

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, JANUARY 8, 2013**

Supervisor Reaume called the meeting to order at 7:04 p.m. and led in the Pledge of Allegiance to the Flag.

**MEMBERS PRESENT:** Richard Reaume, Supervisor  
Nancy Conzelman, Clerk  
Ron Edwards, Treasurer  
Kay Arnold, Trustee  
Charles Curmi, Trustee  
Robert Doroshewitz, Trustee  
Michael Kelly, Trustee

**ABSENT:** None

**OTHERS PRESENT:** Robert Antal, Police Lieutenant  
Patrick Fellrath, Director of Public Utilities  
Mark Lewis, Building Official  
Mark Wendel, Fire Chief  
Timothy Cronin, Township Attorney  
Thomas Dohr, Spalding, DeDecker Associates  
Amy Hammye, Deputy Treasurer  
Michelle Lozier, Deputy Clerk  
Alice Geletzke, Recording Secretary  
12 Members of the Public

**D. APPROVAL OF AGENDA**

Regular Meeting - Tuesday, January 08, 2013

Mr. Reaume added Item J.8 under New Business, ZBA Alternate Member. He then moved to approve the agenda for the Board of Trustees regular meeting of January 8, 2013 as amended. Seconded by Ms. Arnold. Ayes all.

**E. APPROVAL OF CONSENT AGENDA**

**E.1 Approval of Minutes:**

Regular Meeting - Tuesday, December 11, 2012

Moved by Ms. Arnold, seconded by Ms. Conzelman, to approve the minutes of the Board of Trustees regular meeting of December 11, 2012 as presented. Ayes all.

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**E.2 Acceptance of Utility Easements:**

Easement - Charter Development Co. - Plymouth Scholars Academy  
 Easement - Hines Park Lincoln  
 Storm Drain Agreement - Charter Development LLC  
 Storm Drain Agreement - Johnson Controls  
 Storm Drain Agreement #1 - Allstate Development - Kroger  
 Storm Drain Agreement #2 - Allstate Development – Kroger

Moved by Mr. Reaume, seconded by Ms. Conzelman, to accept the utility easements as listed. Ayes all on a roll call vote.

**E.3 Acceptance of Communications, Resolutions, Reports:**

Building Department, December 2012  
 Fire Department, December 2012  
 FOIA, December 2012  
 Letter to Police and Fire  
 Letter to Fire Department

After Chief Wendel answered Mr. Doroshewitz’ questions regarding compilation of the Fire Department report, it was moved by Mr. Reaume, seconded by Mr. Kelly, to receive and file the reports as listed. Ayes all.

**E.4 Approval of Township Bills:**

		<b>Year 2012</b>
General Fund	(101)	\$1,154,016.12
Solid Waste Fund	(226)	127,040.92
Improvement Revolving Fund (Capital Projects)	(246)	37,898.82
Drug Forfeiture Fund	(265)	140,673.20
Golf Course Fund	(510)	1,151.18
Water and Sewer Fund	(592)	974,429.79
Trust and Agency Fund	(701)	27,548.46
Police Bond Fund	(702)	3,770.00
Tax Fund	(703)	439,653.24
Special Assessment Fund	(805)	49,520.91
<b>Total:</b>		<b>\$2,955,702.64</b>

Moved by Mr. Edwards, seconded by Ms. Arnold, to approve the Township bills as listed. Ayes all.

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**F. PUBLIC COMMENTS AND QUESTIONS** – There were none.

**G. PUBLIC HEARING**

**H. COMMUNITY DEVELOPMENT**

**I. UNFINISHED BUSINESS**

**J. NEW BUSINESS**

1) Lilley Road Right-of-Way

Mr. Reaume explained that Fifth Third Bank has executed a Quit Claim Deed to transfer the 27-foot wide Lilley Road right-of-way to Wayne County. As a result, the Township's original agreement with Fifth Third must be amended to remove this donated right-of-way.

Moved by Ms. Arnold, seconded by Mr. Kelly, to approve the Reciprocal Easement and Operating Agreement Amendment between the Charter Township of Plymouth and Fifth Third Bank and authorize the Supervisor to sign the Amendment. Ayes all.

2) Downtown Development Authority Appointments - Joe Barone and Ken Trefilek

Moved by Mr. Doroshewitz, seconded by Ms. Arnold, to appoint Joseph Barone and Ken Trefilek to the Downtown Development Authority, with four-year terms beginning February 1, 2013 and expiring on January 31, 2017. Ayes all.

3) Special Assessment District - Ridgewood Drive - Preliminary Engineering

Township Engineer Fellrath, Rhett Gronevelt of Orchard, Hiltz & McCliment, Mr. Reaume and Mr. Edwards provided information on how Special Assessment Districts are established and assessed, and how preliminary costs are incurred and paid for prior to receiving resident petitions. Lengthy discussion on these procedures ensued, including input by a resident of Ridgewood Drive.

Moved by Ms. Conzelman, seconded by Mr. Kelly, to authorize the engineering firm of Orchard, Hiltz & McCliment, Inc., to prepare plans showing the improvement, location and estimate of cost for the paving of Ridgewood Drive as submitted and described on the received petitions for a cost not to exceed Seven Thousand Dollars (\$7,000.00). The scope of work for the above shall include:

1. Procure a qualified agent to conduct the necessary geotechnical engineering study for the project.

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2. Take preliminary grade shots and prepare preliminary cross-section or rehabilitation method showing improvement location and proposed SAD.
3. Meetings with Wayne County to review preliminary plan, cross-sections and other information.
4. Prepare preliminary cost estimates for project (revised scope and district limits).
5. Any and all activities needed to proceed with the Public Hearing of Necessity.

Ayes all.

4) DWSD Water Service Contract - Amendment No. 3

Mr. Reaume explained the amendments to the contract to be executed between Plymouth Township and the Board of Water Commissioners, though the title of the amendment specifies the City of Detroit, as a result of a court order by the Federal Judge involved in the case.

Moved by Mr. Doroshewitz, seconded by Ms. Arnold, to approve Amendment No. 3 to the Water Service Contract between the City of Detroit and the Charter Township of Plymouth, and authorize the Supervisor and Clerk to sign the Amendment. Ayes all.

5) Collective Bargaining Agreement - Teamsters Local 214

Mr. Reaume indicated this agreement covers the Township DPW technicians.

Moved by Ms. Arnold, seconded by Mr. Edwards, to approve the Collective Bargaining Agreement between the Charter Township of Plymouth and Teamsters Local 214 effective January 1, 2013 through December 31, 2015. Ayes all.

6) Non-Represented Wages

Moved by Mr. Edwards, seconded by Ms. Arnold, to approve a 3% wage increase for non-represented employees, excluding public safety non-represented employees. Ayes all.

7) Audio Visual Digital Upgrade

Mr. Reaume indicated the current analog audio-video equipment will be replaced with high definition cameras, and digital recording equipment. The tabletop boundary microphones will be replaced with lapel style wireless microphones, so the public may better hear the proceedings. Meetings also can then be available on-line. Board members discussed whether or not to attempt to continue broadcasting them on cable TV. Costs are to be paid out of Cable Company PEG fees.

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Moved by Mr. Edwards, seconded by Mr. Doroshewitz, to authorize the installation of new audio visual equipment as presented by Phillips Pro Systems, Temperance, MI, in an amount not to exceed \$48,000 for equipment and installation. Ayes all.

8) Zoning Board of Appeals Alternate Member

Mr. Reaume noted an alternate member can be appointed to serve in the absence of a regular member, or to participate in decisions where a conflict of interest may occur.

Moved by Mr. Doroshewitz, seconded by Mr. Kelly, to approve the appointment of Michael Carlin to the Zoning Board of Appeals with a three-year term expiring December 31, 2015. Ayes all.

**K. SUPERVISOR AND TRUSTEE COMMENTS**

Mr. Reaume reviewed emergency notification systems that are being investigated such as Smart 911, Smart 911 ICE dot.org, and Emergency Link. He also noted the Michigan Townships Association conference will be held soon.

Mr. Edwards and Mr. Curmi discussed investigating BSA software which allows banks and realtors to check on tax payment status.

Mr. Curmi indicated he would like each department to come before the Board twice a year for short updates.

Mr. Edwards said tax collections went extremely well.

**L. PUBLIC COMMENTS – There were none.**

**M. ADJOURNMENT**

Moved by Ms. Arnold, seconded by Mr. Kelly, to adjourn the meeting at 9:28 p.m. Ayes all.

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Nancy Conzelman  
Township Clerk

PLEASE TAKE NOTE: The Charter Township of Plymouth will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at all Township Meetings, to individuals with disabilities at the Meetings/Hearings upon two weeks notice to the Charter Township of Plymouth by writing or calling the following: Human Resource Office, 9955 N Haggerty Road, Plymouth, MI 48170. Phone number (734) 354-3202 TDD units: 1-800-649-3777 (Michigan Relay Services)