

**BOROUGH OF PITMAN
COUNCIL MEETING MINUTES
JANUARY 23, 2023
8:00 P.M.**

Call to Order

Time: 8:00 P.M.

Salute to the Flag/Invocation

Open Public Meetings Act Statement - Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of the time and date of this meeting was published in the South Jersey Times, posted on the Borough Hall front door, and advertised on the Borough of Pitman website.

Roll Call

Council President Fitzpatrick: Present
Councilman Kelly: Present
Councilwoman Milward: Present
Mayor Razze: Present
Borough Clerk McCafferty: Present

Councilperson James: Present
Councilman Mazzola: Present
Councilman Weng: Present
Borough Solicitor Vigilante: Present

Approval of Minutes

Reorganization Minutes from January 7, 2023 and Work Session Minutes from January 9, 2023

Motion: James

Second: Kelly

Roll Call:

Council President Fitzpatrick: Abstain from January 9, 2023 minutes, yes to January 7, 2023

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Yes

Councilwoman Milward: Yes

Councilman Weng: Yes

Mayor Razze _____

Councilman Weng asked why the regular meeting minutes for January 9, 2023 were not included for approval.

Clerk McCafferty advised that there was not adequate information available to present the minutes for approval.

Council Reports

Councilwoman Milward

Thank you Mayor,

First, I would like to welcome Sandi as the new Borough Administrator! I believe you will make a difference in Pitman, and I'm proud to have you as part of the team! I look forward to learning and growing with you in the years to come.

The Pitman Police Department completed all training and certification in Integrated Communication & Tactics and in Active Bystandership for Law Enforcement for the year of 2022. Both of these training

are cutting edge in law enforcement and put the Pitman Police Department in line with the type of training and oversight that is being more commonly required and important in the efficiency and response of active law enforcement.

In addition, the entire Pitman Police Department participated in and received the following trainings mandated by Chief McAteer:

- Annual Active Shooter Training
- Autism Awareness & Response Training
- Cultural Diversity, De-Escalation, and Bias Crime Reporting Law Enforcement
- Interaction with Transgender Individuals
- Various Officer Stress Awareness and Management Trainings/Information

Internal Affairs Year End Report:

There were a total of 4 Internal Affairs Complaints filed with the Pitman Police Department in 2022. One of the Internal Affairs Investigations is now closed and was unfounded. The other 3 are still open and under investigation, as they were received at the end of the year.

Detective Bureau Investigations Year End Report:

- Total Criminal Case Investigations: 37
- Total Case Investigations Cleared/Closed: 35
- Total Cases Requiring Evidence Processing: 10
- Total Firearm Background Applications: 216
- Total Employment Background Investigations: 11
- Total Megan's Law Registrations: 15
- Total Cases Requiring Discovery/ OPRA: 55

Special Investigations Unit Year End Report:

- Total narcotics related overdoses investigated: 7
- Total overdose related fatalities: 3
- Total Narcan deployments: 4

Patrol Year End Report:

- Total Arrests: 108
- Total Calls for Service: 17,710
- Total Calls by GC dispatch: 9,548
- Total Proactive Calls: 8,1652

Traffic Unit Year End Report:

- DUI Arrests: 7
- MV Crashes: 126
- Parking Summonses: 1951
- Traffic Summonses: 801

School Resource Unit Year End Report:

Officer Khoury, Patrol Officer Baker and Patrol Officer Stefanopolus were assigned as the SRO's for the Pitman School District. Officers conducted daily integrity checks, have been in constant communication with school staff, students, and administration to maintain and active and professional relationship with all. Officers have created a positive relationship with students by maintaining a presence in the building as well as participation in various activities throughout the school day. Officers participated in gym activities, safe driving, Bike Safety, Internet Safety, Bullying, attended

Football/Wrestling/Basketball games, attended school dances and concerts, and visited various classrooms and lunches throughout the year. Officers also attended all Board of Education Meetings throughout the year, which occur twice a month. Beginning January 2023, Officers will begin teaching a 12 week course of L.E.A.D instruction to the 5th grade level. For further information, a detailed report can be found in the next Council Meeting Minutes.

Pitman Fire Company Number One worked to close out the year with training and responses. The Company held their elections and elected the following to their 2023-2025 leadership:

Chief: Andrew Gresko	Assistant Chiefs: John Gresko, Steven Lescure
President: Steve Smith	Vice President: Chris Noe
Secretary: Trisha Morro	Treasurer: Elizabeth Gresko

Pitman Fire Company Number One 2022 yearend report. The company responded to 287 incidents, for 111 hours and 49 minutes of service. 1,888 volunteer members responded to these incidents and accrued 108 hours of training through 51 drill nights.

2022 Responses

Squad – 113
Ladder – 127
Utility – 64
Marine – 2
Working Fires – 7

Highland Chemical Engine Company responded to a total of 222 incidents in 2022. On January 16th they hosted their annual kickoff dinner, in which Officers and the Executive Committee took their oaths of office. Leadership as follows:

President Jeff: Penuel	Vice President: Jack Armstrong
Recording Secretary: Jim Fournety	Treasurer: Ed Andres
Assistant Treasurer: Bill Ewe Jr.	Membership Chairman: Carl Ennis
Chief: Harold Mitten Jr.	1st Assistant Chief: Joe Evans
2nd Assistant Chief: Zach Miller	Captain: Chris Conley.

All of the Officers and Members are looking forward to continuing their service to the Borough in 2023.

The Pitman Juniors Firefighter Program is looking forward to 2023 and are hoping to continue to grow their program and train the next generation of firefighters. The age to participate in the Junior Program is 14 to 17 years old. For more information, please reach out to district28explorers@gmail.com or through Pitman Fire Department Junior Firefighters on Facebook.

Pitman Senior Outreach has been working hard to connect with our Seniors in town! We want to remind residents that our events are open to ALL Pitman Seniors who are looking for fellowship and to have a great time! Our next Senior Outreach Event will be held on February 13th from 11-2pm at VFW Post 6469, located at 142 Oakcrest Ave. Please join us for a Valentines Party! Games, Prizes, Music, and a light lunch will be served. We invite all Pitman Seniors to attend! Senior Outreach will continue to meet on the 3rd Thursday of the month at 6pm in the Conference room in Borough Hall. If you are interested

in staying up to date with our 2023 Senior Outreach events, please contact Lucille Petrillo by phone (856) 357-2286, or email lucelu16@yahoo.com or follow on Facebook [PitmanSeniorOutreach](https://www.facebook.com/PitmanSeniorOutreach). I want to remind our residents that the Senior Bus schedule for February, will be available next week and can be found on the Borough of Pitman website (www.pitman.org).

As always, you can reach me anytime at courtney.milward@pitman.org or 856-716-4249. This concludes my report.

Councilman Weng

In 2022, the Pitman Museum, operated by the Pitman Memorabilia Committee, entertained approximately 800 visitors, including those who enjoyed the student docents on Fourth Fridays, those who viewed students representing prominent Pitman people from Pitman's early days at the Pop Up Park in Ballard Park, the Third Grade students who visited the museum to learn about the history of their community, the visitors to the museum on the day of the Women's Club Holiday Tour, and visitors taking tours on the museum's regular visitation days or a private tour.

Review Printing donated the bound editions still in their possession of the Pitman Review, a weekly newspaper published from 1903 to 1970. While this is not a complete collection, it is a welcome addition to the Museum. The Memorabilia Committee is often asked and is always willing to help with research on a person, building, business or event, and remain committed to preserving Pitman's history for future generations.

The Pitman Environmental Commission had a very successful 2022. Events included an invasive species removal at Alcyon Park, an Earth Day event with live animals from Cedar Run Wildlife Rescue, live demonstrations by AmeriCorps Watershed Ambassadors. Also include were lessons and activities by Howell Global Inc. and information provided by the Pitman Environmental Commission and the Pitman Public Works Department. The Commission spearheaded the Alcyon Lake Restoration Project to stabilize approximately 150 feet of shoreline along Alcyon Lake to prevent further erosion.

The Commission welcomed 2 new members, Francesca Munchik and Jennifer Totoro, who replace Dare Euler and Mark Batchelor, who stepped down. The Borough thanks Dare and Mark for their service and welcomes the new members.

2022 saw many improvements to public property. The HVAC units at Borough Hall were replaced. Many trees on Borough property were trimmed or removed. Broken or outdated equipment was replaced at Borough Hall. 2022 was the last full year for Clerk Judy O'Donnell. Judy started as a part time driver for the senior outreach program and quickly rose to Clerk. Mrs. O'Donnell ran an efficient, effective office. Ms. O'Donnell inherited a difficult situation when she took over as Clerk, and with diligence and determination created the efficient operation of her office. During his time on Council, Mrs. O'Donnell was always very helpful. Most of the compliments from Borough residents stemmed from their interaction with Judy.

Councilman Mazzola

Annual Council Report:

Finance & Administration:

This year the office has been busy preparing for a 50% turnover in the Finance department with two openings needing to be filled. We were and are excited that Lynn Hoffman, who initially joined us in the Construction Office earlier in the year, joined the team as the Water & Sewer Clerk and as you heard

in my last Council report, Judy O'Donnell has officially retired and we welcomed Sandi McCafferty as our new Municipal Clerk and Administrator! We are fortunate to have found such wonderful people to join our team and I look forward to working more with them in 2023. In the upcoming year we will be seeking approval to hire a Deputy Clerk to help Mrs. McCafferty with her clerk duties, which have increased in recent years.

In 2022 Pitman passed a municipal budget with zero tax increase to residents while maintaining the same level of service from the Borough. The budget process has begun for 2023 and we will be working together to ensure that we are able to keep Pitman a great place to live, work, and do business.

The Pitman Youth Advisory Council was formed in 2022 and has been awarded a grant from the Municipal Alliance in the amount of \$4,000. The Council is starting a club to meet after school where an advisor and the Council are available to meet with students and work to prevent underage alcohol consumption.

In an effort to maximize efficiency of operations, we moved to a consent agenda which saves tallying individual votes on each resolution and instead resolutions are voted on in a block. This means we are spending less time conducting routine business and more time on public comment or working for our residents. In 2023 we hope to continue improving our efficiency by moving the formal meeting to start immediately following the work session and I am actively working with Council, the Clerk, and the Solicitor on that update. Following in the footsteps of our DEI Committee, in 2023 we would also like to move forward with livestreaming our meetings through our official online venues. There are many people who live in Pitman but they are unable to attend our meetings or require assistance to make the meetings and streaming them will increase the accessibility to and inclusivity of our local government.

Board of Education:

In 2022 Superintendent McAleer retired and the Board selected Mr. Crispin as interim Superintendent. Mr. Crispin has done an excellent job addressing parental concerns from day one with improved communication, town hall meetings with residents, and explaining complex financial struggles in ways that are easily understandable.

This year has brought a sense of normalcy back to the Pitman schools with graduations, extracurriculars, sports, dances, concerts, plays, pep rallies, and musicals resuming in full force. They have also begun streaming their meetings on the District website on the third Wednesday of the month.

There are many challenges and decisions coming in 2023 and Mr. Crispin has been forthcoming in his presentation of those challenges while also ensuring that he is inclusive of the community in the decision making process. Meetings are established to assess three main focus areas: elementary structure, facilities, high school sustainability.

Adam Mazzola
Borough of Pitman

Finance & Audit, Personnel, Welfare, Board of Education, Municipal Alliance

Council President Fitzpatrick

The building at 120 East Ave was demolished earlier this month, thanks to the construction office, Solicitor and the new owner of the property for their prompt response to the unsafe structure.

We had a zoom meeting on 1/4/23 with the owner of the former Sony property and his attorney, all interested parties in the property will contact his attorney, and we expressed our frustration with the property and reminded them of the condemnation zoning.

The construction office processed 36 permits and 39 certificates in the month of October, fees collected were 5,982. Miscellaneous fees collected were 930 in September and 940 in October.

In the month of December the zoning officer reviewed 10 permits and investigated 3 properties for possible zoning violations. He also reviewed the outdoor dining applications for 2023.

The tax lien certificate on 104 Evergreen Ave was redeemed by the owner of the property for over \$80,000.

The next planning board meeting is 2/21/23 at 7 pm, all are welcome to attend.

Councilperson James

2022 Liaison: Parks & Recreation, Library Board, Greater Pitman Chamber of Commerce & Committee on Diversity, Equity & Inclusion

Pitman Day of Service

Thank you to all the volunteers who joined Mayor & Council for Pitman's Second Annual Day of Service! We had over 75 volunteers of all ages participating!

Parks & Recreation Annual Report for 2022

All programs had consistent turnout and participation

NEW programs

- Fall pickleball
- 2nd-4th grade basketball
- GeoLocal Explorers

Projects/events

- Rebuilt 15 new park picnic tables
- Resodded baseball fields (trouble areas)
- Tennis courts scheduled to be resurfaced in the spring/summer
- Haunted Trail at Alcyon Park! (will do again this year)
- Added two new bands to our summer concert series at Sunset Auditorium
- Cleaned up Glen Lake and reinstalled old fountain
- Hired a new Alcyon Park assistant (Joe Milligan)
- Looking to clean up Shertel Park playground
- Looking to repair Overlook at ALP (decking overlooking the wildflower meadow)

Greater Pitman Chamber of Commerce Annual Report for 2022

2022 was a very exciting year for the Chamber as our budget and event schedule returned to full capacity. We were thrilled to welcome over 20,000 patrons to Pitman during the Spring and Fall Craft Shows. Fourth Fridays grew this year with the addition of carefully selected food trucks, vendors and large scale attractions like the rock wall, mini golf course and giant inflatables. In June, the Chamber awarded over \$10,000 in grants to Pitman businesses for improvements to their physical locations. Smaller events also kept the Uptown bustling this year. The Pop up Parks, the Brews Cruise, the Sweetest Night in Pitman, the Witches Shoppe Hop and sidewalk sale days were all busy in town. The Christmas season was especially festive this year with the return of the trolley in conjunction with Santa's visits to Ballard Park and the Holiday Lights Tour. In November, the Chamber sold over \$24,500 in Pitman Bucks in less than two hours! A record sale and infusion of income into the Pitman economy!

2023 promises to be another exciting year Uptown. The Chamber meets in Borough Hall at 7pm every first Monday of the month. We welcome you to attend the meetings and learn how you can get involved with new events and programs in the coming year.

McCowan Memorial Library Year End Report for 2022

- 45,058 people visited the library in 2022
- 1,549 internet users
- 2,335 materials processed including books, DVDs, audiobooks, magazines & more!
- Children's Storytime had 268 programs with 2,976 people in attendance
- Summer Reading had 61 programs with 1,104 people in attendance
- There were 117 meetings held at the library
- There were 39,426 checkouts including 29,805 checkouts to Pitman Patrons

Committee on Diversity, Equity & Inclusion Year End Report

DEI had an excellent inaugural year. The committee worked on making connections with the business community to increase accessibility for all patrons. They also organized training for Mayor, Council and some department heads on employment practices issues as well as introducing proclamations highlighting different diverse groups each month and making information publicly available on the Borough Website. In 2023, DEI is committed to increasing its community outreach via events such as a speaker series and participating in the Chamber Pop-Up Parks. The next meeting of the DEI will be Thursday, February 9th at 7 pm in the Borough Hall Conference Room. The meeting is open to the public and all are welcome to attend.

As always, I am available to answer any questions or concerns via email at vanessa.james@pitman.org or by phone at 336-407-8604. If you would like to meet in person, I hold unofficial office hours at Endgrain Coffee Bar on Sunday mornings from 9-9:30 a.m.

Councilman Kelly

The Borough Historic Preservation Committee met on January 12. New Officers were elected - Walt Madison Chairman, Debbie Higbee Vice Chair. The Committee considered 6 applications, all were approved.

The Economic Development Committee met on January 19 and elected New Officers. Barry Owen Chairman, Jason Blackmore Vice Chair and Mike Lentz, Secretary. A thank you to Marcie Geyer and Frank Trosky for their services. They both resigned from the EDC for personal reasons.

Before moving on to the Borough report, Councilman Kelly updated the Glenmere Project. The project was supposed to start today, January 23, 2023, but the contractor did not have the mark outs completed by the Borough or the gas company. The project should start this week, once the mark outs are completed. The Borough apologizes for any inconvenience to residents.

Public Works report

20 loads - 186.87 tons of trash, 12 loads - 53.18 tons of recycling and 90 yards of brush were collected. 50 hours were spent on cleaning the tops of storm drains and the lattice was repaired at the Tabernacle (in the Grove). One sewer line was plunged out, 34 water/sewer mark outs were completed and water service was cut to the demolished house at 120 3rd Avenue. Water leaks were found and repaired on Boundry Avenue and Vassar Avenue.

New Business

Resolution No. 34, 2023 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing and Permitting Borough of Pitman Municipal Clerk/Administrator Judith O'Donnell the use of sick, personal, and vacation time in anticipation of retirement from employment with the Borough of Pitman, Gloucester County, New Jersey

Councilman Mazzola explained the purpose of the Resolution. Mayor Razze added an explanation of the RICE Notice that is required when discussing anything that pertains to a Borough employee.

Motion: Mazzola

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Yes

Councilwoman Milward: Yes

Councilman Weng: Yes

Mayor Razze _____

Resolution No. 10A, 2023 - Amendment of resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey establishing official newspapers of the Borough of Pitman

Motion: Fitzpatrick

Second: James

Roll Call:

Council President Fitzpatrick: Yes

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Yes

Councilwoman Milward: Yes

Councilman Weng: Yes

Mayor Razze _____

Consent Agenda – All matters listed under Consent Agenda are considered routine by this Borough Council and will be enacted by one motion in the form listed. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately. Councilman Weng presented the Resolutions and asked if the outdoor BYOB Resolutions could be grouped together. Solicitor Vigilante advised that they can, but the resolution should be read by title.

Resolution No. 35, 2023 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey authorizing a credit to Bardhan, Dipti & Bandyophyay, Uma for the overbilling of water and sewer charges for 154-156 South Broadway, block 25, lot 9 on the tax map of the

Borough of Pitman, County of Gloucester

Resolution No. 36, 2023 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing release of the Maintenance Guarantee provided by Brian C. Lehrer and Marisa E. Quinn for a project affecting a parcel known as 33 Elm Avenue, block 198 lot 11, on the official tax map of the Borough of Pitman, County of Gloucester

Resolution No. 37, 2023 - Resolution of the Mayor and Council, of the Borough of Pitman, County of Gloucester, State of New Jersey, Appointing Jennifer Tatora as a member of the Borough of Pitman Environmental Commission

Resolution No. 38, 2023 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Approving an “Outdoor Eating Facilities with BYO” permit for Mannino’s Cucina Italiana, 126 South Broadway in the Borough of Pitman, County of Gloucester, State of New Jersey

Resolution No. 39, 2023 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey approving an “Outdoor Eating Facilities with BYO” permit for Pizzeria Mannino’s, 170 South Broadway in the Borough of Pitman, County of Gloucester, State of New Jersey

Resolution No. 40, 2023 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Approving an “Outdoor Eating Facilities with BYO” permit for Milkweed Table Market, 134 South Broadway in the Borough of Pitman, County of Gloucester, State of New Jersey

Resolution No. 41, 2023 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Approving an “Outdoor Eating Facilities with BYO” permit for Alaura Kitchen, 36 South Broadway in the Borough of Pitman, County of Gloucester, State of New Jersey

Resolution No. 42, 2023 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Approving an “Outdoor Eating Facilities with BYO” permit for Endgrain, 10 Pitman Avenue in the Borough of Pitman, County of Gloucester, State of New Jersey

Resolution No. 43, 2023 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Approving an “Outdoor Eating Facilities with BYO” permit for Lucia’s Cafe, 148 South Broadway in the Borough of Pitman, County of Gloucester, State of New Jersey

Resolution No. 44, 2023 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing Submission of a Strategic Plan for the DMHAS Youth Leadership Grant for the FY 2023-2025

Motion: Weng

Second: Mazzola

Roll Call:

Council President Fitzpatrick: Yes

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Yes

Councilwoman Milward: Yes

Councilman Weng: Yes

Mayor Razzo _____

Payment of Bills (Mazzola)

Motion: Mazzola

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Yes

Councilwoman Milward: Yes

Councilman Weng: Yes

Mayor Razze _____

Event Permit Applications (Milward)

Event: Pitman Garden Club meeting

Date and Time: first Tuesday of every month

Location: Conference Room

Insurance Certificate provided: NA

Contact Person: James Fortney

Councilwoman Milward noted that this group is covered by the Borough insurance

Motion: Milward

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Yes

Councilwoman Milward: Yes

Councilman Weng: Yes

Mayor Razze _____

Event: Greater Pitman Chamber of Commerce

Date and Time: first Monday of every month

Location: Conference Room

Insurance Certificate provided: **No**

Contact Person: Kara Knauss

Councilwoman Milward noted that these meetings will be held in Council Chambers

Motion: Milward (contingent on proof of insurance)

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Yes

Councilwoman Milward: Yes

Councilman Weng: Yes

Mayor Razze _____

Event: Hallowed Grounds Coffee Co. Coffee Service

Date and Time: February 12 & 25, 2023

Location: Sunset Auditorium

Insurance Certificate provided: **No**

Contact Person: Matt Gargano

Motion: Milward (contingent on proof of insurance)

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Yes

Councilwoman Milward: Yes

Councilman Weng: Yes

Mayor Razzo _____

Raffle License Applications

Type: Off-Premises Raffle

Date: March 5, 2023

Time: 5:00 p.m.

Location: 322 McKinley Ave.

Sponsor: Pitman Athletic Association

Contact Person: Christian Dutil

Motion to forward to the State: Milward

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Yes

Councilwoman Milward: Yes

Councilman Weng: Yes

Mayor Razzo _____

Public Portion

Motion to open to the public: Mazzola

Second: Weng

Time: 8:37 p.m.

There being no public comment.

Motion to close the public portion: Mazzola

Second: Weng

Time: 8:37 p.m.

Miscellaneous

Solicitor Vigilante advised Council that FEMA and NJ DEP have sent notices to all municipalities in Gloucester County that participate in the flood insurance plan flood ordinances should be reviewed based on updates.

The process is that the Borough would submit a draft ordinance to NJ DEP for approval. Vigilante advised that there are two potential changes to the Borough ordinance. The first change in section 103.14 that deals with substantial improvements and substantial damage assessment. The Borough Public Works Manager will be designated the Flood Plan Administrator, and the Administrator would determine substantial damages. This would hold the applicant to a higher standard. Solicitor Vigilante does not recommend this change, as it would place an

undue burden on the applicant and the Borough Flood Plan Administrator. If Borough Council should decide to adopt the higher standard, changes would have to be made to the draft ordinance including some definitions. The second consideration is subsection 4 of section 103.14 that requires the Borough be notified in writing. The Solicitor recommends this change for record keeping purposes. Mayor Razze asked if Council is to vote on this – Solicitor Vigilante advised not at this time. If she could have a consensus from Council that this is how they want to proceed, she will send the draft ordinance to NJ DEP. All agreed to accept the Solicitor’s recommendation. Councilman Weng asked about the additional optional provision on page 45. Solicitor Vigilante advised that provision is not currently in the Borough ordinance and does not recommend adding it. Solicitor Vigilante will forward the draft ordinance to NJ DEP based on Council’s concurrence, and would expect a reply by March or April. At that time, the ordinance would be presented for introduction and first reading

Adjournment

Motion: Milward

Second: Weng

Time: 8:54 P.M.

Respectfully submitted,

Sandra McCafferty, RMC
Borough Clerk