

**BOROUGH OF PITMAN  
COUNCIL MEETING MINUTES  
September 11, 2023  
8:00 P.M.**

**Call to Order**

Time: 8:00 pm

**Salute to the Flag/Invocation**

**Open Public Meetings Act Statement** - Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of the time and date of this meeting was published in the South Jersey Times and Courier Post, posted on the Borough Hall bulletin board, and advertised on the Borough of Pitman website.

**Roll Call**

Council President Fitzpatrick: Present  
Councilman Kelly: Present  
Councilwoman Milward: Present  
Mayor Razze: Present  
Borough Clerk McCafferty: Present

Councilperson James: Present  
Councilman Mazzola: Present  
Councilman Weng Present  
Borough Solicitor Ross: Present

Mayor Razze noted the recent passing of several long time Borough residents: Councilman Mazzola's Mother Connie, Bob Shoemaker and Patti Runner.

**Approval of Minutes**

Work Session and Council Minutes from August 14, 2023

Motion: Milward

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes  
Councilman Kelly: Yes  
Councilwoman Milward: Yes

Councilperson James: Yes  
Councilman Mazzola: Yes  
Councilman Weng: Yes

**Special Presentation – Mayor**

Mayor Razze asked American Legion Commander Campbell to assist in the Special Presentation. Mayor Razze read aloud a Proclamation recognizing the heroic act of James Jewell in responding to a fire at the home of his friend David Collinsworth.

Commander Campbell presented Mr. Jewell with the American Legion Valor Certificate and Medal and a check for \$2,000.00 in recognition of his quick response to this emergency.

Commander Campbell noted that each year, the American Legion holds its Dog of the Year Contest. Commander Campbell presented the 2023 Dog of the Year Award to Frankie and the Merlino family.

**Council Reports**

Councilman Kelly

Solid waste collection:

24 loads (310.47 tons) to Wheelabrator, 5 loads (57.36 tons) to Gloucester County Landfill and 2 loads of street sweepings to SCIA at a total cost of \$30,308.08.

For the Water & Sewer Department:

30 water and sewer mark outs, plunged 3 sewer stoppages, read 12 meters for settlements, upgraded 6 meter heads, turned water off & on at various locations. Flushed hydrants for residents on Wayne Avenue. Repaired the intersection of Glen Lake and West Jersey Avenue, paved the path at Memorial School and replaced the Borough owned water services on McKinley Avenue.

For the Highway Department:

Collected 24 loads of trash, 14 loads of recyclables, 160 yards of brush and 8 truckloads of bulk trash (which was included in the trash total). 15 hours cleaning the tops of storm drains, 5 hours patching/repairing potholes and sink holes. Ran the street sweeper for 32 hours. Approximately 30 curbside inspections of recycling containers.

Recycling report:

On August 29, Councilman Kelley accompanied Mr. Rode to the Omni Recycling Center to watch the recycling and separation process.

For the month of August, the Borough collected 18 loads (76.02 tons) of single stream recycling at a cost of \$7,294.88. Bag fees of \$900.00.

Councilman Kelly stressed the importance of proper recycling.

Councilperson James

Councilperson James extended her thanks to Mayor Razze and the Administration for continuing to hold the 911 Remembrance Ceremony.

## **Parks & Recreation**

Our fall parks and recreation programs are starting up. We are also going to continue monthly Open Mic Nights on 9/20; 10/25 and 11/29 at the Pitman United Methodist Church, 758 N. Broadway.

Guidelines for participants

- 2-3 songs depending on sign-ups
- Have your instrument tuned
- No inappropriate lyrics

Sign-ups begin at 6:30 p.m.

We are also gearing up for our second Annual Haunted Walk at Alycon Park on Saturday, October 21st. If you would like to volunteer, please contact me at [vanessa.james@pitman.org](mailto:vanessa.james@pitman.org)

## **Greater Pitman Chamber of Commerce**

This Saturday, is the Pitman Craft Show! Please come out and support our Pitman Business Community.

## **Committee on Diversity, Equity and Inclusion**

The next meeting of the DEI Committee will be held on Thursday, September 13th at 7 p.m. in the Borough Hall Conference Room. All are welcome to attend.

As always, I am available to answer any questions or concerns via email at [vanessa.james@pitman.org](mailto:vanessa.james@pitman.org) or by phone at 336-407-8604. If you would like to meet in person, I hold unofficial office hours at Endgrain

Coffee Bar on Sunday mornings from 9-9:30 a.m.

Council President Fitzpatrick

The construction office collected \$7,714.00 in permit fees in May. The office processed 39 permits and 27 certificates in the month of May. Registrar fees collected in Jan and Feb were \$1,565.00. The next planning board meeting is September 18 at 7:00 pm, all are welcome to attend. Tonight is the second reading authorizing the Borough to acquire the former Sony property.

Councilman Mazzola

Councilman Mazzola thanked everyone for the kind words on the passing of his Mother. The Finance Department is currently interviewing for the position of Borough Chief Financial Officer.

Councilman Weng

Councilman Weng also expressed his appreciation to the Administration for continuing to remember the heroism and sacrifices that were a result of the 9/11 attack.

Councilwoman Milward

Today I had the opportunity to join our community in the Borough of Pitman's 9/11 ceremony. I want to thank our residents, police, fire, emergency management, Miss Pitman and the Pitman High School music department for all of their hard work and thoughtful words of remembrance. I will forever remember the events that occurred on 9/11, for the rest of my life.

The Pitman Police Department is very happy to welcome back the crossing guards for another school year. We cannot thank them enough for their dedication and selflessness in providing safe corridors and crossings for the residents and students throughout the Borough of Pitman.

With the opening of the 2023-2024 School Year, Chief McAteer and the PPD would like to remind our residents and visitors to please drive safely, obey all traffic patterns and laws, wear your seatbelt and remain undistracted while driving, and above all, please watch out for the children of Pitman. Lieutenant Streater, Sergeant Carson, and Patrol Officer Weist have all recently received written honors from Chief McAteer for their dedication and service over the past few weeks. All three Officers have sacrificed their schedules and dedicated time to the department to assist with several projects around headquarters to further enhance the aesthetic and overall physical atmosphere in the station. Thank you to all 3 officers and keep up the good work.

Chief McAteer and the entire Pitman Police Department would like to recognize three officers who responded 22-years ago today and served the people of our community, state, and nation by standing a post at the World Trade Center ground-zero in New York City. Their actions have become part of the departments history and reflect the commitment and sacrifice of all Pitman Police Department Officers, past, present, and future. Those officers are Retired Sergeant Scott Penuel, Retired Lieutenant Gregg Owens, and Retired Sergeant Chris Leach.

Chief McAteer would like to personally thank Mayor Razzo for his commitment to the 9/11 Remembrance Service being held in Pitman to recognize that horrific day, the Pitman Fire Department, Pitman Police Department, and specifically, those who gave their lives that fateful day. Thank you, Mr. Mayor, your focus, determination, and vision helps to maintain - that we will Never Forget.

Pitman Fire Company Number Ones volunteers have remained extremely busy through August. The

company Answered 33 calls for service totaling 13 hours and 34 minutes of service. This brings the Company total to 205 Incidents handled for 2023. The Company held 5 drills for 10 hours of training time. The Company also took part in a fire safety presentation at McCowan Library. Fire Company Number One has completed their annual apparatus maintenance and all members have scheduled their annual physicals.

The Pitman Fire Department is always looking for help. If there is any interest in volunteering please stop by one of the fire stations for more information.

Highland Chemical Engine Company would like to thank everyone who came out and attended the Highland Quality Carnival. A Pitman tradition since 1937. Your continued support is appreciated. Highland members were honored to participate in the 9/11 ceremony at Ballard Park and would like to thank Mayor and Council and the Borough of Pitman for honoring our 9/11 heroes and the men and women who lost their lives.

Highland is the recipient of an Eagle Scout Project from a local Boy Scout, Lucas. His project includes a new gear dryer in the basement, a new hose rack in the engine bay, and a memorial bench that will be located out front of the fire house. Highland Chemical Engine Company is always looking for new volunteers to not only assist with fighting fires, but also as social members, who are non-firefighters that work to support their mission through non-firefighting activities. To join Highland, you can contact them by phone 856-589-0832, social media and or just come to the station any Tuesday evening after 7pm.

The Juniors department will meet again on Monday, September 19<sup>th</sup>. The Pitman Fire Department is always looking for Members to participate in the Junior Program. The age to participate in the Junior Program is 14 to 17 years old. For more information, please reach out to [district28explorers@gmail.com](mailto:district28explorers@gmail.com) or through Pitman Fire Department Junior Firefighters on Facebook.

Pitman Senior Outreach has been working hard to connect with our Seniors in town. We want to remind residents that our events are open to ALL Pitman Seniors who are looking for fellowship and to have a great time! Our next Senior Outreach Event will be held on September 18<sup>th</sup> from 10-2pm at Pitman United Methodist Church Fellowship Hall, located at 758 N. Broadway. The Health Fair will be between 10am-12pm and our lunch event will be held between 12pm and 2pm. Games, Prizes, Music and a Light lunch will be served. We invite all Pitman Seniors to attend! A special thank you to our Vendors who have volunteered to participate in our Senior Health Fair!

Senior Outreach will continue to meet on the 3<sup>rd</sup> Thursday of the month at 6pm in the Conference room in Borough Hall. If you are interested in staying up to date with our 2022 Senior Outreach events, please contact Lucille Petrillo by phone (856) 357-2286, or email [lucelu16@yahoo.com](mailto:lucelu16@yahoo.com). or follow on Facebook [PitmanSeniorOutreach](#). I want to remind our Residents that the Senior Bus schedule for September, can be found on the Borough of Pitman website ([www.pitman.org](http://www.pitman.org)).

As always, you can reach me anytime at [courtney.milward@pitman.org](mailto:courtney.milward@pitman.org) or 856-716-4249. This concludes my report.

Mayor Razzo asked if there were additions to anyone's report. Councilman Weng stated he had an addition. Councilman Weng complimented Police Chief McAteer on his humility – there were actually 4 Pitman Officers who responded on September 11, including Chief McAteer.

Mayor Razzo noted that he assisted with the Highland Carnival this year, and complimented all involved on the work and organization that goes in to the event.

### **New Business**

Councilwoman Milward presented Ordinance No. 11, 2023

**Ordinance No. 11, 2023 - An Ordinance To Repeal Chapter 3, Police Regulations, Section 3-18.1, Recreational Vehicles, Commercial Vehicles, Boats, Certain Commercial/Industrial Vehicles, And Amending Chapter 7, Vehicles And Traffic Of The Code Of The Borough Of Pitman**

Councilwoman Milward noted that this is First Reading of the Ordinance. Second Reading and Public Hearing will be on September 25, 2023.

Motion: Milward

Second: Weng

Roll call:

Council President Fitzpatrick: Yes

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Yes

Councilwoman Milward: Yes

Councilman Weng: Yes

**Old Business**

Councilman Weng presented Ordinance No. 7, 2023

**Ordinance No. 07, 2023 - An Ordinance To Establish A New Section In The Code Of The Borough Of Pitman, Chapter 3-40 Entitled, "Borough Facilities-Restricted Areas"**

Second Reading/Public Hearing

Motion to open to the public: Weng

Second: Mazzola

Ayes all.

Councilman Weng advised the purpose of this Ordinance is to restrict access to certain Borough Facilities.

There being no public comment

Motion to close to the public: Weng

Second: Mazzola

Ayes all.

Motion to adopt: Weng

Second: Mazzola

Roll Call:

Council President Fitzpatrick: Yes

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Yes

Councilwoman Milward: Yes

Councilman Weng: Yes

Council President Fitzpatrick presented Ordinance No. 8, 2023

**Ordinance No. 08, 2023 - An Ordinance Authorizing Acquisition Of Land Located Within The Borough Of Pitman And Execution Of All Necessary Documents**

Second Reading/Public Hearing

Motion to open to the public: Kelly

Second: Fitzpatrick

Ayes all.

Council President Fitzpatrick explained the purpose of this Ordinance is to give the Borough authority to acquire the Sony property through various means.

There being no public comment

Motion to close to the public: Kelly

Second: James

Ayes all.

Motion to adopt: Fitzpatrick

Second: James

Roll Call:

Council President Fitzpatrick: Yes

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Yes

Councilwoman Milward: Yes

Councilman Weng: Yes

Councilwoman Milward presented Ordinance No. 09, 2023

**Ordinance No. 09, 2023 - An Ordinance Of The Mayor And Council Of The Borough Of Pitman, County Of Gloucester, State Of New Jersey, Amending Chapter 7, Parking, Of The Code Book Of The Borough Of Pitman**

Motion to open to the public: Milward

Second: Weng

Ayes all.

Councilwoman Milward advised the purpose of this Ordinance is to change parking regulations in the Borough, particularly in front of the Post Office.

There being no public comment

Motion to close to the public: Milward

Second: Weng

Ayes all.

Motion to adopt: Milward

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Yes

Councilwoman Milward: Yes

Councilman Weng: Yes

Councilwoman Milward presented Ordinance No. 10, 2023

**Ordinance No. 10, 2023 - An Ordinance Of The Mayor And Council Of The Borough Of Pitman, County Of Gloucester, State Of New Jersey, Amending Chapter 7-23, One Way Streets, Of The Code Book Of The Borough Of Pitman**

Second Reading/Public Hearing

Motion to open to the public: Milward

Second: Weng

Ayes all.

Councilwoman Milward advised the purpose of this Ordinance is to create one-way streets in certain areas of the Borough. Mayor Razze explained that after some discussion on this Ordinance, as currently written, some concerns have been raised. Those concerns are being reviewed by Chief McAteer and Councilwoman Milward.

There being no public comment

Motion to close to the public: Milward

Second: Weng

Ayes all.

Motion to adopt: Milward

Second: Weng

Roll Call:

Council President Fitzpatrick: No

Councilperson James: No

Councilman Kelly: No

Councilman Mazzola: No

Councilwoman Milward: No

Councilman Weng: No

Councilperson James presented the Consent Agenda

**Consent Agenda** – All matters listed under Consent Agenda are considered routine by this Borough Council and will be enacted by one motion in the form listed. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

**Resolution No. 120, 2023 - Resolution Of The Mayor And Council Of The Borough Of Pitman, County Of Gloucester, State Of New Jersey Accepting The Pitman Municipal Alliance Grant for the Fiscal Year July 1, 2024-June 30, 2025**

**Resolution No. 121, 2023 - Resolution Of The Mayor And Council Of The Borough Of Pitman, County Of Gloucester, State Of New Jersey Authorizing Refund Of Real Estate Taxes**

**Resolution No. 123, 2023 - Resolution Of The Mayor And Council Of The Borough Of Pitman, County Of Gloucester, State Of New Jersey Renewing the Southern New Jersey Regional Employee Benefits Fund**

**Resolution No. 124, 2023 - Resolution Of The Mayor And Council Of The Borough Of Pitman, County Of Gloucester, State Of New Jersey Appointing Fred Rodi As The Clean Communities Coordinator**

**Resolution No. 125, 2023 - Resolution Of The Mayor And Council Of The Borough Of Pitman, County Of Gloucester, State Of New Jersey Appointing Bonnie Cockrill As The Assistant to the Clean Communities Coordinator**

**Resolution No. 126, 2023 - Resolution Of The Mayor And Council Of The Borough Of Pitman, County Of Gloucester, State Of New Jersey Authorizing And Permitting Susan Weaver The Use Of Sick, Personal, And Vacation Time In Anticipation Of Retirement**

**Resolution No. 127, 2023 - Resolution Of The Mayor And Council Of The Borough Of Pitman, County Of Gloucester, State Of New Jersey Appointing Sherry Bohl As Construction Clerk, Fire Safety Secretary And Board Of Health Secretary**

Motion: James

Second: Fitzpatrick

Roll Call:

Council President Fitzpatrick: Yes

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Yes

Councilwoman Milward: Yes

Councilman Weng: Yes

**Payment of Bills** (Mazzola)

Motion: Mazzola

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Abstained from #83964000, #83965000, #83966000, #83967000, #83968000,  
#84004000, #84005000, Yes to the rest

Councilwoman Milward: Yes

Councilman Weng: Yes

**Event Permit Applications with Insurance or NA** (Milward)

**Event:** Group Fitness Workouts

Organization: Studio Key Fitness

Date and Time: September 17<sup>th</sup>, 23<sup>rd</sup>, 24<sup>th</sup>, October 14<sup>th</sup>, 15<sup>th</sup> 8:30-9:30am

Location: Sunset Auditorium & Grove Auditorium

Insurance Certificate provided: **YES**

Contact Person: Kelly Franks

**Event:** Community Appreciation Day

Organization: Pitman Police Department, 6-9pm

Date and Time: September 13<sup>th</sup>

Location: Ballard Park

Insurance Certificate provided: **NA**

Contact Person: Sgt. Andrew Carson

**Event:** Fire Prevention Week

Organization: Pitman Fire Department

Date and Time: October 10<sup>th</sup>, 6pm

Location: Ballard Park/ Ballard Ave./ Broadway

Insurance Certificate provided: **NA**

Contact Person: Carl Ennis

**Event:** Halloween Parade

Organization: Friends of the McCowan Memorial Library

Date and Time: October 31<sup>st</sup>, 4pm

Location: Ballard Park

Insurance Certificate provided: **NA**

Contact Person: Andrew Coldren

Motion: Milward

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes

Councilman Kelly: Yes

Councilwoman Milward: Yes

Councilperson James: Yes

Councilman Mazzola: Yes

Councilman Weng: Yes

**Applications for signage with Zoning approval** (Milward)

Organization: Greater Pitman Chamber of Commerce

Event: Craft Show

Size of signs: 83" x 32"

Location: Trees in Ballard Park

Dates: September 9<sup>th</sup> – September 23<sup>rd</sup>

Zoning approval: **PENDING**

Contact Person: Kara Knauss



Motion (pending Zoning approval) : Milward

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Yes

Councilwoman Milward: Yes

Councilman Weng: Yes

**Public Portion**

Motion to open to the public: Milward

Second: Weng

Ayes all.

Time: 8: 40 pm

Resident Frank Groff, 504 Hudson Avenue, asked when the Ordinance concerning the one way streets will be revisited. Councilwoman Milward advised she is meeting with Chief McAteer. The Chief advised he will have to do an audit of the traffic and is looking at the beginning of November. Councilwoman Milward asked Mr. Groff to send her an email, and she will keep him informed on progress.

There being no further public comment,

Motion to close the public portion: Weng

Second: Mazzola

Time: 8:43 pm

**Miscellaneous**

Mayor Razzo noted that Community Appreciation Night will be held on Wednesday, September 13.

**Adjournment**

Motion: Mazzola

Second: Weng

Time: 8:44 pm

Respectfully submitted,

Sandra McCafferty, Borough Clerk