

**BOROUGH OF PITMAN
COUNCIL MEETING MINUTES
SEPTEMBER 14, 2020**

Call to Order

Time: 8:18 p.m.

Salute to the Flag/Moment of Silence

Council President Blass

Open Public Meetings Act Statement - Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting has been provided by adopting a schedule of regular meetings for 2020, which was posted on the Borough Hall bulletin board, sent to the "South Jersey Times" and filed with the Municipal Clerk on January 4, 2020.

Roll Call

Council President Blass: Present
Councilwoman James: Present
Councilwoman Rudley: Present
Mayor Razzo: Present
Borough Clerk O'Donnell: Present

Councilman Fitzpatrick: Present
Councilman Mazzola: Present
Councilman Weng: Present
Borough Solicitor Krachun: Present

Proclamation Presentation

Mayor Razzo read the Proclamation commemorating the anniversary of the September 11 attack on the United States and honoring the efforts of Pitman's essential employees during the COVID-19 pandemic. This Proclamation was originally read at the September 11 ceremony held in Ballard Park on the anniversary date.

Approval of Minutes

Work Session and Formal Meeting Minutes of August 10, 2020 and Special Meeting of August 20, 2020.

Motion: Blass

Second: Rudley

Roll Call:

Council President Blass: Yes
Councilwoman James: Abstain
Councilwoman Rudley: Yes
Mayor Razzo: _____

Councilman Fitzpatrick: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

Council Reports

Councilwoman James

Liaison: Finance & Audit, Personnel, Welfare Office, Library Board, Chamber of Commerce, Municipal Alliance, Task Force on Diversity & Inclusion

Greater Pitman Chamber of Commerce

The Greater Pitman Chamber of Commerce is working with the Economic Development Committee to promote their Tenzy Frenzy Event which runs from September 13th through September 19th. Businesses are offering a variety of deals, so make sure to shop local and support our Uptown this week.

McCowan Memorial Library

The library continues to operate successfully with the appropriate restrictions in place. Thanks to Council President Paul Blass and Councilman Mazzola who met up with me in the pouring rain a few Saturdays ago to address a flooding issue at the library. I'm pleased to report that the library successfully installed a sump pump and it is my understanding that Public Works is working to improve some drainage issues as well.

The Library Board of Trustees will have its first in-person meeting since February on Tuesday, September 22 at 7:00 p.m. at the library.

Task Force on Diversity & Inclusion

Pitman's Task Force on Diversity & Inclusion met on Thursday, August 27. The members came prepared with some excellent ideas and they have committed to a planning schedule which should produce a report of recommendations to Mayor and Council by spring 2021.

The next meeting of the Task Force will be on Thursday, September 24 in Borough Hall Council Chambers at 7:00 p.m. Meetings are open to the public. Please wear a mask.

Councilman Blass

In my address at the 9/11 Ceremony, I emphasized the often unsung work of our very dedicated Public Works Department employees. In addition to the list of typical tasks, I have two examples of jobs outside of their normal routine that were added to their "to do" list.

On August 26, I was contacted about a tripping hazard on Elm Avenue. Within two days Public Works had gone out and reset a pipe along the sidewalk to eliminate that problem.

On August 29, the remnants of Hurricane Laura hit which caused flooding around town. Two crew members were out at the library putting down sandbags to help stop the flooding of the basement. Later the next week they dug out the drain pipe on the Ballard Park side of the library.

Highway Division

The Highway Division of Public Works performed the following tasks during the last two weeks of August.

- Four truckloads of bulk trash were collected
- Repaired or replaced street signs in the Borough
- Twelve hours spent cleaning the tops of storm drains
- Six hours patching and repairing potholes and sink holes
- Twenty hours grinding leaves and brush for mulch
- Ran street sweeper for four hours
- Delivered six yards of mulch to residents
- Spent twenty-four hours mowing for property maintenance violations
- Repaired trash/recycle cans at various locations
- Dropped off a truck for yard debris to one residence, and picked up the next day
- Delivered six new trash cans to residences and four new recycle cans.

Water and Sewer Division

- Plunged out nine sewer stoppages
- Jetted two sewer mains
- Miscellaneous painting and cleaning at Borough wells
- Collected water samples

Read seven meters for property settlements
Re-read one meter for a billing question
Upgraded one meter head
Opened water tower for AT&T
Repaired cracked water main on Vassar Avenue

Councilman Fitzpatrick

The Zoning Officer processed thirty-one permits, issued twenty-five certificates, and collected fees of \$5,355.00 during the month of June. Miscellaneous permit fees totaling \$690.00 were collected for May and \$700.00 was collected in June.

The Planning and Zoning Board is considering adding the Bicycle and Pedestrian Plan to the Master Plan which will help Pitman apply for grants in the future.

The next Planning and Zoning Board meeting will be held on September 21 at 7:00 p.m., most likely in person this month. All are welcome to attend.

Councilman Mazzola

Clean Communities

The first Clean Communities cleanup project of 2020 was held August 26 at the Dell. The volunteers filled two black trash totes and half of a green recycling tote with what they collected including a broken bean bag chair that they pulled out of the creek. We currently have five scheduled events in the next few weeks that include the areas around Sunset Auditorium, Shertel Park, along the railroad tracks, the Pitman Historic Museum and Grove Auditorium, and around Alcyon Lake.

Councilman Weng

Police Department

The Pitman Police Department would like to thank Mayor Razze and all of Council for the recognition that they bestowed upon the department and all First Responders and essential workers on September 11. They were all truly honored to have been recognized.

The Pitman Police Department would like to thank Ms. Courtney Milward for organizing the *Back the Blue Event* and for her efforts to raise \$3,000.00 to support the Pitman PD K-9 Unit. We are greatly appreciative of such a kind and generous donation, and for all of the amazing support that was shown to the Pitman PD throughout the event.

Councilwoman Rudley read the following report:

I would like to echo my words from the Borough 9/11 Ceremony, briefly here tonight, to thank, on the record, the Parks and Recreation Department for their incredible efforts during the course of the pandemic.

Recreation Commission

Micro-mini soccer starts up this week with practices and games on Saturdays. The Healthy Kids Running Club is also set to get started and we look forward to the return of softball and baseball.

Environmental Commission

The Environmental Commission met on September 3, and began plans to resume some environmental efforts which had been cancelled due to the COVID-19 restrictions in the spring and summer. They will be putting up some informational signage about native trees and planting some new trees in Alcyon Lake Park. There has been

a native New Jersey chestnut tree in bloom, which is a big deal, as this species has been decimated by invasive species of insects and plants. We are hopeful that the State will want to take a sample from this tree and that we can be a party to preserving the native New Jersey Chestnut. A member of the Commission is reaching out to them.

Senior Outreach

The Senior Outreach Committee plans to meet this week at 5:00 p.m., and hopes to have a message to the Borough's senior citizens in the upcoming newsletter.

Finally, the Borough-wide yard sale is wildly popular with eighty-six yard sales currently registered as of 6:00 p.m. today. The cutoff to register was last Friday, but I am working on the final list this week, so residents can still get on the list if they email me right away at amy.rudley@pitman.org

As always, please feel free to reach out regarding any issues in the Borough at the email address or by calling 609-214-6342.

New Business

Ordinance No. 9, 2020 – An Ordinance of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Amending Chapter XIX “Property Maintenance” of the Code of the Borough of Pitman, to Add Section 19-5.9

Second Reading – Public Hearing

Motion: Fitzpatrick Second: Blass

Motion to open to the Public: Fitzpatrick Second: James
Time: 8:30 p.m.

No public comment.

Motion to close public portion: Fitzpatrick Second: James
Time: 8:31p.m.

Roll Call:

Council President Blass: Yes	Councilman Fitzpatrick: Yes
Councilwoman James: Yes	Councilman Mazzola: Yes
Councilwoman Rudley: Yes	Councilman Weng: Yes
Mayor Razzo: _____	

Ordinance No. 10, 2020 – Bond Ordinance Authorizing the Completion of Various Capital Improvements and the Acquisition of Various Pieces of Equipment in and for the Borough of Pitman, County of Gloucester, New Jersey; Appropriating the Sum of \$1,100,000 Therefor; Authorizing the Issuance of General Obligation Bonds or Bond Anticipation Notes of the Borough of Pitman, County of Gloucester, New Jersey in the Aggregate Principal Amount of up to \$1,045,000 Making Certain Determinations and Covenants; And Authorizing Certain Related Actions in Connection With the Foregoing

Second Reading – Public Hearing

Motion: Blass Second: James

Motion to open to the Public: Mazzola Second: Weng
Time: 8:32 p.m.

Resolution No. 129, 2020 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing Refund of Real Estate Taxes - CoreLogic

Motion: James

Second: Fitzpatrick

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze: _____

Resolution No. 130, 2020 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing Refund of Real Estate Taxes – Wells Fargo

Motion: James

Second: Blass

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze: _____

Resolution No. 131, 2020 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Approving Payment #1 to Pioneer Pipe Contractors, Inc. in the Amount of \$75,294.77 for the Resurfacing and Safety Improvements to Bellevue Avenue Project

Motion: James

Second: Blass

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze: _____

Resolution No. 132, 2020 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Approving Form of Performance Guarantee Submitted by Chapman Landscaping for Landscaping Improvements for Block 119, Lot 2.01 and Block 115 Lot 3 in the Borough of Pitman, County of Gloucester, State of New Jersey

Motion: James

Second: Blass

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze: _____

Resolution No. 133, 2020 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Confirming the Report of the Tax Collector in the Matter of Property Maintenance – 759 N. Broadway

Motion: James

Second: Fitzpatrick

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze: _____

Resolution No. 134, 2020 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Confirming the Report of the Tax Collector in the Matter of Property Maintenance – 78 West Avenue

Motion: James
Roll Call:
Council President Blass: Yes
Councilwoman James: Yes
Councilwoman Rudley: Yes
Mayor Razze: _____

Second: Fitzpatrick
Councilman Fitzpatrick: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

Resolution No. 135, 2020 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Confirming the Report of the Tax Collector in the Matter of Property Maintenance – 185 Northwest Avenue

Motion: James
Roll Call:
Council President Blass: Yes
Councilwoman James: Yes
Councilwoman Rudley: Yes
Mayor Razze: _____

Second: Fitzpatrick
Councilman Fitzpatrick: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

Resolution No. 136, 2020 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey, Authorizing the Continued Payment of Pitman Borough Crossing Guards as Budgeted Through December 31, 2020

Motion: Weng
Roll Call:
Council President Blass: Yes
Councilwoman James: Yes
Councilwoman Rudley: Yes
Mayor Razze: _____

Second: Mazzola
Councilman Fitzpatrick: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

Resolution No. 137, 2020 – Resolution of the Mayor and Council for the Borough of Pitman, County of Gloucester, State of New Jersey, Appointing James Jewell as Part-time Seasonal Driver/Laborer for the Borough of Pitman Public Works Highway Division.

Motion: Blass
Roll Call:
Council President Blass: Yes
Councilwoman James: Yes
Councilwoman Rudley: Yes
Mayor Razze: _____

Second: Weng
Councilman Fitzpatrick: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

Payment of Bills

Motion: Blass
Roll Call:
Council President Blass: Yes

Second: James

Councilman Fitzpatrick: Abstains to #16359; votes to approve all other payments
Councilwoman James: Yes
Councilman Mazzola: Abstains to #39404, #39464, and #16344; votes to approve all other payments
Councilwoman Rudley: Yes
Councilman Weng: Abstains to #39465; votes to approve all other payments
Mayor Razzo: _____

Event Permit

Event: Women’s Club of Pitman Bi-Monthly Meeting*
Date: September 14 & 28, October 12 & 26, November 9 & 23
Time: 2:00 p.m.
Location: Sunset Auditorium
Contact Person: Lucille Petrillo
Motion: Rudley
Roll Call:
Council President Blass: Yes
Councilwoman James: Yes
Councilwoman Rudley: Yes
Mayor Razzo: _____

Second: Weng
Councilman Fitzpatrick: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

**Approval is contingent upon providing the Borough of Pitman with a Certificate of Liability Insurance naming the Borough of Pitman as Additional Insured, Approval of the Pitman Police Department, and completion of a Facilities Use Form.*

Event: Comedy Show Series*
Date: September 25, October 10, 17, 24, 2020
Time: 7:00 – 9:00 p.m.
Location: Sunset Auditorium
Contact Person: Benjamin Leis
Motion: Rudley
Roll Call:
Council President Blass: Yes
Councilwoman James: Yes
Councilwoman Rudley: Yes
Mayor Razzo: _____

Second: Weng
Councilman Fitzpatrick: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

**Approval is contingent upon providing the Borough of Pitman with a complete Facilities Use Form.*

Event: Weekly Church Service (Rain Location)
Date: Sundays, September 6 – October 25, 2020
Time: 8:00 a.m. - 12:00 p.m.
Location: Sunset Auditorium
Contact Person: Jeff Crispin, Joy Community Fellowship
Motion: Rudley
Roll Call:
Council President Blass: Yes
Councilwoman James: Yes
Councilwoman Rudley: Yes
Mayor Razzo: _____

Second: Weng
Councilman Fitzpatrick: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

Event: Rally/March to End Human Trafficking (with amendments)

Date: September 26, 2020

Time: 3:00 p.m. – 5:00 p.m.

Location: On Broadway, Woodland Avenue to Sunset Auditorium

Contact Person: Zachary Connor

Motion: Rudley

Second: Weng

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razzo: _____

**Approval is contingent upon providing the Borough of Pitman with a Certificate of Liability Insurance naming the Borough of Pitman as Additional Insured, Approval of the Pitman Police Department, and completion of a Facilities Use Form.*

Event: Halloween Parade

Date: October 31, 2020

Time: 4:00 p.m.

Location: Ballard Park

Contact Person: Andrew Coldren, McCowan Memorial Library

Motion: Rudley

Second: Weng

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razzo: _____

Event: Bike & Brew

Date: October 10, 2020

Time: 10:00 a.m. – 1:00 p.m.

Location: Begin on W. Jersey Ave. and end at Ballard Park

Contact Person: Greater Pitman Chamber of Commerce; John Fitzpatrick

Motion: Rudley

Second: Weng

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Abstain

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razzo: _____

Event: Outdoor Music Lessons and Choir Practice*

Date: See Event Permit Application

Time: Noon – 8:30 p.m.

Location: Sunset Auditorium

Contact Person: AfterSchool Music, LLC; Lauren Canna

Motion: Rudley

Second: Weng

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes
Councilwoman Rudley: Yes
Mayor Razzo: _____

Councilman Mazzola: Yes
Councilman Weng: Yes

**Approval is contingent upon providing the Borough of Pitman with a complete Facilities Use Form.*

Public Portion

Motion to open to the public: Weng
Time: 9:08 p.m.

Second: Rudley

No public comment

Motion to close the public portion: Weng
Time: 9:08 p.m.

Second: Rudley

Miscellaneous

Mayor Razzo expressed thanks to everyone who participated in the 9/11 Ceremony and stated that the comments spoken by members of Council were very heartfelt, and that the messages that each shared about their departments and about the work that they do, and did this past year during the pandemic, was very nice.

Adjournment

Motion: Blass
Time: 9:10 p.m.

Second: James

Respectfully Submitted,

Judith O'Donnell
Borough Clerk/Administrator

;