

**BOROUGH OF PITMAN  
COUNCIL MEETING MINUTES  
FEBRUARY 27, 2023**

**Call to Order**

Time: 8:00 pm

**Salute to the Flag/Invocation**

**Open Public Meetings Act Statement** - Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of the time and date of this meeting was published in the South Jersey Times and Courier Post, posted on the Borough Hall bulletin board, and advertised on the Borough of Pitman website.

**Roll Call**

Council President Fitzpatrick: Present  
Councilman Kelly: Present  
Councilwoman Milward: Present  
Mayor Razze: Present  
Borough Clerk McCafferty: Present

Councilperson James: Absent  
Councilman Mazzola: Present  
Councilman Weng: Present  
Borough Solicitor Eleftheriou: Present

**Special Presentation**

Mayor Razze asked Economic Development Committee Chairman Barry Owen to come forward for this presentation. Mr. Owen asked EDC Vice Chairman Jason Blackmore to also come forward. Mr. Owen stated that the EDC wanted to recognize a long-standing Borough Business and is pleased to honor Review Printing. Mr. Owen noted that Review Printing has been in business in Pitman for 125 years, and the Peterson Family has been an important part of the community. Mark Peterson and his daughter Lauren accepted the honor and Mr. Peterson thanked the EDC and Borough Council for the recognition.

Mayor Razze noted that Review Printing has not just been a business, but has contributed in many other ways to the Borough. Any request for a sign, a program or a brochure on a minute's notice has always been taken care of. Mayor Razze thanked the Peterson family.

Mayor Razze asked Mr. Owen for an update on the Economic Development Committee.

Mr. Owen advised that he would provide an annual report and will also forward a written copy of the report to Borough Council.

Mr. Owen reported on the "Sail Banners" that will be used on Broadway in the Theatre area.

Mr. Owen advised that the EDC Annual Report has 3 areas:

- The electric vehicle charging stations. The Borough was awarded a \$75,000 grant from NJ DEP and an additional amount from the BPU through a tourism grant for fast chargers.
- The promotion of the Borough as a business center. The EDC will be using the pop-up tent at various events, and the EDC has produced a video, brochures, and other promotional information.
- Identification of all the business properties in the Borough, so that every commercial establishment in the Borough will be recognized. Mr. Owen noted that currently, there are no commercial properties for sale in the Borough.

**Approval of Minutes**

Work Session and Council Minutes from February 13, 2023

Motion: Milward

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes

Councilman Kelly: Yes

Councilwoman Milward: Yes

Councilman Mazzola: Yes

Councilman Weng: Yes

## **Council Reports**

### **Councilwoman Milward**

Thank you, Mayor.

Chief McAteer, Deputy Chief Zander, Sergeant Streater, and Sergeant Carson each attended a webinar training on Police Administration Dynamics through the NJSACOP Speakers Series program. Chief McAteer, Deputy Chief Zander and myself would like to congratulate Patrol Officer Giulianna Iona on her graduation from the Ocean County Police Academy on February 14th. We also thank her for her dedication and commitment to her training. Despite driving three hours each day, PO Iona completed her training in the Top-Tier of her class. We are certainly proud of her and happy to have her in the Pitman Police Department family and wish her a great career!

Pitman Senior Outreach has been working hard to connect with our Seniors in town! Please join us on February 28<sup>th</sup> for an '80 for Brady' Movie Trip. The bus will leave Ballard Ave at 11:30am. Tickets are \$6.50. Senior Outreach has also planned a Camden Aquarium Trip for March 13<sup>th</sup>. The bus will leave Ballard Park at 9:45am. Tickets are \$20. The next Senior Outreach Luncheon will be held on March 20<sup>th</sup> from 11-2pm at VFW Post 6469, located at 142 Oakcrest Ave. Please join us for a Lucky Brunch! Games, Prizes, Music, and a lunch will be served. We invite all Pitman Seniors to attend! Senior Outreach will continue to meet on the 3<sup>rd</sup> Thursday of the month at 6pm in the conference room in Borough Hall. If you are interested in staying up to date with our 2023 Senior Outreach events, please contact Lucille Petrillo by phone (856) 357-2286, or email [lucelu16@yahoo.com](mailto:lucelu16@yahoo.com) or follow-on Facebook PitmanSeniorOutreach.

As always, you can reach me anytime at [courtney.milward@pitman.org](mailto:courtney.milward@pitman.org) or 856-716-4249.

This concludes my report.

**Councilman Weng** - Councilman Weng advised that he will present Councilperson James' report

### **Council Report 2-27-23**

**Councilperson Vanessa E. James**

**Vanessa.James@Pitman.Org**

2022 Liaison: Parks & Recreation, Library Board, Greater Pitman Chamber of Commerce & Committee on Diversity, Equity & Inclusion

### **Parks & Recreation**

The Borough is looking to award the bid to Nickolaus Construction for Tennis Court resurfacing which should happen in early or late spring. Director Fox and Mr. Blackman from the Caffeinated Cyclist along with the park crew added material and rebuilt the pump track today. Some finishing touches are needed and will be done by the end of the week.

**Diversity, Equity & Inclusion Committee**

Thanks to DEI and PARC for the Black History Month event that we recently hosted at Words Matter Bookstore. They are looking forward to their next event which is tentatively scheduled for April.

If any community members have ideas for speakers for DEI themed events in the future, please let us know. DEI will also have a table at the Bubbles for Autism event on April 2, 2023, and thanks the event coordinators for including them.

As always, I am available to answer any questions or concerns via email at [vanessa.james@pitman.org](mailto:vanessa.james@pitman.org) or by phone at 336-407-8604. If you would like to meet in person, I hold unofficial office hours at Endgrain Coffee Bar on Sunday mornings from 9-9:30 a.m.

**Councilman Weng**

No report.

**Councilman Mazzola**

**Finance & Admin:**

I would like to thank our Clerk/Administrator as she has been hard at work in her first couple of months on the job. Mrs. McCafferty has been cleaning and upgrading the physical workspace to make the flow in the Finance office even more efficient. Simple changes, like adding a printer behind the window, improve flow and reduce wait time for residents. I look forward to seeing what comes next!

Interviews for the Deputy Clerk have surfaced a candidate that will be submitted for Council approval in the near future. We also have an upcoming retirement that will leave another opening in the office and discussions are already underway on how to fill that role.

**Board of Education:**

Strategic meetings have been underway to evaluate possible solutions and plans for the challenges faced by reductions in state funding, aging buildings (we will soon have 3 buildings that are > 100 years old), and declining enrollment at the high school. Discussions are ongoing and meetings are posted on the district website. Upcoming meeting dates are March 13th for School Configuration and March 21st for PHS sustainability. Anyone from the public is invited to attend.

**Youth Advisory Council:**

The Youth Council reviewed their calendar through September, planning to hold charitable contribution drives, fun youth focused events, and more. In addition, they have begun their Youth to Youth after school meetings as part of their Municipal Alliance grant. The first meeting was a success, and they are already having thoughtful conversations amongst their peers and with their advisor.

**Council President Fitzpatrick**

No Report

## **Councilman Kelly**

For the period February 14 through February 27

For the Public Works Department –

12 loads (127.71 tons) of trash collected - 7 loads (30.2 tons) of recyclables collected. Repaired street signs in the Borough, spent 20 hours cleaning the tops of storm drains, 10 hours patching or repairing potholes and sink holes, completed 30 curbside inspections, repaired the steps at the Library and painted the curbs on Hudson Avenue.

The Water Department did 18 water/sewer mark outs, jetted 2 sewer mains, upgraded 6-meter heads, flushed the hydrants on Colonial Avenue and repaired a leak on Albert Avenue.

For the EDC – meeting was held on February 16 to plan events for 2023.

Councilman Kelly extended his thanks to the Lowe's of Mantua for donating the fence for the Ed Campbell Veterans Memorial.

Mayor Razze noted that the most recent DEI event was very good, and urged all to attend the next session, which is tomorrow at 2:00 pm at RCSJ. The personal stories shared by the participants have a great impact.

Council President Fitzpatrick presented the Consent Agenda

### **New Business**

**Consent Agenda** – All matters listed under Consent Agenda are considered routine by this Borough Council and will be enacted by one motion in the form listed. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

**Resolution No. 52, 2023 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey, Appointing Mark Camma to the McCowan Memorial Library Board of Trustees**

**Resolution No. 53, 2023 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey, Appointing and Hiring of Richard S. Musick as a Full Time Patrol Officer**

**Resolution No. 54, 2023 - Resolution of the Mayor and Council, of the Borough of Pitman, County of Gloucester, State of New Jersey, Authorizing a Closed Meeting**

**Resolution No. 55, 2023 - Resolution of the Mayor and Council, of the Borough of Pitman, County of Gloucester, State of New Jersey, Authorizing a Credit to Alicia Hettel for the Overbilling of Sewer Charges for 103 First Avenue**

**Resolution No. 56, 2023 - Resolution of the Mayor and Council, of the Borough of Pitman, County of Gloucester, State of New Jersey, Entering into Towing Contracts with B.A.R.E. Motors, George's Auto Body and Tyler Mill Towing for the Period of January 1, 2023 through December 31, 2025**

**Resolution No. 57, 2023 - Resolution of the Mayor and Council, of the Borough of Pitman, County of Gloucester, State of New Jersey, Authorizing the Execution of a Shared Services Agreement with the County of Gloucester to Provide Family Entertainment at Sunset Auditorium**

**Resolution No. 58, 2023 - Resolution of the Mayor and Council, of the Borough of Pitman, County of Gloucester, State of New Jersey, Authorizing the Execution of the 2023 TRICO JIF Safety Contract and Supporting the Implementation of Provisions Therein for the Workplace Practices of the Borough of Pitman**

Motion: Fitzpatrick

Second: Milward

Roll Call:

Council President Fitzpatrick: Yes

Councilman Kelly: Yes Councilman Kelly noted that Resolution 55, 2023 is for a leak, not an overbill

Councilman Mazzola: Yes

Councilwoman Milward: Yes

Councilman Weng: Yes

Councilman Weng presented Resolution 59, 2023

**Resolution No. 59, 2023 - Resolution of the Mayor and Council, of the Borough of Pitman, County of Gloucester, State of New Jersey, Authorizing the Borough's Engineer, Fralinger Engineering, to Prepare an Inspection Report of the Alcyon Lake Dam**

Motion: Weng

Second: Mazzola

Councilman Weng noted that this Resolution is in response to State requirements to regularly inspect dams in the Borough.

Roll Call:

Council President Fitzpatrick: Yes

Councilman Kelly: Yes

Councilwoman Milward: Yes

Councilman Mazzola: Yes

Councilman Weng: Yes

**Payment of Bills** (Mazzola)

Motion Mazzola

Second Weng

Roll Call:

Council President Fitzpatrick: Abstain from #53132, yes to the rest

Councilman Kelly: Yes

Councilman Mazzola: Abstain from #'s 53090 through 53092, yes to the rest

Councilwoman Milward: Yes

Councilman Weng: Yes

**Event Permit Applications** (Milward)

**Event:** Lamppost Banners

Date and Time: Monthly throughout the year

Location: Broadway Lampposts

Insurance Certificate provided: **NA**

Contact Person: EDC, Barry Owen, Chairman

**Event:** 2023 Youth Football & Cheer Registration  
Date and Time: March 25<sup>th</sup>, 9am-12pm & March 28<sup>th</sup>, 7-9pm  
Location: Borough Hall  
Insurance Certificate provided: **Yes**  
Contact Person: Christian Dutil

**Event:** Play Rehearsal & Performance  
Date and Time: June 3<sup>rd</sup>, 4-6pm & June 4<sup>th</sup>, 12-8pm (with the play beginning at 5pm)  
Location: Grove Auditorium  
Insurance Certificate provided: **NA**  
Contact Person: Debra Higbee

**Event:** Pitman Little League Opening Day  
Date and Time: April 15, 2023 8am-12pm  
Location: Grove Auditorium  
Insurance Certificate provided: **YES**  
Contact Person: Paul Bially

Mayor Razze noted that the certificates of insurance for these events are being reviewed by the Clerk/Administrator and TRICO JIF  
Motion: Milward

Second:Weng

Roll Call:

Council President Fitzpatrick: Yes  
Councilman Kelly: Yes  
Councilwoman Milward: Yes

Councilman Mazzola: Yes  
Councilman Weng: Yes

**Public Portion**

Motion to open to the public: Mazzola  
Time: 8:23 PM

Second: Weng

Resident Mike Grillo, 155 West Avenue, requested that the outdated information on the Borough website be updated. Mayor Razze advised that the website is up to date.  
Mr. Grillo also advised that the 3<sup>rd</sup> annual Pitman Pride Day will be held on June 10. Last year's event was well attended and a great success.  
Mr. Grillo provided a handout for the Pitman Pride Prom. Details of the event are on the brochure, and this is a fundraising event that should be very successful. 26 businesses in the Borough have donated prizes or various services.

Motion to close the public portion: Mazzola  
Time: 8:25 PM

Second: Weng

**Closed Session**

**Council entered Closed Session at 8:30pm**

Motion to return to an open meeting: Mazzola                      Second: Weng  
Time: 8:33 p.m.

As a result of discussion in the closed meeting the following action was taken by Council.

**Resolution No. 60, 2023 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing and Permitting Nancy Yurick the use of sick, personal, and vacation time in anticipation of retirement from employment with the Borough of Pitman, Gloucester County, New Jersey**

Motion: Mazzola    Second: Weng  
Roll Call:  
Council President Fitzpatrick: Yes    Councilperson James: Yes  
Councilman Kelly: Yes    Councilman Mazzola: Yes  
Councilwoman Milward: Yes    Councilman Weng: Yes

**Adjournment**

Motion: Mazzola    Second: Weng  
Time: 8:35pm

Respectfully Submitted,

Sandra McCafferty, RMC  
Borough Clerk