

**BOROUGH OF PITMAN
COUNCIL MEETING MINUTES
JANUARY 9, 2023
8:00 P.M.**

Call to Order

Time: 8:00 P.M.

Salute to the Flag/Invocation

Open Public Meetings Act Statement - Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of the time and date of this meeting was published in the South Jersey Times on December 5, 2022, posted on the Borough Hall front door, and advertised on the Borough of Pitman website continuously since December 5, 2022.

Roll Call

Council President Fitzpatrick: Absent
Councilman Kelly: Present
Councilwoman Milward: Present
Mayor Razze: Present
Borough Clerk McCafferty: Present

Councilperson James: Present
Councilman Mazzola: Present
Councilman Weng: Present
Borough Solicitor Vigilante: Present

Approval of Minutes

Council Meeting Minutes of December 27, 2022

Motion: Weng

Second: Mazzola

Roll Call:

Councilperson James: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

Councilman Kelly: Yes
Councilwoman Milward: Yes
Mayor Razze _____

Council Reports

Mayor Razze noted that the year-end Council Reports will be done at the January 23, 2023 meeting.

Councilwoman Milward

Thank you Mayor,

First, I would like to congratulate Administrator O'Donnell on her retirement. I hope you are proud of the work you have done, the person you are and the difference you have made to the Borough of Pitman. You have always offered support and encouragement and I will miss working with you! I hope the next chapter of your life brings endless time, joy and time to do the things you cherish! You will be missed!

The Pitman Police Department completed all training and certification in Integrated Communication and Tactics and also in Active Bystandership for Law Enforcement for the year of 2022. Both of these trainings are cutting edge in law enforcement and put the Pitman Police Department in line with the type of training and oversight that is being more commonly required and important in the efficiency and response of active law enforcement. In addition, the entire Pitman Police Department participated in and received the following trainings mandated by Chief McAteer.

Annual Active Shooter Training
Autism Awareness & Response Training
Cultural Diversity, De-Escalation, and Bias Crime Reporting Law Enforcement
Interaction with Transgender Individuals
Various Officer Stress Awareness and Management Trainings/Information

Pitman Fire Company Number One for the month of December responded to 24 incidents, for 9 hours and 51 minutes of service. 136 volunteer members responded providing a total of 1,339 hours and 36 minutes of “personnel hours” and accrued 4 hours of training through two drill nights.

In December the Company worked to close out the year with training and responses. The Company held their elections and elected the following to our 2023-2025 leadership:

CHIEF: ANDREW GRESKO, ASSISTANT CHIEFS: JOHN GRESKO, STEVEN LESCURE PRESIDENT: STEVE SMITH, VICE PRESIDENT: CHRIS NOE, SECRETERY: TRISHA MORRO, TREASURER: ELIZABETH GRESKO

Pitman Fire Company Number One 2022 year-end report. The company responded to 287 incidents, for 111 hours and 49 minutes of service. 1,888 volunteer members responded to these incidents and accrued 108 hours of training through 51 drill nights.

2022 Responses

Squad – 113

Ladder – 127

Utility – 64

Marine – 2

Working Fires - 7

Pitman Fire Company Number One Would like to recognize Administrator O’Donnell and thank her for all of her years with the Borough and for a great relationship with the Company. We all wish her well in her future endeavors.

Highland Chemical Engine Company would like to thank the residents of Pitman for their unending support over 2022. Whether attending one of our fundraisers or a wave of thanks as we are responding to and from calls. Your support is greatly appreciated. The Highland Chemical Engine Company responded to 222 incidents and had a cumulative total of 1,396 members answering calls in the borough and to mutual aid in the surrounding areas during 2022.

Highland Chemical Engine Company is always looking for new volunteers to not only assist with fighting fires, but also as social members, who are non-firefighters that work to support their mission through non-firefighting activities. To join Highland, you can contact them by phone 856-589-0832, social media and or just come to the station any Tuesday evening after 7pm.

The Pitman Junior Firefighter Program had a successful 2022. They had their first 4-year graduate of the program, who is now attending firefighter1 and the sixth overall since the program was restarted in September of 2017. The Pitman Fire Department is always looking for members to participate in the Junior Program. The age to participate in the Junior Program is 14 to 17 years old. For more information, please reach out to district28explorers@gmail.com or through Pitman Fire Department Junior Firefighters on Facebook.

Senior Outreach will continue to meet on the 3rd Thursday of the month at 6pm in the Conference room in Borough Hall. If you are interested in staying up to date with our 2022 Senior Outreach events, please contact Lucille Petrillo by phone (856) 357-2286, or email lucelu16@yahoo.com or [follow-on Facebook](#)

[PitmanSeniorOutreach](#). I want to remind our Residents that the Senior Bus schedule for January, can be found on the Borough of Pitman website (www.pitman.org).

As always, you can reach me anytime at courtney.milward@pitman.org or 856-716-4249. This concludes my report.

Councilman Mazzola

Finance & Administration:

In Judy's absence I will read my remarks into my Council Report.

As the liaison to the Finance & Administration department, I witness firsthand how critical Judy is to the business of running the Borough. Judy is our secret weapon, working tirelessly behind the scenes to ensure the Borough runs efficiently. Every department looks to her for guidance and support and she is always quick with an answer. She is the “woman behind the curtain” in Pitman.

When I was appointed as the liaison to the Finance & Administration department in 2021, I felt like I won the grand prize. I had gotten to know Judy over the prior year and was immediately impressed with her knowledge and her professionalism. Knowing that I would get to work with her while I was on Council was a true benefit that I never took for granted. As I told Judy when she announced her retirement, I am “devastated” to see her go.

Judy is the unsung hero of Pitman and the reason for much of our success. I am sure I speak for all of us on the dais when I say we are so happy that she can now begin this next chapter with her growing family of grandbabies and puppies.

Thank you, Judy, for everything you have taught us.

At our reorg on Saturday, Pitman's new Clerk/Administrator was sworn in. Sandi McCafferty comes to the Borough from South Harrison Twp where she served as the Deputy Clerk since 2018 after serving in various capacities with increasing responsibilities in other towns. Welcome, Sandi, and I look forward to working with you in my continuing role as the liaison to your department.

Board of Education:

At their reorg last Wednesday, the Pitman Board of Education swore in three new members. Melissa Farrell, Natalie Pote, and Sara Boulton. April Miller was named President and Stacey Pappalardo Vice President. Congratulations to all and I wish you well in your roles.

Councilperson James

Council Report 1-9-23

Councilperson Vanessa E. James

Vanessa.James@Pitman.Org

2022 Liaison: Parks & Recreation, Library Board, Greater Pitman Chamber of Commerce & Committee on Diversity, Equity & Inclusion

Thank you to Clerk/Administrator O'Donnell for your years of service to Pitman. It has truly been a pleasure working with you and I especially enjoyed the year that I had as the council liaison to Administration and Finance. Welcome to Pitman Clerk/Administrator McCafferty and I look forward to working with you.

Pitman Day of Service

The Pitman community is invited to join Mayor & Council for Pitman's Second Annual Day of Service on Dr. Martin Luther King, Jr. Day - Monday, January 16, 2023. Pitman residents of all ages are invited to participate in a variety of community service activities. Please sign-up below for one or more of the following activities.

12 - 1 p.m. - Clean Up Uptown Pitman (Meet in front of Borough Hall)

10 a.m. - 12 p.m. (2 hour time slot) - Help sort & organize donations (Fig Leaf Thrift - First Baptist Church of Pitman)

1 p.m. to 7 p.m. (2 hour time slots) - Assist with Meal Preparation & Distribution (Lighthouse Community Center - First Baptist Church of Pitman)

There will be a sign-up posted on the Borough website and Facebook page.

Committee on Diversity, Equity & Inclusion

The next meeting of the DEI will be Thursday, January 12th at 7 pm in the Borough Hall Conference Room. The meeting is open to the public and all are welcome to attend.

As always, I am available to answer any questions or concerns via email at vanessa.james@pitman.org or by phone at 336-407-8604. If you would like to meet in person, I hold unofficial office hours at Endgrain Coffee Bar on Sunday mornings from 9-9:30 a.m.

Councilman Kelly

Councilman Kelly also extended his thank you to Borough Clerk/Administrator O'Donnell for her service to Pitman and welcomed Clerk/Administrator Sandi McCafferty to the Borough.

There was no Economic Development Committee meeting in December; the next meeting is January 19, 2023.

Public Works Department

Solid Waste – 249.31 tons to Wheelabrator, no tonnage report for Gloucester County because their computer was down. Total cost of solid waste was \$28,442.15

Picked up 4 loads of recycling (18.12 tons) and collected 12 truckloads of brush – that total is included in the trash total.

Spent 40 hours cleaning the tops of sewer drains. The Water Department repaired a leak on Boundry Road.

Recycling – 20 loads (83.88 tons) for a total cost of \$7,841.01. Unfortunately, there were bag fees in the amount of \$900.00. These bag fees include cellophane and trash bags in the recycling, which should be put in the trash.

110 cubic yards of mulch was collected.

1 load of metal was taken to Matteos for a profit of \$158.20.

There were no additions to any reports.

New Business

Consent Agenda – All matters listed under Consent Agenda are considered routine by this Borough Council and will be enacted by one motion in the form listed. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Mayor Razze noted that Resolution No. 34, 2023 has been removed from the Consent Agenda.

Resolution No. 31, 2023 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Transfer of 2003 Ford Crown Victoria from the Borough of Pitman OEM Department to the Borough of Pitman Fire Department (Milward)

Resolution No. 32, 2023 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Awarding a Contract for the Installation of a Coin Pattern Supratiles at Pitman Fire Company No. 1 to Armorpoxy, Inc. (Milward)

Resolution No. 33, 2023 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Awarding a Contract for 2020 Community Development Block Grant ADA Improvements at Pitman Grove Auditorium to Think Pavers Hardscaping, LLC (Weng)

Motion: Weng

Second: Mazzola

Roll Call:

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Yes

Councilwoman Milward: Yes

Councilman Weng: Yes

Mayor Razze _____

Payment of Bills (Mazzola)

Motion: Mazzola

Second: Weng

Roll Call:

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Abstain from Nos. 52885 through 52889, yes to the rest of the list.

Councilwoman Milward: Yes

Councilman Weng: Abstain from Nos. 52892 & 18757, yes to the rest of the list.

Mayor Razze _____

Event Permit Applications (Milward)

Event: Pitman Little League

Date and Time: Multiple dates starting on January 11, 2023; 8 p.m.

Location: Council Chambers

Contact Person: Paul Bially

Councilwoman Milward noted that this is for various uses, including registration and meetings. Ms. Milward also advised that the request includes use of the concession stand, which is not within Borough Council's authority – that is something Little League would have to work out with Parks and Recreation.

Motion: Milward (with the above stipulation)

Second: Weng

Roll Call:

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Yes

Councilwoman Milward: Yes

Councilman Weng: Yes

Mayor Razze _____

Mayor Razze noted that Resolution No. 34, 2023 was tabled to the next meeting to allow time to provide a RICE notice to the employee notifying her of the discussion.

Public Portion

Motion to open to the public: Weng
Time: 8:14 P.M.

Second: Milward

No public comment

Motion to close the public portion: Milward
Time: 8:14 P.M.

Second: Weng

Miscellaneous

Mayor Razzo asked all Council Members to keep an eye out for the invitation to the JIF Elected Officials Training which will be coming out shortly.

Adjournment

Motion: Mazzola
Time: 8:15 P.M.

Second: Weng

Respectfully submitted,

Sandra McCafferty, RMC
Borough Clerk