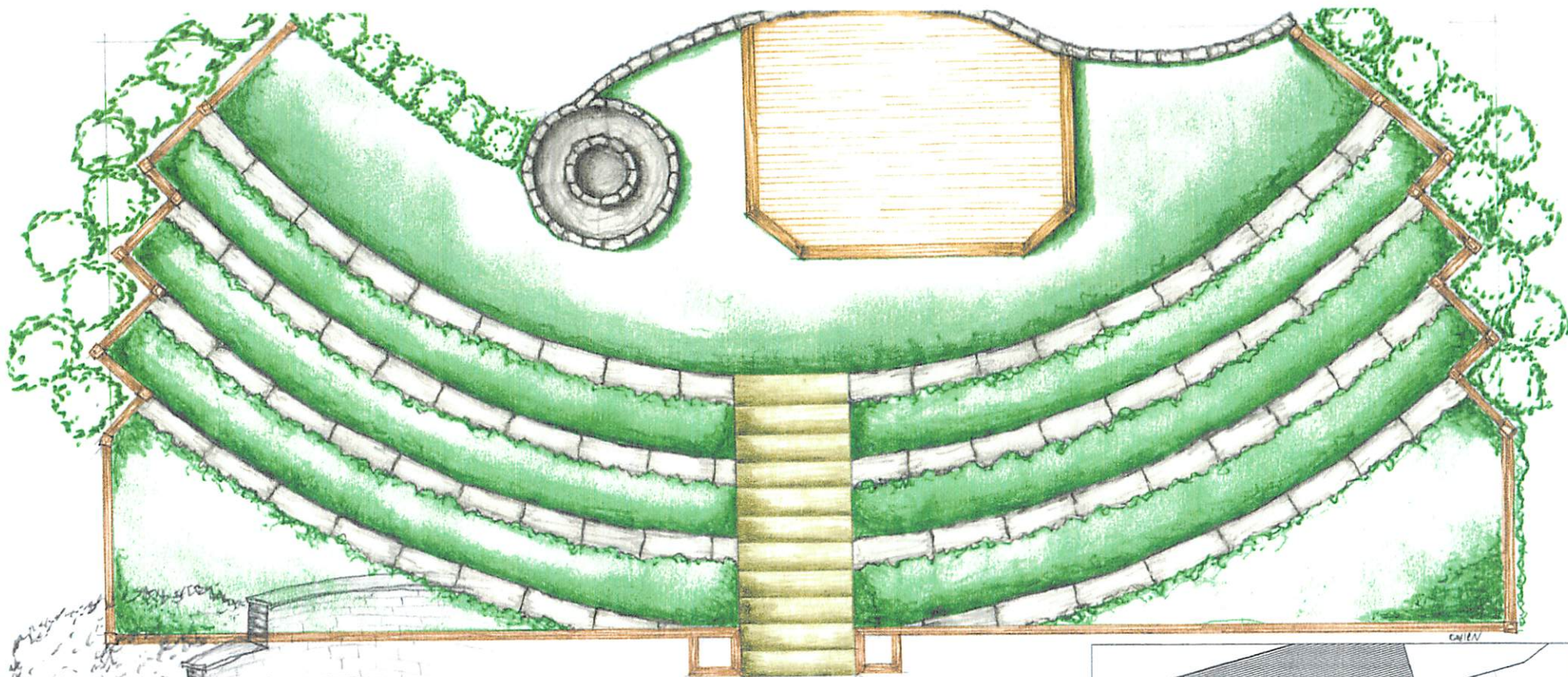


AMPHITHEATER SAMPLE

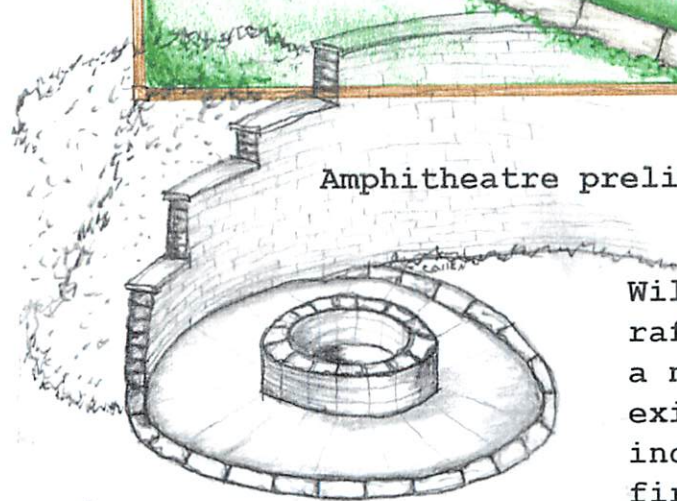


Band Shell Amphitheatre - SAMPLE

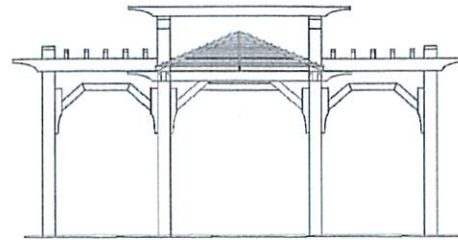
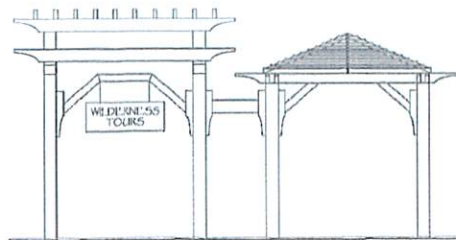
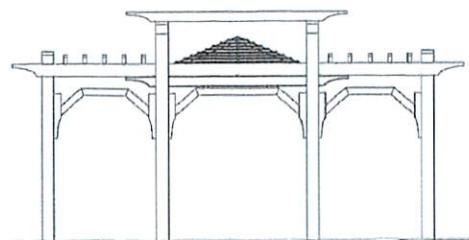
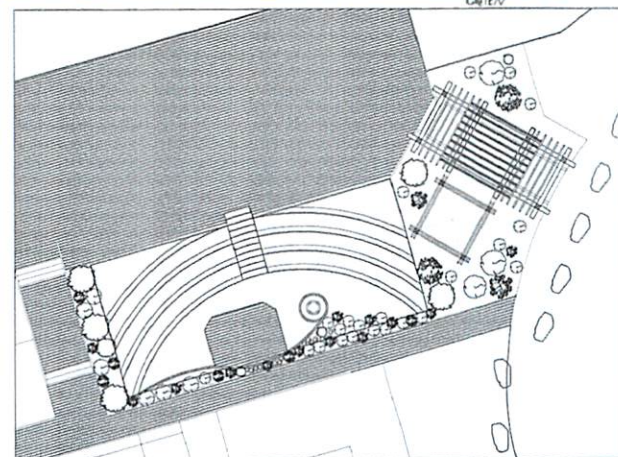




Amphitheatre preliminary design for Wilderness Tours



Wilderness Tours is a white water rafting resort looking to integrate a new performance space into its existing lounge area. The design includes a wooden stage, stone firepit and new pergola entryway.



AMPHITHEATER
SAMPLE

Charter Township of Plymouth Request for Qualifications/Proposals – Amphitheater

ADDENDUM #1

Question #1:

Is it the intention of the Township that the amphitheater to have a covered "Band Shell" as part of the project. This was not clear in the description but there were examples shown in the sample photos. If this is required, is it to be included in the stated budget and program requirements.

Answer #1:

The intent is to provide the optimal number of seating tiers and depending on the budget constraint to have a canopy or overhead structure associated with the stage, a clam shell or band shell is not required. The canopy or overhead structure could be tensile or a large gazebo.

Question #2:

Your requirement..."must have done a 150 seat or greater amphitheater in the last 10 years". We designed and completed construction drawings for an amphitheatre larger than this in Grass Lake for a church. They have not built it yet, but built a simplified version of it. Because our actual amphitheatre was not built, should I not submit for this proposal?

Answer #2:

The intent is for the design professional to have experience in designing a multi-tiered amphitheater, previous design experience meets this requirement.

Question #3:

Under additional information there is a statement that "Landscaping is required". Does this mean that we should have a licensed Landscape Architect on our team?

Answer #3:

A Landscape Architect is not required, however the 'Team' must be able to provide for the necessary services that will need to be provided.

Question #4:

Will the project be submitted to the Planning Commission for Site Plan Review?

Answer #4:

The project will be submitted to the Planning Commission as an FYI and to solicit their comments. However the Township Board of Trustees will approve the preliminary and final designs and the materials and finishes proposed for the project.

Question #5:

Is there an existing site topography survey drawing or are we to include in our services?

Answer #5:

Yes, it will be provided by the Owners Civil Engineer.

Question #6:

Are there any new utilities anticipated (sewer, water, electrical)? i.e. Will there be new lighting? Is electrical power needed for the performance area?

Answer #6:

The only utilities needed are electrical for outdoor safety/protective lighting and power for the performance area and potential for remote power for a movie projector.

Question #7:

Are public restrooms needed?

Answer #7:

No.

Question #8:

Are we to include services for a soil erosion control plan?

Answer #8:

The architect should show the soil erosion control plan on their drawings for County approval.

Question #9:

Will the performance area be covered, raised / elevated, barrier free accessible?

Answer #9:

Yes for raised / elevated and barrier free accessibility. Any covering will be determined by the budget with the owner and architect as per Answer #1.

Question #10:

Under "Work Phasing", it is stated that "the plans will identify the planned phasing." Does this statement refer to the design/construction documentation schedule or is it anticipated that construction may have to be implemented in a phased manner over time?

Answer #10:

This refers to the design/construction schedule only; the project is not to be phased.

Question #11:

Please expand upon what you mean by a "no-to-low amplification amphitheater"?

Answer #11:

The amphitheater will be open air with a covering dependent on the budget. No band shell / clam shell, or walls are part of this project to amplify sound.

Question #12:

Is it desired or intended for there to be a shell, canopy or overhead structure associated with the stage?

Answer #12:

See Answer #1.

Question #13:

Under “Schematic Design”, electrical work is identified as part of the work. Under “Additional Information”, it is stated that “the Township civil engineer will assist in the design and coordination with the electric utility company to determine the appropriate size for this project.” To what extent is electrical design anticipated to be performed by the Township civil engineer?

Answer #13:

Electrical service to the amphitheater is to be provided for stage equipment and lighting. Size of the service is to be determined by the Owner, Architect, and Owner’s Civil Engineer.

Question #14:

Will sufficient electrical service need to be designed by the consultant to accommodate sound and light systems furnished by performers, theater groups, and private events and so on?

Answer #14:

See answer to question #13.

Question #15:

Will lighting design be part of the work?

Answer #15:

No, electrical provisions for temporary stage lighting are to be part of the design scope.

Question #16:

Will irrigation design be part of the work?

Answer #16:

No, but the design could include drip irrigation for the seating tiers.

Question #17:

Does the anticipated \$250,000 - \$350,000 total costs include consultant fees?

Answer #17:

No, this is cost of the amphitheater itself.

Question #18:

Are there permit or review fees that are expected to be paid for by the consultant?

Answer #18:

No.

Question #19:

Is there additional program information? Are there other functions the township would like have happen in this area?

Answer #19:

The amphitheater is intended for children's productions including puppet shows, story time and music; high school groups including performing arts and small musical productions; community band, small music groups, dance productions, community theatre groups and Shakespeare-in-the-Park. No rock concerts or high-decibel performances.

Question #20:

Does the "not to exceed" fee for professional services mean that we are to work hourly and not exceed a specified ceiling amount or do you want a fixed fee that is not related to hours worked?

Answer #20:

The architect shall provide a total not to exceed fee that is not related to hours worked and shall bid accordingly.

Question #21:

What will be the decision making process, who has the approval authority and how many meetings do you anticipate that taking? As an example, we had a steering committee that made recommendations to the City Council for each of the design phases. The City Council then gave approval so that we could move on to the next phase and they ultimately provided final approval that allowed it to be built.

Answer #21:

See Answer # 4. The number of meetings will be dependent on reviews and revisions with a minimum of one Planning Commission Meeting and two Board of Trustee meetings.

Question #22:

Who is going to write the contracts for Professional Services and the contract between Owner and Contractor? I typical write all the contracts using standard AIA forms.

Answer #22:

Standard AIA forms/contracts or equivalent is appropriate.

Question #23:

Any other information you can provide about Needs and Wants?

Answer #23:

NEEDS (desired outcomes)

- * Seating for 150 – 250 with excellent sight lines
- * Level grass seating area (terraces) with hard edges
- * Handicap access and designated row
- * Good drainage, with UG drainage system if deemed necessary
- * Simple stage with floor and possible roof, to accommodate 30-40 performers
- * Minimal landscaping, up to 15 new trees
- * Paved paths to and from amphitheater
- * Modest standard-mounted/indirect lighting adequate for safety purposes
- * UG electrical for lighting and audio-visual system

WANTS (cost permitting)

- * Irrigation system
- * Backstage dressing/prep area
- * Audio-visual system/equipment
- * Seating for 400

Question #24:

Where can I find the RFP document on the Plymouth Township website?

Answer #24:

<http://www.plymouthtp.org/Departments/Clerk/RFP.htm>

**CHARTER TOWNSHIP OF PLYMOUTH
STAFF REQUEST FOR BOARD ACTION**

Meeting date: 04/15/14

ITEM: Tree Removal & Replacement Agreement

BRIEF:

ACTION: Consider contract award.

DEPARTMENT/PRESENTER(S): Richard Reaume, Township Supervisor

BACKGROUND: The Township has signed settlement agreements with DuPont that allow for the removal and replacement of trees damaged by the herbicide Imprelis®. Based on those agreements the Township requested bids for removal of 13 damaged trees and replacement/planting of 73 evergreen trees at three (3) locations:

- Lake Pointe Soccer Park
- Miller Family Park
- Township Hall

Based on the specific guidelines regarding removal and planting in areas where DuPont Imprelis® product was applied the Township opted to interview the 3 low bidders to ensure each has a clear understanding of the requirements. Based on these interviews and past performance on previous Township projects it is recommended the project be awarded to Crimboli Nursery, Inc.

BUDGET/TIME LINE: General Fund 2014

RECOMMENDATION: Award contract.

PROPOSED MOTION:

I move to award the Tree Removal & Replacement Contract to Crimboli Nursery, Inc. in the amount of \$24,500.00 and authorize the execution of the contract documents by the Supervisor and the Clerk.

RECOMMENDATION: Moved by: _____ Seconded by: _____

VOTE: ___ KA ___ CC ___ NC ___ RD ___ RE ___ MK ___ RR

MOTION CARRIED _____

MOTION DEFEATED _____

**CHARTER TOWNSHIP OF PLYMOUTH
STAFF REQUEST FOR BOARD ACTION**

Meeting Date: April 15, 2014

**ITEM: QUALIFIED VOTER FILE (QVF) ORACLE/EQUIPMENT UPGRADE PROJECT
GRANT AGREEMENT**

ACTION: Approve Grant Agreement

DEPARTMENT/PRESENTER(S): Nancy Conzelman

BACKGROUND: Over the next several months the Bureau of Elections (BOE), along with staff from the Department of Technology, Management and Budget (DTMB), will upgrade the QVF Replica Servers and move to the Microsoft Windows 7 operating system and new version of the Oracle database software (version 11g). Both Microsoft Windows XP and Oracle 10g are older software versions that will no longer be fully supported, so a move to newer versions of the software is required. As with past equipment upgrades, the State of Michigan will be using HAVA funds to purchase new equipment, which requires each jurisdiction to execute a Grant Agreement. Plymouth Township will be receiving a new QVF server.

BUDGET/TIME LINE: n/a

RECOMMENDATION: Approve

MODIFIED PROPOSED MOTION:

I move to approve the QVF server upgrade from the State of Michigan and authorize the Clerk to sign the Qualified Voter File (QVF) Oracle/Equipment Upgrade Project Grant Agreement

RECOMMENDATION Moved by: _____ Seconded by: _____

VOTE: RR _____ NC _____ RE _____ KA _____ MK _____ CC _____ RD _____

**STATE OF MICHIGAN
MICHIGAN DEPARTMENT OF STATE AND THE
CHARTER TOWNSHIP OF PLYMOUTH
GRANT AGREEMENT**

**QUALIFIED VOTER FILE (QVF) ORACLE/EQUIPMENT UPGRADE
PROJECT**

FUNDED BY HELP AMERICA VOTE ACT (HAVA), TITLE II, SECTION 251

This Grant Agreement is between the Michigan Department of State ("Department") and the **Charter Township of Plymouth** ("Grantee"). This document shall constitute the Grantee's agreement for the receipt of federal financial assistance provided to the Department under the provisions of Title II, Section 251, of the Help America Vote Act (HAVA), CFDA 90.401. The Department refers to this program as the QVF Oracle/ Equipment Upgrade Project.

The purpose of this grant is to upgrade the Qualified Voter File infrastructure to meet the objectives of Michigan's HAVA State Plan. In order to meet this objective, the Department must replace remote workstations for certain QVF local sites throughout the state and upgrade these sites to a more current version of the Microsoft Windows Operating System as well as the Oracle database management system. Both the current systems are facing end of life and are no longer supported.

1. Grant Period:

Original Grant Agreements must be signed and returned by April 4, 2014. **No photocopies, faxed copies, or altered Grant Agreements will be accepted.**

Grant Agreements should be returned to:

Zada Schriener
Michigan Department of State
Financial Services Division
430 West Allegan, 4th Floor
Lansing, MI 48918

2. Program:

This program provides a QVF system upgrade in 2014. A system upgrade consists of one QVF server using the Windows 7 operating system, and Oracle database software. For a list of technical specifications, please refer to the attachment A.

The equipment covered by this Grant Agreement will replace only current QVF system (s); any non-QVF software that has been locally installed on the current equipment will not be replaced. Although other uses are acceptable, the primary use of the equipment covered by this Grant Agreement must be QVF related. If this equipment is no longer used for QVF activities, the Grantee must request disposal instructions from the Department.

3. Equipment:

This program is a one-time purchase of computer equipment used by certain jurisdictions to access the QVF. This program includes only the equipment described in attachment A. The purchase and maintenance of additional workstations, laser printers and other peripheral equipment not included in this Grant Agreement remain the sole responsibility of each QVF site. Maintenance of the equipment included in this program is the sole responsibility of each QVF site once any applicable warranties expire.

4. Performance:

The Department will review and, once approved, provide the Applicant with a copy of a fully executed Grant Agreement signed by a signatory from the **Charter Township of Plymouth** and the Department of State. The Department and or a designated representative will process all system orders. The Department will also coordinate the installation of these systems. Upon installation the Grantee must confirm the completion of the installation on a form provided by the Department.

5. Ownership:

Any equipment and software purchased pursuant to this Grant Agreement is the property of the Grantee. The jurisdiction is responsible for removing all QVF related software as well as all sensitive data prior to disposal.

6. Records Maintenance and Retention:

The Grantee will maintain a copy of all records pertaining to this program for a period of not less than six years from the date of the Department's final expenditure report to the federal government, or until any litigation or audit findings have been resolved. The Grantee must perform a physical inventory of the property and reconcile it with property records every two years.

7. Mandatory Conditions:

Laws

This is a State of Michigan Grant Agreement and is governed by the laws of the State of Michigan. Any dispute arising as a result of this agreement shall be resolved in the State of Michigan.

Validity

This Grant Agreement is valid upon approval by the State Administrative Board and approval and execution by the Department.

Funding

This Grant Agreement is subject to and contingent upon the availability and appropriation of federal funds and any necessary State appropriation.

Costs

The State will not assume any responsibility or liability for costs incurred in relation to this Grant Agreement.

Cancellation

The Department may cancel this Grant Agreement upon failure to comply with the terms of the grant.

Entire Agreement

This Grant Agreement shall represent the entire agreement between the Department and Grantee regarding HAVA funding for QVF infrastructure upgrades, and supersedes any prior oral or written agreements, and all other representations between the parties relating to this subject.

Adherence to Terms

The failure of a party to insist upon strict adherence to any term (s) of this Grant Agreement shall not be considered a waiver or deprive the party of the right thereafter to insist upon strict adherence to that term, or any other term of the Grant Agreement.

8. Administration of Agreement:

Questions regarding the completion and submission of this Grant Agreement or the upcoming purchase process should be directed to David Tarrant at (517) 373-2543 between 8 AM and 5 PM weekdays or by email at tarrantd2@Michigan.gov.

The Grant Administrator on behalf of the Department for this grant application and the final Grant Agreement will be:

Timothy Hanson, Director
Program Development Division
Bureau of Elections
P.O. Box 20126
Lansing, MI 48901-0726
HansonT@Michigan.gov

All questions, comments and correspondence regarding this grant process and this Grant Agreement must be submitted in writing to the Grant Administrator.

9. Certification/Signature:

The following signatory certifies s/he is authorized to sign and bind the **Charter Township of Plymouth** to this Grant Agreement. Further, the person signing has reviewed and agrees to the conditions as outlined in this grant, and has personally examined and is familiar with the information submitted herein, as well as the requirements of the Help America Vote Act under which this grant has been submitted.

For the (Wayne County/Charter Township of Plymouth):

Nancy C. Conzelman

Name (print)

Clerk

Title (print)

Signature

Date

For the State of Michigan, Department of State:

Cindy Paradine
Financial Services Division

Date

ATTACHMENT A

QUALIFIED VOTER FILE INFRASTRUCTURE UPGRADE

TECHNICAL SPECIFICATIONS

Base PC:	OptiPlex 7010 Desktop, Core i5-3470
Memory:	4GB non-ECC DDR3 (1 Dimm)
Keyboard:	USB Mouse/Keyboard
Hard Drive:	250GB HD
Operating System:	Windows 7 Enterprise 64-bit
CD/DVD-ROM:	DVDRW
Software:	Oracle Database Version 11g, QVF
Antivirus:	Symantec Endpoint Protection

**CHARTER TOWNSHIP OF PLYMOUTH
STAFF REQUEST FOR BOARD ACTION**

Meeting date: April 15, 2014

ITEM: Planning Commission Appointments

BRIEF:

ACTION: Approve the reappointment of Dennis Cebulski, Kendra Barberena and Keith Postell to the Planning Commission.

DEPARTMENT/PRESENTER(S): Supervisor Richard M. Reaume

BACKGROUND: In the past, the Township Planning Commission consisted of nine (9) members but over the past few years two (2) commissioner positions were not reappointed reducing the Planning Commission to seven (7) members, six commissioners from the public and one commissioner from the Board or Trustees. Trustee Kay Arnold's term expires in 2015. Commissioners serve three year terms and currently the public commissioner terms expire in the following order; in 2014 – three commissioners terms expire, in 2015 – one commissioner (Bill Pratt), and in 2016 – two commissioners (Dennis Siedlaczek and Ray Sturdy).

The preference would be to have an equal number (two) of public commissioners' terms expiring each year. To accomplish that, one of the three expiring commissioners term should be for an appointed to expire in one year 2015 and the remaining two commissioner's terms should expire in three years 2017. Planning Commission Chairperson Dennis Cebulski has agreed to a one year reappointment to accomplish a balance of two public commissioners terms expiring per year.

The three planning commissioners have served as follows:

Dennis Cebulski - March 1992, Kendra Barberena - February 1999, Keith Postell - July 2005

BUDGET/TIME LINE: N/A

RECOMMENDATION: **APPROVE**

PROPOSED MOTION:

I move to approve the appointment of Dennis Cebulski to the Planning Commission for a one (1) year term expiring June 30, 2015 and appoint Kendra Barberena and Keith Postell to the Planning Commission for three (3) year terms expiring June 30, 2017.

RECOMMENDATION: Moved by: _____ Seconded by: _____

VOTE: __ KA __ CC __ RD __ MK __ RE __ NC __ RR

MOTION CARRIED _____ MOTION DEFEATED _____

**CHARTER TOWNSHIP OF PLYMOUTH
STAFF REQUEST FOR BOARD**

Meeting Date: April 15, 2014

ITEM: Election Inspectors

BRIEF:

ACTION: Approve increase in compensation for Election Inspectors

DEPARTMENT/PRESENTER (S): Nancy Conzelman, Clerk
Richard Reaume, Supervisor
Ron Edwards, Treasurer

BACKGROUND: Please see attached excel worksheet.

The election inspectors currently receive \$140.00 per election which was set in 2001. They also receive compensation for attending training and precinct chairmanships. The attached worksheet provides the current compensation and the proposed compensation. These individuals are usually working approximately 15 hours on an election day.

BUDGET/TIME LINE: \$4500.00 per election

RECOMMENDATION: Approve

<p>PROPOSED MOTION: I move to approve the increase in compensation for the Election Inspectors as presented .</p>

RECOMMENDATION: Moved by _____ Seconded by _____

VOTE: ___KA ___NC ___RE ___RR ___MK ___CC ___RD

MOTION CARRIED _____ **MOTION DEFEATED** _____

**Charter Township of Plymouth
Proposed Election Workers Compensation**

<u>Election Workers</u>	<u>Current Per Election</u>	<u>Proposed Per Election</u>
Election Inspector	\$ 140.00	\$ 165.00
Precinct Chairman	\$ 25.00	\$ 25.00
Precinct Co-Chairman	\$ 20.00	\$ 25.00
Training	\$ 20.00	\$ 25.00
Receiving Board	\$15.00 per Hour	\$15.00 per Hour

**CHARTER TOWNSHIP OF PLYMOUTH
STAFF REQUEST FOR BOARD**

Meeting Date: April 15, 2014

ITEM: Board of Review Compensation

BRIEF:

ACTION: Approve increase in compensation for Board of Review

DEPARTMENT/PRESENTER (S): Ron Edwards, Treasurer
Richard Reaume, Supervisor
Nancy Conzelman, Clerk

BACKGROUND: The Board of Review has not had an increase since 2001. The current compensation is \$110.00 per meeting for each member. We would like to increase the compensation to \$140.00 per meeting. We are also recommending that the Board be reduced from 6 members to 3 members. This is due to the reduction in property appeals that came before the Board this past March.

BUDGET/TIME LINE: Decrease due to reduction in Board members.

RECOMMENDATION: Approve

<p>PROPOSED MOTION: I move to approve the increase in compensation for the Board of Review members as presented above.</p>

RECOMMENDATION: Moved by _____ Seconded by _____

VOTE: ___KA ___NC ___RE ___RR ___MK ___CC ___RD

MOTION CARRIED _____ **MOTION DEFEATED** _____

**CHARTER TOWNSHIP OF PLYMOUTH
STAFF REQUEST FOR BOARD**

Meeting Date: April 15, 2014

ITEM: Civil Service Commission Compensation

BRIEF:

ACTION: Approve increase in compensation for Civil Service Commission.

DEPARTMENT/PRESENTER (S): Ron Edwards, Treasurer
Richard Reaume, Supervisor
Nancy Conzelman, Clerk

BACKGROUND: The Civil Service Commission has not had an increase since 1999. The current compensation is \$70.00 per meeting for each commissioner. We would like to increase the compensation to \$100.00 per meeting for each commissioner.

BUDGET/TIME LINE: Increase \$100.00 per meeting.

RECOMMENDATION: Approve

<p>PROPOSED MOTION: I move to approve the increase in compensation for the Civil Service Commission members as presented above.</p>

RECOMMENDATION: Moved by _____ Seconded by _____

VOTE: ___KA ___NC ___RE ___RR ___MK ___CC ___RD

MOTION CARRIED _____ **MOTION DEFEATED** _____

**CHARTER TOWNSHIP OF PLYMOUTH
STAFF REQUEST FOR BOARD**

Meeting Date: April 15, 2014

ITEM: Board of Appeals Compensation

BRIEF:

ACTION: Approve increase in compensation for Board of Appeals

DEPARTMENT/PRESENTER (S): Ron Edwards, Treasurer
Richard Reaume, Supervisor
Nancy Conzelman, Clerk

BACKGROUND: The Board of Appeals has not had an increase since 2001. The current compensation is \$80.00 per meeting for each member. We would like to increase the compensation to \$100.00 per meeting.

BUDGET/TIME LINE: \$115.00 per meeting

RECOMMENDATION: Approve

<p>PROPOSED MOTION: I move to approve the increase in compensation for the Board of Appeal members as presented above.</p>

RECOMMENDATION: Moved by _____ Seconded by _____

VOTE: ___KA ___NC ___RE ___RR ___MK ___CC ___RD

MOTION CARRIED _____ **MOTION DEFEATED** _____

**CHARTER TOWNSHIP OF PLYMOUTH
STAFF REQUEST FOR BOARD**

Meeting Date: April 15, 2014

ITEM: 2014 Amended General Fund Budget

BRIEF:

ACTION: Approve resolution.

DEPARTMENT/PRESENTER(S): Richard Reaume, Supervisor
Ron Edwards, Treasurer
Nancy Conzelman, Clerk

BACKGROUND: Budget Documents

BUDGET/TIME LINE: See Attached

RECOMMENDATION: Approve

PROPOSED MOTION: I move to approve resolution 2014-4-15-14 adopting the Amended General Fund Budget for 2014 as presented.

RECOMMENDATION: Moved by _____ Seconded by _____

VOTE: __KA __RE __NC __MK __RD __CC __RR

MOTION CARRIED _____ MOTION DEFEATED _____

:StfRqst

**Charter Township of Plymouth
Amended 2014 General Fund Budget
RESOLUTION: 2014-04-15-14**

WHEREAS, the Supervisor has presented the Amended 2014 General Fund Budget

WHEREAS, The Board of Trustees has been advised of the contents of said budget;

NOW, THEREFORE, BE IT RESOLVED, that the aforementioned Budget be Adopted at the functional level as presented.

	Current 2014 <u>Budget</u>	Adjustments	Amended 2014 <u>Budget</u>
Revenue:			
Property Taxes	6,700,000	\$ -	6,700,000
State Shared Revenue	2,188,000	\$ -	2,188,000
Licences and Permits	617,000	\$ -	617,000
Fines/ Forfeits	200,000	\$ -	200,000
City of Ply Dispatch Contribution	305,000	\$ -	305,000
Charges for Services	160,000	\$ -	160,000
Interest / Rent	735,000	\$ -	735,000
Federal Grants	223,000	\$ 546,025	769,025
Miscellaneous	915,000	\$ -	915,000
Inter-Governmental	693,450	\$ -	693,450
Total Revenue	12,736,450	546,025	13,282,475
Contribution to Fund Balance	(268,113)	\$ (242,500)	(510,613)
Total Sources of Funds	13,004,563	\$ 788,525	13,793,088
Expenditures:			
General Government	3,104,973	\$ 3,000	3,107,973
Public Safety	8,047,010	\$ 728,525	8,775,535
Building	410,784	\$ 57,000	467,784
Community Development	165,172	\$ -	165,172
Park	657,673	\$ -	657,673
Grants	95,000	\$ -	95,000
Capital Improvement	523,951	\$ -	523,951
Total Expenditures	13,004,563	788,525	13,793,088

Charter Township of Plymouth
Budget Adjustments
1st Quarter 2014

<u>Department</u>	<u>Account Number</u>	<u>Amount</u>	
<u>Treasurers</u>			
Equipment Purchase	101-253-978-000	\$ 1,800.00	New Copier
		\$ 1,200.00	New Computer
		\$ 3,000.00	
<u>Fire</u>			
Non-Supervisory	101-336-706-000	\$ 350,000.00	Safer Grant
Fringe Benefits	101-336-714-000	\$ 110,000.00	Safer Grant
Pension	101-336-714-020	\$ 59,250.00	Safer Grant
Social Security	101-336-715-000	\$ 26,775.00	Safer Grant
Equipment	101-336-978-000	\$ 182,500.00	Radio Equipment
		\$ 728,525.00	
<u>Building Department</u>			
Equipment	101-371-978-000	\$ 57,000.00	2 Vehicles

**CHARTER TOWNSHIP OF PLYMOUTH
STAFF REQUEST FOR BOARD**

Meeting Date: April 15, 2014

ITEM: 2014 State Forfeiture Fund Budget

BRIEF:

ACTION: Approve resolution.

DEPARTMENT/PRESENTER(S): Richard Reaume, Supervisor
Ron Edwards, Treasurer
Nancy Conzelman, Clerk

BACKGROUND: It was recommended by our Auditors Plante Moran to have separate Funds for our Federal and State forfeiture funds. The current fund number for Drug Forfeiture is 265. We are proposing to keep Fund 265 for Federal Drug Forfeitures and create Fund 266 for State Drug Forfeitures. Please see attached the proposed budget for Fund 266 State Drug Forfeitures.

BUDGET/TIME LINE: See Attached

RECOMMENDATION: Approve

<p>PROPOSED MOTION: I move to approve resolution 2014-4-15-17 adopting the 2014 State Forfeiture Fund Budget</p>

RECOMMENDATION: Moved by _____ Seconded by _____

VOTE: ___KA ___RE ___NC ___MK ___RD ___CC ___RR

MOTION CARRIED _____ **MOTION DEFEATED** _____

:StfRqst

4/11/14 18.24.34

REVENUE VS BUDGET -DETAIL

REDWARDS

FI0230

Charter Township of Plymouth PERIOD ENDING 4/15/2014 FISCAL PERIOD 04 YEAR 2014

PAGE 1

FUND 266 DRUG LAW ENFORCEMENT FUND - STATE

DEPT	ACCOUNT #	DESCRIPTION	BUDGETED REVENUE	ACTUAL MONTH TO DATE	ACTUAL YEAR TO DATE	BUDGET VS ACTUAL REVENUE	PERCENT REMAINING
300		DRUG LAW ENFORCEMENT					
501	000	OPERATING TRANSFER IN	.00	.00	.00	.00	.0 %
657	000	FORFEITURE REVENUE - STATE	20,000.00	.00	.00	20,000.00	100.0 %
664	000	INTEREST INCOME	300.00	.00	.00	300.00	100.0 %
709	050	OVERTIME REIMBURSEMENT	.00	.00	.00	.00	.0 %
978	010	EQUIPMENT PURCHASE REIMBURSEMENT	.00	.00	.00	.00	.0 %
300		DRUG LAW ENFORCEMENT TOTAL DEPARTMENT	20,300.00	.00	.00	20,300.00	100.0 %
266		DRUG LAW ENFORCEMENT FUND - STATE TOTAL FUND	20,300.00	.00	.00	20,300.00	100.0 %
		GRAND TOTALS	20,300.00	.00	.00	20,300.00	.0 %

4/11/14 18.24.44

EXPENDITURE VS BUDGET -DETAIL

REDWARDS

FI0240

Charter Township of Plymouth PERIOD ENDING 4/15/2014 FISCAL PERIOD 04 YEAR 2014

PAGE

2

FUND 266 DRUG LAW ENFORCEMENT FUND - STATE

DEPT	ACCOUNT #	DESCRIPTION	BUDGETED EXPENSE	ACTUAL MONTH TO DATE	ACTUAL YEAR TO DATE	BUDGET VS ACTUAL EXPENDITURES	PERCENT REMAINING
300		DRUG LAW ENFORCEMENT					
706	000	NON-SUPERVISORY	.00	.00	.00	.00	.0 %
709	000	OVERTIME	.00	.00	.00	.00	.0 %
714	000	FRINGE BENEFITS	.00	.00	.00	.00	.0 %
714	030	PENSION POLICE	.00	.00	.00	.00	.0 %
715	000	SOCIAL SECURITY	.00	.00	.00	.00	.0 %
720	000	WORKERS COMP/INSURANCE	.00	.00	.00	.00	.0 %
727	000	OFFICE SUPPLIES	.00	.00	.00	.00	.0 %
758	000	UNIFORMS	.00	.00	.00	.00	.0 %
808	000	INDEPENDENT AUDIT	1,000.00	.00	.00	1,000.00	100.0 %
817	000	FINANCIAL CONSULTANT	.00	.00	.00	.00	.0 %
818	000	CONTRACTUAL SERVICES	10,000.00	.00	.00	10,000.00	100.0 %
851	000	EQUIPMENT MNT/REPAIRS	.00	.00	.00	.00	.0 %
960	000	EDUCATION/TRAINING	.00	.00	.00	.00	.0 %
962	000	CANINE EXPENSES	.00	.00	.00	.00	.0 %
963	000	OTHER SUNDRY	5,000.00	.00	.00	5,000.00	100.0 %
978	000	EQUIPMENT PURCHASE	.00	.00	.00	.00	.0 %
300		DRUG LAW ENFORCEMENT TOTAL DEPARTMENT	16,000.00	.00	.00	16,000.00	100.0 %
266		DRUG LAW ENFORCEMENT FUND - STATE TOTAL FUND	16,000.00	.00	.00	16,000.00	100.0 %
		GRAND TOTALS	16,000.00	.00	.00	16,000.00	100.0 %

4/11/14 18.24.44

EXPENDITURE VS BUDGET -DETAIL

REDWARDS

FI0240

Charter Township of Plymouth PERIOD ENDING 4/15/2014 FISCAL PERIOD 04 YEAR 2014

PAGE

1

FUND 266 DRUG LAW ENFORCEMENT FUND - STATE

DEPT	ACCOUNT #	DESCRIPTION	BUDGETED EXPENSE	ACTUAL MONTH TO DATE	ACTUAL YEAR TO DATE	BUDGET VS ACTUAL EXPENDITURES	PERCENT REMAINING
100		DEPARTMENT 100					
	851	000 EQUIPMENT MNT/REPAIRS	.00	.00	.00	.00	.0 %
100		DEPARTMENT 100 TOTAL DEPARTMENT	.00	.00	.00	.00	.0 %

**CHARTER TOWNSHIP OF PLYMOUTH
REQUEST FOR BOARD ACTION**

Meeting Date: ~~3/18/14~~ 4/15/14

ITEM: EVIP Award Submission

ACTION: Discussion / Motion

DEPARTMENT/PRESENTER(S):

Trustee Bob Doroshewitz

BACKGROUND: EVIP submission included the citizen initiated Plymouth Arts and Recreation Complex (PARC) project as a joint services initiative, this item seeks discussion and confirmation that it is the Board's intent to claim this project.

ATTACHMENTS: None

BUDGET/TIME LINE:

RECOMMENDATION:

PROPOSED MOTION:

RECOMMENDATION: Moved by: _____ Seconded by: _____

VOTE: ____KA ____NC ____BD ____RE ____MK ____CC ____RR

MOTION CARRIED _____ **MOTION DEFEATED** _____

Plymouth Township (#821070)

Shared Services Summary January 2014

Regional Initiative	Description	Communities / Others Involved	Estimated Annual Savings	Scope	Status	Year	Progress or Barriers
Police							
CRT - Police	CRT Team conducts surveillance, serves search warrants and make arrests to keep crime out of participating communities.	3 Local Communities, Wayne County Sheriff and MSP -Michigan State Police	\$250,000 value per year, leverage three officers on a nine officer police unit	Regional	Existing	2003	Continues to operate in cooperative and beneficial manner
DEA - Police	Township participates in a multi-jurisdictional team lead by the US DEA - Drug Enforcement Agency to enforce the controlled substances laws and regulations including Investigation and preparation for prosecution of criminals	US DEA, MSP and other local communities	Undeterminable / Leverage one officer on a federal government led team	Regional	New	Planning Jan 2011 Implemented Jan 2012	Effective team providing back up and support to local community
Fire							
Western Wayne Fire Department Mutual Aid	Fire Department Mutual Aid is an agreement to provide fire assistance to one another in case of fire emergencies at various times	22 Western Wayne County Communities	Undeterminable / Requires less full time fire employees	Regional	Existing	1987	Continues to operate in cooperative and beneficial manner
HazMat Team	HazMat Team	22 Western Wayne County Communities	Undeterminable / Two fire employees on a multi-employee unit	Regional	Existing	1987	Township had two incidents in 2012 where the regional Haz Mat team resources were utilized
USAR	Urban Search and Rescue Team providing specialized search and rescue for major emergency events.	22 Western Wayne County Communities	Undeterminable / Two fire employees on a multi-employee unit	Regional	Existing	2007	Continues to operate in cooperative and beneficial manner
Health Emergency Medical Services Inc. (HEMS)	HEMS Inc. is a federally-recognized 501(c)(3) non-profit organization made up of stakeholders in the Southeastern Michigan Emergency Medical Service community. Working together, hospitals, local and county government, EMS services, education and industry have created a world-class emergency care system for the citizens of western and downriver Wayne County. HEMS also operates one of Michigan's busiest staffed EMS communications systems linking over 50 EMS services to fourteen hospitals, and providing an infrastructure for disaster communication and resource coordination.	33 Wayne County Community EMS, Wayne County Metro Airport, 8 Private Service Providers, 3 Company EMS and 14 Hospitals	Undeterminable	County	Existing	1980	Continues to operate in cooperative and beneficial manner

Regional Initiative	Description	Communities / Others Involved	Estimated Annual Savings	Scope	Status	Year	Progress or Barriers
Public Works							
Western Township Utilities Authority	Canton, Northville and Plymouth Townships created a multi-community authority to build and run a sewer collection system to reduce sewer costs in each community.	Canton, Northville and Plymouth Townships	\$ 500,000	Regional	Existing	1986	Ongoing
Alliance of Rouge Communities (ARC)	2006 - The ARC members represent public agencies with water management responsibilities whose jurisdictional boundaries are totally or in part located within the Rouge River watershed. The purpose of the Alliance is to provide an institutional mechanism to encourage watershed-wide cooperation and mutual support to meet water quality permit requirements and to restore beneficial uses of the river to the area residents. Since 2003, the group existed as a Memorandum of Agreement (MOA) to respond to the declining federal grant funds to Wayne County for the Rouge River National Wet Weather Demonstration Project that had supported watershed-wide management efforts since 1993. The ARC has been able to: <ul style="list-style-type: none"> • Prepare and distribute materials/information/ideas among members that have reduced the cost and increased the effectiveness of pollution control and, • reduce the cost of compliance with storm water permits through the development of templates for required reports, and support of joint activities. 	40 municipal governments, Oakland, Wayne, and Washtenaw Counties, and the Wayne County Airport Authority	\$ 7,000	Regional	Existing	2003	\$15,000 tree donation in 2012 from ARC. Continues to operate in cooperative and beneficial manner
Household Hazardous Waste Collection	Collection of Household Hazardous Waste at various locations throughout Wayne County.	Wayne County Department of Environment	\$ 5,000	County	Existing	2008	Ongoing
E Waste Recycling	Collection of Electronic Waste at various locations throughout Wayne County.	Wayne County Department of Environment	\$ 8,000	County	Existing	2010	Ongoing
*** NEW *** DPW Purchasing Cooperative	DPW Directors created cooperative will meet on a scheduled basis to share best practices and generate joint purchases RFP's.	18 Communities	\$ 20,000	Regional	NEW	Initiated FY2014	Initial meeting and frequency established, first RFP could be to purchase fire hydrants

<i>Regional Initiative</i>	<i>Description</i>	<i>Communities / Others Involved</i>	<i>Estimated Annual Savings</i>	<i>Scope</i>	<i>Status</i>	<i>Year</i>	<i>Progress or Barriers</i>
General Government							
Conference of Western Wayne	Consists of 18 communities governed by their Mayors and Supervisors. The CWW provides many services, problem resolutions and grant opportunities that are shared by all the communities.	18 Communities	\$ 20,000	County	Existing	1982	Ongoing
DCC/Wayne County Weatherization	Program offers assistance to eligible homeowners to make their homes more energy efficient so that their utility bills are lower. Program also offers the Low-Income Energy Assistance Program grant from the Michigan Public Service Commission to provide direct energy bill payment assistance to eligible households.	Wayne County Communities	Undeterminable / Value Added Service	County	Existing	2004	Continues to operate in cooperative and beneficial manner
DCC/CWW Benefit Initiative	The DCC and CWW organized a bid proposal for various health related services, including dental, vision, life Insurance, and long and short term disability coverage. Communities could opt-in for one service or all the services provided.	DCC Communities and CWW Communities	\$ 19,000	County	Existing	2010	Benefit agreements terminate In 2013. Looking to negotiate with vendors to continue / extend cost savings employee benefits pricing
CWW Salary Survey	For 25 years, the Conference of Western Wayne (CWW) has been compiling salary data from the communities and preparing a Salary Survey.	DCC and CWW Communities	Undeterminable / Value Added Service	County	Existing	1988	Continues to operate in cooperative and beneficial manner
Bid Agreements	Utilize MI-Deal state bids and MITN for purchases.	State of Michigan	\$ 80,000	State & Internal	Existing	1984	Ongoing
The Senior Alliance (TSA)	The Senior Alliance (TSA) is a private non-profit agency that was established in 1980, and designated by the Michigan Commission on Services to the Aging to operate as the Area Agency on Aging (AAA) for the 34 suburban communities in Southern and Western Wayne County.	34 Communities in Wayne County	\$ 14,000	County	Existing	1980	Ongoing
Wayne County Urban County CDBG Program	Wayne County coordinates and administers the Urban County Community Development Block Grant (CDBG) Program. This allows smaller communities to meet the HUD criteria to receive Federal CDBG funds that benefit their community. A number of Entitlement Communities participate in the program to have access to HOME funds.	34 Communities in Wayne County	Undeterminable / Value Added Service	County	Existing	1978	Federal government continues to cut approximate 17% of this funding each year

<i>Regional Initiative</i>	<i>Description</i>	<i>Communities / Others Involved</i>	<i>Estimated Annual Savings</i>	<i>Scope</i>	<i>Status</i>	<i>Year</i>	<i>Progress or Barriers</i>
General Government							
Michigan Municipal Risk Management Authority	Members of the Michigan Municipal Risk Management Authority save money through a pooled Insurance system.	Statewide	\$ 150,000	Statewide	Existing	1982	Ongoing
Michigan Municipal Risk Management Authority - Electric Choice & Natural Gas Purchase	Consortium under the MMRMA umbrella for the purchase of electricity under the electric choice program and the pre-purchase of natural gas.	Statewide	\$ 30,000	Statewide	Existing	2001	Ongoing
MML Workers Compensation Fund	Members of the MML Workers Compensation Fund save money through a pooled Insurance system.	Statewide	\$ 30,000	Statewide	Existing	1981	Ongoing

Local Initiative	Description	Communities / Others Involved	Estimated Annual Savings	Scope	Status	Year	Progress or Barriers
Police							
911 Dispatch Plymouth Community Communications Center	Joint 911 Dispatch Communications Center providing shared services to Plymouth City and Plymouth Township.	Plymouth City and Plymouth Township	\$ 125,000	(2) Adjoining Communities	Existing	1999	Ongoing
Police Car Group Purchase	State of Michigan and Macomb County bld list.	Multiple agencies	\$ 16,000	Statewide	Existing	1996	Ongoing
911 Dispatch	Four adjoining communities with two 911 dispatch centers working to share resources / supervision or consolidate of the Plymouth and Northville 911 dispatch centers.	Plymouth City, Northville City, Plymouth Township and Northville Township	Unknown	(3) Adjoining Communities	Closed	Planning Jan 2012 Closed Dec 2012	Estimated projections suggest no cost savings to the communities
Police Mutual Aid	Police mutual aid agreement with cross jurisdictional authority would allow patrol vehicles from an adjoining community to backfill and patrol the adjoining community.	Plymouth City, Northville City, Plymouth Township and Northville Township	\$ 90,000	(3) Adjoining Communities	Closed	Planning Jan 2012 Closed Aug 2012	Law prevents sworn officers from being deployed into any other jurisdiction
Fire							
Plymouth Community Fire Department	Community Fire Department providing shared services to Plymouth City and Plymouth Township.	Plymouth City and Plymouth Township	\$ (400,000)	(2) Adjoining Communities	Existing	1995 - 2012	Partnership was terminate by Plymouth City thus increasing cost to host community Plymouth Township
Shared Fire Services	Option for consolidation of four local community fire departments.	Canton Township, Livonia City, Plymouth City, Plymouth Township, Northville City and Northville Township	Unknown	(5) Adjoining Communities	Closed	Planning Jan 2012 Closed Aug 2012	One of the adjoining communities has a requirement for firefighter to population ratio that must be deployed within their city per a city charter provision that was passed by their voters
Joint Local Fire Department	Reviewing and analyzing the option for a three community local joint fire department.	Plymouth City / Northville City and Plymouth Township	\$ 400,000	(3) Adjoining Communities	Proposed	Planning Jan 2012 Estimated Jan 2015	Reviewing past consolidation success to evaluate adding a third member to this newly established two member joint fire department

<i>Local Initiative</i>	<i>Description</i>	<i>Communities / Others Involved</i>	<i>Estimated Annual Savings</i>	<i>Scope</i>	<i>Status</i>	<i>Year</i>	<i>Progress or Barriers</i>
Public Works							
Joint Fuel Purchase	Joint fuel purchases with local school district and adjacent city	Plymouth Canton Community Schools, Plymouth City and Plymouth Township	\$ 15,000	(3) adjoining units of government	Existing	1995	Ongoing
General Government							
Internal Consolidation	Concessions including cross training and job sharing - clerical union	Plymouth Township	\$ 330,000	Internal	Existing	2010	Ongoing
Recreation							
Internal Consolidation	Eliminate Community Services / Parks and Recreation Director	Plymouth Township	\$ 60,000	Internal	Existing	2010	Accomplished 2013
Senior Transportation	Joint senior van services.	Plymouth City and Plymouth Township	\$ 35,000	(2) adjoining communities	Existing	1981	Ongoing
City Recreation Program	Plymouth City run and administered recreation program with athletic field contribution from the township.	Plymouth City and Plymouth Township	\$ 10,000	(2) adjoining communities	Existing	1992	Ongoing
*** NEW *** PARC	Plymouth Arts Recreation Complex - a collaboration of the city, township and school district to repurpose a middle school into a community arts and recreation facility	Plymouth City, Plymouth Township and the Plymouth-Canton Community School District	Undeterminable / potential Value Added Service	(2) adjoining communities plus local school district	NEW	Initiated Oct 2013 - projected 2015 completion	Initial team of community leaders, policy makers, sports teams and residents have initiated a general public meeting. Barrier could be creating a joint authority and a \$25 to \$30 million millage.

EVIP/CIP
Consolidation of Services
Frequently Asked Questions (FAQs)

1. General:

1-1. How does a local unit know if it is a first time or previous filer?

- If a city, village, township, or county submitted a consolidation plan for Category 2: Consolidation of Services for the FY 2012 or 2013 round of EVIP/CIP, the local unit is considered a previous filer. If a city, village, township, or county did not submit a consolidation plan, the local unit is a first time filer.
- For a listing of the cities, villages, townships, and counties considered first time filers for FY 2014, check Treasury's website at http://www.michigan.gov/documents/treasury/COSFirstTimeFilers2014_434046_7.pdf

1-2. Does a local unit have to use the templates provided on Treasury's website?

- Treasury provides templates to assist local units in preparing consolidation plans. Local units do not have to use these templates. The templates are available to assist a local unit if it so chooses. Local units have the option to create a consolidation plan, including all requirements, in a manner best suited for the local unit.

1-3. If a local unit chooses not to use Treasury's templates, what information is required by law?

- The law requires the following:
 1. First Time Filers:
 - a. A listing of any previous service cooperations, collaborations, consolidations, innovations, or privatizations. Include an estimated cost savings amount for each item listed.
 - b. One or more new proposals to increase the existing level of cooperation, collaboration, consolidation, innovation, or privatization either within the jurisdiction or with other jurisdictions. Include an estimate of the potential cost savings amount and an estimated timeline for implementing the new proposal(s).

EVIP/CIP
Consolidation of Services
Frequently Asked Questions (FAQs)

2. Previous Filers:

a. An update on the status of the new proposal(s) included in the previous years' (FY 2012 and 2013) consolidation plan(s), including whether or not the previous proposal(s) has been fully implemented, a listing of the barriers experienced in implementing the proposal(s), and an estimated timeline of the steps to accomplish the proposal(s).

b. Include one of the following:

i. One or more new proposals to increase the existing level of cooperation, collaboration, consolidation, innovation, or privatization either within the jurisdiction or with other jurisdictions. Include an estimate of the potential cost savings amount and an estimated timeline for implementing the new proposal(s).

OR

ii. A detailed explanation of why increasing the existing level of cooperation, collaboration, consolidation, innovation, or privatization is not feasible.

2. First Time Filers:

2-1. If a local unit is a first time filer, does the local unit need to submit all previous consolidations?

- Yes, please list all the consolidation efforts the local unit has conducted. This category of EVIP/CIP is to provide citizens information indicating what strides have been made to streamline processes, increase efficiencies and save money.

2-2. When reporting the cost savings amount for a previous consolidation, how are the cost savings calculated?

- A local unit can calculate the estimated cost savings amount in any manner. However, Treasury recommends that a local unit provide an estimated annual cost savings amount. A local unit does not need to calculate the cost savings amount from the time the consolidation occurred to the present.

EVIP/CIP
Consolidation of Services
Frequently Asked Questions (FAQs)

3. Previous Filers:

3-1. The local unit submitted four consolidation proposals in the FY 2012 Consolidation Plan and one consolidation proposal in the FY 2013 Consolidation Plan, does the FY 2014 Consolidation Plan need to include updates for all of the FY 2012 and 2013 proposals or is submitting updates for one of the years sufficient?

- A local unit needs to provide updates for all of the proposed consolidations listed in **both** their FY 2012 and 2013 Consolidation Plan(s). The update(s) should consist of whether or not the proposal has been fully implemented, a listing of the barriers experienced in the implementation, and a timeline of the steps to accomplish the proposal.
- If a FY 2012 proposal was reported as completed in the FY 2013 Consolidation Plan, please provide an update on how the consolidation is currently benefiting the local unit.
- If a FY 2012 proposal was reported as dropped in the FY 2013 Consolidation Plan, indicate that it has been dropped on all future consolidation plans.

3-2. What if a local unit has not started a proposed consolidation listed in a previous Consolidation Plan?

- A local unit needs to provide updates on all of the proposed consolidations listed in previous Consolidation Plans, whether or not the proposals have been implemented. The updates should include a listing of the barriers experienced in implementing the proposals, a timeline of the steps to accomplish the proposals, and an explanation of why the proposals have not been implemented.

3-3. A local unit decided against implementing a previously proposed consolidation reported in the FY 2012 or 2013 Consolidation Plan because the governing body determined it would not benefit the local unit. How would a local unit provide an update on this proposal?

- If the governing body of a local unit determines a previously proposed consolidation is not feasible, then it is acceptable to indicate the proposal will not be implemented; however, include an explanation of why it will not be pursued.

EVIP/CIP
Consolidation of Services
Frequently Asked Questions (FAQs)

3-4. A local unit determines there is nothing else that can be consolidated, how does a local unit comply?

- If a local unit determines there is nothing more to consolidate, the local unit must provide a detailed explanation stating specific reasons why increasing the existing level of cooperation, collaboration, consolidation, innovation, or privatization is not feasible. Stating "we have no new proposals" or "just because" is not acceptable.

3-5. For FY 2013, a local unit provided an explanation as to why a consolidation was not feasible. For FY 2014, can a local unit provide the same or similar explanation as to why a consolidation is not feasible again?

- Yes.

3-6. How does a local unit provide an update on an explanation, included in the FY 2013 Consolidation Plan, stating a consolidation was not feasible?

- It is recommended that a local unit restate the reason a consolidation was not feasible in FY 2013 and indicate "FY 2013" in the explanation.

4. All Filers:

4-1. What is considered a consolidation?

- A proposal that increases the existing level of cooperation, collaboration, consolidation, innovation, or privatization either within the jurisdiction or with another jurisdiction.

4-2. Does a consolidation have to be with another local unit or will a consolidation within a local unit be considered a consolidation?

- A local unit can consolidate with another jurisdiction or within its own jurisdiction. For example, a local unit can consolidate the police and fire departments within the local unit or a local unit can consolidate the police department with a neighboring local unit's police department. Both of these examples would be considered consolidations.

EVIP/CIP
Consolidation of Services
Frequently Asked Questions (FAQs)

4-3. How many proposed consolidations does a local unit need to include in the FY 2014 Consolidation Plan?

- First time filers must submit at least one new proposal.
- Previous filers must submit either a new proposal or provide an explanation of why further consolidation is not feasible (see question 3-4).

4-4. What if a proposed consolidation will not save money, but improves service or increases efficiency?

- Instead of reporting estimated cost savings, report that the consolidation improves service or increases efficiency and describe the improved service/efficiency in your plan.

4-5. How detailed of a timeline is required?

- The start and end dates are required and must have a month, season, or quarter along with a year (i.e. January 2014, Summer 2015, 3rd Quarter 2016). You may also include any Significant Progress Dates.
 - The start date could be whenever a local unit begins serious planning or when progress was started.
 - The end date could be whenever the consolidation was/will be implemented or completed. While Treasury realizes many of the proposed consolidations will be ongoing, the end date should be the (estimated) date of implementation. Stating "Ongoing" is not acceptable.
- A highly detailed timeline provides the best information for the citizens of a local unit.

4-6. Are local units required to start proposed consolidations by a certain date, and/or are proposals required to be completed within a certain timeframe?

- There is no set timeframe for when consolidations must start and finish.

**CHARTER TOWNSHIP OF PLYMOUTH
REQUEST FOR BOARD ACTION**

Meeting Date: 4/15/14

ITEM: Plante-Moran CRESA

ACTION: Discussion / Motion

DEPARTMENT/PRESENTER(S):

Trustee Bob Doroshewitz

BACKGROUND: Citizen's initiated Plymouth Arts and Recreation Complex (PARC) is in discussions with Plante-Moran CRESA consultants. Item seeks to clarify that the Board has no formal objection to a consulting engagement by PARC.

ATTACHMENTS: None

BUDGET/TIME LINE:

RECOMMENDATION:

PROPOSED MOTION:

RECOMMENDATION: Moved by: _____ Seconded by: _____

VOTE: ____KA ____NC ____BD ____RE ____MK ____CC ____RR

MOTION CARRIED _____ MOTION DEFEATED _____

**CHARTER TOWNSHIP OF PLYMOUTH
STAFF REQUEST FOR BOARD ACTION**

Meeting date: April 15, 2014

ITEM: Recreation Assessment Survey

BRIEF:

ACTION: Implement a parks and recreation needs assessment survey to provide quantitate citizen feedback and approve an agreement for the survey.

DEPARTMENT/PRESENTER(S): Supervisor Richard M. Reaume

BACKGROUND: See attached

BUDGET/TIME LINE: \$8,547/General Fund

RECOMMENDATION: **Approve**

PROPOSED MOTION:

I move to approve the Agreement for Research with Cobalt Community Research.

RECOMMENDATION: Moved by: _____ Seconded by: _____

VOTE: ___ KA ___ CC ___ RD ___ MK ___ RE ___ NC ___ RR

MOTION CARRIED _____ MOTION DEFEATED _____

PARKS AND RECREATION ASSESSMENT SURVEY

Survey research is often used to obtain citizen feedback and to identify resident's needs, community-specific programs, funding priorities detailed by demographics. A good sample selection is key as it allows one to generalize the findings from the sample to the population, which is the purpose of survey research.

Methods

There are four main methods of survey research: mail surveys, in-person interviews, telephone interviews, and internet surveys.

Mail Surveys

Mail surveys are sent to a sample of people, with instructions on how to fill out the survey and return it enclosed. It has historically been one of the least expensive and most efficient methods of survey distribution. Because the survey is not administered by a researcher, there is no problem of interviewer bias, and because the survey is taken in private with the assurance of anonymity, there is likely to be less social desirability bias and discomfort talking about private subjects. However it is not without drawbacks: because the survey is self-administered, participants cannot ask for clarification, and there is no way to definitely control the order the questions are answered in. Also, many participants will not fill out the survey because they simply can not be bothered. In addition, this group of people is not an equal distribution of the sample, so the sample may become less representative than it was intended to be.

Personal Interviews

Personal interviews are conducted by an associate of the researcher or the actual researcher. These usually take place either at a research facility, their home, or a neutral, public place. These interviews have more flexibility than a paper survey, because, for instance, the interviewer can skip irrelevant questions, and both the interviewer and respondent can ask for clarification. The interviewer can also control the order of the questions if that is important. There also tends to be a higher response rate than with mail surveys because people are less likely to say no to a person than to throw away a paper. However, meeting and interviewing all participants in person is both expensive and time consuming. There is also the problem of interviewer bias: that either the interviewer will write down only part of the answer or change it to fit their interpretation, or that they will ask leading questions. It's important to train interviewers not to do this.

Telephone Interviews

Interviews can also be administered by telephone. This reduces both cost and reduces the time from doing them in person, and means a wider population can be reached for sampling, including people who work during the day. In addition a telephone survey has

the ability to be dynamic and progress down different data collection paths and can provide additional data gathering not provided by a static mail survey. There can be problems with the breadth of population available by phone. People also have the ability to screen calls, and participants who answer a cell phone in the middle of the workday may be less likely to answer a long survey.

Internet Surveys

Since the popularity of the internet, using it to distribute surveys cheaply and easily has become more and more common. It is easy to get many responses from a wide variety of demographic, and thanks to special-interest sites and message boards, it is easy to poll people that fit a certain profile. Unfortunately, there are still sample bias problems as not everyone has access to the internet. There is no way at the moment to take a random sample of all internet users. Another problem is that because researchers cannot control the survey environment, it is impossible to tell whether participants are taking the survey seriously or frivolously, answer the questions of confused participants, or be sure that a single individual isn't taking the survey multiple times.

Phone and Mail Survey Proposals

Four firms were contacted to provide proposals. Phone survey companies were EPIC-MRA and Target Insyght – Ed Sarpolus both firms are located in Lansing, Michigan. In addition EPIC-MRA is capable of providing an Internet online survey. Two mail survey companies were contacted Cobalt Community Research out of Lansing, MI and ICMA International City/County Management Association in Washington, D.C.

EPIC-MRA

EPIC-MRA has the ability to provide a phone survey or on-line survey.

Phone Survey: The phone survey proposal includes a pricing matrix for 400 samples, their minimum recommended sampling, ranging from 10 minutes at \$14,175 to 20 minutes at \$26,350.

On-Line Internet Survey: The on-line internet survey proposal would total approximately \$5,500.

Target Insyght – Ed Sarpolus

Target Insight submitted a phone survey proposal for a 300 sample of 12 minutes at \$13,800.

Cobalt Community Research

Submitted a mail survey proposal for a 375 sample at \$8,547 or a 500 sample at \$9,847.

ICMA

ICMA mentioned they have canned mail surveys that are used throughout the United States but not specific citizen surveys. To modify one of their existing or create a customized mail survey would escalate the costs above those proposed by Cobalt Community Research.

SEMCOG Commitment

SEMCOG is a frequent user of surveys and based upon their needs for statistical data gathering without the requirement for attitudinal and opinion information has elected to use mail surveys primarily with Cobalt Community Research. Dave Boerger is the individual that leads the SEMCOG Local Government Effectiveness and Collaboration Team and their survey efforts. Dave has agreed to work with Plymouth Township in their parks and recreation needs assessment efforts whether the survey is phone, on-line internet or mail.

Cost Matrix

<u>Company</u>	<u>Type</u>	<u>Sample</u>	<u>Cost</u>
EPIC-MRA	Phone 10 min	400	\$ 14,175
EPIC-MRA	On-Line Internet	375	\$ 5,500
Target Insygh	Phone 12 min	300	\$ 13,800
Target Insygh	Printed	1,200 mailings 400 returns	\$ 13,160
Cobalt	Printed	1,500 mailings 375 returns	\$ 8,547

Sample Parks and Recreation Community Study

Thank you for your participation in this study. Please take a few minutes to share your opinion. All answers will remain completely confidential - your name will not be shared.

1. How frequently do you use the **Circleville Parks and Recreation System** facilities and programs?

☐ Never ☐ Less than 6 times a year ☐ 6-12 times a year ☐ More than 12 times a year

2. Next, rate the **parks and recreation** facilities and programs on the following attributes:

	Poor= 1	2	3	4	5	6	7	8	9	Excellent= 10	Don't Know
Facilities meet your needs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Facility cleanliness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Facility maintenance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quality of recreational programs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Variety of recreational programs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Public safety/security	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parking convenience for automobiles	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parking convenience for bicycles	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access for the disabled	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Location convenience	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3. What are the main reasons you do not use the Parks and Recreation System more? (Mark all that apply.)

- | | |
|------------------------------------------------------------------------------------|-----------------------------------------------------------|
| <input type="checkbox"/> Availability of athletic fields | <input type="checkbox"/> Safety concerns |
| <input type="checkbox"/> Inadequate seating | <input type="checkbox"/> Spending time on other interests |
| <input type="checkbox"/> No classes that are of interest | <input type="checkbox"/> Staff courtesy |
| <input type="checkbox"/> Park maintenance/cleanliness concerns | <input type="checkbox"/> Staff knowledge |
| <input type="checkbox"/> Parks do not provide amenities that are of interest to me | <input type="checkbox"/> Visual attractiveness |
| <input type="checkbox"/> Proximity | <input type="checkbox"/> Not enough time |

Other (please specify):

4. Think about **communications** you receive from the Parks and Recreation System and rate each item below:

	Poor= 1	2	3	4	5	6	7	8	9	Excellent= 10	Don't Know N/A
Timeliness of communication	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frequency of communication	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ease of understanding the information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Relevance of information to you	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ease of getting information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. Think about the system's **website** and rate each item below.

	Poor= 1	2	3	4	5	6	7	8	9	Excellent= 10	Don't Know N/A
Information is up to date	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ease of understanding the information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Relevance of information to you	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ease of finding what you are looking for	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Parks

6. Which park do you visit the most?

☐ Oak Creek

☐ Maple Grove

☐ Smith Park

☐ Applegate Park

☐ None of these (go to question 10)

7. When you visit a park, which activities do you engage in? (Mark all that apply.)

☐ Baseball

☐ Fishing

☐ Nature center

☐ Sit and enjoy surroundings

☐ Biking

☐ Football

☐ Pavilion use

☐ Skateboarding

☐ Camping

☐ Golf

☐ Photography

☐ Soccer

☐ Canoeing

☐ Horseback riding

☐ Picnicking

☐ Swimming

☐ Cultural events

☐ In-line skating

☐ Playground

☐ Tennis

☐ Disc golf

☐ Jogging

☐ Racquetball/handball

☐ Walking

8. Think about the following park activities and rate your satisfaction with each using a scale from 1 to 10, where 1 means **"Low satisfaction"** and 10 means **"High satisfaction."** If you are not familiar with the service, mark **"Don't Know."**

	Low= 1	2	3	4	5	6	7	8	9	High= 10	Don't Know
Baseball	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Biking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Camping	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Canoeing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cultural events	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Disc golf	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fishing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Football	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Golf	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Horseback riding	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In-line skating	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jogging	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nature center	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pavilion use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Photography	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Picnicking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Playground	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Racquetball/handball	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sit and enjoy surroundings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Skateboarding	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Soccer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Swimming	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tennis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Walking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

9. Which 5 park activities should have the highest funding priority? (Please mark only FIVE.)

☐ Baseball

☐ Fishing

☐ Nature center

☐ Sit and enjoy surroundings

☐ Biking

☐ Football

☐ Pavilion use

☐ Skateboarding

☐ Camping

☐ Golf

☐ Photography

☐ Soccer

☐ Canoeing

☐ Horseback riding

☐ Picnicking

☐ Swimming

☐ Cultural events

☐ In-line skating

☐ Playground

☐ Tennis

☐ Disc golf

☐ Jogging

☐ Racquetball/handball

☐ Walking

Recreation Programs

10. Which recreation center do you visit the most?

- ☐ *Smith Recreation Center*
☐ *Alpine Aquatic Center*
☐ *Circleville Ice Arena*
☐ *None of these (go to question 14)*

11. When you visit a recreation center, which activities do you engage in? (Mark all that apply.)

- ☐ *Art classes*
☐ *Cultural events*
☐ *Swimming*
☐ *Figure skating*
☐ *Exercise classes*
☐ *Racquetball/handball*
☐ *Hockey*
☐ *General public skating*

12. Think about the following recreation center activities and rate your satisfaction with each using a scale from 1 to 10, where 1 means "Low satisfaction: and 10 means "High satisfaction." If you are not familiar with the service, mark "Don't Know."

	Low= 1	2	3	4	5	6	7	8	9	High= 10	Don't Know
Art classes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Exercise classes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cultural events	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Racquetball/handball	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Swimming	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hockey	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Figure skating	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
General public skating	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

13. Which 2 recreation center activities should have the highest funding priority? (Please mark only TWO.)

- ☐ *Art Classes*
☐ *Cultural events*
☐ *Swimming*
☐ *Figure skating*
☐ *Exercise Classes*
☐ *Racquetball/handball*
☐ *Hockey*
☐ *General public skating*

Overall

14. Consider all your experiences in the last year with the park and recreation system and rate your overall satisfaction using a 10 point scale where 1 means "**Very Dissatisfied**" and 10 means "**Very Satisfied.**"

Very Dissatisfied= 1	2	3	4	5	6	7	8	9	Very Satisfied= 10
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

15. Considering all of the **expectations** you have about the system. Using a 10 point scale where 1 means "**Falls short of Expectations**" and 10 means "**Exceeds Expectations,**" please rate your experience.

Falls Short= 1	2	3	4	5	6	7	8	9	Exceeds= 10
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

16. Imagine an ideal park and recreation system. How well does Circleville Parks and Recreation System compare with that ideal system? Use a scale where 1 means "**Not Very Close to the Ideal,**" and 10 means "**Very Close to the Ideal.**"

Not Close= 1	2	3	4	5	6	7	8	9	Very Close= 10
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

17. Please tell us three things you enjoy most about the Parks and Recreation System?

18. Please tell us three ways to improve the Parks and Recreation System?

Looking to the future, what are the 5 most important Parks and Recreation projects you would like to see implemented? (Please mark only your top FIVE.)

- | | | |
|------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------|-----------------------------------------------------------------|
| <input type="checkbox"/> <i>Add sledding hills</i> | <input type="checkbox"/> <i>Continue to develop the linear trail system</i> | <input type="checkbox"/> <i>Expand golf course</i> |
| <input type="checkbox"/> <i>Construct a gymnasium</i> | <input type="checkbox"/> <i>Develop a children's water play area</i> | <input type="checkbox"/> <i>Expand soccer fields</i> |
| <input type="checkbox"/> <i>Construct additional restrooms</i> | <input type="checkbox"/> <i>Develop a dog park</i> | <input type="checkbox"/> <i>Expand tennis courts</i> |
| <input type="checkbox"/> <i>Construct an outdoor covered artificial ice skating rink</i> | <input type="checkbox"/> <i>Develop a Recreation Center/Club House</i> | <input type="checkbox"/> <i>Install beach volleyball courts</i> |
| <input type="checkbox"/> <i>Construct an outdoor swimming pool</i> | <input type="checkbox"/> <i>Establish non-motorized pathways for biking, walking, etc.</i> | <input type="checkbox"/> <i>Install skateboard facilities</i> |

Would you be willing to fund your selected projects above through higher taxes and fees?

- ☐ *Yes*
☐ *No*

The following questions are to improve our communication with you.

How do you prefer to receive information from the park system. (Mark all that apply.)	<input type="checkbox"/> Mail	<input type="checkbox"/> County website	<input type="checkbox"/> Newsletter	<input type="checkbox"/> Facebook/social network
	<input type="checkbox"/> E-mail	<input type="checkbox"/> Phone		
Where do you go most often for local news? (Mark all that apply.)	<input type="checkbox"/> TV stations	<input type="checkbox"/> Newspapers	<input type="checkbox"/> None of these	
	<input type="checkbox"/> Radio stations	<input type="checkbox"/> Internet		
Which TV stations do you watch for local news? (Mark all that apply.)	<input type="checkbox"/> Channel 2 (FOX)	<input type="checkbox"/> Channel 7 (ABC)	<input type="checkbox"/> Channel 56 (PBS)	<input type="checkbox"/> None of these
	<input type="checkbox"/> Channel 4 (NBC)			
Which radio stations do you listen to for local news? (Mark all that apply.)	<input type="checkbox"/> 760 AM (WJR)	<input type="checkbox"/> 95.5 FM (WKQI)	<input type="checkbox"/> 97.9 FM (WJLB)	
	<input type="checkbox"/> 950 AM (WWJ)	<input type="checkbox"/> 97.1 FM (WXYT)	<input type="checkbox"/> None of these	
Which newspaper(s) do you read for local news? (Mark all that apply.)	<input type="checkbox"/> Detroit Free Press	<input type="checkbox"/> Observer and Eccentric	<input type="checkbox"/> Michigan Chronicle	
	<input type="checkbox"/> Detroit News	<input type="checkbox"/> Heritage	<input type="checkbox"/> None of these	

The following questions are for analysis only and will not be used in any way to identify you.

The Circleville Parks and Recreation System wants to ensure you receive information on topics important to you. Please select **three** topics that interest you most from the list below. (Please select **three**.)

<input type="checkbox"/> Special projects	<input type="checkbox"/> Volunteer opportunities	<input type="checkbox"/> Park master plan				
<input type="checkbox"/> Park spending	<input type="checkbox"/> Park planning opportunities	<input type="checkbox"/> Changes in services and programs				
<input type="checkbox"/> Security updates	<input type="checkbox"/> Athletic program updates	<input type="checkbox"/> Park/community partnerships				
<input type="checkbox"/> Upcoming programs and events	<input type="checkbox"/> Park marketing/outreach plan					
Where do you live in the County?	<input type="checkbox"/> Northwest	<input type="checkbox"/> Northeast	<input type="checkbox"/> Southwest	<input type="checkbox"/> Southeast		
How long have you been living in the County?	<input type="checkbox"/> One year or less	<input type="checkbox"/> 1-5 years	<input type="checkbox"/> 6-10 years	<input type="checkbox"/> More than 10 years		
Do you own or rent/lease your residence?	<input type="checkbox"/> Own	<input type="checkbox"/> Rent/Lease				
What is your age group?	<input type="checkbox"/> 18 to 24	<input type="checkbox"/> 25 to 34	<input type="checkbox"/> 35 to 44	<input type="checkbox"/> 45 to 54	<input type="checkbox"/> 55 to 64	<input type="checkbox"/> 65 or over
Which of the following categories best describes your level of education?	<input type="checkbox"/> Some high school	<input type="checkbox"/> High school graduate	<input type="checkbox"/> Some college	<input type="checkbox"/> College graduate	<input type="checkbox"/> Graduate degree(s)	
Which of the following categories includes your total family income last year?	<input type="checkbox"/> \$25,000 or less	<input type="checkbox"/> \$25-\$50,000	<input type="checkbox"/> \$50-\$100,000	<input type="checkbox"/> Over \$100,000		
Please indicate your marital status:	<input type="checkbox"/> Single	<input type="checkbox"/> Married/living with partner	<input type="checkbox"/> Widowed/separated/divorced			
Mark the boxes that describe the people living in your house (other than yourself and/or a spouse). Check all that apply.	<input type="checkbox"/> Child(ren) age 12 or under	<input type="checkbox"/> Child(ren) over age 12	<input type="checkbox"/> Parent age 65 or older	<input type="checkbox"/> None of these		
What is your gender?	<input type="checkbox"/> Male	<input type="checkbox"/> Female				
Would you be willing to participate in focus groups or review materials on the parks?	<input type="checkbox"/> Yes	<input type="checkbox"/> No				
May we contact you if we have additional questions?	<input type="checkbox"/> Yes	<input type="checkbox"/> No				

If you answered "yes" to either of the last two questions, please print your e-mail address and phone number below:

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Plymouth Township, MI Agreement for Research

December 26, 2013

Cobalt Community Research (Cobalt) is pleased to provide this contract for research collaboration between Cobalt the Township of Plymouth, MI (the Partner), having a business address of 9955 N. Haggerty Road, Plymouth, MI 48170. Cobalt Community Research (www.cobaltcommunityresearch.org) is a 501c3 nonprofit organization with a mission to provide research and educational tools that help schools, local governments and other nonprofit organizations thrive as changes emerge in the economic, demographic and social landscape. Cobalt is located at 1134 Municipal Way, Lansing, Michigan 48917; (877) 888-0209; F: (517) 703-9704; E-mail: wsaintamour@cobaltcommunityresearch.org

DELIVERABLES (SECTION 1)

Count	Core Package	Subtotal
1	Includes executive summary in MS PowerPoint, 2 sheets (4 sides) of custom questions (which can include green and open space questions, repurposing of middle school, millage/bond support, communication preference, demographic questions, detailed cross-tabs with thermal mapping, phone-based follow-up with Partner on draft results, onsite presentation of final	\$ 4,997
Additional Modules and Options(See reference for Examples)		
	Additional Pages: \$1000 per page	\$ -
	Non-English Versions: \$650 per translation	\$ -
	Optional Follow-up Citizen Work Groups/Focus Groups (Partner provides location and recruits participants): \$1,200	\$ -
Distribution		
1	Web link for completion online (included) \$ Waived	\$ -
	Eblast distribution via email list provided by partner (3 waves): \$100 per 1,000 recipients	\$ -
1	Mail distribution: Production and postage for an initial mailing to 1,500 residents of a 4- page assessment with cover letter, a second mailing of the assessment to those who have not responded, and business reply postage based on a 25% response rate. Actual costs may vary based on final counts, page counts, postal discounts, and response levels. Estimated cost: \$3,550 (1,500 recipients).	\$ 3,550
	Mail distribution: Production and postage for an initial mailing to 2,000 residents of a 4- page assessment with cover letter, a second mailing of the assessment to those who have not responded, and business reply postage based on a 25% response rate. Actual costs may vary based on final counts, page counts, postal discounts, and response levels. Estimated cost: \$4,850 (2,000 recipients).	\$ -
Total Quote		\$8547

Pricing valid for 60 days from the date of this document. 50% of quoted amount of the assessment engagement upon the signing of the contract. Remaining balance upon delivery of results.

This agreement includes all of the terms and conditions agreed to by the parties. Any changes to these terms and conditions must be made in writing and signed by both parties to be effective.

ACCEPTANCE

This agreement (Sections 1 and 2) shall be deemed accepted after it has been signed by a representative of the Partner and a representative of Cobalt. Acceptance may be made by facsimile and the agreement executed in one or more counterparts, each which when fully executed, shall be deemed to be an original, and all of which shall be deemed to be the same agreement.

Nondisclosure Statement: All materials contained in this agreement are the confidential and proprietary property of Cobalt Community Research. The information contained herein is provided by Cobalt Community Research for evaluation by the Partner. Dissemination to other parties is prohibited.

Authorized Representative



Cobalt Community Research, Executive Director

Date

December 26, 2013

Date

CONTRACTUAL TERMS AND CONDITIONS (SECTION II)

1. TERM OF CONTRACT

The contract shall be effective as of the date this agreement is signed by both parties. Unless terminated earlier as set forth in Section 5 below, the contract shall remain in full force and effect for a period of twelve (12) months (the "Initial Term").

2. COBALT' RESPONSIBILITIES

Cobalt shall provide the Services described in the Statement of Work in accordance with the terms and conditions of this Agreement. In the course of providing the Services, Cobalt shall deliver to Partner all deliverables arising from or related to the Services and agreed upon by the parties. Each Supplemental Statement of Work entered into by the parties shall be numbered sequentially (e.g. Statement of Work #1, etc.) and shall not be binding until signed by the authorized representative of each party. In the event of a conflict between any signed Statement of Work and this Agreement, the terms and conditions of this Agreement shall prevail. Any change in the scope of Services and Fees shall be agreed upon in writing by the parties.

Cobalt will assume responsibility for all contractual activities whether or not Cobalt performs them. Cobalt is the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the contract. The Partner reserves the right to interview key personnel assigned by Cobalt to this project and to recommend reassignment of personnel deemed unsatisfactory by the Partner. Cobalt may delegate any duties under this contract to a subcontractor. If any part of the work is subcontracted, Cobalt shall identify upon written request the proposed subcontractor by firm name, address and contact person, and provide the Partner with a complete description of all work to be subcontracted together with descriptive information about the subcontractor's organization and ability to perform the work. Cobalt is responsible for ensuring that subcontractors adhere to all applicable provisions of the contract.

3. CONFIDENTIALITY

Cobalt and the Partner shall treat all information provided by one another as confidential. Except in the course of, and as necessary to, providing services pursuant to this agreement, neither party shall disclose any confidential information without the other party's consent, unless required by law. Prior to any such disclosure, if not otherwise prohibited by law, the party required to disclose shall notify the other party at least 5 days prior to the date that it intends to make such disclosure. Confidential information includes any and all documents, materials and information (whether oral or written, including electronic media format), including but not limited to member and resident data, client lists, fee schedules, and statements of policies, procedures, and business methods.

"Data", as used in this Section 3, means the information contained in assessment responses received from Partner's residents or members, but not the assessments themselves. The Partner agrees that identity information about individual assessment respondents will not be returned to the Partner to protect the confidentiality of the individuals who responded to the assessment. In addition, the Partner agrees to protect individual identities by protecting any data or analysis of data that allows individual identities to be determined. "Measurements", as used in this Section, means the deliverables to be delivered to Partner by Cobalt under any particular Statement of Work. The Partner shall own the Data and Measurements. Partner hereby grants to Cobalt and to CFI Group USA, LLC ("CFI") a perpetual, non-exclusive, royalty free, fully paid-up, worldwide license, with the right to sublicense, to use such Data and Measurements in the performance of the Services and in the creation of indices which are compiled from aggregated Data and Measurements (the "Aggregated Indices"). The Aggregated Indices will contain Partner's Data and Measurements; however, the Aggregated Indices will not contain individually identifiable data regarding Partner or its residents/members and will not allow a user thereof to ascertain or otherwise isolate data regarding the Partner or its residents or members. Cobalt and CFI shall not publish or disclose to any third party Partner's individual Data or Measurements without the prior written consent of Partner. Partner shall have no ownership interest in the Aggregated Indices. Cobalt and CFI has the right to use Partner's name in describing the participants of the Aggregated Indices. In addition, Cobalt and CFI has the right to use the Partner's name in identifying best-in-class organizations that produce high satisfaction levels.

4. INDEMNIFICATION

Cobalt shall be held to the exercise of reasonable care in carrying out the provisions of the contract. The Partner agrees to indemnify, defend and hold harmless Cobalt, its trustees, officers, agents and employees from and against any and all claims, damages, losses, liabilities, suits, costs, charges, expenses (including, but not limited to reasonable attorney fees and court costs), judgments, fines and penalties, of any nature whatsoever, arising from the performance of duties under the contract, to the extent not attributable to negligence, willful misconduct, or unethical practice by Cobalt.

Cobalt warrants that it shall provide the Services in a diligent and workmanlike manner and shall employ due care and attention in providing the Services. However, Partner agrees that Cobalt shall not be liable on account of any errors, omissions, delays, or losses unless caused by Cobalt's gross negligence or willful misconduct. In no event shall either party be liable for indirect, special, or consequential damages. In no event shall the total aggregate liability of either party for any claims, losses, or damages arising under this agreement and services performed hereunder exceed the total charges paid to Cobalt during the term, even if the party has been advised of the possibility of such potential claim, loss, or damage. The foregoing limitation of liability and exclusion of certain damages shall apply regardless of the success or effectiveness of other remedies.

5. MODIFICATION AND CANCELLATION

The contract may not be modified, amended, extended, or augmented, except by a writing executed by the parties. Any change in services requested by the Partner may result in price changes by Cobalt. In the event that revised prices are not acceptable to the Partner, the contract may be canceled. Either party with 30-business days' written notice to the other may cancel the

contract. In the event of cancellation by either party, the Partner shall be responsible for all fees due and payable under the contract as of the date of notice of termination.

6. GOVERNING LAW AND ARBITRATION

The contract shall be governed by and construed in accordance with the laws of the State of Michigan. In the event of any dispute, claim, question, or disagreement arising from or relating to the contract or the breach thereof, the parties shall use their best efforts to settle the dispute, claim, question, or disagreement. To this effect, they shall consult and negotiate with each other in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both parties. If they do not reach such solution within a period of 60 business days, then, upon notice by either party to the other, all disputes, claims, questions, or differences shall be finally settled by arbitration administered by the American Arbitration Association in accordance with the provisions of its Commercial Arbitration Rules, and judgment on the award rendered by the arbitrator(s) may be entered in any Michigan court having jurisdiction thereof.

7. PRICE AND PAYMENT TERMS

The Partner shall pay the fees identified in any Statement of Work(s) executed by the parties. Unless otherwise agreed to in a Statement of Work, Cobalt shall invoice Partner for Services at the beginning of the Term and upon delivery of results. Payment from the Partner shall be due upon receipt of the invoice. Adjustment for any billing errors or Partner credits shall be made monthly. Cobalt may apply a monthly delinquency charge on amounts not paid within 30 days of the date of the Partner's receipt of the invoice, which charge shall be equal to five percent (5%) of any unpaid amount. Partner agrees to pay any applicable taxes and any travel costs and professional fees that Cobalt may incur from Partner-requested travel.

8. ASSUMPTIONS

The Partner shall provide community contact data using the Cobalt Contact Template in MS Excel. If data is not provided in conformance with the template, clean-up will be performed by Cobalt and charged on an hourly basis, with prior agreement of Partner.

Cobalt cannot guarantee assessment response levels; however, a minimum of 100 completed assessments is required for accurate analysis. Cobalt (or the Partner if the Partner is mailing the assessment) will automatically conduct reminder mailings to ensure a minimum of 100, which provides a confidence interval of approximately +/- 3.3% with a 90% confidence. The Partner may designate a higher minimum.

Cobalt shall bill and the Partner agrees to pay all printing and mailing fees associated with a mailing, including postage.

The Partner is responsible for prompt review and response to draft questions and research materials, and the Partner is responsible for prompt approval to release such research materials. If the Partner fails to notify Cobalt of project status or provide the contact data or approval or edits to research materials within 30 days of receipt from Cobalt, the partner agrees to pay Cobalt 50% of the remaining fees, and the project will go into an "inactive" status. The Partner has an additional 30 days to reactivate the project. If the project is not reactivated in that time, the project will be closed, and future work will be charged as a new project.

All research is subject to imprecision based on scope, sampling error, response error, etc. Assessment results have an overall margin of error, and the margin of error for subdivided data varies by question and is higher. All research is designed to reduce uncertainty, but it can never eliminate it. The Partner must evaluate all information thoroughly and independently and balance it with other sources of information, legal requirements, safety standards, and professional judgment before taking action based on research information.

9. TECHNICAL APPROACH

Cobalt will provide research services that comply with generally accepted research principles and that comply with the requirements of national services such as the ACASI. In addition, projects and services will be lead by Cobalt staff certified by the Market Research Association's Professional Researcher Certification (PRC) program, which is endorsed by major national and international research organizations such as the AMA (American Marketing Association), the ARF (Advertising Research Foundation), CMOR (Council of Marketing and Opinion Research), IMRO (Interactive Marketing Research Organization), MRIL (Marketing Research Institute International), the RIVA Training Institute and the Burke Institute.

10. ACCEPTANCE OF TERMS AND CONDITIONS

The failure of a party to insist upon strict adherence to any term of the contract shall not be considered a waiver or deprive the party of the right thereafter to insist upon strict adherence to that term, or any other term, of the contract. Each provision of the contract shall be deemed to be severable from all other provisions of the contract and, if one or more of the provisions of the contract shall be declared invalid, the remaining provisions of the contract shall remain in full force and effect.

11. NOTICE

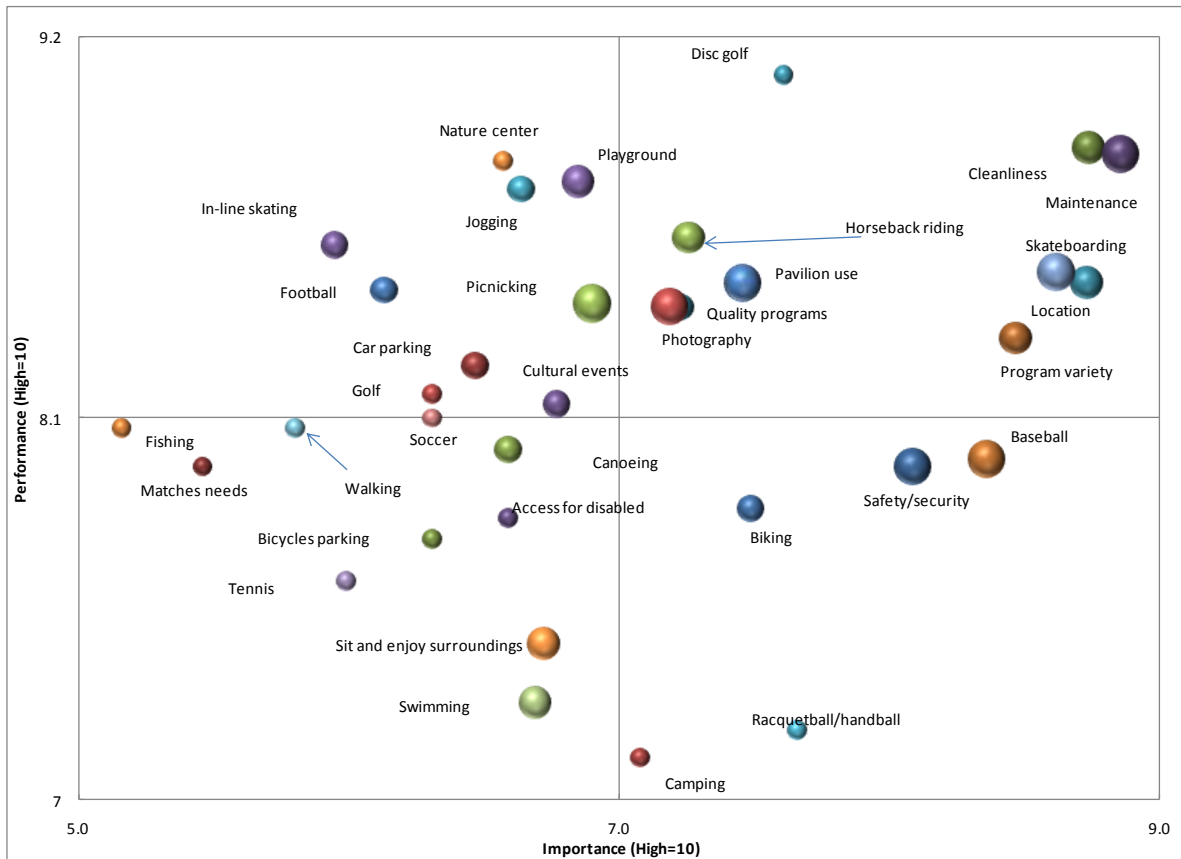
Any notice required or permitted to be made or given by either party hereto pursuant to this Agreement shall be in writing and shall be deemed effective if sent by such party to the other party by mail, overnight delivery, postage or other delivery charges prepaid, to the addresses set forth above, and to the attention of the Executive Director for Cobalt and Partner's designated contact person. Either party may change its address by giving notice to the other party stating its desire to so change its address.

12. SURVIVAL.

Sections 3, 4, 6 and this Section 12 shall survive the termination of this Agreement.

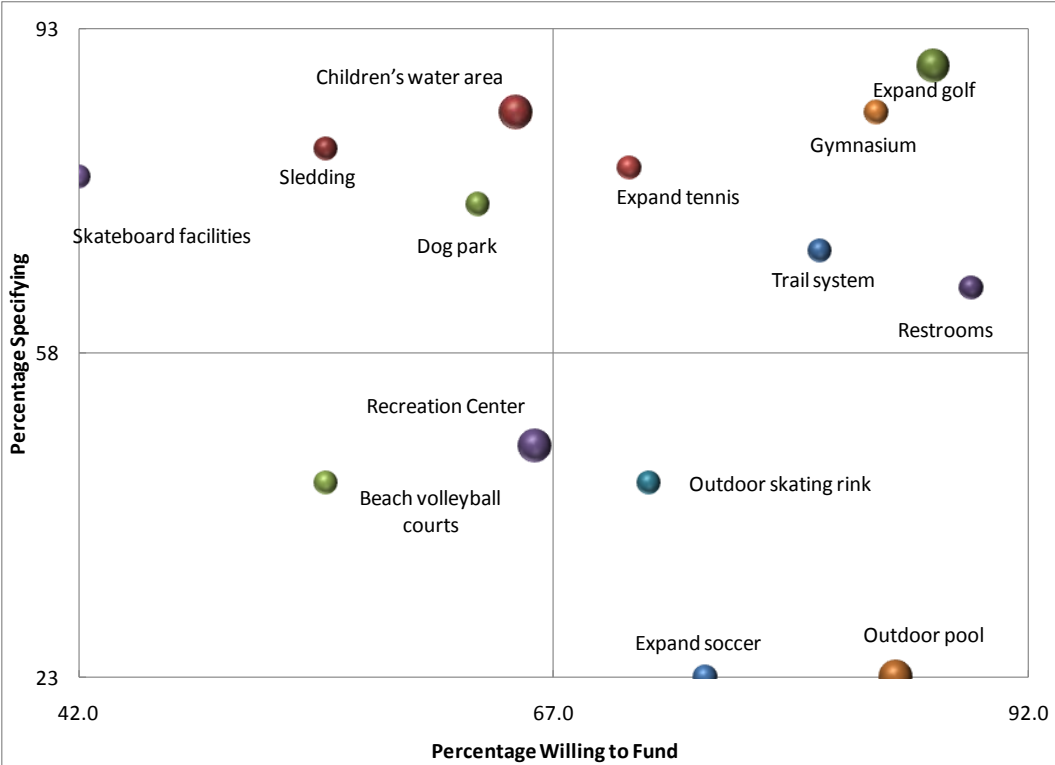
REFERENCE SECTION

Priority Analysis: The Partner may customize the program and service questions unique to their organization. The illustrations below provide examples of a priority analysis to engage residents in important decisions on where limited resources should be applied. Bubble size is determined by organization-provided expenditure data. In addition, detail is provided for each demographic group and thermal mapped so high scores appear in blue and low scores appear in red.

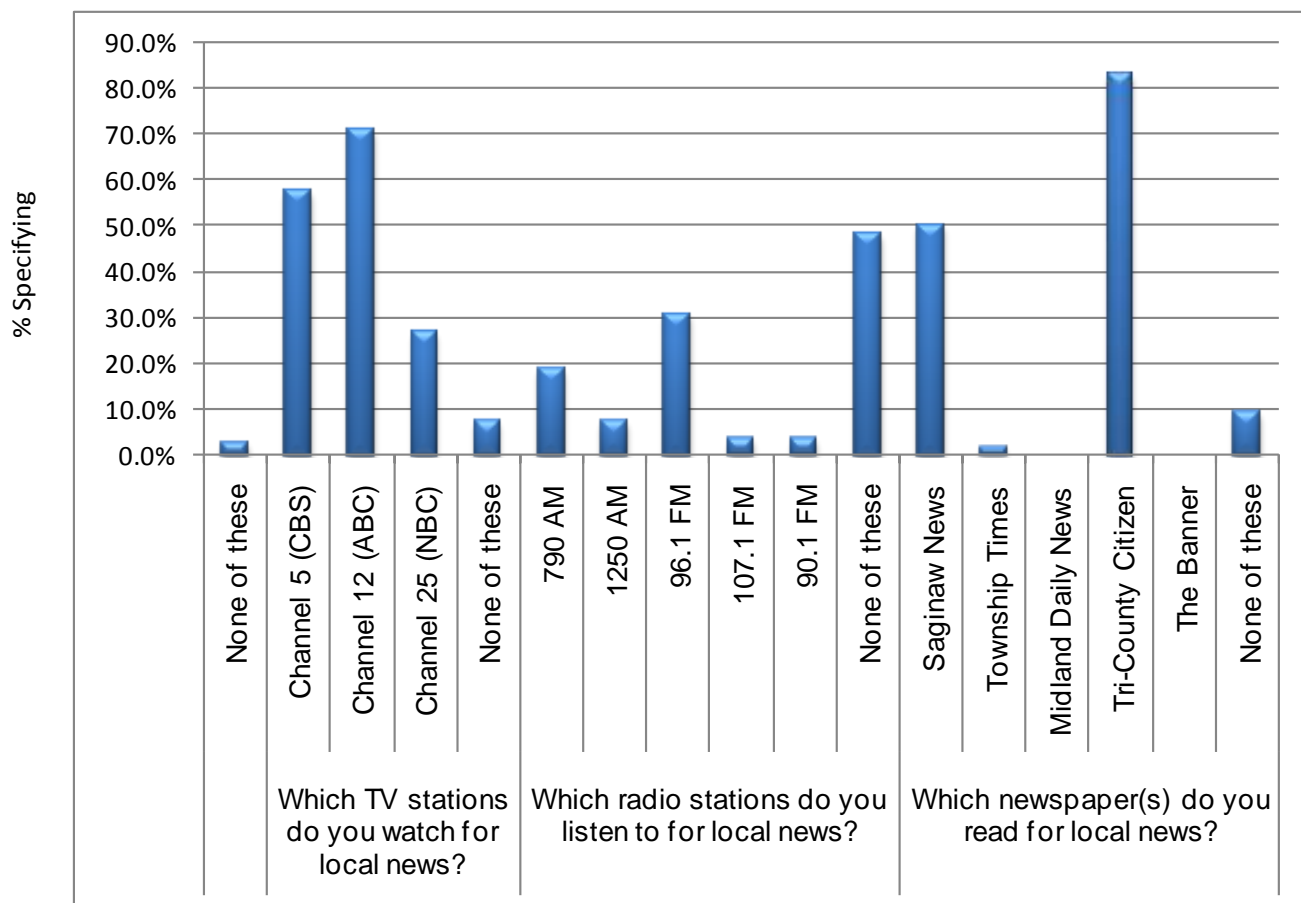
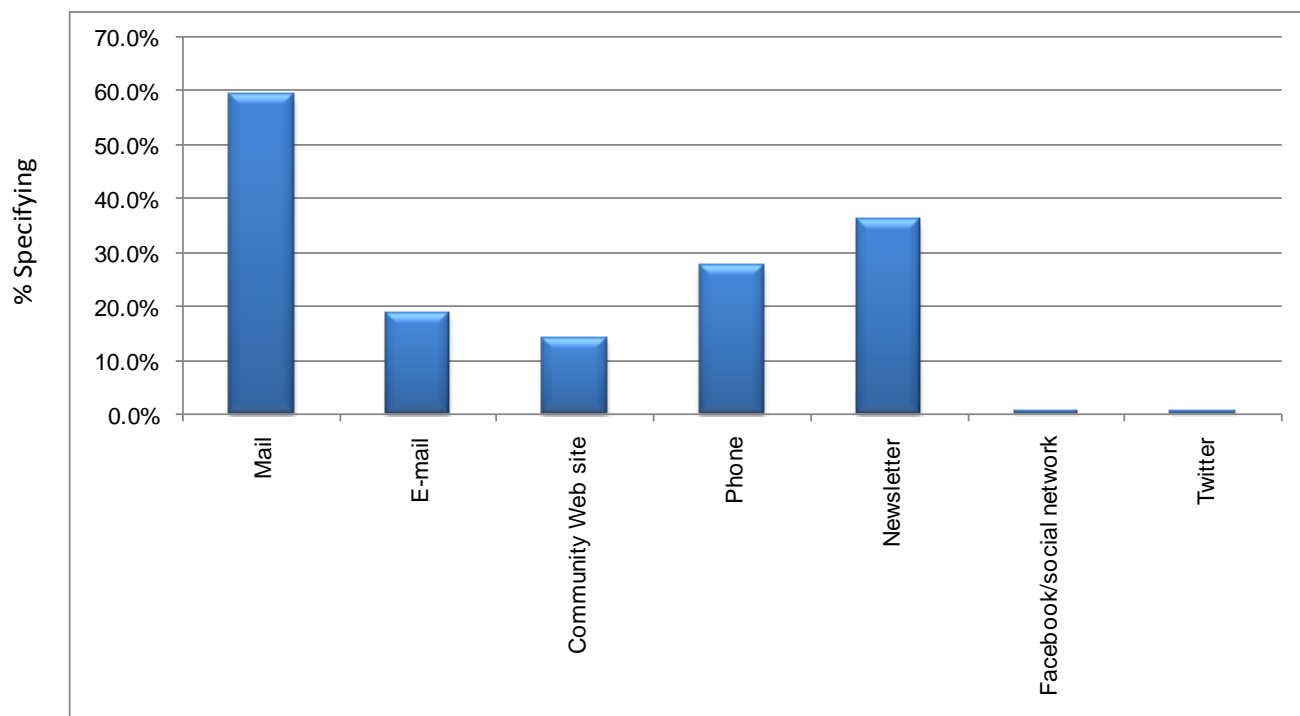


Question Detail		Matches needs	Disc golf	Nature center	Playground	Cleanliness	Maintenance	Skateboarding	Location	Program variety	Baseball	Safety/security	Access for disabled	Canoeing	Cultural events	Disc golf	Fishing	Matches needs	Walking	Bicycles parking	Tennis	Sit and enjoy surroundings	Swimming	Racquetball/handball	Camping												
Residency	Overall Satisfaction	7.1	7.5	8.0	6.4	5.4	6.4	8.6	8.6	7.9	8.8	8.0	8.8	8.4	8.4	8.5	8.5	8.5	8.5	8.5	8.5	8.5	8.5	8.5	8.5												
	One year or less	7.2	8.0	7.8	7.4	5.9	5.1	7.2	7.2	7.2	7.2	8.3	9.2	7.2	7.2	7.2	7.2	7.2	7.2	7.2	7.2	7.2	7.2	7.2	7.2												
	1-5 years	7.0	7.3	8.0	6.1	5.6	6.2	8.4	8.4	8.2	8.9	8.7	8.8	8.6	8.5	8.5	8.5	8.4	6.9	8.3	8.3	8.4	8.5	7.9	8.2	7.0	6.9										
	6-10 years	7.1	7.3	8.0	6.5	5.9	5.9	8.5	8.4	7.5	8.6	9.1	8.9	8.9	8.8	8.3	8.2	8.4	8.2	6.0	7.2	7.5	7.5	7.3	6.5	6.8	5.6	6.4									
Do you own or rent/lease your residence?	More than 10 years	7.1	7.5	7.9	6.4	5.3	6.5	8.6	8.6	7.9	8.9	9.1	8.9	8.9	8.9	8.5	8.5	8.6	6.4	7.8	7.8	7.6	6.9	7.1	7.7	7.4	7.9	6.5	6.6	7.0							
	Own	7.1	7.5	8.0	6.4	5.4	6.4	8.6	8.5	7.9	8.8	9.0	8.9	8.9	8.8	8.5	8.5	8.3	8.5	6.5	7.5	7.8	7.6	6.9	7.2	7.7	7.4	7.9	6.4	6.8	6.9						
	Rent/lease	6.9	6.8	7.9	6.4	5.3	6.3	8.4	8.3	7.7	8.4	8.8	8.8	8.8	8.9	8.0	7.9	7.8	8.0	6.3	7.3	7.7	7.6	7.6	6.8	6.5	6.7	6.6	6.2	6.8	6.7						
	NE	6.9	7.2	8.0	6.0	5.2	6.3	8.0	8.0	7.3	8.4	8.4	8.6	8.6	8.7	8.2	8.3	8.0	8.1	6.0	7.0	7.2	7.6	7.2	7.2	7.1	7.5	6.8	6.5	5.7	5.6	6.4	6.7				
Location	SE	7.0	7.5	7.9	6.4	5.2	6.0	8.6	8.6	8.0	8.8	9.1	8.8	8.9	8.7	8.3	8.2	8.2	8.4	6.5	7.5	7.7	7.8	7.6	7.0	7.3	7.6	7.5	7.2	7.7	7.7	6.5	6.8	6.9	5.9	6.0	6.7
	NW	7.3	7.8	8.3	6.9	5.6	6.1	7.7	7.6	7.2	8.2	8.9	8.7	8.8	8.7	8.6	8.6	8.4	8.3	5.9	8.3	8.3	8.6	8.1	8.2	8.2	7.4	7.4	7.0	7.7	5.6	6.5	5.9	5.5	5.6	7.1	
	SW	7.3	7.4	8.0	6.6	5.8	6.9	8.8	8.7	8.2	8.9	9.2	8.9	9.0	8.9	8.7	8.7	8.5	8.9	7.0	7.6	8.0	8.0	7.8	7.2	7.3	8.0	8.0	7.7	8.2	6.7	6.9	6.8	5.7	6.3	6.8	7.4
	18 to 24	7.3	6.7	8.0	7.2	6.7	7.7	7.7	7.2	7.2	7.2	9.0	8.9	9.0	8.9	8.7	7.4	7.2	7.5	7.3	7.4	7.2	7.6	7.2	7.2	7.4	7.2	7.2	7.4	6.7	7.5	6.7	6.7	6.7	7.4		
Age	25 to 34	6.9	6.8	8.1	6.0	5.8	6.5	8.0	7.9	7.0	7.9	8.7	8.5	8.6	8.2	8.2	8.5	8.0	7.9	6.0	7.3	7.3	7.5	7.4	6.6	6.8	7.7	7.7	7.2	7.8	6.2	5.6	6.2	5.4	5.6	6.5	6.6
	35 to 44	7.1	7.6	7.9	6.9	5.2	5.7	8.4	8.5	7.5	8.6	8.9	8.9	9.0	8.7	8.3	8.1	8.1	8.2	6.2	7.7	8.0	8.1	7.9	7.3	7.7	7.1	7.0	6.7	7.2	6.4	6.9	6.4	6.0	5.5	6.5	6.4
	45 to 54	6.9	7.6	7.8	6.2	5.0	6.1	8.4	8.3	8.1	8.6	8.8	8.7	8.8	8.8	8.0	8.0	8.1	8.1	6.4	7.1	7.3	7.5	7.2	6.1	6.4	7.4	7.5	6.8	7.6	6.5	6.9	6.6	6.0	5.5	6.5	6.6
	55 to 64	6.8	7.4	7.8	6.1	4.9	5.8	8.4	8.4	7.8	8.6	8.7	8.9	8.9	8.9	8.3	8.4	8.1	8.3	6.5	7.4	7.7	7.7	7.5	7.1	7.3	7.6	7.5	7.6	7.8	6.3	6.6	6.5	5.5	5.7	6.5	6.8
Education	65 or over	7.4	7.6	8.1	6.7	5.8	7.0	9.0	8.9	8.3	9.0	9.3	8.9	8.9	8.8	8.8	8.6	9.1	7.0	7.8	8.1	8.2	8.0	7.4	7.6	8.1	8.0	7.7	8.3	6.8	6.9	6.8	5.8	5.6	7.1	7.5	
	Some high school	7.6	7.5	8.3	6.9	7.1	7.1	8.9	9.2	8.2	9.0	9.2	8.9	9.0	9.0	8.5	8.5	8.5	8.9	7.4	8.5	8.6	8.3	8.4	8.3	8.2	7.2	7.2	7.2	7.2	6.4	6.4	6.1	5.4	6.5	7.6	7.2
	High school graduate	7.6	7.5	8.4	6.7	7.0	7.2	9.2	8.1	9.0	9.3	9.5	9.1	9.0	9.1	8.6	8.6	8.6	9.0	7.8	8.2	8.2	8.0	7.2	7.5	8.7	8.5	8.8	8.8	6.6	6.9	6.4	5.0	6.7	6.6	8.0	
	Some college	7.0	7.3	7.8	6.1	5.8	6.8	8.5	8.4	7.7	8.7	9.0	8.8	8.8	8.9	8.3	8.3	8.4	8.3	6.2	7.1	7.6	7.7	7.4	6.6	6.8	7.4	7.3	7.1	7.6	6.1	6.4	6.2	5.1	5.6	6.2	6.8
Income	College graduate	7.3	7.7	8.1	6.5	5.9	6.4	8.5	8.5	7.9	8.7	8.7	8.9	9.0	8.8	8.5	8.5	8.1	8.4	6.5	7.5	7.6	7.7	7.5	6.8	7.2	7.7	7.3	7.9	6.6	6.8	6.5	5.9	6.1	6.8	6.8	
	Graduate degree	6.8	7.4	7.7	6.4	4.5	5.6	8.6	8.4	7.7	8.7	9.2	8.8	8.9	8.7	8.4	8.3	8.5	8.6	6.8	7.7	7.9	7.7	7.2	7.3	7.4	7.6	7.1	7.7	6.7	7.1	6.1	6.0	6.9	6.7		
	\$25,000 or less	7.0	7.0	7.9	6.0	5.4	6.6	8.5	8.3	7.6	8.6	9.0	8.8	8.8	8.8	8.4	8.5	8.7	8.4	5.8	7.3	7.6	7.7	7.2	6.9	6.9	6.5	6.9	7.2	5.2	5.6	5.1	4.1	5.2	5.6	6.3	
	\$25-\$50,000	7.3	7.6	8.3	6.5	6.0	6.9	8.9	8.7	8.4	9.0	9.2	8.9	9.0	8.9	8.8	8.8	8.7	9.0	6.9	7.8	8.0	8.2	8.1	7.0	7.4	8.1	8.1	7.9	8.3	6.8	6.9	7.1	6.2	6.5	6.9	7.3
Marital Status	\$50-\$100,000	7.1	7.5	7.9	6.6	5.3	6.4	8.6	8.6	7.8	8.8	9.0	8.8	8.9	8.8	8.3	8.2	7.8	8.3	6.6	7.4	7.7	7.6	7.5	6.8	7.1	7.6	7.6	7.1	7.7	6.8	7.0	6.7	5.3	7.0	6.7	
	Over \$100,000	6.8	7.5	7.9	6.3	4.6	5.8	8.4	8.3	7.6	8.6	8.8	8.9	8.7	8.3	8.3	8.3	8.4	6.6	7.5	7.6	7.8	7.6	6.9	7.2	7.6	7.5	7.9	7.9	6.5	7.0	6.7	6.1	5.8	6.5	6.8	
	Single	6.8	7.2	7.7	6.2	5.3	6.2	8.0	7.8	7.2	8.2	8.5	8.3	8.2	8.4	7.8	7.8	7.8	7.8	6.0	6.9	7.0	7.0	6.8	6.2	6.6	6.7	6.4	6.5	7.0	6.1	6.5	6.2	5.7	6.4	6.5	
	Married/living with partner	7.1	7.5	8.0	6.4	5.3	6.3	8.7	8.6	7.9	8.9	9.2	8.9	9.0	8.8	8.5	8.5	8.3	8.6	6.6	7.5	7.8	7.9	7.7	6.9	7.1	7.7	7.7	7.4	7.9	6.6	6.9	6.7	5.8	6.1	6.7	6.9
Household Composition	Widowed/separated/divorced	7.3	7.8	7.9	6.5	5.7	6.6	8.8	8.7	8.3	8.7	8.9	8.9	8.9	8.9	8.7	8.8	8.6	7.2	7.9	8.1	8.1	8.0	7.6	7.7	8.0	7.9	7.8	7.8	7.5	8.0	6.5	6.9	6.4	6.8	7.2	
	Children over age 12	7.0	7.5	8.0	6.3	5.6	6.1	8.3	8.1	7.9	8.7	8.9	8.7	8.8	8.6	8.1	8.3	8.1	8.0	6.3	7.4	7.5	7.7	7.4	6.6	7.0	7.7	7.6	7.3	7.9	6.4	6.8	6.4	6.0	5.7	6.6	6.8
	Children over age 12	7.0	7.5	7.7	6.3	4.9	6.4	8.5	7.8	8.6	9.0	8.9	8.8	8.9	8.1	8.1	8.1	8.3	6.4	7.5	7.0	7.6	7.6	7.4	7.5	7.6	7.0	7.4	7.4	6.4	6.4	5.8	5.9	6.6	6.8		
	Parent age 65 or older	7.1	7.5	7.3	6.1	5.3	7.0	8.6	7.8	8.1	8.9	8.7	8.5	8.9	8.9	8.9	8.9	9.0	8.9	5.8	6.1	6.8	6.9	6.7	6.2	5.9	7.5	6.9	7.3	7.8	6.1	5.9	6.1	4.9	5.8	6.5	7.1
Gender	None of them	7.1	7.4	8.0	6.5	5.5	6.4	8.7	8.6	8.1	8.8	9.0	8.9	8.9	8.8	8.5	8.4	8.7	6.8	7.6	7.8	7.7	7.4	7.2	7.8	7.8	7.4	7.9	6.4	6.9	6.4	5.7	6.0	6.7	6.9		
	Male	7.1	7.5	7.8	6.4	5.8	6.8	8.5	8.5	7.8	8.6	8.9	8.8	8.8	8.8	8.3	8.2	8.0	8.4	6.3	7.4	7.7	7.7	7.6	6.7	7.1	7.6	7.7	7.6	7.8	6.5	6.8	6.6	5.8	5.9	6.7	7.0
	Female	7.1	7.5	7.9	6.3	5.2	6.1	8.6	8.4	8.1	8.9	9.3	8.9	8.9	8.9	8.5	8.6	8.6	8.5	6.7	7.5	7.7	7.8	7.7	6.9	7.2	7.8	7.8	7.5	8.0	6.5	6.9	6.6	5.7	6.0	6.6	6.9
	Asian	7.1	7.5	7.9	6.3	5.2	6.1	8.6	8.4	8.1	8.9	9.3	8.9	8.9	8.9	8.5	8.6	8.6	8.5	6.7	7.5	7.7	7.8	7.7	6.9	7.2	7.8	7.8	7.5	8.0	6.5	6.9	6.6	5.7	6.0	6.6	6.9
Ethnicity	White/Caucasian	7.6	7.6	8.4	6.7	6.4	7.0	8.9	8.9	8.0	9.2	9.6	9.4	9.3	9.4	8.6	8.9	8.6	8.5	7.0	7.9	8.3	8.5	8.0	6.8	7.4	8.1	7.7	7.5	7.3	7.4	7.4	7.4	7.5	7.7	7.6	
	Black/African American	6.7	7.5	7.7	6.5	4.3	5.0	7.7	7.6	6.7	7.2	8.8	8.8	8.7	9.2	7.2	7.2	7.3	7.3	6.4	7.7	7.9	7.9	7.6	7.4	7.5	6.1	4.9	5.7	6.5	6.4	6.9	6.4	5.6	5.3	5.9	
	Hispanic/Latino	7.1	6.7	8.5	6.7	7.2	7.2	7.2	7.2	7.2	7.2	9.0	8.9	9.1	8.1	8.2	7.2	7.2	7.2	4.9	7.3	7.2	8.1	8.2	7.2	7.2	7.2	7.2	7.2	7.2	7.2	7.2	7.2	7.2	7.2	6.4	
	American Indian/Alaskan	7.1	7.5	7.9	6.4	5.5	6.4	8.6	8.5	7.9	8.8	9.0	8.9	8.9	8.9	8.5	8.5	8.5	8.5	6.6	7.5	7.7	7.8	7.6	6.9	7.2	7.7	7.7	7.4	7.9	6.5	6.8	6.6	5.7	6.0	6.7	6.9
Other	6.1	6.3	7.7	4.3	4.1	6.1	7.8	7.8	7.3	8.5	8.7	8.7	8.4	9.0	7.6	7.6	7.1	7.0	6.5	6.5	7.4	7.6	7.0	59.2	61	64	61	67	65	59	60	57	54	59	57	61	

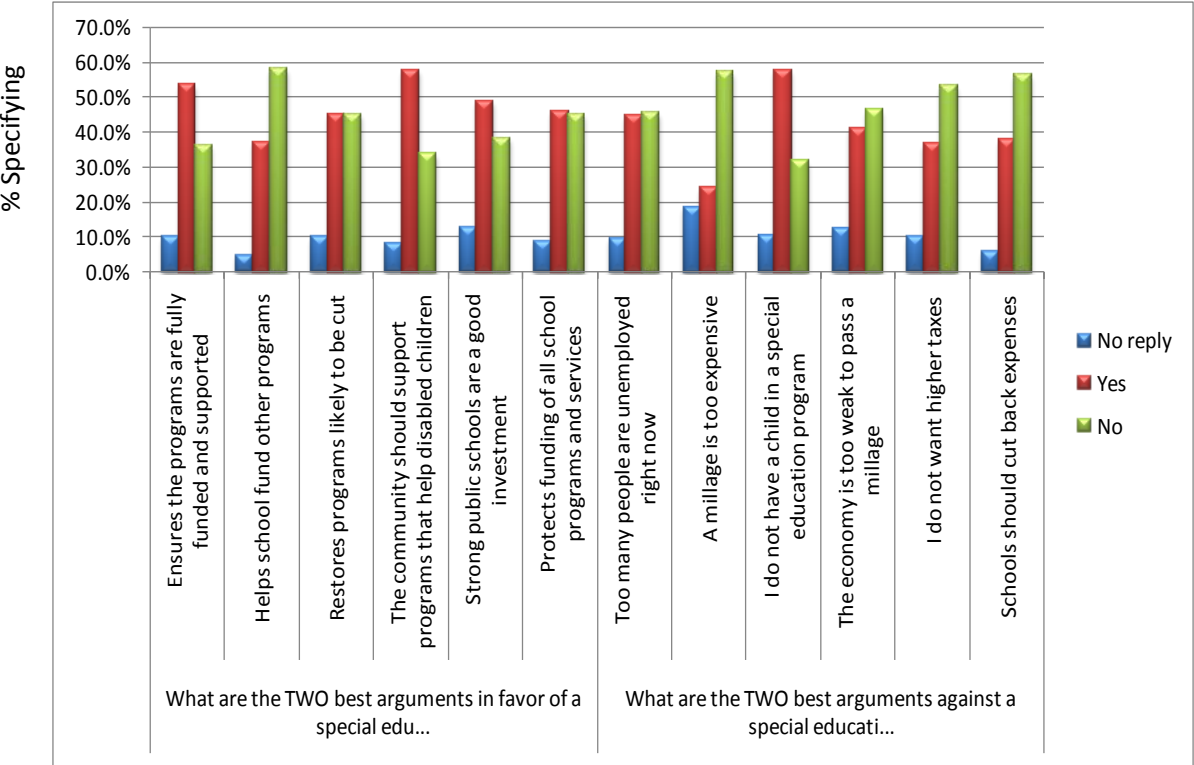
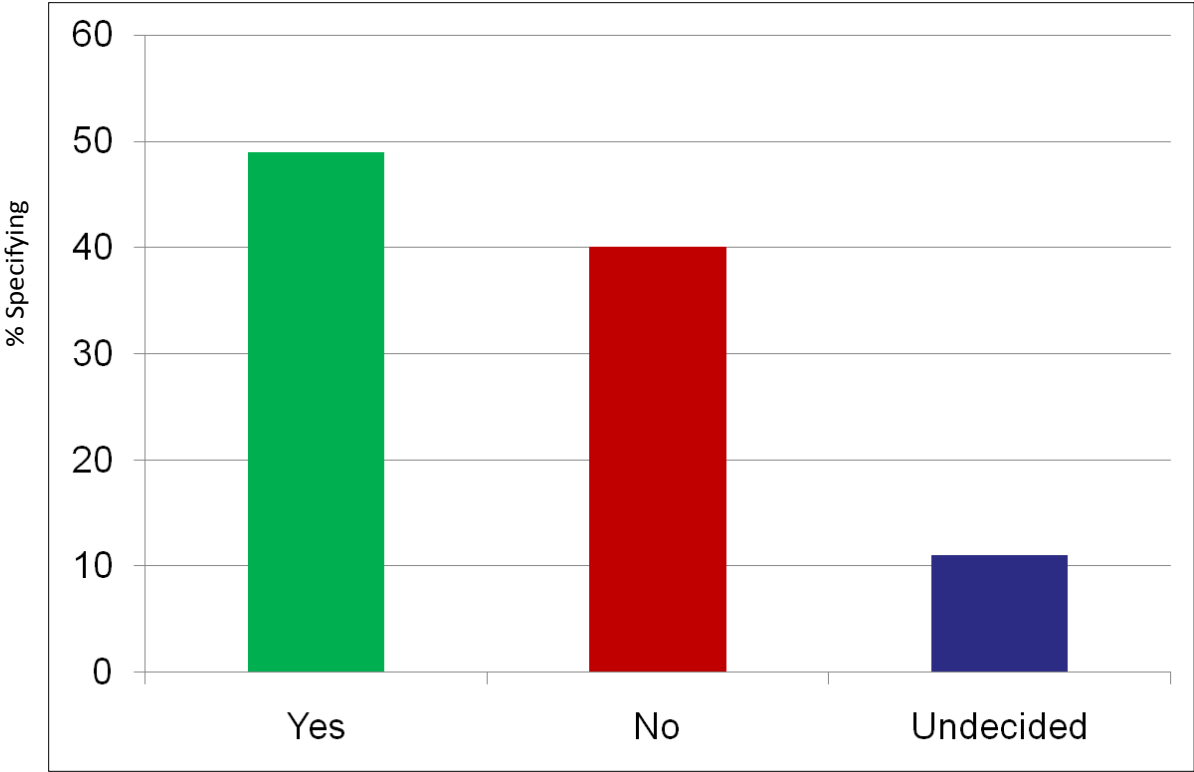
Future Programs Analysis: The Partner may add questions specific to the planning process. The illustration below provides an example of a future project/program module to engage the community in important decisions on which potential future projects, programs and services they would like to see implemented. Bubble size is determined by Partner-provided expenditure data. As with the priority analysis, results can be broken down by demographic group and thermal mapped.



Communication Preference Module: This customized module provides data on preferred modes of communication and which media channels citizens use for local news.



Bond/Millage Module: The Partner may add supplemental questions specific to the organizations pursuit of specific bond or millage proposals. The illustrations below provide examples of the module. It assesses current support for a proposal along with key questions in favor and in opposition to the proposal. As with the other modules, results can be broken down by demographic group and thermal mapped.



Focus Group/Work Group: Cobalt session facilitators combine an easy-to-use keypad system with a conventional PowerPoint presentation and custom moderator discussion guide to explore why individuals responded to survey questions as they did, brainstorm improvements, test communication messages and materials, and improve website navigation. Cobalt involves 8-12 citizens in open-ended discussion to explore such areas, and also uses wireless keypads to allow participants to rank and answer sensitive questions anonymously. Other options include keypad facilitation of Town Hall Meetings to gather feedback from large audiences.

This unique approach ensures that each participant shares their opinion on problems or challenges, even if they are not comfortable speaking out loud.



PROCESS

Cobalt proposes a five-step process for the development of the assessment.

Step 1 – Kick-off Discussions:

This preliminary step aims at refining the objectives, scope, timeline, and key deliverables for the project. Informational needs are confirmed. The collection methodology will also be finalized during this step.

Step 2 – Questionnaire Development:

Based on the input received during Step 1, Cobalt will develop questions to be added to the questionnaire, which will be presented and discussed with the project lead to ensure that the questions included in the assessment are aligned with organizational needs.

Step 3 – Assessment Deployment:

Cobalt publishes the assessment via web and also in the manner determined by the Partner (mailings, Eblast, Internet only, phone). Cobalt collects and codes the responses.

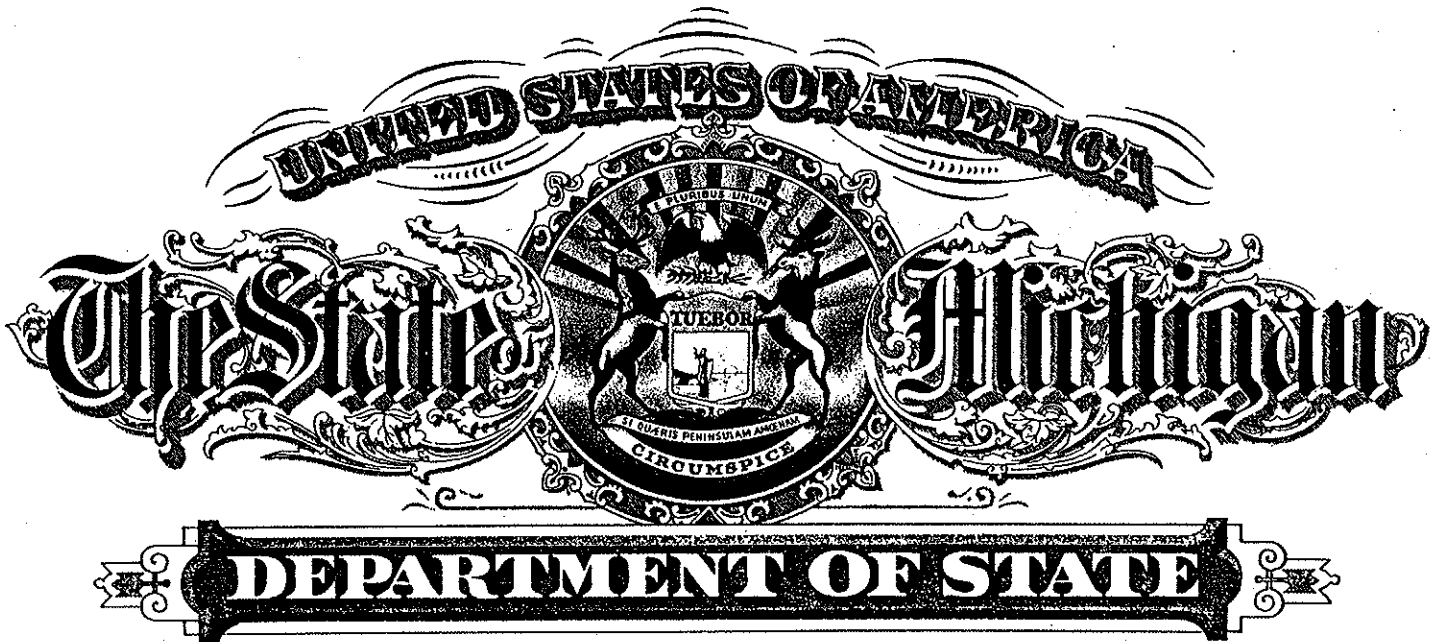
Step 4 – Modeling & Analysis:

Cobalt will analyze the data and develop modeling using Cobalt's proprietary methodology, which quantifies the relationships between the various elements of the assessment.

Step 5 – Reporting:

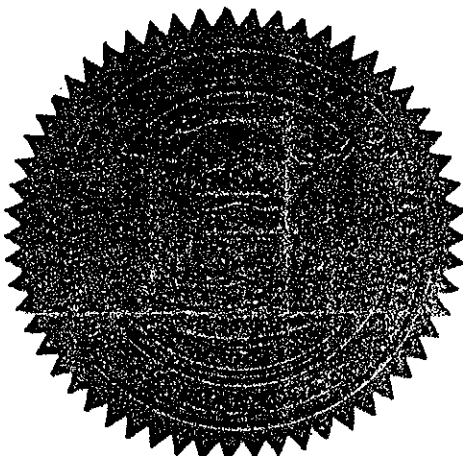
Findings will be communicated to the project lead and other key decision makers by teleconference or WebEx. A summary report in PowerPoint and detailed cross tabs will be provided to the project lead.

SUPERVISOR COMMENTS



TO ALL TO WHOM THESE PRESENTS SHALL COME:

*I, Richard H. Austin, Secretary of State of the State of Michigan and
Custodian of the Great Seal thereof, Do Hereby Certify that* the Township of
Plymouth, in the County of Wayne, according to information supplied by the State Docu-
ments Division of the Michigan Department of State and the Department of Management and
Budget, now has a population of 5,000 or more inhabitants entitling the township to
become a charter township in accordance with Act 90 of the Public Acts of 1976.



*In Testimony Whereof, I have hereunto
set my hand and affixed the Great Seal of the
State at the Capitol, in the City of Lansing, this*
19th *day of* April

A. D. 19 77

Richard H. Austin
Secretary of State.

Board Meeting Date 4/15/2014	
Batch ID	
Check Date	
	TOTAL
GENERAL FUND(101)	859,931.06
SWD(226)	95,696.18
IMPROV. REV.(246)	97,397.90
DRUG FORFEITURE(265)	73,399.18
GOLF COURSE FUND - (510)	3,223.62
WATER/SEWER(592)	671,467.42
TRUST& AGENCY(701)	10,988.00
POLICE BOND FUND (702)	13,803.00
TAX POOL(703)	-
SPECIAL ASSESS CAPITAL (805)	924.25
	-
TOTAL	1,826,830.61

INVOICE EDIT LISTING

BATCH = APR0314 GGIENNIE

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 PAGE 1

VENDOR ENTRY NO. DATE	NAME	INVOICE NUMBER	INVOICE DATE	BANK CODE	GROSS AMOUNT	SEP. CHECK	NET AMOUNT	DUE DATE/ CHK. DATE
10362 4/08/2014	WEST METRO/ACME GARAGE DOOR ACCOUNT 101-336-776.000	428027 AMOUNT 1,195.00	3/21/2014 001 DESCRIPTION NEW DOOR OPENER		1,195.00	N	1,195.00	4/16/2014
10586 4/08/2014	A.S.C., INC ACCOUNT 101-305-776.000	36295 AMOUNT 785.68	3/14/2014 001 DESCRIPTION REWORK EXIT CRASH BAR		785.68	N	785.68	4/16/2014
10586 4/08/2014	A.S.C., INC ACCOUNT 101-336-776.000	36369 AMOUNT 105.00	3/25/2014 001 DESCRIPTION ALARM MONITORING STA#1		105.00	N	105.00	4/16/2014
10586 4/08/2014	A.S.C., INC ACCOUNT 101-265-776.000	36483 AMOUNT 144.00	3/27/2014 001 DESCRIPTION KEYSCAN TECHNICIAN		144.00	N	144.00	4/16/2014
11255 4/08/2014	ALLIE BROTHERS UNIFORMS ACCOUNT 101-305-758.000	48702 AMOUNT 209.95	3/06/2014 001 DESCRIPTION UNIFORM EQUIP/HOFFMAN		209.95	N	209.95	4/16/2014
11255 4/08/2014	ALLIE BROTHERS UNIFORMS ACCOUNT 101-305-758.000	48815 AMOUNT 395.93	3/18/2014 001 DESCRIPTION UNIFORM EQUIP/MCPARLAND		395.93	N	395.93	4/16/2014
11255 4/08/2014	ALLIE BROTHERS UNIFORMS ACCOUNT 101-336-758.000	48824 AMOUNT 277.94	3/19/2014 001 DESCRIPTION UNIFORMS GUY VILLET		277.94	N	277.94	4/16/2014
11255 4/08/2014	ALLIE BROTHERS UNIFORMS ACCOUNT 101-336-758.000	48826 AMOUNT 99.98	3/19/2014 001 DESCRIPTION UNIFORMS CHRIS SMITH		99.98	N	99.98	4/16/2014
11255 4/08/2014	ALLIE BROTHERS UNIFORMS ACCOUNT 101-336-758.000	48935 AMOUNT 199.86	3/27/2014 001 DESCRIPTION UNIFORMS - CULVER		199.86	N	199.86	4/16/2014
11255 4/08/2014	ALLIE BROTHERS UNIFORMS ACCOUNT 101-336-758.000	48960 AMOUNT 249.99	3/28/2014 001 DESCRIPTION PARKA WFLS		249.99	N	249.99	4/16/2014
11300 4/08/2014	ALPHAGRAPHICS #336 ACCOUNT 101-336-727.000	99538 AMOUNT 40.75	3/31/2014 001 DESCRIPTION BUSINESS CARDS S.GROSS		81.50	N	81.50	4/16/2014

INVOICE EDIT LISTING

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			101-336-727.000	40.75	"	"	D.PHILLIPS		
11706	4/08/2014	APOLLO FIRE EQUIPMENT	86538	3/31/2014	001	523.90	N	523.90	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-336-851.000	523.90	CAL GAS FOR MULTI GAS DET					
20025	4/08/2014	B & F AUTO SUPPLY INC	413546	2/07/2014	001	33.84	N	33.84	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-863.000	33.84	WINDSHIELD WIPER SOLVENT					
20050	4/08/2014	B & R JANITORIAL SUPPLY	158418E	3/07/2014	001	351.32	N	351.32	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-265-776.000	158.09	SUPPLIES					
		101-265-858.000	10.54	SUPPLIES					
		101-305-776.000	87.83	SUPPLIES					
		101-325-727.000	35.13	SUPPLIES					
		101-336-776.000	7.03	SUPPLIES					
		592-172-776.000	52.70	SUPPLIES					
20050	4/08/2014	B & R JANITORIAL SUPPLY	159082-1	2/27/2014	001	23.20	N	23.20	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-265-776.000	10.44	SUPPLIES					
		101-265-858.000	.70	SUPPLIES					
		101-305-776.000	5.80	SUPPLIES					
		101-325-727.000	2.32	SUPPLIES					
		101-336-776.000	.46	SUPPLIES					
		592-172-776.000	3.48	SUPPLIES					
20285	4/08/2014	BATTERIES PLUS	481-251397	3/26/2014	001	19.95	N	19.95	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		592-443-757.000	19.95	BATTERY					
30290	4/08/2014	CDW GOVERNMENT INC	KQ17119	3/20/2014	001	515.00	N	515.00	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		592-100-123.000	515.00	ITEM 1016215 CARE PACK					
30290	4/08/2014	CDW GOVERNMENT INC	KP35028	3/18/2014	001	4,074.25	N	4,074.25	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		592-100-180.000	2,290.91	ITEM 3127761 SERVER					
		592-100-180.000	123.54	ITEM 2637069 DVD					
		592-100-180.000	1,659.80	ITEM 2744676 HARD DRIVE					
30290	4/08/2014	CDW GOVERNMENT INC	KQ77951	3/21/2014	001	292.50	N	292.50	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		592-172-727.000	292.50	LEXMARK 6400 RIB BLACK					

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30826	4/08/2014	CI CONTRACTING, INC.	13-04-04	2/27/2014	001	4,432.00	N	4,432.00	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		592-291-932.000	4,432.00	REPAIR WATER MAIN					
30865	4/08/2014	CINTAS CORPORATION - 300	300702746	1/01/2014	001	110.50	N	110.50	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		592-172-758.000	110.50	UNIFORMS 12/24/13					
30865	4/08/2014	CINTAS CORPORATION - 300	300708750	1/01/2014	001	110.50	N	110.50	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		592-172-758.000	110.50	UNIFORMS 12/31/13					
30865	4/08/2014	CINTAS CORPORATION - 300	300772523	3/25/2014	001	79.22	N	79.22	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-776.000	64.15	MATS FOR PD					
		101-265-776.000	15.07	TWP. MATS					
31409	4/08/2014	CODE SAVVY CONSULTANTS LLC	948	3/10/2014	001	385.00	N	385.00	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-371-818.000	385.00	PHENIX SALON					
31506	4/08/2014	CORRIGAN OIL COMPANY	89183	3/11/2014	001	1,659.74	N	1,659.74	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		592-291-863.000	1,659.74	NO LEAD 500 GALLONS					
31506	4/08/2014	CORRIGAN OIL COMPANY	89184	3/11/2014	001	548.95	N	548.95	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		592-291-863.000	548.95	DIESEL FUEL 150 GALLONS					
31506	4/08/2014	CORRIGAN OIL COMPANY	89284	3/19/2014	001	687.23	N	687.23	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		592-291-863.000	687.23	DIESEL FUEL 200 GALLONS					
31506	4/08/2014	CORRIGAN OIL COMPANY	89286	3/19/2014	001	1,586.98	N	1,586.98	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		592-291-863.000	1,586.98	NO LEAD 500 GALLONS					
32000	4/08/2014	CUDA UNIFORM INC	86141	3/17/2014	001	217.35	N	217.35	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-336-758.000	199.50	NAMES BARS					
		101-336-758.000	17.85	FF PINS					
39070	4/08/2014	DELL MARKETING L.P.	XJCN7W391	3/14/2014	001	10,426.40	N	10,426.40	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					

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			265-300-978.000	10,426.40					
41400	4/08/2014	JACK DOHENY SUPPLIES	B09502	3/21/2014 001		195.00	N	195.00	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		592-291-938.000	195.00	CAMERA - VUTEK 10'					
51391	4/08/2014	ELITE HEATING AND COOLING INC	PM13-0271	2/04/2014 001		60.00	N	60.00	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-371-965.000	60.00	CANCELLATION PM13-0271					
51437	4/08/2014	EMERGENT HEALTH PARTNERS	INV02483	3/31/2014 001		645.00	N	645.00	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-336-960.000	645.00	RPD ASSESSMENT CLASSES					
51510	4/08/2014	ENGINEERING REPRODUCTION	118212	3/17/2014 001		13.50	N	13.50	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-400-727.000	13.50	COPIES OF PLANS					
51900	4/08/2014	ERADICO SERVICES INC.	398252	4/01/2014 001		37.00	N	37.00	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-336-776.000	37.00	STA#1 EXTERMINATOR APR14					
60862	4/08/2014	FIRE MODULES LLC	2110	3/07/2014 001		1,000.00	N	1,000.00	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-336-978.000	1,000.00	MINI DISP UNITS					
70550	4/08/2014	GENPOWER PRODUCTS INC.	APRIL 2014	3/18/2014 001		445.00	N	445.00	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		592-172-818.000	445.00	4/1/14-5/31/15 GENERATOR CONTRACT					
70990	4/08/2014	GIZMO'S GRAPHICS LLC	1407	3/14/2014 001		48.00	N	48.00	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-336-758.000	48.00	REFLEXITE TETRAHEDRONS					
71415	4/08/2014	GOODYEAR WHOLESALE	902268448	1/23/2014 001		852.48	N	852.48	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-863.000	852.48	245/55R18 TIRES (6)					
71480	4/08/2014	GOSS, J.C.	60361	3/14/2014 001		728.70	N	728.70	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-265-776.000	728.70	CUSTOM FLAGS					
71650	4/08/2014	GRAINGER, W.W., INC.	9375529089	2/26/2014 001		108.10	N	108.10	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					

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			592-443-937.000	108.10	THERMOSTAT				
71913	4/08/2014	GREAT LAKES BUILDING CO.	MAR 2014	3/31/2014	001	457.00	N	457.00	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		510-510-776.000	457.00	REPAIR LEAK					
80072	4/08/2014	HP	95362253	3/05/2014	001	4,163.72	N	4,163.72	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-201-978.000	4,163.72	MICROSOFT WINDOWS SERVER					
80072	4/08/2014	HP	95362276	3/11/2014	001	252.80	N	252.80	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-215-727.000	252.80	MICROSOFT WINDOWS PRO					
80072	4/08/2014	HP	95362488	3/20/2014	001	355.69	N	355.69	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-201-727.000	355.69	MICROSOFT OFFICE PRO PLUS					
80140	4/08/2014	HALT FIRE INC	S0062678	3/31/2014	001	407.83	N	407.83	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-336-863.000	407.83	E2 AIR HORNS					
80140	4/08/2014	HALT FIRE INC	S0062860	2/24/2014	001	221.00	N	221.00	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-336-863.000	221.00	E3 MOVED SEAT					
80140	4/08/2014	HALT FIRE INC	S0062864	2/25/2014	001	6,402.70	N	6,402.70	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-336-863.000	6,402.70	A3 PM SERVICE, LENS.					
80140	4/08/2014	HALT FIRE INC	S0063111	3/31/2014	001	1,995.52	N	1,995.52	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-336-863.000	1,995.52	A4 FUEL LEAK,RADIATOR					
80140	4/08/2014	HALT FIRE INC	S0063256	3/31/2014	001	179.77	N	179.77	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-336-863.000	179.77	E1 FUEL FILTER					
80530	4/08/2014	HEALTH EMERGENCY MEDICAL SERVICES, 4246		3/26/2014	001	200.00	N	200.00	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-336-863.000	200.00	2014 PHARMACY					
80650	4/08/2014	HESCO	1009876	3/01/2014	001	7,950.00	N	7,950.00	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					

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			592-100-180.000	4,950.00	EVDA VALVE DIRECTOR				
			592-100-180.000	3,000.00	FIELD SERVICE				
80650	4/08/2014	HESCO	1011090	2/20/2014 001		2,509.40	N	2,509.40	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		592-443-939.000	1,250.00	VALVE MAINTENANCE					
		592-443-939.000	600.00	ALTITUDE VALVE KIT					
		592-443-939.000	140.00	ALTITUDE PILOT KIT					
		592-443-939.000	498.00	FLOW VALVE KIT					
		592-443-939.000	21.40	FREIGHT					
80750	4/08/2014	HINES PARK LINCOLN MERCURY	R69832	1/29/2014 001		941.10	N	941.10	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-863.000	941.10	VEH REPAIR/124315					
80750	4/08/2014	HINES PARK LINCOLN MERCURY	C69940	1/23/2014 001		25.65	N	25.65	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-863.000	25.65	OIL CHANGE/147455					
80750	4/08/2014	HINES PARK LINCOLN MERCURY	C70076	1/24/2014 001		24.96	N	24.96	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-371-863.000	24.96	REPLACE WIPER BLADES/147452					
80750	4/08/2014	HINES PARK LINCOLN MERCURY	C71129	2/05/2014 001		23.18	N	23.18	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-371-863.000	23.18	REPLACE BRAKE LIGHT/B63270					
80750	4/08/2014	HINES PARK LINCOLN MERCURY	C71744	2/21/2014 001		267.18	N	267.18	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-863.000	267.18	OIL CHG/REPAIR/A15028					
80750	4/08/2014	HINES PARK LINCOLN MERCURY	C73493	3/03/2014 001		250.72	N	250.72	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-863.000	250.72	VEH REPAIR/A94167					
80750	4/08/2014	HINES PARK LINCOLN MERCURY	C73681	3/04/2014 001		195.12	N	195.12	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-863.000	195.12	VEH REPAIR/155932					
80750	4/08/2014	HINES PARK LINCOLN MERCURY	C74471	3/14/2014 001		23.95	N	23.95	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-863.000	23.95	OIL CHANGE/143168					
80750	4/08/2014	HINES PARK LINCOLN MERCURY	C74863	3/20/2014 001		264.24	N	264.24	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					

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			101-336-863.000	280.09					
			101-336-863.000	15.85-					
				C1 FUEL LINE & FILTER					
				-SALES TAX					
80750	4/08/2014	HINES PARK LINCOLN MERCURY	C74872	3/20/2014	001	1,045.21	N	1,045.21	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-863.000	1,045.21	VEH REPAIR/117772					
80750	4/08/2014	HINES PARK LINCOLN MERCURY	C75780	3/25/2014	001	41.95	N	41.95	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-863.000	41.95	OIL CHANGE/106437					
80750	4/08/2014	HINES PARK LINCOLN MERCURY	C76103	3/27/2014	001	44.00	N	44.00	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-863.000	44.00	VEH REPAIR/A15028					
81675	4/08/2014	HUBBELL, ROTH, & CLARK, INC.	0127667	3/04/2014	001	2,873.26	N	2,873.26	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		592-100-180.000	2,873.26	FLOW METER					
81675	4/08/2014	HUBBELL, ROTH, & CLARK, INC.	0128254	4/02/2014	001	1,231.31	N	1,231.31	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		592-100-180.000	1,231.31	BOOSTER STATION					
91577	4/08/2014	INT'L CONFERENCE OF POLICE CHAPLAIN	40197	1/01/2014	001	125.00	N	125.00	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-958.000	125.00	2014 MEMBERSHIP DUES FOR					
110410	4/08/2014	THE KETCH ALL COMPANY	39297	3/05/2014	001	298.88	N	298.88	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-851.000	282.00	4 FT STD KETCH AND					
		101-305-851.000	16.88	+ SHIPPING					
120124	4/08/2014	LANGUAGE LINE SERVICES	3302783	1/31/2014	001	154.24	N	154.24	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-325-853.000	154.24	INTERPRETATION SERVICES					
120970	4/08/2014	LIVONIA, CITY OF	2014-00065025	2/13/2014	001	470.35	N	470.35	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-818.000	470.35	WESTERN WAYNE MOBILE					
130120	4/08/2014	MAIN STREET AUTO WASH	669318	3/20/2014	001	270.00	N	270.00	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-863.000	125.00	FEB14 CAR WASHES					
		101-305-863.000	145.00	MARCH 14 CAR WASHES					

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130170	4/08/2014	MARK'S OUTDOOR POWER EQUIPMENT ACCOUNT 592-291-785.000	64913 AMOUNT 15.76	3/11/2014 DESCRIPTION SKID SHOE-REV	001	15.76	N	15.76	4/16/2014
130170	4/08/2014	MARK'S OUTDOOR POWER EQUIPMENT ACCOUNT 592-291-851.000	65349 AMOUNT 35.00	3/25/2014 DESCRIPTION CHAIN LOOP	001	35.00	N	35.00	4/16/2014
131000	4/08/2014	MICHIGAN, STATE OF ACCOUNT 101-336-863.000	304576 AMOUNT 200.00	3/26/2014 DESCRIPTION LICENSE RENEWAL FEES	001	200.00	N	200.00	4/16/2014
131001	4/08/2014	MICHIGAN, STATE OF: DEPT OF STATE ACCOUNT 101-305-958.000	MAR 2014 AMOUNT 10.00	3/11/2014 DESCRIPTION NOTARY FEES FOR NICHOLE	001	10.00	N	10.00	4/16/2014
131013	4/08/2014	MICHIGAN METER TECHNOLOGY GRP INC ACCOUNT 592-291-933.000	89894 AMOUNT 6,737.49	1/01/2014 DESCRIPTION TEST/REPAIR	001	6,737.49	N	6,737.49	4/16/2014
131013	4/08/2014	MICHIGAN METER TECHNOLOGY GRP INC ACCOUNT 592-291-933.000	90125 AMOUNT 1,229.93	1/01/2014 DESCRIPTION TEST/REPAIR	001	1,229.93	N	1,229.93	4/16/2014
131018	4/08/2014	MICHIGAN LINEN SERVICE ACCOUNT 592-172-758.000	307260 AMOUNT 77.20	3/07/2014 DESCRIPTION UNIFORMS - 3/7/14	001	77.20	N	77.20	4/16/2014
131018	4/08/2014	MICHIGAN LINEN SERVICE ACCOUNT 592-172-758.000	307765 AMOUNT 77.20	3/21/2014 DESCRIPTION UNIFORMS 3/21/14	001	77.20	N	77.20	4/16/2014
131400	4/08/2014	MOBILE COMMUNICATION SERVICES INC ACCOUNT 101-305-851.000	99858 AMOUNT 465.00	3/18/2014 DESCRIPTION DEPOT REPAIR	001	465.00	N	465.00	4/16/2014
131510	4/08/2014	L-3 COMMUNICATION MOBILE-VISION INC ACCOUNT 101-305-851.000	0208838 AMOUNT 398.00	2/11/2014 DESCRIPTION FLASHBACK CABLE KIT	001	398.00	N	398.00	4/16/2014
131510	4/08/2014	L-3 COMMUNICATION MOBILE-VISION INC ACCOUNT 101-305-851.000	0209652 AMOUNT 99.75	3/04/2014 DESCRIPTION USB KEY FLASHBACK	001	388.50	N	388.50	4/16/2014

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			101-305-851.000	274.75					
			101-305-851.000	14.00	BATTERY SHIPPING				
131660	4/08/2014	MUNICIPAL WEB SERVICES	50786	3/14/2014 001		287.50	N	287.50	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-201-851.000	287.50	WEBSITE HOSTING- FEB 2014					
140145	4/08/2014	HD SUPPLY WATERWORKS, LTD.	C065535	3/26/2014 001		1,070.00	N	1,070.00	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		592-100-180.000	1,070.00	HYDRANT THAWING UNIT					
140145	4/08/2014	HD SUPPLY WATERWORKS, LTD.	C185906	3/26/2014 001		3,340.26	N	3,340.26	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		592-291-935.000	282.40	3/4 CORP STOP - NO LEAD					
		592-291-935.000	431.00	1 CORP STOP - NO LEAD					
		592-291-935.000	628.00	3/4 CURB STOP - NO LEAD					
		592-291-935.000	954.00	1 CURB STOP - NO LEAD					
		592-291-935.000	272.60	1 3-PART CPLG CFXCF					
		592-291-935.000	155.70	3/4 3-PART CPLG CFXCF					
		592-291-935.000	485.28	5'6" CURB BOX W/ROD					
		592-291-935.000	131.28	AYM 36 5660 CURB BOX ROD					
141398	4/08/2014	NORTHVILLE CAR WASH, INC.	JAN-FEB 2014	3/03/2014 001		12.00	N	12.00	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-336-863.000	12.00	CAR WASHES					
141398	4/08/2014	NORTHVILLE CAR WASH, INC.	JAN-FEB 2014	3/03/2014 001		18.00	N	18.00	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-371-863.000	18.00	JAN/FEB14 CAR WASHES					
150600	4/08/2014	OFFICE DEPOT	694967619001	3/04/2014 001		39.79	N	39.79	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-253-727.000	39.79	CALC TAPE					
150600	4/08/2014	OFFICE DEPOT	694967704001	3/04/2014 001		96.16	N	96.16	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-253-727.000	7.26	CALC RIBBON					
		101-253-727.000	13.40	COUNTERFEIT PENS					
		101-253-727.000	15.59	CORRECTION TAPE					
		101-253-727.000	2.31	CORRECTION TAPE					
		101-253-727.000	6.12	CLIPS					
		101-253-727.000	37.12	RED ROPE WALLETS					
		101-253-727.000	14.36	EXTRA WIDE RED ROPE					
150600	4/08/2014	OFFICE DEPOT	694967705001	3/07/2014 001		5.92	N	5.92	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					

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			101-253-727.000	5.92	RE-INK FLUID BLK				
150600	4/08/2014	OFFICE DEPOT	695007063001	3/04/2014 001		218.66	N	218.66	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-171-727.000	99.48	HAMMERMILL COPY PLUS					
		101-171-727.000	4.18	HANGING FOLDERS - LETTER					
		101-209-727.000	115.00	HP LASER JET PAPER					
150600	4/08/2014	OFFICE DEPOT	695285492001	3/05/2014 001		11.59	N	11.59	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-336-727.000	11.59	OFFICE SUPPLIES					
150600	4/08/2014	OFFICE DEPOT	695285564001	3/05/2014 001		140.13	N	140.13	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-336-727.000	140.13	OFFICE SUPPLIES					
150600	4/08/2014	OFFICE DEPOT	696099950001	3/11/2014 001		21.19	N	21.19	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-371-727.000	21.19	OFFICE SUPPLIES					
150600	4/08/2014	OFFICE DEPOT	696099994001	3/11/2014 001		9.19	N	9.19	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-371-727.000	9.19	PENS					
150600	4/08/2014	OFFICE DEPOT	696176172001	3/11/2014 001		226.25	N	226.25	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-336-863.000	226.25	OFFICE SUPPLIES					
150600	4/08/2014	OFFICE DEPOT	696940718001	3/17/2014 001		37.63	N	37.63	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		226-226-727.000	12.45	BIG TAB DIVIDERS					
		226-226-727.000	7.99	100 % RECYCLED PADS(1DZN)					
		226-226-727.000	8.60	RECYCLED PENS (1DZN)					
		226-226-727.000	8.59	1/2 SHEET SHIPPING LABLES					
150600	4/08/2014	OFFICE DEPOT	696940838001	3/15/2014 001		108.64	N	108.64	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		592-172-727.000	42.19	INCLINE FILE SORTER					
		592-172-727.000	26.49	3 HOLE PUNCH					
		592-172-727.000	39.96	MISC SUPPLIES					
150600	4/08/2014	OFFICE DEPOT	696940837001	3/17/2014 001		72.49	N	72.49	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		592-172-727.000	72.49	HP 72 MATTE BLK TONER					

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150600	4/08/2014	OFFICE DEPOT	696940622001	3/17/2014	001	1,179.89	N	1,179.89	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-171-727.000	41.78	COPY PAPER					
		101-201-727.000	7.96	COPY PAPER					
		101-400-727.000	9.95	COPY PAPER					
		226-226-727.000	9.95	COPY PAPER					
		592-172-727.000	129.32	COPY PAPER					
		592-172-727.000	165.80	HP 645A TONER CYAN					
		226-226-727.000	165.79	HP 645A TONER CYAN					
		592-172-727.000	165.79	HP 645A TONER YELLOW					
		226-226-727.000	165.80	HP TONER YELLOW 645A					
		592-172-727.000	53.50	3 HOLE BRIGHT PAPER					
		592-172-727.000	196.99	HP 55X TONER					
		592-172-727.000	67.26	MISC SUPPLIES					
150600	4/08/2014	OFFICE DEPOT	696940996001	3/17/2014	001	15.39	N	15.39	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		226-226-727.000	15.39	WRIST REST - KEYBOARD					
150600	4/08/2014	OFFICE DEPOT	701231011001	3/21/2014	001	167.34	N	167.34	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-336-727.000	167.34	INK CARTRIDGES (6)					
150600	4/08/2014	OFFICE DEPOT	702494955001	3/26/2014	001	75.14	N	75.14	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-171-727.000	17.42	ENERGIZER AA BATTERIES					
		101-171-727.000	4.86	PAPER MATE LIQUID PAPER					
		101-171-727.000	27.00	SMEAD EXPAND WALLETS-LEG					
		101-171-727.000	3.60	MINI BINDER CLIPS					
		101-171-727.000	22.26	SMEAD EXPAND WALLETS-LETT					
150600	4/08/2014	OFFICE DEPOT	702495405001	3/26/2014	001	15.76	N	15.76	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-171-727.000	15.76	SMEAD EXPANDING FILE					
150600	4/08/2014	OFFICE DEPOT	702649499001	3/27/2014	001	19.92	N	19.92	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-201-727.000	19.92	POST-IT 3X3 PACK OF 24					
150600	4/08/2014	OFFICE DEPOT	702650151001	3/27/2014	001	38.24	N	38.24	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-171-727.000	38.24	LOGITECH R400 WIRELESS					
150601	4/08/2014	OFFICEMAX INCORPORATED	234768	3/26/2014	001	12.58	N	12.58	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-727.000	12.58	MISC OFFICE SUPPLIES					

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150601	4/08/2014	OFFICEMAX INCORPORATED	376021	3/12/2014	001	134.46	N	134.46	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-727.000	134.46	MISC OFFICE SUPPLIES					
150601	4/08/2014	OFFICEMAX INCORPORATED	416859	3/12/2014	001	14.76	N	14.76	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-727.000	14.76	MISC OFFICE SUPPLIES					
150601	4/08/2014	OFFICEMAX INCORPORATED	717219	3/26/2014	001	715.59	N	715.59	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-325-727.000	715.59	TONER CARTRIDGES FOR					
151800	4/08/2014	ORCHARD, HILTZ, & MCCLIMENT, INC.	154885	3/20/2014	001	286.75	N	286.75	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		805-805-970.230	286.75	SAD RIDGEWOOD HILLS					
151800	4/08/2014	ORCHARD, HILTZ, & MCCLIMENT, INC.	154887	3/20/2014	001	637.50	N	637.50	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		805-805-970.280	637.50	RIDGEWOOD DRIVE SAD					
160870	4/08/2014	PHYSIO-CONTROL, INC.	414038476	3/12/2014	001	13,944.00	N	13,944.00	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-336-978.000	13,944.00	2/27/15-2/26/20 MAINTENANCE AGREE					
160870	4/08/2014	PHYSIO-CONTROL, INC.	114095148	2/21/2014	001	57,954.60	N	57,954.60	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-336-978.000	57,954.60	2-#99577-001256 LP-15 V2					
161228	4/08/2014	CITY OF PLYMOUTH	0000002015	3/05/2014	001	957.62	N	957.62	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		592-172-776.000	957.62	DMS SERVICES/SALT					
161272	4/08/2014	PLYMOUTH RUBBER & TRANSMISSION	161063	3/03/2014	001	32.58	N	32.58	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		592-291-935.000	32.58	TUBING					
161310	4/08/2014	PLYMOUTH-CANTON COMMUNITY SCHOOLS	JAN 2014	2/17/2014	001	554.98	N	554.98	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-371-863.000	554.98	JAN 2014 FUEL					
161310	4/08/2014	PLYMOUTH-CANTON COMMUNITY SCHOOLS	JAN 2014	2/17/2014	001	7,233.08	N	7,233.08	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-863.000	7,233.08	JAN14 FUEL/PATROL VEHICLES					

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161310	4/08/2014	PLYMOUTH-CANTON COMMUNITY SCHOOLS	FEB 2014	3/17/2014	001	645.18	N	645.18	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-371-863.000	645.18	FEB 2014 FUEL					
161310	4/08/2014	PLYMOUTH-CANTON COMMUNITY SCHOOLS	FEB 2014	3/17/2014	001	5,905.44	N	5,905.44	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-863.000	5,853.00	FEB14 FUEL/PATROL VEHICLES					
		101-325-963.000	52.44	FEB14 FUEL/PSA VEHICLE					
161590	4/08/2014	POWERPHONE INC.	40817	1/29/2014	001	229.00	N	229.00	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-325-960.000	229.00	HOMELAND SECURITY FOR					
161835	4/08/2014	PRINTING SYSTEMS INC	84278	3/27/2014	001	1,044.50	N	1,044.50	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		592-172-727.000	954.00	36,000 UTILITY BILLS					
		592-172-727.000	10.60	+OVERRUN					
		592-172-727.000	79.90	+FREIGHT					
161930	4/08/2014	AIRGAS USA, LLC	9916907269	2/28/2014	001	254.64	N	254.64	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-336-836.000	254.64	OXYGEN AND TANK RENTAL					
180191	4/08/2014	RDC ELECTRIC LLC	347	1/10/2014	001	312.50	N	312.50	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-265-776.000	312.50	SITE LIGHT SERVICE					
180191	4/08/2014	RDC ELECTRIC LLC	368	3/28/2014	001	181.00	N	181.00	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-336-776.000	181.00	PARKING LOT LAMPS					
180515	4/08/2014	RED WING SHOES	5040000004716	3/03/2014	001	212.49	N	212.49	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		592-172-758.000	212.49	SAFETY FOOTWEAR					
180550	4/08/2014	R.D.REOME COMPANY	10253	3/21/2014	001	575.00	N	575.00	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-400-727.000	450.00	IR 3300 COPIER					
		101-400-727.000	125.00	DRUM					
190512	4/08/2014	SEHI COMPUTER PRODUCTS	I00110641	3/07/2014	001	618.00	N	618.00	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-215-978.000	618.00	(1)HP LASERJET P3015DN					

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190512	4/08/2014	SEHI COMPUTER PRODUCTS	I00110678	3/07/2014	001	164.89	N	164.89	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-209-727.000	164.89	CE400X BLK CARTRIDGE					
190528	4/08/2014	SELLINGER ASSOCIATES, INC	13-5025.2	1/29/2014	001	1,750.00	N	1,750.00	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		265-300-978.000	1,750.00	MECH PERMIT DRAWINGS					
192108	4/08/2014	SUNTEL SERVICES	65621	3/28/2014	001	44.55	N	44.55	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-265-853.000	44.55	REMOTE VOICE SERVICES					
192119	4/08/2014	SURE-FIT LAUNDRY CO.	319905	3/20/2014	001	22.50	N	22.50	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-325-851.000	22.50	PRISONER BLANKET CLEANING					
200009	4/08/2014	TAPCO	I443485	1/10/2014	001	1,416.75	N	1,416.75	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-851.000	999.75	TEMPORARY 24"STOP SIGN					
		101-305-851.000	240.00	R1-1, 24"X24"X.080 HIP					
		101-305-851.000	177.00	FREIGHT					
200009	4/08/2014	TAPCO	I445270	2/03/2014	001	378.22	N	378.22	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-851.000	360.00	24" PLASTIC STOP SIGNS					
		101-305-851.000	18.22	SHIPPING COSTS					
200755	4/08/2014	THD AT HOME SERVICE	PB14-0044	2/20/2014	001	120.00	N	120.00	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-371-978.000	120.00	CANCEL PB14-0044					
211675	4/08/2014	UPPER LEVEL GRAPHICS	11981	2/20/2014	001	185.00	N	185.00	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-863.000	185.00	INSTALL DRIVERS DOOR					
227000	4/08/2014	W.J.O'NEIL COMPANY	66602	2/19/2014	001	1,510.29	N	1,510.29	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-336-776.000	1,510.29	REPAIRS HEAT					
227000	4/08/2014	W.J.O'NEIL COMPANY	66603	2/19/2014	001	1,708.15	N	1,708.15	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-265-776.000	1,708.15	REBUILD PUMP					
227000	4/08/2014	W.J.O'NEIL COMPANY	66939	3/17/2014	001	1,302.65	N	1,302.65	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					

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			101-265-776.000	1,302.65	COMPUTER ROOM UNIT				
230540	4/08/2014	WEST PAYMENT CENTER	829092920	3/01/2014 001		170.08	N	170.08	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-960.000	170.08	CLEAR PLUS WEB ANALYTICS					
230940	4/08/2014	WINDER POLICE EQUIPMENT	20140290	1/30/2014 001		767.73	N	767.73	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-851.000	767.73	RED WIRE FUSES					
230940	4/08/2014	WINDER POLICE EQUIPMENT	20140631	3/06/2014 001		598.24	N	598.24	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-851.000	598.24	AMPLIFIER ASSEMBLY					
20285	4/08/2014	BATTERIES PLUS	481-251870	4/04/2014 001		214.86	N	214.86	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-727.000	35.97	ALKALINE "C" BATTERIES					
		101-305-727.000	15.99	ALKALINE "9V" BATTERIES					
		101-305-727.000	41.94	ALKALINE "AAA" BATTERIES					
		101-305-727.000	120.96	ALKALINE "AA" BATTERIES					
30156	4/08/2014	CAREER DIRECTIONS	601295T	3/31/2014 001		1,750.00	N	1,750.00	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-818.000	1,750.00	SERGEANT PROMOTIONAL					
120700	4/08/2014	LEO'S CONEY ISLAND	DEC-FEB 2014	4/08/2014 001		538.20	N	538.20	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-325-818.000	245.18	DEC13 PRISONER MEALS					
		101-325-818.000	263.12	JAN14 PRISONER MEALS					
		101-325-818.000	29.90	FEB14 PRISONER MEALS					
192119	4/08/2014	SURE-FIT LAUNDRY CO.	319523	3/13/2014 001		36.00	N	36.00	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-325-851.000	36.00	PRISONER BLANKET CLEANING					
192119	4/08/2014	SURE-FIT LAUNDRY CO.	320286	3/27/2014 001		24.75	N	24.75	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-325-851.000	24.75	PRISONER BLANKET CLEANING					
220177	4/08/2014	VENDEN, KELLY D.	1	3/15/2014 001		1,050.00	N	1,050.00	4/16/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-960.000	1,050.00	2-DAY TACTICAL SHOTGUN,					
*** GRAND TOTALS ***			149 INVOICES			190,691.44		190,691.44	

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60400	4/07/2014	FEDEX	2-578-80415	3/05/2014	001	36.0.	N	36.03	4/07/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-727.000	36.03	PACKAGL SHIPPED 2/26/14					
161298	4/07/2014	CHARTER TWSP OF PLYMOUTH	FEB 2014	3/11/2014	001	1,167.68	N	1,167.68	4/07/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-171-921.000	34.22	FEB14 WATER					
		101-201-921.000	18.31	FEB14 WATER					
		101-209-921.000	9.80	FEB14 WATER					
		101-215-921.000	29.74	FEB14 WATER					
		101-253-921.000	12.42	FEB14 WATER					
		101-265-854.000	49.27	FEB14 WATER					
		101-265-776.000		WATER					
		101-305-921.000	98.29	FEB14 WATER					
		101-315-951.000		WATER					
		101-325-921.000	40.92	FEB14 WATER					
		101-336-921.000	376.67	FEB14 WATER					
		101-371-921.000	21.55	FEB14 WATER					
		101-400-921.000	12.07	FEB14 WATER					
		101-691-921.000	177.34	FEB14 WATER					
		226-226-921.000	2.84	FEB14 WATER					
		592-172-921.000	150.79	FEB14 WATER					
		510-510-737.000	84.19	FEB14 WATER					
		592-444-745.000	49.26	FEB14 WATER					
		101-265-921.000	880.60	FEB14 WATER					
		226-226-921.000	2.84	FEB14 WATER					
		510-510-737.000	84.19	FEB14 WATER					
		592-172-921.000	150.79	FEB14 WATER					
		592-444-745.000	49.26	FEB14 WATER					
		101-265-921.000	880.60	FEB14 WATER					
		226-226-921.000	2.84	FEB14 WATER					
		510-510-737.000	84.19	FEB14 WATER					
		592-172-921.000	150.79	FEB14 WATER					
		592-444-745.000	49.26	FEB14 WATER					
190880	4/07/2014	SIGNATURE FORD, L-M	7694P	3/28/2014	001	55,172.00	N	55,172.00	4/07/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		265-300-978.000	55,172.00	2014 FORD POLICE INTERCEP					
191607	4/07/2014	SPALDING DEDECKER ASSOCIATES, INC.	FEB 2014	3/31/2014	001	3,560.00	N	3,560.00	4/07/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-400-818.000	500.00	FEB 2014 RETAINER					
		701-100-014.000	245.00	11006 KROGER					
		701-100-014.000	552.50	12114 NAPIER POWELL					
		701-100-014.000	992.50	13105 RAVINES OF PLY					
		701-100-014.000	60.00	13109 DADCO					
		701-100-014.000	405.00	14103 AA ROAD SS					
		592-172-818.000	355.00	ATT					
		101-400-818.000	450.00	PICNIC BASKET					

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191607	4/07/2014	SPALDING DEDECKER ASSOCIATES, INC.	JAN 2014	3/31/2014	001	2,555.00	N	2,555.00	4/07/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-400-818.000	500.00	JAN 2014 RETAINER					
		101-400-818.000	525.00	POMEROY LIVING					
		701-100-014.000	100.00	13107.2 MI LIFE SCIENCE					
		701-100-014.000	800.00	13105 RAVINES OF PLYMOUTH					
		101-400-818.000	630.00	DFCU					
191607	4/07/2014	SPALDING DEDECKER ASSOCIATES, INC.	JAN 2014	3/31/2014	001	4,413.00	N	4,413.00	4/07/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		701-100-014.000	325.00	13107.2 MI LIFE SCIENCE					
		701-100-014.000	420.00	13104 BLACKWELL FORD					
		701-100-014.000	1,315.50	12111 FIFTH THIRD BANK					
		701-100-014.000	630.00	11006 KROGER					
		701-100-014.000	1,722.50	12114 NAPIER POWELL					
191607	4/07/2014	SPALDING DEDECKER ASSOCIATES, INC.	DEC 2013	3/31/2014	001	1,490.00	N	1,490.00	4/07/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-400-818.000	500.00	DEC 2013 RETAINER					
		101-400-818.000	90.00	DEC 2013 BOSCH					
		592-172-818.000	140.00	DEC ATT					
		592-172-818.000	225.00	DEC ATT					
		592-172-818.000	355.00	DEC ATT					
		592-172-818.000	180.00	DEC ATT					
191607	4/07/2014	SPALDING DEDECKER ASSOCIATES, INC.	NOV 2013	3/31/2014	001	3,420.00	N	3,420.00	4/07/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		701-100-014.000	3,280.00	12114 NAPIER POWELL					
		701-100-014.000	140.00	13105 RAVINES OF PLYMOUTH					

*** GRAND TOTALS ***

8 INVOICES

71,813.71

71,813.71

VENDOR NO.	ENTRY DATE	NAME	INVOICE NUMBER	INVOICE DATE	BANK CODE	GROSS AMOUNT	SEP. CHECK	NET AMOUNT	DUE DATE / CHK. DATE
41410	4/07/2014	JACKSON COUNTY FRIEND OF THE COURT	APR 2014	3/31/2014	007	1,000.00	N	1,000.00	4/07/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		702-100-087.000	1,000.00	PB 3079 4/1/14					
200850	4/07/2014	35TH DISTRICT COURT	MAR 2014	3/31/2014	007	210.00	A	210.00	4/07/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		702-100-087.000	210.00	PB 3049 3/2/2014					
200850	4/07/2014	35TH DISTRICT COURT	APR 2014	3/31/2014	007	550.00	B	550.00	4/07/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		702-100-087.000	300.00	PB 3080 4/1/2014					
		702-100-087.000	150.00	PB 3081 4/1/2014					
		702-100-087.000	100.00	PB 3082 4/1/2014					
200850	4/07/2014	35TH DISTRICT COURT	MAR 2014	3/31/2014	007	900.00	C	900.00	4/07/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		702-100-087.000	300.00	PB 3050 3/31/2014					
		702-100-087.000	300.00	PB 3076 3/31/2014					
		702-100-087.000	300.00	PB 3077 3/31/2014					
200850	4/07/2014	35TH DISTRICT COURT	APR 2014	3/31/2014	007	100.00	D	100.00	4/07/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		702-100-087.000	100.00	PB 3084 4/3/2014					
200850	4/07/2014	35TH DISTRICT COURT	APR 2014	3/31/2014	007	1,678.00	E	1,678.00	4/07/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		702-100-087.000	228.00	PB 3085 4/7/2014					
		702-100-087.000	100.00	PB 3088 4/7/2014					
		702-100-087.000	150.00	PB 3089 4/7/2014					
		702-100-087.000	200.00	PB 3091 4/7/2014					
		702-100-087.000	500.00	PB 3092 4/7/2014					
		702-100-087.000	500.00	PB 3093 4/7/2014					
200850	4/07/2014	35TH DISTRICT COURT	APR 2014	3/31/2014	007	300.00	F	300.00	4/07/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		702-100-087.000	300.00	PB 3094 4/7/2014					
200911	4/07/2014	41-B DISTRICT COURT	APR 2014	3/31/2014	007	650.00	N	650.00	4/07/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		702-100-087.000	650.00	PB 3090 4/7/2014					

*** GRAND TOTALS ***

8 INVOICES

5,388.00

5,388.00

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VENDOR NO.	ENTRY DATE	NAME	INVOICE NUMBER	INVOICE DATE	BANK CODE	GROSS AMOUNT	SEP. CHECK	NET AMOUNT	DUE DATE/CHK. DATE
10586	4/02/2014	A.S.C., INC	36370	3/25/2014	001	105.00	N	105.00	4/02/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-265-776.000	50.04	QTRLY SRV TWP HALL					
		101-305-776.000	32.24	QTRLY SRV TWP HALL					
		101-336-776.000	13.42	QTRLY SRV TWP HALL					
		592-172-776.000	9.30	QTRLY SRV TWP HALL					
10586	4/02/2014	A.S.C., INC	36448	3/25/2014	001	468.00	N	468.00	4/02/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-691-818.000	468.00	QTRLY SRV SOCCER PARK					
11450	4/02/2014	A T & T	734453446103	3/25/2014	001	4,602.85	N	4,602.85	4/02/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-201-853.000	114.56	MAR14 TELEPHONE					
		101-209-853.000	71.40	MAR14 TELEPHONE					
		101-371-853.000	127.01	MAR14 TELEPHONE					
		101-336-853.000	430.33	MAR14 TELEPHONE					
		101-305-853.000	336.83	MAR14 TELEPHONE					
		101-171-853.000	152.88	MAR14 TELEPHONE					
		101-253-853.000	29.11	MAR14 TELEPHONE					
		101-215-853.000	153.41	MAR14 TELEPHONE					
		101-400-853.000	184.50	MAR14 TELEPHONE					
		101-325-853.000	163.17	MAR14 TELEPHONE					
		226-226-853.000	16.20	MAR14 TELEPHONE					
		592-172-853.000	2,631.78	MAR14 TELEPHONE					
		592-291-805.000	54.00	MAR14 TELEPHONE					
		101-265-854.000	19.37	MAR14 TELEPHONE					
		101-691-853.000	48.30	MAR14 TELEPHONE					
		101-265-853.000	1,900.87	MAR14 TELEPHONE					
		592-172-853.000	2,685.78	MAR14 TELEPHONE					
		101-265-853.000	1,900.87	MAR14 TELEPHONE					
		592-172-853.000	2,685.78	MAR14 TELEPHONE					
11450	4/02/2014	A T & T	734454065803	3/25/2014	001	63.84	N	63.84	4/02/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-336-921.000	63.84	MAR14 TO 42414 FS#2 METERLINE					
12050	4/02/2014	ADP INC	433967456	3/21/2014	001	693.62	N	693.62	4/02/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-290-941.000	693.62	PAYROLL PROCESS					
20565	4/02/2014	BEREZAK, JENNIFER	FEB 2014	2/14/2014	001	11.55	N	11.55	4/02/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-325-960.000	11.55	REIMBURSE TRAINING					
30870	4/02/2014	CIRCLE HEATING AND COOLING	MAR 2014	3/31/2014	001	2,518.75	N	2,518.75	4/02/2014
		ACCOUNT	AMOUNT	DESCRIPTION					

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VENDOR NO.	ENTRY DATE	NAME	INVOICE NUMBER	INVOICE DATE	BANK CODE	GROSS AMOUNT	SEP. CHECK	NET AMOUNT	DUE DATE / CHK. DATE
			101-371-818.000	2,518.75	MARCH 2014 MECH INSP PAY				
38125	4/02/2014	D AND D WATER AND SEWER INC ACCOUNT 246-246-970.150	PAY EST. NO. 2 AMOUNT 50,825.00	3/24/2014 001 DESCRIPTION INSTALL WATER MAIN		50,825.00	N	50,825.00	4/02/2014
60805	4/02/2014	FELLRATH, PATRICK ACCOUNT 592-172-727.000	MARCH 2014 AMOUNT 152.32	3/31/2014 001 DESCRIPTION MAR14 MILEAGE		152.32	N	152.32	4/02/2014
60837	4/02/2014	FIFER INVESTIGATIONS, LLC ACCOUNT 101-305-818.000	MAR 2014 AMOUNT 2,002.00	3/28/2014 001 DESCRIPTION BACKGROUND INVESTIGATION		2,002.00	N	2,002.00	4/02/2014
72200	4/02/2014	GUARDIAN ALARM CO ACCOUNT 510-510-737.000	15790157 AMOUNT 105.00	4/01/2014 001 DESCRIPTION ALARM SERVICE APR14		105.00	N	105.00	4/02/2014
80506	4/02/2014	HEILEMAN, JAMES ACCOUNT 101-371-818.000	MARCH 2014 AMOUNT 1,903.25	3/31/2014 001 DESCRIPTION MARCH 2014 ELEC INSP PAY		1,903.25	N	1,903.25	4/02/2014
81450	4/02/2014	HONKE, FREDERICK ACCOUNT 101-336-714.000 101-336-714.000	APR 2014 AMOUNT 209.80	4/01/2014 001 DESCRIPTION HONKE, FREDERICK APR14 2013 MEDICARE PART B APR		209.80	N	209.80	4/02/2014
111250	4/02/2014	KNIGHT TECHNOLOGY GROUP, INC. ACCOUNT 101-290-941.000	4827 AMOUNT 300.00	3/12/2014 001 DESCRIPTION BUILD 3 SERVERS		300.00	N	300.00	4/02/2014
111250	4/02/2014	KNIGHT TECHNOLOGY GROUP, INC. ACCOUNT 101-290-941.000 592-172-818.000	4900 AMOUNT 800.00 500.00	4/01/2014 001 DESCRIPTION REBUILD SERVER, BACKUP SCADA SERVER		1,300.00	N	1,300.00	4/02/2014
111275	4/02/2014	KNUPP, FRED L. ACCOUNT 101-336-714.000 101-336-714.000	APR 2014 AMOUNT 93.50	4/01/2014 001 DESCRIPTION KNUPP, FRED L. APR14 2012 MEDICARE PART B APR		93.50	N	93.50	4/02/2014
130100	4/02/2014	MAAS, CARLAS ACCOUNT 101-336-714.000	APR 2014 AMOUNT 136.40	4/01/2014 001 DESCRIPTION MAAS, CARLAS APR14		136.40	N	136.40	4/02/2014

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VENDOR NO.	ENTRY DATE	NAME	INVOICE NUMBER	INVOICE DATE	BANK CODE	GROSS AMOUNT	SEP. CHECK	NET AMOUNT	DUE DATE/CHK. DATE
			101-336-714.000	2012 MEDICARE PART B	APR				
130926	4/02/2014	MICHIGAN CONFERENCE OF TEAMSTERS	APR 2014	3/13/2014	001	9,420.60	N	9,420.60	4/02/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		592-172-716.000	1,345.80	BARTLETT, J	APR				
		592-172-716.000	1,345.80	COURTER, R	APR				
		592-172-716.000	1,345.80	KRUEGER, R	APR				
		592-172-716.000	1,345.80	MELOW, S	APR				
		592-172-716.000	1,345.80	OVERAITIS, J	APR				
		592-172-716.000	1,345.80	SCHOLTEN, J	APR				
		592-172-716.000	1,345.80	THOMAS, J	APR				
130930	4/02/2014	MDEQ - STATE OF MICHIGAN	855774	2/01/2014	001	200.00	N	200.00	4/02/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		510-510-737.000	200.00	2013 WATER USE REPORTING					
130961	4/02/2014	M M L WORKERS' COMPENSATION FUND	8835201	1/23/2014	001	19,562.00	N	19,562.00	4/02/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-101-720.000	12.00	WORKERS COMP					
		101-171-720.000	95.00	WORKERS COMP					
		101-201-720.000	68.50	WORKERS COMP					
		101-209-720.000	21.50	WORKERS COMP					
		101-215-720.000	160.00	WORKERS COMP					
		101-220-720.000	2.00	WORKERS COMP					
		101-247-720.000	7.00	WORKERS COMP					
		101-253-720.000	86.00	WORKERS COMP					
		101-265-720.000	187.00	WORKERS COMP					
		101-290-720.000	1.25	WORKERS COMP					
		101-305-720.000	7,629.50	WORKERS COMP					
		101-325-720.000	294.55	WORKERS COMP					
		101-336-720.000	8,316.50	WORKERS COMP					
		101-371-720.000	218.00	WORKERS COMP					
		101-400-720.000	21.50	WORKERS COMP					
		101-691-720.000	428.50	WORKERS COMP					
		101-801-720.000	8.00	WORKERS COMP					
		101-815-720.000	2.50	WORKERS COMP					
		226-226-720.000	65.70	WORKERS COMP					
		592-172-720.000	1,937.00	WORKERS COMP					
131800	4/02/2014	MUNSON, STEVE	MAR 2014	3/31/2014	001	1,264.00	N	1,264.00	4/02/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-371-818.000	1,264.00	MARCH 2014 PLBG INSP PAY					
161287	4/02/2014	CHARTER TWSP OF PLYMOUTH	FEB 2014	3/27/2014	001	121,383.25	N	121,383.25	4/02/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		592-100-066.000	121,383.25	FEB 2014 SWD					
161298	4/02/2014	CHARTER TWSP OF PLYMOUTH	FEB 2014	3/27/2014	001	2,371.69	N	2,371.69	4/02/2014
		ACCOUNT	AMOUNT	DESCRIPTION					

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VENDOR NO.	ENTRY DATE	NAME	INVOICE NUMBER	INVOICE DATE	BANK CODE	GROSS AMOUNT	SEP. CHECK	NET AMOUNT	DUE DATE/CHK. DATE
			101-305-863.000	45.07	FEB 2014 FUEL				
			101-336-863.000	1,924.37	FEB 2014 FUEL				
			101-691-863.000	402.25	FEB 2014 FUEL				
			510-510-737.000		FEB 2014 FUEL				
180300	4/02/2014	REAUME, RICHARD	MARCH 2014	3/31/2014 001		166.40	N	166.40	4/02/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
			101-171-853.000	60.00	CELL PHONE MAR14				
			101-171-861.000	106.40	MAR14 MILEAGE				
180952	4/02/2014	RITTER GIS	2013-0253	3/13/2014 001		1,066.88	N	1,066.88	4/02/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
			101-400-818.000	1,066.88	5 MILE CORRIDOR MAP AND				
191650	4/02/2014	SPARTAN DISTRIBUTORS	11660246	3/25/2014 001		132.20	N	132.20	4/02/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
			510-510-776.000	44.74	"TORO" DECAL (4)				
			510-510-776.000	23.72	DECAL				
			510-510-776.000		DECAL - SIDEWINDER				
			510-510-776.000	5.00	FREIGHT				
			510-510-776.000	58.74	SHAFT, PIVOT CARRIER				
191650	4/02/2014	SPARTAN DISTRIBUTORS	11660307	3/26/2014 001		10.70	N	10.70	4/02/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
			510-510-776.000	5.70	DECAL - SIDEWINDER				
			510-510-776.000	5.00	FREIGHT				
192089	4/02/2014	SUNBELT RENTALS, INC.	44837217-001	3/25/2014 001		576.18	N	576.18	4/02/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
			101-691-931.000	576.18	RENTAL-CHIPPER				
210220	4/02/2014	US BANK	3594514	1/24/2014 001		150.00	A	150.00	4/02/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
			246-246-995.000	150.00	GENERAL OBLIGATION LTD				
210220	4/02/2014	US BANK	3594242	1/24/2014 001		500.00	B	500.00	4/02/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
			246-246-995.000	500.00	GENERAL OBLIGATION LTD				
211532	4/02/2014	UPS	0000Y65Y35124	3/22/2014 001		34.68	N	34.68	4/02/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
			101-851-971.000	7.25	CDBG				
			101-851-971.000	7.04	CDBG				
			101-171-727.000	13.68	COMCAST				
			592-172-727.000		DWS				
			592-291-804.000		HYDRO DESIGN, INC				

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VENDOR NO.	ENTRY DATE	NAME	INVOICE NUMBER	INVOICE DATE	BANK CODE	GROSS AMOUNT	SEP. CHECK	NET AMOUNT	DUE DATE/CHK. DATE
			101-691-727.000 101-215-727.000 226-226-727.000		IMPRELIS CLAIMS RESERVE ACCOUNT SWD				
			6.71						
220290	4/02/2014	VERIZON WIRELESS	9722088123	3/20/2014	001	40.02	N	40.02	4/02/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-691-853.000	40.02	MAR14 TWP PARK					
20225	4/02/2014	BASHAW, SALLY	JAN 2014	4/01/2014	001	17.92	N	17.92	4/02/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-253-727.000	17.92	MILEAGE REIMB JAN14					
39070	4/02/2014	DELL MARKETING L.P.	XJ92N3F76	1/01/2014	001	1,034.48	N	1,034.48	4/02/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		592-100-180.000	1,034.48	DELL OPTIPLEX 9020 SFF					
130065	4/02/2014	M H R BILLING SERVICES	2076	2/28/2014	001	108.00	N	108.00	4/02/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-336-727.000	108.00	BILLING FEES FEB14					
130065	4/02/2014	M H R BILLING SERVICES	2054	1/31/2014	001	234.00	N	234.00	4/02/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-336-727.000	234.00	BILLING FEES JAN14					
*** GRAND TOTALS ***			36 INVOICES			223,763.88		223,763.88	

3/31/14 15.24.21
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VENDOR NO.	ENTRY DATE	NAME	INVOICE NUMBER	INVOICE DATE	BANK CODE	GROSS AMOUNT	SEP. CHECK	NET AMOUNT	DUE DATE/CHK. DATE
30136	3/31/2014	CAPITAL ONE PUBLIC FUNDING LLC	2500-00077	3/31/2014	001	30,222.90	N	30,222.90	3/31/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		246-246-995.000	30,222.90	IPA SOCCER PARK					

*** GRAND TOTALS ***

1 INVOICES

30,222.90

30,222.90

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VENDOR NO.	ENTRY DATE	NAME	INVOICE NUMBER	INVOICE DATE	BANK CODE	GROSS AMOUNT	SEP. CHECK	NET AMOUNT	DUE DATE/CHK. DATE
200849	3/26/2014	36TH DISTRICT COURT	MAR 2014	3/21/2014	007	200.00	N	200.00	3/26/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		702-100-087.000	200.00	PB 3068 3/17/2014					
200850	3/26/2014	35TH DISTRICT COURT	MAR 2014	3/21/2014	007	600.00	A	600.00	3/26/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		702-100-087.000	300.00	PB 3065 3/14/2014					
		702-100-087.000	300.00	PB 3066 3/14/2014					
200850	3/26/2014	35TH DISTRICT COURT	MAR 2014	3/21/2014	007	900.00	B	900.00	3/26/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		702-100-087.000	300.00	PB 3067 3/17/2014					
		702-100-087.000	300.00	PB 3069 3/17/2014					
		702-100-087.000	300.00	PB 3071 3/17/2014					
200850	3/26/2014	35TH DISTRICT COURT	MAR 2014	3/21/2014	007	3,815.00	C	3,815.00	3/26/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		702-100-087.000	500.00	PB 3043 3/24/2014					
		702-100-087.000	300.00	PB 3044 3/24/2014					
		702-100-087.000	300.00	PB 3045 3/24/2014					
		702-100-087.000	100.00	PB 3047 3/24/2014					
		702-100-087.000	705.00	PB 3048 3/24/2014					
		702-100-087.000	500.00	PB 3072 3/24/2014					
		702-100-087.000	750.00	PB 3073 3/24/2014					
		702-100-087.000	300.00	PB 3074 3/24/2014					
		702-100-087.000	360.00	PB 62082 3/24/2014					
200851	3/26/2014	46TH DISTRICT COURT	MAR 2014	3/21/2014	007	2,150.00	N	2,150.00	3/26/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		702-100-087.000	2,150.00	PB 3070 3/17/2014					
202390	3/26/2014	18TH DISTRICT COURT	MAR 2014	3/21/2014	007	750.00	N	750.00	3/26/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		702-100-087.000	750.00	PB 3046 3/24/14					

*** GRAND TOTALS ***

6 INVOICES

8,415.00

8,415.00

VENDOR NO.	ENTRY DATE	NAME	INVOICE NUMBER	INVOICE DATE	BANK CODE	GPCSS AMOUNT	SEP. CHECK	NET AMOUNT	DUE DATE/CHK. DATE
12050	3/25/2014	ADP INC	433637049	3/14/2014	001	2,791.77	N	2,791.77	3/25/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-290-941.000	2,791.77	PAYROLL PROCESS					
31421	3/25/2014	COMCAST	0952052827401-1	3/14/2014	001	178.67	N	178.67	3/25/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-290-941.000	178.67	TWP APR14					
31421	3/25/2014	COMCAST	0952013133001-0	3/14/2014	001	94.85	N	94.85	3/25/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		592-172-727.000	94.85	INTERNET DPW APR14					
40575	3/25/2014	DTE ENERGY	1840 729 0006 3	3/20/2014	001	356.01	N	356.01	3/25/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		510-510-737.000	26.27	MAR14 HTGC MAINTENANCE SHED					
		510-510-737.000	329.74	MAR14 HTGC CLUBHOUSE					
40580	3/25/2014	DTE ENERGY	6769304	3/21/2014	001	5,199.00	N	5,199.00	3/25/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-446-920.000	5,199.00	MUNICIPAL STREET LIGHTING FEB14					
40830	3/25/2014	DIETRICH, KAITLYN	MAR 2014	3/18/2014	001	729.03	N	729.03	3/25/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		592-172-725.000	729.03	REFUND DUE TO TAX TRANS-					
60837	3/25/2014	FIFER INVESTIGATIONS, LLC	MAR 2014	3/17/2014	001	4,206.00	N	4,206.00	3/25/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-336-835.000	4,206.00	BACKGROUND INVESTIGATIONS					
71939	3/25/2014	GREENOUGH, MARIA E.	FEB 2014	2/20/2014	001	1,522.40	N	1,522.40	3/25/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-336-826.000	1,522.40	TRANSCRIPT-MERC ACT 312					
80179	3/25/2014	HARTFORD, THE	6701107-2	4/01/2014	001	5,180.20	N	5,180.20	3/25/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-714.000	70.58	ANDERSON SMITH, E APR					
		101-305-714.000	78.50	ANTAL, R APR					
		101-336-714.000	61.65	ATKINS, D APR					
		592-172-716.000	44.55	BARTLETT, J APR					
		101-325-714.000	46.44	BEREZAK, J APR					
		101-215-714.000	57.84	BERRY, R APR					
		101-325-714.000	34.64	BRANDT, S APR					
		101-305-714.000	78.50	BROTHERS, J APR					
		592-172-716.000	54.79	BRUCE, M APR					
		101-336-714.000	58.13	BUKIS, P APR					

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101-325-714.000		46.44	BULMER, C	APR				
101-305-714.000		62.05	CHESTON, S	APR				
101-305-714.000		49.03	CIOMA, B	APR				
101-325-714.000		46.44	CLARK, K	APR				
101-305-714.000		62.05	COFFELL, S	APR				
101-336-714.000		58.13	CONELY, P	APR				
101-336-714.000		64.35	CONROY, W	APR				
101-215-714.000		78.50	CONZELMAN, N	APR				
101-171-714.000		76.17	COOBATIS, J	APR				
592-172-716.000		46.34	COURTER, R	APR				
101-325-714.000		46.44	CROWE, R	APR				
101-336-714.000		2.63	CULVER, E	APR				
101-305-714.000		62.05	DRAKE, J	APR				
101-253-714.000		78.50	EDWARDS, R	APR				
101-336-714.000		2.63	ERVIN, J	APR				
101-325-714.000		46.44	FELL, C	APR				
592-172-716.000		78.50	FELLRATH, P	APR				
101-305-714.000		62.05	FETNER, W	APR				
101-336-714.000		61.65	FOX, D	APR				
101-305-714.000		62.05	FRITZ, M	APR				
101-305-714.000		43.69	GORDON, C	APR				
101-336-714.000		61.65	GROSS, S	APR				
101-265-714.000		37.77	HAACK, D	APR				
101-253-714.000		49.79	HAMMYE, A	APR				
101-336-714.000		246.90	HANRED, T	ADJ NOV-MARCH	APR			
101-336-714.000		58.13	HARNED, T	APR				
101-336-714.000		58.13	HARRELL, J	APR				
101-305-714.000		62.05	HAYES, J	APR				
101-305-714.000		41.06	HINKLE, M	APR				
101-305-714.000		62.05	HOFFMAN, M	APR				
101-325-714.000		43.69	HUNT, N	APR				
101-325-714.000		46.44	INNES, D	APR				
101-201-714.000		78.50	JANKS, R	APR				
101-336-714.000		36.08	JOWSEY, N	APR				
592-172-716.000		56.44	KARLL, M	APR				
101-305-714.000		49.03	KING, C	APR				
101-305-714.000		39.14	KRAUSE, P	APR				
101-305-714.000		62.05	KREBS, R	APR				
592-172-716.000		46.34	KRUEGER, R	APR				
101-305-714.000		70.58	KUDRA, D	APR				
592-172-716.000		37.63	LATAWIEC, K	APR				
101-305-714.000		78.50	LAURIA, K	APR				
101-215-714.000		47.18	LECLAIR, D	APR				
101-371-714.000		73.92	LEWIS, M	APR				
101-305-714.000		62.05	LINTON, M	APR				
101-215-714.000		49.32	LOZIER, M	APR				
101-336-714.000		61.65	MACK, C	APR				
101-336-714.000		58.13	MALLARI, J	APR				
101-336-714.000		58.13	MANGAN, G	APR				
101-336-714.000		61.65	MANN, C	APR				
101-305-714.000		49.03	MCPARLAND, J	APR				
592-172-716.000		44.55	MELOW, S	APR				
592-172-716.000		44.55	OVERAITIS, J	APR				
101-371-714.000		40.21	PALMARCHUK, C	APR				

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		101-305-714.000	39.14	PAWLOWSKI, D	APR			
		101-336-714.000	64.35	PHILLIPS, D	APR			
		101-371-714.000	47.18	PUMPHREY, K	APR			
		101-209-714.000	39.14	PYYKKONEN, C	APR			
		101-400-714.000	45.58	RADTKE, J	APR			
		101-336-714.000	58.13	RANDALL, J	APR			
		101-171-714.000	78.50	REAUME, R	APR			
		101-336-714.000	2.63	RICHARDS, J	APR			
		101-305-714.000	62.05	RIPP, J	APR			
		265-300-714.000	62.05	ROZUM, C	APR			
		101-305-714.000	62.05	RUPARD, B	APR			
		101-305-714.000	41.06	SCHEMANSKI, J	APR			
		592-172-716.000	35.61	SCHOLTEN, J	APR			
		101-305-714.000	70.58	SEIPENKO, T	APR			
		592-172-716.000	36.08	SMITH, CHERYL	APR			
		101-336-714.000	2.63	SMITH, CHRIS	APR			
		101-325-714.000	46.44	SMITH, S	APR			
		101-305-714.000	41.06	SMITHERMAN, J	APR			
		592-172-716.000	39.14	SNELL, D	APR			
		592-172-716.000	44.55	STANISLAWSKI, T	APR			
		101-336-714.000	61.65	TEFEND, R	APR			
		592-172-716.000	44.55	THOMAS, J	APR			
		101-305-714.000	49.03	TIDERINGTON, S	APR			
		101-305-714.000	78.50	TIDERINGTON, T	APR			
		101-325-714.000	46.44	TURLEY, M	APR			
		226-226-714.000	47.18	VIGNOE, S	APR			
		101-336-714.000	58.13	VILLET, G	APR			
		101-171-714.000	55.13	WALLACE, A	APR			
		101-336-714.000	2.63	WELLS, S	APR			
		101-336-714.000	78.50	WENDEL, M	APR			
		101-325-714.000	46.44	YUDT, R	APR			
90053 3/25/2014 I.A.F.F. - LOCAL 1496		MAR 2014	3/21/2014 001		7,310.00	N	7,310.00	3/25/2014
	ACCOUNT	AMOUNT	DESCRIPTION					
	101-100-232.020	610.00						
	101-100-232.020	610.00						
	101-100-232.020	570.00						
	101-100-232.020	150.00						
	101-100-232.020	570.00						
	101-100-232.020	610.00						
	101-100-232.020	610.00						
	101-100-232.020	610.00						
	101-100-232.020	570.00						
	101-100-232.020	610.00						
	101-100-232.020	570.00						
	101-100-232.020	610.00						
	101-100-232.020	610.00						
122007 3/25/2014 LUDTKE, SHELLY		FEB 2014	3/22/2014 001		12.32	N	12.32	3/25/2014
	ACCOUNT	AMOUNT	DESCRIPTION					
	101-209-727.000	12.32	MILEAGE REIMBURSEMENT-BOR					

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130139	3/25/2014	JOHN HANCOCK LIFE INSURANCE CO.	MAR 2014	3/21/2014	001	2,985.45	N	2,985.45	3/25/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-100-231.000	88.84						
		101-100-231.000							
		101-100-231.000	114.25						
		101-100-231.000	188.43						
		101-100-231.000	167.30						
		101-100-231.000	93.28						
		101-100-231.000	188.43						
		101-100-231.000	180.33						
		101-100-231.000							
		101-100-231.000							
		101-100-231.000	103.69						
		101-100-231.000							
		101-100-231.000	175.24						
		101-100-231.000							
		101-100-231.000	118.33						
		101-100-231.000	93.28						
		101-100-231.000	161.71						
		101-100-231.000	103.69						
		101-100-231.000	88.84						
		101-100-231.000	88.84						
		101-100-231.000							
		101-100-231.000	65.24						
		101-100-231.000							
		101-100-231.000	91.39						
		101-100-231.000	204.98						
		101-100-231.000	66.64						
		101-100-231.000	100.00						
		101-100-231.000	88.84						
		101-100-231.000	88.84						
		101-100-231.000	209.96						
		101-100-231.000							
		101-100-231.000	115.08						
130139	3/25/2014	JOHN HANCOCK LIFE INSURANCE CO.	MAR 2014	3/21/2014	001	12,227.16	N	12,227.16	3/25/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		592-291-714.040	266.52						
		101-215-714.010	365.42						
		592-291-714.010	342.75						
		101-215-714.010	565.28						
		101-171-714.010	501.90						
		592-291-714.040	279.84						
		101-253-714.010	565.28						
		592-291-714.010	540.99						
		101-305-714.010	260.10						
		101-265-714.010	216.00						
		101-253-714.010	311.08						
		101-325-714.050	260.10						
		101-201-714.010	525.71						
		101-336-714.010	226.24						

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592-291-714.010		354.99						
101-305-714.010		226.24						
592-291-714.040		279.84						
592-172-714.010		214.99						
101-215-714.010		286.09						
101-371-714.010		485.13						
101-215-714.010		311.08						
592-291-714.040		266.52						
592-291-714.040		266.52						
101-371-714.010		234.23						
101-305-714.010		226.24						
101-371-714.010		286.09						
101-209-714.010		226.24						
101-400-714.010		274.18						
101-171-714.010		614.93						
592-291-714.040		199.92						
592-172-714.010		226.24						
592-172-714.010		226.24						
592-291-714.040		266.52						
592-291-714.040		266.52						
101-305-714.010		629.88						
226-226-714.010		286.09						
101-171-714.010		345.23						

140144	3/25/2014	NATIONAL VISION ADMINISTRATORS LLC	4194388	3/17/2014	001	1,242.66	N	1,242.66	3/25/2014
		ACCOUNT	AMOUNT		DESCRIPTION				
101-305-714.000		13.34			ALBRECHT, S APR				
592-172-716.000		9.23			ANDERSON, C RETIREE APR				
101-305-714.000		13.34			ANDERSON, E APR				
101-305-714.000		13.34			ANTAL, R APR				
592-172-716.000		9.23			ANULEWICZ, J RETIREE APR				
101-336-714.000		13.34			ATKINS, D APR				
101-290-714.000		5.12			BARNEY, S RETIREE APR				
101-336-714.000		9.23			BELSKY, D RETIREE APR				
101-325-714.000		5.12			BEREZAK, J APR				
101-305-714.000		9.23			BERRY, C RETIREE APR				
101-215-714.000		5.12			BERRY, R APR				
101-325-714.000		5.12			BRANDT, S APR				
101-305-714.000		13.34			BROTHERS, J APR				
592-172-716.000		13.34			BRUCE, M APR				
101-336-714.000		13.34			BUKIS, P APR				
101-305-714.000		13.34			CHESTON, S APR				
101-305-714.000		9.23			CIOMA, B APR				
101-325-714.000		13.34			CLARK, K APR				
101-305-714.000		13.34			COFFELL, S APR				
101-336-714.000		13.34			CONELY, P APR				
101-336-714.000		13.34			CONROY, W APR				
101-215-714.000		13.34			CONZELMAN, N APR				
101-171-714.000		9.23			COOBATIS, J APR				
101-325-714.000		9.23			CROWE, R APR				
101-336-714.000		5.12			CULVER, E APR				
101-336-714.000		2.56			CULVER, E ADJ APR				
101-305-714.000		13.34			DRAKE, J APR				

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101-253-714.000		13.34	EDWARDS, R	APR				
101-336-714.000		9.23	ELDRIDGE, D	RETIREE	APR			
101-325-714.000		13.34	FELL, C	APR				
592-172-716.000		13.34	FELLRATH, P	APR				
101-305-714.000		13.34	FETNER, W	APR				
592-172-716.000		9.23	FIDH, R	RETIREE	APR			
101-336-714.000		13.34	FOX, D	APR				
101-305-714.000		5.12	FRITZ, M	APR				
101-305-714.000		9.23	GAUTHIER, E	RETIREE	APR			
101-305-714.000		13.34	GORDON, C	APR				
101-305-714.000		5.12	GORDON, STEVE (COBRA)	APR				
101-336-714.000		13.34	GROSS, S	APR				
101-336-714.000		9.23	GROTH, L	RETIREE	APR			
101-265-714.000		9.23	HAACK, D	APR				
101-336-714.000		9.23	HAAR, J	RETIREE	APR			
101-336-714.000		13.34	HAHN, D	RETIREE	APR			
101-336-714.000		4.11	HAHN, D	ADJ	APR			
101-253-714.000		13.34	HAMMYE, A	APR				
101-336-714.000		13.34	HARNED, T	APR				
101-336-714.000		5.12	HARRELL, J	APR				
101-305-714.000		9.23	HAYES, J	APR				
101-305-714.000		5.12	HINKLE, M	APR				
101-305-714.000		13.34	HOFFMAN, M	APR				
592-172-716.000		5.12	HOLLIS, T	RETIREE	APR			
101-336-714.000		9.23	HONKE, F	RETIREE	APR			
101-325-714.000		5.12	HUNT, N	APR				
101-325-714.000		9.23	INNES, D	APR				
101-201-714.000		13.34	JANKS, R	APR				
101-305-714.000		5.12	JARVIS, J	RETIREE	APR			
101-336-714.000		9.23	JOWSEY, N	APR				
101-336-714.000		13.34	JURY, J	RETIREE	APR			
592-172-716.000		13.34	KARLL, M	APR				
101-305-714.000		9.23	KING, C	APR				
101-336-714.000		9.23	KING, M	RETIREE	APR			
101-371-714.000		9.23	KLOC, T	RETIREE	APR			
101-336-714.000		9.23	KNUPP, F	RETIREE	APR			
101-691-714.000		9.23	KOZIAN, P	RETIREE	APR			
101-305-714.000		9.23	KRAUSE, P	APR				
101-305-714.000		13.34	KREBS, R	APR				
101-305-714.000		13.34	KUDRA, D	APR				
101-305-714.000		9.23	LAURIA, K	APR				
101-215-714.000		5.12	LECLAIR, D	APR				
101-305-714.000		13.34	LEGO, M	RETIREE	APR			
101-371-714.000		13.34	LEWIS, M	APR				
101-305-714.000		13.34	LINTON, M	APR				
101-305-714.000		13.34	LINTON, S	APR				
101-215-714.000		13.34	LOZIER, M	APR				
101-336-714.000		5.12	MAAS, C	RETIREE	APR			
101-336-714.000		9.23	MACK, C	APR				
101-336-714.000		13.34	MALLARI, J	APR				
101-336-714.000		6.67	MALLARI, J	ADJ	APR			
101-336-714.000		13.34	MANN, C	APR				
101-290-714.000		5.12	MASSENGILL, M	RETIREE	APR			
101-336-714.000		13.34	MAYCOCK, R	RETIREE	APR			

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			101-305-714.000	9.23	MC PARLAND, J	APR			
			101-336-714.000	5.12	MCDURMON, D	RETIREE	APR		
			101-371-714.000	9.23	MCILHARGEY, C	RETIREE	APR		
			101-336-714.000	5.12	MILLER, C	RETIREE	APR		
			101-336-714.000	9.23	MOTHERSBOUGH, F	RETIREE	APR		
			101-371-714.000	9.23	PALMARCHUK, C	APR			
			101-305-714.000	5.12	PAWLOWSKI, D	APR			
			101-336-714.000	13.34	PHILLIPS, D	APR			
			101-336-714.000	5.12	PICKERT, D	APR			
			101-336-714.000	2.56	PICKERT, D	ADJ	APR		
			101-371-714.000	13.34	PUMPHREY, K	APR			
			101-209-714.000	9.23	PYYKKONEN, C	APR			
			101-336-714.000	13.34	RAINEY, P	RETIREE	APR		
			101-305-714.000	13.34	RAPSON, S	RETIREE	APR		
			101-171-714.000	13.34	REAUME, R	APR			
			101-290-714.000	9.23	RICHARDSON, M	RETIREE	APR		
			101-305-714.000	5.12	RIPP, J	APR			
			101-325-714.000	9.23	ROCKWELL, H	RETIREE	APR		
			265-300-714.000	9.23	ROZUM, C	APR			
			101-305-714.000	13.34	RUPARD, B	APR			
			101-336-714.000	9.23	RUSSO, C	RETIREE	APR		
			101-305-714.000		SCHAEFER, B	APR			
			101-305-714.000	5.12	SCHEMANSKE, J	APR			
			101-305-714.000	13.34	SEIPENKO, T	APR			
			592-172-716.000	5.12	SMITH, C	APR			
			101-336-714.000	13.34	SMITH, CHRIS	APR			
			101-336-714.000	6.67	SMITH, CHRIS	ADJ	APR		
			101-305-714.000	9.23	SMITH, R	RETIREE	APR		
			101-325-714.000	13.34	SMITH, S	APR			
			101-691-714.000	5.12	SMITH, T	RETIREE	APR		
			101-305-714.000	5.12	SMITHERMAN, J	APR			
			592-172-716.000	9.23	SNELL, D	APR			
			101-336-714.000	13.34	TEFEND, R	APR			
			101-305-714.000	5.12	TIDERINGTON, S	APR			
			101-305-714.000	13.34	TIDERINGTON, T	APR			
			101-325-714.000	9.23	TURLEY, M	APR			
			101-336-714.000	9.23	VALENSKY, J	RETIREE	APR		
			101-336-714.000	9.23	VANVLECK, C	RETIREE	APR		
			101-336-714.000	9.23	VILLET, G	APR			
			101-336-714.000	4.62	VILLET, G	ADJ	APR		
			101-171-714.000	9.23	WALLACE, A	APR			
			101-336-714.000	9.23	WARREN, W	RETIREE	APR		
			101-336-714.000	9.23	WENDEL, M	APR			
			101-336-714.000	13.34	WESTFALL, G	RETIREE	APR		
			101-290-714.000	9.23	WHITMORE, I	RETIREE	APR		
			101-305-714.000	9.23	WILSON, D	RETIREE	APR		
			101-305-714.000	5.12	WOOD, K	RETIREE	APR		
140150	3/25/2014	NATIONWIDE RET SOL USCM/MIDWEST	0037121001	3/16/2014	001	9,466.44	N	9,466.44	3/25/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-100-239.000	200.00						
		101-100-239.000	307.69						
		101-100-239.000	409.49						

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		101-100-239.000			350.00			
		101-100-239.000			40.00			
		101-100-239.000			50.00			
		101-100-239.000			630.00			
		101-100-239.000			200.00			
		101-100-239.000			20.00			
		101-100-239.000			100.00			
		101-100-239.000			300.00			
		101-100-239.000			100.00			
		101-100-239.000			20.00			
		101-100-239.000			125.00			
		101-100-239.000			450.00			
		101-100-239.000			150.00			
		101-100-239.000			409.49			
		101-100-239.000			300.00			
		101-100-239.000			36.00			
		101-100-239.000			10.00			
		101-100-239.000			50.00			
		101-100-239.000			100.00			
		101-100-239.000			207.39			
		101-100-239.000			200.00			
		101-100-239.000			50.00			
		101-100-239.000			50.00			
		101-100-239.000			200.00			
		101-100-239.000			30.00			
		101-100-239.000			100.00			
		101-100-239.000			200.00			
		101-100-239.000			150.00			
		101-100-239.000			125.00			
		101-100-239.000			150.00			
		101-100-239.000			135.00			
		101-100-239.000			20.00			
		101-100-239.000			150.00			
		101-100-239.000			100.00			
		101-100-239.000			67.00			
		101-100-239.000			50.00			
		101-100-239.000			130.00			
		101-100-239.000			35.00			
		101-100-239.000			50.00			
		101-100-239.000			10.00			
		101-100-239.000			200.00			
		101-100-239.000			550.00			
		101-100-239.000			100.00			
		101-100-239.000			250.00			
		101-100-239.000			200.00			
		101-100-239.000			100.00			
		101-100-239.000			25.00			
		101-100-239.000			100.00			
		101-100-239.000			150.00			
		101-100-239.000			50.00			
		101-100-239.000			576.92			
		101-100-239.000			97.46			
		101-100-239.000			400.00			
		101-100-239.000			100.00			

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VENDOR ENTRY NO.	DATE	NAME	INVOICE NUMBER	INVOICE DATE	BANK CODE	GROSS AMOUNT	SEP. CHECK	NET AMOUNT	DUE DATE/CHK. DATE
161234	3/25/2014	PLYMOUTH COMMUNITY UNITED WAY ACCOUNT 101-100-234.000	JAN-MAR 2014 AMOUNT 187.00	3/21/2014 001 DESCRIPTION JAN-MAR 2014 EMPLOY CONTR		187.00	N	187.00	3/25/2014
190251	3/25/2014	A T & T LONG DISTANCE ACCOUNT 101-201-853.000 101-209-853.000 101-371-853.000 101-336-853.000 101-305-853.000 101-171-853.000 101-253-853.000 101-215-853.000 101-400-853.000 101-325-853.000 101-265-854.000 101-691-853.000 592-172-853.000 592-291-805.000 101-265-853.000 101-265-853.000 592-172-853.000 592-172-853.000	836376571 AMOUNT 6.57 3.92 10.93 17.26 17.48 10.22 8.72 5.09 4.07 6.58 1.56 1.22 2.43 93.62 93.62 2.43 2.43	3/13/2014 001 DESCRIPTION MAR14 ATT LONG DISTANCE MAR14 ATT LONG DISTANCE MAR14 ATT LONG DISTANCE MAR14 ATT LONG DISTANCE MAR14 ATT LONG DISTANCE MAR14 ATT LONG DISTANCE MAR14 ATT LONG DISTANCE MAR14 ATT LONG DISTANCE MAR14 ATT LONG DISTANCE MAR14 ATT LONG DISTANCE MAR14 ATT LONG DISTANCE MAR14 ATT LONG DISTANCE MAR14 ATT LONG DISTANCE MAR14 ATT LONG DISTANCE MAR14 ATT LONG DISTANCE MAR14 ATT LONG DISTANCE MAR14 ATT LONG DISTANCE		96.05	N	96.05	3/25/2014
190310	3/25/2014	SCHULTZ AND YOUNG, P.C. ACCOUNT 101-336-826.000 101-305-826.000	20226-20227 AMOUNT 5,909.38 343.13	3/16/2014 001 DESCRIPTION LEGAL SERVICE FEB14 LEGAL SERVICE FEB14		6,252.51	N	6,252.51	3/25/2014
191650	3/25/2014	SPARTAN DISTRIBUTORS ACCOUNT 510-510-776.000 510-510-776.000	11659936 AMOUNT 5.00 187.20	3/19/2014 001 DESCRIPTION FREIGHT TOURNAMENT BEDKNIFE		192.20	N	192.20	3/25/2014
230125	3/25/2014	WCA ASSESSING ACCOUNT 101-209-818.000	MAR 2014 AMOUNT 17,592.42	3/18/2014 001 DESCRIPTION ASSESSING MAR14		17,592.42	N	17,592.42	3/25/2014
40575	3/26/2014	DTE ENERGY ACCOUNT 101-691-921.000	1840 729 0005 5 AMOUNT 18.69	3/21/2014 001 DESCRIPTION JAN14-MAR14 MILLER PARK		18.69	N	18.69	3/25/2014
40585	3/26/2014	DETROIT BOARD OF WATER COMMISSIONER002-1091.300 ACCOUNT 592-441-741.000	002-1091.300 AMOUNT 262,897.20	3/25/2014 001 DESCRIPTION FEB 2014 WATER		262,897.20	N	262,897.20	3/25/2014

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VENDOR ENTRY NO. DATE	NAME	INVOICE NUMBER	INVOICE DATE	BANK CODE	GROSS AMOUNT	SEP. CHECK	NET AMOUNT	DUE DATE/ CHK. DATE
120670 3/26/2014	LIBERTY PRODUCTS, LLC	EBS-3470	3/20/2014	001	45,000.00	N	45,000.00	3/25/2014
	ACCOUNT	AMOUNT	DESCRIPTION					
	101-851-971.000	45,000.00	CDBG-TWP PARK BRIDGES					

*** GRAND TOTALS ***

23 INVOICES

385,738.03

385,738.03

3/21/14 13.47.30
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RBERRY
BATCH = MAR062013

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VENDOR NO.	ENTRY DATE	NAME	INVOICE NUMBER	INVOICE DATE	BANK CODE	GROSS AMOUNT	SEP. CHECK	NET AMOUNT	DUE DATE/ CHK. DATE
22202	3/21/2014	BUDGET CONCRETE CUTTING, LLC ACCOUNT 592-100-180.000	1756 AMOUNT 250.00	10/25/2013 001 DESCRIPTION BOOSTER BUILDING		250.00	N	250.00	3/21/2014

*** GRAND TOTALS ***

1 INVOICES

250.00

250.00

3/21/14 13.52.27
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RBERRY
BATCH = MAR1014

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VENDOR NO.	ENTRY DATE	NAME	INVOICE NUMBER	INVOICE DATE	BANK CODE	GROSS AMOUNT	SEP. CHECK	NET AMOUNT	DUE DATE/CHK. DATE
38415	3/21/2014	D S WRIGHT & ASSOCIATES PC	03212014	3/21/2014	001	10,200.00	N	10,200.00	3/21/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		246-246-970.150	5,200.00	PAVILION PRELIMINARY DRAW					
		246-246-970.150	5,000.00	PAVILION CONST DOC					
905477	3/21/2014	SPOKAESKI, AARON	03212014	3/21/2014	001	610.00	N	610.00	3/21/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		592-172-720.000	610.00	AUTO REPAIR - CAR HIT BY DPW WORKER					

*** GRAND TOTALS ***

2 INVOICES

10,810.00

10,810.00

3/18/14 15.06.50
Charter Township of Plymouth

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BATCH = MAR052013

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VENDOR NO.	ENTRY DATE	NAME	INVOICE NUMBER	INVOICE DATE	BANK CODE	GROSS AMOUNT	SEP. CHECK	NET AMOUNT	DUE DATE/CHK. DATE
230120	3/18/2014	WAYNE COUNTY	271807	9/10/2013	001	190.00	N	190.00	3/18/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-209-818.000	190.00	4/13-6/13 ASSMT ADMIN/TAX					
230120	3/18/2014	WAYNE COUNTY	274337	12/31/2013	001	400.00	N	400.00	3/18/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-209-818.000	400.00	10/13-12/13 ASSMT ADMIN/					
109110	3/18/2014	K & D PLUMBING, INC.	DEC 2013	12/11/2013	001	85.00	N	85.00	3/18/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-776.000	85.00	TOILET REPAIR DETENTION					
*** GRAND TOTALS ***			3 INVOICES			675.00		675.00	

VENDOR NO.	ENTRY DATE	NAME	INVOICE NUMBER	INVOICE DATE	BANK CODE	GROSS AMOUNT	SEP. CHECK	NET AMOUNT	DUE DATE/CHK. DATE
11535	3/18/2014	ANULEWICZ, JAMES D. ASSOCIATES, INC	020	3/11/2014	001	1,128.00	N	1,128.00	3/18/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-400-818.000	1,128.00	CONSULTING SERV -FEB2014					
20231	3/18/2014	BASIC	JAN 2014	3/17/2014	001	3,498.95	A	3,498.95	3/18/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-100-236.070	56.00	JAN 2014-FLEX DEP CARE					
		101-691-714.000	149.40	JAN 2014-FLEX HEALTH					
		592-172-716.000		JAN 2014-FLEX HRA					
		101-100-236.060	3,293.55	JAN 2014-FLEX MEDICAL					
20231	3/18/2014	BASIC	FEB 2014	3/17/2014	001	4,966.01	B	4,966.01	3/18/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-100-236.070		FEB 2014-FLEX DEP CARE					
		101-691-714.000	298.80	FEB 2014-FLEX HEALTH					
		592-172-716.000		FEB 2014-FLEX HRA					
		101-100-236.060	4,667.21	FEB 2014-FLEX MEDICAL					
22257	3/18/2014	OCCUPATIONAL HEALTH CENTERS OF MI	709418021	3/12/2014	001	685.50	N	685.50	3/18/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		592-172-727.000		DOT&PHYSICAL RECERT					
		101-336-835.000	685.50	PHYSICAL (FIRE)					
70585	3/18/2014	GERALD ALCOCK COMPANY, LLC	15414	3/11/2014	001	5,500.00	N	5,500.00	3/18/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		246-246-970.000	5,500.00	APPRAISAL-323.73 ACRES					
80162	3/18/2014	HARB, JAMES	JAN-FEB 2014	3/17/2014	001	41.44	N	41.44	3/18/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-209-727.000	41.44	MILEAGE REIMBURSE - BOR					
191650	3/18/2014	SPARTAN DISTRIBUTORS	11659491	3/07/2014	001	118.22	N	118.22	3/18/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		510-510-776.000	5.00	FREIGHT					
		510-510-776.000	73.92	HOSE ASM					
		510-510-776.000	39.30	HOSE ASM					
191650	3/18/2014	SPARTAN DISTRIBUTORS	11659545	3/10/2014	001	80.46	N	80.46	3/18/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		510-510-776.000	5.00	FREIGHT					
		510-510-776.000	75.46	NOZZLE SPRAYER XRC BLUE					
192089	3/18/2014	SUNBELT RENTALS, INC.	44545642-001	3/06/2014	001	497.87	N	497.87	3/18/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-691-931.000	420.00	RENTAL-CHIPPER					

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Charter Township of Plymouth

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VENDOR ENTRY NO.	DATE	NAME	INVOICE NUMBER	INVOICE DATE	BANK CODE	GROSS AMOUNT	SEP. CHECK	NET AMOUNT	DUE DATE/ CHK. DATE
			101-691-931.000	63.00	RENTAL PROTECTION PLAN				
			101-691-931.000	5.88	ENVIRONMENTAL				
			101-691-931.000	8.99	7FLAT- 6RD,CTR PIN BRAKE				
109110	3/18/2014	K & D PLUMBING, INC.	FEB 2014	2/04/2014	001	475.00	N	475.00	3/18/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		510-510-776.000	475.00	INSTALL WATER TANK					
181522	3/18/2014	ROSLINSKI, DIANE	14069	3/07/2014	001	250.00	N	250.00	3/18/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-290-477.000	250.00	PARK REFUND					

*** GRAND TOTALS ***

11 INVOICES

17,241.45

17,241.45

3/17/14 15.18.38
Charter Township of Plymouth

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GGIENNIE
BATCH = MAR042013

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VENDOR NO.	ENTRY DATE	NAME	INVOICE NUMBER	INVOICE DATE	BANK CODE	GROSS AMOUNT	SEP. CHECK	NET AMOUNT	DUE DATE/ CHK. DATE
570	3/17/2014	EDWARDS, RON TREASURER	MAY-DEC 2013	12/31/2013	001	1,903.52	N	1,903.52	3/17/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-253-861.000	270.08	MILEAGE MAY13					
		101-253-861.000	335.05	MILEAGE JUNE13					
		101-253-861.000	262.73	MILEAGE JULY13					
		101-253-861.000	272.33	MILEAGE AUGUST13					
		101-253-861.000	169.50	MILEAGE SEPTEMBER13					
		101-253-861.000	267.82	MILEAGE OCTOBER13					
		101-253-861.000	159.90	MILEAGE NOVEMBER13					
		101-253-861.000	166.11	MILEAGE DECEMBER13					

*** GRAND TOTALS ***

1 INVOICES

1,903.52

1,903.52

3/17/14 15.24.59
Charter Township of Plymouth

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BATCH = MAR0714

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VENDOR NO.	ENTRY DATE	NAME	INVOICE NUMBER	INVOICE DATE	BANK CODE	GROSS AMOUNT	SEP. CHECK	NET AMOUNT	DUE DATE/ CHK. DATE
40508	3/17/2014	MICH MUN RISK MGT AUTHORITY ECP	MMRMA-D14011015	2/15/2014	001	13,180.33	N	13,180.33	3/17/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-171-921.000	641.60	ELECTRIC	JAN				
		101-201-921.000	343.30	ELECTRIC	JAN				
		101-209-921.000	183.66	ELECTRIC	JAN				
		101-215-921.000	557.57	ELECTRIC	JAN				
		101-253-921.000	232.87	ELECTRIC	JAN				
		101-265-921.000	205.60	ELECTRIC	JAN				
		101-265-921.000		ELECTRIC	JAN				
		101-305-921.000	1,842.57	ELECTRIC	JAN				
		101-325-921.000	767.04	ELECTRIC	JAN				
		101-336-921.000	271.28	ELECTRIC	JAN				
		101-336-921.000	2,070.15	ELECTRIC	JAN				
		101-336-921.000	894.52	ELECTRIC	JAN				
		101-371-921.000	403.93	ELECTRIC	JAN				
		101-400-921.000	226.27	ELECTRIC	JAN				
		101-691-921.000	545.21	ELECTRIC	JAN				
		592-172-921.000	531.76	ELECTRIC	JAN				
		592-172-921.000	1,002.89	ELECTRIC	JAN				
		592-172-921.000	1,747.65	ELECTRIC	JAN				
		101-100-067.010	712.46	ELECTRIC	JAN				

*** GRAND TOTALS ***

1 INVOICES

13,180.33

13,180.33

VENDOR NO.	ENTRY DATE	NAME	INVOICE NUMBER	INVOICE DATE	BANK CODE	GROSS AMOUNT	SEP. CHECK	NET AMOUNT	DUE DATE/CHK. DATE
11450	3/17/2014	A T & T	734207090603	3/10/2014	001	58.34	N	58.34	3/17/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-336-921.000	58.34	TO 40914 MAR14 FS#3 METERLINE					
12050	3/17/2014	ADP INC	433377870	3/07/2014	001	643.39	N	643.39	3/17/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-290-941.000	643.39	PAYROLL PROCESS					
21356	3/17/2014	BLUE CARE NETWORK OF MICHIGAN	140660007106	3/07/2014	001	24,680.02	N	24,680.02	3/17/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		592-172-716.000	813.28	ANULEWICZ, J RETIRED APR					
		101-305-714.000	813.28	BERRY, C RETIRED APR					
		101-215-714.000	558.73	BERRY, R APR					
		101-290-714.000	813.28	BROOKS, M RETIRED APR					
		592-172-716.000	827.24	FIDH, R RETIRED APR					
		101-305-714.000	1,441.51	GORDON, C APR					
		101-336-714.000	1,233.88	GROTH, L RETIRED APR					
		101-265-714.000	1,335.36	HAACK, D APR					
		592-172-716.000	827.24	HOLLIS, T RETIRED APR					
		101-290-714.000	406.64	HOOD, N RETIRED APR					
		101-325-714.000	558.73	HUNT, N APR					
		101-336-714.000	1,335.36	JOWSEY, N APR					
		101-371-714.000	406.64	KLOC, T RETIRED APR					
		592-172-716.000	1,335.36	LATAWIEC, K APR					
		101-215-714.000	558.73	LECLAIR, D APR					
		101-290-714.000	406.64	MASSENGILL, M RETIRED APR					
		101-371-714.000	813.28	MCILHARGEY, C RETIRED APR					
		101-290-714.000		MI CLAIM TAX ASSE RETRO APR					
		101-290-714.000	584.30	MI CLAIM TAX ASSESSMENT APR					
		101-290-714.000	813.28	NALEPKA, M RETIRED APR					
		101-371-714.000	1,335.36	PALMARCHUK, C APR					
		101-305-714.000	558.73	PAWLOWSKI, D APR					
		101-209-714.000	1,335.36	PYYKKONEN, C APR					
		101-290-714.000	1,233.88	RICHARDSON, M RETIRED APR					
		101-325-714.000	813.28	ROCKWELL, R RETIRED APR					
		592-172-716.000	813.28	RORABACHER, R RETIRED APR					
		592-172-716.000	558.73	SMITH, C APR					
		592-172-716.000	1,335.36	SNELL, D APR					
		101-290-714.000	813.28	WHITMORE, I RETIRED APR					
21356	3/17/2014	BLUE CARE NETWORK OF MICHIGAN	140660025576	3/07/2014	001	70,107.78	N	70,107.78	3/17/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-714.000	1,190.22	ALBRECHT, S APR					
		101-305-714.000	1,190.22	ANDERSON, E APR					
		101-305-714.000	1,190.22	ANTAL, R APR					
		101-325-714.000	461.32	BEREZAK, J APR					
		101-325-714.000	461.32	BRANDT, S APR					
		592-172-716.000	1,190.22	BRUCE, M APR					
		101-305-714.000	1,190.22	CHESTON, S APR					
		101-305-714.000	1,102.58	CIOMA, B APR					

VENDOR NO.	ENTRY DATE	NAME	INVOICE NUMBER	INVOICE DATE	BANK CODE	GROSS AMOUNT	SEP. CHECK	NET AMOUNT	DUE DATE/CHK. DATE
			101-336-714.000	1,190.22	CONELY, P APR				
			101-336-714.000	1,190.22	CONROY, W APR				
			101-215-714.000	1,190.22	CONZELMAN, N APR				
			101-325-714.000	1,102.58	CROWE, R APR				
			101-305-714.000	1,190.22	DRAKE, J APR				
			101-325-714.000	1,190.22	FELL, C APR				
			592-172-716.000	1,190.22	FELLRATH, P APR				
			101-305-714.000	1,190.22	FETNER, W APR				
			101-336-714.000	1,190.22	FOX, D APR				
			101-305-714.000	461.32	FRIIZ, M APR				
			101-305-714.000	1,762.23	GAUTHIER, E RETIRED APR				
			101-336-714.000	1,632.44	HAAR, J RETIRED APR				
			101-336-714.000	1,762.23	HAHN, D RETIRED APR				
			101-336-714.000	1,190.22	HARNED, T APR				
			101-336-714.000	461.32	HARRELL, J APR				
			101-305-714.000	1,102.58	HAYES, J APR				
			101-305-714.000	922.64	HINKLE, M MARCH/APRIL APR				
			101-305-714.000	1,190.22	HOFFMAN, M APR				
			101-325-714.000	1,102.58	INNES, D APR				
			101-201-714.000	1,190.22	JANKS, R APR				
			101-305-714.000	491.84	JARVIS, J RETIRED APR				
			101-336-714.000	683.03	JURY, J RETIRED APR				
			101-336-714.000	1,079.20	JURY, J RETIRED MAR APR				
			101-305-714.000	1,102.58	KING, C APR				
			101-336-714.000	1,632.44	KING, M RETIRED APR				
			101-305-714.000	1,190.22	KREBS, R APR				
			101-305-714.000	1,102.58	LAURIA, K APR				
			101-305-714.000	1,762.23	LEGO, M RETIRED APR				
			101-371-714.000	1,190.22	LEWIS, M APR				
			101-305-714.000	461.32	LINTON, M APR				
			101-305-714.000	1,190.22	LINTON, S APR				
			101-336-714.000	1,762.23	MAYCOCK, R RETIRED APR				
			101-336-714.000	683.03	MCDURMON, D RETIRED APR				
			101-305-714.000	1,102.58	MCPARLAND, J APR				
			101-336-714.000	16.96	MI CLAIM TAX ASSES ADJ APR				
			101-305-714.000	2,171.56	MI CLAIM TAX ASSESSMENT APR				
			101-336-714.000	683.03	MILLER, C RETIRED APR				
			101-336-714.000	1,190.22	PHILLIPS, D APR				
			101-336-714.000	1,762.23	RAINEY, P RETIRED APR				
			101-305-714.000	1,762.23	RAPSON, S RETIRED APR				
			101-171-714.000	1,190.22	REAUME, R APR				
			101-305-714.000	461.32	RIPP, J APR				
			101-305-714.000	1,102.58	ROZUM, C APR				
			101-336-714.000	1,632.44	RUSSO, C RETIRED APR				
			101-305-714.000	461.32	SCHEMANSKE, J APR				
			101-305-714.000	1,190.22	SEIPENKO, T APR				
			101-325-714.000	1,190.22	SMITH, S APR				
			101-305-714.000	461.32	SMITHERMAN, J APR				
			101-336-714.000	1,190.22	TEFEND, R APR				
			101-305-714.000	461.32	TIDERINGTON, S APR				
			101-325-714.000	1,102.58	TURLEY, M APR				
			101-336-714.000	1,632.44	VALENSKY, J RETIRED APR				
			101-336-714.000	1,174.87	VANVLECK, C RETIRED APR				
			101-171-714.000	1,102.58	WALLACE, A APR				

VENDOR ENTRY NO. DATE	NAME	INVOICE NUMBER	INVOICE DATE	BANK CODE	GROSS AMOUNT	SEP. CHECK	NET AMOUNT	DUE DATE/ CHK. DATE
		101-336-714.000	1,102.58	WENDEL, M APR				
		101-336-714.000	1,762.23	WESTFALL, G RETIRED APR				
		101-305-714.000	683.03	WOOD, K RETIRED APR				
21360 3/17/2014	BLUE CROSS/BLUE SHIELD OF MICHIGAN	007011523710	3/07/2014	001	15,748.65	N	15,748.65	3/17/2014
	ACCOUNT	AMOUNT	DESCRIPTION					
	592-172-716.000	1,883.20	ANDERSON, C APR					
	101-290-714.000	784.67	BARNEY, S APR					
	101-336-714.000	1,714.78	BELSKY, D APR					
	101-336-714.000	1,883.20	ELDRIDGE, D APR					
	101-290-714.000	857.39	HAGOPIAN, G APR					
	101-336-714.000	1,714.78	HONKE, F APR					
	101-336-714.000	1,714.78	KNUPP, F APR					
	101-336-714.000	857.39	MAAS, C APR					
	101-336-714.000	740.48	MI CLAIM TAX ASSESSMENT APR					
	101-336-714.000	1,714.78	MOTHERSBAUGH, F APR					
	101-336-714.000	1,883.20	WARREN, W APR					
22257 3/17/2014	OCCUPATIONAL HEALTH CENTERS OF MI	709402715	3/04/2014	001	740.00	N	740.00	3/17/2014
	ACCOUNT	AMOUNT	DESCRIPTION					
	592-172-727.000	54.50	DOT&PHYSICAL RECERT					
	101-336-835.000	685.50	PHYSICAL (FIRE)					
31428 3/17/2014	COMCAST	28734309	3/01/2014	001	259.80	N	259.80	3/17/2014
	ACCOUNT	AMOUNT	DESCRIPTION					
	101-336-921.000	64.95	FS #2 MARI4					
	101-336-921.000	64.95	FS #3 MARI4					
	101-691-931.000		PARK MARI4					
	101-691-931.000	64.95	SOCCER MARI4					
	101-325-853.000	64.95	VIDEO ARRAIGN MARI4					
31460 3/17/2014	CONSUMERS ENERGY	FEB 2014	3/05/2014	001	12,517.27	N	12,517.27	3/17/2014
	ACCOUNT	AMOUNT	DESCRIPTION					
	101-171-921.000	341.81	FEB14 NATURAL GAS					
	101-201-921.000	182.90	FEB14 NATURAL GAS					
	101-209-921.000	97.84	FEB14 NATURAL GAS					
	101-215-921.000	297.05	FEB14 NATURAL GAS					
	101-253-921.000	124.06	FEB14 NATURAL GAS					
	101-265-854.000	562.62	FEB14 NATURAL GAS					
	101-266-776.000		NATURAL GAS					
	101-305-921.000	981.63	FEB14 NATURAL GAS					
	101-315-951.000		NATURAL GAS					
	101-325-921.000	408.64	FEB14 NATURAL GAS					
	101-336-921.000	3,574.48	FEB14 NATURAL GAS					
	101-371-921.000	215.19	FEB14 NATURAL GAS					
	101-400-921.000	120.54	FEB14 NATURAL GAS					
	101-691-921.000	787.39	FEB14 NATURAL GAS					
	226-226-921.000	28.33	FEB14 NATURAL GAS					
	592-172-921.000	4,055.00	FEB14 NATURAL GAS					
	510-510-737.000	595.70	FEB14 NATURAL GAS					

VENDOR NO.	ENTRY DATE	NAME	INVOICE NUMBER	INVOICE DATE	BANK CODE	GROSS AMOUNT	SEP. CHECK	NET AMOUNT	DUE DATE/CHK. DATE
			592-444-745.000	144.09	FEB14	NATURAL GAS			
			101-265-921.000	7,694.15	FEB14	NATURAL GAS			
			226-226-921.000	28.33	FEB14	NATURAL GAS			
			510-510-737.000	595.70	FEB14	NATURAL GAS			
			592-172-921.000	4,055.00	FEB14	NATURAL GAS			
			592-444-745.000	144.09	FEB14	NATURAL GAS			
			101-265-921.000	7,694.15	FEB14	NATURAL GAS			
			226-226-921.000	28.33	FEB14	NATURAL GAS			
			510-510-737.000	595.70	FEB14	NATURAL GAS			
			592-172-921.000	4,055.00	FEB14	NATURAL GAS			
			592-444-745.000	144.09	FEB14	NATURAL GAS			

40530	3/17/2014	DELTA DENTAL PLAN OF MI	RIS0000502665	4/01/2014	001	9,559.76	N	9,559.78	3/17/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-714.000	116.09	ALBRECHT, S APR					
		101-305-714.000	116.09	ANDERSON-SMITH, E APR					
		592-172-716.000	66.87	ANDERSON, C RETIRED APR					
		101-305-714.000	116.09	ANTAL, R APR					
		592-172-716.000	66.87	ANULEWICZ, J RETIRED APR					
		101-336-714.000	116.09	ATKINS, D APR					
		101-290-714.000	36.06	BARNEY, S RETIRED APR					
		101-336-714.000	66.87	BELSKY, D RETIRED APR					
		101-325-714.000	36.06	BEREZAK, J APR					
		101-305-714.000	66.87	BERRY, C RETIRED APR					
		101-215-714.000	36.06	BERRY, R APR					
		101-325-714.000	36.06	BRANDT, S APR					
		101-305-714.000	116.09	BROTHERS, J APR					
		592-172-716.000	66.87	BRUCE, M APR					
		101-336-714.000	116.09	BUKIS, P APR					
		101-305-714.000	116.09	CHESTON, S APR					
		101-305-714.000	66.87	CIOMA, B APR					
		101-325-714.000	116.09	CLARK, K APR					
		101-305-714.000	116.09	COFFELL, S APR					
		101-336-714.000	116.09	CONELY, P APR					
		101-336-714.000	116.09	CONROY, W APR					
		101-215-714.000	116.09	CONZELMAN, N APR					
		101-171-714.000	66.87	COOBATIS, J APR					
		101-325-714.000	66.87	CROWE, R APR					
		101-305-714.000	116.09	DRAKE, J APR					
		101-253-714.000	116.09	EDWARDS, R APR					
		101-336-714.000	66.87	ELDRIDGE, D RETIRED APR					
		101-325-714.000	116.09	FELL, C APR					
		592-172-716.000	116.09	FELLRATH, P APR					
		101-305-714.000	116.09	FETNER, W APR					
		592-172-716.000	66.87	FIDH, R RETIRED APR					
		101-336-714.000	116.09	FOX, D APR					
		101-305-714.000	36.06	FRITZ, M APR					
		101-305-714.000	116.09	GAUTHIER, E RETIRED APR					
		101-305-714.000	116.09	GORDON, C APR					
		101-336-714.000	116.09	GROSS, S APR					
		101-336-714.000	66.87	GROTH, L RETIRED APR					
		101-265-714.000	66.87	HAACK, D APR					
		101-336-714.000	66.87	HAAR JR, J RETIRED APR					

VENDOR NO.	ENTRY DATE	NAME	INVOICE NUMBER	INVOICE DATE	BANK CODE	GROSS AMOUNT	SEP. CHECK	NET AMOUNT	DUE DATE/ CHK. DATE
			101-336-714.000	116.09	HAHN, D	RETIRE	APR		
			101-253-714.000	116.09	HAMMYE, A	APR			
			101-336-714.000	116.09	HARNED, T	APR			
			101-336-714.000	36.06	HARRELL, J	APR			
			101-305-714.000	66.87	HAYES, J	APR			
			101-305-714.000	72.12	HINKLE, M	MAR AND APRIL	APR		
			101-305-714.000	116.09	HOFFMAN, M	APR			
			592-172-716.000	36.06	HOLLIS, T	RETIRE	APR		
			101-336-714.000	66.87	HONKE, F	RETIRE	APR		
			101-325-714.000	36.06	HUNT, N	APR			
			101-325-714.000	66.87	INNES, D	APR			
			101-201-714.000	116.09	JANKS, R	APR			
			101-305-714.000	36.06	JARVIS, J	RETIRE	APR		
			101-336-714.000	66.87	JOWSEY, N	APR			
			101-336-714.000	116.09	JURY, J	RETIRE	APR		
			592-172-716.000	116.09	KARL, M	APR			
			101-305-714.000	66.87	KING, C	APR			
			101-336-714.000	66.87	KING, M	RETIRE	APR		
			101-371-714.000	66.87	KLOC, T	APR			
			101-336-714.000	66.87	KNUPP, F	RETIRE	APR		
			101-691-714.000	66.87	KOZIAN, P	RETIRE	APR		
			101-305-714.000	66.87	KRAUSE, P	APR			
			101-305-714.000	116.09	KREBS, R	APR			
			101-305-714.000	116.09	KUDRA, D	APR			
			592-172-716.000	66.87	LATAWIEC, K	APR			
			101-305-714.000	66.87	LAURIA, K	APR			
			101-215-714.000	36.06	LECLAIR, D	APR			
			101-305-714.000	116.09	LEGO, M	RETIRE	APR		
			101-371-714.000	116.09	LEWIS, M	APR			
			101-305-714.000	116.09	LINTON, M	APR			
			101-305-714.000	116.09	LINTON, S	APR			
			101-215-714.000	116.09	LOZIER, M	APR			
			101-336-714.000	36.06	MAAS, C	RETIRE	APR		
			101-336-714.000	66.87	MACK, C	APR			
			101-336-714.000	116.09	MANN, C	APR			
			101-290-714.000	36.06	MASSENGILL, M	RETIRE	APR		
			101-336-714.000	116.09	MAYCOCK, R	RETIRE	APR		
			101-336-714.000	36.06	MCDURMON, D	RETIRE	APR		
			101-371-714.000	66.87	MCILHARGEY, C	RETIRE	APR		
			101-305-714.000	66.87	MCPARLAND, J	APR			
			101-305-714.000	76.81	MI STATE CLAIM ASSESSMENT	APR			
			101-336-714.000	36.06	MILLER, C	RETIRE	APR		
			101-336-714.000	66.87	MOTHERSBAUGH, F	RETIRE	APR		
			101-371-714.000	66.87	PALMARCHUK, C	APR			
			101-305-714.000	36.06	PAWLOWSKI, D	APR			
			101-336-714.000	116.09	PHILLIPS, D	APR			
			101-371-714.000	116.09	PUMPHREY, K	APR			
			101-209-714.000	66.87	PYYKKONEN, C	APR			
			101-336-714.000	116.09	RAINEY, P	RETIRE	APR		
			101-305-714.000	116.09	RAPSON, S	RETIRE	APR		
			101-171-714.000	36.06	REAUME, R	APR			
			101-290-714.000	66.87	RICHARDSON, M	RETIRE	APR		
			101-305-714.000	36.06	RIPP, J	APR			
			101-325-714.000	66.87	ROCKWELL III, H	RETIRE	APR		

VENDOR NO.	ENTRY DATE	NAME	INVOICE NUMBER	INVOICE DATE	BANK CODE	GROSS AMOUNT	SEP. CHECK	NET AMOUNT	DUE DATE/CHK. DATE
			265-300-714.000	66.87	ROZUM, C APR				
			101-305-714.000	116.09	RUPARD, B APR				
			101-336-714.000	66.87	RUSSO, C RETIRED APR				
			101-305-714.000	36.06	SCHEMANKSE, J APR				
			101-305-714.000	116.09	SEIPENKO, T APR				
			592-172-716.000	36.06	SMITH, C APR				
			101-305-714.000	66.87	SMITH, R RETIRED APR				
			101-325-714.000	116.09	SMITH, S APR				
			101-691-714.000	36.06	SMITH, T RETIRED APR				
			101-305-714.000	36.06	SMITHERMAN, J APR				
			592-172-716.000	66.87	SNELL, D APR				
			101-336-714.000	116.09	TEFEND, R APR				
			101-305-714.000	36.06	TIDERINGTON, S APR				
			101-305-714.000	116.09	TIDERINGTON, T APR				
			101-325-714.000	66.87	TURLEY, M APR				
			101-336-714.000	66.87	VALENSKY, J RETIRED APR				
			101-336-714.000	66.87	VANVLECK, C RETIRED APR				
			226-226-714.000	116.09	VIGNOE, S APR				
			101-171-714.000	66.87	WALLACE, A APR				
			101-336-714.000	66.87	WARREN, W RETIRED APR				
			101-336-714.000	66.87	WENDEL, M APR				
			101-336-714.000	116.09	WESTFALL, G RETIRED APR				
			101-290-714.000	66.87	WHITMORE, I RETIRED APR				
			101-305-714.000	66.87	WILSON, D RETIRED APR				
			101-305-714.000	36.06	WOOD, K RETIRED APR				
80515	3/17/2014	HEMMING.POLACZYK.CRONIN,SMITH.	FEB 2014	3/06/2014 001		11,279.88	N	11,279.88	3/17/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-826.000	5,604.38	LEGAL SERVICES FEB14					
		101-290-826.000	262.50	LEGAL SERVICES FEB14					
		101-801-826.000	2,257.50	LEGAL SERVICES FEB14					
		101-336-826.000	13.13	LEGAL SERVICES FEB14					
		101-290-826.000	2,283.75	LEGAL SERVICES FEB14					
		592-172-830.000	616.88	LEGAL SERVICES FEB14					
		101-290-826.000	5.49	LEGAL SERVICES FEB14					
		226-226-826.000		LEGAL SERVICES FEB14					
		805-805-970.005		LEGAL SERVICES FEB14					
		101-290-828.000		LEGAL SERVICES FEB14					
		101-100-067.010		LEGAL SERVICES FEB14					
		101-290-828.000	236.25	LEGAL SERVICES FEB14					
		101-325-828.000		LEGAL SERVICES FEB14					
161228	3/17/2014	CITY OF PLYMOUTH	0000002011	3/04/2014 001		1,805.86	N	1,805.86	3/17/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-955-885.000	1,805.86	JAN 2014 SR VAN JAN					
191650	3/17/2014	SPARTAN DISTRIBUTORS	11659245	3/03/2014 001		266.47	N	266.47	3/17/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		510-510-776.000	5.00	FREIGHT					
		510-510-776.000	73.92	HOSE ASM					
		510-510-776.000	187.55	NOZZLE SS 1.0 GPH TURFJET					

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VENDOR NO.	ENTRY DATE	NAME	INVOICE NUMBER	INVOICE DATE	BANK CODE	GROSS AMOUNT	SEP. CHECK	NET AMOUNT	DUE DATE/CHK.
191650	3/17/2014	SPARTAN DISTRIBUTORS	11659355	3/05/2014	001	150.47	N	150.47	3/17/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		510-510-776.000	5.00	FREIGHT					
		510-510-776.000	70.47	HYD HOSE ASM					
		510-510-776.000	75.00	HYDRAULIC HOSE ASM					
211532	3/17/2014	UPS	0000Y65Y35104	3/08/2014	001	11.28	N	11.28	3/17/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-851-971.000		CDBG					
		101-171-727.000		COMCAST					
		592-172-727.000		DWS					
		592-291-804.000	4.11	HYDRO DESIGN, INC					
		101-691-727.000		IMPRELIS CLAIMS					
		101-215-727.000		RESERVE ACCOUNT					
		101-171-727.000	7.17	SUPERVISOR					
230125	3/17/2014	WCA ASSESSING	FEB 2014	3/07/2014	001	1,253.35	N	1,253.35	3/17/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-209-818.000	1,253.35	FULL TRIB LIMITED VAL FEB14					
		101-209-818.000		FULL TRIBUNALS FEB					
		101-209-818.000		PARALEGAL FEB					
		101-209-818.000		SMALL CLAIMS FEB					
230125	3/17/2014	WCA ASSESSING	FEB 2014	3/07/2014	001	1,350.73	N	1,350.73	3/17/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-209-826.000	1,350.73	LEGAL SERVICES FEB14					
230555	3/17/2014	WESTERN TWNSPS UTILITIES AUTHORITY	JAN-FEB 2014	3/06/2014	001	130,481.46	N	130,481.46	3/17/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		592-100-185.000		CAPITAL IMPR JAN/FEB					
		592-443-937.000	571.33	COUNTRY ACRES P STA MAINT					
		592-441-743.000	3,990.51	YCUA IPP					
		592-441-742.000	125,919.62	YCUA/OPERATING JAN/FEB 2014					

*** GRAND TOTALS ***

17 INVOICES

280,914.53

280,914.53

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VENDOR NO.	ENTRY DATE	NAME	INVOICE NUMBER	INVOICE DATE	BANK CODE	GROSS AMOUNT	SEP. CHECK	NET AMOUNT	DUE DATE/ CHK. DATE
21790	3/14/2014	BRANDT, SARAH	FEB 2014	2/14/2014	001	95.20	N	95.20	3/14/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-325-960.000	95.20	MILEAGE REIMBURSEMENT					
42553	3/14/2014	DUNCAN DISPOSAL SYSTEMS, LLC	0000414291	3/01/2014	001	90,303.20	N	90,303.20	3/14/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		226-226-810.000	90,051.20	FEB 2014 RESIDENTIAL					
		226-226-810.000	252.00	FEB 2014 DPW RECYCLE CNTR					
130220	3/14/2014	MAYFLOWER AUTO TRANSPORT	91489	2/06/2014	001	72.00	N	72.00	3/14/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-336-863.000	72.00	TOWING FOR VEH C1					
131510	3/14/2014	L-3 COMMUNICATION MOBILE VISION INC	0125645	1/18/2014	001	3,000.00	N	3,000.00	3/14/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-851.000	3,000.00	EXTENDED MAINTENANCE					

*** GRAND TOTALS ***

4 INVOICES

93,470.40

93,470.40

3/14/14 15.20.59
Charter Township of Plymouth

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VENDOR NO.	ENTRY DATE	NAME	INVOICE NUMBER	INVOICE DATE	BANK CODE	GROSS AMOUNT	SEP. CHECK	NET AMOUNT	DUE DATE/CHK. DATE
130220	3/14/2014	MAYFLOWER AUTO TRANSPORT	90121	10/22/2013	001	130.00	N	130.00	3/14/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-336-863.000	130.00	TOWING FOR VEH U1					
130220	3/14/2014	MAYFLOWER AUTO TRANSPORT	FY 2013	11/08/2013	001	485.00	N	485.00	3/14/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-863.000	160.00	TOW FORD F150 FROM					
		101-305-863.000	75.00	TOW STOLEN RECOVERY					
		101-305-863.000	250.00	TOW MISC ITEMS TO					
131510	3/14/2014	L-3 COMMUNICATION MOBILE-VISION INC	0125645	12/31/2013	001	2,500.00	N	2,500.00	3/14/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-851.000	2,500.00	MAINTENANCE 1 YEAR					
230120	3/14/2014	WAYNE COUNTY	272046	9/23/2013	001	35.00	N	35.00	3/14/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-832.000	35.00	AUG14 PRISONER HOUSING					
230120	3/14/2014	WAYNE COUNTY	273655	12/31/2013	001	105.00	N	105.00	3/14/2014
		ACCOUNT	AMOUNT	DESCRIPTION					
		101-305-832.000	105.00	PRISONER HOUSING/DEC 2013					

*** GRAND TOTALS ***

5 INVOICES

3,255.00

3,255.00