

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, DECEMBER 9, 2014**

PROPOSED MINUTES

Supervisor Reaume called the meeting to order at 7:01 p.m. and led in the Pledge of Allegiance to the Flag.

MEMBERS PRESENT: Richard Reaume, Supervisor
Nancy Conzelman, Clerk
Ron Edwards, Treasurer
Charles Curmi, Trustee
Robert Doroshewitz, Trustee
Michael Kelly, Trustee

ABSENT: Kay Arnold, Excused

OTHERS PRESENT: Patrick Fellrath, Director of Public Utilities
Mark Lewis, Chief Building Official
Thomas Tiderington, Police Chief
Mark Wendel, Fire Chief
Kevin Bennett, Township Attorney
David Richmond, Spalding DeDecker Associates
Amy Hammye, Deputy Treasurer
Michelle Lozier, Deputy Clerk
Alice Geletzke, Recording Secretary
35 Members of the Public

D. APPROVAL OF AGENDA

Regular Meeting - Tuesday, December 09, 2014

Moved by Mrs. Conzelman and seconded by Mr. Kelly to approve the agenda for the Board of Trustees regular meeting of December 9, 2014. Ayes all.

E. PROCLAMATION - FIRE CHIEF MARK WENDEL

Mr. Reaume presented retiring Fire Chief Mark Wendel with a proclamation honoring him for 35 years of service. After receiving a standing ovation, Chief Wendel thanked the Board, his coworkers and residents of the community for their support.

F. APPROVAL OF CONSENT AGENDA

- E.1 **Approval of Minutes:**
Regular Meeting - November 18, 2014
- E.2 **Acceptance of Utility Easements:**

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E.3 Acceptance of Communications, Resolutions, Reports:

Building Department - November 2014
Fire Department - November 2014
FOIA Report - November 2014

E.4 Approval of Township Bills

		Year 2014
General Fund	(101)	\$1,073,539.27
Solid Waste Fund	(226)	6,935.60
Improvement Revolving Fund (Capital Projects)	(246)	109,606.94
Drug Forfeiture Fund	(265)	185,348.06
Golf Course Fund	(510)	951.72
Water and Sewer Fund	(592)	3,367,970.28
Trust and Agency Fund	(701)	24,315.00
Police Bond Fund	(702)	9,880.00
Tax Fund	(703)	16,832.19
Special Assessment Fund	(805)	210,555.97
Total:		\$5,005,935.13

Moved by Ms. Conzelman and seconded by Mr. Kelly to approve the consent agenda for the Board of Trustees regular meeting of December 9, 2014 as presented.

Mr. Doroshewitz requested an addition to the end of the first paragraph for Item 6 in the minutes of the regular meeting of November 18, 2014 as follows: “Mr. Doroshewitz stated that the reason for his motion is not to respond to a recall but rather a request to the Board to clear his name and further offer to remove all references to the recall in this motion.” Ms. Conzelman offered to review the video prior to the next meeting and withdrew the motion.

Moved by Ms. Conzelman and seconded by Mr. Kelly to approve the consent agenda for the Board of Trustees regular meeting of December 9, 2014 with the exception of approval of the minutes of November 18, 2014. Ayes all.

G. PUBLIC COMMENTS AND QUESTIONS

Mr. Reaume invited members of the public who wished to address the Board to do so at this time. Topics covered were robo calls received by seniors regarding the recall fundraiser at EG Nicks and recommendations of other township clerks on the handling of public comments in minutes.

H. PUBLIC HEARING

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1) 2015 Community Development Block Grant Allocation

Board members discussed the estimated funding allocation and possible brick and mortar projects such as sidewalk ramps.

Mr. Reaume opened the public hearing at 7:22 p.m. There being no public comment, the hearing was closed at 7:23 p.m.

A second public hearing will be held on Tuesday, January 13, 2015, after which the Board will be asked to approve the recommended projects.

I. COMMUNITY DEVELOPMENT

1) Request for Board Action - Edinburgh Estates Request for Extension of Cluster Housing Option Approval

Moved by Mr. Kelly and seconded by Ms. Conzelman to approve an extension of the Cluster Housing Option Approval for Edinburgh Estates for a period of 2 years, which would expire in December, 2016. Ayes all.

2) Request for Board Action - Andover Forest Request for Extension of Cluster Housing Option Approval

Moved by Mr. Edwards and seconded by Mr. Kelly to approve an extension of the Cluster Housing Option Approval for Andover Forest for a period of 2 years, which would expire in December, 2016, contingent upon clearing of the developer's check for tax payment. Ayes all.

J. UNFINISHED BUSINESS

1) Request for Board Action - Consumers Energy Franchise Ordinance - Second Reading

Moved by Mr. Curmi and seconded by Ms. Conzelman to approve the second reading of Consumers Energy Company Gas Franchise Ordinance, Amendment 13 to Ordinance 1016. Ayes all on a roll call vote.

A copy of the ordinance is on file in the Clerk's office for public perusal. Ayes all.

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K. NEW BUSINESS

- 1) Request for Board Action - Wayne County Local Partnering Initiative for Roads

Board members discussed with Patrick Fellrath, Director of Public Services, and Rhett Gronevelt, PE from OHM, possible projects for funds becoming available for local roads through Wayne County. Suggestions included using some of the funding to pave remaining gravel roads, for existing paved roads that require significant maintenance or rehabilitation, or to conduct crack sealing where Special Assessment District projects have been completed in past years. The Township must match at least 20% of the total cost, which may be raised through SAD's.

- 2) Request for Board Action - 2013 Financial Audit Report

Representatives of Plante and Moran, Martin Olejnik and Melanie Krauter, gave a presentation regarding the Comprehensive Annual Financial Report for the Fiscal Year Ended December 31, 2013. The Township received an unqualified opinion, which is the highest possible opinion. The Board took a brief break between 9:15 and 9:27 p.m.

Moved by Mr. Kelly and seconded by Mr. Edward to receive and file the 2013 Financial Audit Report. Ayes all.

- 3) Request for Board Action - Special Assessment District for Woodlore Subdivision

Moved by Mr. Edwards and seconded by Mr. Curmi to authorize the engineering firm of Orchard, Hiltz, and McCliment, Inc., to prepare plans showing the improvement, location and estimate of cost for the paving of Woodlore Subdivision as submitted and described on the received petitions for a cost not to exceed Seven Thousand Dollars (\$7,000.00). The scope of work for the above shall include:

1. Procure a qualified agent to conduct the necessary geotechnical engineering study for the project. Costs for this portion of the study are to be paid for separately.
2. Take preliminary grade shots and prepare preliminary cross section or rehabilitation method showing improvement location and proposed SAD.
3. Meetings with Wayne County to review preliminary plan, cross sections and other information.
4. Prepare preliminary cost estimates for project (revised scope and district limits).
5. Any and all activities needed to proceed with the Public Hearing of Necessity.

Ayes all.

- 4) Request for Board Action - Special Assessment District Project Update

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Rhett Gronevelt, PE from Orchard, Hiltz, and McCliment, updated Board members on road rehabilitation projects in Woodlore South Subdivision, Ridgewood Dr., and Country Acres Subdivision.

Copies of the following resolutions are on file in the Clerk's office for public perusal.

- 5) Request for Board Action - Adoption of Depositories
Resolution 2014-12-09-49

Moved by Ms. Conzelman and seconded by Mr. Curmi to approve Resolution 2014-12-09-49 adopting Depositories for the Charter Township of Plymouth funds for the Calendar Year 2015. Ayes all on a roll call vote.

- 6) Request for Board Action - Amended 2014 and Recommended 2015 Water and Sewer Fund Budget - **Resolution 2014-12-09-50**

Moved by Mr. Edwards and seconded by Mr. Kelly to approve Resolution 2014-12-09-50 adopting the Amended 2014 and Recommended 2015 Water and Sewer Fund Budget as presented. Ayes all on a roll call vote.

- 7) Request for Board Action - Amended 2014 and Recommended 2015 State Drug Forfeiture Fund Budget - **Resolution 2014-12-09-51**

Moved by Mr. Kelly and seconded by Mr. Edwards to approve Resolution 2014-12-09-51 adopting the Amended 2014 State Drug Forfeiture Fund Budget and the Recommended Budget for 2015 as presented. Ayes all on a roll call vote.

- 8) Request for Board Action - IFTE Certificate Revocation (Real Property Only) - Secure24
Resolution 2014-12-09-52

Moved by Mr. Curmi and seconded by Mr. Edwards to approve Resolution 2014-12-09-52 requesting the State Tax Commission revoke Industrial Facility Tax Exemption Certificate 2009-206 issued to Secure-24, Inc., with respect to real property only. Ayes all on a roll call vote.

- 9) Request for Board Action - IFTE Certification Revocation - Molded Materials Inc. -
Resolution 2014-12-09-53

Moved by Mr. Edwards and seconded by Mr. Kelly to approve Resolution 2014-12-09-53 requesting the State Tax Commission to revoke Industrial Facility Tax Exemption Certificate 2007-544 issued to Molded Materials, Inc. Ayes all on a roll call vote.

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- 10) Request for Board Action - DTE Electric Company Underground Easement at Miller Park

Mr. Patrick Qarana of Triumph Building Company addressed the Board and answered questions regarding the need for an underground easement for the building of new homes adjacent to Miller Park.

Moved by Mr. Edwards and seconded by Ms. Conzelman to approve the DTE Electric Company Underground Easement (Right of Way) No. 41754885-41754888 and Letter of Agreement with Triumph Building Co., LLC, and authorize the Township Supervisor and Clerk to sign the documents. Ayes all.

- 11) Request for Board Action - Zoning Board of Appeals Appointment - Robert Harris

Moved by Mr. Doroshewitz and seconded by Mr. Edwards to reappoint Robert Harris to the Zoning Board of Appeals for a three-year term expiring December 31, 2017. Ayes all.

L. SUPERVISOR AND TRUSTEE COMMENTS

Mr. Reaume announced there will be a study session on January 6, with a 6 p.m. closed session and garbage pickup will be delayed one day for both the Christmas and New Year's holidays. The calendar will be mailed to residents next week.

Board members also discussed the trenching for the pavilion electricity and the sale of Compuware Arena to USA Hockey.

M. PUBLIC COMMENTS

Mr. Reaume invited those who wished to address the Board to do so at this time. A question was asked about a rumor about the possibility of an employee of the golf course moving over to the DPW. Other comments included the minutes in other communities, putting public safety as a priority, and ineffectiveness of repairing road cracks with tar.

N. ADJOURNMENT

Moved by Mr. Edwards and seconded by Ms. Conzelman to adjourn the meeting at 11:02 p.m. Ayes all.

Nancy Conzelman, Township Clerk