

**BOROUGH OF PITMAN
COUNCIL MEETING MINUTES
OCTOBER 26, 2020**

Call to Order

Time: 8:00 p.m.

Salute to the Flag/Moment of Silence

Council President Blass

Open Public Meetings Act Statement - Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting has been provided by adopting a schedule of regular meetings for 2020, which was posted on the Borough Hall bulletin board, sent to the "South Jersey Times" and filed with the Municipal Clerk on January 4, 2020.

Roll Call

Council President Blass: Present
Councilwoman James: Present
Councilwoman Rudley: Present
Mayor Razzo: Present
Borough Clerk O'Donnell: Present

Councilman Fitzpatrick: Present
Councilman Mazzola: Present
Councilman Weng: Present
Borough Solicitor Krachun: Present

Approval of Minutes

Work Session and Council Meeting Minutes of October 13, 2020

Motion: Blass

Second: James

Roll Call:

Council President Blass: Yes
Councilwoman James: Yes
Councilwoman Rudley: Yes
Mayor Razzo: _____

Councilman Fitzpatrick: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

Council Reports

Councilwoman James

Liaison: Finance & Audit, Personnel, Welfare Office, Library Board, Chamber of Commerce, Municipal Alliance, Task Force on Diversity & Inclusion

Greater Pitman Chamber of Commerce

The Greater Pitman Chamber of Commerce held an in-person meeting last Tuesday in the Conference Room in Borough Hall. The main topic of conversation was planning for the holiday season. Although there will have to be some adjustments, the Chamber is planning to move forward with some fun holiday events for the whole family. The festivities will kick off during Shop Small Saturday, which is the first Saturday after Thanksgiving. Stay tuned for details in the upcoming weeks and please continue to support our local businesses.

Immediately following the regularly scheduled Chamber meeting, members of the business community met with Chief McAteer, Deputy Chief Zander and Sergeant Streater to discuss their concerns about the problematic behavior of some young people in our business district. Thanks to Councilmen Mazzola and Weng for organizing the meeting and to the Chief, Deputy Chief, and Sergeant Streater for being so responsive and supportive of our

local business community.

McCowan Memorial Library

The Library Board of Trustees will be meeting tomorrow night, Tuesday, October 27 at 7:00 p.m. in Borough Hall Council Chambers.

Council President Blass read the following report:

Economic Development Committee

The Economic Development Committee met on October 15. The focus of their discussions has been trying to finish the Theater Avenue project. They also preliminarily discussed promotions for next year.

Sustainable Pitman

Sustainable Pitman (formerly “The Green Team”) met on the October 22. Their next big event will be on November 18. It is a Zoom session with Sheila Kane entitled “Calming Holiday Stress in the Covid Era.” It will last from 7:00 p.m. – 8:00 p.m. The link can be obtained by emailing Patrick Rumaker at GreenTeamPatrick@gmail.com

Public Works

There have been issues lately of residents putting trash and recycling cans out exceptionally early for pick-up. Please be considerate; your neighbors would prefer not to see your receptacles out longer than necessary. The Borough ordinance says that receptacles or other items to be disposed of may be placed out any time after 5:00 p.m. on the day immediately preceding the day of collection. After collection, any containers shall be removed from the curbside no later than 7:00 p.m. on the day of collection.

Highway Department

Collected 144.58 tons of trash
Collected 35.14 tons of recyclables
Collected 181 yards of brush
Collected 33 yards of leaves
Repaired or replaced street signs throughout the Borough
Two hours spent cleaning the tops of storm drains
Twenty-four hours patching and repairing pot holes and sink holes
Eighteen hours grinding leaves and brush for mulch
Ran street sweeper three hours
Delivered two yards of mulch to residents
Spent twenty-six hours mowing
Repaired the trash/recycle can at various locations
Left a truck for yard debris collection at three residences and picked up the next day
Delivered one new trash can to a residence

Water and Sewer Department

Performed twenty-two water and sewer mark out requests
Plunged out four sewer stoppages
Took water samples
Read seven meters for settlements
Re-read one meter for billing question

Upgraded ten meter heads
Printed data logger reports for twenty-five residences

Mayor Razze mentioned to Council President Blass that the Glen Lake storm drain on the corner of W. Jersey Avenue, near the dam, is in need of attention.

Councilman Fitzpatrick

Combined Planning and Zoning Board

The next Planning and Zoning Board meeting will be on November 16, at 7:00 p.m. in Borough Hall. The Bicycle and Pedestrian Plan will be added to the updated Master Plan. The open house for the Bike and Pedestrian Plan did not take place in October as was hoped. All are welcome to attend the November meeting. The Planning and Zoning Board approved the changes to the Historic Guidelines which were presented to Council tonight in the Work Session by Council President Blass.

Borough Administrator O'Donnell has set up a meeting with the National Guard, NJ DEP, and the Army Corps of Engineers on January 25, 2021 at 7:00 p.m. at the Work Session pertaining to the Armory property. There is a developer interested in this property.

Councilman Mazzola

No Report

Councilman Weng

Pitman Police Department Trainings:

Deputy Chief Tom Zander, Sgt. Jon Streater, Sgt. Andy Carson & Sgt. Chris Leach all attended Mandatory Annual Internal Affairs Training provided by the New Jersey Office of the Attorney General.

Sgt. Jon Streater & Corporal Ken Decker Jr. both had their Child Safety Seat Technician Certification renewed for two more years.

With Halloween upon us, the Police Department asks that all motorists obey the speed limits as posted, and be aware of pedestrians in and around the roadway.

With the holiday season quickly approaching, the PPD will be scheduling added patrols for Drunk Driving and Distracted Driving enforcement.

Councilwoman Rudley read the following report:

Senior Outreach

The Senior Outreach Committee met on October 15 in Borough Hall. The committee discussed plans for reaching out to Seniors over the winter and how to maintain contact during this time where in-person contact is discouraged.

Please keep an eye on your elderly friends and neighbors. If you believe someone could use a wellness check and you are not comfortable knocking on their door due to virus concerns or otherwise, please call the non-emergency police line at any time.

Environmental Commission

The Environmental Commission will meet on November 5 and will discuss the recycling subcommittee applications. When I last checked, we had five interested individuals.

Two Environmental Commission members attended the meeting at Glen Lake with Park Director Fox, Mayor Razze, some residents who live near Glen Lake, and myself, on Saturday morning at 8:00 a.m. to discuss which plants are invasive and a nuisance around the lake versus which provide an environmental benefit. Thank you to the residents for sharing their concerns with us, as well as to the Environmental Commission members who lent the benefit of their expertise.

Recreation Commission

Parks Director Fox and I met twice on Thursday at Shertel Park. First, we met with Tom Slenkamp, our Borough Engineer, and Administrator O'Donnell regarding the resurfacing project for the tennis courts. As you may recall, we have made an allowance for this project within the bond ordinance due to the safety concerns presented by the current condition of the courts. We will move forward with the information gained from this meeting to obtain quotes.

Director Fox and I met again with Michelle LaPlante, a volunteer working toward the possibility of a dog park, to assess a possible location. We will develop a proposal as to a location and present the cost projection and possible funding sources to Council in the coming months.

Have a wonderful and safe Halloween. If you need me for any reason email me at amy.rudley@pitman.org or call me at 609-214-6342.

Mayor Razze asked for a summarized update of the meeting that was held with the police and business owners regarding the kids congregating in the Uptown area. Councilman Weng said that the police have sometimes been frustrated by the municipal court for failing to uphold citations issued to the kids. He said that they advised the business owners to call 9-1-1 at any time if they are experiencing a problem. He said that change through enforcement is needed. Councilman Mazzola said that there was discussion of utilizing the School Resource Officers to engage in discussion with the kids for ideas of alternative activities that they would be interested in.

Unfinished Business

Ordinance No. 13, 2020 – An Ordinance of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Changing the Name of the Borough of Pitman Green Team Advisory Committee to Sustainable Pitman Pursuant to the Sustainable New Jersey Small Grants Program

Second Reading – Public Hearing

Motion: Blass Second: James

Motion to open to the public: Blass Second: James
Time: 8:12 p.m.

No public comment.

Motion to close public portion: Blass Second: James
Time: 8:13 p.m.

Roll Call:

Council President Blass: Yes	Councilman Fitzpatrick: Yes
Councilwoman James: Yes	Councilman Mazzola: Yes
Councilwoman Rudley: Yes	Councilman Weng: Yes
Mayor Razze: _____	

Ordinance No. 14, 2020 – An Ordinance of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Amending Chapter VII Entitled “Vehicles and Traffic” of the Code of the Borough of Pitman

Second Reading – Public Hearing

Motion: Weng

Second: Rudley

Motion to open to the public: Weng

Second: Rudley

Time: 8:13 p.m.

No public comment.

Motion to close public portion: Weng

Second: Rudley

Time: 8:13 p.m.

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razzo: _____

New Business

Ordinance No. 15, 2020 – An Ordinance of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Amending Chapter 9 Entitled “Alcoholic Beverage Control”, Section 2, Licenses and Fees, Subsection 2.6, Number of Licenses, of the Code of the Borough of Pitman

First Reading – Public Hearing on November 9, 2020

Motion: Weng

Second: Rudley

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razzo: _____

Ordinance No. 16, 2020 – An Ordinance of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Amending Chapter V Entitled “Animal Control”, Section 18, Trap, Neuter, Vaccinate, Release, of the Code of the Borough of Pitman

First Reading – Public Hearing on November 9, 2020

Motion: Weng

Second: Rudley

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razzo: _____

Ordinance No. 17, 2020 – An Ordinance of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Amending Chapter 2, Administration, Section 70, Historic Preservation Commission of the Code of the Borough of Pitman

First Reading – Public Hearing on November 9, 2020

Motion: Blass

Second: James

Roll Call:

Council President Blass: Yes

Councilwoman James: Yes

Councilwoman Rudley: Yes

Mayor Razze: _____

Councilman Fitzpatrick: Yes

Councilman Mazzola: Yes

Councilman Weng: Yes

Ordinance No. 18, 2020 – An Ordinance of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Amending Chapter 35, Zoning, Section 12, Historic Preservation District, of the Code of the Borough of Pitman

Motion: Blass

Second: James

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze: _____

Resolution No. 154, 2020 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Advertisement and Procurement of Proposals for a Concession Agreement for Advertising Space on the Borough’s Municipal Sign

Motion: Blass

Second: James

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze: _____

Resolution No. 155, 2020 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing Execution of Key Policy Requirements for Prochamps Property Registration of Vacant And Foreclosed Properties

Motion: Fitzpatrick

Second: Mazzola

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze: _____

Resolution No. 156, 2020 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Submission of a Strategic Plan for the Pitman Municipal Alliance Grant for Fiscal Year July 1, 2021 – June 30, 2022

Motion: James

Second: Blass

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze: _____

Resolution No. 157, 2020 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Confirming the Appointment of Tim McIlvaine as Alternate 2 Member to

Fill an Unexpired Term on the Recreation Commission of the Borough of Pitman

Motion: Rudley

Second: Mazzola

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Raze: _____

Resolution No. 158, 2020 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing a Closed Meeting

The general nature of the subjects to be discussed at said meeting will be:

Employment/Personnel: Leave of Absence Request

Action may be taken upon returning to an open meeting.

Motion: Fitzpatrick

Second: Mazzola

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Raze: _____

Resolution No. 159, 2020 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Appointing Jeffrey Lester to Fill the Full-time Position of Public Works Mechanic for the Borough of Pitman

Motion: Blass

Second: James

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Raze: _____

Payment of Bills

Motion: James

Second: Blass

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Abstains to # 39685; votes to approve all other items on bill list

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Raze: _____

Event Permit & Facility Use Agreement

Event: Zumba Class

Dates: November 2, 9, 16, 23, 30, December 7, 14, 2020

Time: 5:00 p.m. – 5:45 p.m.

Location: Theatre Avenue

Contact Person: Joyceann Mazzucco

Motion: Rudley

Second: Weng

Roll Call:

Council President Blass: Yes

Councilwoman James: Yes

Councilwoman Rudley: Yes

Mayor Razze: _____

Councilman Fitzpatrick: Yes

Councilman Mazzola: Yes

Councilman Weng: Yes

Public Portion

Motion to open to the public: Fitzpatrick

Second: James

Time: 8:23 p.m.

Jeff Sanders, 20 S. Fernwood Avenue – Mr. Sanders asked in regard to the meeting with all the merchants, if the owner of Attilio’s Pizza was there?

Councilman Weng replied that he was not, but that the Police Department has been having conversations with him.

Barry Owen, 508 Pitman Avenue – Mr. Owen asked in regard to Ordinance No. 15, 2020, if someone living outside of Pitman would be permitted to purchase an alcohol license?

Councilman Weng replied that the Borough would be able to craft the ordinance any way it wanted, but that Council has not had these conversations yet. The last one that was sold was only for Pitman.

Mr. Owen concluded by informing Council that the fountain in the War Memorial in Ballard Park has been sealed and winterized until early spring 2021.

Motion to close the public portion: Weng

Second: Mazzola

Time: 8:26 p.m.

Closed Meeting

Motion to enter into a closed meeting: Fitzpatrick

Second: Mazzola

Time: 8:26 p.m.

Motion to return to an open meeting: James

Second: Fitzpatrick

Time: 8:36 p.m.

No action was taken upon returning to an open meeting as a result of discussion in the closed meeting.

Adjournment

Motion: Mazzola

Second: Weng

Time: 8:36 p.m.

Respectfully Submitted,

Judith O’Donnell
Borough Clerk/Administrator

