

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, NOVEMBER 15, 2016**

PROPOSED MINUTES

Supervisor Price called the meeting to order at 7:02 p.m. and led in the Pledge of Allegiance to the Flag.

MEMBERS PRESENT: Shannon Price, Supervisor
Ron Edwards, Treasurer
Nancy Conzelman, Clerk
Charles Curmi, Trustee
Robert Doroshewitz, Trustee
Steve Mann, Trustee

MEMBERS ABSENT: Mike Kelly, Trustee, Excused

OTHERS PRESENT: Patrick Fellrath, Dir. of Public Utilities
Mark Lewis, Chief Building Official
Dan Phillips, Fire Chief
Robert Antal, Police Lieutenant
Kevin Bennett, Township Attorney
David Richmond, Spalding DeDecker Associates
Alice Geletzke, Recording Secretary
41 Members of the Public

D. APPROVAL OF AGENDA

Regular Meeting - Tuesday, November 15, 2016

Ms. Conzelman moved to approve the agenda for the Board of Trustees regular meeting of November 15, 2016 with the addition of Item J.1 (A) Tentative Agreement with TPOAM, and the removal of Item J.4, Senior Transportation-Discussion and Report. Seconded by Mr. Edwards. Ayes all.

E. APPROVAL OF CONSENT AGENDA

E.1 Approval of Minutes:

Regular Meeting - October 25, 2016
Special Meeting - November 3, 2016

E.2 Acceptance of Utility Easements:

E.3 Acceptance of Communications, Resolutions, Reports:

Fire Report - October 2016

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Building Department - October 2016

E.4 Approval of Township Bills:

		Year 2016
General Fund	(101)	782,085.23
Solid Waste Fund	(226)	111,241.47
Improvement Revolving Fund (Capital Projects)	(246)	45,457.89
Drug Forfeiture Fund	(265)	-0-
Golf Course Fund	(510)	1,575.69
Senior Transportation	(588)	11,554.92
Water and Sewer Fund	(592)	935,618.99
Trust and Agency Fund	(701)	26,021.45
Police Bond Fund	(702)	11,451.00
Tax Fund	(703)	784,667.04
Special Assessment Fund	(805)	34,000.00
Total:		\$2,743,673.68

Moved by Ms. Conzelman and seconded by Mr. Mann to approve the consent agenda with removal of the bills.

The maker and supporter then agreed to amend the motion to also include removal of the minutes.

Ayes all.

Mr. Doroshewitz reviewed corrections he recommended for the minutes.

F. PUBLIC COMMENTS AND QUESTIONS

Ed Haggerty had comments on the timing of the survey; and Chris Hunter, Ken Garner, and Don Soenen offered parting wishes to the members of the Board who are leaving office.

G. PUBLIC HEARING

- 1) Request for Board Action - Transfer of IFTE Certificate from Westport Fuel Systems, Inc. to MAHLE Powertrain, LLC - **Resolution 2016-11-15-29**

A representative of MAHLE Powertrain addressed the Board and answered questions.

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Mr. Price opened the public hearing at 7:29 p.m. There being no comment from the public, the hearing was closed at 7:30 p.m.

Moved by Ms. Conzelman and seconded by Mr. Edwards to approve Resolution 2016-11-15-29 to transfer IFTE Certificate 2012-343 from Westport Fuel Systems, Inc., to MAHLE Powertrain LLC. Ayes all on a roll call vote.

A copy of the Resolution is on file in the Clerk's office for public perusal.

H. COMMUNITY DEVELOPMENT

I. UNFINISHED BUSINESS

J. NEW BUSINESS

E.1 Approval of Minutes

Moved by Ms. Conzelman and seconded by Mr. Edwards to approve the minutes of the Board of Trustees regular meeting of October 25, 2016 and special meeting of November 3, 2016.

ROLL CALL:	AYES:	Conzelman, Edwards, Mann, Price
	NAYS:	Curmi, Doroshewitz

Motion carried.

E.4 Approval of Township Bills

Moved by Mr. Mann and seconded by Ms. Conzelman to approve the Township bills.

AYES:	Mann, Conzelman, Doroshewitz, Edwards, Price
NAYS:	Curmi

Motion carried.

1a) Request for Board Action – TPOAM Tentative Agreement

Three items were amended: an increase from 2% to 3% for 2017 and 2018 was given, language was stricken regarding discipline, and a new title of Water Billing Specialist was included for a position.

Moved by Mr. Mann and seconded by Mr. Doroshewitz to approve the Tentative Agreement between the Township and TPOAM as presented. Ayes all.

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- 1) Request for Board Action - Deny Metro Act Application of Mobilitie, LLC

Moved by Ms. Conzelman and seconded by Mr. Edwards to deny the METRO Act Application as submitted by Mobilitie, LLC, since the application is administratively incomplete. Ayes all.

- 2) Request for Board Action - Memorandum of Understanding Between Plymouth Township and Regional Participating Partners for Grant Request

Fire Chief Phillips explained the need for a Memorandum of Understanding for all parties participating in regional grants. The grant request is for the purchase of a pumper to replace aging equipment.

Moved by Ms. Conzelman and seconded by Mr. Edwards to approve the Supervisor's signature on the Memorandum of Understanding between Plymouth Township and its Regional Participating partners (Northville Township and the City of Novi). Ayes all.

- 3) Request for Board Action - 2016 Financial Review/Audit

Mr. Joe Heffernan of Plante and Moran distributed a draft of the financial statement and explained that he hoped the audit could be closed by the end of this week, with financial statements printed and published in another week and a half.

- 4) Request for Board Action - Senior Transportation - Discussion and report

This item was removed from the agenda.

- 5) Request for Board Action - Status of Equitable Sharing Audit Performed by the Department of Justice

Mr. Heffernan and Mr. Edwards reviewed the conflicting e-mails coming from various individuals in the Department of Justice, first denoting compliance, then asking for further compliance. An e-mail was received two weeks ago that they wished for \$83,000 to be returned to the Drug Forfeiture Fund from the General Fund in six separate installments, despite receiving documentation that shows the Township had made the requested reimbursements. Mr. Heffernan indicated that there would be no harm in transferring the \$83,000 to the Forfeiture Fund, even if the fund has already been reimbursed, since there would be police-related costs that would be allowable to apply under the Drug Forfeiture Act.

Moved by Mr. Doroshewitz and seconded by Mr. Mann that \$83,397.67 be transferred to the Federal Drug Forfeiture Fund from the General Fund., and to authorize the Treasurer to pay the line items that total \$83,397.67. Ayes all.

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Moved by Ms. Conzelman and seconded by Mr. Edwards to authorize Plante and Moran to draft a letter stating to the DOJ, and /or the DOJ's contract accountant that the Township made the appropriate adjustments to satisfy their requests and but has made the additional contribution to the Federal Drug Forfeiture Fund in the exact amount in order to close the matter.

ROLL CALL: AYES: Conzelman, Edwards
 NAYS: Mann, Price, Curmi, Doroshewitz

Motion defeated.

K. SUPERVISOR AND TRUSTEE COMMENTS

Mr. Mann thanked the Board for his interim appointment, wished success to those leaving the Board and wished the incoming Board well.

Ms. Conzelman expressed her enjoyment in meeting so many members of the public. She also thanked the poll workers for their hard work on the 9 elections during her term, thanked Deputy Clerk Michelle Lozier and Recording Secretary Alice Geletzke for their work, and Mark Lewis for his repair of the election mailbox.

Mr. Edwards indicated he was grateful for 20 years and wished the new Board well.

Mr. Price complimented Ms. Conzelman on running a great election, congratulated Mr. Edwards on 20 years, thanked the Board for his appointment, and thanked the department heads for all their hard work. He thanked the community for allowing him to serve, and wished the new Board well.

L. PUBLIC COMMENTS

Bill Carter complimented Ms. Conzelman on her election team and extended good wishes to those leaving.

Treasurer-elect Mark Clinton thanked everyone for their service and their graciousness in transition.

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M. ADJOURNMENT

Moved by Mr. Edwards and seconded by Mr. Mann to adjourn the meeting at 8:50 p.m. Ayes all.

Nancy C. Conzelman, Township Clerk

Shannon G. Price, Township Supervisor