

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, MARCH 18, 2014**

PROPOSED MINUTES

Supervisor Reaume called the meeting to order at 7:00 p.m. and led in the Pledge of Allegiance to the Flag.

MEMBERS PRESENT: Richard Reaume, Supervisor
Nancy Conzelman, Clerk
Ron Edwards, Treasurer
Kay Arnold, Trustee
Charles Curmi, Trustee
Michael Kelly, Trustee

ABSENT: Robert Doroshewitz, Trustee, Excused

OTHERS PRESENT: Patrick Fellrath, Director of Public Utilities
Mark Lewis, Chief Building Official
Thomas Tiderington, Police Chief
Mark Wendel, Fire Chief
Timothy Cronin, Township Attorney
Thomas Dohr, Spalding DeDecker Associates
Amy Hammye, Deputy Treasurer
Michelle Lozier, Deputy Clerk
Alice Geletzke, Recording Secretary
34 Members of the Public

D. APPROVAL OF AGENDA

Regular Meeting - Tuesday, March 18, 2014

Moved by Ms. Conzelman and seconded by Ms. Arnold to approve the agenda for the Board of Trustees regular meeting of March 18, 2014 as presented. Ayes all.

E. APPROVAL OF CONSENT AGENDA

E.1 Approval of Minutes:

Regular Meeting - Tuesday, December 10, 2013
Special Meeting - Tuesday, February 11, 2014
Regular Meeting - Tuesday February 11, 2014

E.2 Acceptance of Utility Easements:

E.3 Acceptance of Communications, Resolutions, Reports:

Annual Passport Report - 2013

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Building Department Report - February, 2014
Fire Department Report - February 2014
FOIA Monthly Report - February 2014
Planning Commission 2013 Annual Report

E.4 Approval of Township Bills:	Year 2014
General Fund (101)	\$1,043,606.83
Solid Waste Fund (226)	98,498.79
Improvement Revolving Fund (246) (Capital Projects)	59,360.95
Drug Forfeiture Fund (265)	31,304.96
Golf Course Fund (510)	1,131.56
Water and Sewer Fund (592)	731,370.87
Trust and Agency Fund (701)	14,842.00
Police Bond Fund (702)	8,368.00
Tax Fund (703)	47,479.37
Special Assessment Fund (805)	11,321.75
Total:	\$2,047,285.08

Ms. Conzelman noted that the December 10, 2013 minutes were brought back to clarify that Trustee Doroshewitz had in fact voted “no” on the request to Award the Contract for the DDA Streetscape Landscape Maintenance Service. Ms. Conzelman indicated that the video tape had been double checked and the vote as recorded in the original proposed minutes was correct.

Moved by Ms. Conzelman and seconded by Ms. Arnold to approve the consent agenda for the Board of Trustees regular meeting of March 18, 2014 as presented. Ayes all.

F. PUBLIC COMMENTS AND QUESTIONS

Supervisor Reaume invited any members of the public who wished to address the Board to do so at this time.

G. PUBLIC HEARING

- 1) 2014 Community Development Block Grant Allocation

Mr. Reaume opened the public hearing at 7:12 p.m. There being no public comment, the hearing was closed at 7:13 p.m.

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Moved by Ms. Arnold and seconded by Mr. Edwards to approve the expenditure of the 2014 Community Development Block Grant funds as specified in the attached Allocation Table. Ayes all.

A copy of the attachment is in the Clerk's office for public perusal.

H. COMMUNITY DEVELOPMENT

I. UNFINISHED BUSINESS

J. NEW BUSINESS

- 1) Request for Board Action - Recommend Approval of New Small Distillery License for Francesco Viola

Chief Building Official Lewis, Fire Chief Wendel, and applicant Francesco Viola answered questions from the Board.

Moved by Mr. Edwards and seconded by Ms. Conzelman to recommend that the Michigan Liquor Control Commission consider approving the application of Francesco Viola of the Luca Mariano Distillery LLC for a New Small Distillery License and authorize the Clerk to sign the attached Local Government Approval form. Ayes all.

- 2) Request for Board Action - Approve New Park Pavilion Construction Bid Drawings

Mr. Scott Wright, of architect D.S. Wright & Associates showed drawings and discussed layout, rendering, elevations, colors and finishes for the new park pavilion construction bid package.

Moved by Ms. Conzelman and seconded by Mr. Kelly to authorize the architect, D.S. Wright & Associates, to use the attached pavilion elevations, plan layout, renderings and colors and finishes information to prepare architectural and engineering drawings and construction bid documentation including the bid package for the new park pavilion that will be used to solicit sealed bids from general contractors for construction of the work. Ayes all.

- 3) Request for Board Action - Township Park Footbridge Purchase

Mr. Edwards explained the bid procedure and noted the project is entirely funded by Community Development Block Grant Funds, a portion of which must be expended no later than March 31, 2014.

Moved by Ms. Arnold and seconded by Mr. Edwards to authorize the purchase of two (2) ADA accessible aluminum bridges to Liberty Bridges, LLC, in the amount of \$45,000. Ayes all.

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- 4) Request for Board Action - Woodlore South Special Assessment District Tentative Award and Schedule Hearing of Necessity - Resolution 2014-03-18-11

Director of Public Utilities Fellrath and Rhett Gronevelt of Orchard, Hiltz & McCliment, Inc., updated Board members on the status of the SAD and bids received.

Moved by Mr. Edwards and seconded by Ms. Arnold that the contract for the Woodlore South SAD Project be conditionally awarded to Mattioli Cement Co., LLC, in the amount of \$210,506.20, contingent upon the passage of the Hearing of Assessment, subject to the thirty (30) day appeal process. Further, it was moved to approve Resolution 2014-03-18-11 scheduling Hearing of Assessment for the Woodlore South SAD project for April 15, 2014 at 7:00 p.m. Ayes all on a roll call vote.

A copy of the Resolution is on file in the Clerk's office for public perusal.

PRESENTATION OF AWARD:

Mr. Reaume introduced Mr. Shannon Price, who presented a resolution on behalf of the Wayne County Commission, honoring Plymouth Township as a 5-Star Entrepreneurial Growth Community. He also thanked them for their initiative in filling potholes in the county-maintained roads this winter.

- 5) Request for Board Action – CRESA

Moved by Mr. Curmi and seconded by Mr. Kelly, to postpone the discussion on Plante-Moran CRESA until the next regular Board of Trustees meeting.

AYES: Curmi, Kelly, Arnold, Conzelman, Reaume
NAYS: Edwards

Motion carried.

- 6) Request for Board Action - EVIP Award Submission

Moved by Mr. Curmi and seconded by Mr. Kelly, to postpone the EVIP Award Submission discussion until the next regular Board of Trustees meeting.

AYES: Curmi, Kelly, Edwards, Conzelman, Reaume
NAYS: Arnold

Motion carried.

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- 7) Request for Board Action - Approve Amended Group Defined Contribution Pension Plan for IAFF Members Hired After May 6, 2012 - Resolution 2014-03-18-12

Mr. Reaume and Fire Chief Wendel explained the need for the amendment which will include the six new firefighters hired under recently under the SAFER Grant.

Moved by Mr. Edwards and seconded by Ms. Arnold to approve Resolution No. 2014-03-18-12 to amend the Township's existing Group Pension Plan to include IAFF members hired after May 6, 2012. Ayes all on a roll call vote.

A copy of the Resolution is on file in the Clerk's office for public perusal.

- 8) Request for Board Action - Approve Amended and Restated Interlocal Agreement with Western Wayne County Fire Department Mutual Aid Association - Resolution 2014-03-18-10

Mr. Reaume and Chief Wendel explained the need for remaining communities to redo the required documentation to reflect the change in overall membership in the association because of the withdrawal of three member communities.

Moved by Mr. Kelly and seconded by Ms. Arnold to approve Resolution No. 2014-03-18-10 for continued membership and participation within the Western Wayne County Fire Department Mutual Aid Association and authorize the Township Supervisor and Clerk to sign all required documents. Ayes all on a roll call vote.

A copy of the Resolution is on file in the Clerk's office for public perusal.

K. SUPERVISOR AND TRUSTEE COMMENTS

Mr. Reaume announced the Easter Egg Hunt at Township Park on April 19 at 10 a.m., sponsored by the Lions Club.

He also noted the first yard waste collection day on Monday, March 31.

Ms. Arnold thanked the DPW for their help with the streets this winter.

Mr. Curmi objected to the Township being involved in filling potholes and plowing the streets, both from budgetary and liability standpoints. Mr. Curmi stated that roads are not the responsibility of the Township and the additional costs were not in the budget.

Mr. Edwards indicated decisions regarding the streets were made with the health, welfare and safety of the community in mind and concern for access by police, fire and ambulance vehicles.

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Mr. Curmi needed information about police department hiring, audit items and Detroit Water Department.

L. PUBLIC COMMENTS

Supervisor Reaume invited any members of the public who wished to address the Board to do so at this time.

M. CLOSED SESSION

At 8:35 p.m., Mr. Reaume moved that a closed session be called for the purpose of contract negotiations and considering the purchase or lease of real property. These are permissible purposes under the Michigan Open Meetings Act, MCL 15.268, Section 8, Paragraphs (c) and (d). Seconded by Mr. Kelly. Ayes all on a roll call vote

At 9:55p.m., Ms. Conzelman moved to return to open session, seconded by Ms. Arnold. Ayes all on a roll call vote.

N. ADJOURNMENT

Moved by Mr. Edwards and seconded by Mr. Kelly to adjourn the meeting at 9:56 p.m. Ayes all.

Nancy Conzelman, Township Clerk