

**BOROUGH OF PITMAN  
COUNCIL MEETING MINUTES  
SEPTEMBER 28, 2020**

**Call to Order**

Time: 8:00 p.m.

**Salute to the Flag/Moment of Silence**

Council President Blass

**Open Public Meetings Act Statement** - Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting has been provided by adopting a schedule of regular meetings for 2020, which was posted on the Borough Hall bulletin board, sent to the "South Jersey Times" and filed with the Municipal Clerk on January 4, 2020.

**Roll Call**

Council President Blass: Present  
Councilwoman James: Present  
Councilwoman Rudley: Present  
Mayor Raze: Absent  
Borough Clerk O'Donnell: Present

Councilman Fitzpatrick: Present  
Councilman Mazzola: Present  
Councilman Weng: Present  
Borough Solicitor Krachun: Present

**Approval of Minutes**

Work Session and Formal Meeting Minutes of September 14, 2020.

Motion: James

Second: Weng

Roll Call:

Council President Blass: Yes  
Councilwoman James: Yes  
Councilwoman Rudley: Yes  
Mayor Raze: Absent

Councilman Fitzpatrick: Yes  
Councilman Mazzola: Yes  
Councilman Weng: Yes

**Council Reports**

**Councilwoman Rudley** read the following report:

**Parks and Recreation**

The Senior Bus will be setting up some specific dates for the flu shot clinics in Gloucester County. If you have any interest in taking the bus to one of the flu shot clinics, please contact Steve at 856-582-4766.

We currently have micro-mini soccer, Healthy Kids Running Club, fall baseball and softball, as well as soccer, up and running for the season. We will announce winter sports in the coming weeks.

**Environmental Commission**

The Environmental Commission has not met since our last Council meeting, but will meet this Thursday at 6:30 in Borough Hall. This is a public meeting and all are welcome.

We do have the approval of a recycling subcommittee for the Environmental Commission on tonight's agenda. I am hopeful that we will obtain some new ideas from volunteers regarding possible ways to increase recycling compliance in Pitman.

**Senior Outreach**

The Senior Outreach Committee did meet on the third Thursday of this month and had almost a full committee of attendees. We are looking for ways to make contact with those seniors who have not yet heard about the Committee and who may need resources.

Should you ever have any questions or need to reach me for any reason, please feel free to email me at [amy.rudley@pitman.org](mailto:amy.rudley@pitman.org) or call me at 609-214-6342.

**Councilman Weng  
Pitman Police Department**

The Pitman Police Department would like to congratulate and thank Mr. Zakk Connor and Ms. Jess Kile for a well-organized and successful Human Trafficking Awareness event that was held this past Saturday. The event brought awareness to our community concerning this tragic issue.

The Pitman Police Department would like to again thank Ms. Courtney Milward and the *Back the Blue* event for their recent donation of \$3,000.00 to the Pitman PD K-9 Unit. Not only did the event provide the K-9 Unit with those funds, but several other donations have come in with acknowledgement of the event.

School has once again started up with the return of “some” students, with the remainder returning next Monday, October 5<sup>th</sup>. The PPD wants to remind everyone to please drive slowly & safely. Please respect the rules of the road for pedestrians and buses.

Overnight Parking Enforcement is being suspended for the remainder of the 2020 calendar year and for all of January 2021. Residents are asked to remain cognizant that all other state and local parking laws are still in effect. This would include, but are not limited to, blocking driveways, timed parking areas, and handicap parking spaces (which are only available to drivers who are designated as handicapped).

Please let me know if you have any questions or concerns.

**Councilman Mazzola** read the following report:  
**Board of Education**

Each week for the past three weeks, the Pitman Public Schools have provided breakfast and lunch for between 650 - 700 children per week, with over 9,000 breakfasts and lunches this past week. The benefit is free for all children under age eighteen in the Borough of Pitman regardless of their school enrollment, and is funded by the USDA program. Every family is encouraged to sign up for these meals by filling out the form available online. The form must be completed each week to receive the food. Pickup times are Tuesdays, from 12:00 p.m. to 3:00 p.m., and Wednesdays and Thursdays, from 4:00 p.m. to 7:00 p.m., and can be obtained in front of Pitman High School, located at 225 Linden Avenue. Details can be found at [pitman.k12.nj.us](http://pitman.k12.nj.us) where you will find a link to the Google document to enroll, or <https://pitmank12.nutrislice.com> for the menus and nutritional information. Should you need assistance with the program, I would be happy to connect any residents with the program director, and I can be reached at [adam.mazzola@pitman.org](mailto:adam.mazzola@pitman.org).

**Councilwoman James** read the following report:

Liaison: Finance & Audit, Personnel, Welfare Office, Library Board, Chamber of Commerce, Municipal Alliance, Task Force on Diversity & Inclusion

**Finance Department**

The Tax Collector reports that the tax collection rate is currently at 97.86 percent, which is up 1.13 percent from last year at the same time.

**Greater Pitman Chamber of Commerce**

Join the Greater Pitman Chamber of Commerce as they celebrate the Grand Re-Opening of *Kelly's A Touch of Ireland* this Saturday, October 3<sup>rd</sup> at 21 S. Broadway, at 11:00 a.m.

On Friday night, I had the opportunity to attend Pitman's first ever outdoor Comedy Show at Sunset Auditorium which benefited the Pitman Revitalization Corporation. Congratulations to the organizer, Pitman resident Benjamin Leis on a great event. I haven't laughed that hard in a long time and it was sorely needed. To stay up to date on their upcoming events, you

can follow their Facebook page Comic Cure or send an email to [ben@comiccure.com](mailto:ben@comiccure.com) to get on their email list.

### **McCowan Memorial Library**

Library usage is slowly increasing, but the library is receiving reports of people that still don't know that they are open. Please spread the word that the library is open during its regular hours, and please stop by!

### **Task Force on Diversity & Inclusion**

Pitman's Task Force on Diversity & Inclusion met on Thursday, September 24<sup>th</sup>. The Task Force members are hard at work on the ideas and areas of research that they discussed in August. As part of their plans to get community feedback and suggestions on potential events and initiatives, they have submitted a survey which will be included in the next Borough newsletter.

### **Councilman Fitzpatrick**

For the month of July, the Zoning Office issued fifty-three permits, thirty-seven Certificates of Appropriateness and collected \$17,624.00 in fees. In the month of October, the Planning and Zoning Board will have an open house, and the subject will be adopting the Bicycle and Pedestrian Plan as part of the Master Plan.

**Council President Blass** read the following report:

The Economic Development Committee (EDC) met on September 17<sup>th</sup>. At the time, businesses were in the midst of the "Tenzy Frenzy" promotion and ideas were discussed for enhancing that for next year. Plans continue to take shape for the final pieces of the Theatre Avenue project. The committee approved funds to purchase planters to replace the plastic orange barriers at the end of the street.

Sustainable Pitman (aka "The Green Team") met on September 24. The group continues to look into ways to improve getting the word out about proper recycling. Chairman Jimmy Aspras is looking into getting a building audit for Borough owned buildings since it has been several years that it was last done.

### **Public Works**

On September 16, soccer coach Vanessa James notified Soccer President Michael Razze about a possible unsafe storm drain on the Lambs Road field. This information was passed on to me and the next morning, I notified Mr. Rodi at Public Works. By the 21<sup>st</sup> the Public Works crew had it repaired.

On September 19, the Public Works Department and, I believe, some members of the Parks Department were out finishing the work on the dam at Alcyon Lake. They repaired the platform at the spillway as recommended in the biennial report.

On September 20, Councilman Mazzola notified me of a sewer issue on Esplanade Avenue. It was a Sunday so Mr. Rodi called the on-call employee who went out and took care of this clog. Just yesterday Councilman Fitzpatrick notified me of a hazardous inlet on Broadway. Unfortunately, the type of repair required cannot be done in-house and Mr. Rodi is now in the process of obtaining quotes for that job.

Please remember that bulk trash should only be put out on the first full week of each month. Next week – the week of October 4<sup>th</sup> – is the next time for bulk trash. Bulk trash is limited to two large items and up to five bags. If you have more than that, please call Public Works at 589-1040 to discuss options.

### **New Business**

**Ordinance No. 12, 2020 – An Ordinance of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Amending Ordinance No. 23, 2019 Establishing the Salaries and Wages for Employees of the Borough of Pitman, County of Gloucester, State of New Jersey for the Year 2020 and Forward**

First Reading – Public Hearing October 13, 2020

Motion: James

Second: Mazzola

Roll Call:

Council President Blass: Yes  
Councilwoman James: Yes  
Councilwoman Rudley: Yes  
Mayor Razzo: Absent

Councilman Fitzpatrick: Yes  
Councilman Mazzola: Yes  
Councilman Weng: Yes

**Resolution No. 138, 2020 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing Execution of Shared Services Agreement By and Between the Borough of Pitman and the Borough of Glassboro for Uniform Construction Code Inspection Services**

Motion: Fitzpatrick

Second: James

Roll Call:

Council President Blass: Yes  
Councilwoman James: Yes  
Councilwoman Rudley: Abstain  
Mayor Razzo: Absent

Councilman Fitzpatrick: Yes  
Councilman Mazzola: Yes  
Councilman Weng: Yes

**Resolution No. 139, 2020 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing an Emergency Appropriation Pursuant to N.J.S. 40A:4-48**

Motion: James

Second: Rudley

Roll Call:

Council President Blass: Yes  
Councilwoman James: Yes  
Councilwoman Rudley: Yes  
Mayor Razzo: Absent

Councilman Fitzpatrick: Yes  
Councilman Mazzola: Yes  
Councilman Weng: Yes

**Resolution No. 140, 2020 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Approving the Submittal of a Grant Application and Execution of a Grant Contract With the New Jersey Department of Transportation for the Transportation Alternative Set-Aside Program**

Motion: James

Second: Fitzpatrick

Roll Call:

Council President Blass: Yes  
Councilwoman James: Yes  
Councilwoman Rudley: Yes  
Mayor Razzo: Absent

Councilman Fitzpatrick: Yes  
Councilman Mazzola: Yes  
Councilman Weng: Yes

**Resolution No. 141, 2020 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Confirming the Report of the Tax Collector in the Matter of Property Maintenance – 759 N. Broadway**

Motion: James

Second: Fitzpatrick

Roll Call:

Council President Blass: Yes  
Councilwoman James: Yes  
Councilwoman Rudley: Yes  
Mayor Razzo: Absent

Councilman Fitzpatrick: Yes  
Councilman Mazzola: Yes  
Councilman Weng: Yes

**Resolution No. 142, 2020 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Advertisement and Procurement of Proposals for a Concession Agreement for Advertising Space on the Borough's Municipal Sign**

Motion: Mazzola

Second: Weng

Roll Call:

Council President Blass: Yes  
Councilwoman James: Yes  
Councilwoman Rudley: Yes

Councilman Fitzpatrick: Yes  
Councilman Mazzola: Yes  
Councilman Weng: Yes

Mayor Razze: Absent

**Resolution No. 143, 2020 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Certifying to the Local Finance Board of the State of New Jersey That the Members of the Governing Body of the Borough of Pitman, County of Gloucester, Have Received and Reviewed the Annual Audit Report for the Fiscal Year Ending December 31, 2019**

Motion: James

Second: Fitzpatrick

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze: Absent

**Resolution No. 144, 2020 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Creating the Borough of Pitman Environmental Commission Subcommittee on Recycling**

Motion: Rudley

Second: Mazzola

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze: Absent

**Resolution No. 145, 2020 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Approving a 2% Salary Increase for all Non-Contractual Employees of the Borough of Pitman, County of Gloucester, State of New Jersey**

Motion: James

Second: Fitzpatrick

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze: Absent

**Resolution No. 146, 2020 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Approving Curfew Within the Borough of Pitman for the Celebration of Halloween and Associated Activities Related to Halloween**

Roll Call: Weng

Second: Mazzola

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze: Absent

**Payment of Bills**

Motion: James

Second: Fitzpatrick

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Abstains to # 39537; votes to approve all other items on bill pay list

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze: Absent

**Event Permit & Facility Use Agreement**

**Event:** Cars and Coffee

Date: Sunday, October 4, 2020

Time: 8:00 a.m. - 12:00 p.m.

Location: Ballard Avenue

Contact Person: Justin Burns

Motion: Rudley

Second: Mazzola

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razzo: Absent

*Event Permit approval is contingent upon providing the Borough of Pitman with a Certificate of Liability Insurance naming the Borough of Pitman as Additional Insured, and pending approval from the Pitman Police Department.*

**Event:** Pitman Memorabilia Committee Monthly Meeting

Date: October 6, 2020

Time: 7:00 p.m.

Location: Grove Auditorium

Contact Person: Laura Blass

Motion: Rudley

Second: Mazzola

Roll Call:

Council President Blass: Abstain

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razzo: Absent

**Event:** Public Live Visual Arts

Date: October 24, 2020; Rain dates: October 25 & October 30

Time: 11:00 a.m. – 3:00 p.m.

Location: Ballard Park

Contact Person: Dani Cooke

Motion: Rudley

Second: Mazzola

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Abstain

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razzo: Absent

**Event:** Zombie Fun Run

Date: October 24, 2020

Time: 3:00 p.m. – 5:00 p.m.

Location: Start at PHS; End 129 Woodlyne Ave.

Contact Person: Courtney Milward

Motion: Rudley

Second: Mazzola

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razzo: Absent

*Event Permit approval is contingent upon providing the Borough of Pitman with a Certificate of Liability Insurance naming the Borough of Pitman as Additional Insured, and pending approval from the Pitman Board of Education if using their property for any part of the race.*

**Event:** Block Party with Food Trucks

Date: October 24, 2020

Time: 1:00 p.m. – 9:00 p.m.

Location: 129 Woodlyne Ave.; Between Waverly and Glenmere

Contact Person: Courtney Milward

Motion: Rudley

Second: Weng

Ms. Milward said that there are multiple residential properties involved in the event, and that the food trucks will be located on private property. Ms. Milward was advised to be sure that the food trucks have the proper permits, insurance, and Board of Health certifications.

**Roll Call:**

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razzo: Absent

*Event Permit approval is contingent upon providing the Borough of Pitman with a Certificate of Liability Insurance naming the Borough of Pitman as Additional Insured, and evidence of following the Borough's requirements for food trucks.*

**Public Portion**

Motion to open to the public: Weng

Second: Mazzola

Time: 8:35 p.m.

Chief McAteer, referring to the Event Permit Applications, stated that waiting for the applicants to provide proof of insurance coverage for their event is becoming problematic for the Police Department. He reminded everyone that the Certificate of Liability Insurance should be submitted with the application.

Motion to close the public portion: Weng

Second: Mazzola

Time: 8:45 p.m.

**Miscellaneous**

Councilman Fitzpatrick stated that he erred in approving the September 14, 2020 Formal Meeting Minutes. He said that he voted "No" on the second reading of Ordinance No. 11, 2020, but that it was recorded in the Minutes as a "Yes" vote. The Borough Clerk said that she will check her notes and the tape if necessary to verify his vote. If corrected, the amended Minutes will be on the October 13, 2020 Formal Meeting Agenda for Council approval.

**Adjournment**

Motion: Weng

Second: Fitzpatrick

Time: 8:40 p.m.

Respectfully Submitted,

Judith O'Donnell  
Borough Clerk/Administrator

