

**BOROUGH OF PITMAN  
COUNCIL MEETING MINUTES  
August 14, 2023  
8:00 P.M.**

**Call to Order**

Time: 8:06

**Salute to the Flag/Invocation**

**Open Public Meetings Act Statement** - Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of the time and date of this meeting was published in the South Jersey Times and Courier Post, posted on the Borough Hall bulletin board, and advertised on the Borough of Pitman website.

**Roll Call**

Council President Fitzpatrick: Present  
Councilman Kelly: Present  
Councilwoman Milward: Present  
Mayor Razze: Present  
Borough Clerk McCafferty: Present

Councilperson James: Present  
Councilman Mazzola: Present  
Councilman Weng: Present  
Borough Solicitor Vigilante: Present

**Approval of Minutes**

Work Session, Council and Closed Session Minutes from July 24, 2023

Motion: Milward

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes  
Councilman Kelly: Yes  
Councilwoman Milward: Yes

Councilperson James: Yes  
Councilman Mazzola: Yes  
Councilman Weng: Yes

Mayor Razze noted that the Pitman 4<sup>th</sup> of July Parade won Best of Gloucester County for parade.

**Special Presentation – Officers of the Year**

Chief McAteer noted that Covid and other factors delayed some of these awards. Chief McAteer also noted that Chief Bob Zimmerman started the Officer of the Year Program in 2012 and it has remained an important component of the Department. Officers in the Department recommend their fellow Officers for the award. The recommendations are reviewed by the Chief and Deputy Chief.

Chief McAteer presented the 2021 Officer of the Year Award to Lt. Jon Streater.

Chief McAteer presented the 2022 Officer of the Year Award to Dominique Khoury.

Chief McAteer expressed the Department's appreciation to the Officers for their dedication and exemplary service to the Pitman Police Department.

Mayor Razze thanked these Officers and all of the Officers of the Pitman Police Department.

**Council Reports**

**Councilwoman Milward**

Congratulations to Lieutenant Jon Streater and Patrol Officer Dominique Khoury on their recognition as Officer

of the year awards. Well done to both officers and keep up the great work.

Congratulations to Patrol Officer Richard Musick who recently completed his “waiver” training at the Gloucester County Police Academy.

The Pitman Police Department is happy to report that they have once again been awarded a Safe Driving Grant for the *Drive Sober or Get Pulled-Over* campaign over the Labor Day Holiday. The Pitman Police Department will have extra officers enforcing the traffic laws so, please drive safely and make good choices.

In addition, with school beginning very soon again, Chief McAteer and the entire department ask and remind everyone to drive safely and without distractions!

Highland Chemical Engine Company members have been busy preparing for the upcoming carnival. The Highland Quality Carnival will begin on Wednesday, August 30<sup>th</sup> and run through Saturday, September 2<sup>nd</sup> from 6-10pm. Thursday night is Family Night! Friday night is food truck night, food trucks will be available on Thursday as well. Saturday night will be their grand prize drawing at the conclusion of the carnival.

The Pitman Fire Department is always looking for Members to participate in the Junior Program. The age to participate in the Junior Program is 14 to 17 years old. The Juniors have continued to meet throughout the summer and are covering a wide range of fire related activities on drill nights. For more information, please reach out to [district28explorers@gmail.com](mailto:district28explorers@gmail.com) or through Pitman Fire Department Junior Firefighters on Facebook.

Pitman Senior Outreach has been working hard to connect with our Seniors in town! We want to remind residents that our events are open to ALL Pitman Seniors who are looking for fellowship and to have a great time! Our next Senior Outreach Luncheon will be held on August 21<sup>st</sup> from 11-2pm at VFW Post 6469, located at 142 Oakcrest Ave! Thank you, Pitman Garden Club, for hosting the BBQ and serving our Residents. We invite all Pitman Seniors to attend!

Tomorrow, August 15<sup>th</sup> the Pitman Senior Outreach Committee is hosting a Trip to the Wetlands Institute in Stone Harbor. The institute features Turtle Tuesday, Horseshoe crabs, Octopus, Aquariums and salt marsh. The bus will be leaving Ballard park at 8:30am and will return at 3pm.

Senior Outreach will continue to meet on the 3<sup>rd</sup> Thursday of the month at 6pm in the Conference room in Borough Hall. If you are interested in staying up to date with our 2023 Senior Outreach events, please contact Lucille Petrillo by phone (856) 357-2286, or email [lucelu16@yahoo.com](mailto:lucelu16@yahoo.com). or follow-on Facebook [PitmanSeniorOutreach](#). I want to remind our Residents that the Senior Bus schedule for August, can be found on the Borough of Pitman website ([www.pitman.org](http://www.pitman.org)).

As always, you can reach me anytime at [courtney.milward@pitman.org](mailto:courtney.milward@pitman.org) or 856-716-4249. This concludes my report.

### **Councilman Weng**

No report

### **Councilman Mazzola**

The Finance Office is buzzing with Water/Sewer and Tax payments. As a reminder, Water/Sewer bills are due 8/18 and Taxes are due 8/31.

## **Council President Fitzpatrick**

For the month of May, the Construction office collected \$7,714.00 in fees, issued 39 permits and 27 certificates. On tonight's agenda is an ordinance authorizing acquisition of the Sony property.

## **Councilperson James**

No report

## **Councilman Kelly**

Solid waste collection for July:

29 loads to Wheel A Brator (289.28 tons)

3 loads to Gloucester County Landfill (33.02 tons) for a total cost of \$26,990.18.

Recycling collection report:

16 loads of single stream recycling (66.53 tons) at a cost of \$5,690.98.

Mulch collected was 204 cubic yards at a cost of \$1,8769.00.

Bag fees in the amount of \$800.00. Councilman Kelly once again reiterated that bag fees are not just for plastic bags – it is bubble wrap and other plastic materials. “When in doubt, throw it out”. This \$800.00 is money the Borough could be spending on other things.

Water Department:

The Department did 11 mark outs, read 4 meters for settlement, upgraded 8 water heads, flushed hydrants for residents on Wayne Avenue, repaired valve on the Summit Avenue water tower, replaced water service line on McGinley Avenue and installed a basket system at the lift station on Lambs Road.

Highway Department for the period 08/01/-/08/11:

Collected 10 loads of trash (120.71 tons)

10 loads of recycling (60.8 tons)

replaced/repared street signs

spent 20 hours cleaning the tops of storm drains

did approximately 30 curbside inspections of recycling containers

dealt with the flooding problem on Lakeside Avenue

Councilman Kelly met with Mr. Rode, Mr. Peyton and Steve from Fralinger Engineering regarding the flooding problem. It appears the water is not flowing to the inlet. Two possible solutions were discussed. Councilman Kelly will keep Council updated on the issue.

## **Old Business**

Councilman Mazzola presented Ordinance No. 07, 2023

**Ordinance No. 07, 2023 - An Ordinance To Establish A New Section In The Code Of The Borough Of Pitman, Chapter 3-40 Entitled, “Borough Facilities-Restricted Areas”**

First Reading/Second Reading and Public Hearing will be on September 11, 2023

Motion: Mazzola

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes  
Councilman Kelly: Yes  
Councilwoman Milward: Yes

Councilperson James: Yes  
Councilman Mazzola: Yes  
Councilman Weng: Yes

Council President Fitzpatrick presented Ordinance No. 08, 2023

**Ordinance No. 08, 2023 - An Ordinance Authorizing Acquisition Of Land Located Within The Borough Of Pitman And Execution Of All Necessary Documents**

First Reading/Second Reading and Public Hearing will be on September 11, 2023

Motion: Fitzpatrick

Second: James

Councilman Weng asked for confirmation that adoption of the ordinance creates no obligation on the Borough – Mayor Razzo advised that is correct.

Roll Call:

Council President Fitzpatrick: Yes  
Councilman Kelly: Yes  
Councilwoman Milward: Yes

Councilperson James: Yes  
Councilman Mazzola: Yes  
Councilman Weng: Yes

Councilwoman Milward presented Ordinances 09, 2023 and 10, 2023

**Ordinance No. 09, 2023 - An Ordinance Of The Mayor And Council Of The Borough Of Pitman, County Of Gloucester, State Of New Jersey, Amending Chapter 7, Parking, Of The Code Book Of The Borough Of Pitman**

First Reading/Second Reading and Public Hearing will be on September 11, 2023

Motion: Milward

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes  
Councilman Kelly: Yes  
Councilwoman Milward: Yes

Councilperson James: Yes  
Councilman Mazzola: Yes  
Councilman Weng: Yes

**Ordinance No. 10, 2023 - An Ordinance Of The Mayor And Council Of The Borough Of Pitman, County Of Gloucester, State Of New Jersey, Amending Chapter 7-23, One Way Streets, Of The Code Book Of The Borough Of Pitman**

First Reading/Second Reading and Public Hearing will be on September 11, 2023

Motion: Milward

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes  
Councilman Kelly: Yes  
Councilwoman Milward: No

Councilperson James: Yes  
Councilman Mazzola: Yes  
Councilman Weng: Yes

Councilman Weng presented the Consent Agenda

**Consent Agenda** – All matters listed under Consent Agenda are considered routine by this Borough Council and will be enacted by one motion in the form listed. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

**Resolution No. 111, 2023 - Resolution Of The Mayor And Council Of The Borough Of Pitman, County Of Gloucester, State Of New Jersey Authorizing The Transfer Of 2022 To 2023 Real Estate Taxes Credit**

**Resolution No. 112, 2023 - Resolution Of The Mayor And Council Of The Borough Of Pitman, County Of Gloucester, State Of New Jersey Authorizing Refund Of Overbills Of Taxes**

**Resolution No. 113, 2023 - Resolution Of The Mayor And Council Of The Borough Of Pitman, County Of Gloucester, State Of New Jersey Authorizing Refund Of Overbills Of Taxes**

**Resolution No. 114, 2023 - Resolution Of The Mayor And Council Of The Borough Of Pitman, County Of Gloucester, State Of New Jersey Authorizing An Emergency Appropriation Pursuant To N.J.S.A. 40A:4-48**

**Resolution No. 115, 2023 - Resolution Of The Mayor And Council Of The Borough Of Pitman, County Of Gloucester, State Of New Jersey Authorizing An Emergency Appropriation Pursuant To N.J.S.A. 40A:4-48**

**Resolution No. 116, 2023 - Resolution Of The Mayor And Council Of The Borough Of Pitman, County Of Gloucester, State Of New Jersey Authorizing Execution Of A Shared Services Agreement For Financial Contribution Towards The Cost To Provide School Resource Officer(S) To The Pitman School District Between The Borough Of Pitman And The Pitman Board Of Education For The 2023-2024 School Year**

**Resolution No. 117, 2023 - Resolution Of The Mayor And Council Of The Borough Of Pitman, County Of Gloucester, State Of New Jersey Hiring Sean McHale To The Water Sewer Department**

**Resolution No. 118, 2023 - Resolution Of The Mayor And Council Of The Borough Of Pitman, County Of Gloucester, State Of New Jersey Confirming The Report Of The Tax Collector In The Matter Of Property Maintenance Block 164 Lot 9 Also Know As 429 Crafton Avenue**

**Resolution No. 119, 2023 - Resolution Of The Mayor And Council Of The Borough Of Pitman, County Of Gloucester, State Of New Jersey Authorizing The Execution Of A Commodity Resale Agreement With The County Of Gloucester**

Motion: Weng

Second: Mazzola

Roll Call:

Council President Fitzpatrick: Yes

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Yes

Councilwoman Milward: Yes

Councilman Weng: Yes

**Payment of Bills** (Mazzola)

Motion: Mazzola

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Abstained from 84004000, 84005000, 83966000, 83968000, yes to the rest of the list

Councilwoman Milward: Yes  
Councilman Weng: Abstain from 84932000, Yes to the rest of the list

Councilwoman Milward presented the Event Permit Applications

**Event Permit Applications with Insurance or NA** (Milward)

**Event:** Block Party  
Organization: NA  
Date and Time: August 26<sup>th</sup>, 4-9pm  
Location: Ardmore & Franklin Ave  
Insurance Certificate provided: **YES**  
Contact Person: Amanda Smith

**Event:** Art Stroll on Uptown Light Posts  
Organization: Greater Pitman Chamber of Commerce  
Date and Time: September 12<sup>th</sup> – October 14<sup>th</sup>  
Location: Uptown Light Posts  
Insurance Certificate provided: **NA**  
Contact Person: Vanessa James

Motion: Milward

Second: Weng

**Roll Call:**

Council President Fitzpatrick: Yes  
Councilperson James: Abstained from the Art Stroll, Yes to the remainder of the applications  
Councilman Kelly: Yes  
Councilwoman Milward: Yes  
Councilman Mazzola: Yes  
Councilman Weng: Yes

**Event Permit Applications contingent on Insurance** (Milward)

**Event:** Highland Labor Day Carnival  
Organization: Highland Chemical Engine Company  
Date and Time: August 30<sup>th</sup>, 31<sup>st</sup>, September 1<sup>st</sup>, 2<sup>nd</sup>; 6-11pm  
Location: Pitman High School Grounds  
Insurance Certificate provided: **WAITING**  
Contact Person: Jeff Penuel

**Event:** Bike-A-Thon  
Organization: Greater Pitman Chamber of Commerce  
Date and Time: October 7<sup>th</sup>; 10am  
Location: Starts at bike shop and ends at Ballard Park  
Insurance Certificate provided: **WAITING**  
Contact Person: John Fitzpatrick

**Event:** Packet Pickup for Panther Prowl  
Organization: Pitman Education Foundation  
Date and Time: October 13<sup>th</sup>; 5-6pm  
Location: Pitman High School Parking Lot  
Insurance Certificate provided: **WAITING**  
Contact Person: Kristen Russell

**Event:** Panther Prowl - 5K Race  
**Organization:** Pitman Education Foundation  
**Date and Time:** October 14<sup>th</sup>; 8:30am  
**Location:** Pitman High School and through the streets of Pitman  
**Insurance Certificate provided:** **WAITING**  
**Contact Person:** Kristen Russell

Motion: Milward

Second: Weng

Roll Call:

Council President Fitzpatrick: Abstain from the Bike-A-Thon, Yes to the remainder of the applications.

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Yes

Councilwoman Milward: Yes

Councilman Weng: Yes

Councilwoman Milward presented the Applications for signage

**Applications for signage with Zoning approval** (Milward)

**Organization:** Highland Chemical Engine Company

**Event:** Highland Labor Day Carnival

**Size of signs:** 8ft x 4ft

**Location:** Streets of Pitman

**Dates:** August 4<sup>th</sup> – September 5<sup>th</sup>

**Zoning approval:** **APPROVED**

**Contact Person:** Jeff Penuel

**Organization:** Pitman Education Foundation

**Event:** Panther Prowl – 5K Race

**Size of signs:** 24”x18”

**Location:** All the Parks

**Dates:** September 14<sup>th</sup> – October 14<sup>th</sup>

**Zoning approval:** **APPROVED**

**Contact Person:** Kristen Russell

Motion: Milward

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Yes

Councilwoman Milward: Yes

Councilman Weng: Yes

Councilwoman Milward presented the Raffle License Application

**Raffle License Applications**

**Type:** **Off-Premises Raffle**

**Date:** October 14, 2023

**Time:** 4pm

**Location:** Alcyon Lake

**Sponsor:** Pitman Athletic Association

**Contact Person:** Christian Dutil

Motion: Milward to authorize forwarding to the State for approval                      Second: Weng

Roll Call:

Council President Fitzpatrick: Yes

Councilman Kelly: Yes

Councilwoman Milward: Yes

Councilperson James: Yes

Councilman Mazzola: Yes

Councilman Weng: Yes

**Public Portion**

Motion to open to the public: Mazzola

Time: 8: 32 pm

Second: Weng

**Mike Grillo, 155 West Avenue**, asked if anything can be done to reduce the intrusion of the brightness of the light at the corner of West Avenue and 7<sup>th</sup> Street in the Historic District. There is also a street light at the intersection, so if the lamp post light could be put on a timer or something like that, it would eliminate the problem.

Councilman Weng asked Mr. Grillo to send him an email on this with the details, and he will investigate the options.

Motion to close the public portion: Weng

Time: 8:33 pm

Second: Mazzola

**Miscellaneous**

Mayor Razze noted there will be no second meeting in the month of August

**Adjournment**

Motion: Weng

Time: 8:35 pm

Second: Mazzola

Respectfully submitted,

Sandra McCafferty, Borough Clerk