

**BOROUGH OF PITMAN**  
**WORK SESSION MINUTES**  
**April 24, 2023**  
**7:00 P.M.**

**Call to Order**

Time: 7:04 p.m.

**Open Public Meetings Act Statement** – Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of the time and date of this meeting was published in the South Jersey Times and the Courier Post, posted on the Borough Hall bulletin board, and advertised on the Borough of Pitman website.

**Roll Call**

Council President Fitzpatrick: present  
Councilman Kelly: present  
Councilwoman Milward: present  
Mayor Razzo: present  
Clerk McCafferty: present

Councilperson James: present  
Councilman Mazzola: present  
Councilman Weng: present  
Borough Solicitor Eleftheriou: present  
CFO Considine: present

**Discussion**

Motion to Open Discussion: Milward  
Time: 7:04 p.m.

Second: Kelly

**PW Capital Improvements**

Councilman Kelly spoke of the lift station on Lambs Rd. We have burned out 2 pumps in 2 years because of the rags from Comet Tool. Public Works is asking for \$30,000 for Capital Projects, some of which include 2 pumps. Councilman Kelly questioned Solicitor Eleftheriou if there is any way we can sell the lift station back to Comet Tool. Solicitor Eleftheriou answered that a letter was sent to them as well as a lien has been processed. She would have to check to see if this is possible.

Councilman Kelly explained that with more work that we are planning on doing in-house on the water lines, Public Works Supervisor Mr. Rodi is asking to hire another person for the water/sewer department.

Mayor Razzo summarized we have no back up pumps at this time and one can be purchased with the water/sewer operating budget. Solicitor Eleftheriou will find out if there is a legal way to give the lift station to Comet Tool.

CFO Considine suggested changing the water ordinance fee to include the replacement of lift stations, replacement of water baskets, etc., Once in our fee ordinance we can charge the fees to the businesses that causes the problems.

Administrator McCafferty questioned the hiring of a new employee to the water/sewer department. Councilman Kelly made a motion to advertise for an additional water/sewer employee. Councilman Weng seconded.

Roll call:

Council President Fitzpatrick: Yes  
Councilman Kelly: Yes  
Councilwoman Milward: Yes

Councilperson James: Yes  
Councilman Mazzola: Yes  
Councilman Weng: Yes

### **Administrator's Update**

Ms. McCafferty advised the Council that the parking ordinance, the water surcharge ordinance and the accessory use ordinance will be on for the next meeting.

Ms. McCafferty explained that after doing research, I have come to the conclusion that the LOSAP Program is a retirement plan and different from the incentive program that the fire company is looking for. An incentive plan would include a point system with a monetary reward for completing that point system. This monetary reward would have to be budgeted as the number could vary with the participation.

Ms. McCafferty passed out a list of Borough properties supplied by the Public Works Supervisor that could be sold if Council wanted to. It also included another property, owned by the Borough, where someone has an interest in purchasing some of it. A discussion was held on this property. Councilman Weng asked for the Zoning Officer to review the properties to see if any are buildable and report back.

Ms. McCafferty mentioned that the Chicken Pilot Program ends 6/14/23. Council President Fitzpatrick wants to extend it for another year. A meeting with Council President Fitzpatrick and Administrator McCafferty will be scheduled.

Councilman Weng discussed the event permit for the Bio-Blitz. It was pulled from the last meeting because of the time frame. It has been decided to have the event on June 10<sup>th</sup> from 7am to 11:59pm. After speaking with the Mayor, we are going to put it on the agenda for approval at the next meeting.

### **Budget Recap**

CFO Considine budget is ready. The average homeowner will spend \$38 a quarter which is a 6.5 cent increase. There was some surplus used but will be replenished in other ways. The public hearing will be on May 22, 2023.

### **Misc**

Councilman Mazzola lead a discussion about possibly not having Council members sign vouchers in the future. Administrator McCafferty will bring some examples of reports to the next meeting.

Councilwoman Milward asked if more money could be given to Senior Outreach. After a discussion, CFO Considine said if any changes are made to the budget, an amendment would have to be done and the public hearing would be pushed till the June meeting. Administrator McCafferty offered some money from Municipal Alliance to get them through this year. A discussion to increase Senior Outreach funding for next year's budget will happen at a later time.

Councilperson James spoke of the DEI Committee and what events they would like to do in the future.

Motion to close discussion: Weng  
Time: 7:53 p.m.

Second: James

**Public Portion**

Motion to open to the public: Kelly  
Time: 7:53 p.m.

Second: Milward

**Cory Monteleone-Haght, 628 Cedar Ave** – Mr. Haght expanded on the conversation about the DEI Committee.

**Michael Grillo, 155 West Avenue** – Mr. Grillo thanked the Administrator for having the agenda on the website prior to the meetings and commented on the DEI events too.

Motion to close public portion: Mazzola  
Time: 8:00 p.m.

Second: Kelly

**Miscellaneous**

Mayor Razzo reminded everyone to do their financial disclosure statements and the elected officials training date has been extended to May 31, 2023.

Councilperson James reminded everyone that Youth Council Meeting will be held on April 30, 2023 at 7pm.

**Adjournment**

Motion to adjourn: Weng  
Time: 8:02 p.m.

Second: James

Respectfully submitted,

Sandra McCafferty  
Borough Clerk