

**BOROUGH OF PITMAN  
COUNCIL MEETING MINUTES  
OCTOBER 13, 2020  
8:00 P.M.**

**Call to Order**

Time: 8:03 p.m.

**Salute to the Flag/Moment of Silence**

Council President Blass

A Moment of Silence was offered in memory of Deputy Chief Thomas Zander's father.

**Open Public Meetings Act Statement** - Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting has been provided by adopting a schedule of regular meetings for 2020, which was posted on the Borough Hall bulletin board, sent to the "South Jersey Times" and filed with the Municipal Clerk on January 4, 2020.

**Roll Call**

Council President Blass: Present

Councilwoman James: Present

Councilwoman Rudley: Present

Mayor Razzo: Present

Borough Clerk O'Donnell: Present

Councilman Fitzpatrick: Present

Councilman Mazzola: Present

Councilman Weng: Present

Borough Solicitor Krachun: Present

**Approval of Minutes**

Amended Formal Meeting Minutes of September 14, 2020.

Amended Fitzpatrick vote on Ordinance No. 11, 2020

Work Session and Formal Meeting Minutes of September 28, 2020

Motion: Blass

Second: James

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razzo: \_\_\_\_\_

**Council Reports**

Councilwoman James submitted the following report:

Liaison: Finance & Audit, Personnel, Welfare Office, Library Board, Chamber of Commerce, Municipal Alliance, Task Force on Diversity & Inclusion

**Greater Pitman Chamber of Commerce**

The 4<sup>th</sup> Annual Witches of Pitman Shoppe Hop is going on all week through this Saturday, October 17<sup>th</sup> at 5:00 p.m.

Visit Uptown Pitman any day of the week with your favorite witches for a great day (or night) of shopping and dining! Many of the businesses will be conjuring up magical discounts.

Make sure to wear your best witchy attire. Post a picture of yourself in Uptown Pitman and check in at this event and you will be entered in a drawing to win a Pitman Prize Package!

**McCowan Memorial Library**

During the month of September, 2,640 people visited McCowan Memorial Library and there were ninety internet users. There were seventeen children's programs with 126 people in attendance.

**Task Force on Diversity & Inclusion**

The next meeting of the Task Force will be on Thursday, October 22 in Borough Hall Council Chambers at 7:00 p.m. Meetings are open to the public. \*Please wear a mask.

Council President Blass read the following report:

The Historic Preservation Commission met on October 8. Seven applications were discussed. Topics included roofing, windows, fencing, signage, and doors. All were approved.

Last meeting, I mentioned that Councilman Fitzpatrick notified me of a hazardous water inlet. I am happy to report that the inlet at Kenton Avenue was repaired today.

**Public Works**

September 2020

Highway Department

- Seven truckloads of bulk trash collected
- Twenty-four hours spent cleaning the tops of storm drains
- Seven hours patching and repairing potholes and sink holes
- Twelve hours grinding leaves and brush for mulch
- Ran street sweeper for four hours
- Delivered four yards of mulch to residents
- Spent thirty hours mowing
- Repaired trash/recycle cans at various locations
- Dropped off a truck for yard debris to three residences and picked up the next day

Water and Sewer Department

- Performed sixty-one water and sewer mark out requests
- Plunged out seven sewer stoppages
- Took water samples
- Read seventeen meters for settlement
- Re-read four meters for billing questions
- Replaced two meter bodies
- Upgraded two meter heads
- Fixed loose manhole at 514 Spruce Avenue
- Flushed fire hydrants throughout Borough

Recycling Report for September 2020

- Twenty-three loads of Single Stream Recycling weighing 93.92 tons Cost: \$8,184.66
- Two loads of metal to Sims Metal weighing 3.53 tons Received: \$476.40
- Mulch, leaves, and/or brush hauled out to various locations: 247 cubic yards
- Mulch delivered to residents: 4 cubic yards

Solid Waste Collection for September 2020

- Twenty-one loads to Wheelabrator weighing 246.54 tons at \$74.50/ton Cost: \$19,106.90
- Nine loads to Gloucester County Landfill weighing 110.18 tons at \$77.50/ton Cost: \$8,538.98

Total Weight: 356.72 tons

Total Cost: \$27,645.88

Councilman Fitzpatrick read the following report:

Sadly, the Borough’s Plumbing Inspector, Harry May, passed away last week. Our condolences go out to his family, and he

will be missed in the Construction Office and by the employees in Borough Hall.

The next Planning and Zoning Board meeting will be on October 19 at 7:00 p.m. in Borough Hall. On the agenda is adding the Bicycle and Pedestrian Plan to the Master Plan. All are welcome to attend. The Zoning Officer reviewed thirteen permits and inspected nine properties for possible violations during the month of September.

The Borough Engineer will apply for a Transportation Alternative Funding Grant from the New Jersey Department of Transportation. If we receive the grant it will be used to implement some of the recommendations in the Bicycle and Pedestrian Plan. We had a Zoom meeting pertaining to the Armory clean-up with the National Guard, Wood Environmental, the Army Corps of Engineers and Jon Crispin's team who are interested in developing the site. Borough Administrator O'Donnell will set up another meeting with Mayor and Council and this group to keep things moving along.

#### Councilman Mazzola

Councilman Mazzola reported that this past weekend the Greater Pitman Chamber of Commerce held a Clean Communities event at Alcyon Lake. There were over thirty volunteers including members of the Greater Pitman Chamber of Commerce, several members of Council, and people ranging in age from four to older than four. Twelve volunteers brought their own kayaks and removed ten bags of trash as well as part of a picnic table from the water. The remaining land based cleaners removed six bags of trash and a tire from the shoreline and dam area. They also removed seven bags of large sticks from the park and five bags of leaves from between the path and the shore.

The following groups also volunteered around the Borough:

- Pitman Girls' Soccer - Dell Creek
- Cub Scouts Pack 218 - Railroad tracks
- Knights of Columbus - Shertel Park
- Women's Club - Glen Lake

#### Councilman Weng

Trainings have begun to open statewide with proper Covid-19 mitigation standards. The Pitman Police Department has begun participating in the following trainings:

- Department wide annual re-certification training
- SWAT, ERT and K-9 monthly training
- Department-wide firearm and use of force qualifications
- Internal Affairs training for all IA Officers
- Alcotest Re-Certification training for all senior officers
- P/O Khoury attended virtual Leadership Training

The Police Department recently completed registration and set-up for the Police-1 Virtual Training Program. This program is backed by JIF and the MEL Institute and has been a priority of Chief McAteer for almost two years. This now gives the PPD the opportunity to virtually train in many important and integral areas to further enhance the PPD's level of professionalism and standards.

Chief McAteer is honored to have been recently appointed to the MEL Safety Institute's Learning Management System Steering Committee on Police Training.

#### Councilwoman Rudley

Basketball season is the biggest topic right now. The NJSIAA is meeting this Thursday to make final plans for all winter sports. Director Fox expects to hear from the Superintendent of Pitman Schools following that meeting regarding gym availability for his programs.

Also, the playground at Shertel Park has become a major concern for the Parks Department. The equipment is being misused and there is a frequent issue with graffiti. Director Fox plans to discuss this issue at the next Recreation Commission meeting.

**Senior Outreach**

The Senior Outreach Committee will meet this Thursday at 5:00 p.m. in Borough Hall. All are welcome and subject to social distancing limitations within the space.

**Environmental Commission**

The Environmental Commission is looking to start the search for members for the Recycling Subcommittee this week. If you know of anyone who has a keen interest in recycling awareness, please send them my way.

The Commission has been speaking with potential vendors regarding a project to help stop the erosion on the Alcyon Park side of Alcyon Lake. There are natural logs that can be used to reinforce the shore line, and the associated costs are being explored. A project of this type was done on the Betty Park side years ago with good success. If you have visited the Carr Avenue beach lately, it has suffered some severe erosion and it is becoming easier to lose footing as a result. This would eliminate and reverse that problem for the time being and slow its progression in the future.

As always, please feel free to contact me with any issues at any time. If I am not the appropriate Council Contact, I will make sure to put you in touch with the right person. I can be reached at [amy.rudley@pitman.org](mailto:amy.rudley@pitman.org), as well as by calling (609)-214-6342.

**Miscellaneous**

Mayor Razze asked how the situation with recycling compliance has been within the Borough. Council President Blass replied that the Borough is still having a problem with getting the message out to residents on the proper items to recycle.

**Unfinished Business**

**Ordinance No. 12, 2020 – An Ordinance of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Amending Ordinance No. 23, 2019 Establishing the Salaries and Wages for Employees of the Borough of Pitman, County of Gloucester, State of New Jersey for the Year 2020 and Forward**

Second Reading – Public Hearing

Motion: James Second: Blass

Motion to open to the public: James Second: Blass  
Time: 8:14 p.m.

No public comment

Motion to close public portion: James Second: Blass  
Time: 8:15 p.m.

Roll Call:  
Council President Blass: Yes Councilman Fitzpatrick: Yes  
Councilwoman James: Yes Councilman Mazzola: Yes  
Councilwoman Rudley: Yes Councilman Weng: Yes  
Mayor Razze: \_\_\_\_\_

**New Business**

**Ordinance No. 13, 2020 – An Ordinance of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Changing the Name of the Borough of Pitman Green Team Advisory Committee to Sustainable Pitman Pursuant to the Sustainable New Jersey Small Grants Program**

First Reading – Public Hearing on October 26, 2020

Motion: Blass Second: James

Roll Call:  
Council President Blass: Yes Councilman Fitzpatrick: Yes  
Councilwoman James: Yes Councilman Mazzola: Yes

Councilwoman Rudley: Yes  
Mayor Razzo: \_\_\_\_\_

Councilman Weng: Yes

**Ordinance No. 14, 2020 – An Ordinance of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Amending Chapter VII Entitled “Vehicles and Traffic” of the Code of the Borough of Pitman**

First Reading – Public Hearing on October 26, 2020

Motion: Weng

Second: Rudley

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razzo: \_\_\_\_\_

**Resolution No. 147, 2020 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Awarding Contract for Vegetative Waste Disposal to Smith Brothers Orchards, Inc.**

Motion: Blass

Second: Fitzpatrick

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razzo: \_\_\_\_\_

**Resolution No. 148, 2020 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Accepting the Corrective Action Plan as Submitted by the Borough’s Chief Financial Officer for the Year 2019 Municipal Audit**

Motion: James

Second: Fitzpatrick

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razzo: \_\_\_\_\_

**Resolution No. 149, 2020 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Awarding Contract in the Amount of \$221,774.70 to Paving Plus, LLC for the Resurfacing of Glen Lake Avenue, Seneca Avenue, and a Portion of Adams Avenue Project**

Motion: Blass

Second: James

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razzo: \_\_\_\_\_

**Resolution No. 150, 2020 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Refund of a Zoning Permit Application Fee Collected by the Borough of Pitman Construction Office**

Motion: Fitzpatrick

Second: Mazzola

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razzo: \_\_\_\_\_

**Resolution No. 151, 2020 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester,**

**State of New Jersey Authorizing the Refund of an Overcharge Amount for a Planning and Zoning Board Special Procedure; New Use Application Collected by the Borough of Pitman Construction Office**

Motion: Fitzpatrick

Second: Mazzola

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze: \_\_\_\_\_

**Resolution No. 152, 2020 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing an Application to New Jersey Clean Energy for an Audit of the Borough’ Buildings**

Motion: Mazzola

Second: Weng

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze: \_\_\_\_\_

**Resolution No. 153, 2020 – Resolution of Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Hiring of Raymond Canzanese, Jr. as Full Time Mechanic for the Borough of Pitman Department of Public Works**

Motion: Blass

Second: Fitzpatrick

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze: \_\_\_\_\_

**Payment of Bills**

Motion: James

Second: Blass

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Abstains to #39584 and #16384; votes to approve all other items on the bill list

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze: \_\_\_\_\_

**Event Permit & Facility Use Agreement**

**Event:** Entertainment by a Street Musician

**Date:** October 3, 4, 10, 11, 17, 18, 24, 25, 31

**Time:** Saturdays, 6:00 p.m. – 9:00 p.m. Sundays, 1:00 p.m. – 4:00 p.m.

**Location:** Crave Pitman, 9 S. Broadway

**Contact Person:** Kathleen Bianco

Motion: Rudley

Second: Weng

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze: \_\_\_\_\_

**Event: Church Service**

Date: November 1, 2020

Time: 9:00 a.m. - 12:30 p.m.

Location: Grove Auditorium

Contact Person: Joseph Conklin

Motion: Rudley

Second: Weng

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze: \_\_\_\_\_

**Event: Pitman Little League Board Meetings**

Date: October 14 2020; November 11, 2020, December 9, 2020

Time: 8:00 p.m.

Location: Borough Hall Council Chambers

Contact Person: Paul Bially

Motion: Rudley

Second: Weng

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze: \_\_\_\_\_

**Event: Pitman Environmental Commission Tree Planting**

Date: November 7, 2020

Time: 9:00 a.m. – 11:00 a.m.

Location: Alcyon Lake Park, Shertel Park, Epworth Park

Contact Person: Josh Hitchner

Motion: Rudley

Second: Mazzola

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze: \_\_\_\_\_

**Event: Pumpkin Display**

Date: October 31, 2020

Time: 3:30 p.m. – 5:00 p.m.

Location: Ballard Park

Contact Person: Amy Rudley

Motion: James

Second: Blass

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Abstain

Councilman Weng: Yes

Mayor Razze: \_\_\_\_\_

**Event: Halloween Masquerade Dance for Middle School aged Children**

Date: October 30, 2020

Time: 7:00 p.m. – 9:00 p.m.

Location: Sunset Auditorium

Contact Person: Sara Boulton  
Motion: Rudley  
Roll Call:  
Council President Blass: Yes  
Councilwoman James: Yes  
Councilwoman Rudley: Yes  
Mayor Razze: \_\_\_\_\_

Second: Weng  
Councilman Fitzpatrick: Yes  
Councilman Mazzola: Yes  
Councilman Weng: Yes

*Event is approved contingent upon providing the Borough of Pitman with a Certificate of Liability Insurance Naming the Borough as Additional Insured.*

**Public Portion**

Motion to open to the public: James  
Time: 8:44 p.m.

Second: Blass

**Barry Owen, 508 Pitman Avenue** – Mr. Owen congratulated Public Works on the great job they are doing. Referring to the property on Woodbury Road that was discussed at the last meeting as having a very large amount of bulk trash, Mr. Owen asked if they were they billed by the Borough for its’ collection.

Council President Blass replied that he thought not.

Mr. Owen said that the kids riding their bikes throughout town have to be addressed, stating there is no respect for the residents, that they deface property, and ride their bikes in a way that is dangerous to themselves and others. He said that this behavior could result in making Pitman a less desirable place to visit or live.

Councilman Mazzola replied that he will be meeting with Chief McAteer, Councilman Weng, and Councilwoman Rudley this week to discuss what the Borough’s options are.

Councilman Weng said that the Police Department has been very proactive in dealing with particular businesses that may be doing certain things to attract the juveniles with their bikes, and maybe by these businesses changing a few things it might make things a little better, but not all businesses are cooperative.

Mayor Razze asked Chief McAteer about getting support from the Municipal Court and the Prosecutor’s Office to help with enforcement. Chief McAteer replied that it is not permitted to sign local ordinances against juveniles, and that the Supreme Court has struck down anti-loitering laws. He said that the Police Department tries to fairly balance enforcement. Mayor Razze suggested resuming the practice of Station House Adjustments if practical.

**Courtney Milward, 129 Woodlynn Avenue** – Ms. Milward, referring to earlier discussion, asked if issuing residents additional trash carts would help stop the practice of comingling trash with recyclable items.

Mayor Razze suggested that children be educated on recycling, and that they could then educate their families at home.

Motion to close the public portion: Mazzola  
Time: 9:01 p.m.

Second: Fitzpatrick

**Adjournment**

Motion: Mazzola  
Time: 9:01 p.m.

Second: Fitzpatrick

Respectfully Submitted,



Judith O'Donnell  
Borough Clerk/Administrator