

**BOROUGH OF PITMAN  
WORK SESSION MINUTES  
APRIL 10, 2023  
7:00 P.M.**

**Call to Order**

Time: 7 p.m.

**Open Public Meetings Act Statement** – Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of the time and date of this meeting was published in the South Jersey Times and the Courier Post, posted on the Borough Hall bulletin board, and advertised on the Borough of Pitman website.

**Roll Call**

Council President Fitzpatrick: present  
Councilman Kelly: present  
Councilwoman Milward: present  
Mayor Razze: present  
Clerk McCafferty: present

Councilperson James: present  
Councilman Mazzola: present  
Councilman Weng: present  
Borough Solicitor Vigilante: present

**Discussion**

Motion to Open Discussion: Milward  
Time: 7 p.m.

Second: Kelly

**HOA Discussion**

Administrator McCafferty presented that the information from Public Works has been gathered and would like to know what the next steps are. Mayor Razze next we would need to know from Public Works how much time it takes to remove the snow from that area. Administrator McCafferty brought up the electric bill next. Councilwoman Milward remembered a discussion that we were supposed to find out the price per light and make a recommendation from there.

**Sewer Credit – 103 First Ave**

Councilman Kelly explained this address had a leak that lasted through 2 quarters and Council approved a water credit last quarter and this is the credit request for this quarter. The amount is \$1,057.77.

Council President Fitzpatrick asked how we can inform the residents of services available to prevent this from happening again. A discussion was held. It was advised to ask Public Works to help with the notification.

**Administrator’s Update**

Ms. McCafferty spoke of a Borough owned lot that a neighboring resident wants to purchase. Councilman Weng spoke that the sale doesn’t have to be an auction, that it can be a regular sale as long as the opportunity is given to the other neighbors. Solicitor Vigilante will check the notice and the purchase process. Councilman Weng said to move forward with selling the property. Council President Fitzpatrick mentioned there are probably other properties that we could sell. Mayor Razze asked if we could check with Public Works to make sure the properties are not being used for easements or other Borough needs.

Ms. McCafferty updated the council that the grove auditoriums repairs will begin in May and that no events will be scheduled there during the month.

Ms. McCafferty asked for Council's thoughts about changing the holiday "Election Day" to "The Day after Christmas" as the new holiday for non-union employees. The Council was fine with the change and leaves that decision to the Administrator.

Ms. McCafferty spoke of the current email list that shows 32 emails that could be possibly removed. The Solicitor brought up the concern about the Planning Zoning Board emails and being able to retain them for an OPRA request or litigation. A discussion of keeping the Borough emails for Planning Zoning Board was unanimous. All other emails can be removed or used for current employees.

Ms. McCafferty updated the Council that the Wawa cards have come in and will be distributed.

Ms. McCafferty updated the Council that the hourly rate was being changed for the current Fire Safety Inspector because the new Fire Safety Inspectors, that were recently hired, rate was higher. They are all even now.

Ms. McCafferty updated the Council on the damage done to Mr. Fortney's bench (a donated bench). We are trying to contact the vendor we bought it from since it is not very old and may still be under warranty. The plaque is in the Clerk's Office.

Ms. McCafferty informed the Council of a letter from WSP USA. This letter states that there will be people conducting traffic counts and related field work on the rail lines during the time of 4/17/23-5/14/23. The Council asked that the letter be sent to all of them.

Councilman Weng asked for a letter from the Administrator endorsing the application for the ANJEC grant.

Councilman Mazzola spoke that the Chamber of Commerce is interested in during a beer garden during the Fourth Fridays at Theatre Ave. The liquor license needs to be sent prior to the event permit being submitted. The Chamber of Commerce understands that if the event permit does not get approved, they will be out the money sent to the State for the liquor license. Councilman Mazzola is asking for the Borough Clerk and Chief to sign off on the liquor license now and approve the event permit at a later time.

Councilwoman Milward spoke of the fire companies participating in a LOSAP program. Currently they are having a hard time getting volunteers and were trying to set up an incentive program. After a discussion, it was decided to have Administrator McCafferty investigate the LOSAP program and report back.

Mayor Razze asked the Deputy Chief to ask the Chief to have an update on the parking ordinance for next meeting.

Motion to close discussion: Milward  
Time: 7:46 p.m.

Second: Kelly

**Public Portion**

Motion to open to the public: Weng  
Time: 7:46 p.m.

Second: James

**Walt Madison, 152 West Avenue** – Mr. Madison made some light comments on topics discussed tonight were talked about years ago.

**Michael Grillo, 155 West Avenue** – Mr. Grillo asked how to get contact information for a lot next to him.

**David Grossman, 42 Arbutus** – Mr. Grossman asked if Woodland Ave could become a one-way street. Councilman Mazzola answered saying this is an ongoing discussion with the Chief.

Motion to close public portion: Weng  
Time: 7:53 p.m.

Second: James

**Miscellaneous**

None

**Adjournment**

Motion to adjourn: Mazzola  
Time: 7:54 p.m.

Second: Milward

Respectfully submitted,

Sandra McCafferty, RMC  
Borough Clerk