

**BOROUGH OF PITMAN  
COUNCIL MEETING MINUTES  
May 8, 2023  
8:00 P.M.**

**Call to Order**

Time: 8:00 pm

**Salute to the Flag/Invocation**

**Open Public Meetings Act Statement** - Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of the time and date of this meeting was published in the South Jersey Times and Courier Post, posted on the Borough Hall bulletin board, and advertised on the Borough of Pitman website.

**Roll Call**

Council President Fitzpatrick: Present  
Councilman Kelly: Present  
Councilwoman Milward: Present  
Mayor Razzo: Present  
Borough Clerk McCafferty: Present

Councilperson James: Present  
Councilman Mazzola: Present  
Councilman Weng: Present  
Borough Solicitor Vigilante: Present

**Approval of Minutes**

Work Session and Council Minutes from April 24, 2023

Motion: Mazzola

Second: Milward

Roll Call:

Council President Fitzpatrick: Yes  
Councilman Kelly: Yes  
Councilwoman Milward: Yes

Councilperson James: Yes  
Councilman Mazzola: Yes  
Councilman Weng: Yes

**Proclamations**

Proclamation of Asian American, Native Hawai'ian and Pacific Islander Heritage Month

Council President Fitzpatrick read aloud the Proclamation from the Diversity, Equity and Inclusion Committee recognizing the month of May as Asian American, Native Hawaiian and Pacific Islander Heritage Month.

**Council Reports**

**Councilwoman Milward**

On behalf of the Pitman Police Department and the entire Borough, condolences are extended to the Deptford Police Department on the passing of Officer Bobby Shisler. Thoughts and prayers also go out to Officer Shisler's family and to all of the medical professionals who provided care to Officer Shisler.

**Councilman Weng**

No report

## **Councilman Mazzola**

Board of Education:

At last week's meeting on the budget, attendees were provided a presentation on the 2023-2024 Pitman Public Schools budget proposal. The budget as presented includes:

- The closure of Walls and Kindle schools as laid out in the reconfiguration plan
- Possible income from another school district leasing space for their preschool expansion
- A reduction in force of approximately 30 positions including retirements with no backfill, administration, teacher, and staff elimination.
- Reserves for improvements in areas such as HVAC

The next meeting of the Pitman Board of Ed will be May 17 at 7:30 PM in the PHS Media Center.

## **Council President Fitzpatrick**

There were 2 new applications to have chickens, the total is almost up to the 10 families which is a maximum in the pilot program.

The green team continues to work on the bike path to connect to the dinosaur trail.

Code enforcement is constantly working on the abandoned houses.

In the month of March the construction office processed 45 permits, 29 certificates and collected fees of \$10,303.

## **Councilperson James**

### **Parks & Recreation**

#### **Youth Week 2023**

Thank you to all the participants in this Youth Week 2023 and to Director Fox, the Parks and Recreation Department and all of the volunteers who made Youth Week possible.

#### **Town Wide Yard Sale**

Registration for this year's Town Wide Yard Sale on Saturday, June 3rd is open and will be posted on the Borough Website shortly.

Link: <https://forms.gle/sqattGf2Vv4hQ6SH6>

#### **Summer Playground**

Registration for Summer Playground is also up on social media and will be posted on the Borough Website shortly.

Playground Dates: Monday, June 26th to Thursday, July 20th (MONDAY - THURSDAY)

Times: 9:30 AM to 11:30 AM daily

Where: Alcyon Park

Eligibility: All children from Pitman who will be entering Kindergarten next year (born after October 1, 2017) through the end of Fifth grade

[https://docs.google.com/forms/d/e/1FAIpQLSdrd4SrM0L8wjmac0\\_CcVjrRJ24kaK6dDTHPX7wx8NkRRQ\\_9Q/viewform](https://docs.google.com/forms/d/e/1FAIpQLSdrd4SrM0L8wjmac0_CcVjrRJ24kaK6dDTHPX7wx8NkRRQ_9Q/viewform)

### **Greater Pitman Chamber of Commerce**

Make sure you mark your calendars for the Lori Poisker Memorial Spring Craft Show on Saturday, May 20th from 9 am to 3 pm and support our local business community!

### **Diversity, Equity & Inclusion Committee**

The next meeting of the DEI Committee will be this Thursday, May 11th in the Borough Hall Conference Room. The meeting is open to the public and all are welcome to attend.

As always, I am available to answer any questions or concerns via email at [vanessa.james@pitman.org](mailto:vanessa.james@pitman.org) or by phone at 336-407-8604. If you would like to meet in person, I hold unofficial office hours at Endgrain Coffee Bar on Sunday mornings from 9-9:30 a.m.

### **Councilman Kelly**

For the Highway Department, 13 loads of trash (151.55 tons), 125 yards of brush collected, 450 yards of leaves collected. Five trucks of bulk trash collected, (tonnage is in the trash total). Ten hours spent cleaning the tops of storm drains, 5 hours patching repairing pot holes. Ran the street sweeper for 32 hours.

The Public Works Department hosted a shredding event, 80 people showed up and 5,000 pounds of material was shredded. The Department will host another shredding event in October. The Department painted and striped streets in the Borough, paved new paths at Betty Park and repaired cement at Borough Hall.

The Water Department – 41 water and sewer mark outs were completed, plunged 1 sewer stoppage, read 2 meters for settlements, did numerous turn on/turn offs of service, repaired leaks on West Holly Avenue and Columbia Avenue, upgraded service on Woodbury Glassboro Road and assisted the Highway Department with the Betty Park project.

Recycling – 20 loads of single stream recycling was collected (67.1 tons) at a cost of \$5,524.21. Bag fees of \$950.00. 390 cubic yards of brush and mulch collected and taken to various locations at a cost of \$3,574.00. E-waste collected was .79 tons.

There were no additions to anyone's report.

Mayor Razzed advised that the application process for parade participants is open. In addition, nominations for Grand Marshall for the parade will be accepted until mid May.

**New Business**

Council President Fitzpatrick read the following Ordinance:

**Ordinance No. 03, 2023 – Ordinance of the Mayor and Council of the Borough of Pitman Amending Chapter 35, Zoning, Sections 35-1.5, 35-3.1, 35-4.1, 35-7.3, 35-9.2 and 35-24.3 of the Code Book**

First Reading – Second Reading/Public Hearing: May 22, 2023

Motion: Fitzpatrick

Second: James

Council President Fitzpatrick explained that this Ordinance amends the Code with regard to accessory structures, and Council has been working on this Ordinance for some time.

Roll Call:

Council President Fitzpatrick: Yes

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Yes

Councilwoman Milward: Yes

Councilman Weng: Yes

**Ordinance No. 04, 2023 – Ordinance of the Mayor and Council of the Borough of Pitman Authorizing Acquisition of Land Located within the Borough of Pitman and Execution of All Necessary Documents**

Mayor Razze noted that this Ordinance will not be discussed at this meeting, it will be rescheduled to the May 22 meeting.

Councilwoman Milward presented the Consent Agenda

**Consent Agenda** – All matters listed under Consent Agenda are considered routine by this Borough Council and will be enacted by one motion in the form listed. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

**Resolution No. 83, 2023 - Resolution of the Mayor and Council, of the Borough of Pitman, County of Gloucester, State of New Jersey, Authorizing Refund of Real Estate Taxes**

**Resolution No. 84, 2023 - Resolution of the Mayor and Council, of the Borough of Pitman, County of Gloucester, State of New Jersey, Authorizing Refund of Zoning Permit Fee**

Motion: Milward

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Yes

Councilwoman Milward: Yes

Councilman Weng: Yes

**Payment of Bills** (Mazzola)

Motion: Mazzola

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Abstained from #'s 83966000, 83967000 and 83968000, yes to the rest  
Councilwoman Milward: Yes  
Councilman Weng: Yes

**Event Permit Applications**

Councilwoman Milward advised this event permit application will be handled separate from the rest.

**Event:** DUI Simulation

Organization: Highland Chemical Engine Company

Date and Time: May 18, 2023, 9:30-11:45am

Location: Pitman High School

Insurance Certificate provided: **NA**

Contact Person: Joe Evans

*(Application was filled out because of road closures)*

Motion: Milward

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes

Councilman Kelly: Yes

Councilwoman Milward: Yes

Councilperson James: Yes

Councilman Mazzola: Yes

Councilman Weng: Yes

Councilwoman Milward presented the following:

**Event:** Thursday Night Pop-Up Parks

Organization: Greater Pitman Chamber of Commerce

Date and Time: Every Thursday starting June 15th, 6-8pm

Location: Ballard Park

Insurance Certificate provided: **NO**

Contact Person: Vanessa James

Motion to approve contingent on the certificate of insurance: Milward

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes

Councilman Kelly: Yes

Councilwoman Milward: Yes

Councilperson James: Abstain

Councilman Mazzola: Yes

Councilman Weng: Yes

**Event:** Library Children Programs

Organization: McCowan Library

Date and Time: 7/10,7/31,8/30, 10:30am

Location: Ballard Park

Insurance Certificate provided: **NA**

Contact Person: Karen Richards

Motion: Milward

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes

Councilman Kelly: Yes

Councilwoman Milward: Yes

Councilperson James: Yes

Councilman Mazzola: Yes

Councilman Weng: Yes

Councilwoman Milward presented the following applications for signage:

**Application for signage: DEI Committee**

Organization: Borough DEI Committee  
Size of signs: Small banner flags  
Location: Lampposts on Broadway  
Dates: the month of June  
Zoning approval: **PENDING**  
Contact Person: Alexandra Oasin

**Application for signage: Craft Show**

Organization: Greater Pitman Chamber of Commerce  
Size of signs: 83"x32"  
Location: Ballard Park, in the trees  
Dates: 5/13-5/22/23  
Zoning approval: **PENDING**  
Contact Person: Kara Knauss  
Motion to approve contingent on Zoning approval: Milward

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes  
Councilman Kelly: Yes  
Councilwoman Milward: Yes

Councilperson James: Yes  
Councilman Mazzola: Yes  
Councilman Weng: Yes

Councilwoman Milward presented the following Raffle License Application for consideration:

**Raffle License Applications**

**Type: Off-Premises Raffle**

**Organization: Gloucester County Habitat for Humanity**

Date: July 21, 2023  
Time: 12:00 pm  
Location: 425 S Broadway  
Sponsor: Gloucester County Habitat for Humanity  
Contact Person: Aydee Moran  
Motion: Milward

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes  
Councilman Kelly: Yes  
Councilwoman Milward: Yes

Councilperson James: Yes  
Councilman Mazzola: Yes  
Councilman Weng: Yes

**Public Portion**

Motion to open to the public: Milward  
Ayes all.  
Time: 8:20 pm

Second: Weng

Resident James Fortney, 502 Crew Avenue addressed Council on behalf of the Garden Club. Mr. Fortney asked Council President Fitzpatrick if he had asked anyone to address the evergreens on Bader Avenue.

Council President Fitzpatrick advised that Mr. Rode will take care of this.

Mr. Fortney advised that there are a lot of street lights out in the Borough, and provided the Borough Clerk with a list of the pole numbers. Some of the poles do not have numbers on them. Mayor Razze advised that the Borough will reach out to Atlantic City Electric to see how to proceed.

Mr. Fortney advised that on a walk through the Borough, he ran in to Councilperson James and they discussed a little park on First Avenue. There are two young ladies from the Garden Club who are very interested in taking care of that little park. The first part of the park was done by the Friends of the Grove, and the Garden Club would like permission to take that over from the Friends of the Grove to allow these two young ladies to maintain the park. These ladies have already done a little work at the park. Mayor Razze asked if the plantings are just flowers and not trees – Mr. Fortney advised just flowers. All members of Borough Council agreed with Mr. Fortney’s request to have the members of the Garden Club maintain this park.

Resident Michael Grillo, 55 West Avenue, addressed Council with regard to the previously approved signage application from the Borough DEI Committee. The DEI Committee will be taking those banners down on June 30, and would be happy to assist in putting up the July 4<sup>th</sup> banners at that time. Mayor Razze thanked Mr. Grillo for that offer and advised that would work out well.

Motion to close the public portion: Milward  
Time: 8:25 pm

Second: Weng

### **Miscellaneous**

Nothing to report

### **Adjournment**

Motion: Weng  
Time: 8:25 pm

Second: Milward

Respectfully submitted,

Sandra McCafferty, RMC  
Borough Clerk